

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

November 10, 2014

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairperson
Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Patrick Seger, Director of HRM
Michael Hankey, Director of Transportation
Gary Salavitch, Director of Engineering
Ashley Monroe, Asst. to Village Manager**

The General Administration & Personnel Committee meeting was called to order at 7:41 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the General Administration & Personnel Committee meeting minutes of October 13, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of a Resolution creating the Arts Commission of the Village of Hoffman Estates (adding a vice-chair position).**

An item summary sheet from Jim Norris was presented to the Committee.

Trustee Vandenberg pointed out a typographical error in D of the draft Resolution and also suggested the Platzkonzert Commission be added to F-5 of the Resolution.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve a resolution creating the Arts Commission of the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Adjournment

Motion by Trustee Gaeta, seconded by Mayor McLeod, to adjourn the meeting at 7:44 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date