

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **OCTOBER 20, 2014**  
**PLACE:**                                  **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President Bill McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gayle Vandenberg, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta.

A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplin, Asst. Village Manager Development Services  
T. Bos, Acting Police Chief  
J. Jorian, Fire Chief  
J. Nebel, Public Works Director  
R. Musiala, Finance Director  
A. Garner, H&HS Director  
P. Seger, HRM Director  
B. Anderson, CATV Coordinator  
F. Besenhoffer, Acting IS Director  
K. Kramer, Economic Development Director  
A. Monroe, Asst. to the Village Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Vandenberg.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of minutes from October 6, 2014.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

**5.A. Approval of the Agenda**

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

**5.B. Approval of the schedule of bills for October 20, 2014: \$1,969,372.76.**

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4451-2014 approving a Master Sign Plan Amendment in accordance with Section 9-3-8-M-13 of the Zoning Code for the property located at 1405-1481 Palatine Road, Hoffman Estates.**

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4452-2014 amending Section 6-2-1-HE-11-1302-A of the Hoffman Estates Municipal Code (No parking – Pembroke).**

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

**5.E. Request Board approval of Resolution No.1575-2014 establishing procedures regarding closed session recordings and minutes in compliance with the Illinois Open Meetings Act 5 ILCS 120/1.**

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

**5.F.** Request Board approval of request by WNQE Hoffman Village VI, LLC (owner) for a plat of easement for watermain at Hoffman Village Shopping Center, located at the southeast corner of Barrington Road and Golf Road.

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

**5.G.** Request Board authorization to award a contract for elevator inspection and plan review services to Elevator Inspection Services, Inc., Burr Ridge, IL.

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.H.

**5.H.** Request Board approval for full-service professional printing services with Trend Graphics, Inc., Huntley, IL, for complete production of the monthly *Citizen* newsletter for both 2015 and 2016, with an option for 2017.

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS:**

**6.A. President's Report**

**Proclamation(s)**

Trustee Mills read the following proclamation:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming Thursday, October 23, 2014 as Mark Koplín Day. Voice vote taken. All ayes. Motion carried.

Mr. Koplín was congratulated by the Board and accepted his proclamation.

Trustee Pilafas read the following proclamation:

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to concur with the proclamation proclaiming November 4<sup>th</sup> – 10<sup>th</sup>, 2014 as Marine Corp Week. Voice vote taken. All ayes. Motion carried.

Trustee Pilafas was congratulated by the Board and accepted the proclamation.

Trustee Gaeta read the following proclamation:

Motion by Trustee Stanton, seconded by Trustee Newell, to concur with the proclamation proclaiming October 23-31, 2014 as Red Ribbon Week. Voice vote taken. All ayes. Motion carried.

Dr. Garner accepted the proclamation.

### **Great Citizen(s)**

Leigh Bartkowiak received Great Citizen recognition for all of the activities that she volunteers for and all that she does in the Village of Hoffman Estates. Leigh introduced her family and was congratulated by the Board.

### **Appointment(s)**

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the appointments of Rick Rohles to the Economic Development Commission, Janet Green to the Commission for Disabled Citizens and Kevin Carnahan to the Commission for Senior Citizens. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a Leadership meeting at the CAC, the service for Trustee Pilafas' mother in law Joanne Smith, Business After Hours at GiGi's, the Employee Safety Luncheon, Coffee with the Board, the Pumpkin Fest, the WINGS Purple Tie Ball and he wished Trustee Pilafas a Happy Birthday.

### **6.B. Trustee Comments**

Trustee Vandenberg stated that she attended the Chamber Fashion Show where she was a model, Hispanic Heritage Day, Coffee with the Board, the Pumpkin Fest, she wished Trustee Pilafas a Happy Birthday, congratulated Mark Koplin on his 25 year anniversary, Leigh Bartkowiak on receiving the Great Citizen Award and AJ Pilafas on being crowned HEHS Homecoming King.

Trustee Stanton stated that he attended Hispanic Heritage Day and thanked the Cultural Awareness Commission for that program. He stated that he attended the Coffee with the Board, the Pumpkin Fest, the Grieve Cemetery Tour, he thanked the Historical Sites Commission for those two programs and he wished Trustee Pilafas a Happy Birthday.

Trustee Mills stated that she attended the Fashion Show, the ribbon cutting for Car One, the Business After Hours at GiGi's, the Safety Luncheon, Coffee with the Board, the Pumpkin Fest and she wished Trustee Pilafas a Happy Birthday.

Trustee Gaeta stated that he attended a Citizens Fire Academy class, the Chamber Fashion Show, Hispanic Heritage Day, the service for Joanne Smith, a Fire & Police Commission meeting, the Safety Luncheon, Coffee with the Board, the Pumpkin Fest and he wished Trustee Pilafas a Happy Birthday.

Trustee Newell stated that she attended Hispanic Heritage Day, Coffee with the Board, the Pumpkin Fest, she wished Trustee Pilafas a Happy Birthday and congratulated Mark Koplin and Leigh Bartkowiak.

Trustee Pilafas talked about the highs and lows of the past week. The high was his son AJ being crowned homecoming king and the low was losing his mother in law. He spoke fondly about both. He congratulated

Mark Koplin and Leigh Bartkowiak, stated that he attended Coffee with the Board and thanked everyone for the birthday wishes.

**6.C. Village Manager's Report**

Village Manager Norris had no report.

**6.D. Village Clerk's Report**

The Village Clerk reminded everyone that Early Voting has started and that there were 138 people who voted at Village Hall earlier today.

**6.E. Treasurer's Report**

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve Item 6.E.

Mrs. Musiala stated that for the Month of August 2014 cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$1,311,160. After including these receipts and disbursements, the balance of cash and investments for the operating funds is 29.0 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$11,643,325, primarily due to property tax receipts. Overall, the total for cash and investments for all funds increased to \$186.3 million.

Roll Call:

Aye: Vandenberg, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

**6.F. Committee Reports**

**Public Health & Safety**

Trustee Gaeta stated that they will be meeting to request approval of an amendment to Section 5-6-9, Personnel, Hoffman Estates Fire Department, of the Hoffman Estates Municipal Code to establish the number of authorized sworn fire personnel at 96; request approval of a Resolution authorizing the adoption of the Cook County Multi-Jurisdictional Hazard Mitigation Plan; request acceptance of Police and Health & Human Services Departments, Emergency Management Coordinator and Fire Departments Monthly Reports.

**Public Works & Utilities**

Trustee Newell stated that they will be meeting to have a discussion regarding 2014-2015 Snow/Ice Control Policy and Procedure Manual; and request acceptance of the Departments of Public Works and Development Services Monthly Reports.

**Finance**

Trustee Pilafas stated that they will be meeting to request approval of a) A five year extension to the Sears Centre Arena Management Agreement with Global Spectrum of Philadelphia, PA, along with revisions to the Variable Management Fee; and b) A five year extension to the Sears Centre Arena Ticketing Services Agreement with New Era Tickets; and c) A five year extension to the sale of Sears Centre Arena Contractual Rights Agreement with Front Row Marketing; request acceptance of Finance and Information Systems Departments and Sears Centre Arena Monthly Reports.

**7. ADDITIONAL BUSINESS:**

There was no Additional Business.

Trustee Pilafas reminded everyone that there is a Capital Improvements Board meeting on Wednesday, October 22, at 6:00 in the second floor training room.

**8. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:29 p.m.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.