



VILLAGE OF HOFFMAN ESTATES

(Office use only)

PACKAGE LIQUOR ONLY
TAX REMITTANCE FORM

Date Paid: _____
Amt. Paid: _____
Postmark: _____
Check #: _____

For the Month Ending: _____

Business Name: _____

Mailing Name (dba): _____

Address _____ Phone _____

City Hoffman Estates State IL Zip _____

Name of Preparer _____

Address _____ Phone _____

City _____ State, Zip _____

Computation of Tax Liability:

		<u>Package Liquor</u>
1.	Gross Receipts	\$ _____
2.	Tax Rate	5%
3.	Gross Tax (line 1 multiplied by Tax Rate)	\$ _____
4.	Late Payment Penalty (line 3 multiplied by 2%)	\$ _____
5.	Total Amount Due (line 3 plus line 4)	\$ _____

Remittance Instructions

Please remit the amount indicated on line 5 above. Check should be made payable to the Village of Hoffman Estates. This form and a copy of the Illinois Department of Revenue Form ST-1 (state sales tax return) for the corresponding period must accompany your remittance.

Your remittance must be received by the Village at the address shown below by the 20th of the month following the month when the taxes are collected. If the 20th of the month falls on a Sunday or holiday when the Village Hall is closed, payment must be received by the next business day. However, a payment sent by mail must be postmarked no later than the 20th of the month. If the 20th of the month falls on a Sunday or national holiday when the U.S. Postal Service is closed, the remittance must be postmarked by the next business day.

Affirmation

Under penalties provided by ordinance, I hereby affirm that the statements contained herein are taken from the books and records of the above business and are true and correct to the best of my knowledge.

Return Original with Payment and copy of ST-1 return to:

Village of Hoffman Estates
Attn: Food & Beverage Tax
1900 Hassell Road
Hoffman Estates, IL 60169
Fax: 847-843-4822

_____ Date

_____ Signature

_____ Printed Name

Rev. October 2013 Phone: 847-843-4812

(Forms available online at www.hoffmanestates.org)

_____ Title