

**Village of Hoffman Estates**

**FINANCE COMMITTEE MEETING MINUTES**

**September 22, 2014**

**I. Voice**

**Members in Attendance:**

**Gary Pilafas, Chairperson  
Anna Newell, Vice Chairperson  
Trustee Michael Gaeta  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William D. McLeod**

**Management Team Members  
in Attendance:**

**James H. Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Vlg. Mgr., Dev. Services  
Mike Hankey, Director of Transportation  
Gary Salavitch, Director of Engineering  
Ted Bos, Acting Police Chief  
Jeff Jorian, Fire Chief  
Monica Saavedra, Asst. Director of H&HS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Patricia Cross, Asst. Corporation Counsel  
Fred Besenhoffer, Acting Director of IS  
Bruce Anderson, Cable TV Coordinator  
Ashley Monroe, Asst. to Village Manager  
Bev Romanoff, Village Clerk  
Ben Gibbs, GM of the Sears Centre Arena**

The Finance Committee meeting was called to order at 7:07 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the Finance Committee meeting minutes of August 18, 2014. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request approval for Global Spectrum to enter into a one year tenant license with the Chicago Mustangs professional indoor soccer team for home games at the Sears Centre Arena, subject to modified business terms.**

An item summary sheet from Mark Koplín and Ben Gibbs was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve request for Global Spectrum to enter into a one year tenant license with the Chicago Mustangs professional indoor soccer team for home games at the Sears Centre Arena, subject to modified business terms. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award the professional financial audit services contract for the Village and the Sears Centre Arena to run concurrently with the EDA Special Tax Allocation Fund audit, for the 2014 fiscal year to Sikich LLP for a cost not to exceed \$77,150, with the option of extending the contract for each of the years 2015, 2016, 2017 and 2018.**

An item summary sheet from Rachel Musiala and Stan Helgerson was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, award the professional financial audit services contract for the Village and the Seras Centre Arena to run concurrently with the EDA Special Tax Allocation Fund audit for the 2014 fiscal year to Sikich LLP for a cost not to exceed \$77,160 with the option of extending the contract for each of the years 2015, 2016, 2017 and 2018. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to waive formal bidding and renew a one year contract with CallOne for local and long distance telephone service.**

An item summary sheet from Fred Besenhoffer was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to waive formal bidding and renew a one year contract with CallOne for local and long distance telephone service. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Information Systems Department Monthly Report.**

The Information Systems Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Information Systems Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Sears Centre Arena Monthly Report.**

The Sears Centre Arena Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Sears Centre Arena Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Newell, to adjourn the meeting at 7:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Asst.

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Date