

AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
September 22, 2014

Immediately following Public Health & Safety

Members:	Anna Newell, Chairperson	Gary G. Stanton, Trustee
	Michael Gaeta, Vice Chairperson	Gayle Vandenberg, Trustee
	Gary Pilafas, Trustee	William McLeod, Mayor
	Karen V. Mills, Trustee	

I. Roll Call

II. Approval of Minutes – August 18, 2014
Approval of Special Meeting Minutes – September 8, 2014

NEW BUSINESS

1. Request authorization to award contract for 2014 Creek Cleaning Project to Davey Tree Expert Company, Kent, OH (low bid), in an amount not to exceed \$55,000.
2. Request authorization to waive formal bidding and purchase training room tables, office chairs and wait area seating for Public Works Center through The Cooperative Purchasing Network (TCPN) consortium from Midwest Office Interiors, Woodridge, IL, in an amount not to exceed \$41,413.34.
3. Request acceptance of the Department of Public Works Monthly Report.
4. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

August 18, 2014

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills (via telephonic attendance)
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

**Management Team Members
in Attendance:**

**James H. Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Kevin Kramer, Dir. Of Economic Development
Gary Salavitch, Director of Engineering
Patrick Seger, Human Resource Mgmt. Dir.
Michael Hish, Police Chief
Jeff Jorian, Fire Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Patricia Cross, Asst. Corporation Counsel
Fred Besenhoffer, Acting Director of IS
Bruce Anderson, Cable TV Coordinator
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Clayton Black, Development Services
Bev Romanoff, Village Clerk
Ben Gibbs, GM of the Sears Centre Arena**

The Public Works and Utilities Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve the Public Works & Utilities Committee meeting minutes of July 21, 2014. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Roll call vote taken. All ayes. Motion carried.

2. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Roll call vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to adjourn the meeting at 7:05 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date

**SPECIAL PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

September 8, 2014

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Michael Hankey, Director of Transportation
Gary Salavitch, Director of Engineering
Jeff Jorian, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rence Bentley, Asst. Finance Director
Fred Besenhoffer, Acting Director of IS
Patrick Seger, Director of HRM
Ashley Monroe, Asst. to the Village Manager
Patricia Cross, Asst. Corp. Counsel
Clayton Black, Mgmt. Analyst
Ben Gibbs, Sears Centre Arena
Bev Romanoff, Village Clerk**

The Special Public Works and Utilities Committee meeting was called to order at 7:34p.m.

NEW BUSINESS

- 1. Request authorization to participate in the Naperville Job Order Contracting Cooperative.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to participate in the Naperville Job Order Contracting Cooperative. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award contract for the 2014 Drainage Improvements Project to Prime Construction, Inc., Hampshire, IL (qualified low bidder) in an amount not to exceed \$54,278.**

An item summary sheet from Gary Salavitch was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for the 2014 Drainage Improvements Project to Prime Construction, Inc., Hampshire, IL (qualified low bidder) in an amount not to exceed \$54,278. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to award contract for State of Illinois joint purchase of 2014-2015 winter road salt to Morton Salt Inc., Chicago, IL at a unit price of \$52.31 per ton, in an amount not to exceed \$436,893.**

Joe Nebel addressed the Committee and reported that the Village’s salt dome has approximately 200 tons and an average salt used for the season is 5,390 tons. The Village is committed to 6,960 tons this year at the rate of \$52.31 per ton, which is the same price as last year.

Mr. Nebel reported that due to the storm damage from last Friday’s storm, the Village will do a special brush pick-up on Wednesday, September 10. Trustee Pilafas read a letter from a resident thanking Public Works for the great job with clean-up after the storm and Trustee Mills inquired about street sweeping, which will be done after the regular brush pickup at the end of September.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for State of Illinois joint purchase of 2014-2015 winter road salt to Morton Salt Inc., Chicago, IL, at a unit price of \$52.31 per ton, in an amount not to exceed \$436,892. Voice vote taken. All ayes. Motion carried.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:45 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to award contract for 2014 Creek Cleaning project to Davey Tree Expert Company, Kent, OH (low bid), in an amount not to exceed \$55,000.

MEETING DATE: September 22, 2014

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works

PURPOSE: To help prevent neighborhood flooding by removing accumulated debris that creates creek restrictions and storm pipe blockages.

BACKGROUND: Over a period of time, creek and channel areas have accumulated deposits of dead wood and tree branches that hang or have fallen into the waterway. Although the creek or channel lies within the homeowners' property, the Village is responsible for mitigating conditions throughout the entire storm drainage system that may cause flooding. The first phase of the Parcel A project began in 2007, and continued in 2008. Due to budget constraints, the project was deferred. A total of \$55,000 was approved in the 2014 budget to reinstate the annual program to provide contractual assistance for cleaning of selected areas. On September 2, 2014 a mandatory pre-bid meeting was held. Four (4) contractors attended and were given access to the proposed work areas.

DISCUSSION: On September 9, 2014 at 9:00 a.m., the Village Clerk opened two (2) bid proposals. Davey Tree Expert Company of Kent, OH is the low bidder for the 2014 debris removal work and for the 2015 and 2016 alternate bids. Davey Tree Expert Company has worked in the municipalities of Oak Brook, Schaumburg and Woodridge and has received favorable recommendations from these communities.

FINANCIAL IMPACT: \$55,000 has been budgeted in FY 2014.

RECOMMENDATION: Request authorization to award contract for 2014 Creek Cleaning project to Davey Tree Expert Company, Kent, OH (low bid), in an amount not to exceed \$55,000.

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2014 Creek Cleaning Maintenance**

County: Cook	Davey Tree Expert Co.		Homer Tree Service		
Municipality: Village of Hoffman Estates	1500 N. Mantua Street		16464 W. 143rd Street		
Date: 09/09/14	Kent, OH 44240		Lockport, IL 60441		
Time: 9:00 a.m. Local Time	330-673-9511		815-838-0320		
Attended by: Craig Griesmaier, Construction Maintenance Supervisor	Bid Bond		Bid Deposit		
Description: Removal of debris, plus trimming and removal of trees in and along the Tributary A of the Salt Creek Branch in 50 ft. segments	Yes		Yes		
	Unit	Total Price	Unit Price	Total	Unit Price
2014					
Bid Price: to complete required work in each 50 foot segment					
Prevailing Wage Price	50 ft.	\$1,830.00	50 ft.	\$2,500.00	
Prevailing Wage Additional Tree Removals	Inch	\$52.00	Inch	\$40.00	
Non-Prevailing Wage Price	50 ft.	\$1,080.00	50 ft.	N/A	
Non-Prevailing Wage Additional Tree Removals	Inch	\$40.00	Inch	N/A	
Alternate Bid 2015					
Bid Price: to complete required work in each 50 foot segment					
Prevailing Wage Price	50 ft.	\$1,920.00	50 ft.	\$2,500.00	
Prevailing Wage Additional Tree Removals	Inch	\$54.00	Inch	\$40.00	
Non-Prevailing Wage Price	50 ft.	\$1,135.00	50 ft.	N/A	
Non-Prevailing Wage Additional Tree Removals	Inch	\$42.00	Inch	N/A	
Alternate Bid 2016					
Bid Price: to complete required work in each 50 foot segment					
Prevailing Wage Price	50 ft.	\$2,000.00	50 ft.	\$2,500.00	
Prevailing Wage Additional Tree Removals	Inch	\$56.00	Inch	\$40.00	
Non-Prevailing Wage Price	50 ft.	\$1,190.00	50 ft.	N/A	
Non-Prevailing Wage Additional Tree Removals	Inch	\$44.00	Inch	N/A	

**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS**

BID SPECIFICATION ADDENDUM ACKNOWLEDGEMENT FORM

Concerning: 2014 CREEK CLEANING TREE MAINTENANCE PROJECT

Please be advised the following is an addendum specific to the above referenced bid item.

Be advised that you must reference receipt of the addendum, via your placement of a written/typed note to the effect, upon the bid proposal form identified within the bid document package.

Addendum Note: Adding item to Bid Proposal Form. Please use attached Bid Proposal Forms in place of those in original bid packet. Revised forms include request for bid prices for prevailing wage and also non-prevailing wage work.

Addendum Note: Clarifying item to Bid Proposal Form. The 50 ft. segment is measured 15 ft. either side of the creek and to a height of 10ft.

PLEASE NOTE: As current legislation is under review and unclear related to whether various tree maintenance tasks being bid by municipalities qualify or are exempt from prevailing wage laws, we are choosing to require this particular bid request be submitted by interested contractors as both prevailing wage work AND as non-prevailing wage work. Should future legislation and decisions be made contrary, the program may be re-bid in future years to reflect those decisions and changes.

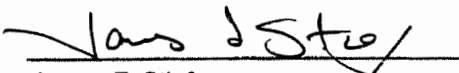
Please direct any questions you may have to Craig Griesmaier, Construction Maintenance Supervisor at 847-781-2707.

I/We hereby acknowledge receipt of the addendum as it applies to the above stated Bid Specifications.

Firm: The Davey Tree Expert Company

Address: 1500 N Mantua Street, Kent, OH 44240

Telephone: 330.673.9511

Signature:  Title: Executive Vice President
James F. Stief

THIS FORM MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL!

VILLAGE OF HOFFMAN ESTATES
BID PROPOSAL

2014 CREEK CLEANING TREE MAINTENANCE PROJECT

X The Davey Tree Expert Company
Print Bid Firm Name Here
X VILLAGE OF HOFFMAN ESTATES
X Acceptance Date

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in September, 2014, terminating on December 31, 2014. It is understood that the Village of Hoffman Estates reserves the right to waive or to reject in whole or in part, any bid or all bids, and to cancel the whole or any part of the contract.

PLEASE NOTE:
Quantities are estimates and are subject to change based on budget restrictions as well as Village Board approval or funding. For bidding purposes, the Village anticipates between 2,000-3,000 ft. per year for 2014, 2015, and 2016.

PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 1,830.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 52.00/inch dbh

NON-PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 1,080.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

NON-PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 40.00/inch dbh

Contractors are requested to provide a bid price per inch for such additional removals. Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work. There is enclosed with this proposal a bid deposit in the amount of \$1,250 payable to the Village of Hoffman Estates. It is hereby agreed that, should I be awarded the work contemplated under this proposal and fail or refuse to execute a contract for said work, or to provide the required performance bond, this bid deposit shall be forfeited and may be retained by the Village of Hoffman Estates as liquidated damages and not as a penalty.

THIS FORM MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL!

**VILLAGE OF HOFFMAN ESTATES
ALTERNATE BID PROPOSAL
2015 CREEK CLEANING TREE MAINTENANCE PROJECT**

Alternate Bid 2015

Work shall be completed by December 31, 2015

PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 1,920.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 54.00/inch dbh

NON-PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 1,135.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

NON-PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 42.00/inch dbh

Contractors are requested to provide a bid price per inch for such additional removals.

Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work.

THIS FORM MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL!

**VILLAGE OF HOFFMAN ESTATES
ALTERNATE BID PROPOSAL
2016 CREEK CLEANING TREE MAINTENANCE PROJECT**

Alternate Bid 2016

Work shall be completed by December 31, 2016

PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 2,000.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 56.00/inch dbh

NON-PREVAILING WAGE BID PRICE to complete required work in each 50 foot segment (Various village creek lines) \$ 1,190.00

(Starting at 925 Ash Street working east to Basswood Street Tributary A Branch of the Salt Creek)

NON-PREVAILING WAGE BID PRICE for any additional tree removals as described in Tree Removal Standards, part 6, of the following specifications: \$ 44.00/inch dbh

Contractors are requested to provide a bid price per inch for such additional removals.

Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work.

THIS FORM MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL!

SUBSTANCE ABUSE PREVENTION PROGRAM

CERTIFICATE

The undersigned, upon being first duly sworn, hereby certifies to the (Client) _____

The Davey Tree Expert Company _____ that

(Contractor) has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

By: James F. Stief
(Name of Contractor)

James F. Stief, Executive Vice President
(Title)

Subscribed and sworn to before me
this 5th day of September, 2014. My Commission Expires: 9/6/16

Brenda J. Bush
Notary Public

SEAL

My Commission Expires 9/6/16

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that The Davey Tree Expert Company
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: James F. Stief
Title: James F. Stief, Executive Vice President

Attest: Davey J. Bush
Notary Public

Commission expiry: 9/6/16

Date: September 5, 2014

Date : September 5, 2014

VILLAGE OF HOFFMAN ESTATES
BID PROPOSAL
2014 CREEK CLEANING TREE MAINTENANCE PROJECT

X Homer Tree Service, Inc.
Print Bid Firm Name Here
X 09/08/14
Acceptance Date

X _____
VILLAGE OF HOFFMAN ESTATES

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in September, 2014, terminating on December 31, 2014. It is understood that the Village of Hoffman Estates reserves the right to waive or to reject in whole or in part, any bid or all bids, and to cancel the whole or any part of the contract. The undersigned having attended the pre bid meeting, examined all bid documents for this bid, and having become familiar with the extent, nature, and local conditions affecting the cost and performance of the proposed work, hereby proposes to furnish all supervision, labor, tools, equipment and materials necessary to perform and complete the work herein described at the following bid prices.

The undersigned Contractor agrees to all terms and conditions of the preceding Specifications for the Tributary A Branch of Salt Creek Cleaning/Tree Work Contract. Return all bids to the Clerk's office at the Village Hall at 1900 Hassell Rd., Hoffman Estates, IL. 60169. Bid opening to be held in the Council chambers of Village Hall September 9, 2014 at 9:00 a.m. No faxed bids will be accepted.

PLEASE NOTE:

Quantities are estimates and are subject to change based on budget restrictions as well as Village Board approval or funding. For bidding purposes, the Village anticipates between 2,000-3,000 ft. per year for 2014, 2015, and 2016.

BID PRICE to complete required work in each 50 foot segment \$ 2,500.00
(Various village creek lines)

(Starting at 925 Ash Street working east to Basswood Street
Tributary A Branch of the Salt Creek)

BID PRICE for any additional tree removals as described in \$ \$40.00 per Inch
Tree Removal Standards, part 6, of the following specifications:

Contractors are requested to provide a bid price per inch for such additional removals.

Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work. There is enclosed with this proposal a bid deposit in the amount of \$1,250 payable to the Village of Hoffman Estates. It is hereby agreed that, should I be awarded the work contemplated under this proposal and fail or refuse to execute a contract for said work, or to provide the required performance bond, this bid deposit shall be forfeited and may be retained by the Village of Hoffman Estates as liquidated damages and not as a penalty.

Homer Tree Service, Inc. _____ Bidder

16464 W. 143rd Street _____ Address

Lockport, IL 60441 _____

Phone: 815-838-0320

By: Ronald Repón

Date: 09/08/14

**VILLAGE OF HOFFMAN ESTATES
ALTERNATE BID PROPOSAL
2015 CREEK CLEANING TREE MAINTENANCE PROJECT**

Alternate Bid 2015

Work shall be completed by December 31, 2015

BID PRICE to complete required work in each 50 foot segment \$ 2,500.00
(Various village creek lines)

BID PRICE for any additional tree removals as described in \$ \$40.00 per Inch
Tree Removal Standards, part 6, of the preceding specifications:
Contractors are requested to provide a bid price per inch for such additional removals.

Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work.

Homer Tree Service, Inc Bidder

16464 W. 143rd Street Address

Lockport, IL 60441

815-838-0320 Phone

By: Ronald Rippl

Date: 09/08/14

**VILLAGE OF HOFFMAN ESTATES
ALTERNATE BID PROPOSAL
2016 CREEK CLEANING TREE MAINTENANCE PROJECT**

Alternate Bid 2016

Work shall be completed by December 31, 2016

BID PRICE to complete required work in each 50 foot segment \$ 2,500.00
(Various village creek lines)

BID PRICE for any additional tree removals as described in \$ \$40.00 per Inch
Tree Removal Standards, part 6, of the preceding specifications:
Contractors are requested to provide a bid price per inch for such additional removals.

Bid prices shall include all labor, equipment and disposal costs needed to complete the necessary work.

Homer Tree Service, Inc. _____ Bidder

16464 W. 143rd Street _____ Address

Lockport, IL 60441 _____

815-838-0320 _____ Phone

By: Ronald Reposh

Date: 09/08/14

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that Homer Tree Service, Inc.
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E,
Public Contracts of the Illinois Criminal Code.

Signed: Ronald Reppas

Attest: Donna M Clemens
Notary Public

Title: President

Commission expiry: 3/15/16

Date: 09/08/14

Date: 9/8/14



SUBSTANCE ABUSE PREVENTION PROGRAM

CERTIFICATE

The undersigned, upon being first duly sworn, hereby certifies to the (Client) _____

Homer Tree Service, Inc.

that

(Contractor) has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

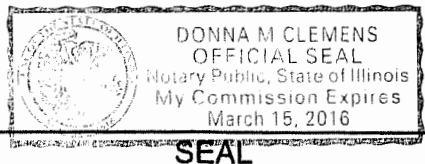
By: Homer Tree Service, Inc.
(Name of Contractor)

Ronald Reposh President
(Title)

Subscribed and sworn to before me
this 8th day of September, 2014.

My Commission Expires:

Donna M Clemens
Notary Public



**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive formal bidding and purchase training room tables, office chairs and wait area seating for Public Works Center through The Cooperative Purchasing Network (TCPN) consortium from Midwest Office Interiors, Woodridge, IL, in an amount not to exceed \$41,413.34.

MEETING DATE: September 22, 2014

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Paul Petrenko, Facilities Manager



PURPOSE: To purchase new training room tables, office chairs and wait area seating furniture for the Public Works Center using The Cooperative Purchasing Network (TCPN).

BACKGROUND: The training/lunchroom tables are original to the Public Works Center (1989), many are unstable and missing pieces of laminate. The majority of the task/office chairs in use by staff are discarded chairs from the former police station, many of which are in various states of disrepair. Correct positioning and lumbar support are not attainable with many of the chairs.

On July 7, 2014 the Board approved an amendment to use \$66,200 of Village issued bond proceeds to purchase furniture and carpet/tile upgrades for the Public Works Center and improve Fleet Services bay lighting.

The highest priority was focused on replacing the deteriorating chairs, tables, and wait area furniture. Staff contacted Midwest Office Interiors, the same vendor that was the low bidder during the 2008/2009 Village Hall remodeling project, to assist with managing the selection, fabrics, colors and styles.

DISCUSSION: Staff visited the Merchandise Mart to look at a variety of different furniture styles and types available within the allocated budget. In keeping with the direction received from the Village Manager's office, the office furniture (HON and Allsteel) were chosen to match the style and color of that used at the Village Hall to insure parts interchangeability and provide the Village added remodeling flexibility.








However, the same style tables and stackable chairs, as used in the larger conference rooms, are no longer available. A similar style and priced set was chosen that would provide the same functionality. Staff also looked at a variety of waiting area furniture chairs and couches to replace what is currently being used in both entrance lobbies. A durable felt covered chair (KII) often used on school campuses was selected as the best choice for the rigorous Public Works environment. Both the HON and Allsteel TCPN bid pricing discount were used for the quotation provided to the Village by Midwest Office Interiors.





FINANCIAL IMPACT:


Board approved amount of \$66,200.00 from bond proceeds to be used to fund this purchase leaving a positive balance of \$24,786.66 for lighting and other building improvements. In order to further reduce costs, all furniture is being purchased and shipped unassembled, with installation to be provided by in-house staff.

RECOMMENDATION:

Request authorization to waive formal bidding and purchase training room tables, office chairs and wait area seating for Public Works Center through The Cooperative Purchasing Network (TCPN) consortium from Midwest Office Interiors, Woodridge, IL, in an amount not to exceed \$41,413.34.

Item	✓	Qty	Preview	Mfg	Cat	Part Number	Part Description	Sell	Ext Sell	Sell - %
1	✓	3		HON	HSN	H5021 .H \$(L) .SS 11	Park Ave 5020 Series Exec HB Pneu Swivel CASTER: Hard (Standard) GRADE: LEATHER UPHOLSTERY UPH: Leather COLOR: Black	\$ 593.64	\$ 1,780.92	56.700
2	✓	9		ALS	ALC	RL-MHW .2 .0 .L .CBK LKM01 \$(A) .BOX 15	Relate Std Mesh High-Bk/Adj Arms Standard cylinder Hard Casters Lumbar Charblack CLR: Carbon GRD A UPH FAB: Chatterbox CLR: Midnight	\$ 459.42	\$ 4,134.78	61.000
3	✓	4		ALS	ALC	RL-MHW .2 .0 .L .CBK LKM01 \$(A) .WSP 40	Relate Std Mesh High-Bk/Adj Arms Standard cylinder Hard Casters Lumbar Charblack CLR: Carbon GRD A UPH FAB: Whisper Vinyl CLR: Black	\$ 459.42	\$ 1,837.68	61.000
4	✓	20		ALS	ALC	K-MUCOBNO .CB .3 \$(A) .MOG 88	Seek Work Fxd Arm Mesh Bk Uph Seat Bik Fr Cstr CLR: Onyx Multi-surface Caster GRD A UPH FAB: Moguls CLR: Flare	\$ 272.22	\$ 5,444.40	61.000
5	✓	8		ALS	ALC	SUM-MW .2 .0 .BLK \$(B) .EMR 11	Sum Chair Mid Back/Adjustable Arms Standard cylinder Hard tread dual wheel Clr: Black GRD B UPH FAB: Emery CLR: Twilight	\$ 496.47	\$ 3,971.76	61.000
6	✓	16		ALS	ATA	AW2TL30N72C B \$(CORE) .P27 .B	Aware 30D x 72W NestingT-Leg CSTR Pnt(Kit) Core Clr Opts CLR: Matte Black Caster: Black	\$ 315.72	\$ 5,051.52	63.959
7	✓	16		ALS	ATA	AW3LF3072T .X \$(L1CORE) .LT3B .E9 .AGO	30Dx72W Aware Top Lam FlatEdg for T-Fixed or Nest Standard Wood L1 Core Lam Opts Lam: Ash Edg: Flint No Cutouts	\$ 181.08	\$ 2,897.28	64.000

Item	✓	Qty	Preview	Mfg	Cat	Part Number	Part Description	Sell	Ext Sell	Sell - %
8	✓	6		KII	AG1	MYNN/NC /NFR I SHEEPISH /27.166.022.P /HWG /SG /BL /NMB	MyWay Left Facing No Arm/Right Facing No Arm Sled Base Lounge Chair,Non-Contrast (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH SMOKE With gangers (2) ganging assembl... Sled Glides Black No Moisture Barrier	\$ 897.00	\$ 5,382.00	50.000
9	✓	2		KII	AG1	MYLL/NC /NFR I SHEEPISH /27.166.022.P /MWLC /HNG /SG /BL /NMB	MyWay Left Facing Low Arm/Right Facing Low Arm Sled Base Lounge Chair,Non-Contrast (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH SMOKE Left facing cup holder No gangers Sled Glides Black No Moisture Barrier	\$ 1,090.50	\$ 2,181.00	50.000
10	✓	4		KII	AG1	MYLL/FC I /NFR I SHEEPISH /27.166.032.P NFR I SHEEPISH /27.166.022.P... /MWLC /HNG /SG /BL /NMB	MyWay Left Facing Low Arm/Right Facing Low Arm Sled Base Lounge Chair,Contrast Fabric Grade I (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH FROST (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH SMOKE Left facing cup holder No gangers Sled Glides Black No Moisture Barrier	\$ 1,118.00	\$ 4,472.00	50.000
11	✓	2		KII	AG1	MYNL/NC /NFR I SHEEPISH /27.166.022.P /MCH /HWG /SG /BL /NMB	MyWay Left Facing No Arm/Right Facing Low Arm Sled Base Lounge Chair,Non-Contrast (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH SMOKE Cup holder With gangers (2) ganging assembl... Sled Glides Black No Moisture Barrier	\$ 1,065.00	\$ 2,130.00	50.000

Item	✓	Qty	Preview	Mfg	Cat	Part Number	Part Description	Sell	Ext Sell	Sell - %
12	✓	2		Kil	AG1	MYLN/NC /NFR I SHEEPISH /27.166.022.P /MCH /HWG /SG /BL /NMB	MyWay Left Facing Low Arm/Right Facing No Arm Sled Base Lounge Chair,Non-Contrast (STD) CA 117 Foam and Fabric Fabric Grade I SHEEPISH SMOKE Cup holder With gangers (2) ganging assembl... Sled Glides Black No Moisture Barrier	\$ 1,065.00	\$ 2,130.00	50.000
Grand Total									\$ 41,413.34	57.838

Product and Discount Schedule

Products	Combined List Per Order	Discount From List
Concensys®, Terrace® 3.4, Terrace 2.6, Reach®, Align™ Systems (Metal Only), Adept™, Involve™, Optimize and Further	\$1 - \$100,000	69.5%
	\$100,001 - \$400,000	71.0%
	\$400,001 and above	Negotiable
Terrace DNA™ (Temp Price Reduction thru 4/30/2015)	\$1 - \$100,000	72.2%
	\$100,001 - \$400,000	73.6%
	\$400,001 and above	Negotiable
Stride® Systems, Stride Desking, Stride Benching (Temp Price Reduction thru 4/30/15)	\$1 - \$100,000	71.9%
	\$100,001 - \$400,000	73.3%
	\$400,001 and above	Negotiable
Lateral Files, Vertical Files, and Storage (Towers/Bookcases/Cabinets) Persona™, Essentials™, Align & Stride Lateral Files, Align, Stride Storage, Involve Storage	\$1 - \$100,000	64.0%
	\$100,001 - \$400,000	65.0%
	\$400,001 and above	Negotiable
Trooper®, Sensible®, Tolleson, Nimble®, Energy™, Ambition®, Get Set® Seating	\$1 - \$100,000	64.0%
	\$100,001 - \$400,000	64.0%
	\$400,001 and above	Negotiable
#19®, Relate®, Sum® Scout®, Seek™, Inspire™ Seating, Access Seating	\$1 - \$100,000	61.0%
	\$100,001 - \$400,000	61.0%
	\$400,001 and above	Negotiable
Acuity® Seating	\$1 - \$100,000	58.0%
	\$100,001 - \$400,000	58.0%
	\$400,001 and above	Negotiable
Get Set and Merge® Tables, Aware Tables, Touch-up Paint	\$1 - \$100,000	64.0%
	\$100,001 - \$400,000	64.0%
	\$400,001 and above	Negotiable
Gather™ Seating and Tables, Clarity Seating	\$1 - \$100,000	51.0%
	\$100,001 - \$400,000	54.0%
	\$400,001 and above	Negotiable



TCPN contract R4982
 Effective through April 30, 2015

Tier	Total Order at List	Systems & Peds.	Vertical & Lateral Files/Storage	Tables, Metal Desking & Computer Support, Veneer & Laminate Casegoods	HON Branded Seating	basyx Branded Seating & Tables	Tier	Total Order at List	Education
1	\$0 - \$124,999	69.3%	58.7%	56.7%	56.7%	58.7%	1	\$0 - \$24,999	56.7%
2	\$125,000 and above	71.3%	68.3%	61.7%	61.7%	61.7%	2	\$25,000 and above	58.7%

Tables, Metal Desking & Computer Support, Veneer/Laminate Casegoods:

10500 Series, 10700 Series, 94000 Series, Laminate Bookcases, Voi, Announce, Arrive, Veneer Bookcases, Park Avenue Veneer, Pennsylvania Avenue Activity Tables, Arrive Tables, Hospitality Tables, Huddle Tables, Occasional Tables (laminate and veneer), Park Avenue, Pennsylvania Avenue Tables Preside Tables, F23B, Park Avenue Laminate, Valido, Vicinity, 34000 Series, 38000 Series, Mentor, Metro, 66000 Series, Adjustable Height Training Tables Utility Tables, Flock, Endorse

Systems & Peds.:

Accelerate System, Initiate System, Abound System, Verse Panel System, Brigade Pedestals, Embark Pedestal and Flagship Pedestals

HON Branded Seating:

Convera Lounge, Invitation Lounge, Perpetual, Riley, Versant, 7700 Series, 7800 Series, Boda, 4030 Series, 4040 Series, Stackaways, Ceres, ComfortTask, Adjustable Task/Lab Stools, Folding Chairs, Gamut, Ignition, Laurus, Lota, Nucleus, Pagoda, Perpetual Nesting, Pillow-Soft, Purpose, Pyramid, Sensible Seating, Solutions, Unanimous, Volt 5720, 2300 Series, 2400 Series, 2900 Series, 6540 Series, 6550 Series, Cambia, Park Avenue, Flock, Purpose, Motivate, Endorse

Vertical & Lateral Files/Storage:

F22, F23C, F24, Lateral Files, Metal Bookcases, Metal Overfiles, Shelf Files, Vertical Files, Desk Towers, End Tower with Bookcase, File Towers, Storage Cabinets, Personal Storage, Voi

Education:

Accomplish, Proficiency, SmartLink, Enable

All basyx Branded Seating & Tables

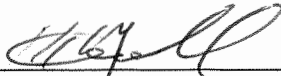
DEPARTMENT OF PUBLIC WORKS

AUGUST MONTHLY REPORT

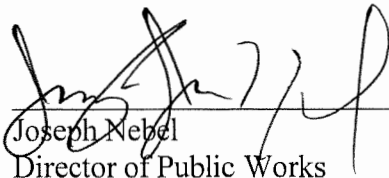
SUBMITTED TO PUBLIC WORKS COMMITTEE

SEPTEMBER 2014

- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER

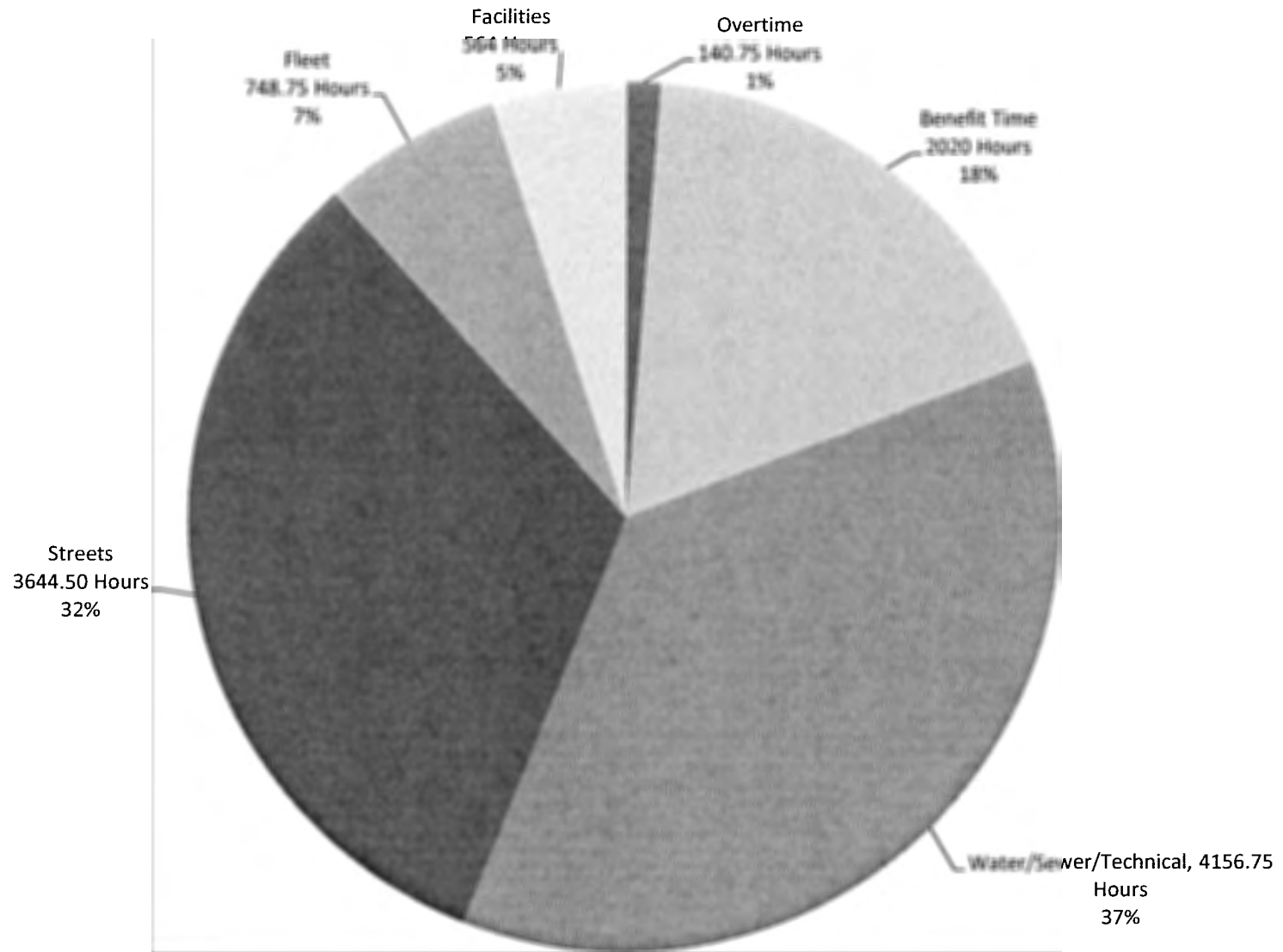


Ken Gomoll
Assistant Director of Public Works

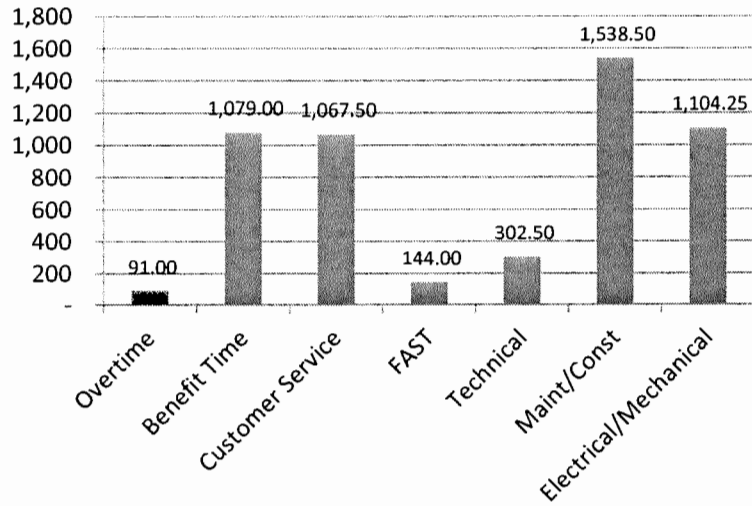


Joseph Nebel
Director of Public Works

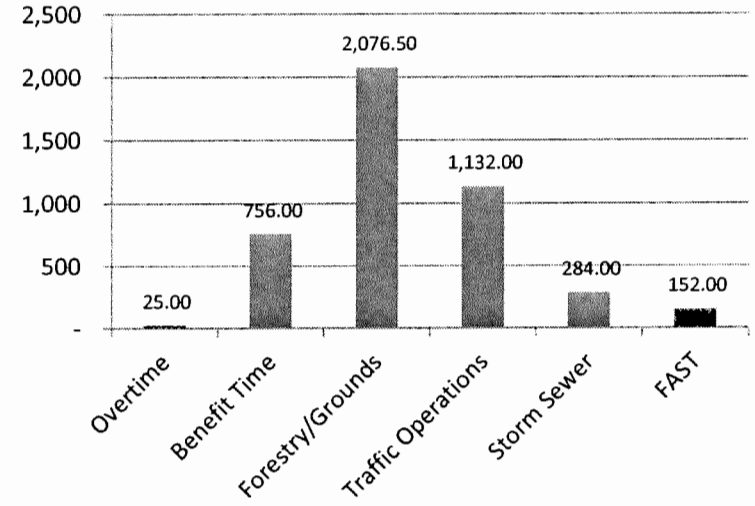
Public Works Department Total Hours August 2014



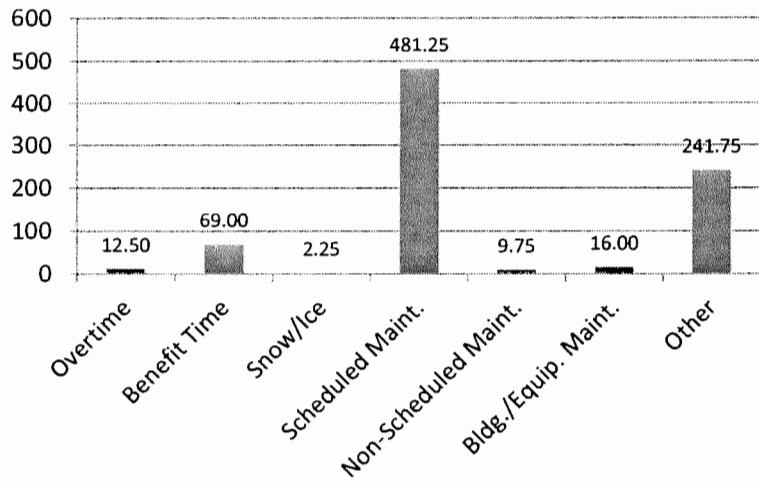
Water Total Hours August 2014



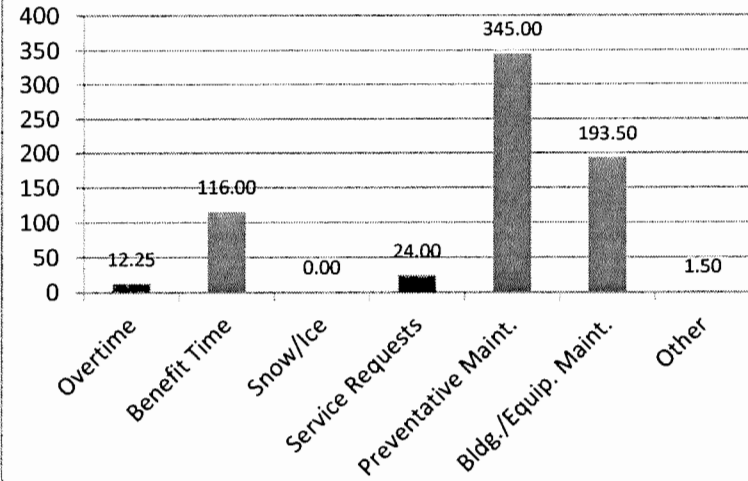
Street Total Hours August 2014



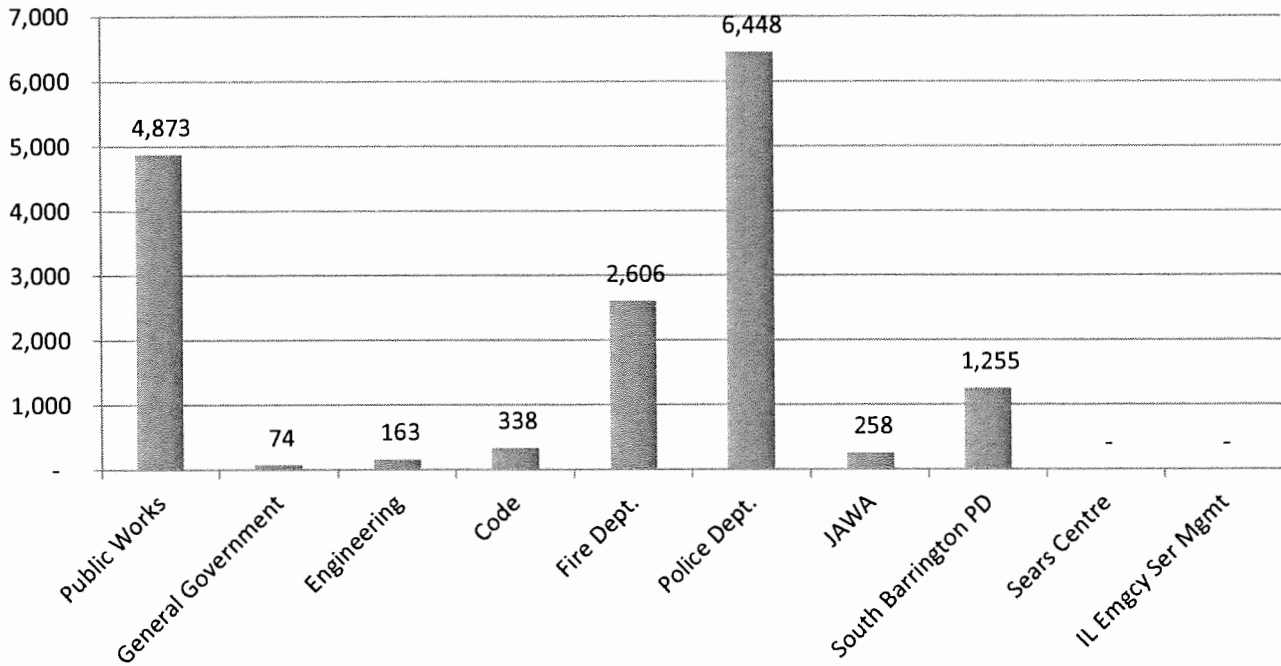
Fleet Total Hours August 2014



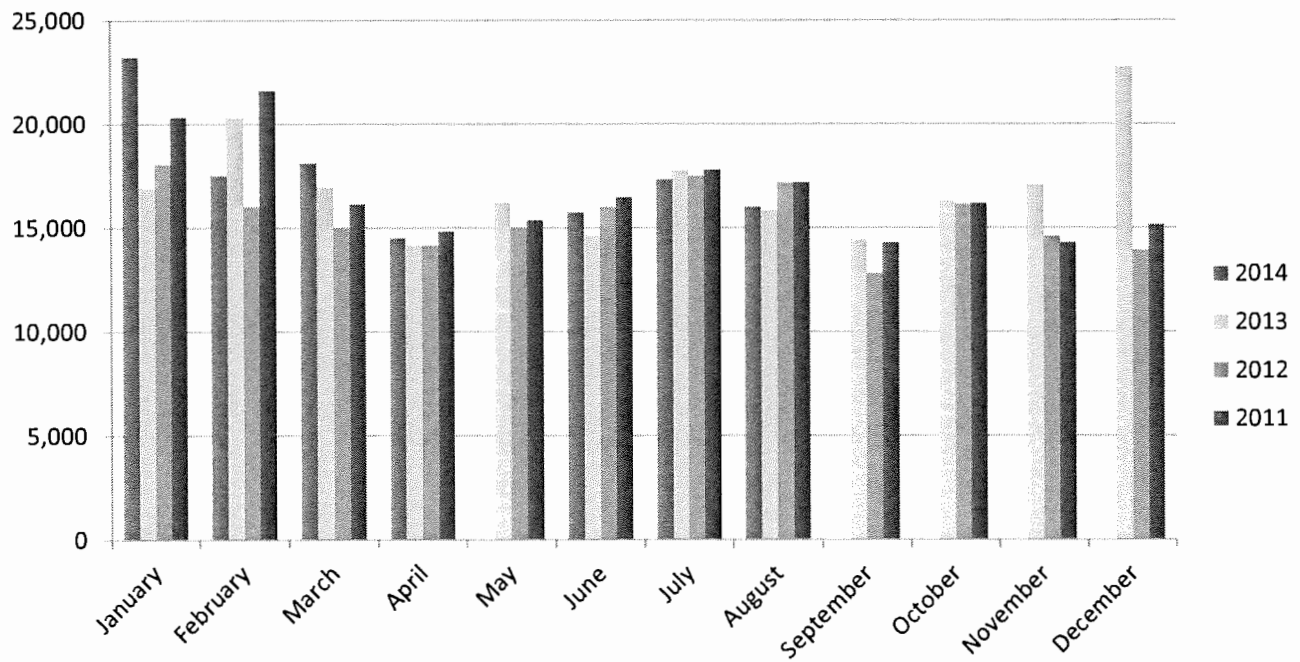
Facilities Total Hours August 2014



August 2014 Fuel Usage by Department / Gallons



August Fuel Used / Gallons



*** CIP PROJECT STATUS****Upgrade of SCADA Servers**

The new servers have been in full service in the Control Center for a total of 229 days (since January 13, 2014). The system operation is satisfactory. The final list of deficiencies was sent to the contractor on July 15th and 23% of the project payment has been retained. A letter is being prepared requesting project close-out by November 1, 2014.

Village-wide Water Distribution System Leak Survey

Notice to proceed was issued to the contractor, Water Services, on February 28, 2014 and the project kick-off meeting was held on March 17, 2014. Work started in April. **Up to the end of August approximately 60% of the Village's water system has been completed and a total of 27 leaks were found, including two hidden leaks on private service line. Repairs have been completed on 17 leaks.**

Valve Assessment Program

Notice to proceed was issued to M.E. Simpson on June 3, 2014 to assess 700 valves in 2014. Project kick-off was held on June 19, 2014 and work started in August 2014. **At the end of August 361 valves located in Parcels A, B, NA and Highland areas have been exercised and assessed with GPS location coordinates determined. Boxes/vaults of the completed valves have been cleaned.**

ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Prepared articles for Citizen
3. Coordinated monthly job code data entry
4. Prepared monthly report charts
5. Coordinated R.O.W. pre-construction meetings
6. Performed sidewalk inspections in various locations in the Village
7. Performed parts purchasing and inventory for Fleet Services
8. Updated monthly performance measures report
9. Attended Telematics/GPS meeting
10. Attended Wellness Committee meeting
11. Attended Website Users meeting
12. Attended Bradwell subdivision preconstruction with Engineering
13. Attended 4th of July Commission meeting
14. Attended Incident Action Plan training
15. Attended Snow/Ice Management Team meeting
16. Coordinated Creek Maintenance Bid
17. GPS work: Located valve layout at Wells 21 & 22 with assistance from Operations crew, located new water valves/hydrants for Willow Creek church addition
18. Assisted sanitary crew with flow management database
19. Performed bi-weekly sanitary database back-up and antivirus scan
20. Performed Tollway locating work with Village locators
21. Performed sidewalk inspections
22. Provided maps/info for valve exercising contractor
23. Attended meeting with Strand Associates regarding North pressure zone engineering
24. Attended meeting with contractors regarding future CCTV inspection software
25. Weekly meeting with IS Department regarding LGIM database conversion process and Arc GIS on-line
26. Continue to update department databases to the Local Government Information Model

UTILITY LOCATES TEAM

1. Performed 1,054 regular priority J.U.L.I.E. utility locates for the month; 6,215 year-to-date
2. Performed 40 emergency priority J.U.L.I.E. utility locates for the month; 234 year-to-date
3. Participated in 9 Utility Joint Meets; 86 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections

STREETS• **F.A.S.T. (Fast Action Service Team)**

1. Responded to 63 requests for the month, 435 year-to-date
2. Assisted meter shop with shut-offs of delinquents meter accounts
3. Performed water bill drop box pick ups
4. Performed mail run duties
5. Performed building maintenance at Fleet Services
6. Performed street light inspections
7. Received deliveries at Susan Kenley-Rupnow Public Works Center
8. Performed floor grate inspections at Susan Kenley-Rupnow Public Works Center garage
9. Performed tower light inspections
10. Performed monthly maintenance on 5 message boards
11. Assisted with meter appointments
12. Assisted with meter route reading
13. Assisted with routine locates
14. Completed pit meter change out program
15. Assisted with Public Works recycling and battery recycling
16. Performed cleaning of wash bay at Fleet Services
17. Performed site lock ups at Susan Kenley-Rupnow Public Works Center and Fleet Services
18. Performed lamp inspections at Susan Kenley-Rupnow Public Works Center
19. Performed barricade checks and pick ups
20. Performed R.O.W. clean-up
21. Performed set up and take down of Village Green signs
22. Assisted with Electronic Recycling at Village Hall
23. Performed dead end clean up throughout the Village
24. Performed removal of old concrete and prepared and poured 27 yds. of new concrete at Fire #23
25. Transported vehicles for Safety Lane testing

1	B-box repair	3	Black dirt & seed repairs
1	Possible sewer back-up inspection	1	Meter change-out
16	Branch pick-ups	2	Storm sewer clean-out
3	Misc. requests	1	Mailbox repair
9	Wood chip deliveries	1	Possible water leak
5	Sidewalk deviations	1	Debris in roadway
16	Road kill pick-ups	1	Graffiti Removal
1	Curb repair		

- PAVEMENT MAINTENANCE TEAM

1. Repaired potholes at various locations Village-wide
2. Performed scheduled equipment maintenance on Unit #50 and pavement equipment
3. Performed street inspections and inventory for pavement repairs
4. Performed yard maintenance at Fleet Services facility
5. Performed guard rail inspection and repair along Bode Rd.
6. Performed raised pavement marking and delineator repairs at various locations Village-wide
7. Performed pavement equipment maintenance
8. Performed purchasing and budget work for pavement team
9. Assisted Traffic Operations sign team
10. Assisted Traffic Operations light team
11. Performed safety coordination of Department Tailgate training
12. Performed storm sewer inlet maintenance, saw cut, dug, hot patch
13. Performed preventative cleaning of storm sewer inlets
14. Performed 3 delineator replacements along Old Sutton Rd.
15. Performed street edge line patching at various locations Village-wide
16. Performed shoulder work along Huntington Blvd. North
17. Performed driveway repairs per 2014 Street Revitalization program
18. Performed asphalt repairs for sanitary sewer work
19. Performed in-house pavement marking at various locations Village-wide
20. Performed street pavement repairs at various locations Village-wide
21. Performed asphalt repairs for water street crossing excavations at various locations Village-wide
22. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- SIGNS

1. Assisted with street light repairs
2. Performed sign straightening at various locations Village-wide
3. Performed traffic barricade maintenance
4. Replaced or repaired 5 signs due to wind, vehicle damage or vandalism
5. Assisted with pothole repairs and patching at various locations Village-wide
6. Performed purchasing/pricing of sign maintenance and repair supplies
7. Performed ongoing street sign maintenance log
8. Fabricated, assembled and installed signs at various locations Village-wide
9. Fabricated and assembled 2 banners and 9 mile marker signs for Platzkonzert
10. Assisted with hot asphalt patching at various locations Village-wide
11. Fabricated door markings for Police Department garage doors
12. Resigned school zone for Whiteley School on Haman Av. and Westbury Dr.
13. Performed debris pick-up at various locations Village-wide
14. Performed Type I reposting on Dovington Dr. N., Woodcreek Dr., Huntington Blvd., Kingsdale Rd, Village Hall
15. Performed ESDA trailer and room inventory of barricades and cones
16. Performed preventative flood clearing of storm sewer inlets
17. Performed sign clearing at various locations Village-wide
18. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- **STREET LIGHTS**

1. Responded to 8 resident requests for service repairs; 44 year-to-date
2. Repaired 65 street lights this month in various locations; 258 year-to-date
3. Performed equipment maintenance on Village vehicles
4. Assisted with sign installations at various locations Village-wide
5. Located street light cables for sign installations, storm sewer and water excavations
6. Repaired street light cable ground fault at 2405 Pembroke Av.
7. Installed 7 new street light controller boxes
8. Cleared tree branches obstructing street light poles and fixtures in various locations Village-wide
9. Notified ComEd of street light out at NE c/o Higgins Rd. and Ash Rd.
10. Repaired hand hole covers in various locations Village-wide
11. Performed pricing/purchasing of street light repair supplies and tools
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

FORESTRY TEAM

1. Responded to requests for service; 147 for the month; 1,898 year-to-date
2. Emerald Ash Borer (EAB) Ash tree removals: Confirmed EAB infestation removals (in-house) 261 for the month, 542 year-to-date, Contractor Ash tree removals 91 for the month, 1,645 year-to-date
3. Performed tree equipment maintenance
4. Performed measurement and logging of daily precipitation
5. Performed contract tree trimming and removal preparations
6. Performed duties related to stump grinding
7. Assisted Fleet Services with vehicle maintenance
8. Performed watering of newly planted trees
9. Supervised parkway restoration contractor
10. Performed routine tree maintenance: brush pick up, tree removals, storm damage, corrective treatment, inspections, and tree trimming
11. Supervised Ash tree removal contractor
12. Prepared for fall tree planting program
13. Supervised contract tree trimming contractor
14. Transported vehicles to safety lane for testing
15. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center

WATER & SEWER

• STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed vehicle equipment maintenance
3. Performed yard clean-up and maintenance at Fleet Services facility
4. Continued beaver dam checks east and west of Harmon Blvd.
5. Completed weekly barricade checks
6. Repaired 2 leaking valves on Regent Dr.
7. Raised buried manhole at 794 Randi Ln.
8. Performed water service repairs at 1859 & 1863 Wellington Pl.
9. Performed b-box repair at 670 Wainsford Dr.
10. Performed inlet repairs at 3553 Wilshire Dr., 1999 Alder Dr., 1235 Silver Pine Dr., c/o Huntington Blvd & Sandlewood Ln., 764 Buckingham Ct., c/o Tamarack Dr. and Tamarack Ct., 1925 Fairfield Ln., 1510 Ashley Rd.
11. Performed storm sewer pipe repairs on Moon Lake Blvd., across from 815 Park Ln., behind 2049 Greens Ct.
12. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center

• OPERATIONS TEAM

1. Collected (60) monthly water samples for bacteriological testing and (7) raw well water samples (0) resident water quality tests, collected sanitary sample at Sears Centre Arena
2. Performed weekly well and lift station checks
3. Exercised wells, discharged to waste
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble inspections at Village-owned buildings
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings as well as Homeland Security generators
9. Monitored water construction and water operating permits, including water pressure tests and bacteriological testing
10. Performed maintenance on Western Development Area lift station up-blast fan
11. Installed new check valve in Chippendale lift station
12. Participated in IEPA inspection of all Village water facilities (towers, pump stations, Jawa meter pits and back-up wells)
13. Continued upgrade project of new SCADA server
14. Monitored all tower antenna maintenance and projects

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations Village-wide
2. Performed clean-up of spoil bins at Fleet Services facility
3. Performed clean-up of spoils at dead end of Pembroke Ave.
4. Performed water/sewer restoration site inspections at various locations Village-wide
5. Performed storm sewer, cleaning and lake / creek checks
6. Performed storm sewer maintenance at 1510 Ashely Ln., 1925 Fairway Ct.
7. Performed valve repairs at c/o Aspen St. and Azalea Ln., c/o Audubon St. and Thacker St., c/o Rt. 72 and Almond Ln.
8. Performed leak investigation at various locations Village-wide
9. Cleaned debris from storm inlets in various locations Village-wide
10. Performed water main repairs at 270, 271, 275, 276 W. Berkley Ln, 710, 720, 730 Audubon St., 670 Wainsford Dr., 285 Washington Blvd.
11. Performed fire hydrant repairs at 1851 Wellington Pl., 1175 Meadow Ln, 310 Pleasant St.
12. Replaced fire hydrants at Well #21, 1165 Apple St.
13. Installed new valves at 305 Hawthorne Ln., 285 Washington Blvd.
14. Performed sanitary sewer repair at 4190 Huntington Blvd.
15. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 43,075 feet of main sewer lines for the month, 91,944 feet year-to-date
2. TV inspected 0 feet sanitary sewer for the month, 38,788 feet year-to-date
3. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
4. Performed equipment maintenance on Units #40 and #67
5. Performed maintenance on safety equipment
6. Televised storm line on Jody Ln. to located buried manhole
7. Performed back-up investigation at 330 Pleasant St.
8. Performed building maintenance at Well #7
9. Televised storm lines at Greens Ct.
10. Assisted GIS Technician with database corrections
11. Transported vehicle to safety lane for testing
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

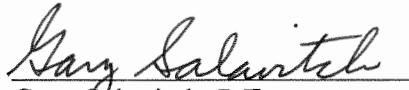
1. Vacuumed and flushed 903 feet of storm sewer for the month; 9,919 feet year-to-date
2. Water usage by Unit #66 20,500 gallons for the month; 129,400 gallons year-to-date
3. Performed routine vehicle and equipment maintenance
4. Performed barricade checks at various sites Village-wide
5. Performed leak investigations at 1140 Warwick Cir. N., 3969 Whispering Trails, 1851 Wellington Pl., 1859-1863 Wellington Pl., 1060 Mayfield Ln., 1330 Fortune Bay Ct.
6. Performed sewer service repair inspections at 385 W. Newport Rd.
7. Performed water main repairs at 1859 – 1863 Wellington Pl.
8. Repaired b-box at 5050 Thornbark Dr.
9. Repaired fire hydrant at various locations Village-wide
10. Televised Randi Ln. storm structures and on Greens Ct.
11. Vactored to expose damaged street light conduit at 2405 Pembroke Av.
12. Consulted with contractor regarding valve exercising program
13. Vactored and replaced water service at 740 Audubon St.
14. Evaluated water leak restoration sites
15. Excavated and replaced leaking roundway at 670 Wainsford Dr.
16. Performed weekly flushing of Highpoint pond
17. Vactored around water mail valve vault at Aspen St. and Azalea Ln.
18. Performed black dirt and seed restoration at sites throughout the Village
19. Vactored and repaired broken sanitary service at 1200 Highland Blvd.
20. Repaired valve boxes at Basswood St. and Hawthorn Ln., E. Thacker St. and Audubon St., Almond Ln. and Higgins Rd.
21. Vactored around storm structure at 2500 Hassell Rd.
22. Repaired leaking water main valves at 840 Cumberland St., Higgins Rd.(near Motor Works)
23. Monitored and inspected water service repair at 4806 Prestwick Pl.
24. Performed mock water main shut-down in the Washington Blvd. and Orange Ln. area in preparation for repair

- CUSTOMER SERVICE/METER TEAM/PLUMBERS

1. Performed 45 Water Billing customer service appointments at various locations Village-wide
2. Performed 197 water meter readings related to actual/finals/investigatory concerns generated through the Finance Department
3. Performed inter-office mail delivery services
4. Performed water meter readings for 15,678 billing accounts
5. Performed corrective water meter repairs for 15 service requests
6. Performed delinquent water account duties at 104 locations throughout the Village
7. Performed 6 minor b-boxes repairs
8. Performed 90 residential cross connection inspections (plumbers)
9. Performed 47 backflow inspections at Village buildings (plumbers)
10. Installed 45 meters at Berkshire apartments for upgrade program assisted by plumbers
11. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES
SEPTEMBER MONTHLY REPORT**

Attached is the second installment of the Department of Development Services Monthly Report for Transportation and Engineering for the period ending September 19, 2014.



Gary Salavitch, P.E.
Director of Engineering

MISCELLANEOUS

Drainage investigations were completed at 12 locations over the last month. Assistance with Public Works on water shut downs and utility locations are ongoing. Many permit inspections are ongoing such as parking lot improvements, drainage, garages, and room additions. These could number 40 to 50 inspections per month for some idea of the work load from permits. One resident inquired about the flood plain.

PROJECT STATUS

VILLAGE PROJECTS	
PROJECT NAME	DESCRIPTION
2014 Drainage Improvement Project	Project to start soon with three locations. Preconstruction meeting has not been scheduled. Village Project Manager – Terry White
2014 Street Revitalization Project	Project ongoing at several locations. Please consider receiving email updates for more specific information. Survey proposals are being reviewed to assist staff with the field work for next year. Village Project Manager – Marty Salerno
Barrington Interchange Project	Bridge work is ongoing with many facets of the project underway. Phase Two design for the interchange is 90% complete. Village Project Manager – Gary Salavitch
Bode Road Reconstruction	Design work is nearing completion by the consultant and this project is winding its way through the IDOT system. An engineer was approved for the Phase Three construction inspection. Construction scheduled in 2015. Village Project Manager – Gary Salavitch
Hassell Road Reconstruction and Culvert Replacement	Punch lists work and inspections are complete. Project to be finalized out with IDOT after September due to landscaping requirements. Further staff time reimbursements from IDOT are approved. Village Project Manager – Gary Salavitch
Jones/Highland Drainage Project	Project funding approved by Springfield and MWRD to include 72.5% funding from MWRD for this \$1.2 M forty year old drainage problem. IGA for this project to be presented at a later date. Staff submitted 100% plans, specs and estimate to MWRD. This is in anticipation of a future project. Village Project Manager – Gary Salavitch
Prairie Stone Sanitary Sewer Capacity	The west side of the Prairie Stone Development, including the Beverly gravel pit parcel, is being evaluated for sanitary sewer capacities. This is to assist in the need for the western Tollway crossing of the sanitary for future development. Village Project Manager – Gary Salavitch

VILLAGE PROJECTS	
PROJECT NAME	DESCRIPTION
Stormwater Utility Fee	Projects for this year will include the Kingsdale storm sewer, annual drainage improvements, and the local share for the Jones/Highland drainage solution. A future CIP request will provide more information. Village Project Manager – Gary Salavitch
Village Green Improvements	Project complete and waiting for a stand of grass. Punch list work is ongoing. Village Project Manager – Terry White

COMMERCIAL PROJECTS	
PROJECT NAME	DESCRIPTION
McDonalds Restaurant	Barrington Square McDonalds is relocating just to the west and plans are under review. Village Project Manager – Gary Salavitch
Montessori School	Project not complete for various reasons. A Temporary C.O. has been issued. Outstanding issues such as the water disconnect are being coordinated with PW. This should be done soon. Village Project Manager – Terry White
Saddle Room Restaurant	Project is now complete while waiting for a custom park bench to be installed. Village Project Manager – Gary Salavitch
Shree Jalaram Mandir Church	A building addition is underway for the church at 425 Illinois Blvd. Still waiting for a MWRD permit. Village Project Manager – Gary Salavitch

RESIDENTIAL PROJECTS	
PROJECT NAME	DESCRIPTION
585 Kingman Single Family Home	ROW restoration to occur soon. Sidewalk installed. School District 211 house project that will take two years to complete. The house is enclosed and work is ongoing. Village Project Manager – Terry White
Bergman Subdivision	The farm at Ela and Algonquin is under preliminary engineering review for an 82 home single family subdivision. Village Project Manager – Gary Salavitch
Bradwell Subdivision (Bradwell Road)	Earthwork and the offsite storm sewer on Chambers are underway. Working with the neighbors as this project progresses. Village Project Manager – Gary Salavitch