

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

June 9, 2014

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gayle Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Michael Hankey, Director of Transportation
Ashley Monroe, Asst. to the Village Manager
Bruce Anderson, CATV Coordinator
Patricia Cross, Asst. Corp. Counsel
Patrick Seger, Director HRM
Ben Gibbs, Sears Centre Arena
Austin Pollack, Administrative Intern
Clayton Black, Mgmt. Analyst**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Planning, Building & Zoning Committee meeting minutes of May 12, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Gill Management, Inc. for a courtesy review of a proposed Burger King on the southeast corner of Barrington and Higgins Roads.**

An item summary from Peter Gugliotta and Jim Donahue was presented to Committee.

Trustee Vandenberg recused herself from this item due to working for the architect on record for this project.

Troy Triphahn and Ryan Triphahn, representing Corporate Design & Development Group and W-T Engineering, addressed the Committee and reviewed proposed plan for a Burger King at the southeast corner of Barrington and Higgins Road. The site is .52 acres and they are proposing to add a 3,081 square foot Burger King with a drive-thru and 26 parking stalls. The proposed site has parking issues, detention issues and environmental issues that would need to be addressed. They would be asking for several waivers from the Code as well for landscaping.

The Committee had several questions including handicapped parking stalls, height of retaining walls, water run-off and stacking of cars in the drive-thru.

2. Request approval of a resolution to enter into a Memorandum of Understanding with the Cook County HOME Investment Partnerships Program (HOME) consortium.

An item summary sheet from Ashley Monroe was presented to the Committee.

Ashley Monroe addressed the Committee and provided information regarding this consortium. She assured the Committee that in joining the consortium, there would be no change to the Village's existing CDBG program or funding allocation. The consortium would be for a 3-year period and funds can be used for a variety of projects including housing development or housing assistance and support.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a resolution to enter into a Memorandum of Understanding with the Cook County HOME Investment Partnerships Program (HOME) Consortium. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was submitted to the Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that on Thursday, June 4, he attended a Diversity Task Force as part of the Mayors Caucus as well as a 4th of July Commission meeting that evening. On Saturday, June 7, he attended the Chamber fishing derby and the Palatine Road Jewel "super sprout" event. On Sunday, June 8, he attended the Torch Run for Special Olympics and noted that Trustee Pilafas participated in the event. Gigi's 5K run was held on Sunday as well.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Vandenberg, seconded by Trustee Stanton, to adjourn the meeting at 7:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date