

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 10, 2014

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairperson
Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Michael Hankey, Director of Transportation
Patricia Cross, Asst. Corp. Counsel
Patrick Seger, Director HRM**

Others in Attendance:

Reporter from *Daily Herald*

The General Administration & Personnel Committee meeting was called to order at 7:20 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of January 13, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval to decrease the number of members of various Boards and Commissions.**

An item summary sheet from Jim Norris was presented to the Committee.

Mayor McLeod stated that this item is presented because several Commissions were expanded over the years and now some members have left and in some cases there is less interest from people wishing to serve on some of the Commissions.

Motion by Mayor McLeod, seconded by Trustee Pilafas to approve resolutions decreasing the number of members of the Celtic Fest Commission, Commission for Senior Citizens, 4th of July Commission, Utility Commission, Youth Commission and Bicycle & Pedestrian Advisory Committee, and approval of an ordinance amending Section 4-5-2 to reduce the number of members on the Fire & Police Commission. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Adjournment

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting at 7:23 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date