

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

June 9, 2014

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairperson
Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Michael Hankey, Director of Transportation
Ashley Monroe, Asst. to the Village Manager
Bruce Anderson, CATV Coordinator
Patricia Cross, Asst. Corp. Counsel
Patrick Seger, Director HRM
Ben Gibbs, Sears Centre Arena
Austin Pollack, Administrative Intern
Clayton Black, Mgmt. Analyst**

The General Administration & Personnel Committee meeting was called to order at 7:34 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of May 12, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

An item summary sheet from Ashley Monroe was presented to the Committee.

Jim Norris addressed the Committee and reported that the legislative session is over. The budget was approved without maintaining the income tax increase. Minimum manning issue was not approved.

2. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

Jim Norris reported that electric aggregation rates went to market again today and costs are rising. Since this is not an item on the agenda, he cannot ask for a vote on this item, however, he wanted to get the Committee's input on whether to continue to offer aggregation rate to residents. Constellation Energy offered a one-year rate of 7.93 cents and residents could opt out at any time with no penalty. Committee offered input and suggested that we offer it again for one more year and review it again at that time.

V. Adjournment

Motion by Trustee Vandenberg, seconded by Trustee Newell, to adjourn the meeting at 8:04 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date