

AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
August 4, 2008

7:00 p.m. – Board Room

Members: Ray Kincaid, Chairperson
Gary Pilafas, Vice Chairperson
Karen Mills, Trustee

I. Roll Call

II. Approval of Minutes – July 7, 2008

NEW BUSINESS

1. Request acceptance of Transportation Division Monthly Report.

III. President's Report

IV. Other

V. Items in Review

1. Discussion of Kingsdale Road traffic studies. (October)

VI. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

July 7, 2008

I. Roll Call

Members in Attendance:

Trustee Ray Kincaid, Chair
Trustee Karen Mills, Member

**Other Corporate Authorities
in Attendance:**

Trustee Cary Collins
Trustee Jackie Green
Trustee Anna Newell
Village President William McLeod

Clerk Bev Romanoff

**Management Team
in Attendance:**

James Norris, Village Manager
Arthur Janura, Jr., Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Village Manager-Development Svcs.
Robert Gorvett, Fire Chief
Clint Herdegen, Police Chief
Kenneth Hari, Director of Public Works
Michael Hankey, Director of Transportation
Don Plass, Director of Code Enforcement
Peter Gugliotta, Director of Planning
Monica Saavedra, Asst. Director of Health & Human Svcs.
Rachel Musiala, Asst. Finance Director
Molly Norton, Asst. to the Village Manager
Bruce Anderson, Cable TV Coordinator
Dave Christensen, Emergency Management Coordinator

Others in Attendance:

News Reporters from the Daily Herald and Pioneer Press

The Transportation & Road Improvement Committee meeting was called to order at 7:38 p.m.

It was noted that Trustee Pilafas was attending an Autism Conference in Texas and would not be at tonight's meeting.

II. Approval of Minutes

Motion by Trustee Collins, seconded by Trustee Green, to approve the Transportation & Road Improvement Committee minutes of May 12, 2008. Voice vote taken. All ayes. Motion carried. (Abstain: Trustee Mills)

Motion by Trustee Collins, seconded by Trustee Green, to approve the Transportation & Road Improvement Committee minutes of June 9, 2008. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding six-month review of Subsidized Taxi Program.

A Committee Agenda Item summary sheet from Michael Hankey, Director of Transportation, was presented to the Committee.

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COMMITTEE MEETING MINUTES**

**July 7, 2008
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Director Hankey provided an overview of the first six months of operation for the subsidized taxi program.

Trustee Mills stated that she agreed with changing the name of the program to more clearly say what the benefit of registration is to residents and possibly allowing trips to the airport but felt we should wait a year before making any major changes.

Trustee Collins stated that he had envisioned this program as the village's substitute for mass transportation. He noted that usage was not as high as he would like to see and stated that he would like to make the program more readily available to those people who really need it, who have no other means of transportation. He stated his agreement with waiting a year before making any major changes.

Trustee Mills added that she feels we are aiming the service at the appropriate people, and that it is just a matter of getting the word out.

Chairman Kincaid asked and Mr. Hankey responded that there is no cost to register for the program for those who qualify, and the \$50 in vouchers for each month just need to be requested the first of every month. Chairman Kincaid asked if the newspapers could make a note of the information and let the community know that if they qualify, they can register at no cost and are allowed \$50 in coupons and a savings of \$5 per trip. He stated that he thought doing so would help increase participation.

Motion by Trustee Mills, seconded by Trustee Collins, to change the subsidized taxi program name to Taxi Discount Program in Hoffman Estates and direct staff to coordinate with the local taxi companies to see if it would be viable to allow trips to and from O'Hare Airport to qualify for those individuals already within the confines of the program, with another evaluation in six months. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Transportation Division Monthly Report.

The Transportation Division Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to accept the Transportation Division Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report - None

IV. Other - None

V. Items in Review

1. Discussion of Kingsdale Road traffic studies. (October)

VI. Adjournment

Motion by Trustee Collins, seconded by Trustee Newell, to adjourn the meeting at 7:50 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

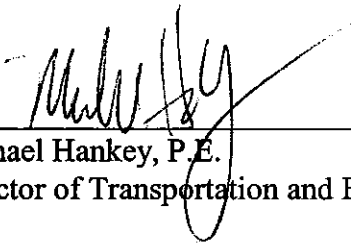
Vicki Richardson, Legislative Assistant

Date

**TRANSPORTATION DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES**

JULY MONTHLY REPORT

Attached is the Department of Development Services' Monthly Report for the Transportation Division for the period ending July 31, 2008.



Michael Hankey, P.E.
Director of Transportation and Engineering Division

1. NEW DEVELOPMENTS

Reviewing traffic data and site plans for:

| | |
|-----------------------------------|---|
| Beacon Pointe Drive | Prairie Stone Crossing |
| Cabela's Out Lots | Prairie Stone Parcel 16 (Restaurant Mall) |
| Huntington Woods Corporate Center | Other Various Prairie Stone Parcels |
| Laufenberger Development | SplasH20 Water Park Hotel |
| Prairie Pointe | Yorkshire Woods II |

2. ONGOING COORDINATION

Barrington Road Interchange

- Tollway expected to complete first phase of draft master plan for Northwest Tollway in the near term. This should provide guidance on next steps for interchange plans. Tollway will provide traffic forecast data to Village.

Northwest Tollway (I-90) Corridor Study

- Next meeting expected in next several months.

O'Hare Noise Compatibility Commission

- No new information.

Pace HOT Line Bus Service (Route 557)

- The most recent ridership data provided by Pace is from April and May 2008. The monthly totals were 967 and 909 riders, respectively.
- Recent months show a decline in ridership. This could be due to past uncertainty on State funding, weather, company changes, etc. Follow-up contacts initiated with participating companies. Several transit fairs to be scheduled at companies.
- Monthly totals also vary due to the number of weekdays in the month and seasonal variations in transit ridership.
- Setting up transit fair meetings with employers and Pace.

Pace Route 554

- Most recent ridership data provided by Pace for Route 554 was for May 2008. Average daily use was 132, about 3% higher than 2007 on a comparable year to date basis.
- The twelve month moving total of ridership continues to show an increase.
- Status meeting held with Pace and other participating communities. Pace will investigate possible changes to the route to attract additional riders.
- Depending on ridership, Pace will evaluate the possibility of assuming the cost of route, not likely until 2011 or 2012.

Roselle Road Traffic Signal

- To satisfy State and County needs, an update of the previous technical studies related to the intersection was completed by the Village's project consultant.
- New traffic counts were performed by the consultant. Signal warrants are met and the analysis of the interaction between this signal, Golf/Roselle Roads and Higgins/Roselle Roads is proceeding.
- The reports have been submitted to IDOT and Cook County requesting their review and approval of a new traffic signal.
- Discussion with property owners regarding easements for the signal have begun.

STAR Line

- Awaiting ridership modeling results from Metra and consultant.
- A major item of concern is the lack of state matching funds that would be provided through a new capital spending bill. Steering Committee leaders will be in contact with legislators to push resolution of this issue.
- The Village expressed concern along with Northwest Municipal Conference on the potential implications of the Canadian National Purchase of EJ&E on the STAR Line. These have been communicated to the STB. Metra is discussing with CN representatives.
- A meeting of the Task Force and Technical Advisory Group to be scheduled.

Subsidized Taxi Program

- Registration continues with identification cards and coupons sent to residents.
- Information on program registration provided on Village website. Article on taxi program was in June *Citizen*.
- Provided information to CRC for distribution. CRC forwarded applications received at their office. Attended meeting at CRC to issue permanent identification cards and receive new applications.
- Working on contacts for potential additional providers. One company is Spanish speaking while the other operates lift-equipped vehicles.

Transit Information

- Received one (1) question regarding public transit information.
- Keeping log of public transit related requests, inquiries, phone calls, etc.
- Public transit information provided on Village website.
- Staff is developing an informational brochure on transit services offered in the Village.

3. PRAIRIE STONE TRAFFIC MANAGEMENT

- Event planning and coordination with Police Department, Standard Parking, and Sears Centre staff continues for Sears Centre.

4. TRAFFIC STUDIES / OTHER

- Additional information has been added to the website for engineering services as well as posting new transportation data.
- Gathering traffic volumes on Village collector streets for use in Village GIS database.
- Village ADT Map posted to website.
- Gathering information related to potential locations and design parameters of Community Message Signs.
- Worked with Police and Public Works to develop and implement Traffic Management Plans for July 4th Village Festival and Inline Skating Marathon.

5. VILLAGE PROJECTS

Algonquin Road Sidewalk

- Staff has met with IDOT to conduct an audit of the project.
- IDOT will prepare invoices. Final invoice and payment likely to occur early in 2008.

Neighborhood Speed Watch Program

- Several residents are considering speed watch. No sites are currently scheduled.

Pavement Management System and Street Revitalization

- Project is underway.
- All streets have been rated for the 2009 project. Currently developing the project lists for discussion with CIB.

Shoe Factory Road - Cook County

- Waiting for response from County on alignment options.

Higgins Road Pedestrian / Bicycle Project

- CMAQ application submitted to CMAP for 80% Federal Grant Funding. Project received preliminary approval.

Bicycle Planning

- Developing GIS database of surrounding bicycle facilities.
- Gathering bicycle plans from surrounding communities.
- Will begin assessment of possible bicycle facilities along specific streets in the Village. Anticipate information to be available for discussion during CIP process.
- Keeping log of bicycle related requests, inquiries, phone calls, etc.

6. CN PURCHASE OF EJ&E

- Submitted letter to STB opposing CN request for an expedited environmental review and STB decision. STB established a schedule for review.
- Draft EIS released July 25, 2008.
- Comments on Draft EIS due September 30, 2008.
- Final EIS January 2009 (target).
- Final STB Board decision following Final EIS.
- CN representatives met with Village officials to discuss and review local concerns.
- Information posted on Village website.
- Public open house meetings scheduled for Draft EIS. Eight meetings to be held including Barrington on August 27, 2008.