

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

**April 28, 2014**

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Gary Salavitch, Director of Engineering  
Michael Hish, Police Chief  
Jeff Jorian, Fire Chief  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Bruce Anderson, Cable TV Coordinator  
Ashley Monroe, Asst. to Village Manager  
Patricia Cross, Asst. Corp. Counsel  
Ben Gibbs, GM of the Sears Centre Arena**

The Public Works and Utilities Committee meeting was called to order at 7:08 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of March 24, 2014. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Discussion regarding Tree City USA recognition.**

An item summary sheet from Joseph Nebel, Ken Gomoll and Kelly Kerr was presented to the Committee.

Mr. Nebel commented that the Village was approaching the 25 year mark with the program.

2. **Request approval of:**
  - a. **The updated Village Drainage Policy; and**
  - b. **Locations for the 2014 Drainage Improvement Project**

An item summary sheet from Gary Salavitch was presented to the Committee.

Mr. Salavitch explained that the changes were minor in nature.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve of: a.) The updated Village Drainage Policy; and b.) Locations for the 2014 Drainage Improvement Project. Voice vote taken. All ayes. Motion carried.

3. **Request authorization to extend 2012 contract for 2014 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$95,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Trustee Mills and Mr. Nebel discussed past concerns with Alaniz Group and that those concerns were addressed with the company.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2012 contract for 2014 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$95,000. Voice vote taken. All ayes. Motion carried.

4. **Request authorization to award contract for the 2014 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for the 2014 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000. Voice vote taken. All ayes. Motion carried.

5. **Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Dir. of Ops/Outreach  
Office of the Mayor & Board

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Date