

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

April 28, 2014

I. Roll Call

Members in Attendance:

**Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Gary Salavitch, Director of Engineering
Michael Hish, Police Chief
Jeff Jorian, Fire Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Ashley Monroe, Asst. to Village Manager
Patricia Cross, Asst. Corp. Counsel
Ben Gibbs, GM of the Sears Centre Arena**

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the Finance Committee meeting minutes of March 24, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval to award the Northwest Fourth-Fest beverage contract to Lakeshore Beverage, Arlington Heights, Illinois for beverage services at the 2014 festival.**

An item summary sheet from Jackie Green and Steve Hehn was presented to the Committee. Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to award the Northwest Fourth-Fest beverage contract to Lakeshore Beverage, Arlington Heights, Illinois for beverage services at the 2014 festival. Voice vote taken. All ayes. Motion carried.

- 2. Request approval to award a contract to Baxter & Woodman to perform a comprehensive Water and Sewer Rate Study in an amount not to exceed \$22,000.**

An item summary sheet from Rachel Musiala and Joe Nebel was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to award a contract to Baxter & Woodman to perform a comprehensive Water and Sewer Rate Study in an amount not to exceed \$22,000. Voice vote taken. All ayes. Motion carried.

3. Request approval of a resolution to establish hire back rates for Fire personnel through December 31, 2014.

An item summary sheet from Rachel Musiala was presented to the Committee.

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to approve of a resolution to establish hire back rates for Fire personnel through December 31, 2014. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of the Finance Department Monthly Report.

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Newell, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Information Systems Department Monthly Report.

The Information Systems Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Information Systems Department Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Sears Centre Arena Monthly Report.

The Sears Centre Arena Monthly Report was presented to Committee.

Trustee Mills highlighted that Cirque du Soleil would be back at the Sears Centre Arena.

Mr. Gibbs expressed that March was a very good month and the Arena was trending ahead.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Sears Centre Arena Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod shared that he attended the April 22 Arbor Day Celebration, the April 28 Chamber Board Meeting, and a reception for the Chicago Mustangs on April 28. Mayor McLeod also thanked Board Members who went to events in his place while he was out of town.

- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Newell, to adjourn the meeting at 7:04 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Ops/Outreach -
Office of the Mayor & Board

Date