

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
May 27, 2014

Immediately following Finance Committee

Members: Michael Gaeta, Chairman
Gary Pilafas, Vice Chairman
Anna Newell, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Gayle Vandenberg, Trustee
William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – April 28, 2014 Committee Meeting**

NEW BUSINESS

- 1. Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 16, 2014, subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements.
- 2. Request authorization to enter into an updated intergovernmental Mutual Aid Agreement with the Illinois Law Enforcement Alarm System (ILEAS).
- 3. Request acceptance of Police Department Monthly Report.
- 4. Request acceptance of Health & Human Services Monthly Report.
- 5. Request acceptance of Emergency Management Coordinator Monthly Report.
- 6. Request acceptance of Fire Department Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

The Village of Hoffman Estates complies with the Americans With Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

April 28, 2014

I. Roll Call

Members in Attendance:

**Michael Gaeta, Chairperson
Gary Pilafas, Vice Chairperson
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Gary Salavitch, Director of Engineering
Michael Hish, Police Chief
Jeff Jorian, Fire Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Ashley Monroe, Asst. to Village Manager
Patricia Cross, Asst. Corp. Counsel
Ben Gibbs, GM of the Sears Centre Arena**

The Public Health & Safety Committee meeting was called to order at 7:00 p.m.

Motion by Trustee Pilafas, seconded by Trustee Mills to recess to the Finance Committee Meeting.

The Public Health & Safety Committee meeting was called back to order at 7:05. Roll call established quorum.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve the Public Health & Safety Committee meeting minutes of March 24, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to award contract for promotional testing for Sergeants and Lieutenants to I/O Solutions, Westchester, IL, in an amount not to exceed \$24,515.00.**

An item summary sheet from Chief Michael Hish was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to award contract for promotional testing for Sergeants and Lieutenants to I/O Solutions, Westchester, IL, in an amount not to exceed \$24,515.00. Voice vote taken. All ayes. Motion carried.

- 2. Request acceptance of Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Trustee Mills congratulated Officer Lawrence for being named Police Department Employee of the Year.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Vandenberg, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of Fire Department Monthly Report.**

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Vandenberg, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Ops/Outreach -
Office of the Mayor & Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 16, 2014, subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements.

MEETING DATE: May 27, 2014

COMMITTEE: Public Health and Safety

FROM: Ashley Monroe, Assistant to the Village Manager
Scot Neil, Fire Inspector

PURPOSE: Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 16, 2014, subject to meeting the Village Code and NFPA requirements.

BACKGROUND: Barrington Lakes Apartments has requested approval of a fireworks display on August 16 at 9:15 p.m. via a special event's application request (attached). The show will be approximately 20-25 minutes in length.

Village Ordinance 7-5-4 states, "The firing or shooting off of any fireworks by the Village of Hoffman Estates or any other governmental body or by the Sears Centre shall be permitted upon issuance of a permit by the Fire Prevention Bureau. Any other authorization shall have been granted and permitted by the Village Board prior to issuance of a permit."

DISCUSSION: Should the Village Board grant approval, the fireworks display must meet all NFPA 1123, Outdoor Fireworks requirements, including:

All Fireworks displays shall be electronically fired.

Barrington Lakes must provide Security during setup to keep unauthorized individuals a minimum of 100 feet from the setup area.

Three (3) inch mortar shells are only allowed as determined by the site plan in accordance with NFPA 1123 requirements.

Barrington Lakes shall send out notification to surrounding Businesses and Residents to notify them of the date and time of the fireworks display, no later than one week prior to the event.

Approved Fireworks Company to be escorted into the Village and to the Barrington Lakes display site.

Barrington Lakes Apartments will also be subject to the hireback costs for an Engine Company at the site on stand-by and a Fire Inspector to oversee the setup and shooting of the display.

FINANCIAL IMPACT: Barrington Lakes Apartments will be required to pay the special events license fee, the permit fees, the inspection fees, as well as the firefighter and Fire Inspector hireback costs. The Village will incur none of the costs for this event.

RECOMMENDATION: Staff recommends approval of Barrington Lakes Apartment's request for a fireworks display, subject to their meeting all NFPA and financial requirements listed above.

ATTACHMENTS: Special Events Application



VILLAGE OF HOFFMAN ESTATES

Special Event Application Policy and Instructions

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169
Phone: (847) 882-9100

Thank you for your interest in holding a special event in the Village of Hoffman Estates. This packet contains the information needed to register a special event and obtain any required permits/licenses. Pages A and B of this booklet should be removed from the completed application and kept by the event organizer for reference.

Minimum Requirements/Criteria

The following criteria will be used to determine if your event is a special event, requiring completion of this application:

1. All outdoor events held on Village property, i.e., streets, sidewalks, the Village Green, and/or deemed to significantly impact normal Village operations (such as Police patrol, Fire/EMS service, etc.) are considered special events.
2. An event that requests any of the following actions is considered a special event:
 - Events requiring street closures (except block parties, which are not considered special events).
 - Events that require closure of Village parking lots and/or the use of Village-owned property.
 - An outdoor event held by a licensed business that will be open to the general public is considered a special event and requires a special event license (\$50 fee). Examples of such events include sidewalk sales, tent sales, promotions held in parking lots, etc.

Requirements and Conditions

1. **Alcoholic Beverages:** A temporary liquor license is required for the sale or distribution of alcoholic beverages for organizations which do not already hold a Hoffman Estates liquor license. Temporary liquor licenses (Class C Liquor License) are issued only to non-profit organizations and can be obtained from the Village Clerk's Office. Please contact the Village Clerk's Office at least four (4) weeks prior to your event for details on obtaining a license. License fee: \$25.
2. **Block Parties:** Block Parties are not considered special events and do not require completion of this application. For information on block parties, please visit www.hoffmanestates.org or call (847) 781-2600.
3. **Certificate of Insurance and Policy Endorsement:** A certificate of insurance with policy endorsement listing the Village of Hoffman Estates as an additional insured and certificate holder for general liability and worker's compensation with waiver of subrogation in favor of the Village of Hoffman Estates is required. Insurance requirements and scope of coverage are listed on page 6.
4. **Compliance with Village ordinances:** The event organizer shall comply with all applicable Village ordinances, codes, conditions and requirements.
5. **Compensation for Village staff time:** Depending on the anticipated event attendance and type of event, Village personnel, including Police, Fire, Code Enforcement and/or Public Works, may be required at the event. Charges for all Village personnel involved in the event will be billed to the event sponsor at the applicable hourly rate. The Village shall determine the number of personnel necessary to ensure the safety of participants and to minimize the impact of the event on normal Village operations and resources.
6. **Fireworks:** A permit and inspection is required for the use of fireworks at a special event. For information on fireworks requirements, please contact the Fire Prevention Bureau at (847) 843-4825.

7. **Road Closures:** If there are road closures involved with the event, it is the responsibility of the applicant to notify the residents and businesses along the race route that is approved by the Village Police Department about these road closures at least 30 days in advance of the event.
8. **Food and Beverage Health Inspection:** Food and beverages may require an inspection by the Village's health inspector. Inspections may be required for food that is cooked/prepared on-site or catered to the event. Please call the health inspector at (847) 781-2631 for more information. Fees for after-hours inspections will be applied.
9. **Hold Harmless Agreement:** The event organizer must sign a hold harmless agreement agreeing to indemnify the Village of Hoffman Estates against any and all actions arising from, during or as a result of the event. Hold harmless agreements are required for events which involve Village personnel and/or property.
10. **Permission for Use of Property:** Events taking place on property not owned by the Village of Hoffman Estates requires a letter from the property owner granting use of the property for the event. This requirement applies to any event taking place on private property or property owned by a governmental entity, other than the Village of Hoffman Estates (i.e., school district, park district, library district, township, county, etc.). This requirement does not apply to businesses holding events on property owned by that business.
11. **Raffles:** All raffles require a license, in accordance with Illinois state law and Village ordinance. Please contact the Village Clerk's Office at (847) 781-2625 for information on obtaining a raffle license. Raffle license fee: \$1
12. **Resident/Business Notification:** For events requiring street closures or that may cause disruption to Village of Hoffman Estates residents or businesses, mailed or hand-delivered notification may be required to provide the affected parties at least two (2) weeks prior to the event. The Village of Hoffman Estates shall determine if notification is necessary and the scope of notification required.
13. **Review by the Village of Hoffman Estates:** After submitting all required forms, the application will be reviewed by the Village of Hoffman Estates. All departments that will be involved in providing services or permits/licenses for the event will assist in reviewing the application.
14. **Right to Modify/Cancel Event:** Applicants should not assume that all aspects of the event will be approved; the event organizer may be asked to change details of the event plan based on the availability of services, scheduling of other events, public health and safety concerns, and applicable Village ordinances. The Village of Hoffman Estates reserves the right to cancel any event at any time for reasons deemed necessary by the Village of Hoffman Estates, including (but not limited to) severe/dangerous weather; failure to submit required forms, insurance documentation, hold harmless agreements and/or permission from property owner granting permission for use of private property or permission from other governmental entities granting permission for use of that governmental entity's property.
15. **Tents:** All tents (other than pop-up style camping tents) require issuance of a tent permit. Contact information for the company supplying the tents and each tent's flame spread certificate must be provided to Code Enforcement at least two (2) weeks prior to the event.
Tent permit fee: \$45 per tent. Fees for after-hours inspections will be applied.
16. **Waste Removal:** The Village of Hoffman Estates will not provide waste removal services for special events. Removal of all waste and debris is the responsibility of the event organizer.
17. **Fee Waivers:** If the organization hosting the event has IRS 501 (c) 3 status, the event may be eligible for fee waivers. In order to obtain a fee waiver, a letter addressed to the Village Manager requesting the waiving of all applicable fees, accompanied with a copy of the organization's 501(c)3 status should be provided with the completed application.

Permit/License Fees

The following permits and/or licenses may be required for a special event:

Tent Permit*	(\$45.00 per tent)	Temporary Food Vendor License*	(\$50.00)
Electric Permit*	(\$40.00)	Temporary Business License	(\$50.00)
Sign/Banner Permit	(\$30.00 per sign/banner)	Wearable Clothing/Apparel	(\$65.00)
Special Event License	(\$50.00)	Raffle License	(\$1.00)

*Inspections required; fee charged for after-hours inspections.

EVENT DATE(S): August 16, 2014



VILLAGE OF HOFFMAN ESTATES Special Event Application

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169
Phone: (847) 882-9100

This application is required for any event or activity taking place on public property (including street closures), public areas of private property (such as parking lots) that are open to the public, or for any event which will require Village services, including annual special events such as carnivals, festivals, shows, run/walks, etc.

Completed applications are due at least eight (8) weeks prior to the event date and should be submitted to the Village Manager's Office in person, by mail or fax (847-781-2624).

Section 1: Organization & Contact Information

Name of event: Resident Appreciation

Sponsoring organization: Barrington Lakes

Address: 2200 Hassell Rd.

Phone: 847-882-7888

Fax: 847-882-7869

Is this organization a certified non-profit organization?
If yes, please provide verification of non-profit status.

Contact Person: Chuck Lawrence

Address: 2200 Hassell Rd.

Daytime phone: 847-882-7888

Evening phone: 847-882-7869

E-mail address: clawrence@groupfox.com

On-site Contact: Chuck Lawrence

Address: 2200 Hassell Rd

Daytime phone: 847-882-7888

Evening phone: 847-882-7869

E-mail address: clawrence@groupfox.com

Section 2: General Information

Event date(s): 8-16-2014

Event time (please list for each date): 4pm - 10:30pm

Set up date and time: 12pm

Dismantling/clean up date and time:

Clean up includes removal of all waste, dumpsters, equipment, dismantling of tents, filling tent holes, removal of port-o-johns, etc.

Estimated number of attendees (including participants and staff): 900

Section 3: Event Location

Please check all that apply

Public parking lot — Address:

Private parking lot — Address:

Please attach letter of approval from property owner

Virginia Mary Hayter Village Green in Prairie Stone — *Please attach Village Green use application*

Park — *Please list park:*

Please contact the Hoffman Estates Park District (847-885-7500) for approval

Public streets — *Please list street(s):*

Section 4: Type of Special Event

Please check all that apply

Arts & crafts sale

Corporate function/gathering

Outdoor business event

Bicycle ride

Fundraising event

Run/Walk (Distance: _____)

Car show

Parade

Sidewalk sale/business event

Carnival/Circus

Petting zoo

Other: Resident event

Purpose of the event:

General description of the event: Resident party with food, petting zoo, fire works and other activities.

Admission fee for event: \$ 0

List organizations receiving proceeds from admissions:

Section 5: Services for Special Event

Please check all that apply. *Services requiring permits/inspections are noted with an asterisk.

- Amplifier
- Car show
- Carnival* — General Amusement License is required. Contact Village Clerk's Office (847-781-2625)
- Circus* — General Amusement License is required. Contact Village Clerk's Office (847-781-2625)
- Electrical wiring/generator* — Electrical permit and inspection is required; contact Code Enforcement (847-781-2631)
- Fireworks* — Contact Fire Department Administration (847-843-4825)
- Food service/vendor(s)* — Health inspections may be required; contact Code Enforcement (847-781-2631).
— Vendors not holding a Hoffman Estates license must obtain a Temporary Food Service License; contact Village Clerk's Office (847-781-2625)
- Inflatable equipment* (e.g. "bounce house," etc.) -Permit and inspection required.
-Contact Code Enforcement (847-781-2631)
- Liquor* — Liquor license required. Only non-profit organizations may apply for a Temporary Liquor License; contact Village Clerk's Office (847-781-2625).
- Merchandise vendor(s)* — Vendors must have a Hoffman Estates business license; contact Village Clerk's Office (847-781-2625).
- Petting zoo* — Contact Code Enforcement (847-781-2631)
- Raffle* — Raffle license required; contact Village Clerk's Office (847-781-2625)
- Signs/banners* — Permit may be required; contact Code Enforcement (847-781-2631).
- Tent* — Permit and inspection may be required; contact Code Enforcement (847-781-2631)
- Water (hydrant) usage* — Permit required; contact Public Works (847-490-6800)

Other services not listed above:

Section 6: Event Operation

Please check all that apply:

- Portable Restroom Facilities — Required if no restroom facilities or inadequate number of restroom facilities available on-site. The Village recommends two port-o-johns per 100 people, one handicapped stall per 200 people, and two hand-washing stations per 100 people.
- Type(s) of publicity used to promote event: Flyers to Residents
- Notification to residents (if disruption to roadways, noise, parking, etc.):
- WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER.**
- Waste removal will be provided by the host site.
- Waste will be removed by the event organizer OR by the contracted waste hauler named below:

Waste Hauler:

Hauler Address:

Hauler Phone Number:

Section 6: Traffic, Security, Medical Services & Fees

Please check services that will be required for traffic, security and medical needs:

POLICE	FIRE	PUBLIC WORKS
<input type="checkbox"/> Traffic control	<input type="checkbox"/> Ambulance	<input type="checkbox"/> Barricades
<input type="checkbox"/> Crowd control	<input checked="" type="checkbox"/> Fire suppression	<input type="checkbox"/> Cones
<input type="checkbox"/> Event security	<input type="checkbox"/> Fire inspections	<input type="checkbox"/> Orange snow fencing
<input type="checkbox"/> Money escorts	<input type="checkbox"/> ESDA	

The number of Police officers required for adequate traffic control and/or security shall be determined by the Police Department.

FEES: It is the responsibility of the applicant to pay all out-of-pocket expenses related to the special event. This includes, but is not limited to: all permit fees; inspection fees; Police, Fire and Public Works personnel hireback fees; equipment rentals and water usage.

For some fees, non-profit organization applicants may request a waiver from the Village Board. *Please note that the waiver request is a formal process that must be presented to the Village Board and requires at least six weeks.* Fees associated with personnel costs (Police, Fire and Public Works hireback, after-hours inspections, etc.) are not eligible for waiver.

Please indicate if any fee waivers are requested:

TRAFFIC CONTROL: Please indicate on the table below all streets requiring road closure and/or removal of on-street parking restrictions.

		STREET NAME	CLOSE TIME	OPEN TIME
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking			
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking			
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking			
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking			
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking			

If your event utilizes the Prairie Stone business park, the Sears Centre Arena management must be contacted to ensure that events are not conflicting. Please contact Pamela Lintern at Pamela.lintern@searscentre.com.

Sears Centre event occurring the same date? Yes _____ No _____ Not in Prairie Stone (DNA) _____

Section 7: Required Documents, Insurance & Hold Harmless Agreement

CERTIFICATE OF INSURANCE:

All events require a certificate of insurance and a policy endorsement listing the Village of Hoffman Estates as an additional insured. The minimum coverage is \$1,000,000 per occurrence and \$3,000,000 aggregate. All insurance requirements listed on page 6 of this application must be included on the certificate of insurance

AUTOMOBILE INSURANCE:

Does this event include use of vehicles?

- YES — Number of vehicles: _____
 NO

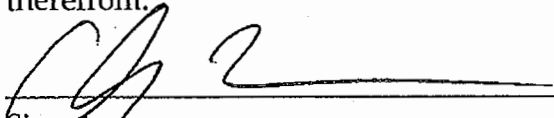
Proof of auto insurance is required for all vehicles/drivers used in the event.

SITE PLAN:

A detailed site plan depicting event set up and equipment is required for all events.

HOLD HARMLESS:

The sponsoring organization hereby agrees to indemnify and hold harmless the Village of Hoffman Estates, its corporate authorities, officers, agents and employees from and against any and all claims for injury or damage to persons or property sustained from the event of 08-16-2014 (date), sponsored by Barrington Lakes Apts (organization) and further agrees to indemnify and hold said Village of Hoffman Estates from any such claims and all expenses arising therefrom.


Signature

3-12-14
Date

Chad Lawrence - Property Manager
Print name and title

Barrington Lakes
Organization

INSURANCE REQUIREMENTS

A certificate of insurance and policy endorsement listing the Village of Hoffman Estates as an additional insured and the certificate holder is required for all events. Please note that requirements related to auto insurance are only applicable to events utilizing vehicles as part of event operation.

For events using Village property *other than the Village Green*, please follow the guidelines specified in Section 1. For events held at the Village Green, please follow the guidelines specified in Sections 1 and 2.

SECTION 1

Coverage:

- Commercial General Liability: Minimum \$1,000,000 per occurrence; \$3,000,000 aggregate
- Motor Vehicle Insurance*: Combined single limit** per occurrence minimum \$1,000,000
- Worker's Compensation: Waiver of subrogation in favor of the Village of Hoffman Estates; statutory requirements

Additional Insured:
Village of Hoffman Estates

Certificate Holder:
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Please fax this certificate of insurance and policy endorsement to 847-781-2669 or submit with completed special event application.

SECTION 2

Coverage:

- Commercial General Liability with Waiver of Subrogation; Per Occurrence with the Prairie Stone Property Owner's Association as additional Insured* - **Minimum \$1,000,000**
- Motor Vehicle Insurance** Combined Single Limit Per occurrence* - **Minimum \$1,000,000**
- Workers Compensation with Waiver of Subrogation in favor of the Prairie Stone Property Owners Association - **Statutory Requirements**
- Employer's Liability Per Accident & Per Disease* - **Minimum of \$100,000**

*Total Per Occurrence/Accident Limits may be satisfied with any combination of primary and excess or umbrella liability policies.

**Motor vehicle insurance may be obtained through Non-Owned and Hired coverage on Contractor's Commercial General Liability Policy if Contractor has no owned vehicles.

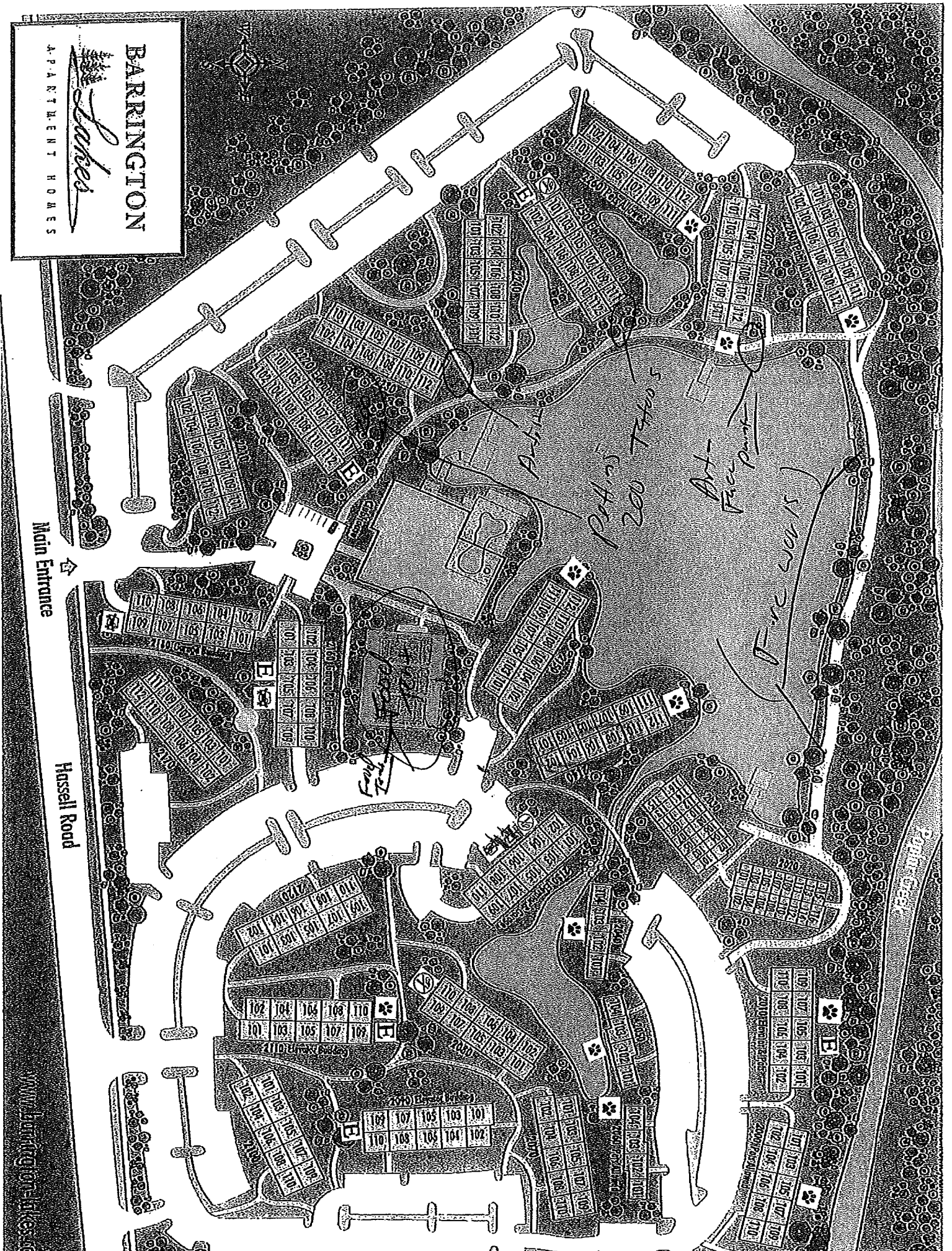
Additional Insured (must appear on certificate as listed below):

- Prairie Stone Property Owners Association
- Prairie Stone Commons Property Owners Association
- Pratum Partners, LLC, its affiliates, subsidiaries, agents and mortgagees
- Sears Holdings Management Corporation, on behalf of itself, its affiliates and subsidiaries
- ConopCo Project Management.
- JF McKinney & Associates Ltd.
- YP Trillium, LLC.
- The Village of Hoffman Estates

Certificate Holder:
ConopCo Realty & Development, Inc.
Attn: Aris Hantgos
5448 Prairie Stone Parkway
Hoffman Estates, IL 60192

Please fax this certificate to ConopCo Project Management, Attn: Jackie Libricz (fax: 847-645-5050).

BARRINGTON
Lakes
 APARTMENT HOMES



Main Entrance

Hassell Road

www.barringtonlakes.com



**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Illinois Law Enforcement Alarm System Mutual Aid Agreement Update

MEETING DATE: May 27, 2014

COMMITTEE: Public Health and Safety

FROM: Michael E. Hish, Chief of Police

REQUEST: To request authorization to enter into an updated intergovernmental Mutual Aid Agreement with the Illinois Law Enforcement Alarm System (ILEAS).

BACKGROUND: Since 2003 the Village of Hoffman Estates has been part of the state wide mutual aid system known as the Illinois Law Enforcement Alarm System or ILEAS for short. The purpose of ILEAS is to provide immediate extra law enforcement manpower and equipment at the scene of law enforcement emergencies, to provide for an automatic and systematic response of law enforcement manpower teams, to provide for contractual responsibilities and liabilities, to provide broad area coverage, to foster a cooperative spirit for law enforcement emergency planning, and to provide access to specialized manpower and equipment which no one department could afford to maintain.

ILEAS does not relieve a community of its responsibility to provide adequate manpower and equipment for day to day law enforcement operations. Each agency has its first line of defense and its reserves. A community may only request or report to an ILEAS incident when a law enforcement emergency has caused the agency to exceed its own routine capabilities.

DISCUSSION: Since 2003, the original mutual aid agreement has never been updated, modified, or changed. The elected representatives of those agencies now desire to enhance and reaffirm their commitment to law enforcement mutual aid while outlining more specifics with regards to the relationship that currently exists between each of the public agencies forming ILEAS as a public agency and ILEAS itself.

Under the new agreement mutual aid request and response is unchanged. The Governing Board process is virtually identical and the ILEAS operation in response to mutual aid requests, regional planning and support and grant processing has not changed.

The new agreement is designed to clarify the intent that the signatory member public agencies agree to create ILEAS. It includes by-laws into the agreement, and establishes an amendment process so that the agreement can be kept current without completely replacing it each time an improvement is necessary. It more clearly defines the legal foundation of ILEAS and signatory public agencies agreement, and establishes a specific minimum level of insurance coverage for participating agencies. It also expands the definition of law enforcement to include correctional officers to allow for Sheriffs to utilize the agreement to assist each other to provide aid during jail emergencies.

It is ILEAS' goal to have every current member agency to sign the new mutual aid agreement within the 2014 calendar year.

BUDGETARY IMPACT:

Since 2003 the financial impact has been minimal.

RECOMMENDATION:

To request authorization to enter into an updated intergovernmental Mutual Aid Agreement with the Illinois Law Enforcement Alarm System (ILEAS).



Village of Hoffman Estates

Report of Activity

POLICE DEPARTMENT MONTHLY REPORT

April
2014

PATROL DIVISION ACTIVITY REPORT

During the month of April the Patrol Division responded to 1750 calls for service. The following is a brief summary of some of the activities:

On April 2, Officer Irons took a station report from a complainant who was in the drive thru at 1000 N. Roselle Road. The complainant was approached by the person who was behind her in line and who was irate at the time it was taking for her prescription to be filled. The offender identified himself as a police officer and displayed a badge. As the offender drove away the complainant got the offender's license plate number and also noticed an advertisement for a dog walking agency on the back window. The complainant went home and searched the internet for the dog walking company which displayed a picture of the man who identified himself as a police officer. After gathering this information, Officer Irons contacted the suspect and interviewed him at the police station. The offender admitted to identifying himself as an officer. A fake badge was turned over to Officer Irons. The offender was charged with felony Impersonation of a Police Officer.



April 9, Dayshift Officers participated in a hard lockdown drill at Hoffman Estates High School. The drill was conducted as part of the state legislation which mandates yearly drilling. As a result the drill maps were updated to reflect which doors HEPD personnel could enter utilizing keys provided when the school is in a hard lockdown.

On April 9, Officers Johnson, Petrovich and Petersen responded to the 700 block of Hill Drive reference a death investigation. Upon arrival Officers discovered the mother of a 5 year old child was the subject of the death investigation. After the initial investigation, it appeared that the mother had died in her sleep overnight due to chronic health issues. Our Officers did a great job investigating, interviewing, and showing compassion and sympathy with a family in crisis.

On April 10, Officer Gessert was assigned to a report of Criminal Damage to Vehicle on the 1900 block of Georgetown Lane. The complainant suspected that an ex-girlfriend damaged his car by smashing in the windshield. While taking the report the victim received a call from the girlfriend who admitted to smashing the windshield while speaking with the victim. Officer Gessert then spoke with the suspect and asked her to turn herself in at her local police department. The suspect was picked up at the Oak Park Police Department and brought back to HEPD for investigation. The suspect admitted to smashing the windshield and was charged with felony Criminal Damage to Property.

Continued on page 2

PATROL DIVISION ACTIVITY REPORT CONT..

On April 13, Officers were assigned to the 2700 block of Greenspoint Parkway. Upon arrival they were given information that a suspect armed with a knife threatened people at the hotel. The offender was taken into custody and charged with Battery and alcohol related offenses.



During the month dayshift personnel completed the required April firearms training. Training consisted of low light / flashlight techniques.

On April 21, Officer Rublev assisted on a stop of a suspected drunk driver in the parking lot of 2700 Greenspoint Parkway. Officer Rublev went to speak with the passenger who was covered with green plant material (suspect cannabis) and had open alcohol. When the passenger was asked to step out of the car Officer Rublev observed the person to be armed with a switchblade knife that doubled as brass knuckles. The subject admitted to having marijuana on his person and was arrested and charged with cannabis offenses and possession of the knife.

On April 22, Officer Launhardt stopped a motorist for suspected drunk driving on Golf Road. As he approached the driver he noticed the driver crying and bleeding. The officer also smelled cannabis coming from the vehicle. The driver admitted to having a drug problem and gave the officer permission to search his vehicle. Officer Launhardt recovered 2 grams of cocaine as well as cannabis from the vehicle. The suspect was charged with the cocaine and driving offenses.

On April 23, Officer Caceres and Sergeant Scaccianoce responded to the Comfort Inn on Barrington Road in regards to a theft call. The victim had a dubious story regarding the theft of \$30.00 cash by an unknown male and female. The victim was lured to the motel by promises of partying in a room. Investigation revealed the male half of the suspect duo was in a second floor room. Contact was made at the door by officers. The subject was identified via room registration information and determined to be wanted on a warrant from Du Page County. After a few tense moments the subject opened the door and was taken into custody.

On April 30, Officer McGowan responded to Cabela's reference an employee theft. Upon arrival he was informed by loss prevention that an employee had stolen a Hogue knife valued at \$239.99 back on April 7th. The employee was being held by loss prevention and had admitted to loss prevention that he had stolen the knife and a variety of other items in the past. The employee was taken into custody and charged with one count of misdemeanor Theft for the knife. The employee was not charged for the other items because the burden of proof could not be met.

INVESTIGATIONS DIVISION REPORT

On April 1, Detective Savage continued a criminal sexual assault investigation from March which occurred in the 600 block of Bode Circle. A female victim alleged that a male subject she met on an internet website had sexually assaulted her after she had invited him to her residence. The victim had no offender information except for a phone number and first name of the subject. Detective Savage was able to identify and locate a suspect. The suspect was interviewed at the station and due to the facts of the case and whether or not the allegations were consensual or not, felony charges were denied by the Cook County State's Attorney's Office during felony review. This case was Administratively Closed.

On April 5, a 911 call was placed to Northwest Central Dispatch from a caller who advised that he had been kidnapped at gun point and was being held in an apartment in the 1100 block of Higgins Quarter Drive. Patrol Officers investigating this call found that it was a hoax. The cellphone used was tracked back to a 19 year old male who resides in Schaumburg. This suspect came into our station where he was interviewed by Detective Fernandez and admitted that he placed the call because he was upset with another subject that he thought lived at the location. This subject was charged with felony Disorderly Conduct clearing this case by arrest.

On April 7, Detective Domin obtained an arrest warrant for a domestic battery that occurred at the end of March and occurred in the 1600 block of Charlemagne Drive. Detective Domin along with the assistance of Detective Fernandez were able to place the suspect in custody at the Rolling Meadows Courthouse after the suspect attended a court hearing on April 14. Detective Domin received a full confession from the subject at the Hoffman Estates Police Department about his physical actions towards his girlfriend. The 27 year old parolee from Vernon Hills was charged accordingly for Domestic Battery. Detective Domin contacted the subject's parole officer who issued a warrant for violation of

parole for the arrestee. This case was cleared by arrest.

On April 16, Detective Fernandez was assigned to follow up on an assault investigation where a 14 year old juvenile threatened to do bodily harm to a 50 year old female who resides in the 1100 block of Robin Walk. The juvenile was located and taken into custody and charged with one count of Assault clearing this case by arrest.

On April 26, The Investigations Division coordinated with the U.S. Drug Enforcement Administration (DEA) for a drug disposal event referred to as the "National Takeback Date." This date was scheduled by the DEA and our police department served as one of the regional drop off centers. The Tactical Unit provided officers to accept the pills. This event resulted in the collection of 273 pounds of pills.

Detective Domin conducted and completed the sex offender quarterly checks.

Detective Domin conducted one annual sex offender registration.

Detectives Tenuto and Savage attended a digital evidence training class at the FBI Chicago Office's Regional Computer Forensics Laboratory.

Detective Tenuto attended a Forensic Science Seminar at the Illinois State Police Forensic Science Center at Chicago.

Detective Thomas attended the Illinois Association of Financial Crime Investigators Annual Conference in Downers Grove.

Detective Thomas attended a Social Media training class presented by the National White Collar Crime Center at the Hanover Park Police Department.



JUVENILE INVESTIGATIONS REPORT

On April 4, Detective Gad was assigned the follow up on a battery report where the offender “sucker punched” the juvenile victim and beat him to the ground. This was caught on cell phone video because the offender set up the victim. Detective Gad met with the victim and his mother who stated he is still being harassed by the offender and his friends. Detective Gad contacted the offender, a Hoffman Estates resident, who turned himself in at the station with his mother present and was charged with Battery clearing this case by arrest.

On April 2, A lockdown drill was conducted at Hoffman Estates High School and was assisted by S.R.O. Turman and Detective Russmann.

On April 8, Detective Golbeck was advised there was a physical altercation between two male students in the Hoffman Estates High School hallway. Detective Golbeck located the juvenile offenders and took them into custody for Disorderly Conduct. The offenders were processed accordingly and released to their parents. One offender resides in Hoffman Estates and one in Schaumburg. This case was cleared by arrest.

On April 9, S.R.O. Turman completed a theft and battery investigation that occurred on Moon Lake Boulevard that involved students from Eisenhower Jr. High School. A group of juveniles approached another juvenile walking home and took a phone from him, also searching his pockets. All offenders were identified and placed under arrest for Theft and Battery clearing this case by arrest.

On April 9, S.R.O. Turman conducted a residency investigation regarding a student at Fairview School. He discovered that the parents fraudulently filled out school documents regarding residency within School District 54. The student was un-enrolled by her mother.

On April 14, Detective Golbeck was advised that a female juvenile offender struck a female juvenile victim in the face while in a Hoffman Estates High

School hallway. Detective Golbeck located the offender and took her into custody. The offender was processed accordingly and released to her parents. This case was cleared by arrest.

On April 18 and 19, Detective Gad was assigned to follow up on three separate incidents involving the same offender. In the first incident a male offender approached a woman sitting in her car at the Hoffman Estates Park District parking lot, opened her front passenger door and asked her for change. The victim in this case thought she was being robbed and immediately exited the car and called police. The second incident was a burglary to vehicle where the victim discovered her loose change stolen out of her car. The front

desk receptionist remembered a male teenager coming in to exchange coins for cash. This person was captured on video surveillance. Detective Gad was assigned a third case in which a male offender approached a woman who was getting into her car on the 1700 block of Robin Walk. He told the woman victim

not to scream however she yelled for help and laid on her vehicle horn. She thought the teenage offender was going to steal her car or rob her. These incidents were in the same timeframe and location proximity. A suspect was developed and the victims and a park district employee picked the offender out of a photo lineup. The juvenile offender who currently lives in Hanover Park was arrested for Disorderly Conduct and released to his father. This case was cleared by arrest and common scheme and design.

Detective Russmann assisted on one K-9 sniff and was the teacher for 2 criminal law classes.



TACTICAL UNIT REPORT

On April 2, Tactical Officers Cawley and Stoy initiated a traffic stop on a vehicle after observing an equipment violation. Pursuant to their investigation they discovered the driver to be in possession of cannabis and drug paraphernalia. The subject was arrested, transported to the police station where he was processed and charged accordingly with the narcotics violations.

On April 2, Tactical Officer Teipel initiated a traffic investigation on a vehicle on an Area 2 roadway after observing a vehicle driving very slow at night without headlights. Investigation revealed the driver was driving under the influence of alcohol. The subject was arrested, transported to the police station where he was processed and charged accordingly with DUI.

On April 3, Tactical Officer Cawley responded with patrol units to an Area 4 residential area to a report of shots fired. Upon arrival officers located a few people involved with the incident which turned out to be a paintball gun incident. During the investigation Tactical Officer discovered one of the subjects involved was in possession of cannabis. The subject was arrested, transported to the police station where he was processed and charged accordingly.

On April 8, Tactical Officer Teipel initiated a traffic investigation on a vehicle on an Area 5 roadway after observing the vehicle operating with no registration. During the investigation the driver provided false information regarding her identity. Tactical Officer Teipel was able to properly identify the driver who was driving with a revoked driver's license. The subject was arrested then found to be in possession of cannabis. The subject was then transported to the police station where she was processed and charged accordingly with traffic and narcotics violations.

On April 12, Tactical Officer Stoy while on patrol in an Area 5 residential area observed a subject on the street he knew the Detectives were looking for regarding a felony theft investigation. Tactical Officer

Stoy was able to approach the subject who was then placed under arrest without incident. The subject was brought to the police station where he was turned over to the Detectives for disposition.

On April 19, Tactical Officer Cawley while on patrol in an Area 3 apartment complex observed suspicious activity taking place in a parked vehicle. Upon approaching the vehicle he discovered two occupants who had just smoked cannabis. An assist unit was called and responded to the scene. Cannabis and drug paraphernalia were discovered in the vehicle. During the narcotics investigation a third subject approached the scene and began to create a disturbance interfering with the investigation. Tactical Officer Cawley advised the subject to leave the area at which time the subject refused the officers

direction and began to interfere further with the investigation. The subject was subsequently arrested for obstructing justice. All subjects were transported to the police station and charged accordingly. The initial subjects were charged with narcotics violations while the third subject was charged

with Obstruction of Justice.

On April 22, the Tactical unit received information from Roselle PD that indicated a subject who resides in Hoffman Estates was wanted by their department for a stalking investigation. The Tactical Officers were familiar with the subject who they discovered had a valid warrant out of Roselle for assault. The entire tactical unit was able to locate the subject at his residence. Upon making contact with the subject, Officers advised him of the situation through a rear patio door. Officers had to breach a door to gain entry due to the subject fleeing inside the residence causing Officers to believe he may be attempting to get a weapon or escape from another point in the residence. Upon entry Officers were able to arrest the subject without further incident. The subject was transported to the police station where he was later turned over to the Roselle Police for further investigation and disposition.

Officer Fesemyer has been cross training during this month for approximately 3 weeks.



SPECIAL /STAFF SERVICES DIVISION REPORT

On April 4 – 9 Lt. Poulos participated in the ILEAS Weapons of Mass Destruction Special Response Team validation and recertification exercises for the NIPAS EST. The team was very successful in its testing and completed recertification.

On April 10 Lt. Poulos completed 8 hours of in service training and use of force recertification.

On April 21 Lt. Poulos coordinated a meeting for the installation of the TAPS system for the Veterans Memorial.

On April 22 Lt. Poulos attended meetings with the HEPD Fire Administration and also with the Sears Corporate Headquarters to finalize the April 26th Rapid Deployment Active Shooter, Rescue Task Force training exercise.

On April 24 Lt. Poulos was promoted from Assistant Entry Team Leader to Entry Team Leader on the NIPAS Emergency Service Team.

On April 26 Lt. Poulos coordinated the Rapid Deployment Active Shooter Rescue Task Force training exercise. This exercise was attended by 28 police officers and 31 fire department personnel from 6 different towns, as well as over 40 role players. The training drill tested a new concept in police and fire operations and was the first drill in the northwest suburbs to bring this training to the first responders.

On April 27 Lt. Poulos assisted as a safety officer and coordinator for the College of Lake County Police Department with a rapid deployment active shooter drill they conducted.

The 25th Citizens Police Academy continued throughout the month of April.

Sgt. Felgenhauer attended a networking meeting of the Northwest Public Information Officers hosted by the Schaumburg Police Department. This was the

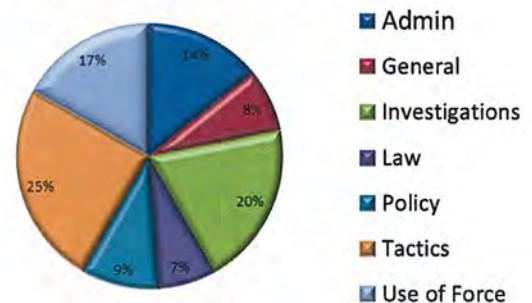
first meeting in an attempt to bring together PIOs of the area and help with common issues or experiences in dealing with traditional media and social media.

Sgt. Felgenhauer participated in the rapid deployment exercise held at the Sears Corporate HQ fulfilling the role as the media relations officer by holding a mock press briefing at the end of the exercise.

Sgt. Felgenhauer continued the process of hiring an officer in an effort to have our staffing back to 93 sworn officers. This new officer will replace Probationary Officer Kimmach's resignation and will make it into the July academy.

Sgt. Felgenhauer completed the grant application for the Bullet Resistant Vest Partnership with the Department of Justice and began the process of ordering vest replacement for 14 officers.

2014 TRAINING HOURS BY CATEGORY



Training hours for April totaled 1393.25 hours which included: 56 hours of Admin, 121.25 hours of General, 169.50 hours of Investigations, 81 hours of Law, 104.50 hours of Policy, 418 hours of Tactics and 443 hours of Use of Force. Training provided year-to-date total 3534.75 hours.

Sara Van Dahm entered 70 new Admin Tow Fee Citations along with payments totaling \$33,600 dollars.

COMMUNITY RELATIONS REPORT



During the month of April, Officer Bending participated in or facilitated the following:

D.A.R.E. classes continued in the month of April. Six classes were taught at Whiteley School and two classes were taught at Lakeview School.

Whiteley and Lakeview classes graduated from the D.A.R.E. program this month. On April 17, 96 students from Lakeview graduated and on April 23, 66 students from Whiteley graduated. Several Village officials attended these events including: Mayor McLeod, Assistant Chief Bos, Trustee Stanton, Trustee Gaeta, and Village Clerk Romanoff.

Community Relations:

The annual Health and Safety Fair at Conant High School was held on April 4th. Officer Bending spoke to students about DUI, texting and driving, and personal safety concerns. Officer Bending and Trooper Schuman, from the Illinois State Police, facilitated a “fatal vision bean bag toss game.” The students wore fatal vision/DUI goggles and had to play “bags.” Students, teachers and school staff all learned from the experience.

On April 11, Officer Bending attended the School District 54 Week of the Young Child Expo at the Schaumburg Park District Sports Center. Approximately 100 children visited the Hoffman Estates Police booth. The children were given badges, tattoos, stickers and coloring books. Officer Bending additionally answered parents’ questions on topics such as child safety at home, car seat/vehicle safety and provided information on services offered by the Village of Hoffman Estates and the Hoffman Estates Police Department.



Special Olympics:

Planning continued in April for the May 30 “Cop on Top” for the Special Olympics. At this point, 7 Officers and 7 Explorers have volunteered to participate in the event. In an attempt to raise more money this year, we will be hosting the event at two Dunkin’ Donuts locations in town: 1165 N. Barrington Road and 2089 Barrington Road.

Conant High School held their annual “Cup Cakes for a Cause” on April 26. Officer Bending attended this event which benefits Special Olympics and Autism Awareness. Officer Bending handed out various give-a-way items to the kids in attendance.

Cub Scouts
 Girl Scouts
 workshop
 Computer classes
 Children’s Art
 Class
*“Happenings at
 the CRC”*
 Library Literacy
 Adult ESL classes
 Scout Reach
 Program
 Promise to Play
 Teen Center
 activities planned

PROBLEM ORIENTATED POLICING

During the month of April 2014, the Problem Oriented Policing Unit was involved in the following activities:

- Provided a station tour for a local cub scout group.
- Conducted a neighborhood watch meeting for Beacon Pointe for approximately 50 residents.
- Conducted a safety walk-through at the AT&T building requested by the security department.
- Assisted with a lockdown drill at Conant High School.
- Assigned 2 new neighborhood investigations which were resolved.
- Conducted 5 Police Explorer Training meetings.
- Conducted 5 Citizen Police Academy Classes.
- Organized and assisted the Rapid Deployment Exercise at Sears Headquarters.
- Conducted 2-weeks of in-service training which included handcuffing, baton, O.C. spray, combatives and gas mask training.
- Officer Barber continues to assist with Adjudication Hearings and instructs for the Use of Force unit.



EXPLORER POST 806

Lisa Notarnicola coordinated 5 training/meetings for the month of April. The Explorers also had a fundraiser and started planning for the summer events and details. For the past 3 months members of the post have been selling candy bars to raise money for the National Explorer Competition in July. Twenty-five boxes of candy bars were sold making the post a little over \$400.00.

Other events the Explorers have been working on for next month are: A car wash fundraiser on May 17 to raise money for Nationals. They will start traffic direction again this summer at the Arboretum of South Barrington during "Classic Cruise Night" on Wednesday evenings starting May 21. Two details are scheduled to help Sgt. Joe Crimmins and to represent the Hoffman Estates Police Department at two Veterans events. They will also be assisting Officer Bending in the upcoming Cop on Top of Dunkin' Donuts for the Special Olympics fundraiser.

ADMINISTRATIVE SERVICES REPORT

ASO Kenost attended the annual IAPEM training conference for three days, as well as attended a meeting regarding the Best Practices Manual that is being written by multiple Property Room Managers.

Our department participated in the National Prescription Drug Take Back day. Stacey was able to dispose of pills from approximately 40 cases, clearing out room in a storage area. A few days were spent dismantling several large cases in which multiple items were added to the Village's auction list or placed for destruction.

PROPERTY ROOM

Total YTD new items inventoried	639
Total YTD items sent to lab	110
Total YTD items returned from lab	169
Total YTD items returned to owner	74
Total YTD transfers handled	6162
Laundered Prisoner Blankets	141
Items Destroyed	310

TRAFFIC SECTION REPORT

On April 4, the Traffic Section conducted a TARGET for cell phone/texting usage throughout the Village. Traffic Section officers issued 38 citations - 28 for cellphone and texting and made four (4) traffic arrests.

On April 7, dayshift Traffic Section Officers coordinated the funeral escort for retired Hoffman Estates Police Officer Larry Benson.

On April 11, members of the Traffic Section along with the ISP Truck Enforcement Unit did truck enforcement. Seventy (70) trucks were weighed, and two (2) were overweight. The fines were \$2,264 and \$471.

On April 15, Officer Lynch made an arrest for possession of cannabis and drug paraphernalia following a traffic stop for an equipment violation.

On April 17, the Traffic Section was called out for a serious head-on crash on Rt. 58 between Barrington and Bartlett. Both drivers were reported to be in very serious condition. Traffic Officers Wondolkowski, Falkenberg, and Reichel responded to the scene to start their investigation. It was discovered that Driver #1, who was 20 years old, crossed the double yellow line while W/B Rt. 58 and struck Unit #2 head on which was traveling E/B Rt. 58. Driver #1 also had a BAC of .074. Driver #1 was charged with Consumption of Alcohol by a Minor and given a "Zero Tolerance" notification that her drivers' license will be suspended for two years. Being that Driver #1's BAC was under .08, the Cook County State's Attorney will review the case to see if the charges can be upgraded to DUI.

On April 22, members of the Traffic Section escorted 100 third grade students from Whiteley

School who walked to Arbor Park for a field trip.

On April 28, Officer Wiegert stopped a vehicle for speeding. The driver was very irate and kept trying to exit the vehicle to go inside her home. Officer Wiegert gave her instructions numerous times to stay inside the vehicle until he was finished but she did not obey his commands. The driver's grandmother even yelled at the driver from the front steps to stay in the car and listen to the officer but she refused to do so. The driver was charged with Obstructing a Police Officer and placed under arrest. Officer Wiegert located an open can of beer inside the vehicle and also charged the driver with Illegal Transportation of Liquor.



April was National Distracted Driver Month and Watch Commanders directed their shifts to participate in TARGETS focusing on cellphone usage. The Department conducted 58 TARGETS throughout the Village and issued 527 cellphone citations and 25 miscellaneous citations. These TARGETS also led to 10 arrests.

During the month of April 2014, ASO Dianovsky initiated 5 abandoned vehicle cases and investigated many other cases that did not rise to the level of initiating a report. ASO Dianovsky issued a total of 104 parking citations with the following breakdown: 83 - Parking, 16 - Handicapped; 5 - Fire lane.

During the month of April 2014, the Traffic Section followed up on 15 hit and run or incomplete crashes and 3 stop arm violations.

The Traffic Section made a total of 25 arrests in April 2014. Our YTD total arrests are 115.

LETTERS OF APPRECIATION



Thank you for helping me learn more about the government! - Alyssa Ruby

Thank you - Colin

brave people are awesome! Rintaro Kashimura

Seri You

Kaitlyn Manuel Thanks

Victoria Meyer

Thank you for helping - Setai Singh

Saho Yamashita

Mary Grace

Edwin Lee

Megan!

Grace Shin

Thanks Izzy

Thank you for Dear Chief Hish,

Dear Chief Hish, Thank you for taking the time out of your busy day to teach us about the local government in Hoffman Estates. We now have a better understanding of how we can "Grow with Greatness!" Thank you too for all the fun raffle prizes, we had a great day!

Ali Ali

Rohan John Hi!

Sincerely,

The Third Grade Students at Frank C. Whiteley

Thanks Max

Mary

Ali

Thanks Kim

Thanks Jimmi

thanks marta

Michelle

LETTERS OF APPRECIATION

RECEIVED
APR 24 2014

Luis C. Tigera
Chief of Police



BROADVIEW POLICE DEPARTMENT
2350 South 25th Ave. Broadview, IL 60155

708-345-6550
FAX: 708-681-0248

April 18, 2014

Chief Michael Hish,
Hoffman Estates Police Department
411 W. Higgins Rd.
Hoffman estates, IL 60169


Dear Chief Hish,

The Broadview Police Department had learned that multiple groups were planning to rally and attempt to shut down the ICE (Immigration and Customs Enforcement) facility in Broadview. Due to the history of demonstrations at the ICE facility and the political attention in the media, I requested a NIPAS call-out.

On April 8th, 2014 officer(s) from your department, who are assigned to NIPAS arrived in Broadview and staged in a predetermined location. Approximately 200 hundred people arrived on foot and in busses to the ICE facility. At one point during the rally, the participants decided to block a major intersection in Broadview. The NIPAS team members were called to the scene. In all 11 people were arrested and transported to the Broadview Police Department without incident..

I personally observed your officer(s) act in a professional manner during the entire process and order was restored to the intersection in a short period of time. I want to thank you for allowing your officer(s) time away from their respective jurisdiction to assist my officers during this rally.

Sincerely,


Luis C. Tigera
Chief of Police

Chief Hish,

Hello, I am a recruiter for the Illinois Army National Guard and recently I had to look into the background of an applicant and Maria Gerlach was a huge help in making this possible. She did a great job in explaining what I needed to do and even typed a letter for me to help fix the situation. I just wanted to let you know you have some great people working in your department!

Thank you,

SSG Vertucci

Illinois Army National Guard



LETTERS OF APPRECIATION

College of Lake County
 Grayslake Campus
 19351 West Washington Street
 Grayslake, Illinois 60030-1198
 www.clcillinois.edu



RECEIVED
 MAY 05 2014

April 30, 2014

Chief Michael Hish
 Hoffman Estates Police Department
 411 W. Higgins Road
 Hoffman Estates, IL 60169

Chief Hish:

The College of Lake County Police Department conducted an Active Shooter Functional Exercise at the Southlake Campus in Vernon Hills on Sunday April 27, 2014, from 7 am-12:00 pm. The exercise was very successful and provided an opportunity for all of the participating agencies to practice lifesaving, critical-skill sets that would be utilized during an actual active shooter event. Police Officers from five Police Departments and five Fire Departments participated in this event.

The exercise required supplementary staffing to help coordinate and manage the role players, police and fire participants, safety aspects of the scenario and conduct the after action debrief & critique. I wanted to thank you for allowing Lt. Greg Poulos to participate in this capacity. His organizational skills, attention to detail, diplomacy, and subject-matter expertise were instrumental in the success of this event. Lt. Poulos assisted with safety, coordinated and directed role players, provided expert analysis, and was an instrumental part of the exercise attaining its goals and objectives.

We very much look forward to working with you and your agency in the future. Please do not hesitate to contact me if we can ever be of assistance to you or your agency.

Sincerely,

Thomas Guenther
 Chief of Police
 College of Lake County Police Department



Is State's Texting, Driving Ban Working?

By
LISA PARKER

NBCChicago.com
updated 4/29/2014 9:17:53 AM ET

It was a day like any other for Reggie Shaw. The then 19-year old Utah man was driving to work, with one hand on the wheel and the other on the phone. That was a routine he says he never questioned, until he texted one word that took two lives.

"I went across the center line, hit another car. Both were killed on impact," Shaw says.

Shaw is one of the sad legion of driver-survivors whose lives are also shattered by texting and driving accidents.

"I was not hurt, I was okay. To be honest, that's something that I struggle with. I wish it would have been me," Shaw says.

After his accident, Shaw's home state of Utah passed a ban on texting and driving, as have 42 other states. But a dozen states, including Illinois, went a step further. The handheld ban here started on January and is among the country's strictest. But NBC 5 Investigates wondered if anyone is paying attention? A quick look around proved it's easy to spot drivers texting. If they're not taking it seriously, are police?

Distracted Driving Warnings And Citations

We found the answer depends on where you live. Through the Freedom Of Information Act, we looked at tickets issued for violation of the ban in 28 suburbs, the city, and by state police. The results were very divergent:

In Palatine, for example, police started gently. In January they issued 151 warnings but only 26 tickets. By March, those numbers flipped: 31 warnings versus ten times that number in citations.

Arlington Heights skipped the warnings all together and in January went straight to ticketing, issuing 90 in the first month. Hoffman Estates went easy in January, but threw the book at drivers in February and March, issuing 630 - the highest suburban totals we found.

In Evanston, we were surprised at the city's low number of tickets issued on the statewide ban, until police explained they use a different weapon.

"It's been well over \$100,000 over the several years the ordinance has been enacted," explains Evanston Police Commander Jay Parrott. Evanston has had a handheld ban in place since 2010 and in the past three months alone, issued more than 500 tickets.

Chicago also tickets on both its own ordinance and the state law, issuing 902 tickets in the first three months of this year.

The most generous place to get caught is Schaumburg, which handed out seven time more warnings than tickets in the first three months of the law. Perhaps the most lenient with tickets: Oak Lawn, where police cited just one driver for violating the ban in the entire month of March. A police spokesperson in Oak Lawn says police there continue to give verbal warnings, or issue citations for other infractions after being pulled over for using a handheld device while driving.

We asked State Chiefs of Police Executive Director John Kennedy if Illinois is off to a good start, three months in to the new law.

"A lot of communities have given grace periods to allow people to get familiar with the law, but I think that will increase as time goes by," Kennedy says. "The end game is not to have anyone use cell phones are texting while driving."

Kennedy sees parallels with the seatbelt law, which when first passed met resistance, but is now credited with saving countless lives.

"There's over 5,000 deaths a year attributed to distracted driving," Kennedy said. "It's a public health issue and it needs to be addressed."

Six years after his accident, Reggie Shaw completed his jail sentence and his mandatory educational speaking tour, but has no plans to stop talking.

"I took two men's lives. How do you get that back? You don't," Shaw says.



To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

April 2014

Prevention and Wellness

April has been designated National Distracted Driving Awareness Month. Statistics indicate that an estimated 421,000 people were injured in motor vehicle crashes involving a distracted driver. This represents a nine percent increase from 2011. Additional data indicates that 10% of all drivers under the age of 20 involved in fatal crashes were reported as distracted at the time of the crash. According to the National Traffic Highway Safety Administration, the best way to end distracted driving is to educate all Americans about the danger it poses. To help raise awareness regarding the dangers of distracted driving, Simrin Jaglan, Psychology Extern, implemented an awareness campaign during the month. Articles regarding the danger of distracted driving were written for the Citizen and HETV. Simrin also conducted a presentation on distract driving for students at Hoffman Estates High School. A total of 80 students attended. Additionally, the Mayor and Village Board signed a proclamation designating April as National Distracted Driving Awareness Month in the Village.

The Prevention and Wellness Team hosted a kickoff luncheon for the 2014 Village Employee Fitness Challenge. This year we have 8 teams and 56 participants. All fitness challenge participants will earn points based on the number of minutes exercised, nutrition, and wellness activities. The competition will run for 8 weeks and the team with the most number of points will win the event.

Amanda McCune and Simrin Jaglan concluded the Lions Pride group at John Muir for this school year. The final two groups focused helping the participants hone their leadership, coping, and problem solving skills. Six students complete the eight week group.

Anna Georgatos and Amanda McCune began preparation for a Grief and Loss group. The group will focus on helping individuals effectively cope with the emotional reactions associated with the grieving process. The group will begin in June and run for 8 weeks.

Catherine Dagian, Nursing Supervisor, completed the classes "Take Charge of Your Health". This free program is for senior citizens who have chronic health conditions, such as asthma, diabetes, arthritis, hypertension, or heart disease, or those who live with someone who has a chronic health condition. The Stanford University-developed course covers a wide variety of topics, including physical activity, sleep, weight management, and relaxation techniques. Five participants successfully completed the course.

HHS staff, in conjunction with the Hoffman Estates Park District, continues to provide youth services at Vogelei Teen Center. The Teen Center provides a safe environment for youth to gather during the afterschool hours. Average attendance during the month was 8 youth per operating evening.

HHS staff in conjunction with Commission for Disabled Citizens hosted a Cinco de Mayo event at Vogelei for "First Friday." The event featured music, dancing, and food. Approximately 35 youth attended this event.

Monica Saavedra and members from the Village's Youth Commission hosted a "College Readiness" seminar on April 26, 2014. The event provided an opportunity for parents to learn how to prepare themselves and their children for entry into college. Topics included: applying to college, financial aid, applying for grants and scholarships, and an open discussion. Approximately 20 residents attended.

HHS Staff, Monica Saavedra, Catherine Dagian, Anna Georgatos, and Michelle Wiltshire, represented the Village at the Week of the Young Child Health Fair held at the Schaumburg Sports Complex on April 11, 2014. This event provides a venue for healthcare and social services providers in the community to connect with families in need. The event was attended by approximately 500 – 600 residents from Hoffman Estates/Schaumburg areas.

Nursing staff provided the following preventive health services: one children's health clinic, one infant health clinic, two Cholestech clinics, three Village employee health clinics, seven TB testing/adult immunization clinics, and seven vision/hearing screening clinics.

Treatment and Crisis Response

We currently have 97 active clients. 9 intake assessments were scheduled and 2 were completed during the month.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements; 11 residents requested assistance.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. Three residents requested and received assistance this month.

HHS Commissions/Committees/Additional Activities

Algean Garner represented Health and Human Services during Whiteley Elementary School's field trip and discussion of local government at Village Hall on April 8, 2014.

Algean Garner attended the Commission for Senior Citizens monthly meeting on April 8, 2014.

Algean Garner attended the Commission for Disabled Citizen monthly meeting on April 17, 2014.

Monica Saavedra attended the Youth Commission Monthly meeting on April 17, 2014.

Monica Saavedra met with Microsoft representatives on April 28, 2014 to discuss planning for a class on learning Project Spark at Vogelei Teen Center. Project Spark is a free class in which children are taught how to design and code video games. The Youth Commission will be hosting an event at the Teen Center in May 2014.

Monica Saavedra met with Emily Kerous, Ross Morizzo, Jerry Arntzen, and Ed Frank on April 10, 2014 to continue planning for a memorial ceremony for the 5 year anniversary of the Children's Memorial planned for September 2014.

Monica Saavedra presented on a Wellness Program Panel at the Illinois Association of Municipal Management Assistants (IAMMA) conference on April 25, 2014.

Cathy Dagian attended the Harper College Advisory Committee Meeting on April 4, 2014.

Cathy Dagian attended Blood Borne Pathogens training at Harper College on April 24.


Drug/Sharps collection

During the month, HHS staff collected **88** containers of sharps and **200** containers of expired medications through the pharmaceutical and sharps collection program.

NCL- Discount Prescription Drug program (March, 2014)

Total # of prescriptions:	10
Total dollars saved:	\$ 71.99
Average dollars saved:	\$ 7.20
Average Savings:	10.5%
Monthly users:	6

Algean Garner II, Psy.D.
Director
Health and Human Services



Monica Saavedra, Psy.D.
Assistant Director
Health and Human Services

April, 2014

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
People Served							
Health	182	118	40	340	1,721	1685	2.14%
Human Services	108	0	4	112	414	378	9.52%
Prevention/Wellness Contacts							
Programs-Health & Human Svcs.	20	*	*	20	98	142	-30.99%
Lending Closet	13	*	*	13	35	26	34.62%
AllCare (formerly KidCare)	0	*	*	0	2	4	0.00%
Salvation Army	4	*	*	4	14	4	250.00%
NICOR	11	*	*	11	22	16	37.50%
Services Provided							
Health							
# of people @ Children's Clinic includes Medicaid	9	15	1	25	85	67	26.87%
# of shots @ Child clinic includes Medicaid	*	*	*	51	182	112	62.50%
# of people @ HE Baby Clinic includes Medicaid	3	1	1	5	22	26	-15.38%
# of shots @ Baby clinic includes Medicaid	*	*	*	18	66	62	6.45%
# people @ CRC	0	*	*	0	0	0	0.00%
# shots @CRC	*	*	*	0	0	0	0.00%
# Medicaid clients total	3	11	*	14	53	53	0.00%
# Medicaid shots total	*	*	*	33	129	116	0.00%
Vision/Hearing (Preschool)*	69	56	0	125	842	683	0.00%
Tanita Body Mass Analyzer	0	0	0	0	0	0	0.00%
Adult TB tests given	5	0	0	5	118	25	372.00%
Cholestech Tests	5	0	0	5	39	33	18.18%
Hep A - Adult shots	0	0	1	1	3	8	0.00%
Hep B - Adult shots	5	1	1	7	8	6	33.33%
Twinrix - Adult shots	0	3	0	3	5	16	-68.75%
Td/Tdap	1	1	0	2	3	14	-78.57%
# of free Blood Pressure checks	41	24	18	83	277	361	-23.27%
# of free Pulse checks	33	16	18	67	261	346	-24.57%
# of free Blood Sugar checks	4	1	0	5	15	56	-73.21%
# of free Hemoglobin checks	7	0	0	7	43	44	-2.27%
# of adult Flu vaccines given	0	0	0	0	17	11	54.55%
# of child Flu vaccines given	1	0	0	1	26	17	52.94%
Human Services							
Individual Sessions	219	0	4	223	897	767	16.95%
Couple Sessions	12	0	1	13	39	20	95.00%
Family Sessions	17	0	0	17	59	31	90.32%
Testing Sessions	0	0	0	0	1	4	0.00%
Programs							
Lion's Pride	*	*	*	12	24	104	0.00%
Real Girls/Real Talk	*	*	*	0	0	169	0.00%
Reaching for the Stars	*	*	*	0	0	0	0.00%
Girl Power	*	*	*	0	0	0	0.00%
Smoking Cessation	*	*	*	0	0	12	0.00%
Take Charge of Health	*	*	*	5	20	14	0.00%
Employee Programs	*	*	*	15	15	87	0.00%
Senior Programs	*	*	*	0	30	0	0.00%
CRC Programs	*	*	*	0	0	29	0.00%
Other	*	*	*	0	46	0	0.00%
Wellness Checks/Crisis Response							
Hours Spent	2	0	0	2	5	9	0.00%

*These figures are not available as the numbers are not tracked in this manner.

April, 2014

Revenue

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
Health							
Children's Clinic	*	*	*	\$ 238.00	\$ 604.00	\$ 695.00	-13.09%
Hoffman Baby Clinic	*	*	*	\$ 32.00	\$ 188.00	\$ 40.00	370.00%
CRC	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 52.00	\$ 1,276.00	\$ 184.00	593.48%
Lipid Profile (\$22)	*	*	*	\$ 110.00	\$ 797.00	\$ 963.00	-17.24%
Adult Shots	*	*	*	\$1,045.00	\$ 1,180.00	\$ 1,245.00	-5.22%
Employee Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Blood Sugar	*	*	*	\$ -	\$ 33.00	\$ 59.00	0.00%
Hemoglobin	*	*	*	\$ 24.00	\$ 100.00	\$ 87.00	0.00%
Medicaid	*	*	*	\$ -	\$ -	\$ 1,917.49	0.00%
Flu/Medicare	*	*	*	\$ 20.00	\$ 213.59	\$ 709.28	-69.89%
Flu/Children	*	*	*	\$ -	\$ 90.00	\$ 70.00	0.00%
Vision & Hearing	*	*	*	\$ -	\$ 2,760.00	\$ 3,295.00	-16.24%
AllKids	*	*	*	\$ -	\$ -	\$ -	0.00%
Human Services							
Counseling	**	**	**	\$2,621.00	\$ 9,305.00	\$ 7,844.00	18.63%
Testing Fees	**	**	**	\$ 9.00	\$ 129.00	\$ -	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

Clients served at Clinics:

	<u># of People</u>	<u>Percentage</u>
Underinsured:	0	0.00%
No Health Insurance:	14	47.00%
Village Employee:	2	6.00%
Medicaid/KidCare:	14	47.00%
Native American:	0	0.00%
	<u>30</u>	<u>100.00%</u>



To: James H. Norris, Village Manager

Monthly Report

April 2014

**VILLAGE OF HOFFMAN ESTATES
EMERGENCY MANAGEMENT AGENCY**

Below are activities for Emergency Management Agency (EMA) and the EMA Auxiliary Employees for the month of April, 2014:

Traffic control for Easter at St. Hubert was handled by EMA members.

Membership for Illinois Search and Rescue Council has been renewed, which will allow for participation in training exercises.

EMA hosted Illinois Emergency Management MGT 312 Workshop for Senior Officials. Hoffman Estates was well represented at the class.

EMA hosted Em Comm Roundtable for area amateur radio emergency communicators for internet linking of computers over the two way radio, to cover the Last Mile as demonstrated by DuPage ARES.

Bob Langsfeld continues to work with 4th of July planning and Web EOC system for County resources.

Bob Langsfeld continues to work on Public outreach project and purchased a folding table for outreach use.

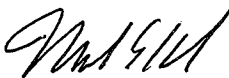
Leigh Bartkowiak presented new outreach handout samples she acquired to EMA members at the last workshop, for comments and review.

IESMA is working on proposed changes to the Illinois Professional Emergency Manager requirements. They are considering the elimination of the written essays and replacing them with 15 tasks related to practical experiences.

Preparedness

Training:

- Leigh Bartkowiak completed CPR/AED training through the Fire Department.
- Joyce Horiuchi attended Severe Weather Spotter Training in Mount Prospect.


Michael E. Hish
Chief of Police



HOFFMAN ESTATES

FIRE DEPARTMENT

Jeffrey G. Jorian
FIRE CHIEF

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT APRIL 2014

This month's activities resulted in the Fire Department responding to 416 calls for service, 308 incidents were for emergency medical service, 95 incidents were suppression-related, and 13 were mutual aid to other fire departments.

Emergency Incidents of Interest for April

4/17/14 - #14-1772 - Golf/East of Barrington, MVC with extrication

Companies responded to the report of a traffic accident with entrapment. Bartlett Ambulance Medic 1 came upon the head-on accident with rollover. Bartlett Medic 1 requested a helicopter and Hoffman Estates to respond. Hoffman companies arrived and began with triage and an evaluation of the scene. The evaluation found 2 vehicles with severe damage and one rolled over. Truck 22 became the rescue sector and developed the disentanglement operation while Engine 22 became operations. Bartlett Medic 1 continued to evaluate and transport one patient not needing extrication. This patient was determined to meet level one trauma criteria and was transported to St. Alexis for stabilization and transfer to Lutheran General. The helicopter had not yet landed so it was diverted to the helipad at St. Alexis. Ambulance 21 arrived and prepared to receive the second patient while the extrication continued. Squad 22, Truck 22, Ambulance 21, Engine 22 completed patient stabilization, and removed the patient to Ambulance 21. Ambulance 21 provided further medical care before transporting to St. Alexis.

4/22/14 - #14-1831 - Westbound- I90 (ACEN)

Units responded to Eastbound I-90 at Beverly for the report of an overturned construction crane with people trapped. Upon entering the tollway, the crash was noted westbound I-90 just east of the Beverly bridge. A flatbed boom truck was located lying on its side against the concrete median with the boom extending into westbound traffic lanes. One SUV located, with one patient that was ambulatory at the scene. Ambulance 24 was assigned to

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-843-4825
Fax: 847-781-4849

William D. McLeod
MAYOR

Gary J. Pilafas
TRUSTEE

Gayle Vandenberg
TRUSTEE

Karen V. Mills
TRUSTEE

Gary Stanton
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Anna Newell
TRUSTEE

Michael Gaeta
TRUSTEE

James H. Norris
VILLAGE MANAGER

patient care and transported. Boom operators stated they were lifting a crash barrier when the vehicle tilted and fell over.

4/24/14 - #14-1930 - 123 Cedar, Streamwood (Code 4 structure fire)

Squad 22 responded to the above address for a structure fire and was assigned as RIT. Squad 22 assembled the appropriate equipment and established RIT at the front of the structure.

Mutual & Auto aid incidents

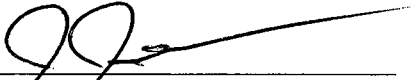
4/9/14 - #14-1655 - 1024 Grove, Barrington (Code 13 Mutual Aid Structure Fire)

Truck 22 responded to mutual aid to Barrington for a structure fire, on scene, staged. Truck 22 was assigned vertical ventilation and took the front of the house. Completed vertical ventilation and did extensive exterior overhaul from the basket.

4/9/14 - #14-1656 - 4230 Riverside Dr., Crystal Lake (Code 13 Mutual Aid Structure Fire)

Squad 22 responded mutual aid to 4230 Riverside Drive in unincorporated Crystal Lake for a house fire. Squad 22 assisted with fire extinguishment as well as overhaul.

On the following pages is an overview of activities and emergency responses for the month of April.



Jeff Jorian
Fire Chief/ch

OPERATIONS DIVISION

During the month of April, the following operational issues took place:

- One Firefighter discharged from extended military deployment, remains on extended leave.
- One Firefighter remains on PEDAL Leave as a result of an IOD back injury.
- One Firefighter retired as a result of an off-duty knee injury, effective March 30, 2014.
- One firefighter retired effective April 1, 2014.
- Two firefighters returned to duty from previous IOD's.

ADMINISTRATIVE DIVISION

- Chief Jorian participated in the following events during the month:
 - Attended the Fire & Police Commission Meeting.
 - Attended the Fire Department Staff Meeting.
 - Attended the Coffee with the Board.
 - Participated in a Fire Chiefs Panel for a class from NIU.
 - Attended a meeting with area fire department representatives and the Cook County Forest Preserve to discuss actions and resources for wild fire responses.
 - Participated in the Active Shooter exercise at Sears Holdings.
 - Participated in presenting fire department highlights for students from Whiteley School as part of their field trip to the Village Hall.
 - Attended a meeting of the Kenneth Young Center in Schaumburg.
- Deputy Chief Schuldt participated in the following events this month:
 - Attended MABAS Division 2 Chiefs Meeting.
 - Attended MABAS Division 2 Training committee meeting.
 - Attended Planning / Prep meeting for scheduled I-90 construction.
 - Attended planning meeting for the Sears Holdings Active Shooter Drill.
 - Attended the Fire Department Staff meeting.
 - Attended a planning meeting for the BADASS Dash event.
- Assistant Chief Mackie participated in the following events during the month:
 - Attended the MABAS Division 1 Training Coordinators meeting.
 - Attended the Shift Training Coordinators meeting at Station 22.
 - Attended the Occupational Health and Safety Committee meeting at Station 22.
 - Attended the April Fire Department Staff meeting.
 - Attended meetings with the general contractors handling the tollway project.
 - Attended Web EOC meeting at the Hoffman Estates Police Department.
 - Attended the Car Fire Night Drill at the Greens Point Parking deck.
 - Attended planning meetings with Sears Holdings and Hoffman Estates Police for the active shooter drill.

- Attended Situational Awareness Matters class in Cicero.
- Worked on the SCBA drill set up at Tower 7 and building training props.
- Attended a Board Goals meeting in the Frank Alexa Training room.
- Attended the Fitness Challenge kickoff lunch.
- Attended Fire Studio 5 training class in Yorkville Illinois.
- Coordinated the Fire side of the Active Shooter drill at Sears Holdings.
- Worked the Winter Jam event at the Sears Centre.
- Worked the Dare to Share event at the Sears Centre.

During the month of April, the following public education activities took place:

- Whitely School Field Trip to Village Hall - 90 children.
- Harper College Career Day – 35 children, 20 adults.
- Code Three program for the Litchfield Drive fire, 8 adults, 7 children.
- Station Tour at Fire Station 23 – 8 children and 4 adults.
- Station Tour at Fire Station 24 – 8 children and 2 adults.

Note: In April of 2014, the Hoffman Estates Fire Department educated 148 children and 34 adults in fire safety. The Fire Department also gave out 3 smoke detectors.

Total Fire Department Responses

Response Activity - April	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Fire Incidents	1	28	0	3	0	15	1	5	0	5
Medical Incidents	308	1233	88	332	171	651	23	114	26	136
Other Incidents	94	557	33	169	42	257	6	55	13	76
Mutual Aid Incidents	13	84	2	25	6	30	1	8	4	21
Total Responses	416	1902	123	529	219	953	31	182	43	238

Fire Incidents

Response Activity - April	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Building Fire	1	5	0	1	0	2	1	2	0	0
Cooking Fire	1	5	0	0	1	4	0	1	0	0
Vehicle Fire	1	8	0	0	1	5	0	1	0	2
Brush & Grass Fire	2	3	0	0	0	0	0	0	2	3
Other Fire Incident	0	7	0	2	0	4	0	1	0	0
Total Fire Incidents	5	28	0	3	2	15	1	5	2	5

Medical Incidents

Response Activity - April			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	282	1096	83	306	158	588	21	107	20	95
Vehicle Accident	19	102	4	22	10	48	2	4	3	28
Patient Assist	4	24	1	4	3	15	0	3	0	2
Special Events	3	11	0	0	0	0	0	0	3	11
Total Medical Incidents	308	1233	88	332	171	651	23	114	26	136

Mutual Aid Incidents

Response Activity - April			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	0	3	0	0	0	3	0	0	0	0
A/A to Streamwood	1	1	0	0	1	1	0	0	0	0
Mutual Aid / MABAS Incidents	12	80	2	25	5	26	1	8	4	21
Total Mutual Aid Incidents	13	84	2	25	6	30	1	8	4	21

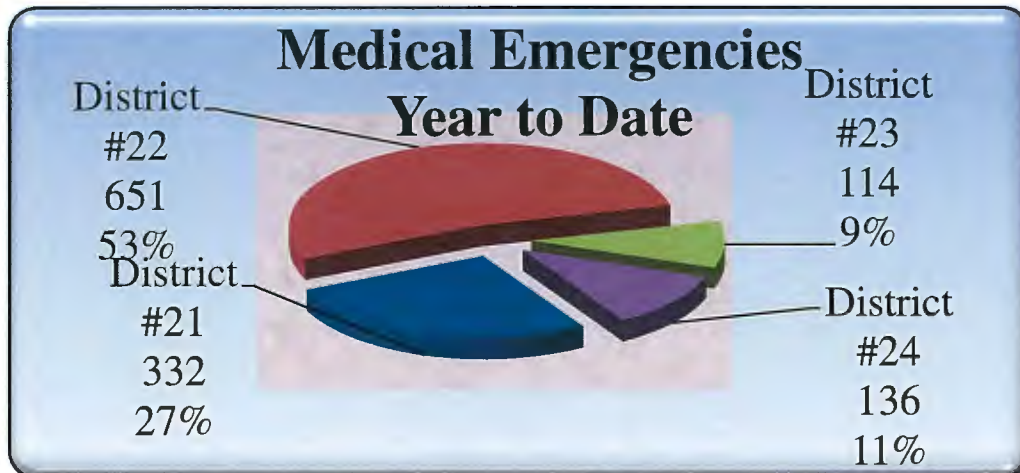
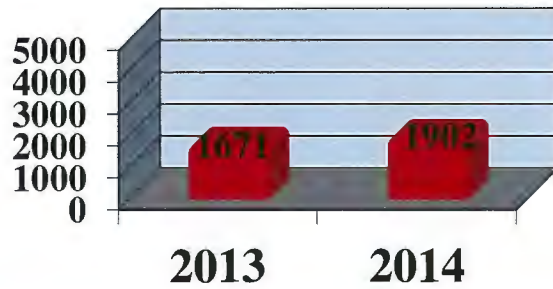
Other Incidents

Response Activity - April			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	8	27	1	4	7	22	0	0	0	1
Gas Investigations	3	32	1	16	0	9	1	3	1	4
Fuel Leak	1	3	0	0	1	2	0	0	0	1
Power Line Problem	0	1	0	1	0	0	0	0	0	0
Hazardous Condition	0	3	0	1	0	2	0	0	0	0
Smoke/Odor Investigation	2	18	0	4	1	9	0	1	1	4
Water Leak	0	33	0	10	0	16	0	2	0	5
Lock-In or Lock-Out	7	20	3	8	1	8	1	1	2	3
Good Intent Call	8	58	0	16	4	26	0	5	4	11
Carbon Monoxide Incident	4	64	2	20	1	14	0	22	1	8
Activated Fire Alarm	50	235	21	72	23	118	3	14	3	31
Malicious Fire Alarm	2	7	0	1	0	4	1	1	1	1
Electrical Problem	1	13	0	3	1	7	0	3	0	0
Other Service Provided	6	20	4	9	2	7	0	2	0	2
Response Cancelled	2	23	1	4	1	13	0	1	0	5
Total Other Incidents	94	557	33	169	42	257	6	55	13	76

During April, Ambulance 22 was placed in service on the following dates and hours:

In-Service Hours of Ambulance 22 Per Day/Month																		
January	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	Total Hours	% of Month
	0	0	0	0	0	0	8	10	0	0	0	0	0	0	0	0		
	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	27th	28th	29th	30th	31st	January		
	0	0	0	0	0	0	0	0	0	0	0	24	0	0	0	42	5.65%	
February	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	Total Hours	% of Month
	0	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0		
	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	27th	28th	February					
	0	0	0	0	0	0	0	0	0	0	24	0	48	7.14%				
March	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	Total Hours	% of Month
	0	0	0	0	0	0	0	0	0	9	0	0	0	12	0	0		
	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	27th	28th	29th	30th	31st	March		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21	2.82%	
April	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	Total Hours	% of Month
	0	0	0	0	0	0	0	0	0	9	0	0	0	12	0	0		
	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	27th	28th	29th	30th	April			
	0	0	0	0	0	15	0	0	0	0	0	4	0	0	40	5.38%		
(Hours rounded up to the next whole hour)																	ANNUAL TOTALS	
																	151	5.20%

Total Emergency Responses Year to Date



FINAL INSPECTIONS COMPLETED:

- None
- **MEETINGS ATTENDED:**
- Site Plan Meetings – Village Hall SAMC Addition-Smoke Control
- **TRAINING ATTENDED:**
- None

**PREVIOUS YEARS
TOTAL ANNUAL FIRE LOSS**

2013	\$488,100
2012	\$3,277,217
2011	\$524,800
2010	\$1,693,200
2009	\$991,740
2008	\$1,606,700
2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675

FIRE LOSS - OCCUPANCY TYPE 2014

OCCUPANCY TYPE	January	February	March	April	YTD LOSS
Special Outside	\$0	\$0	\$0	\$0	\$0
Public Assembly	\$0	\$0	\$0	\$0	\$0
Single-Family	\$70,200	\$301,000	\$90,850	\$400,000	\$862,050
Multi-Family	\$50	\$0	\$50,000	\$0	\$50,000
General Business	\$0	\$0	\$0	\$0	\$0
Road, Parking Property	\$0	\$0	\$0	\$0	\$0
Storage Property	\$0	\$0	\$0	\$1,100	\$1,100
Open Land, Field	\$0	\$0	\$0	\$0	\$0
Vehicle	\$20,000	\$14,400	\$0	\$6,500	\$47,500
Institutional	\$0	\$0	\$0	\$0	\$0
TOTALS	\$90,250	\$315,400	\$140,850	\$407,600	\$954,150

FIRE INVESTIGATIONS MONTHLY REPORT

2014 TOTAL FIRES FOR THE MONTH:	Estimate Dollar Loss
JANUARY	
4210 Crimson	\$200.00
1652 Islandview	\$50.00
1414 Westbury	\$70,000.00
Car Fire – I90	\$13,000.00
1450 Poplar Creek Dr.	\$2,000.00
Sutton Rd. Trailer	\$5,000.00
Total for Month	\$90,250.00
FEBRUARY	
1065 Basswood	\$300,000.00
2140 Hassell (Car)	\$2,400.00
1030 Hillcrest	\$1,000.00
2400 Central (Car)	\$12,000.00
Total for Month	\$315,400.00
MARCH	
1165 Glenn Ln. (house & 2 cars)	\$90,850.00
1775 Queensbury	\$50,000.00
Total for Month	\$140,850.00
APRIL	
1100 Golf	\$6,500.00
29047 Bode	\$1,100.00
5005 Lichfield	\$400,000.00
Total for Month	\$407,600.00
TOTAL LOSS FOR 2014	\$954,150.00
TOTAL LOSS FOR 2013	\$488,100.00

ANNUAL INSPECTIONS:

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	April	YTD Total	2013 Total
Annual Inspections	7		52
First Reinspections			2
Business license Inspection			1
Total	7	26	55

Plan Review	April	YTD Total	2013 Total
Building Plan Review	3		64
Automatic Fire Alarm	4		52
Other Suppression Systems			3
Fuel Storage Tanks			0
Hood & Duct Mechanical			10
Hood & Duct Suppression			13
Open Burn			9
Site Plan Review	5		28
Automatic Sprinkler	5		45
Temporary Heating			0
Temporary Structure (tent)	2		21
Pyrotechnic Display			8
Total	19	59	253
Construction Projects	April	YTD Total	2013 Total
Construction Permit Issued	9		202
Construction Site Inspection	21		248
Construction Site Visits	11		188
Total	41	157	638
Miscellaneous Inspections	April	YTD Total	2013 Total
Fire Prevention Complaints	14		62
Homeowner Walk-Thru (Residential Sprinkler)			5
Underground flush /hydrant flow	5		56
Lock Box Lock Change			22
Total	19	64	145
SPRINKLER ORDINANCE:			
Buildings Requiring Sprinklers Installed	April 0		Installation remaining 121
Wireless Transceivers Installed	April 0		Installed to date 451

TRAINING

For the month of April, the following training activities took place:

Outside Training:

- Firefighter Anderson attended Tactics and Strategy class at Elgin Community College – April 7-11, 2014.
- Lieutenant Mangiameli attended Tactics and Strategy class at NIPSTA – April 14-18, 2014.
- Lieutenant Martino and Firefighter Schmitt attended Hazardous Materials Incident Command class in Tinley Park – April 16-17, 2014.
- Firefighters' Grobe, Northrup, and O'Brien attended Trench Operations class at NIPSTA – April 21-24, 2104.

- Firefighters' Grobe, Northrup, and O'Brien attended Trench Operations class at NIPSTA – April 21-24, 2104.
- Firefighter Campbell attended Fire Arson Investigator mod A & mod B – April 21-30, 2014.
- Assistant Chief Mackie & Battalion Chief Fortunato attended Situational Awareness class in Cicero – April 23, 2014.
- Assistant Chief Mackie & Battalion Chief Bosco attended Fire Studio 5 class in Yorkville – April 29 & 30, 2014.

In-house Training:

- Paramedic Didactic Class – provided by Northwest Community EMS System.
- Point of No Return SCBA drill – coordinated by Firefighter O'Brien.
- Car Fire Night drills – coordinated by Lieutenant Lenczewski.
- Fire Prevention classes – coordinated by Inspector Neil.
- Peer Fitness Training classes – coordinated by Firefighter Kirby.

Company training (Instructed by the Captains and Lieutenants):

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of April for all members were 2,197.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	April	Total Hours YTD
5,909	0	0	0	2,197	8,106