

AGENDA

*Village of Hoffman Estates
Special Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847-882-9100*

Board Room

May 12, 2014

(Immediately Following Special Finance Committee)

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)
 - A. Approval of Agenda
4. **PRESIDENT'S REPORT**
 - . . . Proclamation(s)
 - Hoffman Estates Links, Inc. Day
5. **ADDITIONAL BUSINESS**
 - A. Request Board approval of a resolution creating the Fourth of July Commission of the Village of Hoffman Estates (increase in membership).
 - B. Request Board approval of a Resolution creating the Youth Commission of the Village of Hoffman Estates (increase in membership).
 - C. Request authorization to award contract for the 2014 Street Revitalization Project to Arrow Road Construction, Mt. Prospect, IL (low bidder) in the amount of \$5,945,285.13.
 - D. Request authorization to award contract for materials testing for the 2014 Street Revitalization Project to Applied GeoScience, Inc., Schaumburg, IL (low proposal) in an amount not to exceed \$95,000.
6. **ADJOURNMENT**

RESOLUTION NO. _____ - 2014

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION CREATING THE
FOURTH OF JULY COMMISSION
OF THE VILLAGE OF HOFFMAN ESTATES**

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Fourth of July Commission of the Village of Hoffman Estates be and the same is hereby created as follows:

FOURTH OF JULY COMMISSION

A. **FOURTH OF JULY COMMISSION CREATED**

There is hereby created the Fourth of July Commission of the Village of Hoffman Estates.

B. **MEMBERSHIP**

The Fourth of July Commission shall consist of fifteen (15) members, one of whom shall be a chairman, together with the Village Manager or his designee, and the Finance Director who shall be members of said Commission ex-officio. The Finance Director shall act as Treasurer of the Fourth of July Commission.

C. **HOW APPOINTED – QUALIFICATIONS**

The members of said Commission shall be appointed by the corporate authorities voting jointly. The corporate authorities voting jointly shall appoint one of the members as chairman of the Fourth of July Commission. Members of the Fourth of July Commission shall be residents of or employed in the Village of Hoffman Estates.

D. **TERMS OF OFFICE**

Eight (8) members of the Fourth of July Commission shall be appointed for a term of two (2) years expiring upon an even year and seven (7) members of the Fourth of July Commission shall be appointed for a term of two (2) years expiring upon an odd year. They shall serve for such period or until their respective successors are appointed. Vacancies of the Commission for any unexpired term shall be filled in the same manner as herein provided for the original appointment of members.

E. **DUTIES OF THE FOURTH OF JULY COMMISSION**

The Fourth of July Commission shall:

1. Be responsible for all activities related to the celebration of the holiday.
2. Be responsible for filing an accounting of all expenditures and receipts by September 30 of each year and adhere to sound accounting principles and comply with all Village regulations and state statutes related to the expenditures of public funds.
3. Be responsible for the internal organization and assignments of the Commission.

F. ASSISTANCE

The Village Manager is hereby directed to provide such guidance and counsel to the Fourth of July Commission as may be required or requested from time to time.

G. COMPENSATION OF MEMBERS

The members of the Fourth of July Commission shall receive such compensation as deemed appropriate by the President and Board of Trustees from time to time as provided by Resolution of the President and Board of Trustees.

H. REPORTS

The Chairman of the Fourth of July Commission shall submit to the President and Board of Trustees an annual written report of the activities of said Commission. The Commission shall keep a written record of all official meetings.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2014

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2014

Village President

ATTEST:

Village Clerk

RESOLUTION NO. _____ - 2014

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION CREATING THE
YOUTH COMMISSION
OF THE VILLAGE OF HOFFMAN ESTATES

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Youth Commission of the Village of Hoffman Estates be and the same is hereby created to read as follows:

A. YOUTH COMMISSION

There is hereby created the Youth Commission of the Village of Hoffman Estates.

B. MEMBERSHIP

The Youth Commission shall consist of nine (9) members, one of whom shall be a chairman, together with the Village President, Director of Health & Human Services, and the Chief of Police, or their designee, who shall be ex-officio members of said Commission.

C. HOW APPOINTED

The members of said Commission shall be appointed by the President with the consent of the Board of Trustees. All members of the Youth Commission shall be residents of or employed in the Village of Hoffman Estates.

D. TERMS OF OFFICE

Five (5) members of the Youth Commission shall be appointed for a term of two (2) years expiring upon an even year and four (4) members of the Youth Commission shall be appointed for a term of two (2) years expiring upon an odd year.

E. DUTIES OF THE YOUTH COMMISSION

1. Assess the needs of the young people in the Village and in light of this, formulate goals and objectives and guidelines to meet these needs.
2. Establish priorities and special projects and solicit volunteers to assist in said projects.
3. Assist the Village of Hoffman Estates staff upon request.
4. Become aware of programs that may be available to serve young people in the community and make recommendations to the Board as to the advisability of support by the Village.
5. Compile information pertaining to youth work in the Village, township, state and nation and act as a central clearing house for this information. Included in this may be other tasks and responsibilities, i.e., list of speakers, ideas for new programs, new methodology, etc.
6. Create subcommittees, composed of members or non-members of said Commission, to aid and assist in the work of the Commission.
7. Provide citizen coordination for the Village's Peer Jury Program.

F. ASSISTANCE

The Village Manager shall appoint a staff liaison to provide such guidance and counsel to the Youth Commission as may be required or requested from time to time.

G. COMPENSATION OF MEMBERS

The members of the Youth Commission shall receive such compensation as deemed appropriate by the President and Board of Trustees from time to time and as provided by Resolution of the President and Board of Trustees.

H. BUDGET

The budget shall be determined as the President and Board of Trustees deem appropriate.

I. REPORTS

The chairman of the Youth Commission shall submit to the President and Board of Trustees an annual written report of the activities of said Commission by January 15 of each year. The Commission shall keep a written record of all official meetings.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2014

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2014

Village President

ATTEST:

Village Clerk