

**AGENDA**  
**PUBLIC WORKS & UTILITIES COMMITTEE**  
**Village of Hoffman Estates**  
**April 28, 2014**

**Immediately following Public Health & Safety Committee**

Members:	Anna Newell, Chairperson	Gary G. Stanton, Trustee
	Michael Gaeta, Vice Chairperson	Gayle Vandenberg, Trustee
	Gary Pilafas, Trustee	William McLeod, Mayor
	Karen V. Mills, Trustee	

**I. Roll Call**

**II. Approval of Minutes – March 24, 2014**

**NEW BUSINESS**

1. Discussion regarding Tree City USA recognition.
2. Request approval of:
  - A. the updated Village Drainage Policy; and
  - B. locations for the 2014 Drainage Improvement Project
3. Request authorization to extend 2012 contract for 2014 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$95,000.
4. Request authorization to award contract for 2014 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.
5. Request acceptance of the Department of Public Works Monthly Report.
6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.*

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

March 24, 2014

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas (via telephonic attendance)  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr., Dev. Services  
Gary Salavitch, Director of Engineering  
Greg Schuldt, Deputy Fire Chief  
Mike Hish, Police Chief  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Patrick Seger, Director of HRM  
Rachel Musiala, Finance Director  
Patricia Cross, Asst. Corp. Counsel  
Ashley Monroe, Asst. to the Village Manager  
Bruce Anderson, Cable TV Coordinator**

The Public Works and Utilities Committee meeting was called to order at 7:16 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the Public Works & Utilities Committee meeting minutes of March 3, 2014. Roll call vote taken. All ayes. Motion carried.

**NEW BUSINESS**

1. **Request authorization to award contract for 2014 parkway tree planting program in a total amount not to exceed \$570,250 to:**
  - a. **Acres Group, Wauconda, IL**
  - b. **St. Aubin Nursery, Kirkland, IL**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Joe Nebel addressed the Committee and advised that 2,000 trees will be replaced due to the Emerald Ash Borer. Both companies are being used due to price and because of the volume of work required. Mr. Nebel reported that 4,000 trees still need to be removed and 615 trees have been removed since January of this year.

Motion by Trustee Gaeta, seconded by Trustee Mills, to award contract for 2014 parkway tree planting program to Acres Group, Wauconda, IL and St. Aubin Nursery, Kirkland, IL, in a total amount not to exceed \$570,250. Roll call vote taken. All ayes. Motion carried.

- 2. Request authorization to award contract for 2014 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$87,000.**

An item summary sheet from Joe Nebel was presented to the Committee.

Trustee Gaeta inquired and Mr. Nebel responded that street sweeping will occur 3.5 times this year – once in the spring, summer partial sweep, and 2 times in the fall.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2014 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$87,000. Roll call vote taken. All ayes. Motion carried.

- 3. Request authorization to award contract for 2014 concrete maintenance/restoration to Globe Construction, Addison, IL (low bid) at a unit price of \$6.48 per square foot for sidewalk, \$28.75 per lineal foot for curb replacements, and \$67.50 per square yard for driveway apron replacement, in an amount not to exceed \$110,000.**

An item summary sheet from Joe Nebel and Elizabeth Skowronski was presented to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to award contract for 2014 concrete maintenance/restoration to Globe Construction, Addison, IL (low bid) at a unit price of \$6.48 per square foot for sidewalk, \$28.75 per lineal foot for curb replacements, and \$67.50 per square yard for driveway apron replacement, in an amount not to exceed \$110,000. All ayes. Motion carried.

- 4. Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low qualifying bid) in an amount not to exceed \$44,250.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low qualifying bid) in an amount not to exceed \$44,250. Roll call vote taken. All ayes. Motion carried.

- 5. Request authorization to award contract for 2014 stump site restoration to TNT Landscaping, Elgin, IL, at a unit price of \$3.50 per square yard for seeding in an amount not to exceed \$72,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award contract for 2014 stump site restoration to TNT Landscaping, Elgin, IL, at a unit price of \$3.50 per square yard for seeding in an amount not to exceed \$72,000. Roll call vote taken. All ayes. Motion carried.

**6. Request authorization to award contract for Village Green improvements project to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bidder) in an amount not to exceed \$121,637.50.**

An item summary sheet from Gary Salavitch, Mike Hankey and Mark Koplin was presented to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award contract for Village Green improvements project to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bidder) in an amount not to exceed \$121,637.50. Roll call vote taken. All ayes. Motion carried.

**7. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Roll call vote taken. All ayes. Motion carried.

**8. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Roll call vote taken. All ayes. Motion carried.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting at 7:25 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion regarding Tree City USA recognition.

**MEETING DATE:** April 28, 2014

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Ken Gomoll, Assistant Director of Public Works  
Kelly Kerr, Village Forester

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**PURPOSE:** To provide background information of the process performed annually to fulfill requirements for re-certification as a Tree City USA community.

**BACKGROUND:** The National Arbor Day Foundation requires municipalities aspiring to be recognized as a Tree City USA community to annually satisfy a list of four (4) standards. These standards are:

- 1) A Tree Board or Department
- 2) A Community Tree Ordinance
- 3) A Forestry Program with at least \$2 per capita for tree care
- 4) An Arbor Day Observance and Proclamation

An application with written documentation is submitted to the Illinois Department of Natural Resources (IDNR) each December for review and preliminary approval. The IDNR verifies that requirements have been met and forwards the application and documentation to the National Arbor Day Foundation for final approval. Notification of preliminary approval is commonly received in late January with final approval issued through the IDNR in March recognizing all of the qualifying Illinois municipalities.

**DISCUSSION:**

**On April 1, 2014, the Village of Hoffman Estates was awarded its twenty third consecutive Tree City USA recognition at a ceremony held at Moraine Valley College in Palos Hills, IL.**

**The Annual Tree City USA Community designation is reflective of the level of stewardship necessary to build greener communities for today and tomorrow, continuously enhancing the beauty and value of Hoffman Estates property, both public and private.**

**FINANCIAL IMPACT:**

**In accordance with Village budget.**

**RECOMMENDATION:**

**For discussion purposes.**

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of:  
 a. the updated Village Drainage Policy; and  
 b. locations for the 2014 Drainage Improvement Project

**MEETING DATE:** April 28, 2014

**COMMITTEE:** Public Works & Utilities

**FROM:** Gary Salavitch

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**PURPOSE:** Request approval of the updated Village Drainage Policy and locations for the 2014 Drainage Improvement Project

**BACKGROUND:** In 1992, the Village adopted a Drainage Policy and implemented the first annual drainage improvement project to correct drainage problems in the right-of-way and on private property when warranted. Projects typically include back pitched parkways or right-of-ways that do not drain well, as well as other locations that meet the policy. These conditions can create icing conditions in the street that require a great deal of time for the Public Works Department to address or sidewalks which are the resident's responsibility. The policy also provides criteria when the Village is not going to correct a drainage concern. Annual drainage projects typically address three to four locations with a previous budget of \$25,000.

**DISCUSSION:** *Drainage Policy*

As a result of new funding for stormwater management, the Village has an opportunity to address additional types of drainage problems. There are two aspects of the attached long-standing Drainage Policy recommended for revisions. First, the maintenance of the roadside ditches or swales, which are unique to the Parcel A subdivision, is currently the responsibility of the adjacent homeowners. When advised that the drainage problem with the roadside swales is their responsibility, most residents do nothing and the problem continues. Other Parcel A roadside swale problems require solutions for, and cooperation with, two or three lots and again, the work does not occur due to costs and/or coordination issues. Therefore, since this area is in the right of way and road drainage systems typically belong to the Village, we recommend including Village maintenance of the roadside swales in Parcel A.

**DISCUSSION:** (Continued)

Second, sump pumps that drain to the right of way in winter can cause icing conditions with some locations having severe icing extending into the street. The Village would not require any changes for residents following the Municipal Code on the sump pump discharge which is several feet from the property line and in the direction of natural drainage. Occasionally, residents may improve the problem with easy or low cost solutions since most residents are concerned about the icing conditions from their sump pump. However, if the connection of the sump discharge is too costly because the Village storm sewer is too far away, then nothing is done and the problem persists especially with the wintertime icing conditions. Therefore, staff recommends that after evaluating each of these problems with respect to the severity of icing conditions and difficulty of connecting to the nearest storm sewer, certain locations would qualify for inclusion into the Annual Drainage Project List.

The policy provides guidelines and a framework for discussions with residents during drainage investigations and general inquiries. This policy distinguishes between projects that qualify for public funding versus those that are the responsibility of the private property owner. In general, most residents understand the need for a rather strict policy. The policy continues with the Village not responsible for the older, problematic horseshoe drainage pattern found in rear yards that requires regular maintenance which many residents do not anticipate or plan for in their yards. In addition, many private drainage problems are caused inadvertently by the homeowner over time (i.e. landscaping, sheds, gardens, etc.) which should not be the Village's responsibility to correct.

The Stormwater Management Committee is also aware of the proposed changes.

Issues related to winter icing other than from sump pumps have come up recently related to the drainage policy. While a location may or may not meet the policy for inclusion in the annual drainage project, many locations with icing conditions are problematic during the winter, with some years worse than others. It should also be noted that even with good drainage conditions, freeze-thaw cycles can produce ice dams that further aggravate icing conditions. Resident concerns include sidewalk icing that is difficult to remove and the resulting safety concerns. Staff recommends continuing to evaluate these locations on a case by case basis over time to prioritize the locations depending on available funds, the extent of the standing water problem and severity of icing conditions.

***Future Drainage Improvement Locations***

A current list of outstanding drainage improvement locations identified by Village staff is attached. Even with an increase in the annual funding (\$50,000), it will take several years to address the backlog of projects. Some of the locations are still being investigated. New drainage problems identified are added to the list, prioritized, and corrected as funding allows.

All of these locations have been confirmed by Transportation and Engineering or Public Works as problem areas that meet the criteria listed in the drainage policies set by the Village. Staff recommends inclusion of project locations 1, 8, and 10 for the 2014 Drainage Improvement project. Work would commence this summer/fall upon Village Board approval. These locations were determined to be the highest priority.



**FINANCIAL IMPACT:**

The 2014 budget allocated \$50,000 to address outstanding drainage improvements, which is adequate to fund the three recommended locations.

**RECOMMENDATION:**

Request approval of:

- a. the updated Village Drainage Policy; and
- b. locations for the 2014 Drainage Improvement Project.

Attachments

**Village of Hoffman Estates  
Drainage Policy  
Revised April 2014**

The Village originally adopted the Annual Drainage Improvement Project to correct drainage problems in the right-of-way (ROW) or locations on private property that meet the very strict criteria listed below. Any locations that experience building or property damage would be considered a higher priority over other locations. Drainage problems that did not exist immediately following completion and acceptance of the subdivision, but instead developed over time as a result of ground settlement or modifications to the property or adjacent property, are not eligible for inclusion in the annual project. Drainage problems are typically discovered through drainage investigations by the Transportation and Engineering Division, Public Works, or with the assistance of residents. Icing conditions in the ROW is an example of a location which can be included in this program. Icing conditions in the ROW require additional maintenance and pose safety concerns. Additionally, standing water is not considered a problem unless it exists for longer than a 24-hour period after a rain event. The drainage criteria for inclusion in the annual Drainage Improvement Project are:

1. Drainage problems that are caused by deficiencies in the public right-of-way drainage systems.
2. Drainage problems including severe icing conditions within the right-of-way from offsite sources will be evaluated and severe conditions will be included in the annual drainage project.
3. If the sidewalk or parkway holds water and the curb is lower than the sidewalk, residents are being informed on how they can regrade the parkway to address the standing water problem. Parkway heaving is common and can be addressed by routine maintenance such as regrading. If the curb is even with or higher than the sidewalk, creating a "back-pitched" condition requiring a larger solution, that location qualifies for the annual Drainage Improvement Project. Minor regrading when the curb is below the sidewalk is considered routine maintenance that is the responsibility of the adjacent property owner.
4. Drainage problems that result from inherent design problems that were not fully resolved by the developer before final acceptance of a new development. A five-year time limit has been used.
5. Any shoreline stabilization on private property such as along the creek in Parcel A is the responsibility of the property owner. This would include any shoreline stabilization for a private pond or lake. Technical advice is available from the Village to assist the residents with stabilization methods.
6. The Village will maintain or improve any roadside swales in Parcel A.
7. There shall be no filling of any swales in Parcel A. The Parcel A roadside swales hold considerable water during heavy rain events and compensate for the lack of detention in this subdivision. Filling in the roadside swales could cause flooding in other areas of this subdivision which may actually threaten homes.
8. All private or backyard storm sewers or drain tiles must drain into a Village storm sewer. Private backyard drains must not discharge at the sidewalk, curb or near the property line. If a Village storm sewer is not available, then the private storm sewer solution cannot be installed.
9. All routine maintenance of the driveway culverts in Parcel A belongs to the residents and includes repairs, patching, cleaning and replacement. Since Parcel A is unique within the Village with driveway culverts, the Village provides a new driveway culvert pipe when the old pipe is replaced by the resident or their contractor. If the driveway culvert is part of the roadside ditch improvement project, then the Village will replace the culvert.

The Drainage Improvement Policy will be reviewed annually.

## Drainage Project Locations

April, 2014

	LOCATION	INITIAL DATE	DESCRIPTION	SOLUTION	COST
1	1945/1935 Larchmont Road	2009	Large back-pitched parkway and sidewalk does not drain.	Remove and replace sidewalk and regrade the parkway.	\$25,000
2	509 Washington Boulevard	2009	Large back-pitched parkway, sidewalk and front yard does not drain.	Remove and replace sidewalk and regrade the parkway.	\$25,000
3	1585 Westbury Drive	2010	Back-pitched parkway and sidewalk does not drain.	Remove and replace sidewalk, possibly add perforated pipe	\$7,500
4	580 Aster Lane	2011	Basswood ditch is flat and does not drain	Regrade across two lots.	\$5,000
5	1623 Acorn Drive	2011	Offsite flow from large wooded area drains thru back yards	Install a high velocity swale through the back yard. Must investigate further.	\$7,500
6	5574/5584 Red Oak Drive	2011	Offsite flow from large wooded area drains thru back yards	Install perforated pipe from inlet at the corner to the problem area. Must investigate further.	\$7,500
7	1775 Ida Road	2012	Back-pitched and settled parkway does not drain	Replace sidewalk and regrade parkway.	\$5,000
8	45 Des Plaines	2013	Back yard water drains to street causing large icing conditions	Extend storm sewer to problem area.	\$10,000
9	Evergreen Lake	2013	Siltation from water flow causing a problem.	Add storm sewer.	\$30,000
10	Apricot Drainage Swale	2014	Roadside ditches do not drain or flow properly. Apricot location first	Work within the existing driveway culvert and regrade the ditch.	\$20,000
11	Castaway Lane - btwn Dukesberry & Tarrington	2014	Severe icing conditions from sump pump discharge	Install storm sewer for residents to connect to.	\$15,000
12	Estates of Deer Crossing	2014	Overland flow ditch needs routine maintenance to function properly without causing flooding to Deer Crossing residents.	Remove existing field pipe and regrade ditch.	\$15,000
13	1354 Essex Drive	2014	Backyard has numerous trees and shallow slopes that causes standing water conditions.	Install several stone drainage channels.	\$12,000
14	1655 Brittany Lane	2010	Severe icing conditions from sump pump discharge	Install storm sewer for residents to connect to.	\$15,000
				<b>TOTAL</b>	<b>\$199,500</b>

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to extend 2012 contract for 2014 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$95,000.

**MEETING DATE:** April 28, 2014

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Kelly Kerr, Village Forester

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**PURPOSE:** To extend the contract for 2014 season landscape maintenance services of Village owned sites, State rights-of-way, detention areas and park type properties.

**BACKGROUND:** On January 27, 2012, the Village advertised for bids and sent bid documents to nine (9) vendors. These bids also sought options for 2<sup>nd</sup> and 3<sup>rd</sup> year contract extensions which saves staff time and allows vendors to bid on the potential of three years of work.

On March 24, 2012 nine (9) bids were opened and staff began the review process. After reviewing the bids it was determined that Alaniz Group, Elgin, IL was the lowest responsible bidder. The Village Board approved this recommendation on April 2, 2012. Staff is requesting to extend this contract for the 3<sup>rd</sup> year and has compared these costs to recent bid results for similar work and believes the prices remain competitive.

**DISCUSSION:** The low qualifying bidder, Alaniz Group, is known to the Village as they have provided lawn maintenance services for Village sites for the 2012 & 2013 seasons. Their performance, while satisfactory for the 2012 season, was found to require a higher than normal degree of follow up and communication in 2013. As a result on April 1, 2014 staff met with a representative from Alaniz Landscape to advise them that issues and

**DISCUSSION continued:**

problems experienced with weeding and timeliness of service delivery required immediate and consistent improvement for the 2014 maintenance season. Should this not occur they would not likely be recommended for future programs and projects. The representative from Alaniz Landscape indicated his understanding of our concerns and that they would be addressed to our satisfaction.

The mowing schedule for 2014 includes sites requiring weekly landscape maintenance such as Village Hall, Police Station, Fire Stations, Sears Centre and Children's Advocacy Center. Bi-weekly landscape maintenance sites would include State rights-of-way such as Route 72, Route 58 and Route 62 as well as all other Village rights-of-way, detention/retention areas, center medians, well, lift and tower sites. Additionally, the contractor will be performing like landscape services for a number of cul de sac islands and dead end properties throughout the Village some of which were added for the 2014 season and weren't included in the original bid submittal. Vendors were asked to provide alternate bids for possible additional cul de sac mowing that may occur and require maintenance throughout the season as well as pricing for mulch installation.

**FINANCIAL IMPACT:**

\$109,650 has been budgeted and allocated in 2014 for seasonal landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties. This funding is adequate to defray the cost for this contracted service and will allow for the maintenance of any additional areas added for 2014 and perform mulch installation if needed.

**RECOMMENDATION:**

Request authorization to extend 2012 contract for 2014 seasonal landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$95,000.

**Note:** Bid documents are in the white Public Works & Utilities binder in the trustee's ante room.

VILLAGE OF HOFFMAN ESTATES  
DEPARTMENT OF PUBLIC WORKS  
TABULATION OF BIDS FOR  
LANDSCAPE MAINTENANCE

Bid Opening Date: March 14, 2012  
Time: 9:00am  
Attended by: Kelly Kerr

Firm:		Alaniz Group Inc.		Lundstrom Nursery		Acres Group		Classic Landscape LTD		E & Boni Landscape		Landscape Concepts	
Address:		P.O. Box 1248 Elgin, IL 60120		1487 W. Hintz Rd. Whelung, IL 60091		610 W. Liberty St. Waconda, ILL 60084		3N471 Powis Rd. West Chicago, IL 60185		227 W. Lake Park Dr. Addison, IL 60101		31745 N. Allegheny Rd. Grayslake, IL 60030	
Contact:													
Bid Deposit:		check		bond		check		check		bond		check	
Amount of Deposit Received:		1,000.00		1,000.00		1,000.00		1,000		1,000		1,000	
Bid Certification Form Notarized:		Yes		Yes		Yes		Yes		Yes		Yes	
Substance Abuse Prevention Certificate:		Yes		Yes		Yes		Yes		Yes		Yes	
References Provided:		Yes		Yes		Yes		Yes		No		Yes	
Attended Required Pre-bid Meeting		Yes		Yes		Yes		Yes		Yes		Yes	
Items		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
2012 Season	Cycles 33		33,528.00		54,780.00		33,627.00		36,135.00		47,058.00		87,372.94
	Cycles 17		42,653.00		28,373.00		56,202.00		64,940.00		28,866.00		117,743.76
	Total		76,181.00		83,153.00		89,829.00		101,075.00		75,924.00		205,116.70
2013 Season	Cycles 33		33,528.00		54,780.00		33,627.00		36,135.00		47,058.00		87,372.94
	Cycles 17		42,653.00		28,373.00		56,202.00		64,940.00		28,866.00		117,743.76
	Total		76,181.00		83,153.00		89,829.00		101,075.00		75,924.00		205,116.70
2014 Season	Cycles 33		33,528.00		54,780.00		35,013.00		36,135.00		47,058.00		87,372.94
	Cycles 17		42,653.00		29,673.00		59,126.00		64,940.00		28,866.00		117,743.76
	Total		76,181.00		84,453.00		94,139.00		101,075.00		75,924.00		205,116.70
	<b>2012 Total Bid</b>		<b>\$76,181.00</b>		<b>\$83,153.00</b>		<b>89,829.00</b>		<b>\$101,075.00</b>		<b>75,924.00</b>		<b>\$205,116.70</b>
	<b>2013 Total Bid</b>		<b>\$76,181.00</b>		<b>\$83,153.00</b>		<b>89,829.00</b>		<b>\$101,075.00</b>		<b>75,924.00</b>		<b>\$205,116.70</b>
	<b>2014 Total Bid</b>		<b>\$76,181.00</b>		<b>\$84,453.00</b>		<b>94,139.00</b>		<b>\$101,075.00</b>		<b>75,924.00</b>		<b>\$205,116.70</b>



**VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL**

x Alaniz L.G.  
Print Bid Firm Name Here

**Alternate Bid Prices for Contract Extension -2014 Season  
Bid Locations requiring weekly maintenance:**

**Bid Price Per Cycle:**

- |  |                        |
|--|------------------------|
| 1) Police Department, 411 W. Higgins Rd        | \$ <u>91</u> per week  |
| 2) Village Hall, 1900 Hassell Rd               | \$ <u>381</u> per week |
| 3) Fire Station #21, 225 Flagstaff Ln          | \$ <u>11</u> per week  |
| 4) Fire Station #22, 1700 Moon Lake Blvd       | \$ <u>17</u> per week  |
| 5) Fire Station #23, 1300 Westbury Dr          | \$ <u>13</u> per week  |
| 6) Fire Station #24, 2601 Pratum Ave           | \$ <u>34</u> per week  |
| 7) Fire Station #24, 5775 Beacon Pointe Dr     | \$ <u>39</u> per week  |
| 8) Sears Center Arena, 5333 Prairie Stone Pkwy | \$ <u>188</u> per week |
| 9) Sunderlage Farmhouse, 1775 Volid Dr         | \$ <u>25</u> per week  |
| 10) Children's Adv. Ctr., 640 Illinois Blvd    | \$ <u>34</u> per week  |
| 11) Public Works Center, 2305 Pembroke Ave     | \$ <u>23</u> per week  |
| 12) Vehicle Maint Facility, 2405 Pembroke Ave  | \$ <u>22</u> per week  |
| 13) Huntington Blvd Center Medians             | \$ <u>49</u> per week  |
| 14) Arbor Day Park, Sumac Trl @ Downing Dr     | \$ <u>89</u> per week  |



**VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL**

x Alaniz C. G.  
Print Bid Firm Name Here

**Alternate Bid Prices for Contract Extension -2014 Season**  
**Bid Locations requiring bi-weekly maintenance:**

**Bid Price Per Cycle:**

**State Rights-of-way**

- |  |  |
|--|--|
| 15) Route 72 (Plum Grove Rd to Healy Rd)           | \$ <u>510<sup>00</sup></u> per bi-weekly |
| 16) Golf Rd (Gannon Dr to Moon Lake Blvd)          | \$ <u>99<sup>00</sup></u> per bi-weekly  |
| 17) Golf Rd (South side – Apple St to Basswood St) | \$ <u>27<sup>00</sup></u> per bi-weekly  |
| 18) Barrington Rd (Rt72 north to Tollway Overpass) | \$ <u>25<sup>00</sup></u> per bi-weekly  |
| 19) Route 62 (Ashbury Ln to Forest Way)            | \$ <u>173<sup>00</sup></u> per bi-weekly |
| 20) Shoe Factory Rd, (Essex Dr to Wakefield Dr)    | \$ <u>64<sup>00</sup></u> per bi-weekly  |

**Alternate Bid Prices for Contract Extension -2014 Season**  
**Bid Locations requiring bi-weekly maintenance:**

**Bid Price Per Cycle:**

**Village Owned Properties - South**

- |  |   |
|--|---|
| 21) Moon Lake Blvd Center Medians                  | \$ <u>31<sup>00</sup></u> per bi-weekly |
| 22) Volid Dr Center Medians                        | \$ <u>12<sup>00</sup></u> per bi-weekly |
| 23) Hassell Rd Bridges ROW's                       | \$ <u>9<sup>00</sup></u> per bi-weekly  |
| 24) 1775 Abbeywood Ln – Well #12                   | \$ <u>13<sup>00</sup></u> per bi-weekly |
| 25) Greve Cemetary                                 | \$ <u>14<sup>00</sup></u> per bi-weekly |
| 26) Hassell Rd Ditchline (adjacent to Rosedale Ln) | \$ <u>11<sup>00</sup></u> per bi-weekly |
| 27) 1780 Chippendale Rd – Well #7                  | \$ <u>9<sup>00</sup></u> per bi-weekly  |
| 28) Rosedale Ln ROW                                | \$ <u>9<sup>00</sup></u> per bi-weekly  |
| 29) 1513 Golf Rd – Lift #15                        | \$ <u>9<sup>00</sup></u> per bi-weekly  |

**VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL**

x Alanie L G.  
Print Bid Firm Name Here

- |  |                             |
|--|-----------------------------|
| 30) 1215 Moon Lake Blvd – Lift #14                 | \$ <u>8</u> per bi-weekly   |
| 31) 2380 Golf Rd – Lift #17                        | \$ <u>9</u> per bi-weekly   |
| 32) Thacker St ROW                                 | \$ <u>8</u> per bi-weekly   |
| 33) Almond Ln Ditchline                            | \$ <u>9</u> per bi-weekly   |
| 34) 95 Aster Ln – Well #4 & #5                     | \$ <u>8</u> per bi-weekly   |
| 35) 940 Apple St Lot                               | \$ <u>9</u> per bi-weekly   |
| 36) Aspen St Ditchline                             | \$ <u>10</u> per bi-weekly  |
| 37) Roselle Rd ROW (Rt72 to Bradley Ln)            | \$ <u>17</u> per bi-weekly  |
| 38) Evanston St ROW @ Bode Rd                      | \$ <u>11</u> per bi-weekly  |
| 39) Bode Rd & Grand Canyon (NE c/o)                | \$ <u>11</u> per bi-weekly  |
| 40) Spring Mill Dr ROW (W. Berkley Ln to Alcoa Ln) | \$ <u>13</u> per bi-weekly  |
| 41) Grand Canyon Retention                         | \$ <u>12</u> per bi-weekly  |
| 42) Bode Rd “S” curve ROW                          | \$ <u>77</u> per bi-weekly  |
| 43) Randi Detention                                | \$ <u>39</u> per bi-weekly  |
| 44) Golf Rd ROW (adjacent to shopping ctr)         | \$ <u>10</u> per bi-weekly  |
| 45) Bode Rd ROW (Western St to Bode Cir)           | \$ <u>11</u> per bi-weekly  |
| 46) Jones Rd & Hassell Rd ROW’s                    | \$ <u>117</u> per bi-weekly |
| 47) Hassell Rd & Pembroke Ave ROW’s                | \$ <u>59</u> per bi-weekly  |

VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x Alariz L.E.  
Print Bid Firm Name Here

Village Owned Properties - North

- 48) Rt 62 & Ela Rd (NE c/o) \$ 10 per bi-weekly
- 49) 3451 Wilshire Dr – Well #18 \$ 11 per bi-weekly
- 50) 897 Park Ln – Lift #10 \$ 9 per bi-weekly
- 51) 720 Charleston Ln – Well #9 \$ 9 per bi-weekly
- 52) Westbury Ln Dead End \$ 10 per bi-weekly
- 53) Westbury Dr – Lift #9 \$ 10 per bi-weekly
- 54) Westbury Dr – Tower #3 \$ 10 per bi-weekly
- 55) Westbury Field \$ 47 per bi-weekly
- 56) 4140 Crimson Ln – Well #16 \$ 9 per bi-weekly
- 57) Huntington Blvd – Tower #4 \$ 10 per bi-weekly
- 58) Olmstead Dr – Tower #5 \$ 13 per bi-weekly
- 59) Olmstead Dr ROW \$ 11 per bi-weekly
- 60) Castaway Detention #1 \$ 39 per bi-weekly
- 61) Huntington Blvd ROW (at Palatine Rd) \$ 13 per bi-weekly
- 62) Castaway Retention #2 \$ 13 per bi-weekly
- 63) Essington Retention \$ 29 per bi-weekly
- 64) Palatine Rd ROW (Thornbark Dr to Olmstead Dr)  
South side \$ 33 per bi-weekly

**VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL**

x Alvarez L G.  
Print Bid Firm Name Here

- |  |                             |
|--|-----------------------------|
| 65) Palatine Rd ROW (Thornbark Dr to Boulder Dr)<br>North side   | \$ <u>12</u> per bi-weekly  |
| 66) Palatine Rd ROW (Castaway Ln to Property line)<br>South side | \$ <u>9</u> per bi-weekly   |
| 67) Palatine Rd ROW (Castaway Ln to Chambers Dr)<br>North side   | \$ <u>13</u> per bi-weekly  |
| 68) Huntington Blvd ROW (Central Rd to Mundhank Rd)              | \$ <u>87</u> per bi-weekly  |
| <b>Village Owned Properties - West</b>                           |                             |
| 69) Beverly Rd (W side - Rt 72 to Prairie Stone Pkwy)            | \$ <u>54</u> per bi-weekly  |
| 70) Beverly Rd (Center Median adjacent to Church)                | \$ <u>9</u> per bi-weekly   |
| 71) Beverly Tower #6   | \$ <u>14</u> per bi-weekly  |
| 72) Beacon Pointe Dr (Center Medians & ROW's)                    | \$ <u>27</u> per bi-weekly  |
| 73) Beacon Pointe Dr - Tower #7                                  | \$ <u>15</u> per bi-weekly  |
| 74) Beacon Pointe Dr Roundabout (weeding)                        | \$ <u>9</u> per bi-weekly   |
| 75) Essex Dr (Center Medians)                                    | \$ <u>13</u> per bi-weekly  |
| 76) Rohrssen Rd ROW ( Golf Rd to Shoe Factory Rd)                | \$ <u>131</u> per bi-weekly |
| 77) 5400 W. Golf Rd - Lift #20 (Site & pathway)                  | \$ <u>34</u> per bi-weekly  |
| 78) Hunters Ridge ROW  | \$ <u>11</u> per bi-weekly  |
| 79) Pheasant Trl ROW   | \$ <u>10</u> per bi-weekly  |
| 80) McDonough Rd ROW   | \$ <u>9</u> per bi-weekly   |
| 81) University Place - Lift #21 (inside fence)                   | \$ <u>9</u> per bi-weekly   |
| 82) Rt 59 & Rt 72 - NW c/o (around gateway sign)                 | \$ <u>7</u> per bi-weekly   |
| 83) 4785 Higgins Rd - SW c/o Pump Station                        | \$ <u>10</u> per bi-weekly  |
| 84) 2364 Higgins Rd - Lift #11                                   | \$ <u>12</u> per bi-weekly  |

VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x Aloniz Landscape G.  
Print Bid Firm Name Here

**Village Maintained cul-de-sac islands - South**

85) Orange Ln at Westview St (Dead end)	\$ <u>10</u> per bi-weekly
86) Flagstaff Ln (Dead end)	\$ <u>10</u> per bi-weekly
87) Warwick Cir. N. Ct (1030-1046)	\$ <u>11</u> per bi-weekly
88) Warwick Cir. N. Ct (1130-1140)	\$ <u>10</u> per bi-weekly
89) Warwick Cir. S. Ct (1037-1049)	\$ <u>9</u> per bi-weekly
90) Worthington Ct (1066-1080)	\$ <u>10</u> per bi-weekly
91) John Dr Ct (1020)	\$ <u>11</u> per bi-weekly
92) Gannon Ct	\$ <u>9</u> per bi-weekly
93) Dexter Ln N (930-948)	\$ <u>10</u> per bi-weekly
94) Darlington Ct (1145-1230)	\$ <u>11</u> per bi-weekly
95) Dovington Ct at Chatsworth Ln	\$ <u>11</u> per bi-weekly
96) Brookside ROW	\$ <u>11</u> per bi-weekly
97) Brookside Ct (1474-1500)	\$ <u>9</u> per bi-weekly
98) Brookside Dr Ct (1510-1530)	\$ <u>9</u> per bi-weekly
99) Brookside Dr Ct (1583-1593)	\$ <u>9</u> per bi-weekly
100) Brookside Ln Ct (1911-1921)	\$ <u>9</u> per bi-weekly
101) Greens Ct (2019-2070)	\$ <u>11</u> per bi-weekly
102) Crescent Ct (1950-1972)	\$ <u>10</u> per bi-weekly
103) Glen Lake Rd Ct (1701-1709)	\$ <u>11</u> per bi-weekly

VILLAGE OF HOFFMAN ESTATES  
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x Alamiz L.G.  
Print Bid Firm Name Here

Village Maintained cul-de-sac islands - North

104)	Port Arthur Ct	(1465-1470)	\$ <u>11</u>	per bi-weekly
105)	Stone Harbor Ct	(1460-1475)	\$ <u>10</u>	per bi-weekly
106)	Gloucester Ct	(1390-1395)	\$ <u>11</u>	per bi-weekly
107)	Rock Cove Ct	(1350)	\$ <u>10</u>	per bi-weekly
108)	Burning Bush Ln	(1588-1594)	\$ <u>11</u>	per bi-weekly
109)	Forest Glen Dr	(4330-4334)	\$ <u>10</u>	per bi-weekly
110)	Huntington Blvd	(4611-4636)	\$ <u>11</u>	per bi-weekly
111)	Tarrington Ct	(4853-4859)	\$ <u>10</u>	per bi-weekly

Alternate Bid Prices for Contract Extension -2014 Season

Cost for one complete 2014 weekly maintenance cycle: \$1016 =  
(Sites 1 through 14)

X 33 cycles = \$ 33528 =

Cost for one complete 2014 bi-weekly maintenance cycle: \$ 2509 =  
(Sites 15 through 111)

X 17 cycles = \$ 42653 =

Total Cost for 2014 Season: \$ 76181 =

**II. Alternate Bid Price for additional cul-de-sac site mowing**

Contractor is requested to provide a cost for landscape maintenance of additional cul-de-sac islands that may be added to site list throughout the season. It is unknown at time of bid as to the quantity of additional cul-de-sac sites that will be added but it is believed not to exceed 12. Landscape maintenance required for these added sites would parallel that of other same type sites indicated on the primary bid list.

**2012 Contract Season**

Cost per bi-weekly cycle for cul-de-sac added to primary sites list requiring landscape maintenance paralleling that of other sites bid.

\$ 13<sup>=</sup> cost/bi-weekly per cul de sac

**2013 Contract Season**

Cost per bi-weekly cycle for cul-de-sac added to primary sites list requiring landscape maintenance paralleling that of other sites bid.

\$ 13<sup>=</sup> cost/bi-weekly per cul de sac

**2014 Contract Season**

Cost per bi-weekly cycle for cul-de-sac added to primary sites list requiring landscape maintenance paralleling that of other sites bid.

\$ 13<sup>=</sup> cost/bi-weekly per cul de sac

**III. Alternate Bid Price for Mulch Type Material Installation**

Contractor is requested to provide costs for installation and/or replenishment of mulch type material in planting beds, tree rings, and other like areas throughout the various maintained sites. Bids are requested based on contractor's price for material and installation. Material is to be installed to a depth of 3" to 3.5" with a finished cut landscape edge to contain the material. Total yardage to be installed/replenished is unknown and will be based on proposed cost versus budget funding available for the contract season.

**2012 Contract Season**

Cost per cubic yard for *contractor supplied* and installed premium shredded hardwood mulch

\$ 32<sup>=</sup> /cubic yard

**2013 Contract Season**

Cost per cubic yard for *contractor supplied* and installed premium shredded hardwood mulch

\$ 32<sup>=</sup> /cubic yard

**2014 Contract Season**

Cost per cubic yard for *contractor supplied* and installed premium shredded hardwood mulch

\$ 32<sup>=</sup> /cubic yard

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

VILLAGE OF HOFFMAN ESTATES  
BID CERTIFICATION FORM

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that Alaniz Landscape Group Inc.  
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature] Attest: [Signature]  
Notary Public

Name/Title: MICHELLE MARINO Commission expiry: 4/2/13  
(Please Print)

Date: 3-14-2012 Date: 3/14/12



②



SUBSTANCE ABUSE PREVENTION PROGRAM

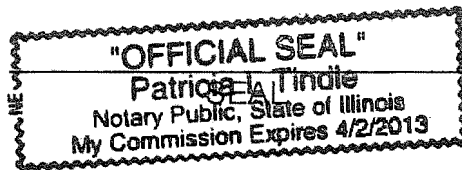
CERTIFICATE

The undersigned, upon being first duly sworn, hereby certifies to the (Client) \_\_\_\_\_  
Village of Hoffman Estates that  
(Contractor) has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

By: Atlanta Landscape Group Inc / [Signature]  
(Name of Contractor)  
President.  
(Title)

Subscribed and sworn to before me  
this 14 day of MARCH, 2012. My Commission Expires:

[Signature]  
Notary Public



# ALANIZ LANDSCAPE GROUP

**I N C O R P O R A T E D**

*LANDSCAPE* ▲ *BRICK PAVING* ▲ *RETAINING WALLS*

P.O. BOX 1248 — ELGIN, IL 60121 ☼ PH.847-289-4900 ☼ FAX.847-289-4901

**W W W . A L A N I Z L A N D S C A P E S . C O M**

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## STATEMENT OF COMPETENCY

To:  
VILLAGE OF HOFFMAN ESTATES  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169

Alaniz Landscape Group, INC. has been providing general landscape services for more than a decade. We have grown with our customers and expanded our services to specialize in the brick paving and retaining walls highest quality installations.

Our in-house team of professionals include: Landscape Designers, Experienced Crew Leaders & Skilled Laborers with an average tenure of 5-7 years. All of our skilled laborers are fully capable of performing all the tasks required in the lawn maintenance.

We have proved to be a competitive company by delivering our quality work in a professional manner and exercising the highest standards in all our horticultural practices.

We are proud to say that we have served the following entities:

PROJECT: Lawn Maintenance  
OWNER: Dupage County Storm Water Management  
LOCATION: Various throughout the Dupage County  
CONTACT: Mrs. Janet Williams 630-407-6811 / 630-776-0487

PROJECT: Lawn Maintenance  
OWNER: VILLAGE OF HOFFMAN ESTATES  
LOCATION: Various throughout the Village Of Hoffman Estates  
CONTACT: Mr. Dave Phillip 847-490-6800

PROJECT: Lawn Maintenance  
OWNER: Village Of Lake In The Hills  
LOCATION: Various sites throughout the Village Of Lake In The Hills  
CONTACT: Mr. Scott 847-276-1647

# Village of Hoffman Estates, Illinois

## 2014 Annual Operating Budget

### Account Information

Account Number:	01404324-4507	Fund:	General
Account Name:	Professional Services	Department:	Public Works
		Division:	Forestry

### Account History

2010 Budget	\$ 164,240	2011 Budget	\$ 138,000	2012 Budget	\$ 184,000
2010 Actual	\$ 118,695	2011 Actual	\$ 101,410	2012 Actual	\$ 202,840

	2013 Budget	2013 Estimate	2014 Dept Request	2013 Carry-Over	2014 Manager Approved	Percent Change
<b>Projected Expenditures</b>						
Tree Trimming Program	116,000	116,000	80,000		80,000	
Brush/Branch Pickup Contractual Assistance	35,000	35,000	25,000		25,000	
<b>NEW-Contractual Ash Tree Removal (Part of EAB Program)</b>	-	16,980	650,000		650,000	
<b>NEW-Contractual Ash Tree Restorations (Part of EAB Program)</b>	-	-	72,000		72,000	
<u>Turf Mowing Program</u>						
State Right-of-Ways	30,000	30,000	30,000		30,000	
Village Right-of-Ways	30,000	30,000	30,000		30,000	
Turf Mowing Add'l Sites	23,000	23,000	23,000		23,000	

	<b>2013 Budget</b>	<b>2013 Estimate</b>	<b>2014 Dept Request</b>	<b>2013 Carry- Over</b>	<b>2014 Manager Approved</b>	<b>Percent Change</b>
Village Facilities	26,650	26,650	26,650		26,650	
Weed Control & Fertilization	11,000	11,000	11,000		11,000	
Tipping Fees (landscape waste)	1,000	1,000	1,000		1,000	
Stump Removal	5,000	5,000	8,000		8,000	
<b>TOTAL EXPENDITURES</b>	<b>277,650</b>	<b>294,630</b>	<b>956,650</b>	<b>-</b>	<b>956,650</b>	<b>244.6%</b>

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to award contract for 2014 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.

**MEETING DATE:** April 28, 2014

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Haileng Xiao, Superintendent of Water & Sewer

**PURPOSE:** To award contract for water distribution system valve assessment program.

**BACKGROUND:** The Village's water distribution system has over 3,222 main line valves of various sizes between 4" and 20". The valves are located in valve vaults or valve boxes (6 feet/7feet deep). Approximately 1,200 valves are between 40 and 60 years old. Water system valves are essential for flow and pressure control and indispensable for system maintenance work. Valves must be readily functional and easily located so that a section of leaking water main can be isolated in as short a time period as possible.

Emergency leaks can escalate when staff is unable to locate or close valves. System pressure may be impacted when valves that are normally closed cannot be opened. Broken, inoperable, and missing valves may result in longer disruptions of water service to customers, larger shutdown areas and the need for additional equipment and manpower. Uncontrolled water flow could result in damage to public and private property. During staff's routine maintenance work many valves in the Village's water system were found inoperable, buried or difficult to locate. Some valves failed to function properly. A simple repair of a water main leak could spiral into multiple repairs and replacement of valves.

One solution is to complete a valve assessment and exercise program as a preventative measure. The assessment would utilize contractual assistance and cover the entire distribution system valves within five years.

**BACKGROUND, continued**

The valve assessment and exercise program will accomplish the following:

- a. Establish a GIS data base of accurate records with detailed valve information for quick and easy valve locating.
- b. Improve valve maintenance planning through a computerized valve data base and management system.
- c. Improve valve reliability through proper valve exercising.

The goal is to improve the reliability of the distribution system to isolate main breaks in emergencies, reduce water losses, minimize inconvenience to customers and maximize the functional life of the valves.

**DISCUSSION:**

In March 2014, staff prepared a Request For Proposal (RFP) to conduct a partial valve assessment program. The scope of services requested covers valve locating, inspecting and exercising in addition to recording specific operating information. This includes the GPS data of the valves in a format suitable and compatible with the Village's GIS/Database. After each valve is professionally assessed, the required follow up repair on the valves will be made by staff. The plan is to complete the assessment of 700 valves in 2014 and finish the remaining valves over the next 4-5 years. The RFP provided options for contractors to propose alternate prices and possible contract renewal for Year 2015 and Year 2016 without repeating the same RFP process. Past experience has demonstrated that a contractor's proposal is typically lower in cost and with a higher commitment if a contract renewal for another year is a possibility.

The request was sent out in late March 2014. On 4/11/2014, the proposal submission deadline, the Village received 5 proposals which are listed with costs summarized as follows:

<u>Company</u>	<u>Unit Cost</u>	<u>Lump Sum for 700 Valves</u>
ME Simpson Co.	\$44	\$30,800
Sewer System Evaluation	\$54	\$37,975
Water Services	\$62	\$43,400
Thomas Engineering	\$236	\$165,000

Associated Tech Services proposed \$139,380 for all 3,222 valves.

The proposal by Associated Tech Services is not in the format requested by Village staff. Instead, the firm only submitted a cost of \$139,380 for all 3,222 valves. While providing a slightly lower cost per valve this proposal greatly exceeds our annual budget allotment for 2014 and doesn't follow the format requested in our request.

**DISCUSSION, continued,**

ME Simpson Co. provided the lowest qualified proposal in the Village's RFP format and also proposed alternative pricing for minor repairs. Other firms declined to provide such alternative pricing and services. Alternative repairs are valuable options that could make the overall project more cost effective. If a valve is found inoperable due to a misaligned/buried valve box, the contractor can complete the repair and place the valve back in service during the project without delays. Otherwise, the problem valve does not get assessed until staff's scheduled repair is done. Reference checks indicate that valve assessment and exercise work completed by ME Simpson for other communities is very good with no problems reported. Two communities contacted while conducting reference checks reported renewing service contracts with ME Simpson annually for over 10 years. In recent years, ME Simpson Co. has performed leak checks for the Village in a very satisfactory manner. Staff is confident that ME Simpson will successfully complete the project for the Village.

**FINANCIAL IMPACT:**

The proposed base cost by ME Simpson Co. is \$30,800, which will be sufficiently covered by the FY 2014 water and sewer budget (\$40,000 in account 40406724-4529). Staff is requesting the entire amount of \$40,000 in the account be authorized for the contract to allow some possible minor repairs of valves.

**RECOMMENDATION:**

Request authorization to award contract for 2014 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.

Note: All proposal documents are in the white Public Works & Utilities binder in the trustee's ante room.

VILLAGE OF HOFFMAN ESTATES  
DEPARTMENT OF PUBLIC WORKS

Proposal Due Date: 4/11/14  
Time: 4pm

TABULATION OF PROPOSALS FOR A COMPLETE VALVE ASSESSMENT PROGRAM

Firm: Address: City/St:  E-mail: Contact:  Bid Deposit: Amount of Deposit Received: Bid Certification Form Notarized: Substance Abuse Prevention Certificate: References Provided:	Firm:	Water Services	ME Simpson Co.	Associated Tech	Thomas Engineering	Sewer System Evaluati			
	Address:	848 Olice St	3406 Enterprise Av	524 W St. Charles Rd	238 S. Kenilworth ave.	2500 Arthington St.			
	City/St:	Elgin, IL 60120	Valparaiso, IN 46383	Villa Park, IL 60181	Oak Park, IL 61302	Chicago, IL60162			
	E-mail:								
	Contact:								
	check	bond	check	bond	check	bond	check	bond	
	\$		\$		\$		\$		
	Yes		Yes		Yes		Yes	No	
	Yes		Yes		Yes		Yes		
Items		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Year 2014 700 Valves	GPS Accuracy 1/10 foot			\$74	\$51,800			\$236	\$165,000
	GPS Accuracy Sub-foot	\$62	\$43,400	\$44	\$30,800	No Price		\$54	\$37,975
	Work Progress Per Day		30		28		20		25
									48
Year 2015 700 Valves	GPS Accuracy 1/10 foot			\$74	\$51,800	No Price		\$254	\$177,500
	GPS Accuracy Sub-foot	\$62	\$43,400	\$44	\$30,800			\$54	\$37,975
	Work Progress Per Day		30		28		20		25
									48
Year 2016 700 Valves	GPS Accuracy 1/10 foot			\$74	\$51,800	No Price		\$271	\$190,000
	GPS Accuracy Sub-foot	\$62	\$43,400	\$44	\$30,800			\$54	\$37,975
	Work Progress Per Day		30		28		20		25
									48
<b>Year 2014 - Year 2016</b>							<b>\$139,380</b>		
	Price for Minor Repair				Yes				



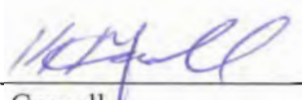
# DEPARTMENT OF PUBLIC WORKS

## MARCH MONTHLY REPORT

### SUBMITTED TO PUBLIC WORKS COMMITTEE

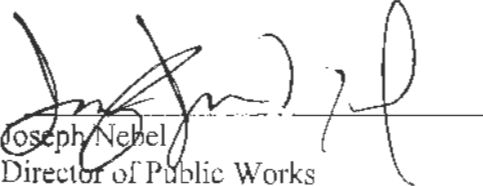
APRIL 2014

- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER



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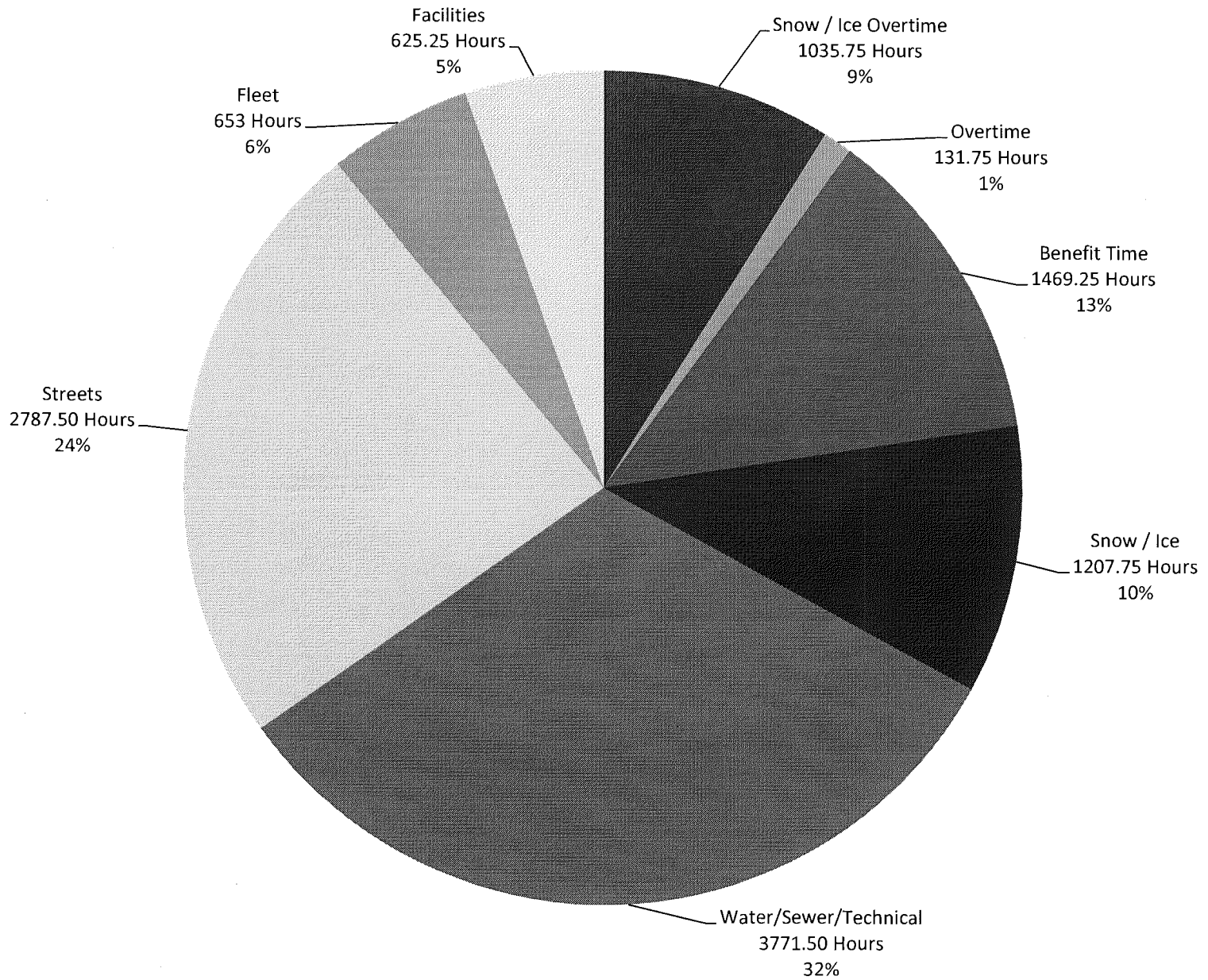
Ken Gomoll  
Assistant Director of Public Works



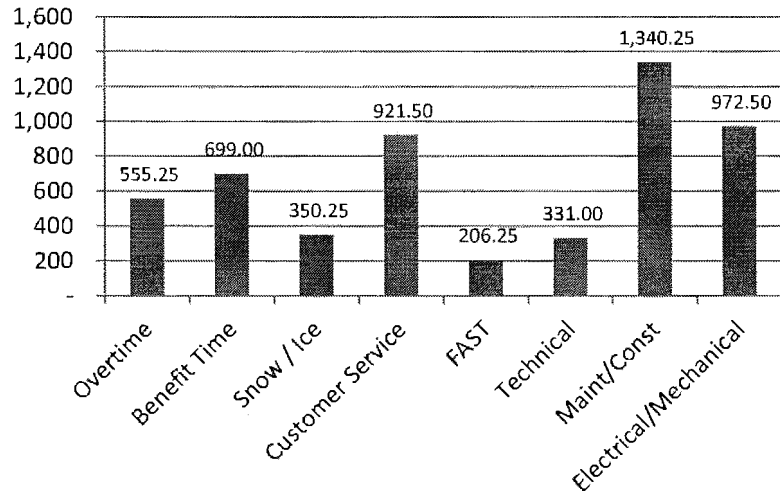
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Joseph Nebel  
Director of Public Works

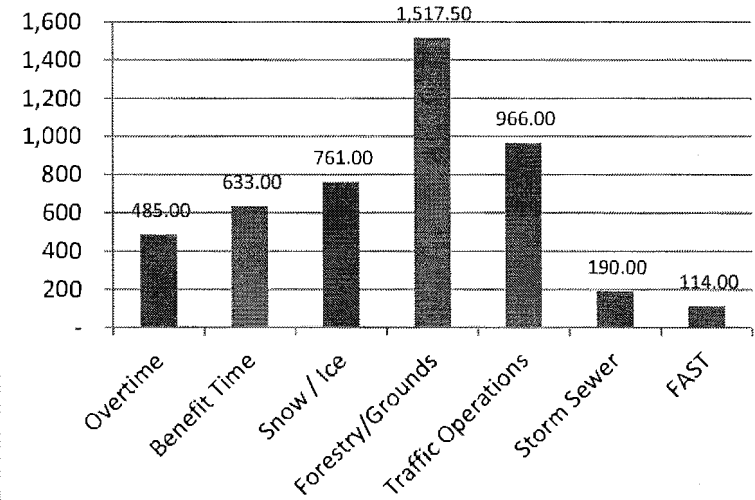
# Public Works Department Total Hours March 2014



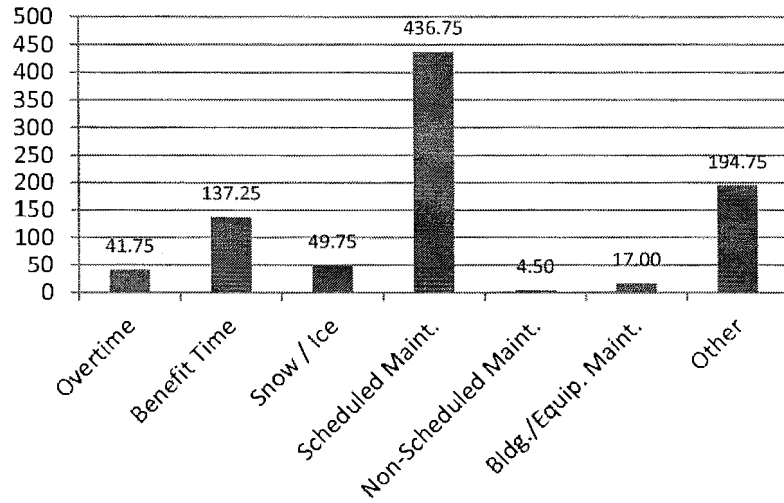
**Water Total Hours March 2014**



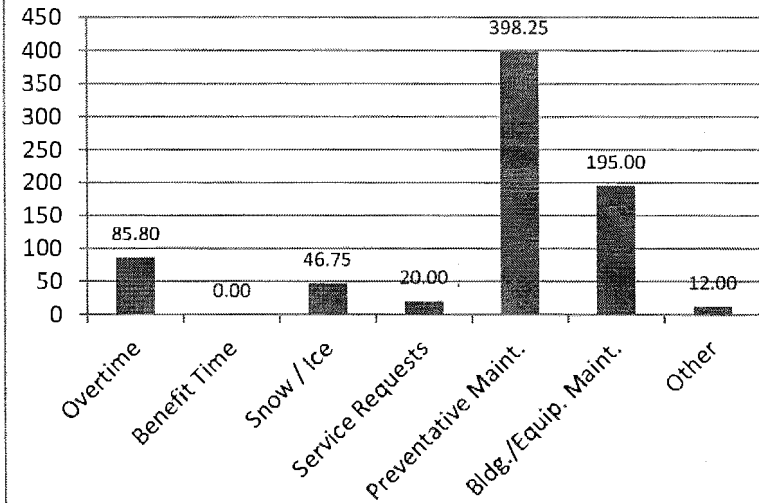
**Street Total Hours March 2014**



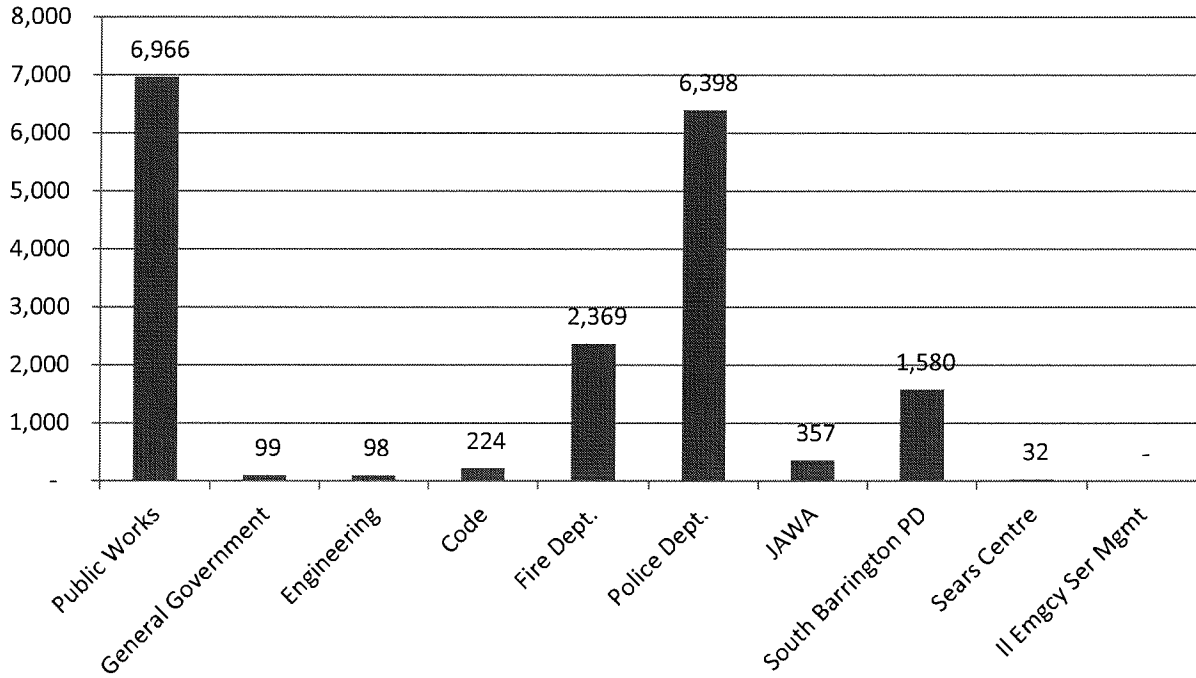
**Fleet Total Hours March 2014**



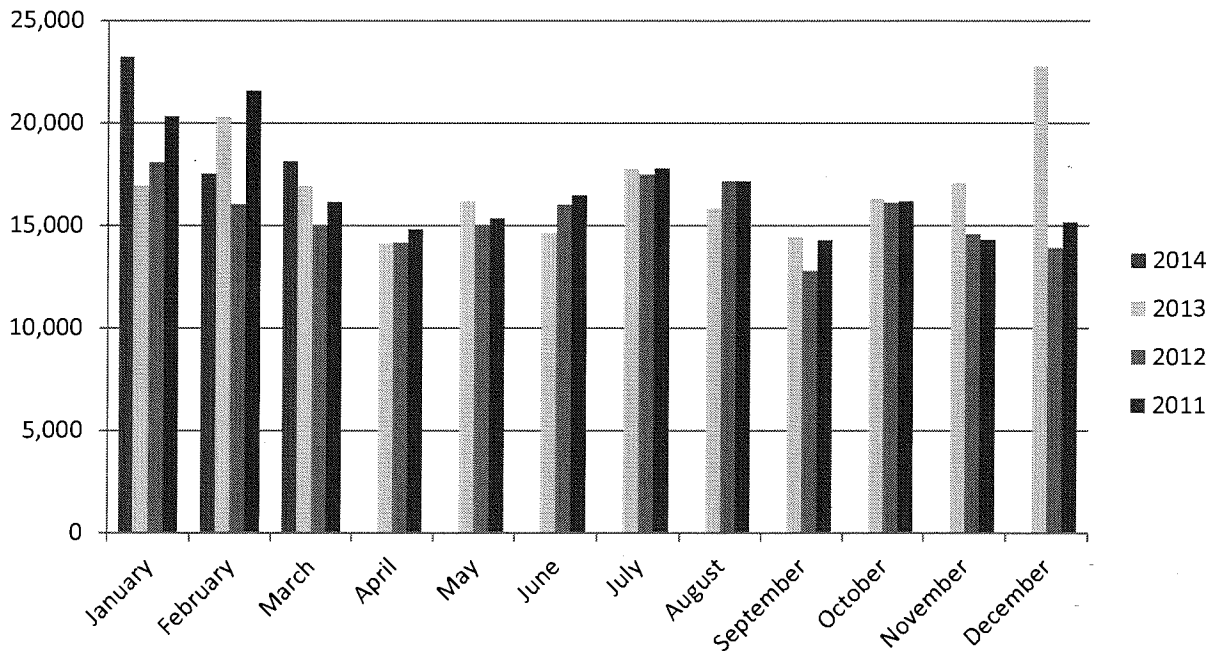
**Facilities Total Hours March 2014**



### March 2014 Fuel Usage by Department / Gallons



### Total Fuel Used / Gallons



**\* CIP PROJECT STATUS****Upgrade of SCADA Servers**

**The new servers have been in full service for a total of 77 days (since January 13, 2014). The system operation is satisfactory. The old server will be disconnected and removed from live operation after data transfer is complete.** Correction of deficiencies is on-going and is expected to be completed before the end of May 2014.

**ADMINISTRATIVE AND TECHNICAL SERVICES**

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Prepared articles for Citizen and Village Voice
3. Coordinated monthly job code data entry
4. Prepared monthly report charts
5. Coordinated R.O.W. pre-construction meetings
6. Coordinated Public Works Copier lease
7. Performed sidewalk inspections in various locations in the Village
8. Performed parts purchasing and inventory for Fleet Services
9. Updated monthly performance measures report
10. Attended NICOR tree removal meeting
11. Attended NW Central Radio Inventory Meeting
12. Attended Cook County Mitigation Plan meeting with Police Department
13. Attended 4<sup>th</sup> of July Commission meeting
14. GPS work: located 45° bend in water main on East side of Jones Rd. at Heather Ln., trained MI on GPS unit and located service valves in Western commercial area, located 45° bend in water main at Devonshire Retirement Community
15. Assisted in researching water main at Barrington Square Clubhouse and on Huntington Blvd. near apartment buildings
16. Participated in 4<sup>th</sup> of July traffic control meeting
17. Printed storm/sanitary televising maps for 2014 Street Recon Project
18. Worked with Burns & McDonnell engineer on the underground utility crossings at the Tollway
19. Assisted sanitary crew with flow management database
20. Performed bi-weekly sanitary database back-up and antivirus scan
21. Reviewed with sanitary crew map data from Baxter & Woodman regarding all CIPP rehab data
22. Commenced a spring storm sewer map correction project with Maintenance and Construction Supervisor
23. Printed copies of lift station, well house and water tower maps for Operations binders
24. Printed and exported to PDF maps for water services regarding water main correlating
25. Weekly meeting with Bob Pugh IS Department regarding LGIM database conversion process
26. Continue to update department databases to the Local Government Information Model
27. Updated sanitary laptop with new mapping layers

**UTILITY LOCATES TEAM**

1. Performed 745 regular priority J.U.L.I.E. utility locates for the month; 1,210 year-to-date
2. Performed 22 emergency priority J.U.L.I.E. utility locates for the month; 38 year-to-date
3. Participated in 9 Utility Joint Meets; 47 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections

**STREETS**

- **F.A.S.T. (Fast Action Service Team)**

1. Responded to 32 requests for the month, 87 year-to-date
2. Assisted meter shop with shut-offs of delinquents meter accounts
3. Performed water bill drop box pick ups
4. Performed mail run duties
5. Performed building maintenance at Fleet Services
6. Performed street light inspections
7. Received deliveries at Susan Kenley-Rupnow Public Works Center
8. Performed floor grate inspections at Susan Kenley-Rupnow Public Works Center garage
9. Performed tower light inspections
10. Performed monthly maintenance on 5 message boards
11. Assisted with meter appointments
12. Assisted with meter route reading
13. Assisted with routine locates
14. Removed all snow fence
15. Assisted with Public Works recycling and battery recycling
16. Performed cleaning of wash bay at Fleet Services
17. Performed site lock ups at Susan Kenley-Rupnow Public Works Center and Fleet Services
18. Performed lamp inspections at Susan Kenley-Rupnow Public Works Center
19. Exercised conveyor belt system at salt dome
20. Performed barricade checks and pick ups
21. Repaired 18 snow plow damaged mailboxes
22. Assisted in inlet cleaning
23. Fabricated 50 mailbox kits
24. Performed R.O.W. clean-up
25. Participated in Snow/Ice Control operations
26. Transported vehicles for Safety Lane testing

- |   |                         |   |                       |
|---|-------------------------|---|-----------------------|
| 1 | B-box repair            | 2 | Storm sewer clearings |
| 3 | Possible sewer back-ups | 2 | Water turn on/off     |
| 3 | Branch pick-up          | 3 | Possible water leak   |
| 5 | Misc. requests          | 1 | Fire hydrant          |
| 1 | Wood chip delivery      | 2 | Meter change-outs     |
| 3 | Debris in roadway       | 2 | Street signs          |
| 2 | Road kill pick-ups      |   |                       |

- PAVEMENT MAINTENANCE TEAM

1. Repaired potholes at various locations Village-wide
2. Performed scheduled equipment maintenance on Unit #50 and pavement equipment
3. Performed street inspections and inventory for pavement repairs
4. Performed yard maintenance at Fleet Services facility
5. Performed guard rail inspection and repair along Bode Rd.
6. Performed raised pavement marking and delineator repairs at various locations Village-wide
7. Performed pavement equipment maintenance
8. Performed purchasing and budget work for pavement team
9. Assisted Traffic Operations sign team
10. Assisted Traffic Operations light team
11. Performed safety coordination of Department Tailgate, Emergency Response, Blood Borne Pathogens, Hazardous Communication, Lockout Tagout, Fall Protection, IDOT Flagger training, Confined Space/Trench Shoring training, Chipper training
12. Performed debris pick-up at various locations Village-wide
13. Performed snow fence maintenance
14. Performed preventative cleaning of storm sewer inlets
15. Performed snow/Ice equipment maintenance checks
16. Performed plow blade maintenance on large and small plows
17. Assisted with seasonal banner change-out
18. Performed street inspections and inventory for 2014 Pavement Marking Program
19. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
20. Participated Snow/Ice Control operations

- SIGNS

1. Assisted with street light repairs
2. Performed sign straightening at various locations Village-wide
3. Performed traffic barricade maintenance
4. Replaced or repaired 8 signs due to wind, vehicle damage or vandalism
5. Assisted with pothole repairs and patching at various locations Village-wide
6. Performed purchasing/pricing of sign maintenance and repair supplies
7. Performed ongoing street sign maintenance log
8. Fabricated, assembled and installed signs at various locations Village-wide
9. Purchased and assembled indoor sign holder stand for Village Recycling Program
10. Made 30 signs for 2014 Fourth of July Festival
11. Performed Snow/Ice equipment maintenance checks
12. Performed plow blade and curb guard changes on large and small trucks
13. Performed R.O.W. clean-up
14. Assisted with seasonal banner change-out
15. Performed ESDA trailer and room inventory of barricades and cones
16. Performed preventative cleaning of storm sewer inlets
17. Fabricated and assembled "Locate Here" signs for Water Division, ESDA signage for rough streets in Village, Recycling Labels for silver cans at Village Hall
18. Participated in Snow/Ice Control operations
19. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- STREET LIGHTS

1. Responded to 4 resident requests for service repairs; 13 year-to-date
2. Repaired 34 street lights this month in various locations; 52 year-to-date
3. Performed equipment maintenance on Village vehicles
4. Assisted with sign installations at various locations Village-wide
5. Located street light cables for sign installations, storm sewer and water excavations
6. Performed pricing/purchasing of street light repair supplies and tools
7. Performed clean up and secured site from street light knock down on Hoffman Blvd. R.O.W., Beverly Rd. R.O.W., across from 690 Scarbrough Cir.
8. Repaired 3 street light cable ground faults at 4480 Bayside Cir., across from 1325 Westbury Dr., center island Partridge Hill Dr.
9. Performed seasonal banner change-out throughout the Village
10. Performed R.O.W. clean-up
11. Performed plow blade and curb guard changes on large and small trucks
12. Participated in Snow/Ice Control operations
13. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

### FORESTRY TEAM

1. Responded to requests for service; 347 for the month; 542 year-to-date
2. Emerald Ash Borer (EAB) Ash tree removals: Confirmed EAB infestation removals (in-house) 38 for the month, 45 year-to-date, Contractor Ash tree removals 444 for the month, 799 year-to-date
3. Performed tree equipment maintenance
4. Performed measurement and logging of daily precipitation
5. Transported vehicles to safety lane for testing
6. Performed contract tree trimming and removal preparations
7. Performed duties related to stump grinding
8. Supervised ash tree removal contractor
9. Fabricated tree planting stakes
10. Prepared for and participated in Public Works Center tour for Nathan Hale Elementary School
11. Performed storm sewer inlet clearing
12. Assisted Traffic Operations with cold patching
13. Attended in-house tree identification course
14. Attended chainsaw safety training class
15. Performed R.O.W. clean-up
16. Assisted Fleet Services with vehicle maintenance
17. Performed tree wrap removal on newly planted trees
18. Participated in Snow/Ice Control operations
19. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center



**WATER & SEWER**

## • STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed vehicle equipment maintenance
3. Performed yard clean-up and maintenance at Fleet Services facility
4. Continued beaver dam checks east and west of Harmon Blvd.
5. Completed weekly barricade checks
6. Performed flushing of frozen storm lines using vacor truck
7. Performed R.O.W. clean-up
8. Performed ice flow salting, corner push-backs and drift control
9. Performed fire hydrant snow clearing
10. Participated in Snow/Ice Control operations
11. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center

## • OPERATIONS TEAM

1. Collected (60) monthly water samples for bacteriological testing and (7) raw well water samples (4) resident water quality tests
2. Performed weekly well and lift station checks
3. Exercised wells, discharged to waste
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble inspections at Village-owned buildings
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
9. Monitored water construction and water operating permits, including water pressure tests and bacteriological testing
10. Performed maintenance on Western Development Area lift station up-blast fan
11. Installed carbon sensor at mechanic's shop
12. Monitored Liberator Bacterial treatments for grease control and Hydrogen Sulfide control in 16 different manholes before the WDA lift station
13. Pulled pump 1 at Westbury Lift Station for repair
14. Installed new roof drain pipe inside Abbey Wood pump station
15. Continued upgrade project of new SCADA server
16. Monitored all tower antenna maintenance and projects
17. Participated in Snow/Ice Control operations

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations Village-wide
2. Performed clean-up of spoil bins at Fleet Services facility
3. Performed clean-up of spoils at dead end of Pembroke Ave.
4. Performed water/sewer restoration site inspections at various locations Village-wide
5. Performed storm sewer, cleaning and lake / creek checks
6. Performed valve replacement or repairs at c/o Lexington Dr. and Charleston Ln., 975 Charleston Ln.
7. Performed leak investigation at various locations Village-wide
8. Cleaned debris from storm inlets in various locations Village-wide
9. Performed water main repairs at 1065 Hassell Rd., Jones Rd. across from Heather Ln.
10. Performed fire hydrant repairs 1870 Huntington Blvd., Golf Rose Shopping Center, Conant High School
11. Installed 85' of 6" sanitary sewer at Village Green
12. Performed sanitary sewer repairs at 1730 Freemont Rd., 617 Yardley Ln.
13. Assisted with street light repairs at Partridge Hill Dr., Bayside Ct.
14. Participated in Snow/Ice Control operations
15. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 3,486 feet of main sewer lines for the month, 3,486 feet year-to-date
2. TV inspected 1,906 feet sanitary sewer for the month, 2,311 feet year-to-date
3. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
4. Performed equipment maintenance on Units #40 and #67
5. Performed maintenance on safety equipment
6. Performed TV inspections of sanitary/storm sewer mains associated with 2014 Road Reconstruction
7. Performed R.O.W. clean-up
8. Performed maintenance of emergency generators
9. Assisted GIS Technician with database corrections
10. Assisted Operations with lift station checks
11. Assisted with inlet clearing
12. Transported vehicles to safety lane for testing
13. Participated in Snow/Ice Control operations
14. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

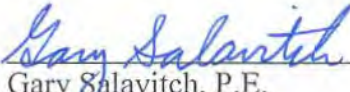
1. Vacuumed and flushed 629 feet of storm sewer for the month; 629 feet year-to-date
2. Water usage by Unit #66 34,500 gallons for the month; 47,700 gallons year-to-date
3. Performed routine vehicle and equipment maintenance
4. Performed barricade checks at various sites Village-wide
5. Performed leak investigations at Lexington Dr. and Charleston Ln., 1800 Williamsburg Dr., 460 Washington Blvd., 1555 Glen Lake Rd., 440 E. Bluebonnet Ln., Glen Ln., Meyer Rd. and Caldwell Ln., 1655 Brittany Ln., 1760 Ida Rd.
6. Performed water main valve repairs at 970 and 975 Charleston Ln.
7. Cleaned debris from storm sewer inlets throughout the Village
8. Inspected sewer service repair at 617 Yardley Ln., 780 Dixon Ct.
9. Flushed and vactored Kingman Ln. sanitary sewer
10. Performed water main repairs at 1515 Barrington Rd.
11. Thawed frozen hydrant at 1545 Newcastle Ln.
12. Repaired b-box at 1690 Highland Blvd.
13. Repaired fire hydrant at 975 Charleston Ln.
14. Performed exploratory water main dig on Jones Rd. at Heather Ln.
15. Leveled water restoration sites in Parcels B, BS and PIE
16. Removed concrete from water repair sites at 860 Concord Ln. and 4503 Thornbark Dr.
17. Washed down Huntington Blvd. parkway, sidewalk and street and vactored excess gravel
18. Attended water survey meeting with contractor
19. Attended seminar with Clow representative
20. Flushed and vactored storm sewer inlets on Washington Blvd., Kingman Ln. and Crimson Dr.
21. Performed R.O.W. clean-up
22. Participated in Snow/Ice Control operations

- CUSTOMER SERVICE/METER TEAM/PLUMBERS

1. Performed 43 Water Billing customer service appointments at various locations Village-wide
2. Performed 418 water meter readings related to actual/finals/investigatory concerns generated through the Finance Department
3. Performed inter-office mail delivery services
4. Performed water meter readings for 15,678 billing accounts
5. Performed corrective water meter repairs for 42 service requests
6. Performed delinquent water account duties at 132 locations throughout the Village
7. Performed siding permit repairs/inspections at 2 locations Village-wide
8. Performed 9 commercial meter change-outs at Berkshire Apartments (plumbers)
9. Performed 94 residential cross connection inspections (plumbers)
10. Performed 39 re-reads for water billing (plumbers)
11. Participated in Snow/Ice Control operations
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

**TRANSPORTATION AND ENGINEERING DIVISION  
DEPARTMENT OF DEVELOPMENT SERVICES  
APRIL MONTHLY REPORT**

Attached is the second installment of the Department of Development Services Monthly Report for Transportation and Engineering for the period ending April 25, 2014.

  
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Gary Salavitch, P.E.  
Director of Engineering

MISCELLANEOUS

Drainage investigations are ongoing from the backlog over the winter. Other inspections have been minimized by the winter weather. Assistance with Public Works on water shut downs and utility locations are ongoing.

PROJECT STATUS

<b>VILLAGE PROJECTS</b>	
<b>PROJECT NAME</b>	<b>DESCRIPTION</b>
<b>2013 Annual Drainage Improvement Project</b>	A reinspection for any deficiencies is scheduled for this week. Project complete at four locations for this year's drainage project. Village Project Manager – Terry White
<b>2014 Drainage Improvement Project</b>	See agenda item. Village Project Manager – Gary Salavitch
<b>2014 Street Revitalization Project</b>	Due to the higher cost of the failed Kingsdale storm sewer, the Storm Water Utility Fee will be used to pay for the specific storm sewer work. Project design is complete and out for bid. This \$5.4 M project includes several resurfacing and reconstruction streets and the relighting of Volid Drive. Village Project Manager – Marty Salerno
<b>Barrington Interchange Project</b>	The preliminary engineering for the Single Point Urban Interchange (SPUI) is complete. Phase Two design is underway with the bridge construction bids coming in a little lower than anticipated. Bridge work is scheduled to start in the next week or so. Interchange design is 40% complete. Village Project Manager – Gary Salavitch
<b>Beacon Pointe Drive Detention Basin</b>	Project underway and expected to be completed by the end of April. The Park District agreed to accept this basin after the remaining outstanding issues are completed. The Village received letter of credit funds to complete this project. Village Project Manager – Gary Salavitch
<b>Bode Road Reconstruction</b>	Design work is underway by the consultant and a meeting is scheduled with Schaumburg. Staff completed the Project Development Report jointly with the Village of Schaumburg and received Design Approval from IDOT. Construction is anticipated in 2015. Village Project Manager – Joe Weesner
<b>Hassell Road Reconstruction and Culvert Replacement</b>	Punch lists inspections are underway. Striping work will be a high priority this spring. Railings are complete. All three culvert replacements are complete. Restoration is on hold for the winter. Village Project Manager – Gary Salavitch

<b>VILLAGE PROJECTS</b>	
<b>PROJECT NAME</b>	<b>DESCRIPTION</b>
<b>Hoffman Bridge</b>	No change in the last month. An evaluation of the north parapet concrete wall is under review by staff. This will result in a project request on this wall in the future. Village Project Manager – Gary Salavitch
<b>Jones/Highland Drainage Project</b>	Project funding delayed by Springfield and MWRD. Staff has submitted to MWRD the 90% complete plans, specs and estimate for this solution for the intersection flooding at Jones and Highland. This is in anticipation of a future project. PW excavated the 20 inch water main twice to assist with this project. Village Project Manager – Gary Salavitch
<b>Palatine Road Widening Project</b>	Project complete. Punch list work is ongoing. Landscaping to be completed in the spring. Village Project Manager – Gary Salavitch
<b>Stormwater Utility Fee</b>	Calculations are complete for the implementation of this new fee for all stormwater related improvements. Projects for this year will include the Kingsdale storm sewer, annual drainage improvements, and the local share for the Jones/Highland drainage solution. A future agenda item will provide more information. Village Project Manager – Gary Salavitch

<b>COMMERCIAL PROJECTS</b>	
<b>PROJECT NAME</b>	<b>DESCRIPTION</b>
<b>Montessori School</b>	No change in the last month. A Temporary C.O. has been issued. Outstanding issues with the building and site work will be completed in the spring. Much coordination with the owner, contractors and Village is required with this project. Village Project Manager – Terry White
<b>Saddle Room Restaurant</b>	No change in the last month. Project almost complete; landscaping and restoration continues along with punch list items. Village Project Manager – Terry White
<b>Shree Jalaram Church</b>	A building addition is proposed for the church at 425 Illinois Blvd and plan review is complete. Village Project Manager – Gary Salavitch
<b>Valli Produce</b>	Restoration complete on the sanitary service repair within the State ROW. Building remodeling and site work are complete. Village Project Manager – Terry White

<b>RESIDENTIAL PROJECTS</b>	
<b>PROJECT NAME</b>	<b>DESCRIPTION</b>
<b>585 Kingman Single Family Home</b>	No change in the last period. School District 211 project that will take two years to complete. The house is enclosed and work is ongoing. The Village is working with the School about the sanitary sewer not draining properly. Village Project Manager – Terry White
<b>Bradwell Subdivision (Bradwell Road)</b>	Recent Village approval on this subdivision may allow construction in the spring. Final engineering plans are complete. Village Project Manager – Gary Salavitch

<b>MISCELLANEOUS PROJECTS</b>	
<b>PROJECT NAME</b>	<b>DESCRIPTION</b>
<b>Children's Advocacy Center</b>	Environmental borings came back clean and work is proposed for the new service. The requirement for sprinklers will require a new water service for the existing building. Village Project Manager - Terry White