

**AGENDA**  
**GENERAL ADMINISTRATION & PERSONNEL COMMITTEE**  
**VILLAGE OF HOFFMAN ESTATES**  
**APRIL 21, 2014**

*7:00 p.m. – Board Room*

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**Members:**    **Gayle Vandenberg, Chairman**  
                  **Gary Stanton, Vice-Chairman**  
                  **Karen Mills, Trustee**  
                  **Anna Newell, Trustee**  
                  **Gary Pilafas, Trustee**  
                  **Michael Gaeta, Trustee**  
                  **Mayor William McLeod**

- I.     Roll Call**
- II.    Approval of Minutes – March 17, 2014**

**NEW BUSINESS**

- 1.     Discussion regarding Legislative Update.
  - 2.     Request consideration to create a Platzkonzert Commission.
  - 3.     Request acceptance of Cable TV Monthly Report.
  - 4.     Request acceptance of Human Resources Management Monthly Report.
- III.   President’s Report**
  - IV.   Other**
  - V.    Items in Review**
  - VI.   Adjournment**

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

March 17, 2014

**I. Roll Call**

**Members in Attendance:**

**Gayle Vandenberg, Chairperson  
Gary Stanton, Vice Chairperson  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Vlg. Mgr., Dev. Services  
Peter Gugliotta, Director of Planning  
Kevin Kramer, Economic Development Coord.  
Michael Hankey, Director of Transportation  
Jeff Jorian, Fire Chief  
Michael Hish, Police Chief  
Algean Garner, Director of HHS  
Rachel Musiala, Director of Finance  
Ashley Monroe, Asst. to the Village Manager  
Bruce Anderson, CATV Coordinator  
Tia Messino, Administrative Intern  
Patricia Cross, Asst. Corp. Counsel  
Patrick Seger, Director HRM**

**Others in Attendance:**

**Reporter from *Daily Herald***

The General Administration & Personnel Committee meeting was called to order at 7:18 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of February 10, 2014. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Discussion regarding Legislative Update.**

An item summary sheet from Tia Messino was presented to the Committee.

Jim Norris addressed the Committee and provided a brief update stating that the Village's platform has not changed.

2. **Request approval of a resolution supporting the Village of Hoffman Estates becoming a member of the Pension Fairness for Illinois Communities Coalition.**

An item summary sheet from Jim Norris was presented to the Committee.

Jim Norris addressed the Committee and advised that the Village joined the Coalition in 2010. Potential cost is \$1,000 to assist in advocating for pension reform.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve a resolution supporting the Village of Hoffman Estates becoming a member of the Pension Fairness for Illinois Communities Coalition. Voice vote taken. All ayes. Motion carried.

3. **Request approval of 1) an ordinance authorizing the renewal of the aggregation program for electric load; and 2) waive formal bidding; and 3) authorization to bid and allow the Village Manager to enter into a contract with a third party supplier.**

An item summary sheet from Dan O'Malley was presented to the Committee.

Dan O'Malley addressed the Committee and reported that the proposed ordinance authorizes the renewal and continuation of the Village's Municipal Electric Load Aggregation Program and authorizes the Village Manager to enter into a contract with a third party supplier. The current term is due to expire in August 2014 and the Village would need to solicit the market for new electric supply bids. NIMEC could be retained again to consult with the development of bid specs, analysis and negotiation of a contract with an alternate retail electric supplier.

Trustee Mills requested that there be a no termination penalty for residents and businesses.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve an ordinance authorizing the renewal of the aggregation program for electric load; waive formal bidding; and authorization to bid and allow the Village Manager to enter into a contract with a third party supplier. Voice vote taken. All ayes. Motion carried.

4. **Request approval to enter into an agreement with the Northern Illinois Municipal Electric Collaboration (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program.**

Motion by Trustee Gaeta, seconded by Trustee Mills, to enter into an agreement with the Northern Illinois Municipal Electric Collaboration (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program. Voice vote taken. All ayes. Motion carried.

5. **Request acceptance of Cable TV Monthly Report.**

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to adjourn the meeting at 7:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

NB1

**SUBJECT:** Discussion regarding Legislative Update

**MEETING DATE:** April 21, 2014

**COMMITTEE:** General Administration & Personnel Committee

**FROM:** James H. Norris, Village Manager  
Ashley Monroe, Assistant to the Village Manager

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**BACKGROUND:** The Village regularly provides a general update regarding pending legislation that may impact the Village of Hoffman Estates. The usual Illinois Municipal League and Northwest Municipal Conference legislative updates are included with this memo, however the purpose of this item is to focus upon one piece of pending legislation, House Bill 5485, "PUBLIC LABOR REL-MANNING", and current efforts to defeat the proposed Senate Bill.

**DISCUSSION:** The Illinois Public Labor Relations Act requires that firefighter contract disputes be subject to collective bargaining and any impasses are subject to binding third-party arbitration. One area that is exempt from being a mandatory subject to collective bargaining is manning levels. HB 5485: PUBLIC LABOR REL-MANNING, sponsored by Rep. Mayfield, provides that minimum manning requirements, currently a permissive subject of bargaining, become a mandatory subject of bargaining. The IML & NWMC oppose this legislation along with Village President McLeod. On April 3, 2014, HB5485 narrowly passed the House Committee with a 63-44 vote.

Permissive subjects of bargaining are issues that may be discussed but the parties do not have to reach an agreement. A mandatory bargaining subject must be agreed upon or the issue will be in impasse and ultimately may be decided by a third party arbitrator.

### *Impact upon duty of elected Officials*

HB 5485 removes the ability of municipal officials to determine proper staffing for our Fire Department. If minimum manning standards are not agreed upon in collective bargaining, this ability would be handed to an outside arbitrator with no accountability to our residents. The arbitrator has no responsibility to consider the impact on the taxpayers of our community when making their decision. If an arbitrator would award minimum manning standards, the requirement placed upon the Village to fund such activities would shatter the Village's ability to continue to provide vital municipal services or avoid a significant property tax increase.

## DISCUSSION (continued)

### *Financial Impacts*

If an arbitrator decides that our Fire Department staffing will be held to minimum manning standards according to national standards (NFPA 1710), the decision would require our community to immediately hire a minimum of 27 new firefighters. This includes three shifts at four fire stations, with additional hires needed to fulfill minimum manning standards if a regularly scheduled firefighter is sick or otherwise unable to work their shift. This single action would force an increase in the property tax of \$3.35 million dollars in the first year of required minimum manning, including the initial cost of training and equipping each new firefighter and another \$2.7 million annually, exclusive of an additional approximately \$700,000 dollars each year for fire pension payments.

If our community is required to adhere to impacts of HB 5485, in order to cover \$4.05 million dollars for one year at present day costs, a property tax levy of 28.7% would be required. This amount includes salary and benefits, training, equipment, and required fire pension payments. Alternatively, in order to fund the new firefighters, the Village would need to eliminate police public works, or other Village employees. Depending upon the positions eliminated, this would mean the removal of somewhere between 29 and 32 employees, devastating the Village's ability to deliver services.

### *Impacts upon community safety*

Proponents of the legislation note safety as the primary concern of the minimum manning standards and imply that Fire departments are closing or not staffing enough protection in the event of building fires. HB 5485 ignores the role of existing mutual aid and service sharing agreements that ensure sufficient personnel are dispatched to the scene of an emergency from multiple jurisdictions. The Affiliated Firefighters of Illinois (AFFI) argues that they need minimum manning to ensure that all communities adhere to NFPA 1710 when there is a major structural fire. However, those standards do not take into account that our Village participates in the Mutual Aid Box Alarm System (MABAS), which brings in fire fighters and equipment from neighboring communities to assist our fire fighters when battling a major fire. It should be noted that Hoffman Estates experienced a total of 68 building fire calls in 2013, of which, equals 0.281% of all Hoffman Estates Fire Department calls in 2013. The Fire Department adheres to NFPA 1710 standards by measuring safety in regard to the amount of time it takes to respond to a call and also provides the NFPA-required number of staff on scene during that response.

We would be required to add excess firefighting capacity every day for these rare occasions that are already handled by MABAS. Adding additional staff would mean a reduction in the ability to maintain police street patrols, clear snow from the streets, or to purchase firefighting equipment, in the end, potentially making the community *less* safe.

### *Next steps*

HB 5485 is now under consideration in the Illinois State Senate. A concerted effort is in action by the IML and NWMC municipalities to provide data showing the potential damaging impacts of HB5485. In addition, staff is utilizing existing communication channels to urge all concerned residents to reach out to State Senators Duffy, Kotowski, Murphy, and Noland, to let them know that they are opposed to a forced tax increase and urge them to vote 'NO' on HB 5485. Contact information for these Senators can be found on the Village website Village Clerk's page.

**Attachments:** Legislative letter, NWMC Legislative Positions, IML Legislative Positions

April 1, 2014

The Honorable McSweeney:

**RE: House Bill 5485 – Minimum Manning Standards**

\*\*\*SENT VIA EMAIL\*\*\*

On behalf of the Village of Hoffman Estates, I would like to respectfully request your opposition to HB 5485.

There are several reasons that the Village opposes this legislation, including:

- The bill changes the law to make what is now a permissive subject of bargaining into a mandatory subject of bargaining;
- The bill restricts the choices that elected officials can make with respect to allocating the resources necessary to fund an array of critical public services;
- The bill eviscerates the three-part balancing test that is used by Illinois courts to make a careful determination as to whether bargaining should be required based upon a unique set of facts;
- The bill ignores the role of existing initial aid and service sharing agreements that ensure sufficient personnel are dispatched to the scene of an emergency from multiple jurisdictions;
- The bill will penalize employees of other municipal departments that do not have the headcount protection provided by the imposition of minimum manning standards.

Contrary to what supporters of this bill believe, minimum manning is not already a mandatory subject of bargaining statewide and there are cases where the Illinois Labor Relations Board affirmed that minimum manning is a permissive subject of bargaining.

Additionally, the resulting overstaffing (training, salary, pensions, overtime, workers' compensation, arbitration costs, etc.) from the imposition of minimum manning standards far outpace current litigation costs. The implementation of minimum manning standards would result in additional financial burdens for already challenged municipalities.

Please oppose House Bill 5485.

Sincerely,

Mayor Bill McLeod  
Hoffman Estates

C: 847-815-3842

E: [Bill.McLeod@hoffmanestates.org](mailto:Bill.McLeod@hoffmanestates.org)



On the ground news and insider information!

April 14, 2014

The General Assembly adjourned a day early after spending the last two weeks amending and debating bills for final passage out of the chamber of origin. Both chambers will reconvene in Springfield on April 29.

### **IML Lobby Day**

Don't forget to register to attend our Lobby Day! This year's IML Lobby Day will be held on Wednesday, April 30, 2014. The day will begin at 10 a.m. with a Legislative Briefing at the IML Office located at 500 East Capitol Avenue. Following the Briefing, we encourage you to visit your Legislators. The IML staff will provide you with talking points and issue briefs on key legislation; this is your opportunity to let your Legislators know what issues are important to your municipality and to discuss how they will affect your community.

A Legislative Reception will be held that evening from 6 - 8 p.m. at the IML Office. Please make sure you contact your Legislators and invite them to attend the reception with you.

Please follow this [Registration](#) link to register for the event. If you have any questions, please use this [Contact](#) Link.

### **Firefighter Legislation Continues to Advance**

The AFFI legislative agenda continues to advance over the objections of municipal leaders. Last week, the fire department minimum manning bill was approved by the House (HB 5485). The following two bills advanced this week:

SB 1681 would allow for the creation of a new unit of government known as a "Regional Fire Protection Agency" through a petition and referendum requirement.

Here are some reasons for **IML opposition** to [SB 1681](#) (Sen. Link, D-Waukegan):

- The bill creates a new unit of local government with a hybrid structure that can hardly be considered as an effective model for service consolidation;
- The bill uses a low-threshold petition requirement to kick-start a process involving courts, joint labor/management committees, special mediators, and unworkable service standards;
- The bill also prevents local taxpayers from receiving 100% of the savings that might occur from a consolidation under this process;
- The bill entitles the new unit of government to state-shared income tax revenue in the same manner as cities and counties. This would have the effect of reducing per capita LGDF distributions.



**SB 1681 was approved by the Senate by a vote of 47-6. It will be sponsored by Representative Hoffman (D-Belleville) in the House.**

HB 4418 would impose a referendum requirement before a municipality can close down its fire department as a result of deciding to obtain fire protection through alternative means (i.e., intergovernmental cooperation agreement with a fire protection district).

Here are some reasons for **IML opposition** to HB 4418 (Rep. Hoffman, D-Belleville):

- The bill imposes a referendum requirement that effectively takes the decision over how to provide fire protection for the community away from locally elected officials;
- The bill could hinder more cost effective fire service protection even when the fire protection is of equal or greater quality than what is provided by the municipal department;
- The bill has a statewide impact despite being aimed at a small number of cities that could benefit from alternative fire protection options because their fire departments have become unaffordable.

This bill initially called for a referendum prior to the “cessation of operation or maintenance of a fire facility.” This could have prevented the closure of a single fire station without first going to referendum. After objections were raised to the expansiveness of this language, Representative Hoffman amended the bill to impose the referendum requirement when a city is looking to completely shut down its fire department. **HB 4418 was approved by the House on a vote of 93-20 on April 8. It will be sponsored in the Senate by Senator Raoul (D-Chicago).**

The following legislation of municipal interest advanced out of the originating chamber last week:

#### **BILLS PASSED OUT OF THE HOUSE**

HB 5326 (Rep. Mayfield/Sen. Cunningham) would provide that permanent vehicle registration plates shall be issued for a one-time fee of \$8 to vehicles owned by counties, townships, or municipal corporations used for the purpose of ridesharing.

HB 5696 (Rep. Poe/Sen. Althoff) would make three changes to the IMRF Article of the Pension Code. It would remove references in Article 7 to closed transfer windows; remove the requirement for write-in candidates in trustee elections when there is only one eligible candidate on the ballot; and codify the Board’s current omitted service procedures from its resolutions.

HB 5438 (Rep. Sandack) would amend the Governmental Account Audit Act, Counties Code, and Illinois Municipal Code to provide that the amount of fees owed by a governmental unit for delinquent audits or reports may be reduced at the Comptroller's discretion. **SUPPORT**

HB 5919 (Rep. Ives/Sen. Bertino-Tarrant) would provide that if a downstate police or firefighter pension fund mistakenly sets any benefit at an incorrect amount, it shall recalculate the benefit as soon as may be practicable after the mistake is discovered. If the benefit was set too low, it requires the fund to pay the underpayment to the benefit recipient, with interest. If the benefit was set too high, authorizes the fund to recover the overpayment, with interest, from the benefit recipient, either directly or by deduction, except in certain cases where the mistake has been undetected for more than 3 years and the mistake did not arise from inaccurate information

supplied by the recipient. If the overpayment is recovered by deduction, specifies that the monthly deduction shall not exceed 10% of the corrected monthly benefit amount, unless otherwise agreed to by the recipient of the benefit. These provisions are intended to control over any period established under the Administrative Review Law having the effect of limiting the time in which a mistake in benefit may be corrected. **SUPPORT**

HB 3664 (Rep. Kosel/Sen. Althoff) would provide that a severance agreement that is funded in whole or part by public moneys or that releases a claim against a public body shall not require or impose any condition on any party to keep allegations, evidence, settlement amounts, or any other information confidential, except that which is necessary to protect a trade secret, proprietary information, or information that is otherwise exempt from disclosure under the Act. The provisions of the bill would affect future severance agreements. **OPPOSE**

HB 3885 (Rep. Manley) would provide that the Department of Revenue may furnish certain financial information to a municipality (now, only certain units of local government) if the municipality agrees in writing to the Act's confidentiality provisions. A person who divulges confidential information from a return filed or an investigation conducted under the Act is subject to a fine of up to \$7,500. With respect to the financial information, the Department may provide net revenue (instead of receipts) distributed to the requesting municipality that is directly related to the requesting municipality's local share of the proceeds under the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, and the Retailers' Occupation Tax Act, and any locally imposed retailers' occupation tax or service occupation tax. **SUPPORT**

HB 4691 (Rep. Phelps) would amend the Illinois Municipal Retirement Fund (IMRF) Article of the Illinois Pension Code. The bill provides that, upon creation of a new downstate police pension fund by referendum or census, IMRF shall transfer to the new pension fund (1) the employee contributions for service as a police officer of the municipality that is creating the new pension fund, plus interest, and (2) an amount representing employer contributions, equal to the total amount determined under item (1). The transfer would terminate any further rights of such employees under IMRF that arise out of that service.

HB 5623 (Rep. Sandack) would amend the Local Records Act to provide that a unit of local government or school district that serves a population of less than 1,000,000 that maintains an Internet website other than a social media or social networking website shall post to its website for the current calendar year a mechanism, such as a uniform, single email address, for members of the public to electronically communicate with elected officials of that unit of local government or school district.

HB 5666 (Rep. DeLuca) would require any municipality located in Cook County or the collar counties that has never awarded a commercial franchise agreement for waste hauling to delay awarding a franchise for a minimum of three years after an ordinance is adopted stating the municipality's intent. After three years, the municipality may only award a franchise if the recycling standards of at least 50% of all non-residential businesses have contracted for recycling services. This legislation also preempts home rule. **Originally, the suburban solid waste agencies opposed the legislation; however, after the amendment that increased the recycling standards, those agencies removed their opposition.**

HB 5709 (Rep. DeLuca) would reduce the cost of obtaining right-of-way or temporary easements by allowing municipal employees, with the proper training, to complete federal valuation waivers for right-of-way or temporary easements if the value of the parcel or easement is under \$10,000 without hiring a licensed appraiser. **SUPPORT**

HB 5816 (Rep. Senger) would amend the Illinois Pension Code to provide that if a member or participant of a pension fund or retirement system established under the Code is convicted of, or pleads guilty to a job-related felony including, but not limited to intimidation by a public official, bribery, official misconduct, engaging in kickbacks, fraudulently obtaining public moneys reserved for a disadvantaged business enterprise, or certain theft offenses, then none of the benefits that are provided for under the Code and that are attributable to the service of that person shall be paid. **SUPPORT**

#### **BILLS PASSED OUT OF THE SENATE**

SB 2829 (Sen. Link/Rep. Zalewski) would amend the Code of Civil Procedure to provide that in a successful appeal under the Administrative Review Law of an adverse decision by a unit of local government, the court shall award the plaintiff all reasonable costs, including court costs and attorney's fees, associated with the appeal. The bill provides that if the court finds the decision by the unit of local government was clearly erroneous or that the plaintiff's rights to due process were abridged, the court may award the plaintiff all reasonable costs associated with the entire case dating back to the inception of the administrative proceeding. **OPPOSE**

SB 3563 (Sen. Kotowski/Rep. Currie) would amend the Illinois Municipal Code to clarify existing law in that a home rule municipality that imposed a tax on tobacco products prior to July 1, 1993 is not prohibited from imposing a similar tax on or after July 1, 1993.

SB 507 (Sen. Koehler/Rep. Leitch) would provide that a municipality with a population of more than 100,000 but less than 1,000,000 may enter into an intergovernmental agreement with the county in which the municipality is situated to provide that the county collector shall include with the property tax bill for each parcel of property within the municipality an invoice for municipal service charges for the disposal of garbage, refuse, or ashes. The municipality shall furnish the invoices to the county collector not less than 15 days before the tax bill is mailed to the property owner and may reimburse the county collector for any necessary expenses associated with mailing the invoices as provided in the agreement.

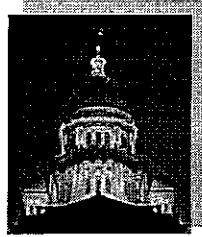
SB 1103 (Sen. Tom Cullerton) would create the Occupational Safety and Health Act, to be administered by the Department of Labor. The Act applies to public employers and provides for occupational safety and health standards to be adopted by the Department of Labor, including emergency temporary standards, and for temporary or permanent variances from those standards. The bill provides for the issuance of a citation by the Director of Labor for a violation of the Act, and provides for administrative and judicial review. The bill also provides for civil and criminal penalties. The bill repeals the Safety Inspection and Education Act and the Health and Safety Act.

SB 3225 (Sen. Morrison/Rep. Unes) would amend the Illinois Police Training Act to provide that the Illinois Law Enforcement Training Standards Board may conduct or approve a training program in veterans' awareness for law enforcement officers of local government agencies. The bill provides that the purpose of the program shall be to identify issues relating to veterans and to provide guidelines for appropriate responses to such issues. Local government agencies are encouraged to designate an individual to respond to veterans' issues.

SB 3514 (Sen. Holmes/Rep. Hoffman) would amend the Illinois Public Labor Relations Act. The bill provides that no election shall be directed by the Illinois Labor Relations Board in any bargaining unit after an interest arbitrator has been appointed pursuant to the impasse resolution

procedures under the Act, except in the case of firefighter units. For peace officer units and security employee units only, within 7 calendar days after the request of either party to proceed to arbitration, the parties shall request a panel of impartial arbitrators from which they shall select the neutral chairman. In the absence of mutual agreement or an agreed contract procedure for selecting an impartial arbitrator, either party may request a panel from the Board. If the parties fail to notify the Board of their selection of a neutral chairman within 7 days after receipt of the list of impartial arbitrators, the Board shall appoint, at random, a neutral chairman from the list. If the failure to notify the Board of a mutual selection for the neutral chairman is due to one party's failure to timely participate in the selection process, the party who was prepared to participate in a timely selection may notify the Board of its willingness to select an arbitrator from the panel. Further provides that under such circumstances, the Board, after waiting 7 days after the receipt of the panel by the non-participating party, shall appoint as the neutral chairman the arbitrator from the panel chosen solely by the party who was prepared to participate in a timely selection. The bill amends the Minimum Wage Law to provide that the overtime compensation provisions of the Law do not apply to any employee who is a member of a bargaining unit recognized by the Illinois Labor Relations Board and whose union has contractually agreed to an alternate shift schedule as allowed by specified provisions of the Fair Labor Standards Act of 1938.

SB 3411 (Sen. Manar/Rep. Sosnowski) would provide that a county or municipality may not require a law enforcement officer to issue a specific number of citations within a designated period of time. The bill provides that a county or municipality may not, for purposes of evaluating a law enforcement officer's job performance, compare the number of citations issued by the law enforcement officer to the number of citations issued by any other law enforcement officer who has similar job duties. The bill provides that a municipality with its own independent inspector general and law enforcement review authority is not subject to the requirements of the amendatory Act. The prohibition would not affect the receipt of federal or State grants or funds used to fund traffic enforcement programs. **OPPOSE**



## NWMC LEGISLATIVE UPDATE

April 4, 2014

### *Minimum Manning Bill Narrowly Passes House*

Following a furious effort by local governments to oppose House Bill 5485 (Rep. Rita Mayfield / Sen. Kwame Raoul), the bill was approved by the House on Thursday by a 63-44-6 vote following an extended floor vote. HB 5485 would make fire department manning levels a mandatory subject of collective bargaining. The bill now advances to the Senate for their consideration.

If approved by the Senate and signed by the Governor, this legislation will virtually eliminate the ability of elected local government leaders to determine the appropriate staffing levels for their communities. That determination would become the purview of an outside arbitrator with no consideration of the overall needs of the community. These arbitrators have no accountability to the taxpayers and are not required to consider the ability of any community to financially support their decisions.

Proponents of HB 5485 were misinforming legislators that this bill simply codified existing case law. The reality is that the case law is limited and does not support this assertion. HB 5485 would, however, supersede an established three pronged test for determining if it would be in the best interest of the community for manning levels to be addressed during collective bargaining.

The Conference urges our members to reach out early to educate your senators as to the damaging impact of this bill.

The Northwest Municipal Conference thanks the following bi-partisan group of legislators who voted with their taxpayers in opposition to HB 5485: Representatives *Laura Fine, Mike Fortner, Robyn Gabel, David Harris, David McSweeney, Tom Morrison, Elaine Nekritz, JoAnn Osmond* and *Barbara Wheeler*.

### *Renewed Focus on Pensions*

With much of the media focused on Mayor Emanuel's attempt to pass pension reform for Chicago's laborers and municipal employees (excluding police and fire), the Pension Fairness for Illinois Communities Coalition (PFICC) took the opportunity on Thursday to remind legislators and the public that pension problems are not confined to Chicago. The attached press release highlights that despite significantly increasing taxpayers contributions to police and fire pensions, suburban and downstate communities continue to fall behind and are being saddled with increasing pension debt that is chocking out other municipal priorities.

PFICC is renewing efforts to pursue meaningful pension reforms that reduce the overall burden on taxpayers while providing police officers and firefighters with a secure retirement. Expect more news and information about this renewed effort in the coming weeks.

## ***Priority Bills***

Both of the priority issues below are still pending on third reading in the Senate. With the third reading deadline only one week away, expect both bills to be under consideration on the Senate floor next week.

Senate Bill 1681 - Senate Floor Amendment #3 (Sen. Terry Link) creates the Regional Fire Protection Agency (RFPA) Act to dilute the ability of local government officials to pursue consolidation of fire operations and achieve more efficient and cost effective fire protection services. At a time when legislators should be encouraging local officials to create new efficiencies for municipal operations, SB 1681 instead allows local unions to essentially hijack fire department consolidation negotiations. SB 1681 is on third reading. We strongly encourage our members to contact their Senators and urge them to VOTE NO on SB 1681.

Senate Bill 2829 (Sen. Terry Link) provides that the court shall award the plaintiff all reasonable costs, including court costs and attorney's fees, for any successful appeal of an adverse decision by a unit of local government under the Administrative Review Law. Further, the court may award the plaintiff all reasonable costs associated with the entire case dating back to the inception of the administrative proceeding if the court finds the decision by the unit of local government was clearly erroneous or that the plaintiff's rights to due process were abridged. SB 2829 is on third reading. We strongly encourage our members to contact their Senators and urge them to VOTE NO on SB 2829.

## ***Legislation Pending in the General Assembly***

One week remains until the April 11 third reading deadline for advancing bills out of the originating chamber.

*Note: All bills "Effective immediately" unless otherwise noted*

### **BILLS THAT HAVE ADVANCED OUT OF ORIGINAL CHAMBER**

#### **HOUSE BILL 3912: MWRD LOCAL STORMWATER PROJECTS**

Rep. Elaine Nekritz

**Synopsis:** Amends the Metropolitan Water Reclamation District Act. Provides that the District may acquire by purchase real property in furtherance of its regional and local stormwater management activities. Eliminates a provision concerning a referendum requirement for assistance bonds. Allows the Metropolitan Water Reclamation District of Greater Chicago to plan, implement, finance and operate local (currently only regional) stormwater management projects.

**Status:** Passed House 108-0

**Executive Board Recommendation:** Support

#### **HOUSE BILL 4216: LOCAL RECORDS-DESTRUCTION**

Rep. Anthony DeLuca/ Sen. William R. Haine

**Synopsis:** Amends the Local Records Act. Provides that any person who knowingly, without lawful authority and with the intent to defraud any party, public officer, or entity, alters, destroys, defaces, removes, or conceals any public record commits a Class 4 felony.

**Status:** Passed House 112-0 on March 27

**NWMC Position:** No Position

#### **HOUSE BILL 4382 / SENATE BILL 2780: WATER POLLUTION CONTROL LOANS**

Rep. Elaine Nekritz / Sen. Dan Kotowski

**Synopsis:** The bill originally removed a provision requiring a local match of 30% of the total project cost for projects funded through grants. House Committee Amendment Number 1 replaces everything after the enacting

clause. Amends the Environmental Protection Act. Adds additional legislative findings. Changes the definitions of "treatment works" and "local government unit". Provides new purposes for the Water Pollution Control Loan Program, such as storm water and green infrastructure projects. Makes a change to a provision concerning rules for prioritizing loans under the Act.

**Status:** HB 4382 passed House 115-0, Senate First Reading. SB 2780 passed Senate 53-0

**Executive Board Recommendation:** Support

#### **HOUSE BILL 4442: TRAFFIC STUDY REPEAL DATE**

Rep. Monique D. Davis-Barbara Flynn Currie-Naomi D. Jakobsson/ Sen. Kwame Raoul

**Synopsis:** Amends the Illinois Vehicle Code. Removes the July 1, 2015 repeal date for the Section requiring traffic stop statistical study.

**Status:** Passed House 63-46 on March 27

**NWMC Position:** Oppose

#### **SENATE BILL 2648: PUBLIC WORKS-HAZARDOUS TREES**

Sen. Pamela J. Althoff / Rep. Jack Franks

**Synopsis:** Amends the Prevailing Wage Act. Provides that the term "public works" does not include the pruning, replacement, or removal of hazardous trees. Defines "hazardous trees" to mean diseased or irreparably damaged trees or trees that constitute a hazard.

**Status:** Senate Passed 48-0 on March 6, referred to House Rules Committee

**NWMC Position:** Support

#### **SENATE BILL 2770: PUB WATER SUPPLY OPERATIONS**

Sen. Pamela J. Althoff / Rep. Michael W. Tryon

**Synopsis:** Amends the Public Water Supply Operations Act. Provides that every community water supply in Illinois, with specified exemptions, shall have on its operational staff, and shall designate to the Agency in writing, either (i) one Responsible Operator in Charge who directly supervises both the treatment and distribution facilities of the community water supply or (ii) one Responsible Operator in Charge who directly supervises the treatment facilities of the community water supply and one Responsible Operator in Charge who directly supervises the distribution facilities of the community water supply. Defines "Responsible Operator in Charge". Establishes duties of Responsible Operators in Charge. Provides that a violation of the Act by a Responsible Operators in Charge shall be enforceable by administrative citation. Changes certain references from "natural person" and "person" to "individual". Defines "official custodian" and "person". Provides that the Agency may investigate violations of the Act or any rule adopted under the Act.

**Status:** Senate Passed 49-0 on March 4, referred to House Rules Committee

**NWMC Position:** No Position

#### **SENATE BILL 2933: PENS CD-DWNST POLICE-BOARD**

Sen. David Koehler / Rep. Jehan Gordon-Booth

**Synopsis:** Amends the Downstate Police Article of the Illinois Pension Code. In the provision concerning the membership of the Board of Trustees of the Police Pension Fund, provides that if there are no beneficiaries available and willing to serve as the 5th member, then the 5th member may be elected from the active participants of the pension fund by the beneficiaries.

**Status:** Senate Passed 54-0 on March 6, referred to House Rules Committee

**NWMC Position:** Oppose

**SENATE BILL 3106 / HOUSE BILL 5623: LOCAL RECORDS-INTERNET POSTING**

Sen. Michael Connelly / Rep. Ron Sandack

**Synopsis:** Amends the Local Records Act. Provides that a unit of local government or a school district that maintains an Internet website shall maintain an electronic mail system. Requires that unit of local government or school district to maintain and provide an electronic mail address for each of its officials for use in the course of their official duties. Requires a unit of local government or school district to post to its website for the current calendar year the contact information, including an electronic mail address, for all elected and appointed officials. Limits home rule powers. Amends the State Mandates Act to require implementation without reimbursement.

**Status:** Passed Senate 49-0, House Third Reading

**NWMC Position:** Oppose

**SENATE BILL 3135: MUNI CD-VALETS**

Sen. Antonio Muñoz / Rep. Edward J. Acevedo

**Synopsis:** Amends the Illinois Municipal Code. Provides that the corporate authorities of each municipality may license, tax, and regulate valets, and may prescribe their compensation.

**Status:** Passed Senate 49-4

**NWMC Position:** No Position

**SENATE BILL 3309: PENS CD-MISTAKE IN BENEFIT**

Sen. Jennifer Bertino-Tarrant / Rep. Lawrence M. Walsh, Jr.

**Synopsis:** Amends the General Assembly, State Employees, and Judges Articles of the Illinois Pension Code. Provides that if a fund or system mistakenly sets any benefit at an incorrect amount, it shall recalculate the benefit as soon as may be practicable after the mistake is discovered. Sets forth specific requirements regarding when a benefit is mistakenly set too low and when a benefit is mistakenly set too high. Amends the Downstate Firefighters and Cook County Forest Preserve Articles of the Illinois Pension Code. Provides that the amount of any overpayment of any pension or benefit due to fraud, misrepresentation, or error may be deducted from future payments to the recipient.

**Status:** Passed Senate 56-0

**NWMC Position:** Support

**BILLS THAT HAVE ADVANCED OUT OF COMMITTEE**

**HOUSE BILL 3664: FOIA-SEVERANCE AGREEMENTS**

Rep. Renée Kosel

**Synopsis:** Amends the Freedom of Information Act. Provides that a settlement agreement that is funded in whole or part by public moneys or that releases a claim against a public body shall not require or impose any condition on any party to keep allegations, evidence, settlement amounts, or any other information confidential, except that which is necessary to protect a trade secret, proprietary information, or information that is otherwise exempt from disclosure under the Act. Provides that a severance agreement that is funded in whole or part by public moneys or that releases a claim against a public body shall not require or impose any condition on any party to keep allegations, evidence, settlement amounts, or any other information confidential, except that which is necessary to protect a trade secret, proprietary information, or information that is otherwise exempt from disclosure under the Act.

**Status:** House Second Reading

**NWMC Position:** No Position



**HB 3882, AMENDMENT 1: SALES TAX SOURCING**

Rep. Lawrence M. Walsh, Jr.

**Synopsis:** Amends current sales tax sourcing law to codify sales tax agreements recently overturned by the Illinois Supreme Court. In allocating or sourcing any municipal, county, special district, or other local retailers' occupation tax or the local share of the State's retailers' occupation tax, for sales occurring in this State, the sales location for such allocation or sourcing purposes shall be the office location where the order for the purchase of the tangible personal property is accepted by the retailer or its authorized representative, except as provided elsewhere in this Act.

**Status:** House Second Reading

**Executive Board Recommendation:** Oppose

**HOUSE BILL 3898: IMRF SUPPLEMENTAL BENEFIT TERMINATION**

Rep. Deborah Conroy

**Synopsis:** Amendment #1: The IMRF supplemental benefit payment to all present and future annuitants, without regard to employment, shall be terminated after January 1, 2015.

**Status:** House Second Reading

**Executive Board Recommendation:** No Position

**HOUSE BILL 4205: PROC CD-RESPONSIVE BIDDER**

Rep. Anna Moeller

**Synopsis:** Amends the Illinois Procurement Code. Provides that the requisite notice regarding every contract that is let shall include the number of unsuccessful bidders (currently unsuccessful responsive bidders).

**Status:** House Third Reading

**NWMC Position:** No Position

**HOUSE BILL 4418: MUNI-FIRE DEPT-DISSOLUTION**

Rep. Jay Hoffman

**Synopsis:** House Committee Amendment No. 1: Replaces everything after the enacting clause. Amends the Illinois Municipal Code. Prohibits a city or village that owns, operates, or maintains any fire department or departments from ceasing the operation and maintenance of that fire department or those fire departments unless the proposed cessation is first submitted to the voters by referendum. Further amends the Fire Protection District Act. Provides that where any city, village, or incorporated town is in fact owning, operating, and maintaining a fire department or fire departments located in whole or in part within or adjacent to the corporate limits of a fire protection district organized under this Act, such city, village, or incorporated town shall not cease operating and maintaining the fire department or fire departments unless such proposed cessation of services is first submitted by referendum to voters. Sets forth requirements and referendum language. Further provides that the rights of the employees of the dissolved fire department or departments provided by the Personnel Code, any applicable collective bargaining agreements, or under any pension, retirement, or annuity plan shall not be affected by this amendatory Act. Limits home rule powers. Amends the State Mandates Act to require implementation without reimbursement.

**Status:** House Second Reading

**NWMC Position:** Oppose

**HOUSE BILL 5354: FOOD HANDLING-HOME KITCHEN**

Rep. Charles E. Meier

**Synopsis:** Amends the Food Handling Regulation Enforcement Act. Defines "home kitchen operation" and provides that neither the Department of Public Health nor the health department of a unit of local government may regulate the service of food by a home kitchen operation.

**Status:** House Second Reading

**NWMC Position:** Oppose

### **HOUSE BILL 5666: SOLID WASTE HAULING PROGRAM**

Rep. Anthony DeLuca

**Synopsis:** House Committee Amendment No. 1 replaces everything after the enacting clause. Creates the Illinois Solid Waste Hauling and Recycling Program Act. Provides that any person who engages in the business of collecting or hauling garbage, municipal waste, recyclable material, landscape waste, brush, or other refuse operating in specified counties or municipalities shall offer the collection of recyclable materials from any commercial business, commercial property, or institutional facility. Provides that recyclable materials collected by a hauler within a county or municipality shall not be deposited into a landfill or incinerator unless all reasonable efforts have been made by the hauler to sell those recyclable materials to a processor or end user. Provides that counties and municipalities may require haulers operating within their boundaries to obtain license decals. Requires recycling centers or recycling center operators to report to the Illinois Environmental Protection Agency. Provides that the Act shall not apply to specified contracts or franchises. Provides that a home rule unit may not regulate haulers in a manner less restrictive than the regulation of haulers under the Act. Amends the Illinois Municipal Code. Amends the Solid Waste Planning and Recycling Act. Provides that the Act is subject to the provisions of the Illinois Solid Waste Hauling and Recycling Program Act. Effective immediately.

**Status:** House Second Reading

**NWMC Position:** Oppose

### **SENATE BILL 2647: SCH CD-ZONING COMPLIANCE**

Sen. Pamela J. Althoff

**Synopsis:** Amends the School Code. Provide that a school district is subject to and its school board must comply with any valid local government zoning ordinance or resolution that applies where the pertinent part of the school district is located.

**Status:** Senate Third Reading

**NWMC Position:** No Position

### **SENATE BILL 2674: LOCAL GOVT-POISON CONTROL**

Sen. Don Harmon

**Synopsis:** Amends the State Finance Act. Adds the Poison Response Fund. Amends the Wireless Emergency Telephone Safety Act. Provides that human poison control centers constitute an enhancement to 9-1-1 services pursuant to federal law. Provides that for surcharges collected and remitted on or after July 1, 2013, \$0.1275 per surcharge collected shall be deposited into the Wireless Carrier Reimbursement Fund on the last day of each month, \$0.5825 per surcharge collected shall be deposited into the Wireless Service Emergency Fund, \$0.02 per surcharge shall be deposited in the Poison Response Fund, and \$0.01 per surcharge collected may be disbursed to the Illinois Commerce Commission for administrative costs. Requires the Auditor General to conduct an annual audit of the Poison Response Fund. Permits the Commission to require an annual report of income and expenditures from each human poison control center. Extends the date of repeal of the Act to July 1, 2018 (currently July 1, 2013). Creates the Poison Response Fund. Amends the Public Utilities Act. Extends the repeal of certain Sections relating to 9-1-1 system providers until July 1, 2016 (currently July 1, 2015).

**Status:** Senate Second Reading

**NWMC Position:** No Position

### **SENATE BILL 2829: CIV PRO-ADMINISTRATIVE APPEALS**

Sen. Terry Link

**Synopsis:** Amends the Code of Civil Procedure. Provides that in any any successful appeal under the Administrative Review Law of an adverse decision by a unit of local government, the court shall award the plaintiff all reasonable costs, including court costs and attorney's fees, associated with the appeal. Provides that

if the court finds the decision by the unit of local government was clearly erroneous or that the plaintiff's rights to due process were abridged, the court may award the plaintiff all reasonable costs associated with the entire case dating back to the inception of the administrative proceeding.

**Status:** Senate Third Reading

**NWMC Position:** Oppose

#### **SENATE BILL 3382: PROP TX-OPEN SPACE**

Sen. Antonio Muñoz

**Synopsis:** Original bill amends the Property Tax Code. Provides that, in the case of public and private golf courses, the following shall be considered used for open space purposes: (1) tees, fairways, and greens; (2) buildings and structures, including clubhouse buildings, that are used exclusively for golf-related purposes; (3) buildings located on the grounds of the golf course and used exclusively for the purpose of housing employees of the golf course.

**Status:** Amended, emerged from committee as a shell bill, Senate Second Reading

**NWMC Position:** Oppose

#### **SENATE BILL 3411: CNTY/MUNI-NO TICKET QUOTAS**

Sen. Andy Manar

**Synopsis:** Amends the Counties Code and the Illinois Municipal Code. Provides that a county or municipality may not require a law enforcement officer to issue a specific number of citations or warnings within a designated period of time. Provides that a county or municipality may not, for purposes of evaluating a law enforcement officer's job performance, compare the number of citations or warnings issued by the law enforcement officer to the number of citations or warnings issued by any other law enforcement officer who has similar job duties. Limits home rule powers. Amends the Illinois Public Labor Relations Act. Provides that it shall be an unfair labor practice to require a peace officer to perform a duty that conflicts with the provisions of this amendatory Act.

**Status:** Senate Second Reading

**NWMC Position:** Oppose

#### **SENATE BILL 3512: DISEASE TESTING-PUBLIC SAFETY**

Sen. Andy Manar

**Synopsis:** Creates the Disease Testing for Public Safety Officials and Volunteers Act. Provides that an emergency services provider or first aid volunteer who is significantly exposed to blood or body fluids during the course of performing his or her duties or during the course of performing emergency assistance or first aid may: (1) request that the person to whom the emergency services provider or first aid volunteer was significantly exposed voluntarily submit to testing for the presence of communicable disease; or (2) petition the circuit court for an order requiring that the person to whom the emergency services provider or first aid volunteer was significantly exposed submit to testing to determine the presence of a communicable disease and that the results of that test be disclosed to the petitioner by the Department of Public Health. Provides that the circuit court may enter an order requiring that a person submit to testing, including blood testing, for a communicable disease if the court finds probable cause to believe: (1) the petitioner was significantly exposed; and (2) the exposure occurred during the course of the emergency services provider's duties, or the provision of emergency assistance or first aid by a first aid volunteer. Provides that any person or entity entitled to receive confidential information under the Act, other than the person tested and identified in the information, who violates the provisions of the Act by releasing or making public that confidential information, or by otherwise breaching the confidentiality requirements of the Act, is guilty of a Class B misdemeanor.

**Status:** Senate Second Reading

**NWMC Position:** No Position

**SENATE BILL 3514: LABOR REL-PANEL OF ARBITRATORS**

Sen. Linda Holmes

**Synopsis:** Amends the Illinois Public Labor Relations Act. Provides that no election shall be directed by the Illinois Labor Relations Board in any bargaining unit after an interest arbitrator has been appointed pursuant to the impasse resolution procedures under the Act, except in the case of fire fighter units. Provides that for peace officer units and security employee units only, within 7 days after the request of either party to proceed to arbitration, the parties shall request a panel of impartial arbitrators from which they shall select the neutral chairman, unless the parties have mutually agreed upon an arbitrator or have negotiated a contract procedure for selecting an impartial interest arbitrator. Provides that in the absence of mutual agreement or an agreed contract procedure for selecting an impartial arbitrator, either party may request a panel from the Board. Provides that if the parties fail to notify the Board of their selection of a neutral chairman within 7 days after receipt of the list of impartial arbitrators, the Board shall appoint, at random, a neutral chairman from the list.

**Status:** Senate Second Reading

**NWMC Position:** Oppose

# **COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES**

NB2

**SUBJECT:** Establishment of Platzkonzert Commission

**MEETING DATE:** April 21, 2014

**COMMITTEE:** General Administration & Personnel

**FROM:** James H. Norris, Village Manager

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**PURPOSE:** Consider establishment of a Platzkonzert Commission.

**BACKGROUND:** The Arts Commission has requested the establishment of a Platzkonzert Commission because the event has grown in stature that a separate organizing committee is necessary.

**DISCUSSION:** This Commission would be engaged in organizing events and activities relating to the Platzkonzert Germanfest designed to celebrate diversity, art and culture in the Village. The Commission would coordinate a communications and marketing strategy relating to the promotion of Platzkonzert Germanfest to Village residents, businesses, stakeholders and regional community partners.

Initially, it is thought that the Commission would have five (5) members, however, as is the case with other Commissions, it could be expanded in the future.

**RECOMMENDATION:** For discussion, amendment if necessary and potential approval of the draft Resolution attached.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION CREATING THE  
PLATZKONZERT COMMISSION  
OF THE VILLAGE OF HOFFMAN ESTATES

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Platzkonzert Commission of the Village of Hoffman Estates be and the same is hereby created as follows:

A. PLATZKONZERT COMMISSION

There is hereby created the Platzkonzert Commission of the Village of Hoffman Estates.

B. MEMBERSHIP

The Platzkonzert Commission shall consist of five (5) members, one of which will be chairperson.

C. HOW APPOINTED – QUALIFICATIONS

The chairperson and members of said Commission shall be appointed by the President with the consent of the Board of Trustees voting jointly. All members of the Platzkonzert Commission shall be residents of or employed in the Village of Hoffman Estates.

D. TERMS OF OFFICE

Three (3) members of the Commission shall be appointed for a term of two (2) years expiring upon an even year and two (2) members of the Commission shall be appointed for a term of two (2) years expiring upon an odd year.

E. DUTIES OF THE PLATZKONZERT COMMISSION

Organize events and activities relating to the Platzkonzert Germanfest designed to celebrate diversity, art and culture in the Village of Hoffman Estates. Coordinate a communications and marketing strategy relating to the promotion of Platzkonzert Germanfest to Village of Hoffman Estates residents, businesses, key stakeholders and regional community partners.

F. ASSISTANCE

The Village Manager is hereby directed to provide such guidance and counsel to the Platzkonzert Commission as may be required or requested from time to time.

G. COMPENSATION OF MEMBERS

The members of the Platzkonzert Commission shall receive such compensation as deemed appropriate by the President and Board of Trustees from time to time and as provided by Resolution of the President and Board of Trustees.

H. BUDGET

The budget shall be determined as the President and Board of Trustees deem appropriate.

I. REPORTS

The chairman of the Platzkonzert Commission shall submit to the President and Board of Trustees an annual written report of the activities of said Commission by January 15 of each year. The Commission shall keep a written record of all official meetings.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

# VILLAGE OF HOFFMAN ESTATES

## Memo

To: Jim Norris  
From: Bruce Anderson  
Regarding: Cable TV Report  
Date: April 16,2014

### **Citizen Segments**

This month the Citizen covers: HECPAA Awards, Senior Luncheon, Len Wilk, Heroic Fitness, Red Mango, Shelby's, Pro Martial Arts, Conant Cheerleader Reception, HEHS Bowling Reception, Health and Human Services Activities.

### Citizen Segments and Programs in development:

Celtic Fest  
French Evening  
Advanced Rehabilitation  
Village Cleanup Day

### **Sports**

We have been covering soccer due to the poor baseball field conditions.

### **Concerts**

The HEHS Band and Chamber concert runs in April.

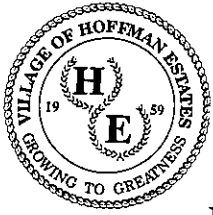
### **Equipment**

HETV finds itself in the same position as many other entities facing the end of Microsoft support for Windows XP. The video server and teleprompter laptop are both Windows XP based, and the Carousel graphics generator is no longer eligible for maintenance. While we will be able to continue using this equipment until it ceases functioning, it would be wise to start planning a replacement path for this equipment.

### **Complaints/Inquiries**

There was four inquiries about a missed installation, which has been addressed.





# HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

## HUMAN RESOURCES MANAGEMENT DEPARTMENT

### Monthly Report

March 2014

#### Staffing Activity

New Starts: 3 – Code Enforcement Officer  
 Administrative Staff Assistant (PT)  
 Engineering Intern

Separations: 3 – Police Officer  
 Office Services Assistant(PT)  
 Alternate Crossing Guard

Transfers: 1 – Crossing Guard to Alternate Crossing Guard  
 Community Relations Coordinator to PT Communications Specialist

Retirees: 0

Promotions: 1 – Management Analyst to Assistant to the Village Manager

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	330 budgeted	324 current
	Part Time Employees	61 budgeted	56 current
	Temporary Employees	3 budgeted	5 current
	Seasonal Employees	16 budgeted	0 current
	Paid Interns	6 budgeted	4 current

#### Month & Year-to-Date Activity:

0 Seasonals with	0 for year
1 Promotions with	2 for year
3 Separations with	6 for year
0 Retirements with	0 for year
2 Transfer with	3 for year

## **Recruitment Activity**

### Recruitment:

#### **Management Analyst – Development Services**

The position was posted on the Village website and social media, ICMA and APA websites, Public Salary and with several universities. Applications were still being accepted through the end of March and are being reviewed by the interview team. Interviews will begin in April.

#### **Administrative Staff Assistant (part-time) – Code**

The position was posted on the Village website and social media. 46 applications were received. Five candidates were interviewed the week of February 24<sup>th</sup>. An offer was made and the candidate began work on 03/17/2014.

#### **Code Enforcement Officer/Fire Inspector (3 positions)**

The positions were posted on the Village website and social media. The positions were also posted on the Illinois Association of Code Enforcement website. 57 applications were received. Eight candidates were chosen for interview. Interviews began on February 26<sup>th</sup> and continued the first week of March. Two offers were made for full-time Code Enforcement Officer. One started on 03/17/2014 and one is scheduled to start in April. This leaves a PT opening for Fire Inspector, which will be re-posted.

#### **Office Services Assistant (PT) – Finance**

The position was posted on the Village website and social media. Applications are still being accepted and will be reviewed by the Department Director and Assistant Director.

#### **Seasonals (5 for Spring Branch Pick-up and 10 for Summer) – Public Works**

The position was posted on the Village website, social media and With several local community colleges and universities. Letters were also sent to last year's seasonals. Applications were forwarded to the Assistant Public Works Director in early March. Interviews are underway.

#### **Engineering Intern (3) – Development Services**

These positions were posted on the Village website and social media, and on 11 university job centers. Applications were reviewed by the interview team. One of last year's interns returned starting on 03/12/2014. Three other candidates are being interviewed.

### **Crossing Guard (1) and Alternate CG (2) – Police**

The positions were posted on the Village website and social media, public salary and with several Hoffman Schools. Applications are still being accepted.

## **Labor/Management Relations**

**Contract Status:** **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2013 - December 31, 2015).

**Fire** (International Association of Firefighters - Local 2061) – Contract (January 1, 2009 – December 31, 2011).  
Village with Local 2061 approved voluntary settlement contract.

**Public Works** (International Brotherhood of Teamsters, Local 714) – Contract (Jan. 1, 2013 – Dec. 31, 2015).

**Police Sergeants** (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2014 – December 31, 2016).

**Grievances:** One (1) grievance filed by MAP Chapter 96 against the Village to be scheduled for grievance arbitration.

## **Personnel/Benefits/Employee Services**

- As staff liaison for the Celtic Fest Commission, Director of HRM participated in event preparation meetings and calls for the March 22<sup>nd</sup> event at the Sears Center.
- Director of HRM worked with Departments regarding personnel issues.
- As IPBC Vice Chair, Director of HRM attended the IPBC Finance & Operations, Membership Development and the Executive Committee meeting.
- Director of HRM reviewed and signed performance evaluations for merit employees.
- HRM Staff met with Deputy Village Manager and Administrative Intern to finalize review of the personnel policy manual.
- Director of HRM involved in ongoing meetings regarding IAFF Local 2061 contract review.
- Director of HRM met with Police and Fire Administration in March to discuss personnel issues.
- Director of HRM participated in the Management Team meetings.

**Risk Management/Safety/Loss Control**

- Continued to facilitate the proper handling of all open workers' compensation claims. Two (2) third party claims administrators are currently being used to administer the Village's workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Investigated and brought to conclusion several liability claims made against the Village.
- Compiled the Village's contribution to the Illinois Workers' Compensation Act mandated Second Injury Fund and submitted same.



**Patrick J. Seger**  
Director of Human Resources Management

# HUMAN RESOURCES MANAGEMENT

## MONTHLY STAFFING REPORT

### MARCH 2014

#### RECRUITMENTS

**POSITION TITLE:** Code Enforcement Officer/Fire Inspector (2 positions)  
**DEPARTMENT:** Code/Fire  
**DATE POSTED:** 1/10/2014  
**AD DEADLINE:** 1/31/2014  
**APPLICATIONS REC'D:** 57 applications received.  
**STATUS:** The positions were posted on the Village website and social media. The positions were also posted on the Illinois Association of Code Enforcement website. Applications were forwarded to the interview team for review. Eight candidates were chosen to interview. Interviews began on February 26<sup>th</sup> and continued the 1<sup>st</sup> week of March. A second interview was scheduled with one candidate for March 19<sup>th</sup>. An offer for full-time Code Enforcement Officer was made after the second interview and he accepted. Pre-employment screening is underway and he is scheduled to start April 7<sup>th</sup>. This leaves a part-time opening for Fire Inspector which will be re-posted in April.

**POSITION TITLE:** Engineering Intern (3)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 2/27/2014  
**AD DEADLINE:** 3/14/2014  
**APPLICATIONS REC'D:** 57  
**STATUS:** The position was posted on the Village website and social media, and on 11 university job centers. Applications were reviewed by the interview team. Three candidates will be interviewed.

**POSITION TITLE:** Seasonals (5 for Spring Branch Pick-up and 10 for Summer)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 2/18/2014  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 16 applications received to date.  
**STATUS:** The position was posted on the Village website and social media, and with several local community colleges and universities. Applications were also sent to seasonals that have worked for the Village in the past. Applications were forwarded to the Assistant Public Works Director in early March. Asst. Director is interviewing for Spring Seasonals.

**POSITION TITLE:** Crossing Guard (1) and Alternate Crossing Guard (2)  
**DEPARTMENT:** Police  
**DATE POSTED:** 3/20/2014  
**AD DEADLINE:** until filled  
**APPLICATIONS REC'D:** 1  
**STATUS:** The positions were posted on the Village website and social media, public salary and with several Hoffman Schools. Applications are still being accepted.

**POSITION TITLE:** Management Analyst  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 3/10/2014  
**AD DEADLINE:** until filled  
**APPLICATIONS REC'D:** 47  
**STATUS:** The position was posted on the Village website and social media, ICMA and APA websites, Public Salary and with several universities. Applications were still being accepted through the end of March and are being reviewed by the interview team. Interviews will begin in April.

**POSITION TITLE:** Office Services Assistant (PT)  
**DEPARTMENT:** Finance  
**DATE POSTED:** 3/20/2014  
**AD DEADLINE:** 4/04/2014  
**APPLICATIONS REC'D:** 31  
**STATUS:** The position was posted on the Village website and social media. Applications are still being accepted and will be reviewed by the Department Director and Assistant Director.

## **NEW STARTS**

**POSITION TITLE:** Administrative Staff Assistant (part-time)  
**DEPARTMENT:** Code  
**DATE POSTED:** 1/17/2014  
**AD DEADLINE:** 1/31/2014  
**APPLICATIONS REC'D:** 46 applications received.  
**STATUS:** The position was posted on the Village website and social media. Applications have been forwarded to the interview team for review. Nine applicants were chosen for skills testing. Five advanced to interviews. Interviews were held February 26<sup>th</sup> and 27<sup>th</sup>. An offer was made and accepted. The candidate started on March 17<sup>th</sup>.

**POSITION TITLE:** Code Enforcement Officer  
**DEPARTMENT:** Code/Fire  
**DATE POSTED:** 1/10/2014  
**AD DEADLINE:** 1/31/2014  
**APPLICATIONS REC'D:** 57 applications received.  
**STATUS:** The positions were posted on the Village website and social media. The positions were also posted on the Illinois Association of Code

Enforcement website. Applications were forwarded to the interview team for review. Eight candidates were chosen to interview. Interviews began on February 26<sup>th</sup> and continued the 1<sup>st</sup> week of March. So far, an offer was made to one candidate – she accepted and began on 03/17/2014.

**POSITION TITLE:** Engineering Intern (3)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 2/27/2014  
**AD DEADLINE:** 3/14/2014  
**APPLICATIONS REC'D:** 57  
**STATUS:** The position was posted on the Village website and social media, and on 11 university job centers. Applications were reviewed by the interview team. One returning intern started on 03/12/2014. Three new candidates will be interviewed.

## SUMMARY OF EMPLOYMENT ACTIVITY March 2014

	<u>Total Number</u>	<u>Position</u>
New Starts	3	Code Enforcement Officer Admin Staff Assistant (PT) Engineering Intern
Promotions	1	Mgt. Analyst to Asst. to Village Mgr
Upgrades	0	
Downgrades	0	
Transfers	1	Crossing Grd to Alt Crossing Grd
Retirements	0	
Reclassifications	0	

### SUMMARY OF SEASONAL/UNPAID INTERNS/ADDITIONAL ACTIVITY

N/A

### ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	4	PW Spring Seasonals (2) Code Enforcement Officer Crossing Guard
Separations	0	
Promotions	0	
Transfers	0	
Reclassifications	0	

Change in Status	0	
Retirements	1	Firefighter/Paramedic
New Positions	0	
Eliminated Positions	0	

## 2014 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
<b>FULL TIME EMPLOYEES</b>	<b>330</b>	<b>324</b>
<b>PART TIME EMPLOYEES</b>	<b>61</b>	<b>56</b>
<b>TEMPORARY EMPLOYEES</b>	<b>3</b>	<b>5</b>
<b>SEASONAL EMPLOYEES</b>	<b>16</b>	<b>0</b>
<b>INTERNS (PAID)</b>	<b>6</b>	<b>4</b>
<b>TOTAL</b>	<b>416</b>	<b>389</b>

### Total Vacancies:

#### Full Time

Budgeted – Posted	1	Code Enforcement Officer
Budgeted - Not Posted	5	Firefighter/Paramedic(3) Police Officer Community Relations Coordinator
<b>TOTAL FULL TIME</b>	<b>6</b>	

#### Part Time

Budgeted – Posted	2	Fire Inspector Office Services Assistant
Budgeted-Not Posted	3	Staff Assistant (PD) Clinic Nurse (HHS) - 2
<b>TOTAL PART TIME</b>	<b>5</b>	

## RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	57	104
Part Time – Response to Recruitments	32	78



Seasonal Applicants	62	73
Unsolicited Applications/Walk-Ins	2	12
<b>TOTAL</b>	<b>14</b>	<b>124</b>

**HUMAN RESOURCES MANAGEMENT  
EMPLOYMENT ACTIVITY  
MARCH 2014**

**NEW HIRES**

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Kathleen Kuffer	03/17/2014	Code Enforcement Officer	Bill Chlebik
Susan Herold	03/17/2014	Admin Staff Asst.	N/A
Robert Shields	03/12/2014	Engineering Intern	N/A

**SEPARATIONS**

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Joseph Kimmach	03/07/2014	Police Officer	Resigned
Toni Wroblewski	03/13/2014	Alt. Crossing Guard	Resigned
Deb Vannorsdel	03/12/2014	Office Services Asst.	Resigned

**PROMOTIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Ashley Monroe	03/13/2014	Management Analyst	Asst to the Village Mgr.

**TRANSFERS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Gail Wojtalik	03/03/2014	Crossing Guard	Alt. Crossing Guard
Doug Schultz	03/18/2014	Community Relations Coord.	PT Commun. Specialist

**RECLASSIFICATIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**CANCELLATIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY**

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
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**ADDITIONAL MONTHLY REPORT INFORMATION  
MARCH 2014**

<b># Anniversaries</b>	<u>7</u>
<b># Interviews conducted during month</b>	<u>6</u>
<b>#Orientations conducted during month</b>	<u>2</u>

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1996 Through: 03/31/2014**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	124,193.72	78,675.42	45,518.30	124,193.72	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	124,193.72	78,675.42	45,518.30	124,193.72	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	124,193.72	78,675.42	45,518.30	124,193.72	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	124,193.72	78,675.42	45,518.30	124,193.72	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
		<b>Totals for 2002 Claims:</b>		<b>38</b>	<b>100.0%</b>	<b>18</b>	<b>10</b>	<b>10</b>	<b>26%</b>	<b>0</b>	<b>38</b>	<b>19,643.20</b>	<b>746,441.59</b>		<b>746,441.59</b>	<b>100.0%</b>
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
		<b>Totals for 2003 Claims:</b>		<b>35</b>	<b>100.0%</b>	<b>24</b>	<b>5</b>	<b>6</b>	<b>17%</b>	<b>0</b>	<b>35</b>	<b>11,678.79</b>	<b>408,757.75</b>		<b>408,757.75</b>	<b>100.0%</b>
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
<b>Totals for 2005 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>39</b>	<b>9</b>	<b>5</b>	<b>9%</b>	<b>0</b>	<b>53</b>	<b>5,837.74</b>	<b>309,400.11</b>		<b>309,400.11</b>	<b>100.0%</b>
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
<b>Totals for 2006 Claims:</b>				<b>56</b>	<b>100.0%</b>	<b>34</b>	<b>12</b>	<b>10</b>	<b>18%</b>	<b>0</b>	<b>56</b>	<b>19,372.39</b>	<b>1,084,854.03</b>		<b>1,084,854.03</b>	<b>100.0%</b>
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.7%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.2%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	1	9	17,680.50	173,310.76	3,494.19	176,804.95	23.3%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	1	15	12,189.03	191,530.26	3,494.19	195,024.45	25.7%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	1	47	15,823.88	756,051.88	3,494.19	759,546.07	100.0%
<b>Totals for 2007 Claims:</b>				<b>48</b>	<b>100.0%</b>	<b>36</b>	<b>4</b>	<b>8</b>	<b>17%</b>	<b>1</b>	<b>47</b>	<b>15,823.88</b>	<b>756,051.88</b>	<b>3,494.19</b>	<b>759,546.07</b>	<b>100.0%</b>
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%



**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1996 Through: 03/31/2014**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	1	1	8,782.08	14,772.97	2,791.18	17,564.15	2.5%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.2%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.0%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	1	35	12,264.60	438,734.31	2,791.18	441,525.49	62.8%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.1%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.3%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	84,584.78	84,584.78		84,584.78	12.0%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,251.40	91,508.38		91,508.38	13.0%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	1	52	13,272.34	700,642.84	2,791.18	703,434.02	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	1	52	13,272.34	700,642.84	2,791.18	703,434.02	100.0%
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.5%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	1	7	22,648.41	180,997.64	189.62	181,187.26	31.2%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	1	15	12,950.54	207,018.95	189.62	207,208.57	35.7%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	2	13	18,548.95	261,045.00	17,189.22	278,234.22	47.9%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 03/31/2014

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	2	13	18,548.95	261,045.00	17,189.22	278,234.22	47.9%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.5%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	3	39	13,838.29	563,829.40	17,378.84	581,208.24	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	3	39	13,838.29	563,829.40	17,378.84	581,208.24	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	2	0	0%	1	3	54,756.46	134,658.85	84,366.97	219,025.82	29.9%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	2	9	22,052.94	125,914.17	116,668.17	242,582.34	33.1%
11	3	Fire	(Sub-Loc)	15	48.4%	11	2	2	13%	3	12	30,773.88	260,573.02	201,035.14	461,608.16	62.9%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	2	8	24,159.41	216,300.58	25,293.50	241,594.08	32.9%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	2	9	22,549.25	222,748.26	25,293.50	248,041.76	33.8%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.4%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	6	5	16%	5	26	23,656.96	507,037.17	226,328.64	733,365.81	100.0%
Totals for 2011 Claims:				31	100.0%	20	6	5	16%	5	26	23,656.96	507,037.17	226,328.64	733,365.81	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.6%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.6%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	1,694.43	15,276.27	5,056.85	20,333.12	6.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1996 Through: 03/31/2014**

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service (Dept)	8	18.6%	7	0	1	13%	1	7	20,720.94	17,509.70	148,257.85	165,767.55	49.2%
12	3	Fire (Sub-Loc)	20	46.5%	17	1	2	10%	2	18	9,305.03	32,785.97	153,314.70	186,100.67	55.2%
12	700	Patrol (Dept)	9	20.9%	6	1	2	22%	2	7	9,511.35	56,941.36	28,660.78	85,602.14	25.4%
12	701	Investigations (Dept)	2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic (Dept)	1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.5%
12	7	Police (Sub-Loc)	12	27.9%	8	2	2	17%	2	10	7,602.07	62,564.04	28,660.78	91,224.82	27.1%
12	800	Streets (Dept)	3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer (Dept)	5	11.6%	4	1	0	0%	0	5	1,614.29	8,071.44		8,071.44	2.4%
12	804	Forestry (Dept)	1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works (Sub-Loc)	9	20.9%	7	2	0	0%	0	9	1,024.40	9,219.57		9,219.57	2.7%
12	01	Village of Hoffman Estates (Loc)	43	100.0%	34	5	4	9%	4	39	7,842.27	155,241.94	181,975.48	337,217.42	100.0%
<b>Totals for 2012 Claims:</b>			<b>43</b>	<b>100.0%</b>	<b>34</b>	<b>5</b>	<b>4</b>	<b>9%</b>	<b>4</b>	<b>39</b>	<b>7,842.27</b>	<b>155,241.94</b>	<b>181,975.48</b>	<b>337,217.42</b>	<b>100.0%</b>
13	102	Planning (Dept)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development (Sub-Loc)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting (Dept)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance (Sub-Loc)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression (Dept)	8	21.1%	6	2	0	0%	2	6	3,094.29	20,851.99	3,902.34	24,754.33	7.3%
13	303	Emergency Medical Service (Dept)	5	13.2%	2	1	2	40%	3	2	32,122.64	76,165.75	84,447.46	160,613.21	47.5%
13	3	Fire (Sub-Loc)	13	34.2%	8	3	2	15%	5	8	14,259.04	97,017.74	88,349.80	185,367.54	54.9%
13	700	Patrol (Dept)	12	31.6%	5	3	4	33%	9	3	10,739.89	37,425.15	91,453.56	128,878.71	38.2%
13	701	Investigations (Dept)	1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police (Sub-Loc)	13	34.2%	6	3	4	31%	9	4	10,001.01	38,559.52	91,453.56	130,013.08	38.5%
13	801	Water & Sewer (Dept)	9	23.7%	8	1	0	0%	5	4	2,349.09	15,014.17	6,127.67	21,141.84	6.3%
13	804	Forestry (Dept)	1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works (Sub-Loc)	10	26.3%	9	1	0	0%	5	5	2,161.36	15,485.92	6,127.67	21,613.59	6.4%
13	01	Village of Hoffman Estates (Loc)	38	100.0%	24	8	6	16%	19	19	8,889.95	151,886.92	185,931.03	337,817.95	100.0%
<b>Totals for 2013 Claims:</b>			<b>38</b>	<b>100.0%</b>	<b>24</b>	<b>8</b>	<b>6</b>	<b>16%</b>	<b>19</b>	<b>19</b>	<b>8,889.95</b>	<b>151,886.92</b>	<b>185,931.03</b>	<b>337,817.95</b>	<b>100.0%</b>
14	303	Emergency Medical Service (Dept)	4	28.6%	2	1	1	25%	4	0	6,562.05	4,470.30	21,777.88	26,248.18	46.3%
14	3	Fire (Sub-Loc)	4	28.6%	2	1	1	25%	4	0	6,562.05	4,470.30	21,777.88	26,248.18	46.3%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1996 Through: 03/31/2014**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
14	600	Administration (Dept)		1	7.1%	1	0	0	0%	1	0	0.00	0.00		0.00	0.0%
14	6	Human Resources Manage (Sub-Loc)		1	7.1%	1	0	0	0%	1	0	0.00	0.00		0.00	0.0%
14	700	Patrol (Dept)		6	42.9%	4	2	0	0%	6	0	4,093.67	96.36	24,465.63	24,561.99	43.3%
14	701	Investigations (Dept)		1	7.1%	0	1	0	0%	1	0	181.42	0.00	181.42	181.42	0.3%
14	7	Police (Sub-Loc)		7	50.0%	4	3	0	0%	7	0	3,534.77	96.36	24,647.05	24,743.41	43.6%
14	801	Water & Sewer (Dept)		2	14.3%	1	1	0	0%	2	0	2,868.00	0.00	5,736.00	5,736.00	10.1%
14	8	Public Works (Sub-Loc)		2	14.3%	1	1	0	0%	2	0	2,868.00	0.00	5,736.00	5,736.00	10.1%
14	01	Village of Hoffman Estates (Loc)		14	100.0%	8	5	1	7%	14	0	4,051.97	4,566.66	52,160.93	56,727.59	100.0%
<b>Totals for 2014 Claims:</b>				<b>14</b>	<b>100.0%</b>	<b>8</b>	<b>5</b>	<b>1</b>	<b>7%</b>	<b>14</b>	<b>0</b>	<b>4,051.97</b>	<b>4,566.66</b>	<b>52,160.93</b>	<b>56,727.59</b>	<b>100.0%</b>
250	Village of Hoffman Estates			685		443	124	118		48	637	13,499.36	8,531,484.22	715,578.59	9,247,062.81	

Open Medical: 17  
 Open Comp: 12  
 Open Legal: 19