

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

January 27, 2014

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

Members not in Attendance:

Michael Gaeta, Vice Chairperson

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Gary Salavitch, Director of Engineering
Patrick Seger, Director of Human Resources
Jeff Jorian, Fire Chief
Ted Bos, Assistant Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bev Romanoff, Village Clerk
Patricia Cross, Asst. Corp. Counsel
Ben Gibbs, GM of the Sears Centre Arena
Bruce Anderson, Cable TV Coordinator**

The Public Works and Utilities Committee meeting was called to order at 7:06 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of December 9, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS**1. Request adoption of the annual Department of Labor Prevailing Hourly Wage Rate Resolution.**

An item summary sheet from Art Janura and Joe Nebel was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to adopt the annual Department of Labor Prevailing Hourly Wage Rate Resolution. Voice vote taken. All ayes. Motion carried.

2. Request approval for the Historical Sites Commission to proceed with 2014 budgeted activities and events, in an amount not to exceed \$1,250.

An item summary sheet from Joe Nebel and Paul Petrenko was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve that the Historical Sites Commission to proceed with 2014 budgeted activities and events, in an amount not to exceed \$1,250. Voice vote taken. All ayes. Motion carried.

3. Request authorization for the procurement of additional road salt should the Village be in a position to purchase additional supplies. Cost per ton and quantity to be authorized by the Village Manager in an amount not to exceed \$60,000.

An item summary sheet from Joe Nebel and Ken Gomoll was presented to the Committee.

Trustee Stanton, Trustee Mills, Mr. Norris and Mr. Nebel discussed how much salt could be purchased and the advantages of having a larger salt dome.

Trustee Vandenberg and Mr. Nebel discussed that salt does not go bad.

Trustee Newell commented that there were many positive comments from residents regarding snow removal.

Motion by Mayor McLeod, seconded by Trustee Mills, to authorize the procurement of additional road salt should the Village be in a position to purchase additional supplies. Cost per ton and quantity to be authorized by the Village Manager in an amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

4. Request authorization to extend 2013 contract for 2014 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$80,000.

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to extend 2013 contract for 2014 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$80,000. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to extend 2013 contract for 2014 Water/Sewer Parkway Landscape Restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.25 per square yard for sodding and \$4.00 per square yard for seeding, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xaio was presented to the Committee.

Trustee Mills and Mr. Nebel discussed that seeding grass has better long term restoration.

Motion by Trustee Mills, seconded by Trustee Pilafas, to extend 2013 contract for 2014 Water/Sewer Parkway Landscape Restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.25 per square yard for sodding and \$4.00 per square yard for seeding, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

- 6. Request authorization to waive formal bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2014 unit prices, in an amount not to exceed \$128,500.**

An item summary sheet from Joe Nebel and Haileng Xaio was presented to the Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to waive formal bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2014 unit prices, in an amount not to exceed \$128,500. Voice vote taken. All ayes. Motion carried.

- 7. Request authorization to award contract for a Village-wide water distribution system leak survey to Water Services, Elgin, IL (low qualified proposal), in an amount not to exceed \$60,000.**

An item summary sheet from Joe Nebel and Haileng Xaio was presented to the Committee.

Trustee Pilafas and Mr. Nebel discussed that the entire Village would be surveyed for leaks and that Public Works would report on the findings.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to award contract for a Village-wide water distribution system leak survey to Water Services, Elgin, IL (low qualified proposal), in an amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Vandenberg, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

9. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Vandenberg, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:16 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Ops/Outreach
Office of the Mayor & Board

Date