

**AGENDA**  
**FINANCE COMMITTEE**  
**Village of Hoffman Estates**  
**January 27, 2014**

**Immediately following Public Works and Utilities**

<b>Members:</b>	Gary Pilafas, Chairperson	Gary Stanton, Trustee
	Anna Newell, Vice Chairperson	Gayle Vandenberg, Trustee
	Michael Gaeta, Trustee	William McLeod, Mayor
	Karen Mills, Trustee	

**I. Roll Call**

**II. Approval of Minutes – November 15, 2013 Special Finance, December 9, 2013**

**NEW BUSINESS**

1. Review of quarterly updates for 2013 Capital Improvements Program – 4th quarter.
2. Request approval of a one year extension to the agreement with Jani-King of Rolling Meadows, Illinois for weekly and event cleaning at the Sears Centre.
3. Request approval to repeal Section 8-10-1 (Vehicle Licenses) for vehicles greater than 8,000 lbs.
4. Request authorization to waive all inspection fees and select license fees for the 2014 Northwest Fourth Fest.
5. Request approval of a Business Solicitation Plan from the Fourth of July Commission for the 2014 Northwest Fourth Fest.
6. Request authorization to award a contract for stage, sound, lights and back line equipment for the 2014 Northwest Fourth Fest to SCS Productions, Inc., Roselle, Illinois in an amount not to exceed \$27,245.
7. Request authorization to award a contract for the 2014 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, Indiana in an amount not to exceed \$35,000.
8. Request acceptance of Finance Department Monthly Reports for November and December.
9. Request acceptance of Information Systems Department Monthly Reports for November and December.
10. Request acceptance of Sears Centre Arena Monthly Reports for December and January.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

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**MEETING: HOFFMAN ESTATES SPECIAL FINANCE COMMITTEE  
BUDGET WORKSHOP ON THE 2013 PROPOSED BUDGET**

**DATE: NOVEMBER 15, 2013 AT 6:00 P.M.**

**PLACE: ED AND MARY HENNESSY ROOM  
VILLAGE OF HOFFMAN ESTATES  
1900 HASSELL ROAD  
HOFFMAN ESTATES, ILLINOIS**

**I. CALL TO ORDER:**

Chairperson Trustee Pilafas called the meeting to order at 6:00 p.m. The Administrative Assistant, Finance Department, called the roll. Members present: Chairperson Gary Pilafas, Vice-Chairperson Anna Newell, Trustee Karen Mills, Trustee Gary Stanton, Trustee Gaeta, Trustee Vandenberg, Mayor McLeod. A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

James Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Patricia Cross, Assistant Corporation Council  
Bev Romanoff, Village Clerk  
Mark Koplin, Assistant Village Manager  
Rachel Musiala, Director of Finance  
Renee Bentley, Assistant Director of Finance  
Jeff Jorian, Fire Chief  
Greg Schuldt, Deputy Fire Chief  
Mike Hish, Police Chief  
Joe Nebel, Director Public Works  
Ken Gomoll, Assistant Director Public Works  
Gordon Eaken, IS Director  
Fred Besenhoffer, Senior IS Specialist  
Derek Razka, IS Specialist  
Mike Hankey, Transportation & Engineering Director  
Kevin Kramer, Director of Economic Development  
Ben Gibbs, SCA General Manager  
Bruce Anderson, Cable T.V. Coordinator  
Patrick Seger, Director Human Resources Management  
Algean Garner, Director Health & Human Services

Mike Victor, Resident

**II. Approval of minutes – none.**

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## **NEW BUSINESS**

### 1. Budget Overview

Village Manager Jim Norris gave the overview of the 2014 proposed budget. He explained the three main 2014 budget highlights: continued organizational creativity in streamlining operations and reducing costs by combining the Planning and Code Enforcement Division and continued refining Front Counter operations; use of fund balance for EAB response; and investing in our neighborhoods with increased street revitalization and storm water projects.

Departments were asked to hold their discretionary line items for 2014 to a 0% increase. The fiscal budget is balanced with current revenues. Fund reserves are only being used for Emerald Ash Borer response as previously approved by the Village Board. Projected results for 2013 revenues over expenses are just over \$1 million. This is a product of a continued slow increase in the economy and holding the line on expenses.

With the extension of the EDA by the state legislature in 2014 the EDA is no longer a separate fund. Beginning in 2014 the Village will receive five million dollars a year. The EDA is now a revenue of the General Fund. Going through the budget, especially in Police, Fire and Public Works where it looks General Fund related salaries and benefits are jumping, they are not. That is the product of the EDA not being a separate fund anymore.

With the proposed 2014 Budget the General Fund Fund Balance will be 22.6%, more than the 18% required but less than our goal of 25%. Major revenues are showing an increase with the exception of building permits. Non-discretionary costs (salaries, benefits and transfers) total 78.8%. General Fund by department increases are primarily due to moving personnel costs from the EDA Fund to the General Fund. The revenues by source of funds increase in EDA Incremental Taxes is a result in a flat amount for the Village expenses each year going forward. The 26.7% increase in Other Taxes is primarily due to an increase in the Public Safety Pensions property tax levies. The 50.4% decrease in miscellaneous is due to the Federal funding for Hassell Road. Expenditures by Object Funds: the 2.7% increase in employee benefits is related to the pension increase and the levy. The 10.9% decrease in miscellaneous employee benefits is due to reduced training costs related to training four new firefighters in 2013 and turnout gear being funded by the Capital Improvements Fund for 2014. Property Taxes are showing a 5% drop in EAV. Our recommended levy for 2014 shows a decrease in the corporate levy (the operating levy) due to an increase in the Police and Fire Pensions due to state and legislative changes. Additional revenues will be used to improve the infrastructure of the Village's neighborhoods. All of the revenues will be used for street and storm sewer improvements in 2014. The Village Board approved the use of \$1.5 million in General Fund fund balance to more aggressively combat the Emerald Ash Borer problem.

### 2. Village Department Overview.

**a. General Government**

Deputy Village Manager Dan O'Malley presented the overview for General Government. Accomplishments for 2013 include: nearly doubled traffic to the website from an average of 13,488 unique visitors per month in 2012 to an average of 24,022 unique visitors per month (through August 2013); received the GFOA Distinguished Budget Presentation Award for the 2013 Operating/Capital Budget and the Certificate of Achievement for the 2012 CAFR; and promoted economic development through enhancing the 75/85 Golf Road properties by demolishing the dilapidated buildings and offering for development.

Budget overview highlights for 2014 include an 8.7% increase in all Divisions overall, from the 2013 Budget. This equates to a proposed increase of \$288,360 department-wide. This is due to an increase in IS User Charges, reinstating the tuition reimbursement program, other contractual services and the reallocation of expenses due to the new EDA legislation. There is a 2.2% increase in salary and wages reflecting the annual merit increase and a \$10,000 decrease in Capital Outlay due to the completed purchase of a new postage machine to replace an outdated one in fiscal year 2013.

Highlights and priorities for 2014 include: Negotiate the successor collective bargaining agreement with Local 2061 Fire; continue working with Development Services personnel to redevelop the 75/85 E. Gold Road properties to improve the Hoffman Plaza shopping center within the Business Improvement District; establish a Wellness/Insurance committee to review the Village insurance program, educate staff on healthcare reform, and advance the Village Wellness Program.

Jim Norris explained that when the Village switched to an unlimited program for solid waste in 2006, rates were established based upon things that SWANCC had done in terms of the recycling rebate and things that the Village had done in terms of eliminating the dumpster permit. Getting a little bit paid to us for each dumpster that Groot sited on residential property for construction or clean-ups, we believed that we could make it through April of 2015 without an additional rate increase.

Unfortunately, both the recyclables market and the construction market went through a major change with the recession. Right now the fund is slightly better than break-even. Without a rate increase, this fund is going to run a deficit of \$196,000 by the end of the current contract. Residents currently pay either \$16/\$17 per month for curbside pick-up, once a week for recyclables and solid waste. The first option would be a \$0.50 month rate increase effective 3/1/14 which would reduce the deficit to \$97,000. Option two would be a \$1.00/month rate increase effective 3/1/14 which will balance the fund at the end of the contract period. The third option is to subsidize the Municipal Waste Fund with the General Fund fund balance through the end of the contract.

Mayor McLeod recommended the third option. Jim Norris asked if any members objected to subsidizing through the end of the contract. No objections were given. The budget will reflect this.

- b. **Police** – Chief Mike Hish explained the 2013 accomplishments for the Police Department including: Starcom interoperable radio system was delivered and brought on line; increased participation in the Junior Police Academy summer program; newly leased Panasonic in-car camera system was installed in all patrol vehicles; expanded and continued rapid deployment training with corporate partners, St. Alexius and schools; and a new Patrol Officer eligibility list was created resulting in seven new hires.

Budget overview highlights for 2014 include: a 2.9% increase in overall department budget; a \$10k increase in travel and training due to re-implementing supervisor training at Northwestern University School of Police Staff and Command; and an 11.1% increase in Other Contractual Services as a result of an increase in Northwest Central Dispatch assessment fees. This increase is offset by a \$10,000 reduction for in-car camera maintenance.

Highlights and priorities for 2014 include: work to secure funding in order to acquire a new police canine as a result of the retirement of K9 Bundo in 2013; Sergeant and Lieutenant promotional testing and eligibility list; resume participation in Northwestern University Police Staff and Command to provide training for Sergeants; and expand the Police Explorer program by increasing their visibility in the community through volunteerism.

- c. **Fire** – Chief Jeff Jorian presented the budget overview highlighting the 2013 accomplishments: hired four new firefighters – three were funded by the 2012 SAFER grant, one is a replacement for a retired member; maintained existing Public Education program by offering another Citizen Fire Academy and reaching over 7,000 adults and children through Public Education events; working with the Public Works Department, IAFF Local 2061 and the Foreign Fire Insurance Board: completed a remodel of the training room and fitness room at Fire Station 22. This was accomplished using existing budgeted funds and FFIB funding. Several vehicle projects were completed including: placing a new ambulance in-service at Fire Station 23; Truck 22 refurbishment; Car 3 reconditioning; and the purchase of a new fire engine for Fire Station 22 (2014 delivery); transitioned into a new radio dispatch system through NWCD. Involved in replacement of all department mobile and portable radios; received a FEMA AFG grant for an improved station alerting system (\$164,960); and EMS Assistant Grant toward new training props and equipment (\$2,250).

Trustee Vandenberg asked about Station 24 the large amount for roof repairs and the substantial amount for redevelopment if one of the goals is to sell it. Jim Norris replied that over a year ago a group approached the Village about converting the station into a theater. This caused the Village to look at the possibility of repurposing the fire station. Under the old EDA legislation, if we sold the building anything we received as proceeds from the sale would go back to Sears. Under the new EDA legislation the money can come to the Village but can only be spent on items in the EDA not related to the arena. The Village has been looking at various ways to use it. The Arts Commission has a concept of potentially repurposing part of it for the arts. There is money sitting there as a

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holding money. This would be a decision for the Board. The money will have to be spent on the roof; the inside of the building is getting damaged. Before we do anything substantial as a remodel, the northern side of the building has to be made ADA accessible

Trustee Vandenberg mentioned that there is nothing in the budget for reserve ambulance 22. Jeff Jorian replied that the Village would be manning that as the manpower is available. That is considered a reserve ambulance and every month a report indicates how much time it is actually used.

Budget overview highlights for 2014 include: a \$4,000 increase in Fire Prevention overtime due to mandatory training requirements for Fire Investigators; a 76.2% decrease in EMS Division training expenses due to change in hiring requirement; and a 26.9% decrease in overtime related to new hire paramedic training.

Highlights and priorities for 2014 include: hire three new firefighters (replacements for retirements); place new fire engine in service at Fire Station 22; conduct new hire and promotional testing; seek out additional grant opportunities for programs not currently funded (Thermal Imaging Cameras, small equipment, EMS supplies, etc.)

- d. **Public Works** – Public Works Director Joe Nebel explained the 2013 accomplishments including: purchased a new 70 ft. aerial lift truck and a used grapple truck for EAB removals and other forestry operations; replacement of a 1996 front line tandem axel dump snow plow truck; expanded services by extending the brush drop off program; replaced 586 sidewalk sections and contracted for 304 cuts due to deviations; replacements of four Village Hall supply HVAC fans; replacement of Public Works Center chiller and condensers; responded to 1,430 EAB related service requests; removed 800 Emerald Ash Borer (EAB) infested trees; replaced over 560 trees removed due to EAB.

Budget overview for 2014 included \$1.5m requested to address Emerald Ash Borer infestation for removals and replacements. This allocation will fund expanded contractual services and temporary staffing. An increase of \$22.5K for additional funding requested for the implementation of a spring brush pickup program; a 14.7% decrease in funding amount requested for salt compared to previous five year average.

Highlights and priorities for 2014 include: removal of 2,000 EAB infested Ash trees; dedicate \$550,000 for replacement trees from EAB removals; further enhance the curbside branch/brush pick up program by offering both spring and fall services; replace roofs at both Public Works buildings

Water/Sewer accomplishments include: 2013 sanitary sewer critical repair at Route 59 was completed through a joint effort with Streamwood. The completed work included lining 710 feet of 18" pipe and rehabilitation of 3 manholes with 61 vertical feet; the Cross Connection Control Program reached its highest compliance rate. 90% residential properties and 94% of commercial properties are in compliance; SCADA server upgraded replacement was completed.

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Water/Sewer budget overview for 2014 includes: a 23.4% increase in total requested water operating expenditures which includes the 15% increase from the City of Chicago; a \$710k water capital outlay requested for the development of a western area emergency water supply, I-90 water main extension/relocation and a Village wide leak survey; a 3.1% increase in total requested sanitary sewer operating expenditures; a \$598K sanitary sewer capital outlay request for the rehabilitation of Chippendale lift station; replacement pump and grinder for the WDA lift station and engineering for phase V sanitary sewer rehabilitation program.

Highlights and priorities for 2014 include: \$42,500 for engineering services for the Phase V Sanitary Sewer Rehabilitation Program and \$100,000 for additional critical sanitary sewer repairs throughout the Village; \$315,000 for Chippendale sanitary lift station rehabilitation; \$60,000 for Village wide leak survey to reduce unaccounted for water loss; \$40,000 for system valve exercising and evaluation to reduce valve failure as part of 5 year program; continue joint effort with the City of Elgin for a permanent emergency water supply for the western development area.

Motion by Trustee Mills, seconded by Mayor McLeod for a ten minute recess. All ayes, motion carried.

Chairperson Trustee Pilafas called the meeting back to order at 7:20 p.m. The Administrative Assistant, Finance Department, called the roll. Members present: Chairperson Trustee Gary Pilafas, Vice-Chairperson Trustee Anna Newell, Trustee Karen Mills, Trustee Gary Stanton, Trustee Gaeta, Trustee Vandenbergh, Mayor McLeod. A quorum was present.

- e. **Development Services** – Assistant Village Manager Mark Koplin presented the 2013 accomplishments including: St. Alexius Women's and Children's Hospital addition; CN sound mitigation plan approved, 62 applications have been approved to date, \$1.01 million approved and \$40,000 reimbursed; Barrington Road interchange, Phase I design is complete, Phase II design is underway, efforts made to secure funding, community meetings held; Grants, awarded the ITEP Grant in the amount of \$676,000 for Western Area Recreation Trail; CMAP workforce development report should be completed by the end of 2013; Audi of Hoffman Estates opened; sustainability plan adopted; addressed 100% of Development Services projects (11) for implementation in 2013; completion of RTA Flexible Transit Study, began implementation; reorganization and efficient utilization of Code/Finance staff sources; recognition of all Code staff ICC trained and certified; Rickey Rocket's will open late November; Hassell Road and Palatine Road reconstruction complete; progress has been made on the Bode Road plans for 2015 construction; technical support for new infrastructure funding.

Budget overview for 2014 included: 4.6% increase in overall budget; 6.7% increase in salaries due to new rental registration program (2.0 FTE's) and previous EDA salaries now funded in Development Services; \$2,650 for Fire Inspector uniforms moved, plus shirts for Code personnel; an increase of 12.5% commodities increase for rental registration (supplies, forms); \$31,000 for professional services Code phones and computers for rental registration, increase in nest removals, grass cutting; \$160,000

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revenue reimbursing the Village for staff time (CDBG, STP projects, Roselle Road TIF, Barrington Square TIF); \$1.3M for CN noise mitigation funds remaining through April 2015.

Highlights and priorities for 2014 included: infrastructure, \$5M 2014 street reconstruction/resurfacing project, rebuild storm sewers; Barrington Interchange, finalize funding, Barrington bridge widening/reconstruction to begin, completion of Phase II design; continue implementation of Sustainability Plan, Village Commission and staff to implement. Identify/implement cost savings projects/programs; STP Street Projects, Hassell Road and Palatine Road punch list work in 2014, Bode Road, complete design for 2015 construction; research, evaluate and pursue additional grants, manage existing grants; shopping center revitalization; work on I-90 improvements; preliminary work on update to Village Comprehensive Plan; customer service improvements at front counter; continuation of CN sound mitigation program; re-start business outreach/retention program; funding for startup of Golden Corridor Manufacturing Group non-profit; continue development with 59/90; rental registration program implementation.

Trustee Vandenberg asked about the number of years the tax rebates for businesses that are listed in the 2013 and 2014 budget go out. Jim Norris responded that when they get to the dollar amount they are done or "x" number of years. One is existing for Audi, Infiniti, Cabela's, Mariano's, and ADT. Mark Koplin will provide a list.

CDBG 2013 accomplishments include single-family property rehabilitation (3 houses) and bank funds for future infrastructure improvements (streets in 2014). Highlights and priorities for 2015 include a 5% increase in federal funding; \$110,000 single-family property rehabilitation no interest loans (up to \$25,000 each); \$220,000 for 2014 street reconstruction (Bedford Road).

Roselle Road TIF 2013 accomplishments include coordination with new owners of Hoffman Plaza regarding development and explored options for sale of 75 and 85 East Golf Road. Highlights and priorities for 2014 include: continue with Hoffman Plaza potential redevelopment; coordinate with Hoffman Plaza redevelopment; and traffic signal construction/approval.

Economic Development 2013 accomplishments include: opening of the Saddle Room and Stone Eagle; Tate & Lyle; Higgins Road/Prairie Stone Parkway traffic signal; and additional way-finding signage for 59/90 attractions. Highlights and priorities include: promote 59/90, marketing and signage; marketing for continued development; Village Green improvements; and ITEP Grant for extending recreation trail south to Shoe Factory Road.

Jim Norris explained the way the EDA worked from 1990 -- 2013 is that any built property in Prairie Stone would pay their taxes to the County collector; the collector would then send those to the Village. First we had to take out for legal program expenses, trustee and legal fees. Then bonds were issued for the development of the park (1990 & 1991 senior and junior lien bonds). Over time the senior lien bonds were paid



off first and then the junior lien bonds were paid off, the last thing to be paid to Sears are the notes. That was the impetus for the renewal of the EDA. There used to be both Phase I and Phase II revenues that would come both to the Village and the other taxing districts. Beginning in 2014, five million goes to the Village, an additional (up to) \$350,000 for legal, and reporting and audit fees as needed relating to the EDA. Any money not used goes back to the taxing district – 55% to Sears, 45% to Taxing Districts (excluding Village of Hoffman Estates).

Sears Centre highlights for 2013 include: increased new event business/income to 51% (23% in 2012); fastest sellout – Florida Georgia Line – three minutes; hosted Big Ten Women's Basketball Tournament (likely return in 2015); Glory Kickboxing and TNA Wrestling events on Spike TV; booked record number of Christian concerts; indirect expenses savings vs. 2013 budget (\$90,000); eliminated savings vs. 2013 budget (\$90,000); eliminated one full-time staff position; booked record number of Hispanic & Indian concerts; attracted USA Gymnastics & LFL Football back to SCA; achieved record family show attendance (circus – 28,899); implemented ice rental program (on pace to rent 1,000 hours); expanded and improved Levy food offerings & resources (includes new craft beer, grill, dessert, and coffee carts).

Budget overview 2013 vs. 2014: a 6% increase in event income, 50% increase of event income from new business, \$56,000 increase in food and beverage commissions; and \$27,000 increase in phase 2 of I.T. projects.

Highlights and Priorities for 2014 include: Number of events down by 9 vs. 2013 actual; operating income up by 6% vs. 2013 actual; ancillary income up by \$70,000 vs. 2013 actual; event income up by \$85,000 vs. 2013 actual; capital spending only includes the Phase 2 of IT upgrade; food and beverage, \$30,000 remains of capital investment by Levy, increased commission with new agreement; and American Tower DAS income, one or two cell carriers at \$2,700 per month each with a possibility of more over the next year.

- f. **Health and Human Services** – Accomplishments for 2013 include: nursing staff provided 4,852 patient visits which included 1,866 vision and hearing screenings, 2,147 preventative health screenings and 300 hours of community education. Clinical psychology staff had 1,140 client contacts including: 2,120 hours of individual counseling, 85 hours of family counseling, 133 hours of couples counseling, and 30 hours of psychological testing. Received an APA grant for \$13,000 to assist with Accreditation of the Clinical Psychology Training Program. Clinical psychology staff completed 330 hours of community education.

Budget overview for 2014 included: a 3.3% annual wage adjustments for staff; a 2.9% increase in employee benefits due to increased costs of health insurance premiums and IMRF; a \$940 increase due to renewal fee for licensed professional staff and lab licensing fees (renew every two years); a 26.9% increase in contractual costs accreditation of the Clinical Psychology Training Program (costs of accreditation are covered by an APA grant).

Highlights and priorities for 2014 include: a self-study for APA accreditation; expand back-to-school clinics to include school physicals; host anti-bullying/violence prevention workshop; implement education series for seniors; and continue collaboration with HRM to expand the Employee Wellness Program.

- g. **Information Systems Fund** – accomplishments for 2013 included: implemented password synchronization between exchange in the Cloud and our on premises network passwords; revised the WebQA online customer service system to better serve our residents and also trained Village employees in the updated system; tested, customized and implemented the Employee Access Center module of SunGard; maintained 99.9% uptime on premises; improved the private VPN with Verizon Cellular in security and performance by adding Sierra Wireless devices for Police and Fire; and all police vehicles have replace in-car cameras and backend software with a stable system.

Budget overview for 2014 includes: a 5.7% increase for capital outlay due to network router replacements and several smaller additional system upgrades; a 13.1% increase in contractual services; a 48.5% capital outlay due to replacement for core of phone system, wireless controllers, and network storage devices, which are all at end of lifecycles; a 26.3% decrease in commodities due to a decrease in quantity and costs of data processing supplies, including toner and ink.

Highlights and priorities for 2014 include: expand use of new modules in SunGard, including paperless purchase orders, Employee Access Center, Job Applicant Center, and online application process; continue to examine Cloud computing with an emphasis on moving our Geographical Information Systems.

- h. **Boards and Commissions** – Jim Norris stated that the Fire and Police Commission 2013 budget was \$156,000. There was both entry level fire testing and promotional testing that did not get completed in 2013 and the funding needs to be carried over to 2014. It is not shown in the budget so we need an amendment to carry over \$85,000 from 2013 to 2014 for fire testing. Environmental Commission has been eliminated and there is a slight increase in the 4<sup>th</sup> Fest. The actual 4<sup>th</sup> Fest subsidy amount is reduced by almost half of what it was in the 2012 budget. The Village subsidized it in 2013 for about \$56,000 by getting Front Row on early and leveraging our partnerships with other communities. We have met with Elgin and Hanover Park Township and should get more personnel assistance which potentially decreases the overtime. The Youth Commission has increased due to upgrading with grants and donations to upgrade the computers used for Project Alice. Slight increase in the Arts Commission due to the growing Platzkonzert, and an increase in the Sustainability (Green) Commission which absorbed the Environmental Commission.
3. Direct staff to publish the Notice of Availability of Budget and Public Hearing on the 2014 proposed with committee's concurrence, the Public Hearing will be scheduled for Monday, December 2, 2013 at 6:55 p.m. in the Council Chambers prior to the Village

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Committee Meetings. (Notice of this public hearing will be given at least one week prior to the hearing date).

Motion by Trustee Vandenberg, seconded by Trustee Gaeta. Voice vote taken. All ayes, motion carried.

4. Direct staff to draft the Tax Levy and Tax Abatement Ordinances, which will appear on the December 2, 2013 Board agenda.

Motion by Trustee Mills, seconded by Trustee Gaeta. Voice vote taken. All ayes, motion carried.

5. Motion to recommend approval of the 2014 Operating & Capital Budget to Village Board with amendments to subsidize the Municipal Waste Fund from the General Fund through the balance of the contract and to carry over the money for the Fire & Police Commission.

Motion by Trustee Mills, seconded by Trustee Vandenberg. Voice vote taken. All ayes, motion carried.

**III. Adjournment:**

Motion by Mayor McLeod, seconded by Trustee Gaeta to adjourn the meeting at 8:15 p.m. Voice vote taken. All ayes motion carried.

**I. Roll Call**

**Members in Attendance:**

**Gary Pilafas, Chairperson  
Anna Newell, Vice Chairperson  
Trustee Michael Gaeta  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplin, Asst. Vlg. Mgr., Dev. Services  
Peter Gugliotta, Director of Planning  
Mike Hankey, Director of Transportation  
Patrick Seger, Human Resource Mgmt .Dir.  
Greg Schuldt, Deputy Fire Chief  
Michael Hish, Police Chief  
Algean Garner, Director of HHS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Doug Schultz, Community Relations Coord.  
Ben Gibbs, Sears Centre  
Patricia Cross, Asst. Corp. Counsel  
Bruce Anderson, Cable TV Coordinator**

**Others in Attendance:**

**Reporter from the *Daily Herald***

The Finance Committee meeting was called to order at 7:36 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Finance Committee meeting minutes of November 25, 2013. Voice vote taken. All ayes (Abstain: Mills). Motion carried.

**NEW BUSINESS**

- 1. Request authorization to purchase excess property and liability insurance and excess workers' compensation insurance from Mesirow Financial Services.**

An item summary sheet from Ken Koop was presented to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to purchase excess property and liability insurance and excess workers' compensation insurance from Mesirow Financial Services. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to adjourn the meeting at 7:37 p.m. Voice call vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** 2013 Capital Improvements Program Quarterly Status Update – 4th Quarter

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** Rachel Musiala, Director of Finance

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**PURPOSE:** To provide the Village Board and members of the Management Team a quarterly report that tracks the status of all projects approved in the Capital Improvements Program for calendar year 2013.

**BACKGROUND:** These Quarterly Updates are intended to provide information to the Finance Committee on each Capital Improvement Item showing actual costs by quarter.

**DISCUSSION:** The completed sheets for the fourth quarter of 2013 are attached for your review. All approved 2013 Capital Improvements Projects have been summarized by department.

**RECOMMENDATION:** Informational.

ATTACHMENT

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update  
Summary by Department**

Department	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended
General Government	262,890	31,314	62,627	46,970	118,027	258,938	3,952
Police	257,970	27,408	-	25,534	149,950	202,892	55,078
Fire	1,121,060	-	318,832	26,646	526,408	871,886	249,174
Public Works	1,886,870	31,008	122,978	134,628	988,391	1,277,005	609,865
Development Services	11,308,700	143,540	376,583	385,518	672,799	1,578,440	9,730,260
Information Systems	227,420	74,901	27,294	15,787	73,984	191,966	35,454
<b>TOTAL COSTS</b>	<b>\$ 15,064,910</b>	<b>\$ 308,171</b>	<b>\$ 908,314</b>	<b>\$ 635,083</b>	<b>\$ 2,529,559</b>	<b>\$ 4,381,127</b>	<b>\$ 10,683,783</b>

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: General Government**

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
Village-Wide Radio Replacement	Water & Cap. Replace.	187,890	31,314	62,627	46,970	46,970	187,881	9	On-going
Copier Replacement Program									
Mid-size 1st Floor Copier (b/w)	Capital Replace. Fund	15,000	-	-	-	20,510	20,510	(5,510)	Rec'd December-Purchased Color Copier
Mid-size 2nd Floor Copier (color)	Capital Replace. Fund	25,000	-	-	-	27,636	27,636	(2,636)	Rec'd December-Purchased Addtl for HRM
High-Volume Copier	Capital Replace. Fund	35,000	-	-	-	22,911	22,911	(12,089)	Rec'd December
<b>TOTAL COSTS</b>		<b>\$ 262,890</b>	<b>\$ 31,314</b>	<b>\$ 62,627</b>	<b>\$ 46,970</b>	<b>\$ 118,027</b>	<b>\$ 258,938</b>	<b>\$ 3,952</b>	



**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: Police**

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
Patrol Vehicles (1)	Court Supervision Fund	30,000	-	-	-	26,190	26,190	3,810	Purchased and Delivered
Patrol Vehicles (3)	Capital Impr. Fund Bal.	83,700	-	-	-	78,570	78,570	5,130	Purchased and Delivered
Patrol Vehicles, EDA	EDA Admin Fund	30,000	-	-	-	-	-	30,000	2nd Quarter 2014 - delivery delay
Administrative Vehicles	Cap. Replacement	30,000	-	-	25,534	-	25,534	4,466	Purchased and placed into service
In car digital video cameras	Asset Seizure Fund	35,270	27,408	-	-	-	27,408	7,862	Purchased and installed in all cars
Traffic Section Vehicle	Asset Seizure Fund	30,000	-	-	-	26,190	26,190	3,810	Purchased and Delivered
Tornado Siren Replacement	General Fund Balance	19,000	-	-	-	19,000	19,000	-	Purchased and installed
<b>TOTAL COSTS</b>		<b>\$ 257,970</b>	<b>\$ 27,408</b>	<b>\$ -</b>	<b>\$ 25,534</b>	<b>\$ 149,950</b>	<b>\$ 202,892</b>	<b>\$ 55,078</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: Fire**

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
Protective Clothing	General & EDA Funds	28,000	-	-	26,646		26,646	1,354	Order in June; receipt in 3rd quarter
Reserve Engine 23 (RE23)	Capital Repl. & EDA	550,000	-	-	-	477,120	477,120	72,880	Ordered October 2013, full pre pay
Distance Learning System	Potential Grant & EDA	80,000	-	-	-		-	80,000	Expend only if grant funded
Apparatus Refurbishment-Truck 22	General & EDA Funds	168,000	-	49,288	-	49,288	98,576	69,424	Partial payments - work still progressing
Reserve Ambulance 23 (RA23)	Capital Replacement	295,060		269,544	-		269,544	25,516	Complete - Purchased /placed in service
<b>TOTAL COSTS</b>		<b>\$ 1,121,060</b>	<b>\$ -</b>	<b>\$ 318,832</b>	<b>\$ 26,646</b>	<b>\$ 526,408</b>	<b>\$ 871,886</b>	<b>\$ 249,174</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: *Public Works - Facilities***

Project Name	Funding	2013	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget	Status
		Budget						Unexpended	
Replace PW Chillers & Condensers	Water & Cap Improve Fund Bal	150,000	-	-	-	89,449	89,449	60,551	Complete
Village Hall Supply Fan Replacement	Water & Cap Improve Fund Bal	221,550	-	-	-	143,622	143,622	77,928	Complete
<b>TOTAL COSTS</b>		<b>\$ 371,550</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 233,071</b>	<b>\$ 233,071</b>	<b>\$ 138,479</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: *Public Works - Streets***

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
Sidewalk Replacement Program	MFT Fund	60,000	-	-	-	60,000	60,000	-	Completed
Emerald Ash Borer Response	General Fund Balance	250,000	-	17,750	46,065	216,434	280,249	(30,249)	Additional Funding via Board
Tandem Dump Truck Unit #3	Capital Replacement Fund	148,650	-	-	-	155,300	155,300	(6,650)	Complete PO #11568
55 Ft. Aerial Lift Truck Unit #55	Capital Replacement Fund	175,000	-	-	-	164,566	164,566	10,434	Complete PO #11750
Branch/Brush Chipper Unit #126	Capital Replacement Fund	59,810	-	-	59,810	-	59,810	-	Funds Defered for Grapple Truck
<b>TOTAL COSTS</b>		<b>\$693,460</b>	<b>\$ -</b>	<b>\$ 17,750</b>	<b>\$ 105,875</b>	<b>\$ 596,300</b>	<b>\$ 719,925</b>	<b>\$ (26,465)</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: Public Works - Water & Sewer**

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
<b>Sanitary Sewer Rehabilitation:</b>									
Phase IV Construction	Water & Sewer Fund	100,000	-	-	-	120,248	120,248	(20,248)	Complete & added fund approv'd by Board
Meter Change-Outs & Radio Read MIU Installs	Water & Sewer Fund	95,000	19,998	70,971	-	4,031	95,000	-	Complete
Water Meters / New Construction	Water & Sewer Fund	10,000	-	1,907	-	4,870	6,777	3,223	Complete
Hydrant Replacements & Repairs	Water & Sewer Fund	39,000	-	28,000	14,000	-	42,000	(3,000)	Complete
Valve Replacement	Water & Sewer Fund	21,840	4,485	-	6,053	2,001	12,539	9,301	Purchase as needed
<b>Lift Station Pump System Rehabilitation:</b>									
Chippendale Lift (Engineering)	Water & Sewer Fund	15,000	6,525	4,350	8,700	-	19,575	(4,575)	Study completed in Sept/report under review
Annual SCADA System Upgrade	Water & Sewer Fund	30,000	-	-	-	27,870	27,870	2,130	Work will be completed in January 2014
Water Main Replacements (Engineering & Study)	Water & Sewer Fund	25,000	-	-	-	-	-	25,000	Project to start in January 2014
Western Area Emergency Water Supply	EDA Bond Proceeds	486,020	-	-	-	-	-	486,020	On-going & Under Review
<b>TOTAL COSTS</b>		<b>\$ 821,860</b>	<b>\$ 31,008</b>	<b>\$ 105,228</b>	<b>\$ 28,753</b>	<b>\$ 159,020</b>	<b>\$ 324,009</b>	<b>\$ 497,851</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: *Development Services - Administration & EDA***

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
<b>CDBG Projects:</b>									
Private Property Rehabilitation	CDBG Grant	110,000	37,928	18,125	21,053	4,125	81,231	28,769	On-going
Infrastructure Improvements	CDBG Grant	125,000	2,092	-	-	-	2,092	122,908	On-going
Recreation Trail Extension (south of I-90)	EDA Bonds, Grant, Taxing Districts	42,400	-	-	-	-	-	42,400	Consult. hired, design to begin late 2013
Fire Station 24 Redevelopment	EDA Bond Proceeds	50,000	-	-	-	-	-	50,000	TBD. Pending grants
Sanitary Pipe Capacity	EDA Bond Proceeds	5,000	-	-	-	-	-	5,000	TBD, likely defer until 2014
Blue Wayfinding Signs	EDA Bond Proceeds	50,000	-	-	876	876	1,752	48,248	Project completed
Acquire Sedge Blvd Right-of-Way	EDA Bond Proceeds	700,000	-	-	-	-	-	700,000	TBD, defer or eliminate this project
Hoffman Blvd/Pratum Ave. Crosswalk	EDA Bond Proceeds	90,000	-	-	-	-	-	90,000	Defer, timing TBD
Village Green Access Rd., Parking, Amenities	EDA Bond Proceeds	125,000	-	-	-	-	-	125,000	Design work started, construction Q2 2014
Entertainment Dist. Streetscape & Signage									
Prairie Stone, Hoffman Blvd Streetscape	EDA Bond Proceeds	100,000	-	-	-	-	-	100,000	Defer, timing TBD
<b>TOTAL COSTS</b>		<b>\$1,397,400</b>	<b>\$ 40,020</b>	<b>\$ 18,125</b>	<b>\$ 21,929</b>	<b>\$ 5,001</b>	<b>\$ 85,075</b>	<b>\$ 1,312,325</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: Development Services - Engineering & Transportation**

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
Palatine Road Improvement (STP)	Traffic Improvement Fund	38,500	-	7,367	12,884	9,347	29,598	8,902	About 90% complete, not billed for local construction share. Expenses to date are consultant services - local share 20%
Hassell Rd Reconstruction & Culvert Replace	Bond Funds & MFT	5,000,000	3,200	13,000	34,650	-	50,850	4,949,150	Material testing, culvert design services, & culvert inspection. Not billed for share of construction. Local share is 20% of total.
<b>Roselle Road Business District:</b>									
Signal Design / Construction	Roselle Rd TIF	1,743,800	-	-	-	-	-	1,743,800	Consultant working on final signal design for County review. Construction TBD based on final County approval.
District Culvert - Engineering	Roselle Rd TIF	930,000	-	-	-	-	-	930,000	no activity, pending development plans
Redevelopment of Properties	Roselle Rd TIF	170,000	-	-	-	-	-	170,000	no activity, pending development plans
Barrington Rd Interchange - Phase I	State & Traffic Improve.	1,000,000	100,320	320,000	153,000	304,180	877,500	122,500	Phase I engineering target completion January 2014. Village share is 50%.
Barrington Rd Interchange - Phase II	State & Traffic Improve.	1,000,000	-	14,091	163,056	329,811	506,958	493,043	Phase II underway - coordination with Tollway and IDOT. Village share is 50%. Completion in late 2014
General Drainage Improvements	Cap Improve Fund Balance	25,000	-	-	-	24,460	24,460	540	Project complete
Hoffman Blvd Bridge North Wall Repair	Hoffman Blvd Bridge Fund	4,000	-	4,000	-	-	4,000	-	Engineering report of wall condition complete
<b>TOTAL COSTS</b>		<b>\$ 9,911,300</b>	<b>\$ 103,520</b>	<b>\$ 358,458</b>	<b>\$ 363,589</b>	<b>\$ 667,798</b>	<b>\$ 1,493,365</b>	<b>\$ 8,417,935</b>	

**Village of Hoffman Estates, Illinois  
2013 Capital Improvements Program  
Quarterly Status Update**

**Department: *Information Systems Fund***

Project Name	Funding	2013 Budget	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total YTD	Budget Unexpended	Status
<b>Personal Computer Replacements:</b>									
PC Replacements	IS User Charges	75,000	17,700	17,707	2,200	9,400	47,007	27,993	Completed for 2013
Police Laptops	IS User Charges	45,000	43,400	-	-	-	43,400	1,600	Completed
Fire Laptops	IS User Charges	26,000	-	-	-	25,000	25,000	1,000	Completed
Network File Server Replacements	IS User Charges	25,000	-	3,000	-	21,000	24,000	1,000	Completed
Disaster Recovery Project (NIU Net)	IS User Charges	30,000	7,200	-	7,000	12,000	26,200	3,800	Completed
Wireless Infrastructure (Cell Cards)	E-911 Fund	26,420	6,601	6,587	6,587	6,584	26,359	61	Completed for 2013
<b>TOTAL COSTS</b>		<b>\$ 227,420</b>	<b>\$ 74,901</b>	<b>\$ 27,294</b>	<b>\$ 15,787</b>	<b>\$ 73,984</b>	<b>\$ 191,966</b>	<b>\$ 35,454</b>	



**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a one year extension to the agreement with Jani-King of Rolling Meadows, IL for weekly and event cleaning services at the Sears Centre Arena

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** *M.K.* Mark Koplin/Ben Gibbs *B6*

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**REQUEST:** Request approval of a one year extension with Jani-King of Rolling Meadows, IL for weekly and event cleaning services at the Sears Centre Arena (SCA).

**BACKGROUND:** Jani-King has provided cleaning services from the opening of the SCA in October 2006. When the Village assumed ownership in December 2009, Jani-King continued cleaning services under an interim contract, which provided a month-to-month contract at somewhat better rates as the contract with the previous owner and operator. In February 2011, after a Request For Proposals (RFP) process, the Village approved a two year contract with Jani-King (2011-2012). In 2013, the Village approved a one year extension (through the end of 2013).

The cleaning contract includes two components, weekly cleaning of the office and common areas within the SCA, as well as cleaning associated with events (pre-event, cleaning during events, and the post event cleanup). Event cleaning is typically charged to the event as a pass through cost, but lower cleaning costs help keep the SCA competitive. The projected value of this contract is around \$150,000-\$200,000 for events (depending on the number each year) and \$2,000 for monthly cleaning.

**DISCUSSION:** Issues related to venue cleaning include adequate staffing, quality of service, meeting Global Spectrum and Village expectations, logistics, the net cost of services, and sponsorship opportunities (suite, club seats, loge, and/or advertising) by contractors to enhance the revenue stream at the SCA.

Event cleaning was improved under the interim contract when Global Spectrum took over management of the building in 2010 and the new contract improved the terms. The hourly rates in the contract pricing remains the same. Weekly cleaning expenses in Jani-King's proposal were also reduced to \$2,000 per month. Jani-King will continue to provide a sponsorship of \$20,000.

**DISCUSSION:** (Continued)

Jani-King continues to provide good service and good value for cleaning the SCA after events, as well as weekly cleanings of the administration and other common areas. Both the SCA and Jani-King wish to extend the contract an additional year, as provided for in the original contract. This would extend the contract through the end of 2014.

**RECOMMENDATION:**

Recommend approval of a one year extension with Jani-King of Rolling Meadows, IL for weekly and event cleaning services at the Sears Centre Arena (2014 fiscal year) with no increase in pricing.

Attachments

cc: Ben Gibbs (Sears Centre Arena)



**TO: Jani-King**  
**FR: Ben Gibbs, General Manager**  
**DT: October 9, 2013**  
**RE: Option to Renew**

It is agreed between these parties, The Village of Hoffman Estates and Global Spectrum as agent for the Village (as Client) and Jani-King (as Contractor) that the term of the Master Purchase Agreement for Cleaning Services, commencing January 1, 2011, is hereby extended for the second one (1) additional year per the terms of Section 10 of the Agreement. The extension of this one year term shall begin on January 1, 2014 and expire December 31, 2014.

Contractor:  
JANI-KING

Client:  
THE VILLAGE OF  
HOFFMAN ESTATES  
By its agent Global Spectrum L.P.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

## CLEANING SERVICES CONTRACT

## Master Purchase Agreement

THIS AGREEMENT is made between \_\_\_\_\_ (Contractor) and THE VILLAGE OF HOFFMAN ESTATES and GLOBAL SPECTRUM as agent for the Village of Hoffman Estates, 5333 Prairie Stone Parkway, Hoffman Estates, IL 60192 (hereinafter "CLIENT"). CLIENT is desirous of the maintenance and janitorial services of \_\_\_\_\_ (Contractor). In consideration of the services hereinafter specified, and the compensation to be paid, it is hereby contracted and agreed:

1. **Named Areas:** The premises making up the working area of this contract will be known further in the contract as the **Named Areas**, which are defined as:

**See Cleaning Schedule**

The services will be performed starting on Jan. 1, 2011 ("Effective Date") at the following location: 5333 Prairie Stone Parkway, Hoffman Estates, IL, 60192. CONTRACTOR agrees to service the **Named Areas** as stated on **Cleaning Schedule**.

2. **Equipment:** Jani-King (Contractor) agrees to furnish all equipment, tools and supplies necessary for the performance of the duties, such duties being to maintain the **Named Areas** in a clean condition as outlined in the **Cleaning Schedule** attached hereto and by specific reference made a part hereof. If it is necessary to store on CLIENTS premises property owned by Jani-King (Contractor) or its franchisees, CLIENT agrees to act as bailee of such equipment. CLIENT warrants that the premises are free of asbestos, hazardous materials, and hazardous waste materials and holds Jani-King (Contractor) harmless from any and all liability for its personnel's exposure to such hazardous or harmful conditions.
3. **Payment:** In consideration of the faithful performance by Jani-King (Contractor) of the duties hereunder, CLIENT agrees to pay to Jani-King (Contractor) the amount on the signature page per month on the first day of each month for the rendition of the immediately preceding month's service. Credits for nationally recognized holidays were predetermined and given as part of the monthly charge herein. No adjustments will be made for said holidays. Notwithstanding any contrary provisions under this article, cancellation due to non-payment shall not be subject to the notice of termination provisions required by the remainder of this Agreement.
4. **Independent Contractors:** It is expressly agreed that Jani-King (Contractor) is not and shall not be during the term hereof, an employee of CLIENT but are independent contractors, and in this regard Jani-King (Contractor) will not be within the protection of coverage of CLIENTS Workman's Compensation Insurance and no withholding of Social Security, Federal, or State Income Tax or other deductions shall be made from the sums agreed to be paid to Jani-King (Contractor) herein, the same being contract payments and not wages.
5. **Amendments:** As the parties may agree, the amount to be paid by CLIENT may be increased or decreased to reflect an increase or decrease in the area of space serviced and the kind, amount or frequency of service. Such modifications shall be binding only if in writing and signed by both parties. In the event mutual

CLEANING SERVICES CONTRACT

agreement to amend the contract cannot be reached, the Agreement shall remain the same. It is expressly agreed that the amount stated in the Pricing Schedule may be increased annually by \_\_\_\_\_ Jani-King \_\_\_\_\_ (Contractor) by a percentage amount not to exceed the annual increase of the Consumer Price Index as most recently published in the Wall Street Journal.

6. **Covenant:** It is agreed that \_\_\_\_\_ Jani-King \_\_\_\_\_ (Contractor) will select all representatives to perform its obligations hereunder. CLIENT warrants, covenants and agrees that during the term of this agreement and within one hundred and twenty (120) days after termination, that CLIENT will not employ directly or indirectly retain the services of any employees, agents, representatives, franchisees or employees of franchisees of \_\_\_\_\_ Jani-King \_\_\_\_\_ (Contractor). \_\_\_\_\_ Jani-King \_\_\_\_\_ (Contractor) warrants, covenants and agrees that within one hundred and twenty (120) days after termination, it will not employ directly or indirectly retain the services of any employees, agents, representatives or franchisees of CLIENT.

7. The term of this agreement shall be for two (2) years plus the option of one and one.

8. \_\_\_\_\_ Jani-King \_\_\_\_\_ (Contractor) will comply with all local, state, and federal laws.

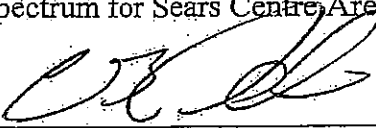
9. Insurance will be provided as contained in Exhibit A attached hereto.

10. **SPONSORSHIP** – Jani-King agrees to spend \$20,000 per year in either premium seating for upcoming events or signage in the arena.

11. **Termination:** This contract can be terminated in writing within 30 days.

**CLIENT:**

Village of Hoffman Estates and  
Global Spectrum for Sears Centre Arena

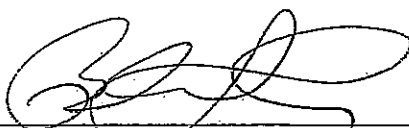
Name: 

Title: GM

Date: 3/3/11

**CONTRACTOR:**

Jani-King

Name: 

Title: Vice President

Date: 3/3/11

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval to repeal Section 8-10-1 (Vehicle Licenses) for vehicles greater than 8,000 pounds

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** *M, R* Mark Koplin/Rachel Musiala *per*

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**REQUEST:** Request approval to repeal Section 8-10-1 (Vehicle Licenses) for vehicles greater than 8,000 pounds.

**BACKGROUND:** In January 1996, and in conjunction with adoption of a telecommunications tax, the Village Board eliminated vehicle license requirements and fees for residents' automobiles and vehicles less than 8,000 pounds. Since that date, the Village continues to require registration and collect fees for vehicles greater than 8,000 pounds. In 2013, the Village issued just 59 licenses (70 in 2012) and collected \$4,490 in fees. The revenue was offset by staff time and the cost of the licenses. Sending annual reminder letters, processing licenses, and collecting fees require around 40 hours of staff time, which takes time away from other customer service functions.

**DISCUSSION:** The remaining vehicle license requirements not eliminated in 1996 appear to remain as an oversight or in response to a no longer relevant need. With few actual licenses issued, with the majority to a single entity (Plote, Inc.), minimum revenue, and an annual impact to front counter staff resources, consideration of elimination of these requirements appears warranted. The Police Department confirmed that they receive no benefit from these requirements.

**FINANCIAL IMPACT:** This action would result in a loss of \$4,490 in revenue and a slight savings of program costs, along with staff time.

**RECOMMENDATION:** Request approval to repeal Section 8-10-1 (Vehicle Licenses) for vehicles greater than 8,000 pounds.

Attachment

ORDINANCE NO. \_\_\_\_\_ - 2014

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING  
ARTICLE 10, VEHICLE LICENSES, OF  
CHAPTER 8, LICENSES,  
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Article 8-10, VEHICLE LICENSES, of the Hoffman Estates Municipal Code be and is hereby repealed, removed and deleted.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** 2014 Northwest Fourth-Fest Inspections and License Fees

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** Jackie Green, Chair, 4<sup>th</sup> of July Commission

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**PURPOSE:** To recommend waiver of inspection and license fees associated with the Village's Northwest Fourth-Fest for 2014.

**BACKGROUND:** The following costs are outlined in the Village Code:

1)	Inspection Fees (Code/Fire)	\$ 50/hour min.
2)	Concert per performance	\$ 100.00
3)	Parade	\$ 10.00
4)	Local Liquor License Fee	\$ 25.00

**DISCUSSION:** The Village sponsored events at the Northwest Fourth-Fest include the parade, entertainment, carnival, activities and beverage tent. Carnival licensing and inspection fees are waived as part of the contract approval. The other fees have historically been waived for past festivals since the Village would be responsible for these costs and, therefore, paying itself.

**FINANCIAL IMPACT:** None. These fees would be the responsibility of the Village to pay.

**RECOMMENDATION:** The Commission requests the waiving of all inspection fees and the following selected license fees: concert, parade, and local liquor license for the 2014 Northwest Fourth-Fest.



# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Northwest Fourth-Fest Solicitation Plan

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** Jackie Green, 4<sup>th</sup> of July Commission Chair

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**PURPOSE:** To request approval of the Northwest Fourth-Fest Solicitation plan for 2014.

**BACKGROUND:** The Northwest Fourth-Fest receives funding from several different sources: The Village's General Fund, partner communities, food vendor fees, beverage sales, carnival revenue sharing, craft fair fees and donations.

**DISCUSSION:** Historically, the Fourth of July Commission has solicited donations via a general appeals letter, direct request for sponsorship of a specific activity (i.e. pony rides sponsored by the Schaumburg Township District Library) or in-kind donations (i.e. hotels rooms and meals for national entertainers). Last year, the Village utilized the service of Front Row Marketing Services to solicit sponsorships on behalf of the Northwest Fourth-Fest. This initial year proved successful and the Village Board approved their services for the Northwest Fourth-Fest during their contract renewal this past September. Accordingly, Front Row Marketing will be soliciting again for the festival in 2014.

The Commission will continue to solicit sponsorships as they have in the past through a general appeals letter, direct requests and in-kind donations.

**RECOMMENDATION:** The Fourth of July Commission requests approval of this business solicitation plan for the 2014 festival year.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** 2014 4<sup>th</sup> of July Stage, Sound, Lights & Backline Equipment Contract

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** Ben Gibbs, Fourth of July Commission Entertainment Chair

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**PURPOSE:** To provide a recommendation from the 4<sup>th</sup> of July Commission to award a contract for the stage and related equipment for the 2014 Northwest Fourth-Fest.

**BACKGROUND:** As part of the annual festival activities, national, regional and local musical groups are contracted to perform. A production company is contracted to provide the stage, lighting, sound, band gear equipment and technical assistance. Technicians are on-site to conduct sound checks through stage lock-down at the end of each evening's performance.

**DISCUSSION:** In 2012, the Commission bid this service and the contract was awarded to SCS Productions. The bid provides a multi-year provision to allow for contract extensions through 2014. Accordingly, SCS has provided a contract for stage and related services for the 2014 festival at a cost of \$27,245

SCS has provided the stage and related equipment for the Village's festival for many years and the Commission has been very pleased with the quality of this service. The 4<sup>th</sup> of July Commission confidently recommends SCS for an additional one-year extension and award of this contract which will provide the same stage setup as last year at the same cost in accordance with the attached contract.

**FINANCIAL IMPACT:** The 4<sup>th</sup> of July budget contains funds within the Entertainment line item, Account No. 016053244561 for this purpose. This expense is within the funds budgeted.

**RECOMMENDATION:** The 4<sup>th</sup> of July Commission recommends that the 2014 contract for stage, sound, lights and backline equipment be awarded to SCS Productions, Inc., Roselle, IL at a cost not to exceed \$27,245.



28 Congress Circle West  
Roselle, IL 60172  
w: 847.985.6908  
f: 847.985.1904

LIGHTING | STAGING | DESIGN | FULL PRODUCTION

*Event: Hoffman Estates 4<sup>th</sup> of July Festival*

*Date: June 30 - July 7, 2014*

*Fee: Twenty-Seven Thousand Two Hundred Forty-Five Dollars (\$27,245.00)*

This agreement made and entered into by and between SCS Productions, Inc. ("Lessor") and THE VILLAGE OF HOFFMAN ESTATES ("Lessee") for the purpose of supplying the services set forth in Exhibit A subject to the terms and conditions herein contained:

1. PAYMENT Lessee agrees to pay Lessor Twenty Five Hundred Dollars (\$2,500.00) of the aforementioned fee as a deposit on or before May 1, 2014 and the balance of Twenty-Four Thousand Seven Hundred Forty-Five Dollars (\$24,745.00) in the form of a CHECK on or before July 4, 2014. ALL DEPOSITS ARE NON-REFUNDABLE. LESSEE ACKNOWLEDGES THAT FULL PAYMENT IS REQUIRED BEFORE LESSOR IS REQUIRED TO PERFORM UNDER THIS AGREEMENT.

2. CANCELLATION This contract is cancelable upon at least eight (8) weeks prior notice. In the event Lessee does not give the required eight (8) weeks prior notice, Lessee agrees to pay Lessor one hundred percent (100%) of the contract price specified at the top of this contract no later than the date originally scheduled for the event.

3. OBLIGATIONS OF LESSEE Lessee agrees to perform the following obligations:

A. Prior to stage set-up, Lessee shall indicate the position of the stage at the location by the use of graphs, flags and/or spray paint. Lessor reserves the right to change this stage location if the marked locations are not suitable for the erection of stage or the set-up of lighting and sound equipment. In the event Lessee desires any changes in the stage location or design after the commencement of the set-up then Lessee agrees to pay Lessor \$45 per hour per technician to make the requisite change. Any changes are subject to the prior written approval of Lessor and Lessor is under no obligation to make said changes.

B. At the time designated by Lessor for stage and/or equipment set-up, Lessee shall provide an agent of proper authority to oversee stage construction. In the event Lessee's agent is not there at the designated time, Lessee agrees to pay Lessor \$45 per hour per technician for each hour or fraction thereof that agent is late. If the delay is of such a duration that Lessor's other contractual obligations are jeopardized, the Lessor, in its sole discretion, shall decide whether or not to proceed under this contract.

C. Lessee agrees to supply adequate security for the stage and equipment supplied by Lessor from the time of set-up to the time Lessor has dismantled the stage, lighting and sound equipment and has left the location of the event. In the event Lessee fails to provide said security, Lessee agrees to pay Lessor to provide same.

D. Lessee agrees to provide adequate support personnel as shall be designated by Lessor to assist Lessor in the erection and dismantling of the stage and equipment at the time designated by Lessor. In the event Lessee fails to comply with this provision, Lessor shall at its option determine whether or not to proceed under this contract. Lessee shall be responsible for any costs incurred by Lessor in supplying the required personnel and for Lessor's additional labor costs of \$45 per hour per technician for any delays on providing said support personnel.



28 Congress Circle West  
 Roselle, IL 60172  
 w: 847.985.6908  
 f: 847.985.1904

LIGHTING | STAGING | DESIGN | FULL PRODUCTION

THIS CONTRACT IS SUBJECT TO THE TERMS AND CONDITIONS INDICATED ABOVE AND ON THE FOLLOWING PAGES. THE UNDERSIGNED ACKNOWLEDGES THAT THEY HAVE READ THE CONTRACT IN FULL AND FULLY UNDERSTAND AND AGREE TO ALL TERMS CONTAINED THEREIN. LESSEE ACKNOWLEDGES THAT ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE ARE HEREBY EXCLUDED.

LESSOR:

DATE:

\_\_\_\_\_  
 Michael Ziffra  
 SCS Productions, Inc.

\_\_\_\_\_

LESSEE:

DATE:

\_\_\_\_\_  
 Printed \_\_\_\_\_  
 Company \_\_\_\_\_

\_\_\_\_\_



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1. USE This contract is subject to Lessor's prior approval of the intended use of the stage and equipment. All restrictions established by Lessor as to weight capacity and use must be strictly adhered to by Lessee. Lessor has the right to prohibit Lessee from using the stage and equipment if they fail to adhere to Lessor's restrictions or in the event Lessor determines that the weather endangers the safety of the stage or equipment. Lessee must obtain Lessor's prior written approval prior to affixing anything to the stage structure or equipment.

2. ASSEMBLY AND DISASSEMBLY Prior to the date and time scheduled for the use of stage and equipment, Lessor shall determine the appropriate time to assemble and disassemble the stage and equipment and shall so notify Lessee in writing. Lessee hereby agrees to said established times and agrees to perform at such times as are required under the terms of this contract.

Lessor has the right to relocate the stage and equipment for loading or safety reasons.

3. DEFAULT Lessee shall be in default under this contract upon the first to occur of the following:

- (a) failure to pay any amounts due and owing under this contract;
- (b) failure to strictly comply with all of the terms and conditions of this contract;
- (c) any breach in any of the terms and conditions of this contract;
- (d) institution of any bankruptcy proceeding against Lessee;
- (e) death or incompetency of Lessee, if an individual;
- (f) at any time Lessor deems itself to be insecure; or
- (g) the entry of any writ or order of attachment, execution or other legal process against Lessee is levied on any or all equipment or the stage.

4. DISCLAIMER Lessor shall not be responsible in any manner (including actual, consequential or punitive damages) for:

- (a) delays caused by:
  - (1) inclement weather
  - (2) location or design changes
  - (3) inability of support personnel supplied by Lessee to follow directions or timely commence work
  - (4) union rules governing support personnel supplied by Lessee
  - (5) failure of the authorized representative of Lessee to be on location at the designated time for the set up of the stage and equipment.
- b) Lessor's decision to terminate Lessee's use of the equipment or stage for any reason
- (c) damage to landscaping or personal property in the use, erection or dismantling of the stage or equipment
- (d) any damage to personal or real property or lives occasioned by Lessee's improper use of stage and equipment or failure to follow Lessor's directions.

5. WARRANTIES ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A SPECIFIC PURPOSE, EITHER EXPRESS OR IMPLIED, ARE HEREBY EXCLUDED.



LIGHTING | STAGING | DESIGN | FULL PRODUCTION

6. TITLE The equipment is and shall at all times be and remain the sole and exclusive property of Lessor; and the Lessee shall have no rights, title or interest therein except as expressly set forth herein.

7. LOADING AND UNLOADING EQUIPMENT Lessee shall hold Lessor harmless from any personal injury or property damage due to the loading and unloading of stage, lighting and sound equipment, except for agents or employees of the Lessor.

8. SEVERABILITY The provisions of this agreement shall be severable so that the invalidity, unenforceability or waiver of any of the provisions shall not affect the remaining provisions.

9. PERSONAL PROPERTY The equipment and stage leased hereunder shall at all times be and remain personal property notwithstanding that the equipment or stage, or any part thereof, may now be, or hereafter become, in any manner affixed or attached to, or imbedded in, or permanently resting upon, real property or any building thereof, or attached in any manner to what is permanent as by means of cement, plaster, nails, bolts, screws or otherwise.

10. RIGHT OF ACCESS In the event Lessee refuses to return the equipment or stage, Lessor shall have the right to enter the premises in which the equipment or stage is located, forcibly if necessary, and take possession of and remove the stage and equipment without legal process and Lessee releases Lessor from any claim or right of action for trespass or damages caused by reason of such entry and removal.

11. NONPERFORMANCE Lessor shall not be liable for failure to perform under this contract due to acts beyond its control.

12. JOINT LIABILITY In the event this contract is signed by more than one Lessee, their liability under this contract shall be joint and several.

13. AMENDMENT This Agreement may be amended in whole or in part by all the parties hereto and any such change shall become effective when reduced to writing and signed by such parties or at such other time as said amendment may provide.

14. BENEFITS This Agreement shall be binding upon and shall inure to the benefits of, the parties hereto and their respective heirs, personal representatives, executors, administrators, successors and assigns.

15. CONFLICT OF LAWS This Agreement shall be governed by the laws of the State of Illinois and in the event of dispute, the parties agree that the case shall be tried in the applicable court within the County of DuPage, State of Illinois.

16. ENTIRE AGREEMENT This Agreement represents the entire agreement and understandings of the parties hereto and all prior concurrent agreements, understandings, representations and warranties, whether written or oral, in regard to the subject matter hereof, are and have been merged herein.

17. WAIVER Failure to insist upon strict compliance with any of the terms herein (by way of breach or waiver) by any of the parties hereto shall not be deemed to be a continuous waiver in the event of any future breach or waiver of any condition hereunder.



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LIGHTING | STAGING | DESIGN | FULL PRODUCTION

**EXHIBIT A**  
**SERVICES PROVIDED**

**LIGHTING SYSTEM**

- 14 Martin Mac Aura
- 11 Martin Mac 700 Profile
- 4 Martin Mac 700 Wash
- 4 Spotlight Lycian 1267 400 HTI Long Throw Package
- 1 Cable Package
- 1 Road Hog Control Console And Accessories Package
- 1 Control Snake, 300': DMX (2) XLR (3) AC
- 1 Feeder Package
- 2 AC Distro Rack 120/208 Volt w/ Isosplitter
- 6 12"x18" Truss 10' Long
- 2 12"x18" Truss 5' Long
- 1 Motor Distro Package, Skjonberg 8 Channel
- 4 CM Chain Hoist 1/2-Ton Model F 16 fpm
- 1 Clear-Com PK-5 Base Station Single Channel
- 5 Clear-Com Belt Pack
- 5 Clear-Com Headset Double Muff
- 2 DF50 Hazer (DMX) With Case
- 1 Consumables Package

**SOUND SYSTEM (MAIN STAGE)**

- 12 Nexo Geo-T Speakers (Line Array)
- 12 Nexo CD-18 Subwoofers
- 2 Yamaha M7CL 48-Channel Digital Consoles
- 1 PS-15 Monitor Package
- 1 Cable Package
- 1 Microphone Package
  - 1 @ wireless mic for emcee / wired mics & DI's as needed for all acts
- 1 All Necessary Stands, Cables, Accessories

**NOTE: Audio Package does not include backline band gear. Any requirements will be quoted separately, as needed.**

**MAIN STAGE**

- 1 Stageline SL265, 32' x 32'
- 1 16' x 10' x 3' Main Mix Platform
- 1 16' x 12' x 3' Monitor Mix Platform
- 1 16' x 12' x 3' Guitar World Platform
- 2 Staging Step Units
- 1 Black Blow-Thru Skirt
- 1 Main Mix Cover 16' x 10'
- 1 Monitor Mix Cover 10' x 10'
- 1 Guitar World Cover 10' x 10'
- 2 Spot Tower, 5' x 7' x 12'
- 1 Black Blow-Thru Backdrop



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**LABOR**

- 4 Technicians for Stage Setup
- 4 Technicians for Light and Audio Setup (2- Lighting, 2- Audio)
- 3 Technician for each Show Date (1- Lighting, 2- Audio)
- 4 Technicians for Light and Audio Strike (2- Lighting, 2- Audio)
- 4 Technicians for Stage Strike

**NOTE: ALL EQUIPMENT IS DELIVERED, SET UP AND TAKEN DOWN.**

**POWER REQUIREMENTS:**

**LIGHTS:** 200 AMP/ 3 PHASE/208 VOLTS WITHIN 100' OF STAGE

**AUDIO:** 100 AMP/ 3 PHASE/208 VOLTS WITHIN 100' OF STAGE-LEFT

**STAGE HANDS PROVIDED BY LESEE:**

**AUDIO:** 4 STAGEHANDS FOR SETUP (JULY, 1 2014) AND TEARDOWN (JULY 6, 2014)  
2 STAGEHANDS FOR ARTIST GEAR & SET CHANGES

**LIGHTS:** 2 STAGEHANDS FOR SETUP (JULY 1, 2014) AND TEARDOWN (JULY 6, 2014)  
2 STAGEHANDS FOR RUN OF EVENT FOR ASSISTANCE AS NEEDED TO SUPPORT  
ONSITE TECH

**LESSEE PROVIDED COURTESIES:**

MEALS AND SOFT DRINKS FOR ALL TECHNICIANS ON DUTY, FOR RUN OF EVENT

**ACCESS TO VENUE: ESTIMATED SCHEDULE AS FOLLOWS:**

SET UP STAGE - 6/30/14, TIME - TBD

SET UP LIGHTS & AUDIO - 7/1/14, TIME - TBD

TAKE DOWN LIGHTS & AUDIO - 7/6/14, AFTER SHOW

TAKE DOWN STAGE - 7/7/14, TIME - TBD



**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

NB 7

**SUBJECT:** 2014 Northwest Fourth-Fest Fireworks Display Contract

**MEETING DATE:** January 27, 2014

**COMMITTEE:** Finance

**FROM:** Jackie Green, Chair, 4<sup>th</sup> of July Commission

---

**PURPOSE:** To provide a recommendation from the 4<sup>th</sup> of July Commission to award the 2014 fireworks display contract.

**BACKGROUND:** In the past, the Commission has bid the July 4<sup>th</sup> fireworks display every three (3) years, which includes optional contract extensions of those services. In 2013, the fireworks display contract was bid and a contract awarded to Melrose Pyrotechnics.

**DISCUSSION:** The 4<sup>th</sup> of July Commission is recommending a one-year contract extension with Melrose Pyrotechnics for the fireworks display for the 2014 festival. Accordingly, attached is a contract from Melrose for that purpose. As you know, the City of Elgin is no longer a partnering community of the Northwest Fourth-Fest and, therefore, the funding for the fireworks display has been reduced. The proposed contract totals \$35,000 and Melrose has indicated that this show will be "the same quality and intensity of last year's program", however, it will be four (4) minutes less in duration with less product. Last year's show was thirty (30) minutes and included 3,335 shells. The proposed contract is 26 minutes and includes 2,218 shells. Please see attached for comparison of the show details.

**FINANCIAL IMPACT:** The 4<sup>th</sup> of July budget contains \$15,000 to cover the Village's share of this expense. The partnering communities will fund the balance.

**RECOMMENDATION:** The 4<sup>th</sup> of July Commission has reviewed this contract and recommends that the 2014 fireworks display contract be extended one year and awarded to Melrose Pyrotechnics, Kingsbury, IN, in an amount not to exceed \$35,000 for the fireworks display at the Northwest Fourth-Fest in accordance with the attached contract.

**MELROSE PYROTECHNICS, INC.**  
AGREEMENT

This contract entered into this \_\_\_\_\_ Day of \_\_\_\_\_ AD \_\_\_\_\_ by and between MELROSE PYROTECHNICS, INC. of Kingsbury, IN and Village of Hoffman Estates (Customer) of City Hoffman Estates State Illinois.

WITNESSETH: MELROSE PYROTECHNICS, INC. for and in consideration of the terms hereinafter mentioned, agrees to furnish to the CUSTOMER **(1) one** Fireworks Display(s) as per agreement made and accepted and made a part hereof, including the services of our Operator to take charge of and fire display under the supervision and direction of the Customer, said display to be given on the evening of **July 4, 2014** Customer Initial \_\_\_\_\_, weather permitting, it being understood that should inclement weather prevent the giving of this display on the date mentioned herein the parties shall agree to a mutually convenient alternate date, within six (6) months of the original display date. Customer shall remit to the first party an additional 15% of the total contract price for additional expenses in presenting the display on an alternate date. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of MELROSE PYROTECHNICS, INC. In the event the customer does not choose to reschedule another date or cannot agree to a mutually convenient date, MELROSE PYROTECHNICS, INC. shall be entitled to 40% of the contract price for costs, damages and expenses. If the fireworks exhibition is canceled by CUSTOMER prior to the display, CUSTOMER shall be responsible for and shall pay to MELROSE PYROTECHNICS, INC. on demand, all MELROSE PYROTECHNICS, INC.'s out of pocket expenses incurred in preparation for the show including but not limited to, material purchases, preparation and design costs, deposits, licenses and employee charges.

MELROSE PYROTECHNICS, INC. agrees to furnish all necessary fireworks display materials and personnel for a fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union related costs, their fees are not included in this agreement.

It is further agreed and understood that the CUSTOMER is to pay MELROSE PYROTECHNICS, INC. the sum of **\$35,000.00 (Thirty five and 00/100 dollars)**. A service fee of 1 ½ % per month shall be added, if account is not paid within 30 days of the show date. Should the Village not receive funding in the amount of \$20,000 for its Northwest Fourth-Fest partners for the 2014 fireworks display by May 31, 2014, the Village shall have the option to reduce the fireworks display contract to \$15,000.

MELROSE PYROTECHNICS, INC. will obtain Public Liability and Property Damage and Workers Compensation Insurance.

Customer will provide the following items:

- (a) Sufficient area for the display, including a minimum spectator set back of **420** feet at all points from the discharge area.
- (b) Protection of the display area by roping-off or similar facility.
- (c) Adequate police protection to prevent spectators from entering display area.
- (d) Search of the fallout area at first light following a nighttime display.

It is further agreed and mutually understood that nothing in this contract shall be construed or interpreted to mean a partnership, both parties being hereto responsible for their separate and individual debts and obligations and neither party shall be responsible for any agreements not stipulated in this contract. Customer agrees to pay any and all collection costs, including reasonable attorneys fees and court costs incurred by MELROSE PYROTECHNICS, INC. in the collection or attempted collections of any amount due under this agreement and invoice.

The parties hereto do mutually and severally guarantee terms, conditions, and payments of this contract, these articles to be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

MELROSE PYROTECHNICS, INC.

CUSTOMER

By:

*Wynn Cramer*

By \_\_\_\_\_

Its duly authorized agent, who represents he/she has full authority to bind the customer.

Date Signed: \_\_\_\_\_

Date Signed \_\_\_\_\_

(PLEASE TYPE OR PRINT)

**Wynn Cramer, Event Producer**

Name \_\_\_\_\_

P.O. Box 302

Address \_\_\_\_\_

Kingsbury, IN 46345

Phone \_\_\_\_\_

(800) 771-7976

Email \_\_\_\_\_

Village of Hoffman Estates  
Attachment A

2014 Fireworks Display  
Program Description  
\$35,000.00

Shell Summary

536 – 2 ½” Aerial Display Shells  
948 – 3” Aerial Display Shells  
368 – 4” Aerial Display Shells  
235 – 5” Aerial Display Shells  
131 – 6” Aerial Display Shells

To give you the same quality and intensity of last year’s program, we would reduce the length of the display from 30 minutes to 26 minutes.

## FIREWORKS DISPLAY PROGRAM DESCRIPTION COMPARISON

Shell Summary –

	<u>2013</u>	<u>2014</u>
2 ½" Aerial Display Shell	1,260	536
3" Aerial Display Shell	1,182	948
4" Aerial Display Shell	437	368
5" Aerial Display Shell	288	235
6" Aerial Display Shell	<u>168</u>	<u>131</u>
	3,335	2,218
 Display Duration	 30 minutes	 26 minutes



# HOFFMAN ESTATES

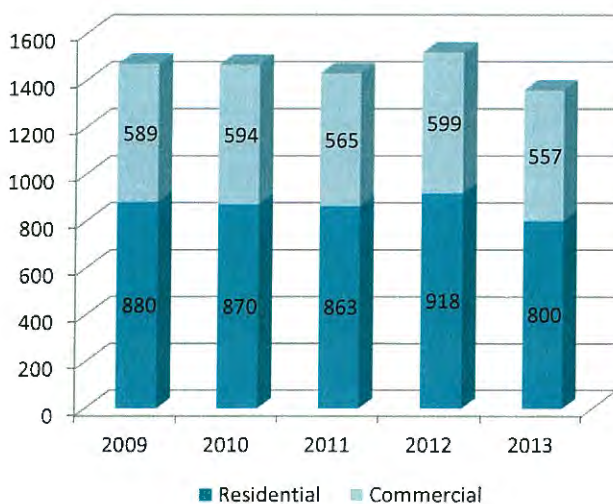
GROWING TO GREATNESS

## DEPARTMENT OF FINANCE MONTHLY REPORT NOVEMBER 2013

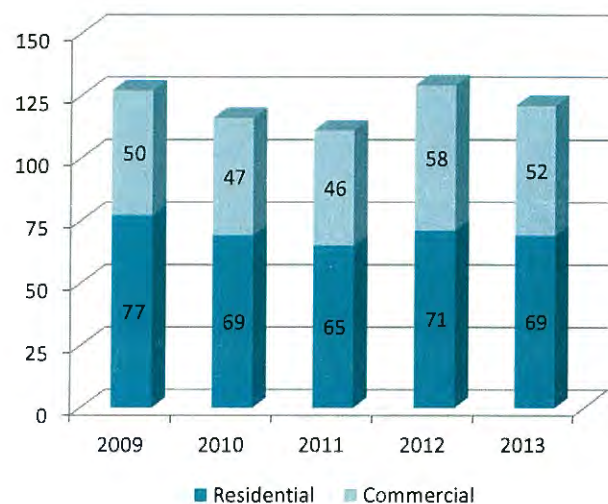
### Water Billing

A total of 14,568 residential water bills were mailed on December 1 for October's water consumption. Average consumption was 4,706 gallons, resulting in an average residential water bill of \$44.88. Total consumption for all customers was 121 million gallons, with 69 million gallons attributable to residential consumption. When compared to the December 2012 billing, residential consumption decreased by 2.9%.

**Total Water Consumption  
Year-To-Date Comparison  
Month of October**



**Total Water Consumption  
Month of October**



1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-9100  
Fax: 847-843-4822

William D. McLeod  
MAYOR

Gary J. Pilafas  
TRUSTEE

Gayle Vandenberg  
TRUSTEE

Karen V. Mills  
TRUSTEE

Gary Stanton  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

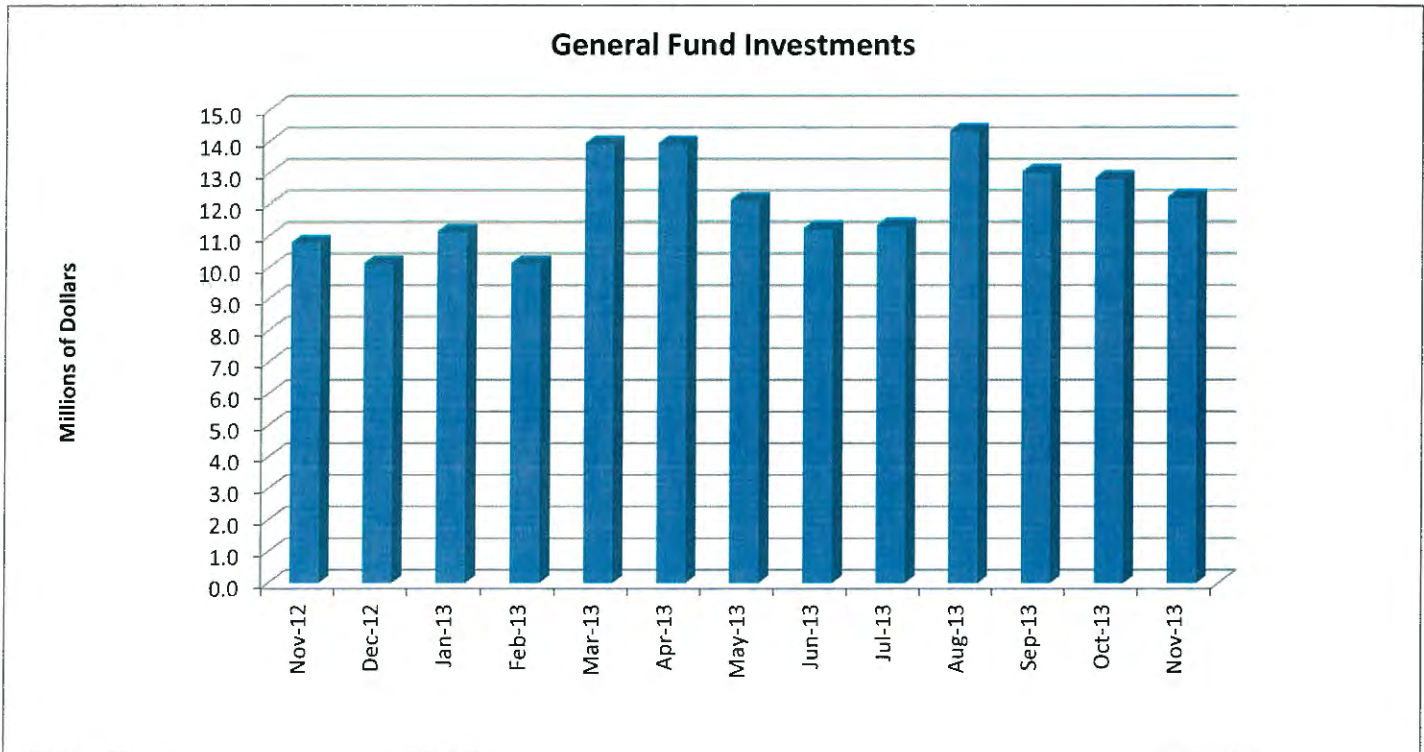
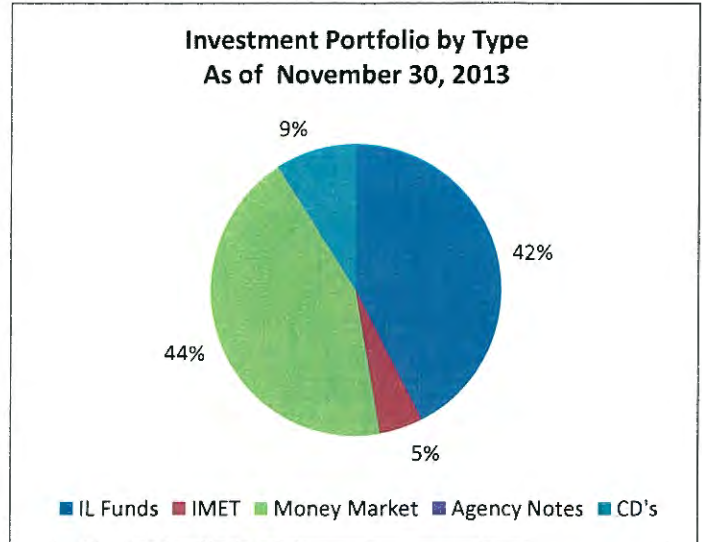
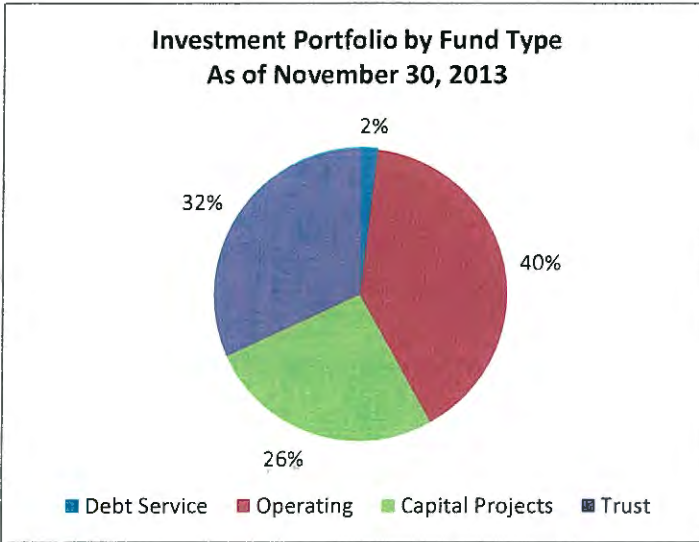
Anna Newell  
TRUSTEE

Michael Gaeta  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

## Village Investments

As of November 30, 2013, the Village's investment portfolio totaled \$54.9 million. Of this amount, \$21.9 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$33 million is related to debt service, capital projects and trust funds.



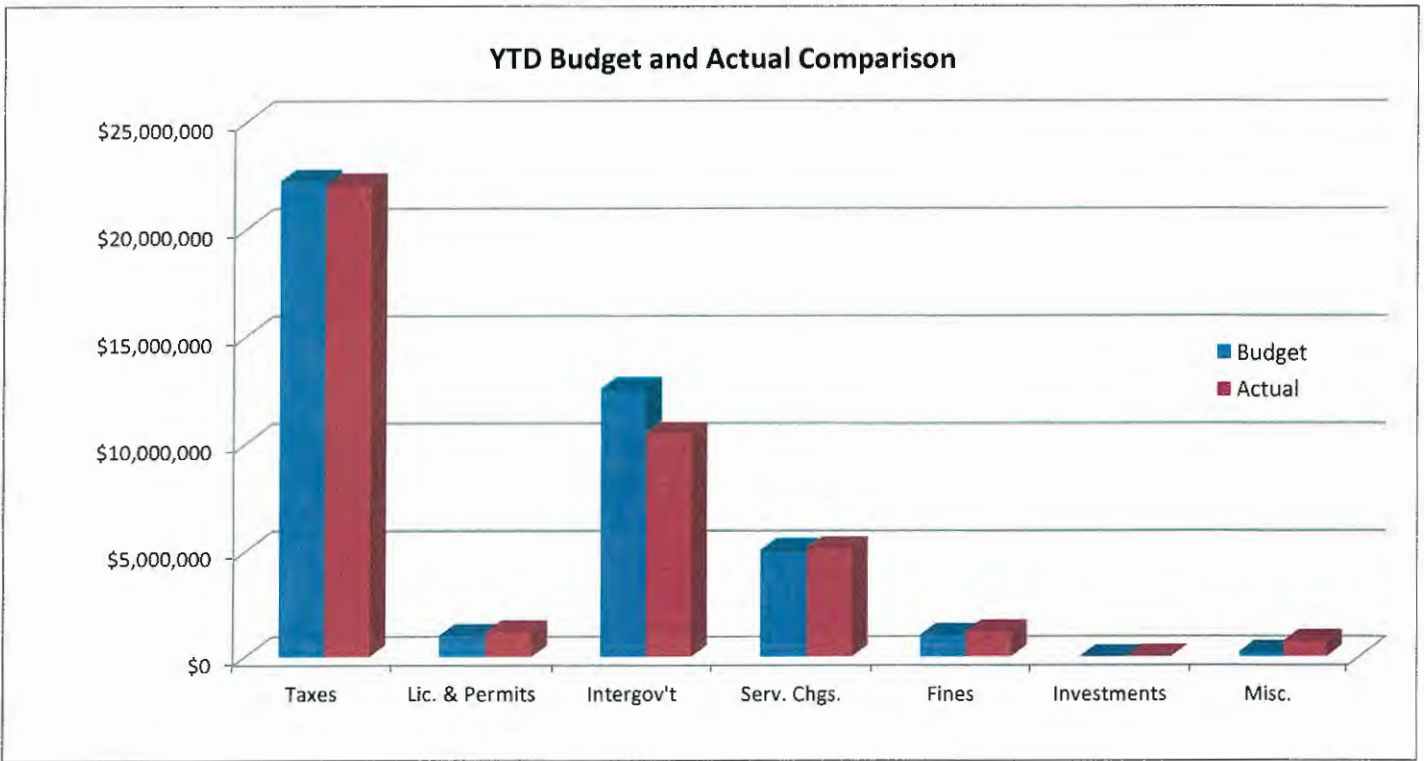
## Operating Funds

### General Fund

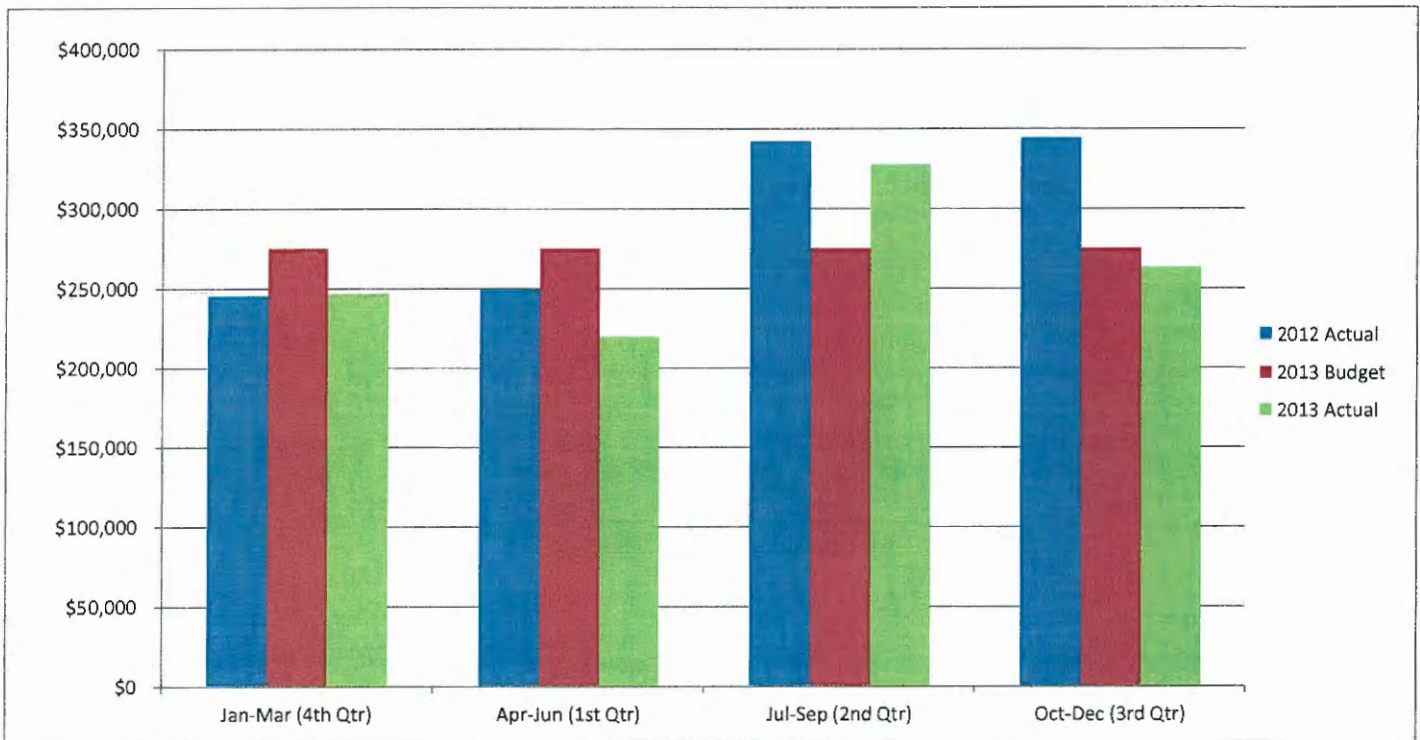
For the month of November, General Fund revenues totaled \$2,485,366 and expenditures totaled \$4,979,685, resulting in a deficit of \$2,442,302.

**Revenues:** November year-to-date figures are detailed in the table below.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 22,228,745	\$ 22,053,685	-0.8%
Licenses & Permits	1,005,583	1,195,027	18.8%
Intergovernmental	12,541,008	10,511,571	-16.2%
Charges for Services	5,041,537	5,155,271	2.3%
Fines & Forfeits	1,026,208	1,207,408	17.7%
Investments	2,250	14,952	564.5%
Miscellaneous	206,596	725,088	251.0%
Operating Transfers	19,422	197,552	917.2%
<b>TOTAL</b>	<b>\$ 42,071,349</b>	<b>\$ 41,060,553</b>	<b>-2.4%</b>



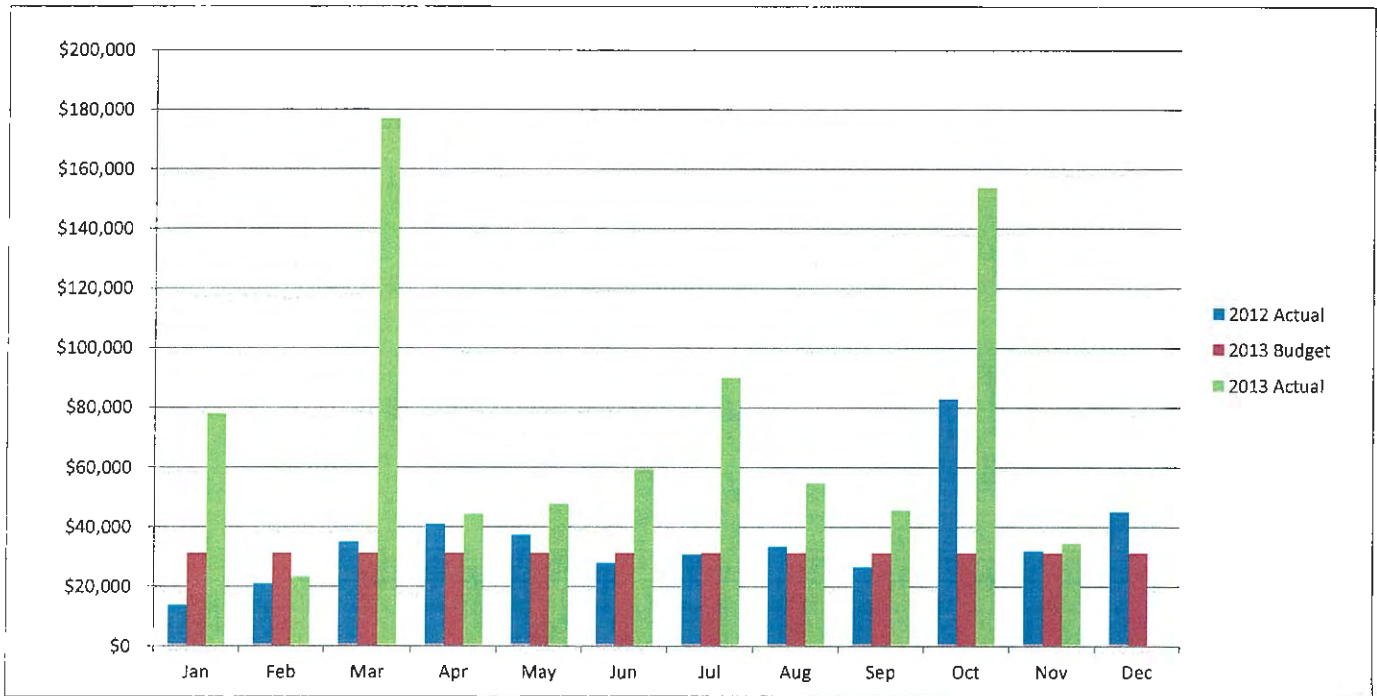
## Hotel Tax



<b>Quarter Received (Liability Period)</b>	<b><u>2012 Actual</u></b>	<b><u>2013 Budget</u></b>	<b><u>2013 Actual</u></b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan-Mar (4th Qtr)	\$ 244,208	\$ 275,000	\$ 245,805	\$ (29,195)
Apr-Jun (1st Qtr)	248,304	275,000	218,927	(85,268)
Jul-Sep (2nd Qtr)	341,137	275,000	326,886	(33,382)
Oct-Dec (3rd Qtr)	343,289	275,000	262,129	(46,252)
<b>YTD Totals</b>	<b><u>\$ 1,176,938</u></b>	<b><u>\$ 1,100,000</u></b>	<b><u>\$ 1,053,748</u></b>	

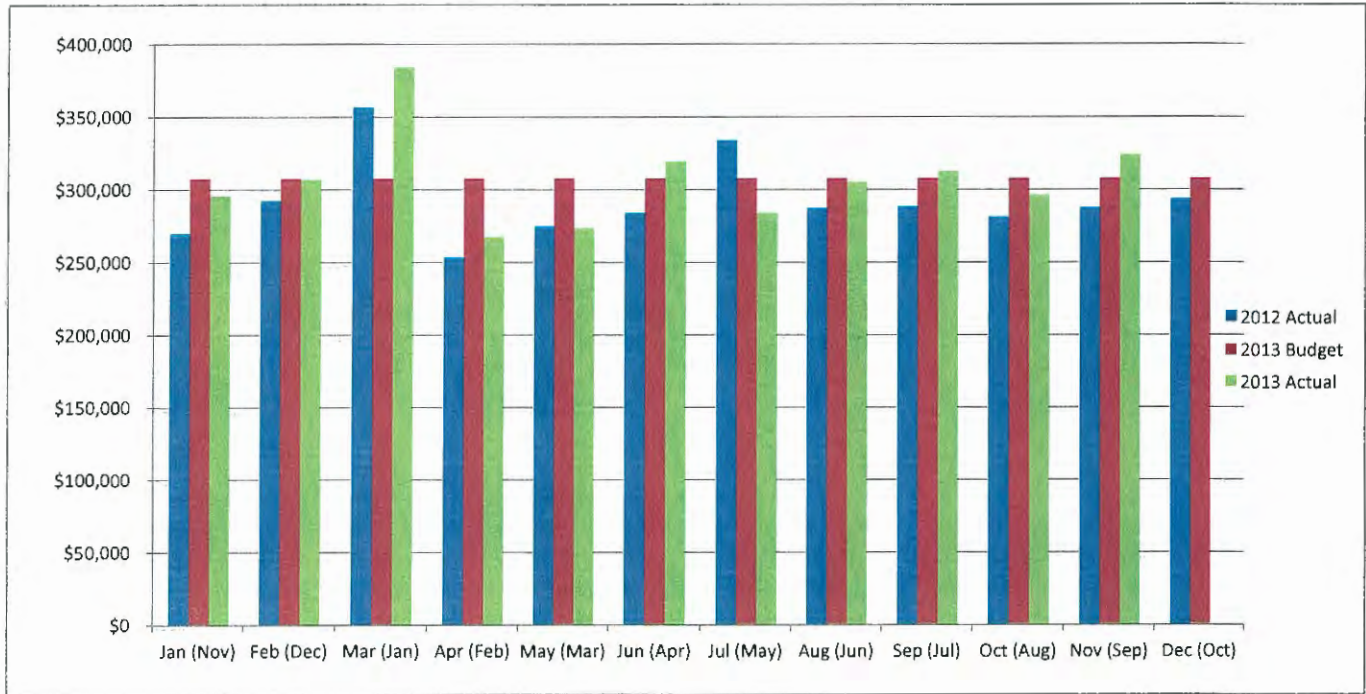


## Real Estate Transfer Tax



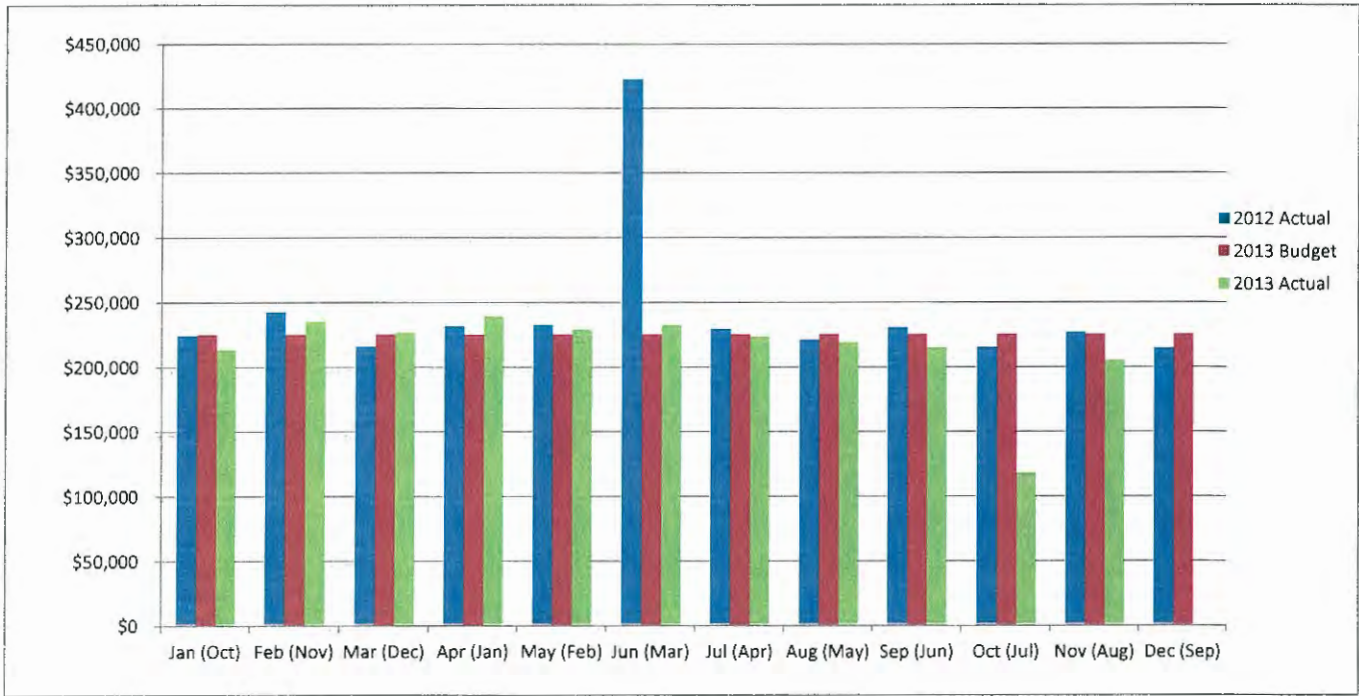
<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 13,221	\$ 31,250	\$ 77,811	\$ 46,561
Feb	20,466	31,250	22,978	38,288
Mar	34,575	31,250	176,801	183,839
Apr	40,540	31,250	44,100	196,689
May	36,905	31,250	47,412	212,851
Jun	27,433	31,250	59,288	240,889
Jul	30,311	31,250	89,830	299,469
Aug	33,082	31,250	54,413	322,632
Sep	26,033	31,250	45,264	336,646
Oct	82,649	31,250	153,720	459,115
Nov	31,525	31,250	34,174	462,039
Dec	44,604	31,250		
<b>YTD Totals</b>	<b>\$ 421,344</b>	<b>\$ 375,000</b>	<b>\$ 805,789</b>	

## Home Rule Sales Tax



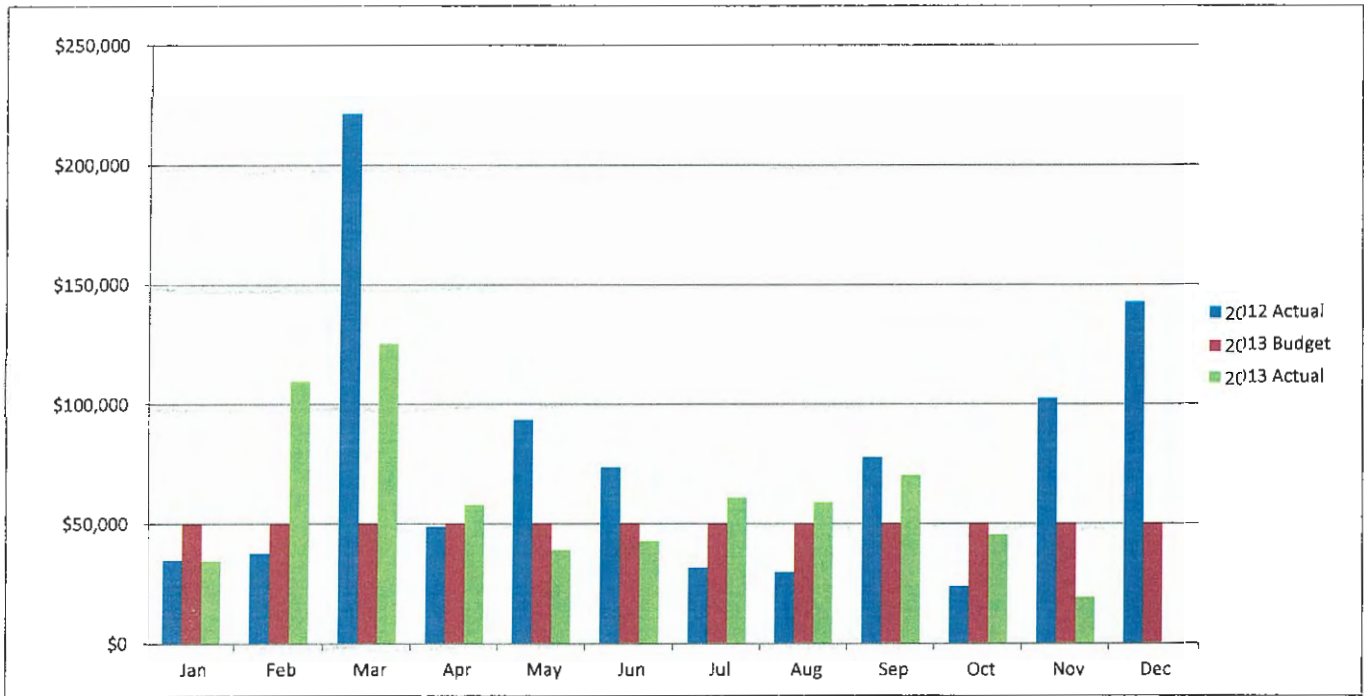
<b>Month Received (Liability Period)</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan (Nov)	\$ 268,583	\$ 307,467	\$ 295,032	\$ (12,435)
Feb (Dec)	291,338	307,467	305,988	(13,913)
Mar (Jan)	355,945	307,467	383,623	62,244
Apr (Feb)	252,071	307,467	266,407	21,184
May (Mar)	273,430	307,467	272,471	(13,812)
Jun (Apr)	282,686	307,467	318,355	(2,923)
Jul (May)	332,830	307,467	282,979	(27,411)
Aug (Jun)	286,100	307,467	304,288	(30,590)
Sep (Jul)	287,149	307,467	311,744	(26,312)
Oct (Aug)	279,815	307,467	295,042	(38,737)
Nov (Sep)	286,293	307,467	322,952	(23,252)
Dec (Oct)	292,250	307,467		
<b>YTD Totals</b>	<b><u>\$ 3,488,489</u></b>	<b><u>\$ 3,689,600</u></b>	<b><u>\$ 3,358,881</u></b>	

## Telecommunications Tax



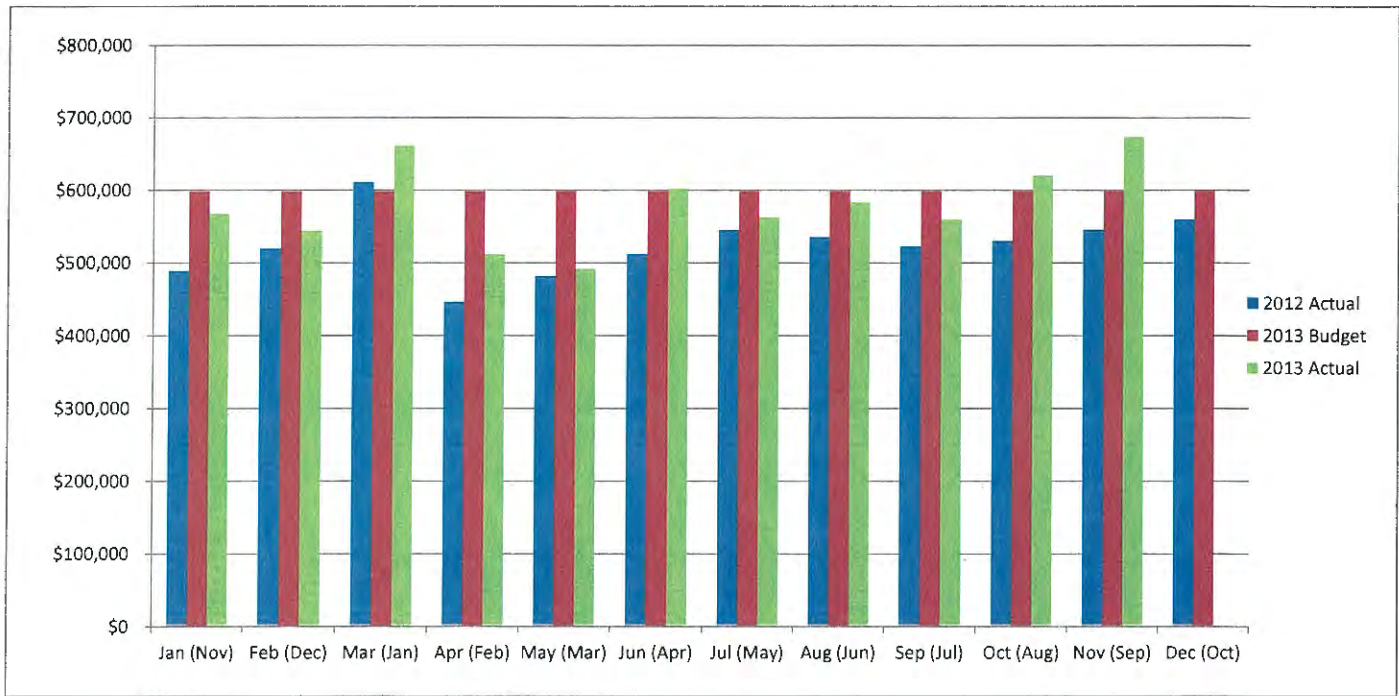
<u>Month Received (Liability Period)</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan (Oct)	224,159	\$ 225,000	\$ 213,487	\$ (11,513)
Feb (Nov)	242,594	225,000	235,221	(1,292)
Mar (Dec)	215,689	225,000	226,557	265
Apr (Jan)	231,264	225,000	239,329	14,595
May (Feb)	232,270	225,000	228,986	18,581
Jun (Mar)	421,881	225,000	232,465	26,046
Jul (Apr)	229,252	225,000	223,383	24,429
Aug (May)	220,627	225,000	218,845	18,274
Sep (Jun)	230,259	225,000	214,680	7,954
Oct (Jul)	215,093	225,000	117,563	(99,483)
Nov (Aug)	226,315	225,000	205,134	(119,349)
Dec (Sep)	214,274	225,000		
<b>YTD Totals</b>	<b>\$ 2,903,676</b>	<b>\$ 2,700,000</b>	<b>\$ 2,355,651</b>	

## Building Permits



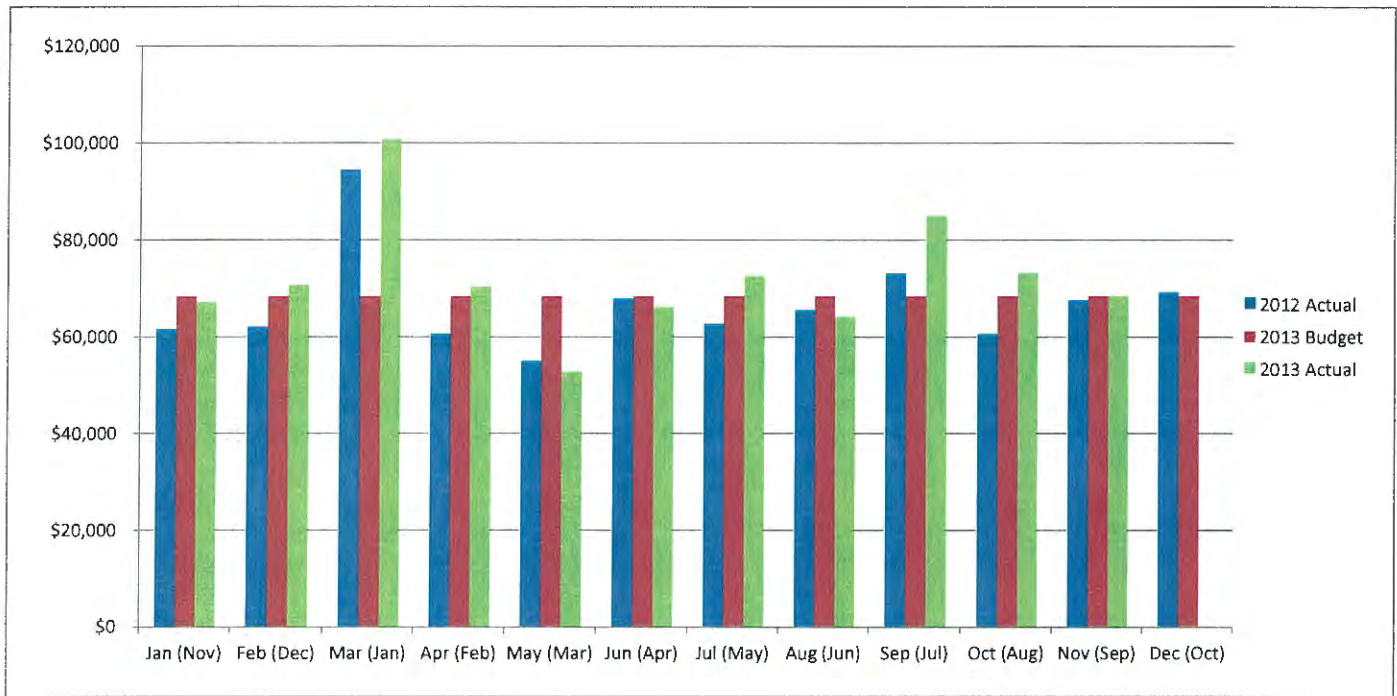
<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 34,785	\$ 50,000	\$ 34,496	\$ (15,504)
Feb	37,560	50,000	109,126	43,622
Mar	220,918	50,000	124,878	118,500
Apr	48,703	50,000	57,726	126,226
May	93,058	50,000	38,954	115,180
Jun	73,321	50,000	42,715	107,895
Jul	31,574	50,000	60,694	118,589
Aug	29,757	50,000	58,728	127,317
Sep	77,373	50,000	70,076	147,393
Oct	23,803	50,000	45,268	142,661
Nov	101,804	50,000	19,332	111,993
Dec	142,016	50,000		
<b>YTD Totals</b>	<b>\$ 914,671</b>	<b>\$ 600,000</b>	<b>\$ 661,992</b>	

## State Sales Tax



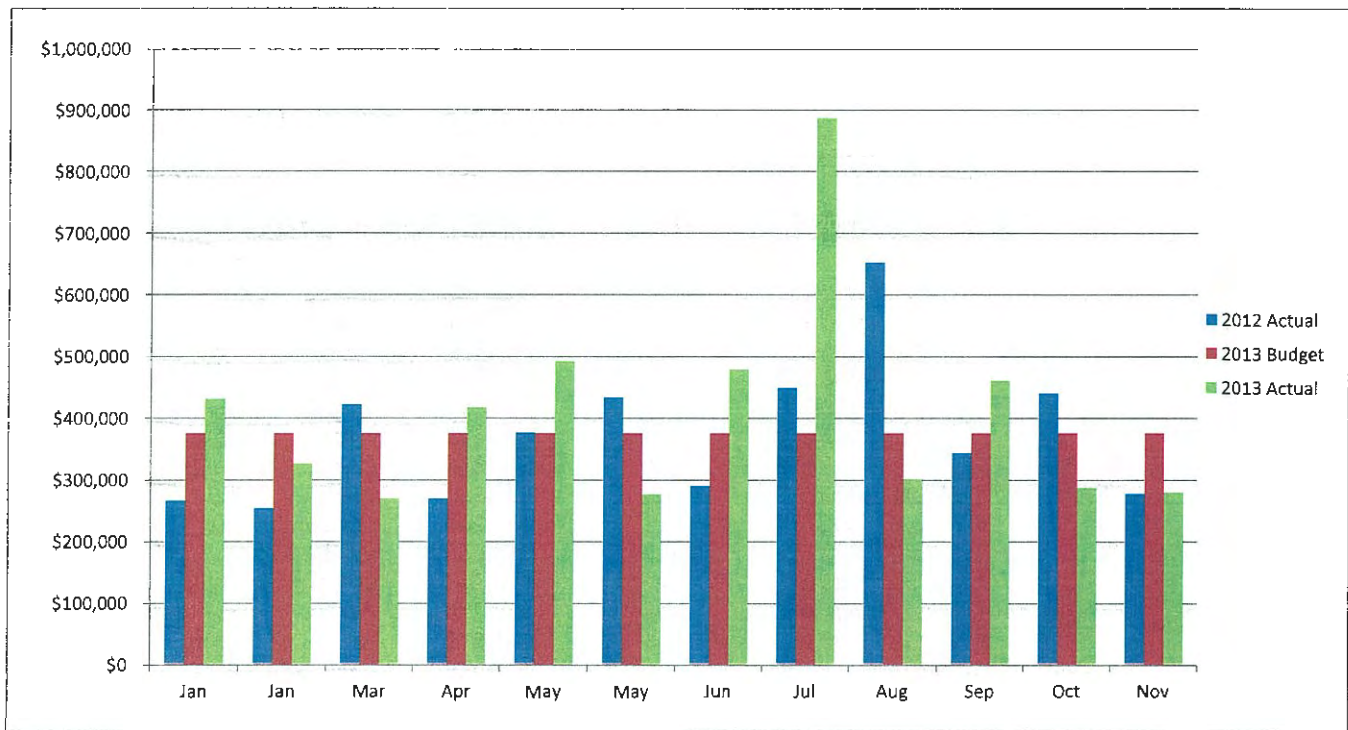
<b>Month Received (Liability Period)</b>	<b><u>2012 Actual</u></b>	<b><u>2013 Budget</u></b>	<b><u>2013 Actual</u></b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan (Nov)	\$ 488,836	\$ 597,933	\$ 567,170	\$ (30,763)
Feb (Dec)	519,381	597,933	543,698	(84,998)
Mar (Jan)	610,243	597,933	660,488	(22,443)
Apr (Feb)	446,201	597,933	511,352	(109,024)
May (Mar)	481,233	597,933	491,260	(215,698)
Jun (Apr)	511,652	597,933	601,655	(211,976)
Jul (May)	544,604	597,933	562,580	(247,330)
Aug (Jun)	535,285	597,933	582,458	(262,805)
Sep (Jul)	522,335	597,933	559,356	(301,382)
Oct (Aug)	529,665	597,933	619,615	(279,700)
Nov (Sep)	545,005	597,933	672,434	(205,199)
Dec (Oct)	559,279	597,933		
<b>YTD Totals</b>	<b><u>\$ 6,293,715</u></b>	<b><u>\$ 7,175,200</u></b>	<b><u>\$ 6,372,067</u></b>	

## Local Use Tax



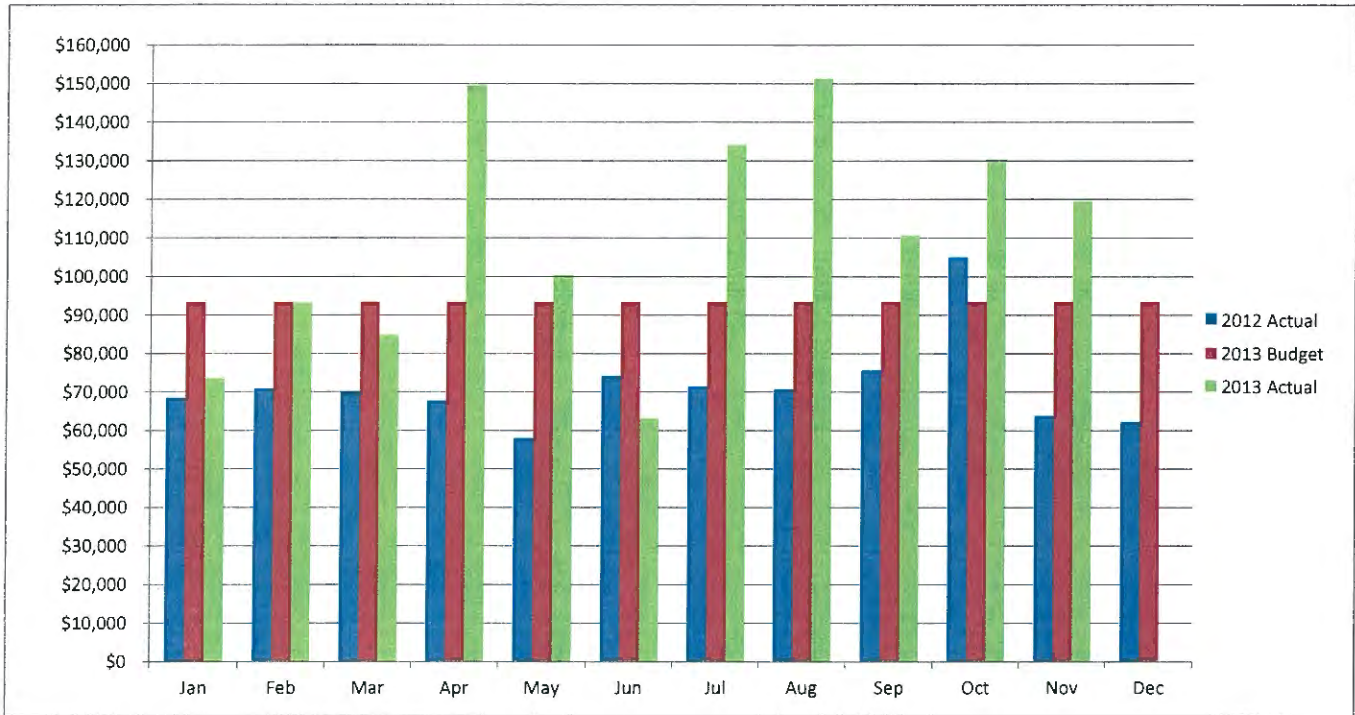
<b>Month Received (Liability Period)</b>	<b><u>2012 Actual</u></b>	<b><u>2013 Budget</u></b>	<b><u>2013 Actual</u></b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan (Nov)	\$ 61,257	\$ 68,333	\$ 66,891	\$ (1,442)
Feb (Dec)	61,680	68,333	70,467	691
Mar (Jan)	94,262	68,333	100,648	33,006
Apr (Feb)	60,237	68,333	70,061	34,734
May (Mar)	54,624	68,333	52,477	18,878
Jun (Apr)	67,532	68,333	65,868	16,412
Jul (May)	62,280	68,333	72,289	20,368
Aug (Jun)	65,121	68,333	63,836	15,870
Sep (Jul)	72,811	68,333	84,782	32,319
Oct (Aug)	60,169	68,333	72,936	36,922
Nov (Sep)	67,180	68,333	68,150	36,739
Dec (Oct)	68,828	68,333		
<b>YTD Totals</b>	<b><u>\$ 795,979</u></b>	<b><u>\$ 820,000</u></b>	<b><u>\$ 788,405</u></b>	

## Income Tax



2011-2012			2012-2013				Cumulative Variance 2013 Actual vs. Budget
Month Received	Liab Pd	2012 Actual	Month Received	2013 Budget	Liab Pd	2013 Actual	
Jan	Aug-11	\$ 265,743	Jan	\$ 375,000	Sep-12	\$ 431,473	\$ 56,473
Jan	Nov-11	253,091	Feb	375,000	Oct-12	326,024	7,497
Mar	Sep-11	422,078	Mar	375,000	Nov-12	269,055	(98,447)
Apr	Oct-11	268,805	Apr	375,000	Dec-12	417,065	(56,382)
May	Dec-11	376,026	Apr	375,000	Jan-13	492,326	60,944
May	Jan-12	433,538	May	375,000	Feb-13	276,065	(37,991)
Jun	Feb-12	289,239	Jun	375,000	Mar-13	479,367	66,375
Jul	Mar-12	449,094	Jul	375,000	Apr-13	885,441	576,816
Aug	Apr-12	652,073	Aug	375,000	May-13	300,821	502,637
Sep	May-12	342,831	Sep	375,000	Jun-13	460,724	588,361
Oct	Jun-12	440,243	Oct	375,000	Jul-13	286,248	499,609
Nov	Jul-12	276,258	Nov	375,000	Aug-13	279,257	403,866
Dec	Aug-12	274,025					
<b>YTD Totals</b>		<u><u>\$ 4,743,042</u></u>		<u><u>\$ 4,500,000</u></u>		<u><u>\$ 4,903,866</u></u>	

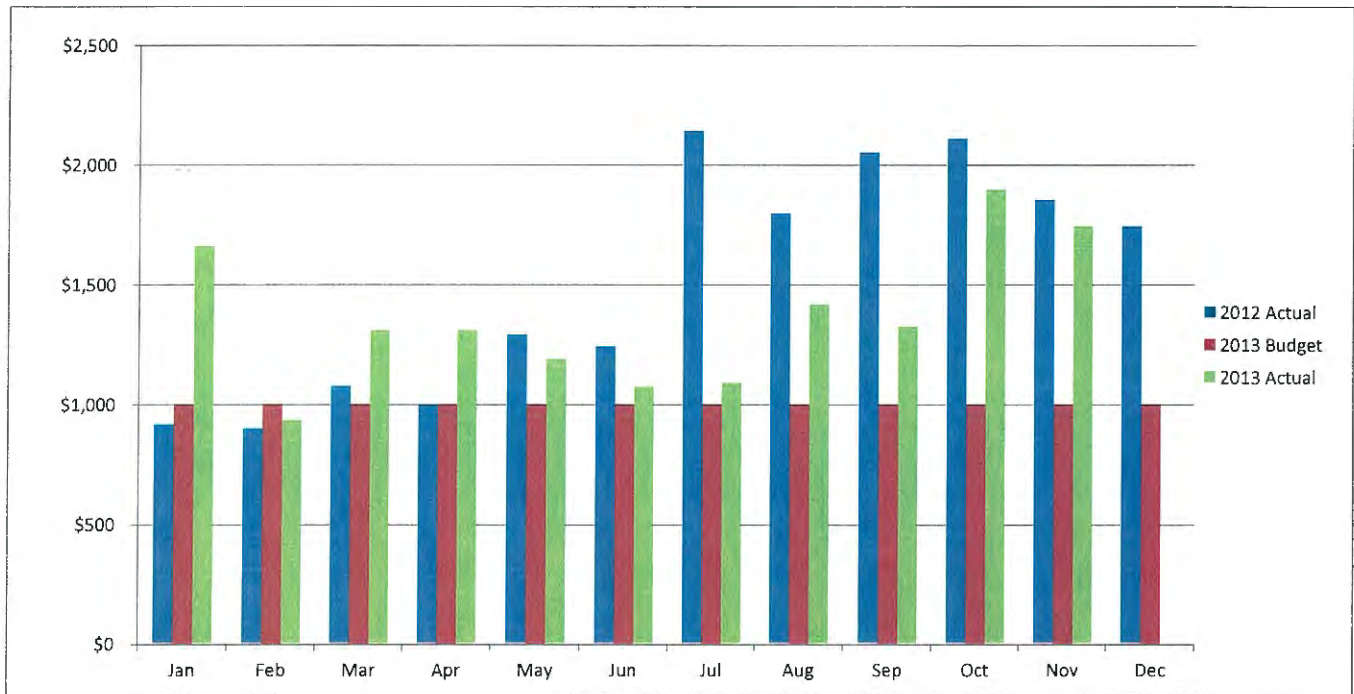
## Fines



<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 68,180	\$ 93,292	\$ 73,214	\$ (20,078)
Feb	70,571	93,292	92,799	(20,571)
Mar	69,752	93,292	84,650	(29,213)
Apr	67,456	93,292	149,430	26,926
May	57,811	93,292	99,952	33,586
Jun	73,739	93,292	62,913	3,208
Jul	71,066	93,292	133,851	43,766
Aug	70,359	93,292	151,108	101,583
Sep	75,252	93,292	110,274	118,566
Oct	104,524	93,292	130,033	155,307
Nov	63,497	93,292	119,185	181,200
Dec	61,964	93,292		
<b>YTD Totals</b>	<b>\$ 854,170</b>	<b>\$ 1,119,500</b>	<b>\$ 1,207,408</b>	



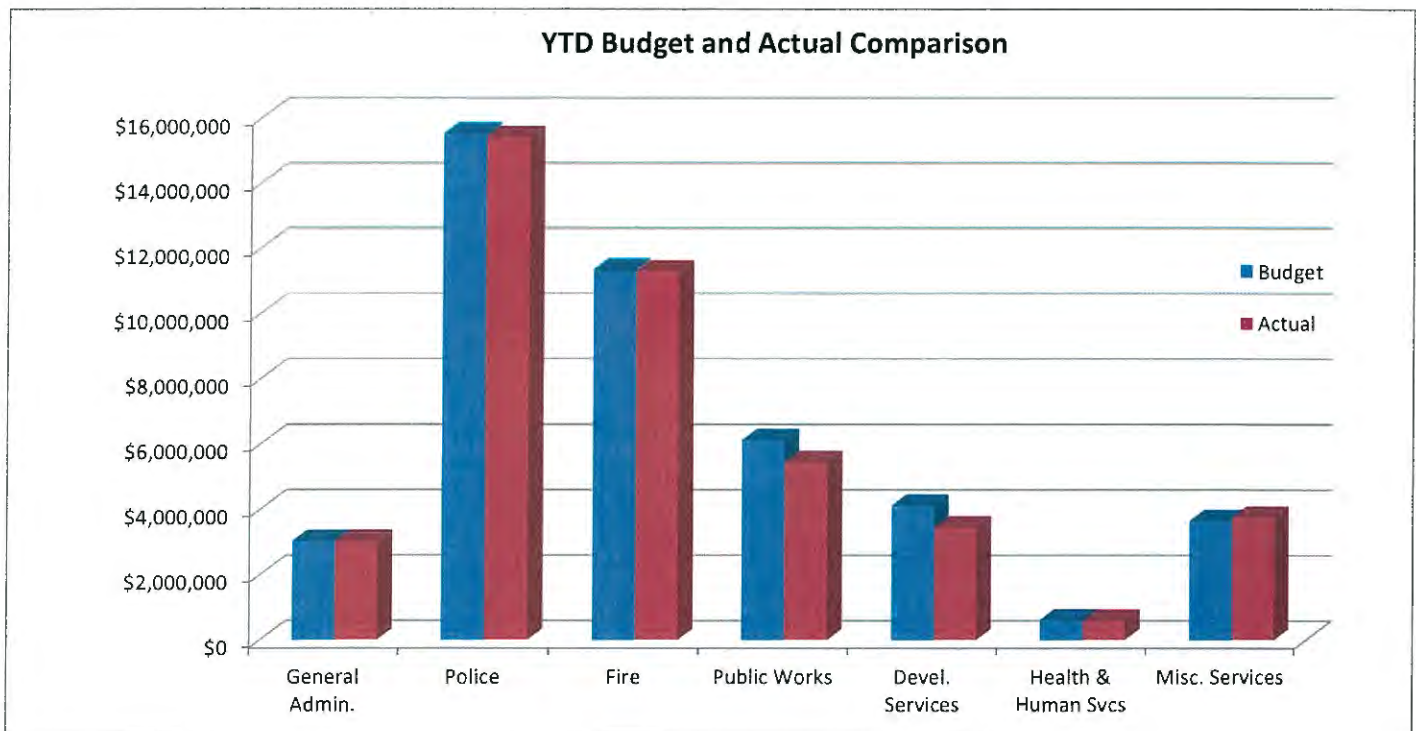
## Interest Income



<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 916	\$ 1,000	\$ 1,662	\$ 662
Feb	897	1,000	934	596
Mar	1,075	1,000	1,310	906
Apr	997	1,000	1,309	1,215
May	1,290	1,000	1,189	1,404
Jun	1,241	1,000	1,072	1,476
Jul	2,144	1,000	1,089	1,565
Aug	1,798	1,000	1,418	1,983
Sep	2,053	1,000	1,326	2,309
Oct	2,110	1,000	1,898	3,207
Nov	1,854	1,000	1,745	3,952
Dec	1,743	1,000		
<b>YTD Totals</b>	<b>\$ 18,118</b>	<b>\$ 12,000</b>	<b>\$ 14,953</b>	

**Expenditures:** General Fund expenditures in November were \$102,147 below the budgeted figure of \$3,646,236. The summary of year-to-date actuals versus budgeted expenditures shown reflect mostly positive variances for the Village departments for the year.

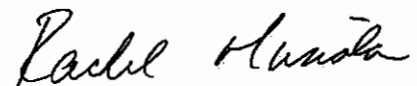
EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 369,958	\$ 358,162	3.2%
Administration	525,452	516,094	1.8%
Legal	438,497	494,967	-12.9%
Finance	791,982	777,884	1.8%
Village Clerk	174,295	167,726	3.8%
HRM	438,148	429,225	2.0%
Communications	163,873	159,431	2.7%
Cable TV	123,328	122,205	0.9%
Police	15,489,192	15,414,548	0.5%
Fire	11,315,847	11,300,565	0.1%
Public Works	6,112,911	5,443,281	11.0%
Development Services	4,109,628	3,441,794	16.3%
H&HS	620,739	598,335	3.6%
Miscellaneous	3,646,236	3,748,383	-2.8%
<b>TOTAL</b>	<b>\$ 44,320,084</b>	<b>\$ 42,972,601</b>	<b>3.0%</b>



## Department News

On October 30, the Finance Director gave a presentation on the budget process at the IGFOA Finance Professionals Academy Level II. The Assistant Director, Fiscal Operations Manager and Senior Accountant attended this seminar. In addition to the budget process information, staff also heard discussions on treasury management, cash flow forecasting and management's impact on minimizing fiscal stress.

Respectfully Submitted,



Rachel Musiala  
Director of Finance

**MONTHLY REPORT STATISTICS**

**NOVEMBER 2013**

	Nov-13	YTD Nov-13	Nov-12	YTD Nov-12	% Inc / Dec	
					Month	Year
<b>Credit Card Transactions</b>						
Finance and Code Front Counter						
Number	444	5,306	406	4,571	9.4%	16.1%
Amount	\$ 41,196	\$ 606,933	\$ 46,290	\$ 483,313	-11.0%	25.6%
Internet Sales						
Number	1,655	18,130	1,544	16,252	7.2%	11.6%
Amount	\$ 133,901	\$ 1,389,012	\$ 106,317	\$ 1,218,698	25.9%	14.0%
Total						
Number	2,099	23,436	1,950	20,823	7.6%	12.5%
Amount	\$ 175,098	\$ 1,995,945	\$ 152,607	\$ 1,702,010	14.7%	17.3%
Credit Card Company Fees						
General Fund	\$ 656	\$ 15,900	\$ 934	\$ 11,197	-29.8%	42.0%
Municipal Waste Fund	3	48	13	122	-74.9%	-60.4%
Water Fund	2,541	26,730	2,253	24,184	12.8%	10.5%
Total Fees	\$ 3,201	\$ 42,679	\$ 3,201	\$ 35,502	0.0%	20.2%
<b>Passport Applications</b>						
Number	44	642	37	491	18.9%	30.8%
Revenue	\$ 1,050	\$ 16,000	\$ 850	12,225	23.5%	30.9%
<b>Accounts Receivable</b>						
Invoices Mailed						
Number	56	939	295	2,292	-81.0%	-59.0%
Amount	\$ 87,142	\$ 1,694,539	\$ 78,014	1,899,097	11.7%	-10.8%
Invoices Paid						
Number	101	1,196	144	2,250	-29.9%	-46.8%
Amount	\$ 68,607	\$ 884,276	\$ 58,698	928,437	16.9%	-4.8%
Reminders Sent						
Number	24	138	14	334	N/A	-58.7%
Amount	\$ 12,487	\$ 40,282	\$ 1,129	47,005	N/A	-14.3%
<b>Accounts Payable</b>						
Checks Issued						
Number	402	4,096	413	3,923	-2.7%	4.4%
Amount	\$ 2,140,771	\$ 20,431,545	\$ 1,261,640	13,731,276	69.7%	48.8%
Manual Checks Issued						
Number	53	513	52	499	1.9%	2.8%
As % of Total Checks	13.18%	12.52%	12.59%	12.59%	4.7%	-0.5%
Amount	\$ 441,956	\$ 2,157,131	\$ 185,330	907,420	138.5%	137.7%
As % of Total Checks	20.64%	10.56%	14.69%	6.61%	40.5%	59.8%
<b>Utility Billing</b>						
New Utility Accounts	134	1,869	120	1,413	11.7%	32.3%
Bills Mailed / Active Accounts	15,471	170,131	15,468	170,130	0.0%	0.0%
Final Bills Mailed	131	1,862	119	1,405	10.1%	32.5%
Shut-Off Notices	1,401	13,786	1,391	14,687	0.7%	-6.1%
Actual Shut-Offs	118	1,106	117	926	0.9%	19.4%
Total Billings	\$ 1,234,309	\$ 12,876,082	\$ 1,215,091	\$ 12,579,790	1.6%	2.4%
Direct Debit (ACH) Program						
New Accounts	67	336	19	280	252.6%	20.0%
Closed Accounts	58	279	7	217	728.6%	28.6%
Total Accounts	2,202		2,151		2.4%	
As % of Active Accounts	14.23%		13.91%		0.3%	
Water Payments Received in Current Month						
Total Bills Mailed	15,471	170,135	15,468	170,130		
ACH Payments	2,201	23,871	2,150	23,421		
ACH Payments-% of Total Bills	14.23%	14.03%	13.90%	13.77%		
On-line Payments (Internet Sales)	1,538	15,605	1,354	14,022		
On-line Payments-% of Total Bills	9.94%	9.17%	8.75%	8.24%		
Mail-in Payments	12,062	129,211	11,860	130,811		
Mail-in Payments-% of Total Bills	77.97%	75.95%	76.67%	76.89%		

**WATER BILLING ANALYSIS**  
**November 30, 2013**

**Residential Billings**  
**Average Monthly Consumption/Customer**

<u>Month Billed</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
June	5,192	6,092	8,166
July	6,845	8,166	8,325
August	6,853	8,325	6,797
September	5,376	6,797	4,760
October	5,723	4,760	4,907
November	4,449	4,907	4,706
Six Month Average -	5,740	6,508	5,493
% Change -	13.8%	11.4%	-4.3%

**Total Water Customers**

**Average Bill**

<u>Customer Type</u>	<u>Total Water Customers</u>			<u>Customer Type</u>	<u>Average Bill</u>		
	<u>Nov-12</u>	<u>Nov-13</u>	<u>% Change</u>		<u>Nov-12</u>	<u>Nov-13</u>	<u>% Change</u>
Residential	14,564	14,568	0.0%	Residential	\$ 42.81	\$ 44.88	4.8%
Commercial	904	903	-0.1%				
Total	15,468	15,471	0.0%				

**Total Consumption - All Customers (000,000's)**

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Nov-12</u>	<u>Nov-13</u>	<u>% Change</u>		<u>Nov-12</u>	<u>Nov-13</u>	<u>% Change</u>
Residential	71	69	-2.9%	Residential	918	800	-12.9%
Commercial	58	52	-11.5%	Commercial	599	557	-7.0%
	129	121	-6.2%		1,517	1,357	-10.5%

**STATEMENT OF INVESTMENTS-VILLAGE**  
**As of November 30, 2013**

<b>Fund</b>	<b>Investment Date</b>	<b>Maturity Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Maturity Value</b>	<b>Rate of Interest</b>
<b><u>General Fund</u></b>						
Illinois Funds - General	09/30/86		3,638,202.78			0.027
Illinois Funds - Veterans Memorial	05/01/92		294.27			0.027
IMET	05/12/97		500,000.00	1,344,150.14		0.012
IMET Convenience Fund	10/20/05		2,151,243.00	2,151,243.00		0.012
HE Community Bank-MaxSafe	07/13/04		762,111.52			0.100
Citibank Savings Deposit Account	11/07/08		3,450,064.18			0.200
CD with PMA	08/22/13		1,726,627.02	1,725,115.53	1,730,938.54	0.395
			<u>12,228,542.77</u>			
<b><u>Motor Fuel Tax</u></b>						
Illinois Funds	09/30/86		866,720.47			0.027
CD with PMA	08/22/13		1,000,000.00	999,124.60	1,002,497.07	0.395
			<u>1,866,720.47</u>			
<b><u>EDA Administration</u></b>						
Illinois Funds	01/02/91		1,747,277.33			0.027
			<u>1,747,277.33</u>			
<b><u>E-911</u></b>						
Illinois Funds	07/01/00		74,800.56			0.027
<b><u>Asset Seizure - Federal</u></b>						
Illinois Funds	06/09/99		1,551.91			0.027
<b><u>Asset Seizure - State</u></b>						
Illinois Funds	11/30/98		124,700.79			0.027
<b><u>Asset Seizure - BATTLE</u></b>						
Illinois Funds	07/10/08		59,164.62			0.027
<b><u>Municipal Waste System</u></b>						
Illinois Funds	08/31/98		3,509.89			0.027
<b><u>Sears EDA General Account</u></b>						
Illinois Funds	04/29/08		0.00			
<b><u>2005A G.O. Debt Serv.</u></b>						
Illinois Funds	11/30/04		1,000,379.31			0.027
<b><u>2009 G.O. Debt Serv.</u></b>						
Illinois Funds	04/01/09		668.57			0.027
<b><u>Central Road Corridor Improv.</u></b>						
Illinois Funds	12/15/88		254,028.75			0.027
<b><u>Hoffman Blvd Bridge Maintenance</u></b>						
Illinois Funds	07/01/98		143,537.52			0.027
Citibank Savings Deposit Account	02/10/11		200,870.00			0.200
			<u>344,407.52</u>			
<b><u>Western Corridor</u></b>						
Illinois Funds	06/30/01		129,728.15			0.027
Citibank Savings Deposit Account	01/07/09		301,364.01			0.200
			<u>431,092.16</u>			

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of November 30, 2013

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<b><u>Traffic Improvement</u></b>						
Illinois Funds	03/24/89		230,377.08			0.027
			230,377.08			
<b><u>EDA Series 1991 Project</u></b>						
Illinois Funds	08/22/91		2,180,187.19			0.027
Bank of New York Money Market	12/11/06		1,103,748.24			
			3,283,935.43			
<b><u>Central Area Road Improvement Impact Fee</u></b>						
Illinois Funds	03/29/91		374,997.27			0.027
Citibank Savings Deposit Account	02/10/11		301,304.98			0.200
			676,302.25			
<b><u>2008 Capital Project</u></b>						
Citibank Savings Deposit Account	03/20/08		28,656.84			0.200
<b><u>Western Area Traffic Improvement</u></b>						
Illinois Funds	11/01/92		12,282.45			0.027
Citibank Savings Deposit Account	01/07/09		128,504.63			0.200
			140,787.08			
<b><u>Western Area Rd Impr Impact Fees</u></b>						
Illinois Funds	08/01/98		94,112.07			0.027
Citibank Savings Deposit Account	01/07/09		720,288.93			0.200
CD with PMA	08/22/13		750,000.00	749,343.45	751,872.81	0.395
			1,564,401.00			
<b><u>Capital Improvements</u></b>						
Illinois Funds	12/31/96		4,601,218.55			0.027
Citibank Savings Deposit Account	01/07/09		450,750.05			0.200
			5,051,968.60			
<b><u>Capital Vehicle &amp; Equipment</u></b>						
Illinois Funds	12/31/96		43,288.82			0.027
Citibank Savings Deposit Account	01/07/09		14,257.00			0.395
HE Community Bank-MaxSafe	07/13/04		5.21			0.100
			57,551.03			
<b><u>Capital Replacement</u></b>						
Illinois Funds	02/01/98		9,580.45			0.027
HE Community Bank-MaxSafe	07/13/04		382,099.12			0.100
Citibank Savings Deposit Account	11/07/08		1,243,041.74			0.200
CD with PMA	08/22/13		500,000.00	499,562.30	501,248.54	0.395
			2,134,721.31			
<b><u>Water and Sewer</u></b>						
Illinois Funds	09/30/86		956,814.61			0.027
<b><u>Water and Sewer-Capital Projects</u></b>						
Citibank Savings Deposit Account	03/20/08		189,283.70			0.200
<b><u>Sears Centre</u></b>						
Illinois Funds			893,508.18			0.027
<b><u>Insurance</u></b>						
Illinois Funds	11/10/87		686,542.96			0.027
Citibank Savings Deposit Account	11/07/08		711,344.47			0.200
CD with PMA	08/22/13		1,000,000.00	999,124.60	1,002,497.07	0.395
			2,397,887.43			

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of November 30, 2013

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<b>Information Systems</b>						
Illinois Funds	02/01/98		641,825.13			0.027
Citibank Savings Deposit Account	01/07/09		0.00			
			641,825.13			
<b>EDA Special Tax Alloc.</b>						
Illinois Funds	05/15/92		3,880,300.22			0.027
Citibank Savings Deposit Account			13,003,013.91			
			16,883,314.13			
<b>Roselle Road TIF</b>						
Illinois Funds	09/30/03		4,260.39			0.027
Citibank Savings Deposit Account	11/07/08		988,273.12			0.200
			992,533.51			
<b>Barr/Higgins TIF</b>						
Illinois Funds	08/26/91		641,001.93			0.027
HE Community Bank-Municipal Now	07/13/04		0.00			
			641,001.93			
<b>2005 EDA TIF Bond &amp; Int.</b>						
Illinois Funds	11/07/02		36,869.83			0.027
Bank of New York Money Market	12/11/06		0.00			
			36,869.83			
<b>Total Investments</b>			<b>\$ 54,938,583.72</b>			
<b>Total Invested Per Institution</b>				<b>Percent Invested</b>		
Illinois Funds			23,331,732.05	42.47		
IMET			500,000.00	0.91		
IMET Convenience Fund			2,151,243.00	3.92		
CD with PMA			4,976,627.02	9.06		
HE Community Bank-MaxSafe			1,144,215.85	2.08		
Bank of New York Money Market			1,103,748.24	2.01		
Citibank			21,731,017.56	39.56		
			\$54,938,583.72	100.00		
<b>Total Invested Per Institution Excluding all Trust and EDA Funds</b>				<b>Percent Invested</b>		
Illinois Funds			16,593,372.88	58.99		
IMET			2,651,243.00	9.43		
HE Community Bank-MaxSafe			1,144,215.85	4.07		
Citibank			7,739,730.53	27.52		
			\$28,128,562.25	100.00		
<b>Total Invested Per Fund</b>						
Total Investments - Operating Funds					\$21,988,837.20	
Total Investments - Debt Service Funds					\$1,037,917.71	
Total investments - Trust Funds					\$17,524,316.06	
Total Investments - Capital Projects Funds					\$14,387,512.75	
Total Investments - All Funds					\$54,938,583.72	



**STATEMENT OF INVESTMENTS-FIRE PENSION FUND**  
**As of November 30, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Illinois Funds	09/30/86		641,101.24	641,101.24		0.027
<b><u>Charles Schwab - Mutual Funds</u></b>						
Mutual Funds	Various		30,481,636.53	36,695,715.55		
Money Market	12/01/12		2,002.27	2,002.27		
Total Charles Schwab Mid Cap			30,483,638.80	36,697,717.82		
<b><u>Charles Schwab - Adelante Capital Management</u></b>						
Real Estate	Various		1,664,957.97	1,618,554.72		
Money Market	12/01/12		49,872.87	49,872.87		
Total Adelante Capital Managemen			1,714,830.84	1,668,427.59		
<b><u>Charles Schwab - Rothschild Asset Management</u></b>						
Equities	Various		4,046,219.21	5,051,784.51		
Money Market	12/01/12		152,296.22	152,296.22		
Total Rothschild Asset Management			4,198,515.43	5,204,080.73		
<b><u>Charles Schwab-Fixed Income</u></b>						
Money Market	12/01/12		225,426.01	225,426.01		
Treasury Note, 3.25%	01/29/10	12/31/16	403,251.60	432,187.60	400,000.00	3.00
Treasury Stripped	06/25/09	02/15/14	438,937.40	489,885.34	490,000.00	0.00
Treasury Stripped	05/15/13	11/15/18	380,050.00	373,250.00	400,000.00	0.00
Treasury Bond, 9.125%	05/08/07	05/15/18	286,024.54	276,205.52	205,000.00	6.70
Treasury Note, 1.625%	09/12/13	11/15/22	180,182.68	184,437.60	200,000.00	1.80
Treasury Note, 1.875%	11/08/10	10/31/17	262,672.13	269,100.00	260,000.00	1.80
Treasury Note, 3.375%	12/18/09	11/15/19	442,055.32	492,820.20	450,000.00	3.10
Treasury Note, 4.0%	10/16/08	08/15/18	409,845.35	450,625.20	400,000.00	3.50
Treasury Note, 1.875%	07/16/10	06/30/15	638,095.71	646,340.94	630,000.00	1.80
Treasury Note, 2.125%	10/20/11	08/15/21	299,028.54	296,859.30	300,000.00	2.10
Treasury Note, 2.375%	09/14/09	08/31/14	301,829.13	304,921.80	300,000.00	2.30
Treasury Note, 2.625%	09/15/10	08/15/20	447,470.55	468,422.10	450,000.00	2.50
FHLMC MTN, 3.75%	02/09/12	03/27/19	286,154.50	276,044.25	250,000.00	3.40
FHLMC MTN, 4.75%	05/14/07	11/17/15	440,150.82	456,367.38	420,000.00	4.40
FHLB DEB, 4.75%	05/15/07	12/16/16	176,194.44	202,401.72	180,000.00	4.20
FNMA MTN, 5.00%	03/16/10	03/15/16	442,048.40	441,621.20	400,000.00	4.50
FNMA MTN, 3.05%	09/28/10	09/28/20	245,490.00	253,103.38	245,000.00	3.00
FNMA 1.375%	07/26/13	11/15/16	203,422.80	204,410.00	200,000.00	1.40
FNMA MTN, 2.375%	03/06/12	07/28/15	201,155.85	196,693.51	190,000.00	2.30
FNMA MTN, 2.625%	03/18/10	11/20/14	452,006.55	460,719.00	450,000.00	2.60
FNMA MTN, 5.375%	02/19/10	06/12/17	390,247.55	404,261.90	350,000.00	4.70
AT T Inc	05/17/12	02/15/17	85,969.85	85,523.09	85,000.00	1.60
Bank of America	04/10/13	07/12/13	96,075.10	95,749.02	90,000.00	3.50
Walt Disney Co	05/04/12	08/16/16	90,812.70	91,585.53	90,000.00	1.30
Gen Elec Cap Med Term Note	09/21/12	07/02/15	91,852.20	91,468.35	90,000.00	1.60
Goldman Sachs	04/08/13	01/22/18	183,224.80	181,503.90	180,000.00	2.80
JPMORGAN CHASE, 4.65%	08/26/11	06/01/14	266,325.00	255,145.25	250,000.00	4.50
Pepsico Inc	03/12/13	05/10/16	63,379.20	62,556.30	60,000.00	2.40
Verizon Comm	03/01/13	11/02/15	90,272.40	89,872.83	90,000.00	0.07
Wal-Mart Stores	04/22/13	04/11/18	90,222.40	88,499.25	90,000.00	1.20
Wells Fargo Co	06/26/12	05/08/17	90,028.80	92,582.28	90,000.00	2.10
			8,699,902.32	8,940,589.75		
<b><u>Charles Schwab - William Blair &amp; Co.</u></b>						
Money Market	12/01/12		441,418.12	441,418.12		0.00
Zero Coupon Bond	01/29/03	05/15/20	136,910.10	132,234.45	150,000.00	0.00
Treasury, 1.125%	01/18/13	01/15/21	711,745.60	658,117.40	575,000.00	1.00
Treasury, 2.375%	01/18/13	01/15/17	266,309.10	256,796.60	200,000.00	2.10
Alcoa Inc.	01/03/13	08/15/20	137,160.00	133,698.75	125,000.00	5.90
American Express	01/08/13	08/28/17	181,108.50	174,679.65	150,000.00	5.30
AIG	01/04/13	06/01/22	170,550.00	162,216.90	150,000.00	4.50
Bank of America Credit	03/22/13	03/22/16	100,010.00	100,507.70	100,000.00	0.00
Boston Properties	01/07/13	10/15/19	180,600.00	174,669.90	150,000.00	5.10
Burlington North	01/10/13	10/01/19	145,596.25	139,872.50	125,000.00	4.20
Capital One Financial	01/03/13	09/15/17	183,000.00	175,859.25	150,000.00	5.80
Citigroup Inc	01/08/13	05/22/19	203,544.00	194,894.55	150,000.00	6.70
CSX Corporation	10/21/13	02/01/19	123,410.00	123,220.50	100,000.00	6.00
Deere & Company	01/10/13	09/10/18	152,790.00	146,627.00	125,000.00	4.90

**STATEMENT OF INVESTMENTS-FIRE PENSION FUND**  
**As of November 30, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Discover Financial Serv	01/23/13	04/27/22	172,282.50	157,843.95	150,000.00	5.00
Discovery Communications	01/28/13	08/15/19	148,900.00	143,881.00	125,000.00	4.90
Embraer S.A.	01/08/13	06/15/22	166,132.50	149,842.95	150,000.00	5.30
Energizer Holdings	11/05/13	05/19/21	129,911.25	128,349.50	125,000.00	5.30
Exelon Generation	01/15/13	10/01/17	148,121.25	142,588.75	125,000.00	5.40
Ford Motor Credit	01/08/13	01/15/20	193,402.50	188,665.95	150,000.00	6.50
General Electric	01/10/13	05/01/18	147,962.50	145,045.00	125,000.00	4.90
Gilead Sciences	01/03/13	12/15/21	142,476.25	134,259.75	125,000.00	4.10
Goldman Sachs Group	11/15/13	11/15/18	150,010.00	149,854.80	150,000.00	5.30
Hewlett Packard	01/03/13	06/01/21	149,083.50	152,437.80	150,000.00	4.40
Honeywell International	01/24/13	02/15/19	148,778.75	142,807.38	125,000.00	4.40
Johnson Controls Inc	01/24/13	03/30/20	171,397.50	164,022.45	150,000.00	4.60
JP Morgan Chase	01/03/13	06/27/17	175,501.50	171,111.30	150,000.00	5.40
Kroger Co	01/23/13	04/15/22	129,327.50	121,038.25	125,000.00	3.50
L-3 Communications Group	01/07/13	02/15/21	169,429.50	158,382.30	150,000.00	4.70
Masco Corporation	10/21/13	03/15/22	132,897.50	132,031.25	125,000.00	5.60
Merrill Lynch	01/15/13	11/15/18	185,038.50	180,805.35	150,000.00	5.80
Morgan Stanley	01/03/13	04/01/18	178,378.50	176,405.85	150,000.00	5.70
Omnicom Group Inc	01/08/13	08/15/20	167,325.90	158,469.15	150,000.00	4.30
O'Reilly Auto Parts	10/18/13	09/15/21	132,060.00	130,629.38	125,000.00	4.40
Petrobras International	01/03/13	10/06/16	125,010.00	122,471.88	125,000.00	0.00
Republic Services	01/24/13	09/15/19	149,173.75	142,946.75	125,000.00	4.90
Simon Property Group	01/07/13	05/30/18	91,503.75	88,352.18	75,000.00	5.20
Time Warner Cable	10/21/13	02/14/19	155,088.65	155,442.56	130,000.00	7.40
Wyndham Worldwide	02/22/13	03/01/18	99,878.00	100,833.30	100,000.00	2.50
FHLMC A4-9814	01/18/13	06/01/36	277,999.81	263,834.07	239,095.13	5.50
FHLMC A7-2610	01/18/13	02/01/38	367,873.60	344,025.93	306,558.63	5.50
FHLMC A9 1904	06/12/10	04/01/40	134,595.66	137,090.60	125,435.75	5.00
FHLMC A9-2646	07/01/13	06/01/40	84,186.49	82,871.10	75,074.40	5.00
FHLMC B1-1791	01/18/13	01/01/19	155,630.71	151,546.41	142,014.40	4.70
FHLMC G0-5723	05/13/13	11/01/38	141,998.88	138,217.92	122,616.34	5.80
FHLMC G0-6583	06/27/13	06/01/41	418,692.92	408,940.31	372,903.65	4.50
FHLMC J1-8361	01/23/13	03/01/27	835,672.95	803,585.80	761,494.21	3.30
FNMA AA4519	01/25/13	03/01/24	242,215.04	230,140.23	212,806.51	4.20
FNMA AA5028	01/25/13	04/01/24	156,796.46	148,533.69	137,346.40	4.20
FNMA AB1146	01/17/13	06/01/40	291,960.06	281,568.09	257,937.88	4.60
FNMA AC6257	01/17/13	12/01/24	195,724.82	188,090.64	174,771.64	3.70
FNMA AD6942	01/17/13	06/01/40	115,573.55	112,831.08	103,361.89	4.60
FNMA PL AD7531	07/15/13	06/01/40	723,019.40	711,196.40	638,597.44	4.90
FNMA AD8164	04/16/13	08/01/25	188,179.96	182,509.51	169,585.72	3.70
FNMA PL AJ7724	09/17/13	12/01/26	399,570.54	403,580.70	374,800.52	3.70
FNMA PL AL2851	02/25/13	08/01/26	916,395.47	889,012.55	825,856.79	3.70
FNMA 645917	07/19/10	06/01/17	135,581.64	107,868.75	100,286.77	6.00
FNMA PL785817	01/18/13	01/01/20	429,478.20	410,124.64	380,303.49	4.70
FNMA 816387	01/18/13	05/01/20	455,505.94	431,137.95	399,788.92	4.70
FNMA 890234	01/18/13	10/01/38	237,829.41	227,378.53	204,372.51	5.40
FNMA PL 932095	02/14/13	11/01/24	168,200.42	163,900.09	152,294.06	3.70
FNMA 947364	01/18/13	10/01/37	112,388.73	106,617.32	94,976.19	5.40
FNMA 993562	01/23/13	04/01/24	393,553.54	384,160.73	357,580.70	3.70
Total William Blair			14,471,847.42	13,962,095.09		
<b>Total Investments</b>			<b>\$ 60,209,836.05</b>	<b>\$ 67,114,012.22</b>		

<b>STATEMENT OF INVESTMENTS-FIRE PENSION FUND</b>
<b>As of November 30, 2013</b>

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<b>Total Invested Per Institution</b>			<u>Book Value</u>	<u>Market Value</u>	<u>Percent Invested</u>	
Illinois Funds			641,101.24	641,101.24		1.06
Equities			4,046,219.21	5,051,784.51		6.72
Money Market			871,015.49	871,015.49		1.45
Mutual Funds			30,481,636.53	36,695,715.55		50.63
GNMA			0.00	0.00		-
Treasury Bonds			286,024.54	276,205.52		0.48
Treasury Notes			4,362,485.71	4,460,628.74		7.25
FNMA			7,382,498.83	7,215,504.14		12.26
FHLMC Bonds			2,856,801.84	2,786,479.52		4.74
FHLB Agency Bonds			176,194.44	202,401.72		0.29
Zero Coupon Bonds			955,897.50	995,369.79		1.59
Real Estate			1,664,957.97	1,618,554.72		2.77
Corporate Bonds			6,485,002.75	6,299,251.28		10.77
			<u>\$60,209,836.05</u>	<u>\$67,114,012.22</u>		<u>100.00</u>

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

**As of November 30, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Illinois Funds	09/30/86		1,343,061.06	1,343,061.06		0.027
IMET Convenience Fund	01/24/12		402,385.52	402,385.52		
<b>Fidelity Investments</b>						
Spartan Intl Index FID Advantage Class (FSIVX)	06/05/09		3,488,536.27	4,819,652.79		
Dimensional US Vector Equity Port (DFVEX)	08/08/11		1,991,837.72	3,213,025.33		
DFA International Small Company Port (DFISX)	08/08/11		2,430,026.23	3,065,968.02		
DFA Emerging Markets Portfolio	06/05/09		4,906,165.57	4,753,738.54		
Dimensional Adv US Small Cap Value Port (DFSXV)	08/08/11		4,289,585.33	6,669,218.11		
Dimensional Advisor US Large Cap Val (DFLVX)	08/08/11		2,971,837.27	4,866,826.36		
Dimensional Advisor US Small Cap Value Port (DFSTX)	08/08/11		3,138,808.99	4,917,406.02		
Dimensional Inv't Grp Inc Int'l (DFIVX)	08/08/11		2,457,398.22	2,973,590.36		
Vanguard Reit Index Signal Shares (VGRSX)	08/08/11		1,054,929.54	1,272,415.43		
Vanguard Institutional Index Fund (Fund 0094)	03/09/10		1,619,912.63	2,866,738.17		
Fidelity Cash Reserve			0.41	0.41		
			28,349,038.19	39,418,579.54		
<b>Fifth Third Bank</b>						
Money Market	12/02/03		256,515.24	256,515.24		
Fannie Mae	02/26/13	10/26/17	124,908.75	124,470.00	125,000.00	0.9
Fannie Mae	03/01/13	02/08/18	450,167.15	448,625.45	455,000.00	0.9
Fannie Mae	07/19/13	08/26/16	214,393.05	215,421.40	215,000.00	0.6
Fannie Mae Remic Trust	08/14/13	12/25/19	123,012.70	124,266.25	125,000.00	1.8
Fannie Mae	12/01/12	08/25/22	131,800.47	121,881.50	130,000.00	2.5
Fannie Mae	11/13/13	05/25/22	123,362.89	123,683.30	130,000.00	2.5
Fed Home Ln Mtg Corp., 1.655%	04/12/12	11/25/16	100,499.50	101,978.00	100,000.00	1.6
FG J13917	01/20/11	12/01/20	39,366.68	38,213.72	36,050.00	3.3
FG J17343	02/23/12	12/01/21	109,550.54	104,801.58	100,868.71	2.9
FG B13808	02/15/11	04/01/19	52,616.63	46,924.63	44,278.54	4.2
FG C90441	04/14/11	05/01/21	69,943.95	63,467.12	57,804.06	5.5
FHLB, 4.75%	09/19/05	02/13/15	251,817.75	263,552.50	250,000.00	4.5
FHLB, 5.25%	06/01/05	06/18/14	345,556.90	334,015.50	325,000.00	5.1
FHLB, 1.0%	05/04/12	06/21/17	254,163.60	256,129.65	255,000.00	1.0
FHLB, 0.25%	04/01/13	01/16/15	524,737.50	525,467.25	525,000.00	0.2
FHLB, .375%	05/10/13	06/24/16	314,442.45	314,725.95	315,000.00	0.4
FN 257264, 5.5%	04/19/11	06/01/18	67,972.50	58,327.56	55,009.91	5.2
FN 257329, 5.0%	02/15/11	08/01/18	27,103.01	23,114.58	21,670.45	4.7
FN 257492, 4.5%	02/15/11	11/01/18	30,415.04	26,884.11	25,270.34	4.2
FN A12859, 4.0%	08/16/11	06/01/21	79,671.65	77,629.77	72,799.52	3.8
FN A18198, 3.0%	02/23/12	01/01/02	122,813.56	119,543.43	114,642.46	2.9
FN AM1291, 2.26%	12/01/12	12/01/22	85,053.85	78,949.33	83,606.19	2.4
FN AQ1217, 2.50%	11/01/12	11/01/27	57,628.01	54,805.10	54,819.35	2.5
FN 725517, 5.0%	03/17/11	05/01/19	83,709.97	78,046.91	72,844.36	4.7
FN AB1481, 3.5%	08/16/11	09/01/20	44,303.43	41,570.42	39,338.73	3.3
FN AB1827, 3.5%	11/17/11	11/01/20	62,523.32	60,524.99	57,273.57	3.3
FN AB2576, 3.5%	07/19/11	05/01/21	62,966.62	61,258.70	57,971.16	3.3
FN MA0403, 3.5%	03/17/11	04/01/20	80,976.21	81,036.38	76,720.10	3.3
FN MA0464, 3.5%	02/16/12	06/01/20	70,470.71	67,240.73	63,638.77	3.3
FN MA0548, 3.5%	01/20/11	09/01/20	33,731.92	32,444.45	30,703.56	3.3
Freddie Mac	06/06/11	05/27/16	640,096.29	650,324.20	620,000.00	2.4
Freddie Mac	04/24/13	01/13/22	558,208.80	524,934.00	540,000.00	2.5
Freddie Mac	09/03/13	10/02/19	216,793.40	220,310.10	230,000.00	1.3
Freddie Mac	02/28/13	03/07/18	428,542.15	422,733.00	430,000.00	0.9
Freddie Mac	04/04/13	05/01/20	485,832.90	471,640.95	495,000.00	1.4
Freddie Mac Ser K702	01/10/13	02/25/18	120,162.11	116,802.40	110,000.00	3.0
Freddie Mac	02/01/12	09/25/18	128,313.34	129,241.03	126,281.00	2.3
Freddie Mac	08/22/11	03/15/19	16,585.81	8,898.41	8,883.13	4.5
GNMA #142495	07/22/87	12/15/15	1,854.18	2,111.16	2,102.29	7.9
GNMA #197505	06/23/87	03/15/17	698.76	797.05	765.89	7.7
GNMA #223913	10/29/87	09/15/17	109.29	111.93	111.23	10.4
GNR 2003-72D	05/25/07	12/16/36	37,052.98	46,492.62	45,214.85	5.3
GINNIE MAE SER 2011-144	03/26/13	06/16/43	82,400.00	81,508.80	80,000.00	2.7
Treasury Note, 4.0%	03/04/05	02/15/15	466,830.77	496,655.25	475,000.00	3.8
Treasury Note, 4.75%	08/29/07	08/15/17	597,065.62	667,953.00	585,000.00	4.2
Treasury Note, 2.125%	12/30/09	11/30/14	195,867.86	203,876.00	200,000.00	2.1
Treasury Note, 2.250%	02/24/10	01/31/15	398,001.34	409,624.00	400,000.00	2.2
Treasury Note, 2.625%	08/30/10	08/15/20	223,506.93	229,057.40	220,000.00	2.5
Treasury Note, 1.375%	02/14/11	11/30/15	143,759.77	153,234.00	150,000.00	1.3
Treasury Note, 1.25%	03/15/11	03/15/14	859,983.14	847,704.00	845,000.00	1.2
Treasury Note, 3.125%	07/05/11	05/15/21	119,217.19	127,809.60	120,000.00	3.0
Treasury Note, 1.0%	09/01/11	08/31/16	686,298.22	689,506.40	680,000.00	1.0
Treasury Note, 0.25%	10/05/11	09/15/14	164,388.87	165,135.30	165,000.00	0.2
Treasury Note, 1.0%	10/05/11	09/30/16	358,668.44	359,852.85	355,000.00	1.0

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

**As of November 30, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Treasury Note, .25%	06/28/13	02/28/14	60,049.22	60,018.60	60,000.00	0.2
Treasury Note, 1.0%	03/31/12	03/31/17	99,937.49	100,930.00	100,000.00	1.0
Treasury Note, 0.625%	09/14/12	08/31/17	134,894.53	133,702.65	135,000.00	0.6
Treasury Note, 1.0%	09/21/12	08/31/19	499,423.45	486,062.50	505,000.00	1.0
Treasury Note, 1.125%	12/31/12	12/31/19	94,333.63	90,742.00	94,400.00	1.2
Treasury Note, 0.125%	04/23/13	01/15/23	253,586.87	229,056.31	235,000.00	0.1
Treasury Note, 2.0%	05/24/13	02/15/23	25,263.67	23,703.25	25,000.00	2.1
			12,493,922.57	12,476,044.26		
<b>Bank One</b>						
Money Market	12/08/03		178,856.04	178,856.04		
Fannie Mae, 5.375%	03/29/12	07/15/16	342,959.64	325,104.50	290,000.00	4.8
Fannie Mae, 4.375%	12/18/10	10/15/15	164,587.50	161,326.50	150,000.00	4.1
Fed Home Ln Mlg Corp., 3.75%	05/12/10	03/27/19	215,932.69	220,310.00	200,000.00	3.4
Federal Farm Cr, 4.450%	02/22/06	06/01/15	95,736.00	106,256.00	100,000.00	4.2
Federal Farm Cr, 5.08%	01/09/08	10/05/15	79,292.25	81,546.00	75,000.00	4.7
FG G3-0100	05/13/13	02/01/18	63,543.31	60,573.67	56,735.51	6.5
FG G30290, 6.5%	05/14/07	03/01/26	16,831.59	15,820.33	14,250.75	5.8
FG E82733, 5.5%	07/17/07	03/01/16	4,404.88	5,378.09	5,105.07	5.2
FG E89857, 5.5%	07/24/08	05/01/17	12,015.10	12,609.38	11,959.05	5.2
FG E96458, 5%	09/28/09	05/01/18	9,338.20	7,918.03	7,449.88	4.7
FG E98992, 4.5%	06/18/07	09/01/18	10,665.91	14,048.45	13,255.88	4.2
FG A67024, 6.0%	12/18/12	10/01/37	13,995.04	12,446.06	11,344.61	5.5
FG G14187, 5.5%	06/27/12	12/01/20	67,748.32	64,836.67	59,817.94	5.1
FG H02432, 6.0%	08/11/11	03/13/38	86,113.91	74,963.73	70,124.44	5.6
FG G12111, 5%	09/17/09	10/01/19	6,091.80	5,003.57	4,707.16	4.7
FG G06380, 6.5%	10/31/13	02/01/35	124,401.72	125,055.05	110,972.62	5.8
FG JO-1655, 5.5%	10/04/13	04/01/21	103,371.33	102,428.30	93,795.37	5.0
FG J-12371, 4.50%	09/20/10	06/01/25	30,148.09	24,897.88	23,206.58	4.2
FG C90990, 6.5%	02/12/13	09/01/26	41,165.52	39,435.26	35,579.19	5.8
FG C91033, 5.5%	06/27/12	06/01/27	60,748.21	55,698.35	51,118.16	5.0
FG C91093, 6%	09/14/09	09/01/27	10,570.28	8,301.09	7,539.18	5.4
FG C91149, 6%	09/14/09	01/01/28	13,476.85	11,592.71	10,538.83	5.4
FG H0-9079, 5.5%	10/13/11	06/01/37	29,726.80	25,198.30	23,627.76	5.1
FG G11187, 5.5%	02/19/08	09/01/16	15,119.90	13,000.09	12,333.35	5.2
FG G11606, 4.5%	03/16/06	05/01/18	2,894.15	5,281.73	4,987.10	4.2
FG G11707, 6.0%	06/18/07	03/01/20	7,515.74	7,391.56	6,912.65	5.6
FG C01371	02/12/04	06/01/32	12,875.93	8,439.88	7,243.29	6.0
FG E00617	03/18/04	01/01/14	2,440.10	67.35	63.95	5.2
FG E00678, 6.5%	11/19/07	06/01/14	3,510.62	1,763.22	1,746.96	6.4
Fed Home Ln Mlg Corp Pool E01141, 7%	04/17/07	03/01/17	13,007.75	10,660.39	10,023.78	6.6
Fed Home Ln Mlg Corp Pool E01156, 6.5%	11/19/07	05/01/17	13,077.59	11,551.97	10,896.54	6.1
FG E01250, 5%	09/29/09	11/01/17	6,543.04	5,439.81	5,120.21	4.7
FG E01307, 5%	03/19/07	02/01/18	7,665.59	8,841.57	8,321.09	4.7
FG E01345, 5.5%	02/15/07	04/01/18	7,169.78	7,680.89	7,192.65	5.1
FG E01385, 4.5%	09/22/09	06/01/18	10,621.62	9,441.21	8,910.16	4.2
FG E01426, 5.0%	03/16/06	08/01/18	8,826.93	10,399.33	9,778.40	4.7
FG E01488, 5%	05/19/08	10/01/18	11,314.94	11,632.37	10,944.41	4.7
FG E01490, 5%	02/18/04	11/01/18	7,978.95	6,607.85	6,215.23	4.7
FG E01544, 4.5%	03/18/04	01/01/19	6,014.53	5,508.46	5,196.07	4.2
FG E01590, 5.0%	07/17/08	02/01/19	12,075.12	13,119.89	12,339.89	4.7
FG E01642, 5%	09/17/09	05/01/19	7,622.28	6,700.65	6,301.81	4.7
FG A9-1904, 5.50%	06/14/10	04/01/40	34,786.11	34,551.52	31,358.87	5.0
FG A11312, 6.0%	12/12/06	07/01/33	30,153.84	32,606.03	29,274.58	5.4
FG B11231, 4.5%	04/20/04	12/01/18	6,691.06	6,132.14	5,785.09	4.2
FG B11429, 4.5%	03/16/06	12/01/18	10,785.30	14,541.30	13,718.60	4.2
FG B14039, 4.0%	10/19/07	05/01/14	0.00	377.72	356.56	3.8
FG B17493, 4.0%	05/31/06	12/01/14	0.00	1,543.29	1,456.84	3.8
FG B18639, 4.0%	10/19/07	01/01/15	248.87	1,370.17	1,293.42	3.8
FH K0-0034, 5.50%	12/13/10	05/01/37	20,519.85	16,180.14	15,009.96	5.1
FH U9-0155, 4.0%	03/14/13	09/01/42	105,015.45	99,905.13	96,842.95	3.9
FG C80398, 6.5%	01/13/05	05/01/26	13,190.35	8,392.97	7,572.28	5.8
FHLMC Pool C90230, 6.5%	06/14/04	09/01/18	6,268.72	4,390.17	3,958.25	5.8
FG C90247, 6.5%	06/25/04	01/01/19	9,351.44	7,005.32	6,315.48	5.8
FG C90438, 6.5%	06/14/04	04/01/21	7,144.85	5,053.16	4,558.19	5.8
FG C90481, 6%	02/24/04	09/01/21	4,708.08	3,031.26	2,746.25	5.4
FHLMC POOL C90584, 5.5%	09/29/09	10/01/22	7,585.87	6,325.26	5,837.05	5.1
FHLMC POOL C90588, 5.5%	09/29/09	11/01/22	8,364.86	6,924.83	6,382.21	5.1
FHLMC POOL C90589, 6.0%	06/11/09	11/01/22	3,855.70	3,426.55	3,117.28	5.5
FG C90686, 4.5%	04/13/05	06/01/23	3,761.91	6,316.37	5,934.65	4.2
FG C90698, 4.5%	08/20/07	08/01/23	5,912.64	9,840.16	9,239.85	4.2
FG C90808, 6.5%	11/15/04	01/01/24	5,017.74	4,169.90	3,753.59	5.8
FN 251818, 6%	09/30/04	06/01/18	18,616.67	13,279.01	12,074.03	5.4

## STATEMENT OF INVESTMENTS-POLICE PENSION FUND

As of November 30, 2013

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
FN 253946	07/15/04	08/01/21	10,988.35	7,381.53	6,646.86	6.3
FN 254342, 6.0%	01/29/08	06/01/17	21,251.01	18,030.08	17,049.72	5.7
FN 254471, 6.0%	06/11/09	09/01/22	3,761.27	3,432.62	3,118.41	5.4
FN 254513, 6.0%	06/11/09	10/01/22	3,487.59	3,141.81	2,853.96	5.4
FN 254544, 6.0%	06/11/09	11/01/22	6,469.75	5,749.01	5,221.01	5.4
FN 254631, 5.0%	11/19/07	02/01/18	3,744.92	4,232.61	3,970.96	4.7
FN 254634, 5.5%	09/29/09	02/01/23	10,102.35	8,820.74	8,072.50	5.0
FN 254719, 4.5%	09/22/09	04/01/18	8,727.77	7,749.27	7,278.29	4.2
FN 254802, 4.5%	10/31/05	07/01/18	6,334.62	9,010.57	8,462.22	4.2
FN 254908, 5%	04/15/04	09/01/23	8,291.01	7,457.98	6,860.13	4.6
FN 254987, 5.0%	02/18/09	12/01/18	7,697.54	7,341.60	6,884.15	4.7
FN 255041, 5%	02/23/04	12/01/13	2,256.52	0.51	0.48	3.9
FN 255117, 5%	02/18/04	02/01/14	2,666.73	125.09	117.59	4.7
FN 255271, 5%	04/12/06	06/01/24	5,098.58	7,317.58	6,737.18	4.6
FN 255290, 4.0%	11/18/08	06/01/14	698.70	1,329.31	1,250.21	3.8
FN 779774, 5%	03/16/06	07/01/24	8,797.46	12,256.02	11,279.86	4.6
FN 255342, 6%	10/10/13	07/01/24	61,174.98	61,363.34	55,719.51	5.4
FN 255431, 4.5%	03/14/07	09/01/14	155.30	1,251.51	1,177.06	4.2
FN 255574, 4.50%	03/09/06	12/01/14	609.28	2,265.09	2,130.35	4.2
FN 255810, 5.0%	11/14/11	08/01/25	48,613.89	44,685.17	41,137.10	4.6
FN 255938, 4.50%	11/17/05	11/01/15	1,169.76	2,592.02	2,437.83	4.2
FN 256323, 5.5%	01/13/11	07/01/26	71,039.14	61,217.00	55,760.29	5.0
FN 256556, 6.0%	03/10/11	01/01/27	37,537.34	32,683.27	29,559.70	5.4
FN 256708, 6.5%	06/27/12	03/01/27	84,036.27	75,651.58	68,198.81	5.8
FN 256752, 6.0%	06/27/12	06/01/27	23,387.76	21,593.55	19,522.95	5.4
FN 303771, 6.5%	10/29/04	03/01/16	7,031.73	4,097.88	3,695.68	5.8
FN 340901, 6%	01/15/04	03/01/14	5,747.43	43.42	39.40	5.4
FM AM0359, 2.310%	06/18/13	08/01/22	96,000.00	95,544.00	100,000.00	2.4
FN AQ7308, 3.0%	03/12/13	01/01/43	100,823.57	94,080.86	98,331.74	3.2
FN 465392, 4.41%	10/08/13	07/01/20	131,134.29	132,136.40	119,968.04	4.0
FN 469117, 3.45%	02/04/13	10/01/21	51,284.69	50,096.85	48,339.24	3.3
FN 535170, 5.50%	03/16/06	09/01/14	207.18	219.19	207.18	5.2
FNI 545639, 6.5%	03/13/06	04/01/32	13,755.41	14,235.45	12,509.30	5.7
FN 545696, 6.0%	05/19/09	06/01/22	17,022.94	15,645.40	14,191.87	5.4
FN 555545, 5%	08/18/09	06/01/18	16,518.91	14,676.77	13,762.78	4.7
FN 555591, 5.5%	02/12/04	07/01/33	7,737.59	7,182.18	6,549.14	5.0
FN 555876, 5.5%	03/30/12	10/01/33	58,560.78	53,695.74	48,647.58	5.0
FN 658867, 6.0%	07/17/07	08/01/17	5,586.65	5,680.57	5,398.50	5.7
FN 676674, 5%	11/19/07	12/01/17	5,726.66	6,467.59	6,066.70	4.7
FN 681347, 5%	11/19/07	02/01/18	6,013.93	6,892.21	6,464.09	4.7
FN 687984, 5.5%	12/18/12	03/01/33	70,834.82	67,517.05	61,646.46	5.0
FN 695871, 4.5%	10/31/07	04/01/18	4,642.61	6,354.48	5,966.91	4.2
FN 704460, 6%	01/20/04	05/01/18	6,330.24	2,906.78	2,760.97	5.7
FN 708760, 4.5%	03/16/04	06/01/18	7,126.81	6,693.91	6,287.31	4.2
FN 709028, 5.0%	03/16/06	06/01/18	10,646.18	12,952.58	12,147.56	4.7
FN 709122, 4.5%	08/20/07	07/01/18	8,444.50	11,229.15	10,547.47	4.2
FN 725045, 4.5%	11/30/06	11/01/18	7,888.23	10,369.39	9,735.69	4.2
FN 725352, 4.5%	09/18/07	04/01/19	6,009.27	8,247.68	7,743.86	4.2
FN 725510, 6.5%	11/19/07	07/01/17	4,564.74	1,910.41	1,884.61	6.4
FN 725704, 6%	09/14/09	08/01/34	16,152.74	14,960.28	13,409.00	5.4
FN 725876, 5%	05/26/06	10/01/19	8,200.24	11,156.84	10,407.89	4.7
FN 729347, 4.0%	03/13/06	07/01/18	2,916.04	6,783.26	6,377.10	3.8
FN 730675, 4.5%	12/13/05	08/01/33	5,194.07	8,694.92	8,110.10	4.2
FN 731190, 4.5%	08/20/07	08/01/18	4,951.17	7,546.25	7,088.28	4.2
FN 734741, 4%	08/17/04	10/01/18	749.16	1,176.30	1,105.77	3.8
FN 735727, 6%	04/17/08	01/01/20	16,314.45	13,224.32	12,531.46	5.7
FN 744316, 5%	02/18/09	09/01/18	19,646.91	18,575.78	17,417.84	4.7
FN 745017, 4.5%	05/19/09	07/01/20	12,417.10	11,331.02	10,642.65	4.2
FN 745444, 5.5%	10/28/08	04/01/16	6,705.18	6,119.71	5,783.68	5.2
FN 745575, 6.5%	10/13/10	02/01/36	39,749.94	34,186.15	30,830.83	5.8
FN 748682, 4.5%	03/19/07	10/01/18	4,584.46	6,308.70	5,925.84	4.2
FNMA 759424, 5.5%	01/14/04	01/01/34	11,411.41	11,671.60	10,489.53	4.9
FN 763860, 4.0%	03/13/06	03/01/34	11,003.37	15,014.30	14,388.13	3.9
FN 827732, 5.5%	01/12/12	06/01/35	99,939.28	84,402.59	77,173.02	5.0
FN 868241, 5.5%	10/16/13	03/01/21	70,562.99	70,771.32	64,974.91	5.1
FNMA 888250, 5.5%	09/16/08	01/01/21	11,218.23	11,027.46	10,359.87	5.2
FN 888889, 4.5%	12/17/07	12/01/18	12,141.31	15,156.07	14,232.52	4.2
FN 889634, 6.0%	07/19/10	02/01/23	36,082.56	30,468.55	27,839.65	5.5
FN 923790, 6.50%	09/14/10	05/01/37	94,670.92	90,014.15	86,121.46	6.2
FN 976871, 6.5%	05/12/09	08/01/36	22,296.37	20,558.63	18,286.20	5.8
FN 995656, 7.0%	04/13/09	11/15/16	32,061.44	30,588.07	26,577.06	6.1
FN 995787, 6.5%	12/12/12	09/01/36	98,131.34	91,526.52	80,328.70	5.7
FN AB1940, 3.50%	10/18/11	12/01/25	131,878.30	129,645.36	122,662.20	3.3
FN AC6761, 5.50%	12/20/11	01/01/40	127,578.29	124,414.52	113,755.62	5.0

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**  
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Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
FN AD0329, 6.5%	07/15/13	09/01/28	114,765.08	113,246.71	101,941.41	5.8
FN AD7139, 5.50%	11/10/10	07/01/40	70,879.46	68,943.90	62,472.38	5.0
Freddie Mac Note, 2.375%	02/21/12	01/13/22	164,384.06	160,396.50	165,000.00	2.5
Freddie Mac Note, 0.875%	11/18/13	10/14/16	503,485.00	503,940.00	500,000.00	0.9
Ginnie Mae, 6.0%	02/17/11	09/20/36	26,276.42	20,776.48	18,776.42	5.4
Ginnie Mae G2 2563, 6.5%	05/18/11	03/20/28	126,473.51	121,034.56	104,491.47	5.6
Ginnie Mae G2 2687, 6.0%	02/19/13	12/20/28	34,741.03	33,261.99	29,921.28	5.4
Ginnie Mae G2 3273, 6.0%	03/19/12	08/20/32	93,446.85	84,961.30	75,991.29	5.4
Ginnie Mae G2 3851, 5.5%	04/20/11	05/20/36	30,883.43	27,954.08	25,327.38	5.0
GN 004211M, 6.5%	07/21/10	08/20/38	38,809.92	34,016.35	31,335.59	6.0
GN 781403, 6%	03/18/04	02/15/17	6,526.31	3,309.79	3,156.36	5.7
GN 781407, 7%	01/21/04	11/15/16	6,345.92	691.76	671.70	6.8
GN 781567, 5%	02/18/04	02/15/18	4,570.31	3,477.02	3,262.77	4.7
GN 781688X, 6.0%	02/19/13	12/15/33	39,757.34	38,419.18	34,157.67	5.3
Treasury Note, 9.875%	05/01/09	11/15/15	144,234.38	118,652.00	100,000.00	8.3
Treasury Note, 8.875%	11/15/07	08/15/17	973,177.93	904,533.00	700,000.00	6.9
Treasury Note, 7.875%	12/04/08	02/15/21	429,803.93	416,907.00	300,000.00	5.7
Treasury Note, 8.125%	07/31/09	08/15/21	345,887.12	355,292.50	250,000.00	5.8
Treasury Note, 4.25%	08/18/09	11/15/14	600,426.38	571,312.50	550,000.00	4.1
Treasury Note, 4.125%	08/03/12	05/15/15	359,467.77	343,382.00	325,000.00	3.9
Treasury Note, 3.875%	12/15/10	05/15/18	655,402.34	671,064.00	600,000.00	3.5
Treasury Note, 2.625%	06/16/09	04/30/16	804,013.28	890,613.10	845,000.00	2.5
Treasury Note, 2.625%	06/23/11	07/31/14	317,601.56	304,923.00	300,000.00	2.6
Treasury Note, 3.375%	03/18/10	11/15/19	244,990.24	273,827.50	250,000.00	3.1
Treasury Note, 2.125%	09/26/11	08/15/21	410,271.48	395,908.00	400,000.00	2.2
Treasury Note, 1.75%	01/10/12	10/31/18	544,226.17	545,951.45	535,000.00	1.7
Treasury Note, 1.75%	09/15/12	02/15/22	460,414.07	436,500.00	450,000.00	2.1
Treasury Note, 0.875%	12/24/12	07/31/19	344,832.03	335,317.50	350,000.00	0.9
Zero Coupon Strips	01/12/09	05/15/14	446,714.50	499,725.00	500,000.00	-
			12,567,076.98	12,347,710.22	11,209,905.74	

**Total Investments**

**\$ 55,155,484.32    \$ 65,987,780.60**

**Total Invested Per Institution**

	Book Value	Market Value	Percent Invested
Illinois Funds	1,343,061.06	1,343,061.06	2.44
IMET Convenience Fund	402,385.52	402,385.52	0.73
Money Market	435,371.69	435,371.69	0.79
Mutual Funds	28,349,037.78	39,418,579.13	51.40
GNMA	529,946.25	498,924.07	0.96
Treasury Notes	12,015,825.69	12,038,806.66	21.79
FNMA	8,652,074.31	8,370,250.05	15.69
FHLMC Bonds	1,115,321.08	1,098,984.57	2.02
FHLB Agency Bonds	1,690,718.20	1,693,890.85	3.07
Federal Farm Cr Bonds	175,028.25	187,802.00	0.32
Zero Coupon Bonds	446,714.50	499,725.00	0.81
	<b>\$55,155,484.32</b>	<b>\$65,987,780.60</b>	<b>100.00</b>

**OPERATING REPORT SUMMARY**

**REVENUES**

**November 30, 2013**

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	% ACTUAL TO BUDGET	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
<b>General Fund</b>							
Property Taxes	973,052	-	10,703,568	11,494,754	11,676,620	98.4%	
Hotel Tax	91,667	58,740	1,008,333	1,112,488	1,100,000	101.1%	
Real Estate Transfer Tax	31,250	34,174	343,750	805,789	375,000	214.9%	
Home Rule Sales Tax	307,467	322,952	3,382,133	2,757,861	3,689,600	74.7%	
Telecommunications Tax	225,000	205,134	2,475,000	1,906,943	2,700,000	70.6%	
Property tax - Fire	135,663	-	1,492,288	1,602,152	1,627,950	98.4%	
Property tax - Police	194,823	-	2,143,048	2,314,246	2,337,870	99.0%	
Entertainment	625	894	6,875	9,174	7,500	122.3%	
Other Taxes	61,250	-	673,750	50,279	735,000	6.8%	
<b>Total Taxes</b>	<b>2,020,795</b>	<b>621,894</b>	<b>22,228,745</b>	<b>22,053,685</b>	<b>24,249,540</b>	<b>90.9%</b>	
Business Licenses	22,083	5,819	242,917	287,471	265,000	108.5%	
Liquor Licenses	17,083	25	187,917	223,070	205,000	108.8%	
Building Permits	50,000	19,332	550,000	661,993	600,000	110.3%	
Other Licenses & Permits	2,250	1,397	24,750	22,494	27,000	83.3%	
<b>Total Licenses &amp; Permits</b>	<b>91,417</b>	<b>26,573</b>	<b>1,005,583</b>	<b>1,195,027</b>	<b>1,097,000</b>	<b>108.9%</b>	
Sales Tax	597,933	672,434	6,577,267	5,261,198	7,175,200	73.3%	
Local Use Tax	68,333	68,150	751,667	651,047	820,000	79.4%	
State Income Tax	375,000	279,257	4,125,000	3,460,248	4,500,000	76.9%	
Replacement Tax	26,400	896	290,400	261,853	316,800	82.7%	
Other Intergovernmental	72,425	63,489	796,675	877,225	869,100	100.9%	
<b>Total Intergovernmental</b>	<b>1,140,092</b>	<b>1,084,225</b>	<b>12,541,008</b>	<b>10,511,571</b>	<b>13,681,100</b>	<b>76.8%</b>	
Engineering Fees	6,250	-	68,750	9,433	75,000	12.6%	
Ambulance Fees	87,500	65,561	962,500	975,620	1,050,000	92.9%	
Police Hireback	32,500	48,152	357,500	363,807	390,000	93.3%	
Lease Payments	62,500	45,604	687,500	758,265	750,000	101.1%	
Cable TV Fees	39,167	180,528	430,833	622,020	470,000	132.3%	
4th of July Proceeds	1,900	175	216,570	215,141	175,650	122.5%	
Employee Payments	87,500	97,288	962,500	976,371	1,050,000	93.0%	
Hireback - Arena	16,667	9,304	183,333	121,207	200,000	60.6%	
Other Charges for Services	106,550	77,782	1,172,050	1,113,407	1,278,600	87.1%	
<b>Total Charges for Services</b>	<b>440,533</b>	<b>524,394</b>	<b>5,041,537</b>	<b>5,155,271</b>	<b>5,439,250</b>	<b>94.8%</b>	
Court Fines-County	20,000	23,106	220,000	273,990	240,000	114.2%	
Ticket Fines-Village	35,417	44,150	389,583	467,986	425,000	110.1%	
Overweight Truck Fines	375	80	4,125	2,880	4,500	64.0%	
Red Light Camera Revenue	37,500	51,800	412,500	461,501	450,000	102.6%	
Local Debt Recovery	-	49	-	1,051	-	N/A	
<b>Total Fines &amp; Forfeits</b>	<b>93,292</b>	<b>119,185</b>	<b>1,026,208</b>	<b>1,207,408</b>	<b>1,119,500</b>	<b>107.9%</b>	
Total Investment Earnings	2,250	1,745	2,250	14,952	27,000	55.4%	
Reimburse/Recoveries	9,167	6,694	9,167	212,503	110,000	193.2%	
S.Barrington Fuel Reimbursement	5,417	5,482	5,417	57,008	65,000	87.7%	
Tollway Payments	2,083	900	56,250	21,250	25,000	85.0%	
Other Miscellaneous	23,263	88,241	44,096	434,327	279,150	155.6%	
<b>Total Miscellaneous</b>	<b>39,929</b>	<b>101,317</b>	<b>206,596</b>	<b>725,088</b>	<b>479,150</b>	<b>151.3%</b>	
Total Operating Transfers In	19,422	6,034	19,422	197,552	233,060	84.8%	
<b>Total General Fund</b>	<b>3,847,729</b>	<b>2,485,366</b>	<b>42,071,349</b>	<b>41,060,553</b>	<b>46,325,600</b>	<b>88.6%</b>	<b>91.7%</b>
<b>Water &amp; Sewer Fund</b>							
Water Sales	1,071,900	1,186,010	11,790,900	12,299,978	12,862,800	95.6%	
Connection Fees	625	-	10,719,625	2,739	7,500	36.5%	
Cross Connection Fees	3,154	3,171	9,404	35,025	37,850	92.5%	
Penalties	4,167	7,309	35,708	68,503	50,000	137.0%	
Investment Earnings	83	25	41,750	415	1,000	41.5%	
Other Revenue Sources	3,458	1,825	4,292	30,338	41,500	73.1%	
<b>Total Water Fund</b>	<b>1,083,388</b>	<b>1,198,341</b>	<b>22,601,679</b>	<b>12,436,997</b>	<b>13,000,650</b>	<b>95.7%</b>	<b>91.7%</b>



**OPERATING REPORT SUMMARY**

**REVENUES**

**November 30, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Motor Fuel Tax Fund	106,348	333,313	106,348	1,300,836	1,276,170	101.9%	
Community Dev. Block Grant Fund	23,750	4,175	1,087,225	119,237	285,000	41.8%	
EDA Administration Fund	371,404	40	608,904	4,458,054	4,456,846	100.0%	
E-911 Surcharge	2,133	1,842	3,716,172	21,090	25,600	82.4%	
Asset Seizure Fund	25,343	56,581	46,676	233,143	304,110	76.7%	
Municipal Waste System Fund	106,803	109,312	360,228	1,035,951	1,281,630	80.8%	
Sears Centre Operating Fund	482,156	1,793,352	1,550,181	5,146,541	5,785,877	89.0%	
Insurance Fund	144,055	142,954	4,063,556	1,587,048	1,728,660	91.8%	
Information Systems	96,111	95,691	1,536,661	1,069,514	1,153,330	92.7%	
Roselle Road TIF	140	122	961,248	159,238	607,600	26.2%	
Total Spec Rev. & Int. Svc. Fund	1,358,242	2,537,383	14,037,198	15,130,653	16,904,823	89.5%	
<b>TOTAL OPERATING FUNDS</b>	<b>6,289,359</b>	<b>6,221,089</b>	<b>78,710,226</b>	<b>68,628,203</b>	<b>76,231,073</b>	<b>90.0%</b>	<b>91.7%</b>
Sears EDA Gen Account	-	-	-	14,174,258	-	N/A	
2001 G.O. Debt Service	-	-	-	-	-	N/A	
1997 A & B G.O. Debt Service	-	-	-	-	-	N/A	
2003 G.O. Debt Service	-	-	-	-	-	N/A	
2004 G.O. Debt Service	-	-	-	-	-	N/A	
2005A G.O. Debt Service	50	1,620,141	50	4,014,205	3,895,810	103.0%	
2005 EDA TIF Bond Fund	-	1	-	1,514	20,000	7.6%	
2008 G.O.D.S. Fund	-	666,125	1,500	1,332,250	1,332,260	100.0%	
2009 G.O.D.S. Fund	85,100	207,687	751,200	2,509,038	2,473,860	101.4%	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>85,150</b>	<b>2,493,953</b>	<b>3,146,730</b>	<b>22,031,265</b>	<b>7,721,930</b>	<b>285.3%</b>	<b>91.7%</b>
Central Rd. Corridor Fund	21	6	21	73	250	29.2%	
Hoffman Blvd Bridge Maintenance	33	28	242	343	400	85.8%	
Western Corridor Fund	50	69,029	383	69,527	600	11587.8%	
Traffic Improvement Fund	42	6	542	65,136	500	13027.1%	
EDA Series 1991 Project	608	50	1,025	734	7,300	10.1%	
Central Area Rd. Impr. Imp. Fee	25,050	45	31,133	112,855	300,600	37.5%	
2008 Capital Project Fund	-	2	250,500	21	-	N/A	
Western Area Traffic Impr.	42	16	42	361	500	72.2%	
2009 Capital Project Fund	-	-	417	11	-	N/A	
Western Area Traffic Impr. Impact Fee	25,250	370	25,250	486,038	303,000	160.4%	
Capital Improvements Fund	646,829	496,898	899,329	2,738,762	7,761,950	35.3%	
Capital Vehicle & Equipment Fund	20,049	5,785	6,488,341	206,218	240,590	85.7%	
Capital Replacement Fund	9,500	9,521	209,992	104,209	114,000	91.4%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>727,474</b>	<b>581,756</b>	<b>7,907,216</b>	<b>3,784,287</b>	<b>8,729,690</b>	<b>43.3%</b>	<b>91.7%</b>
Police Pension Fund	372,030	365,442	372,030	4,669,194	4,464,360	104.6%	
Fire Pension Fund	322,387	425,468	4,042,687	7,526,582	3,868,640	194.6%	
<b>TOTAL TRUST FUNDS</b>	<b>694,417</b>	<b>790,910</b>	<b>4,414,717</b>	<b>12,195,776</b>	<b>8,333,000</b>	<b>146.4%</b>	<b>91.7%</b>
<b>TOTAL ALL FUNDS</b>	<b>7,796,399</b>	<b>10,087,709</b>	<b>94,178,888</b>	<b>106,639,531</b>	<b>101,015,693</b>	<b>105.6%</b>	<b>91.7%</b>

**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**November 30, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	33,633	33,225	369,958	358,162	403,590	88.7%	
Administration	47,768	59,585	525,452	516,094	573,220	90.0%	
Legal	39,863	32,626	438,497	494,967	478,360	103.5%	
Finance	71,998	82,416	791,982	777,884	863,980	90.0%	
Village Clerk	15,845	19,389	174,295	167,726	190,140	88.2%	
Human Resource Mgmt.	39,832	50,707	438,148	429,225	477,980	89.8%	
Communications	14,898	13,771	163,873	159,431	178,770	89.2%	
Cable TV	11,212	14,186	123,328	122,205	134,540	90.8%	
Total General Admin.	275,048	305,905	3,025,532	3,025,695	3,300,580	91.7%	91.7%
Police Department							
Administration	106,175	115,616	1,167,925	1,154,382	1,274,100	90.6%	
Juvenile Investigations	41,238	44,209	453,622	439,533	494,860	88.8%	
Tactical	64,562	59,958	710,178	703,475	774,740	90.8%	
Patrol and Response	801,133	881,884	8,812,458	8,910,203	9,613,590	92.7%	
Traffic	110,800	120,434	1,218,800	1,175,285	1,329,600	88.4%	
Investigations	97,624	106,676	1,073,866	1,078,217	1,171,490	92.0%	
Community Relations	798	45	8,773	7,809	9,570	81.6%	
Communications	51,251	46,487	563,759	612,927	615,010	99.7%	
Canine	13,087	13,802	143,953	141,400	157,040	90.0%	
Special Services	15,218	19,505	167,393	134,916	182,610	73.9%	
Records	30,154	31,594	331,696	277,598	361,850	76.7%	
Administrative Services	62,574	77,484	688,316	652,481	750,890	86.9%	
Emergency Operations	13,496	4,605	148,454	126,321	161,950	78.0%	
Total Police	1,408,108	1,522,299	15,489,192	15,414,548	16,897,300	91.2%	91.7%
Fire Department							
Administration	50,534	55,023	555,876	628,159	606,410	103.6%	
Public Education	2,813	7,703	30,938	35,014	33,750	103.7%	
Suppression	497,414	552,941	5,471,556	5,519,235	5,968,970	92.5%	
Emer. Med. Serv.	429,959	477,187	4,729,551	4,695,779	5,159,510	91.0%	
Prevention	45,817	26,294	503,983	400,664	549,800	72.9%	
Fire Stations	2,177	4,189	23,943	21,715	26,120	83.1%	
Total Fire	1,028,713	1,123,337	11,315,847	11,300,565	12,344,560	91.5%	91.7%
Public Works Department							
Administration	21,574	27,116	237,316	241,658	258,890	93.3%	
Snow/Ice Control	138,194	165,496	1,520,136	1,322,559	1,658,330	79.8%	
Pavement Maintenance	29,956	38,897	329,514	331,939	359,470	92.3%	
Forestry	82,124	134,353	903,366	741,116	985,490	75.2%	
Facilities	76,507	103,277	841,573	741,084	918,080	80.7%	
Fleet Services	117,246	144,190	1,289,704	1,123,524	1,406,950	79.9%	
F.A.S.T.	20,243	63,371	222,668	225,909	242,910	93.0%	
Storm Sewers	18,339	20,528	201,731	192,073	220,070	87.3%	
Traffic Control	51,537	53,389	566,903	523,419	618,440	84.6%	
Total Public Works	555,719	750,617	6,112,911	5,443,281	6,668,630	81.6%	91.7%

**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**November 30, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	18,187	28,304	200,053	218,024	218,240	99.9%	
Planning	40,238	62,288	442,622	459,354	482,860	95.1%	
Code Enforcement	91,975	103,705	1,011,725	923,091	1,103,700	83.6%	
Transportation & Engineering	95,658	127,880	1,052,233	1,072,832	1,147,890	93.5%	
Economic Development	127,545	28,537	1,402,995	768,492	1,530,540	50.2%	
<b>Total Development Services</b>	<b>373,603</b>	<b>350,714</b>	<b>4,109,628</b>	<b>3,441,794</b>	<b>4,483,230</b>	<b>76.8%</b>	<b>91.7%</b>
Health & Human Services	56,431	72,233	620,739	598,335	677,170	88.4%	91.7%
Miscellaneous							
4th of July	4,500	-	205,870	201,760	210,080	96.0%	
Police & Fire Comm.	13,005	2,975	143,055	24,661	156,060	15.8%	
Misc. Boards & Comm.	13,229	10,145	145,521	124,750	158,750	78.6%	
Misc. Public Improvements	286,526	841,458	3,151,791	3,397,211	3,438,317	98.8%	
<b>Total Miscellaneous</b>	<b>317,261</b>	<b>854,579</b>	<b>3,646,236</b>	<b>3,748,383</b>	<b>3,963,207</b>	<b>94.6%</b>	<b>91.7%</b>
<b>Total General Fund</b>	<b>4,014,883</b>	<b>4,979,685</b>	<b>44,320,084</b>	<b>42,972,601</b>	<b>48,334,677</b>	<b>88.9%</b>	<b>91.7%</b>
Water & Sewer Fund							
Water Department	920,283	953,457	10,123,117	9,872,301	11,043,400	89.4%	
Sewer Department	183,806	198,461	2,021,864	1,818,275	2,205,670	82.4%	
Billing Division	57,139	67,647	628,531	597,672	685,670	87.2%	
Debt Service Division	-	-	-	-	4,630	0.0%	
Capital Projects Division	-	-	-	-	(211,200)	0.0%	
<b>Total Water &amp; Sewer</b>	<b>1,161,228</b>	<b>1,219,564</b>	<b>12,773,512</b>	<b>12,288,249</b>	<b>13,728,170</b>	<b>89.5%</b>	<b>91.7%</b>
Motor Fuel Tax	79,542	74,264	834,967	820,046	954,500	85.9%	
Community Dev. Block Grant Fund	12,500	4,175	127,295	119,237	285,000	41.8%	
EDA Administration Fund	414,761	419,301	4,562,369	4,025,725	4,977,130	80.9%	
E-911 Fund	2,202	2,194	24,218	24,166	26,420	91.5%	
Asset Seizure Fund	26,830	42,891	295,130	215,142	321,960	66.8%	
Municipal Waste System	115,551	112,486	1,271,059	1,179,565	1,386,610	85.1%	
Sears Centre Operating Fund	444,483	3,439,747	4,889,317	4,836,427	5,333,800	90.7%	
Insurance	143,938	42,519	1,583,322	1,368,077	1,727,260	79.2%	
Information Systems	102,363	175,879	1,125,997	1,003,095	1,228,360	81.7%	
Roselle Road TIF	240,410	24,249	2,644,510	166,966	2,884,920	5.8%	
<b>TOTAL OPERATING FUNDS</b>	<b>6,758,691</b>	<b>10,536,955</b>	<b>74,451,779</b>	<b>69,019,296</b>	<b>81,188,807</b>	<b>85.0%</b>	<b>91.7%</b>
Sears EDA General Account	-	-	-	14,174,258	-	N/A	
2001 G.O. Debt Service	-	-	63,200	63,262	63,240	100.0%	
1997 A & B G.O. Debt Service	-	-	5,800	5,829	5,670	102.8%	
2003 G.O. Debt Service	-	-	29,900	29,945	29,880	100.2%	
2004 G.O. Debt Service	-	-	32,100	32,142	31,870	100.9%	
2005A G.O. Debt Service	-	2,620,105	1,275,100	3,895,210	3,900,210	99.9%	
2005 EDA TIF Bond Fund	-	-	3,000	3,000	20,000	15.0%	
2008 G.O.D.S. Fund	-	666,125	666,100	1,332,750	1,332,750	100.0%	
2009 G.O.D.S. Fund	-	1,956,928	756,900	2,714,356	2,714,360	100.0%	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>-</b>	<b>5,243,158</b>	<b>2,832,100</b>	<b>22,250,752</b>	<b>8,097,980</b>	<b>274.8%</b>	<b>91.7%</b>

**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**November 30, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	20,833	-	229,167	-	250,000	0.0%	
Hoffman Blvd Bridge Maintenance	-	-	-	-	-	N/A	
Traffic Improvement Fund	15,708	62,561	172,792	199,816	188,500	106.0%	
EDA Series 1991 Project	137,368	876	1,511,052	135,009	1,648,420	8.2%	
Central Area Rd. Impr. Imp. Fee	25,000	-	275,000	59,834	300,000	19.9%	
2008 Capital Project	-	-	-	-	-	N/A	
Western Area Traffic Impr.	-	-	-	-	-	N/A	
2009 Capital Project	-	-	-	28,661	-	N/A	
Western Area Rd Improve Imp. Fee	25,000	141,385	275,000	592,297	300,000	197.4%	
Capital Improvements Fund	541,000	888,296	2,652,220	2,999,827	7,870,250	38.1%	
Capital Vehicle & Equipment Fund	33,108	66,856	317,353	360,037	397,290	90.6%	
Capital Replacement Fund	39,700	164,566	577,600	702,923	1,209,550	58.1%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>837,718</b>	<b>1,324,540</b>	<b>6,010,183</b>	<b>5,078,403</b>	<b>12,164,010</b>	<b>41.7%</b>	<b>91.7%</b>
Police Pension Fund	266,341	313,637	2,929,749	3,187,455	3,196,090	99.7%	
Fire Pension Fund	286,816	307,805	3,154,974	3,177,001	3,441,790	92.3%	
<b>TOTAL TRUST FUNDS</b>	<b>553,157</b>	<b>621,442</b>	<b>6,084,723</b>	<b>6,364,456</b>	<b>6,637,880</b>	<b>95.9%</b>	<b>91.7%</b>
<b>TOTAL ALL FUNDS</b>	<b>8,149,566</b>	<b>17,726,094</b>	<b>89,378,785</b>	<b>102,712,908</b>	<b>108,088,677</b>	<b>95.0%</b>	<b>91.7%</b>



# HOFFMAN ESTATES

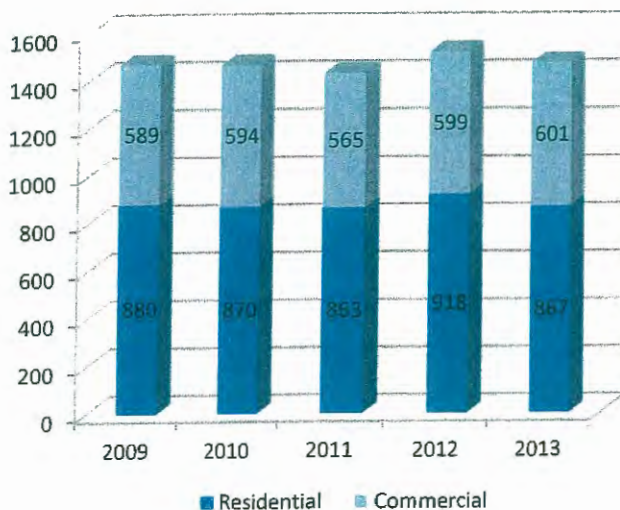
GROWING TO GREATNESS

## DEPARTMENT OF FINANCE MONTHLY REPORT DECEMBER 2013

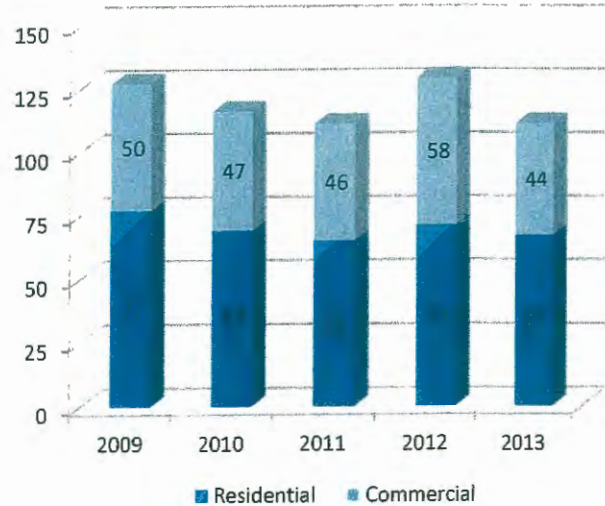
### Water Billing

A total of 15,468 residential water bills were mailed on January 1 for November's water consumption. Average consumption was 4,636 gallons, resulting in an average residential water bill of \$44.29. Total consumption for all customers was 111 million gallons, with 67 million gallons attributable to residential consumption. When compared to the December 2012 billing, residential consumption decreased by 5.6%.

**Total Water Consumption  
Year-To-Date Comparison  
Month of October**



**Total Water Consumption  
Month of October**



1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-9100  
Fax: 847-843-4822

William D. McLeod  
MAYOR

Gary J. Pilafas  
TRUSTEE

Gayle Vandenberg  
TRUSTEE

Karen V. Mills  
TRUSTEE

Gary Stanton  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

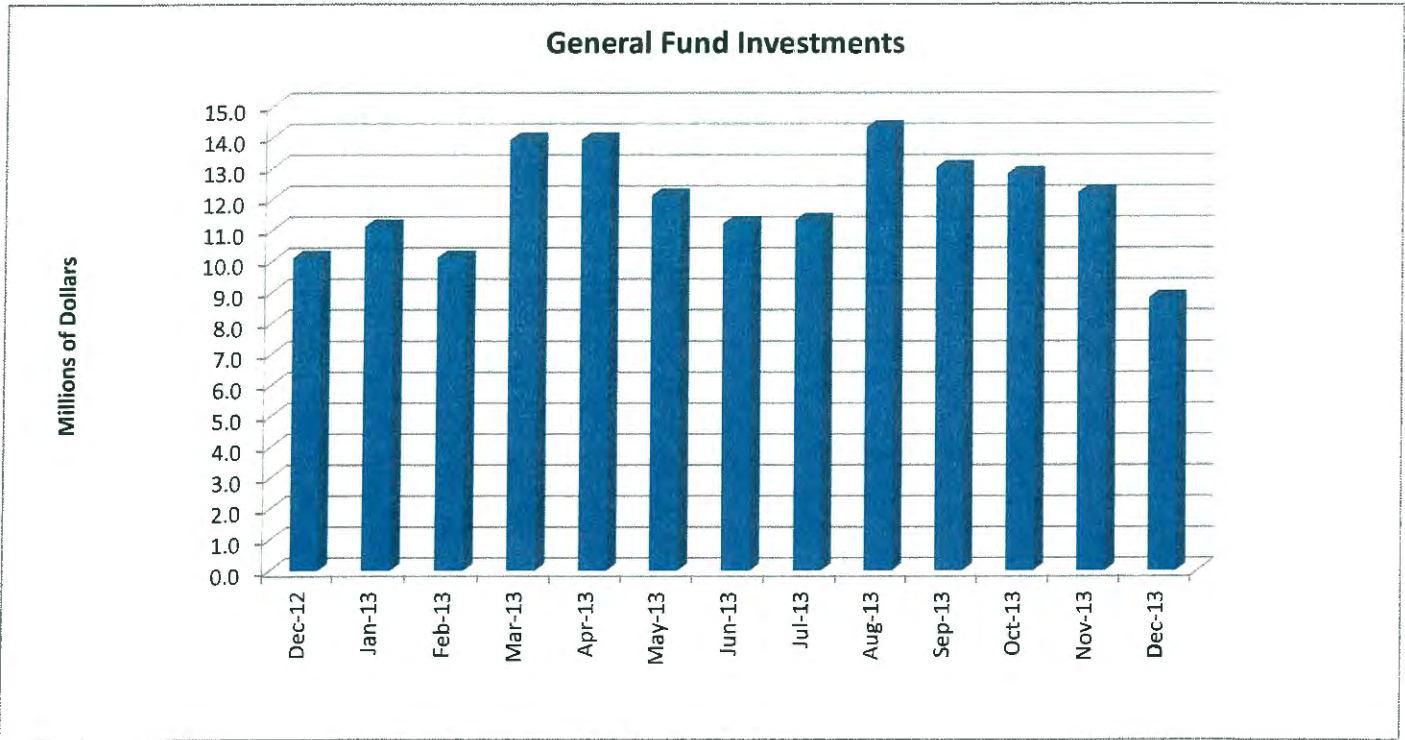
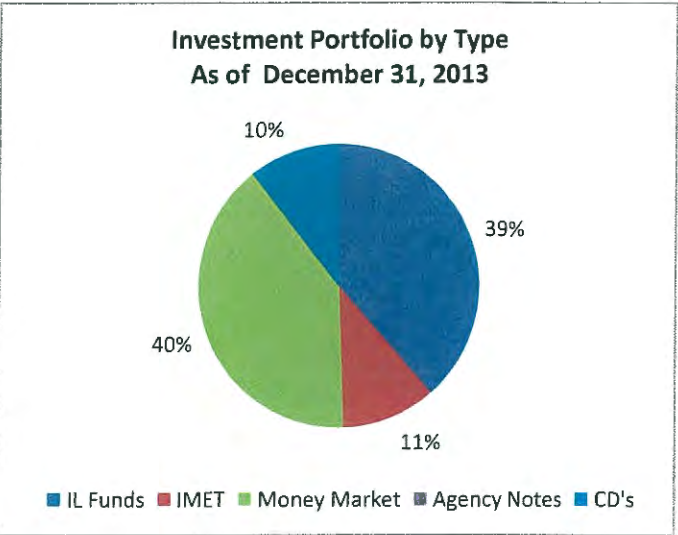
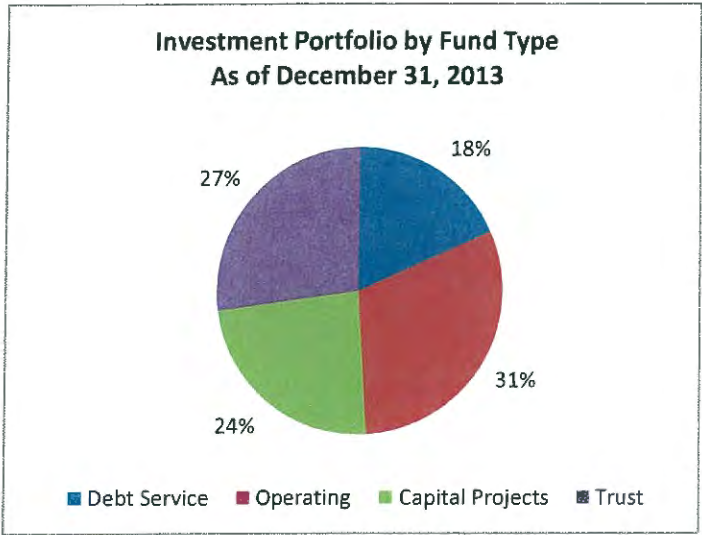
Anna Newell  
TRUSTEE

Michael Gaeta  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

## Village Investments

As of December 31, 2013, the Village's investment portfolio totaled \$47.4 million. Of this amount, \$17.4 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$30 million is related to debt service, capital projects and trust funds.



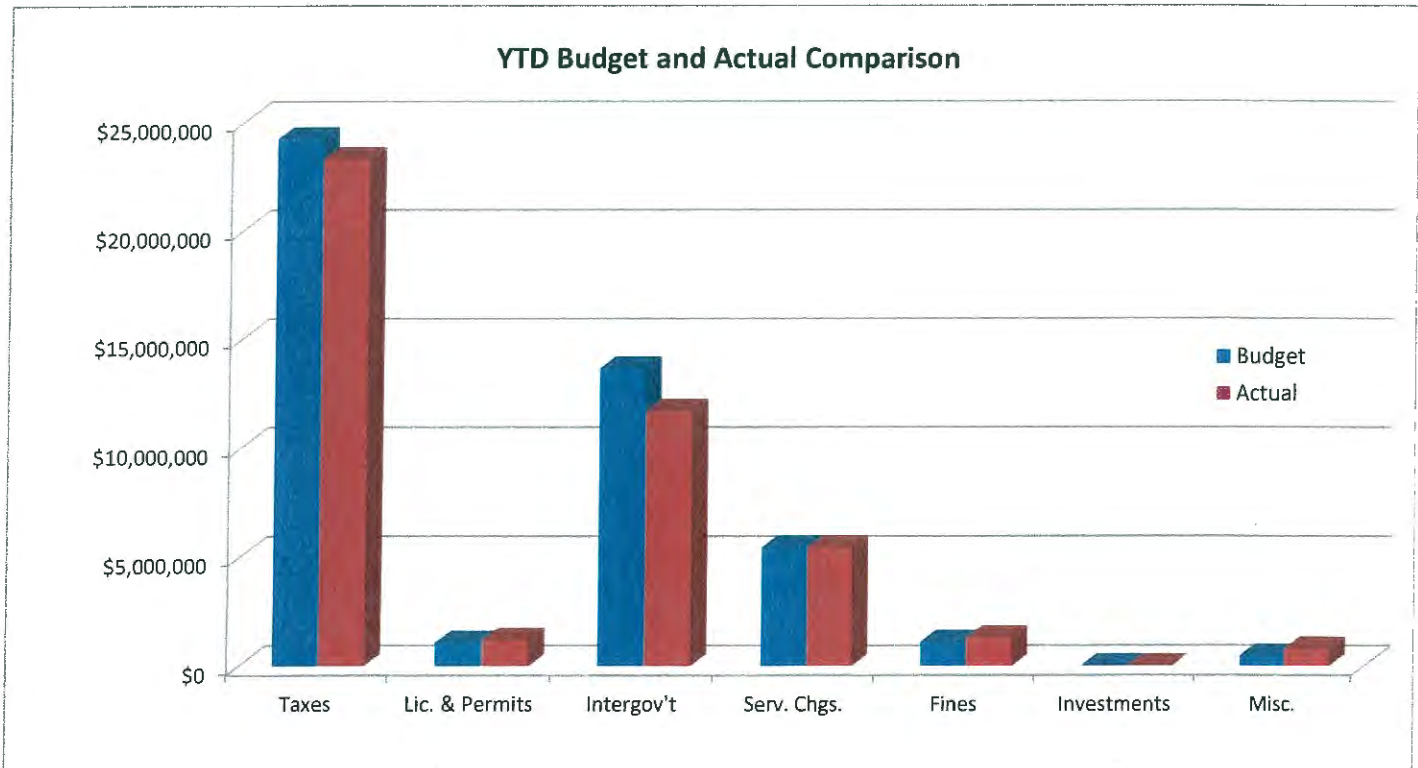
## Operating Funds

### General Fund

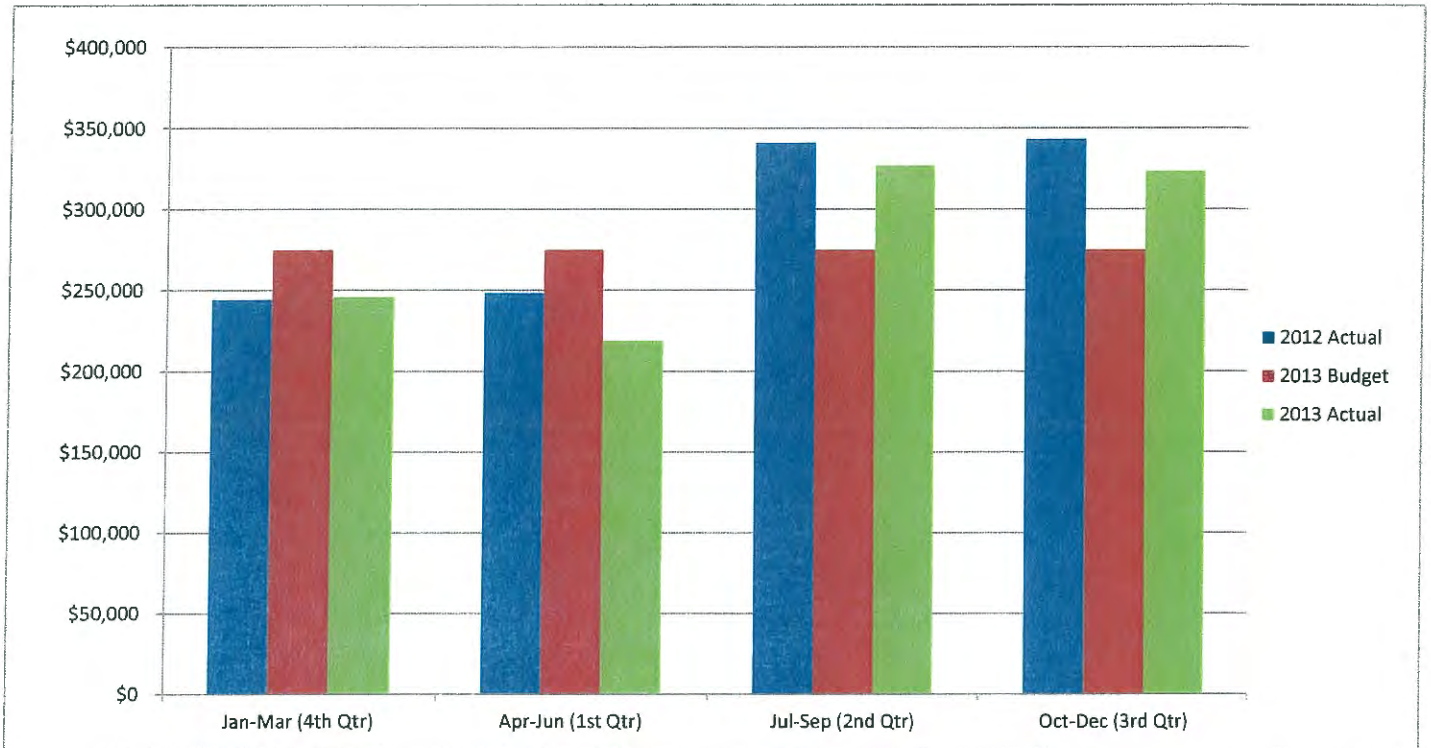
For the month of December, General Fund revenues totaled \$2,970,558 and expenditures totaled \$3,876,106, resulting in a deficit of \$905,548

**Revenues:** December year-to-date figures are detailed in the table below.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 24,249,540	\$ 23,321,232	-3.8%
Licenses & Permits	1,097,000	1,219,600	11.2%
Intergovernmental	13,681,100	11,710,773	-14.4%
Charges for Services	5,439,250	5,457,725	0.3%
Fines & Forfeits	1,119,500	1,314,611	17.4%
Investments	27,000	16,454	-39.1%
Miscellaneous	479,150	798,300	66.6%
Operating Transfers	233,060	192,417	-17.4%
<b>TOTAL</b>	<b>\$ 46,325,600</b>	<b>\$ 44,031,111</b>	<b>-5.0%</b>



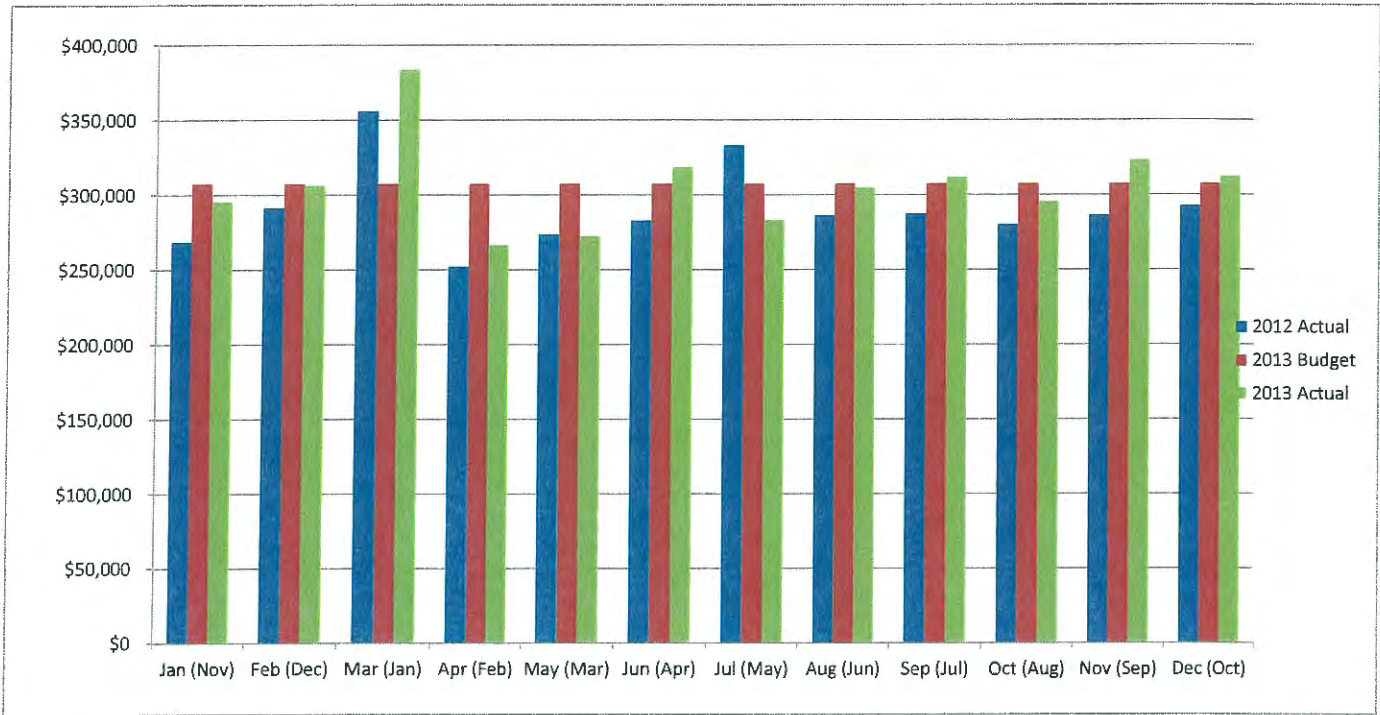
## Hotel Tax



<b>Quarter Received (Liability Period)</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan-Mar (4th Qtr)	\$ 244,208	\$ 275,000	\$ 245,805	\$ (29,195)
Apr-Jun (1st Qtr)	248,304	275,000	218,927	(85,268)
Jul-Sep (2nd Qtr)	341,137	275,000	326,886	(33,382)
Oct-Dec (3rd Qtr)	343,289	275,000	323,370	14,988
<b>YTD Totals</b>	<b><u>\$ 1,176,938</u></b>	<b><u>\$ 1,100,000</u></b>	<b><u>\$ 1,114,988</u></b>	

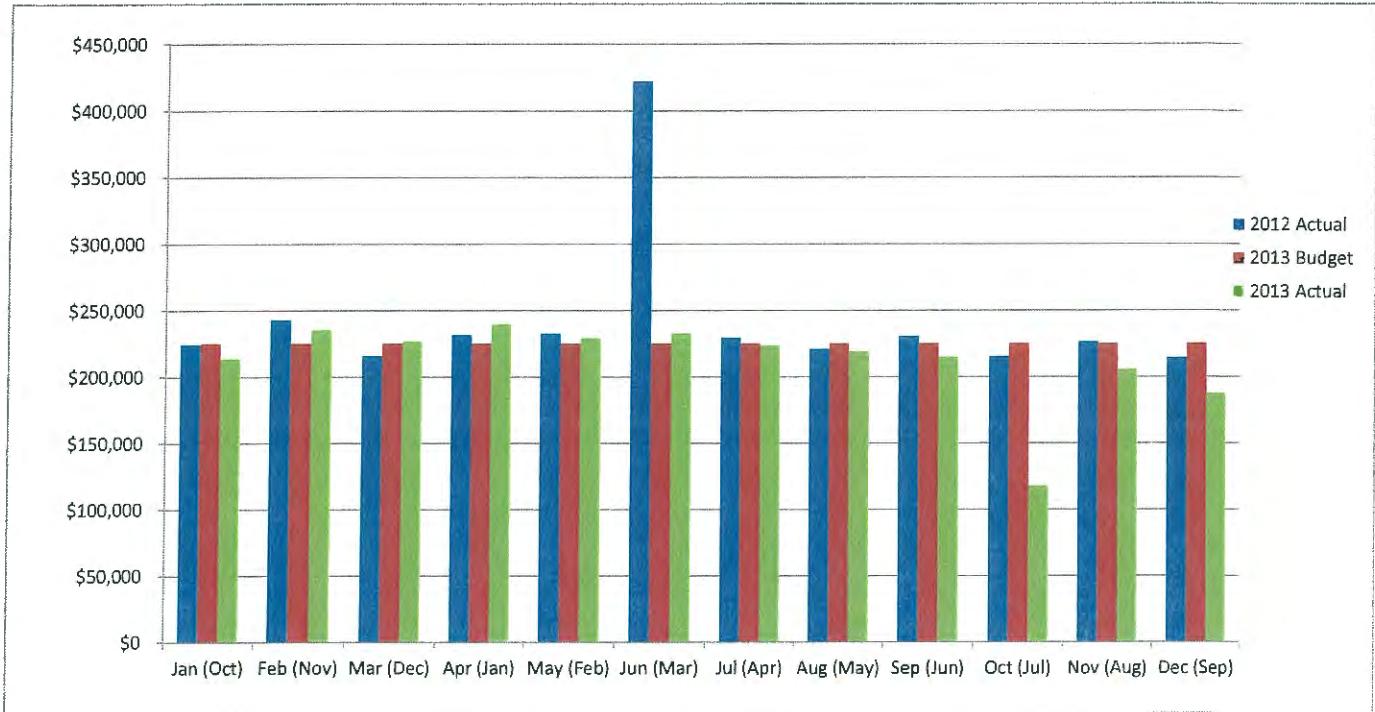


## Home Rule Sales Tax



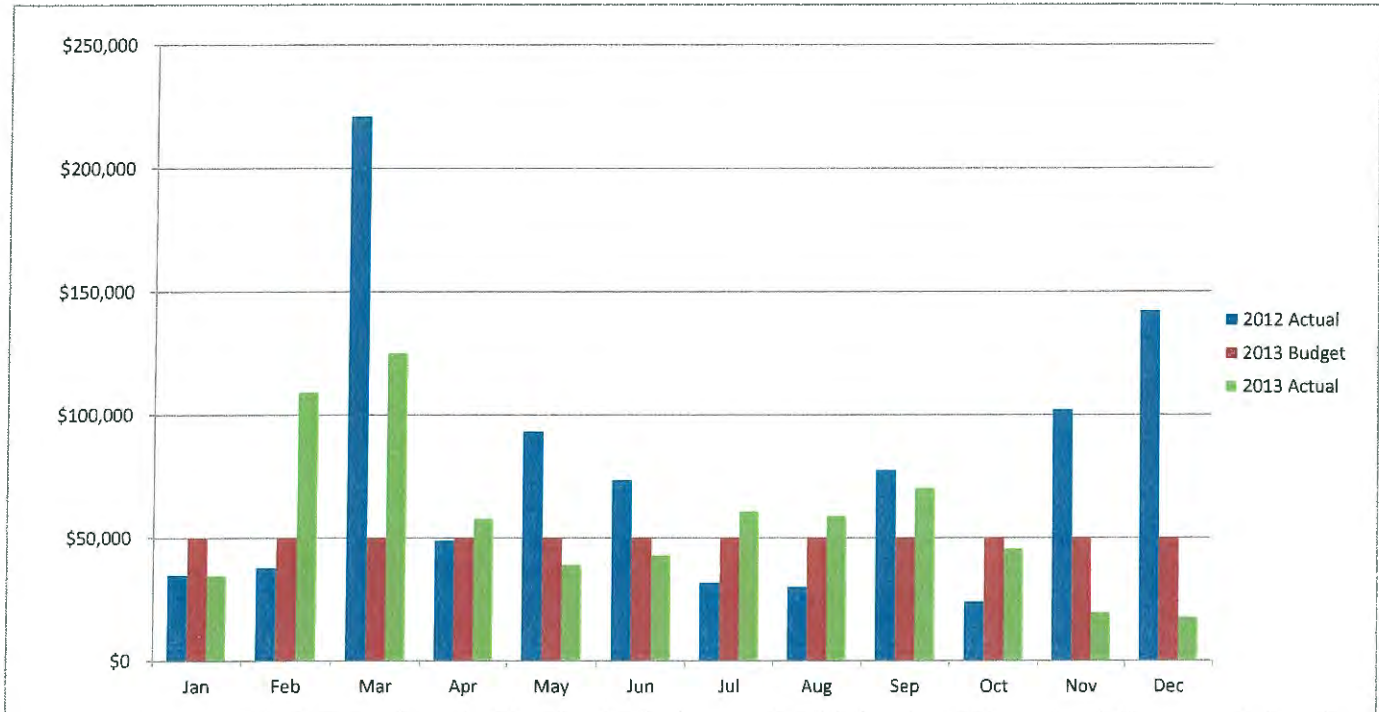
<u>Month Received (Liability Period)</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan (Nov)	\$ 268,583	\$ 307,467	\$ 295,032	\$ (12,435)
Feb (Dec)	291,338	307,467	305,988	(13,913)
Mar (Jan)	355,945	307,467	383,623	62,244
Apr (Feb)	252,071	307,467	266,407	21,184
May (Mar)	273,430	307,467	272,471	(13,812)
Jun (Apr)	282,686	307,467	318,355	(2,923)
Jul (May)	332,830	307,467	282,979	(27,411)
Aug (Jun)	286,100	307,467	304,288	(30,590)
Sep (Jul)	287,149	307,467	311,744	(26,312)
Oct (Aug)	279,815	307,467	295,042	(38,737)
Nov (Sep)	286,293	307,467	322,952	(23,252)
Dec (Oct)	292,250	307,467	312,158	(18,561)
<b>YTD Totals</b>	<b>\$ 3,488,489</b>	<b>\$ 3,689,600</b>	<b>\$ 3,671,039</b>	

## Telecommunications Tax



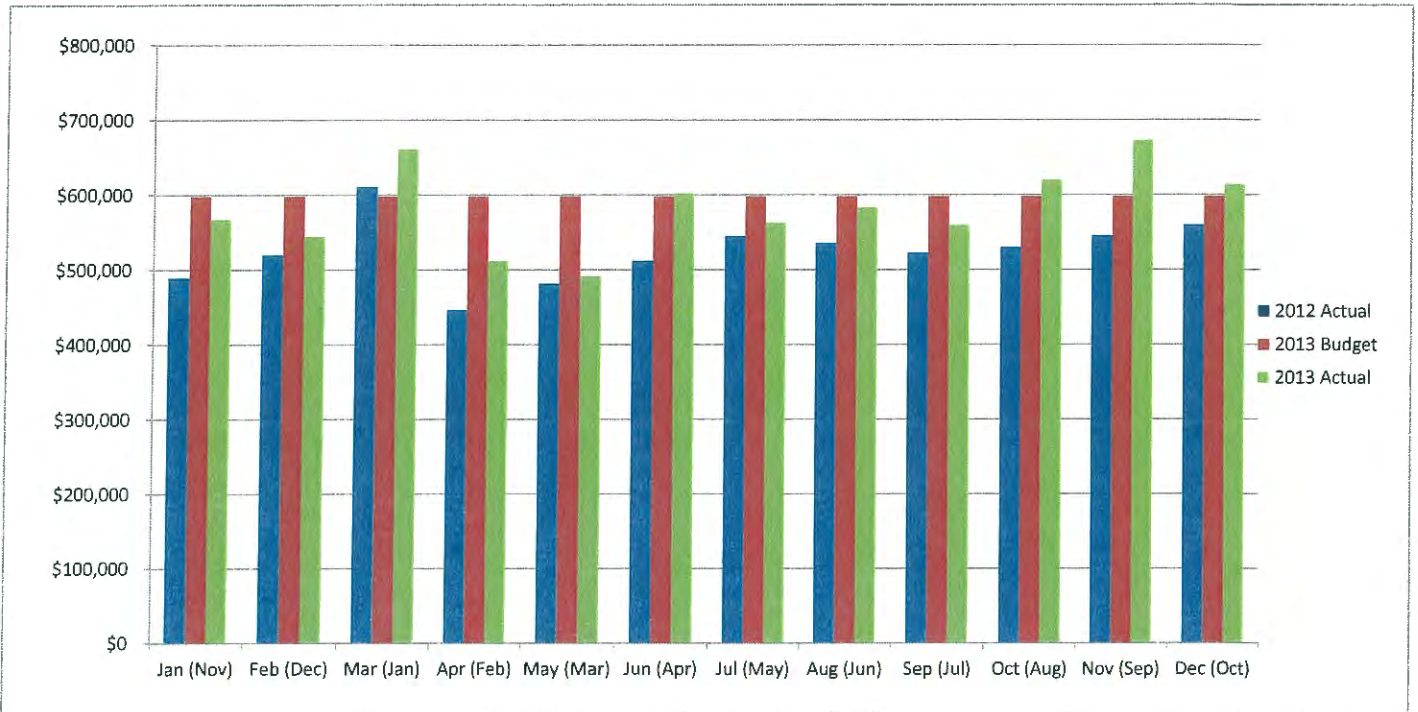
<u>Month Received (Liability Period)</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan (Oct)	224,159	\$ 225,000	\$ 213,487	\$ (11,513)
Feb (Nov)	242,594	225,000	235,221	(1,292)
Mar (Dec)	215,689	225,000	226,557	265
Apr (Jan)	231,264	225,000	239,329	14,595
May (Feb)	232,270	225,000	228,986	18,581
Jun (Mar)	421,881	225,000	232,465	26,046
Jul (Apr)	229,252	225,000	223,383	24,429
Aug (May)	220,627	225,000	218,845	18,274
Sep (Jun)	230,259	225,000	214,680	7,954
Oct (Jul)	215,093	225,000	117,563	(99,483)
Nov (Aug)	226,315	225,000	205,134	(119,349)
Dec (Sep)	214,274	225,000	187,353	(156,996)
<b>YTD Totals</b>	<b>\$ 2,903,676</b>	<b>\$ 2,700,000</b>	<b>\$ 2,543,004</b>	

## Building Permits



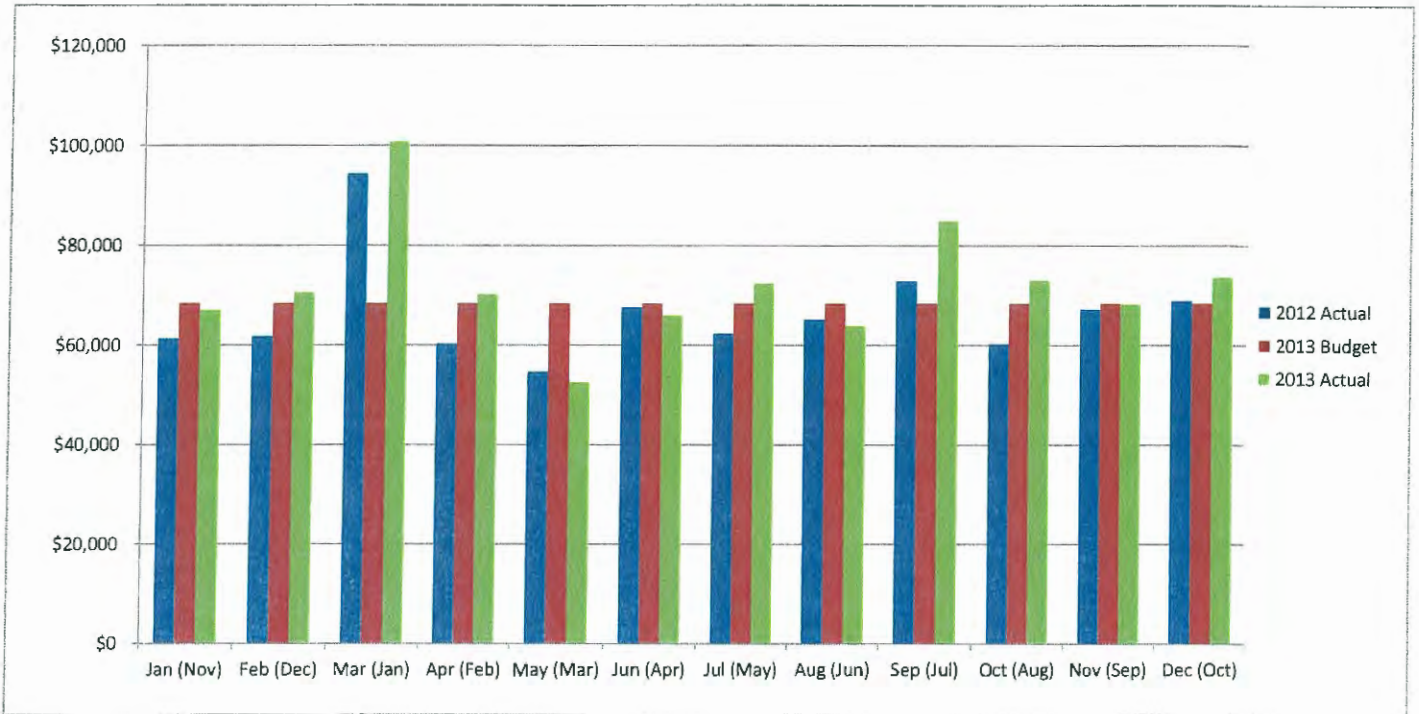
<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 34,785	\$ 50,000	\$ 34,496	\$ (15,504)
Feb	37,560	50,000	109,126	43,622
Mar	220,918	50,000	124,878	118,500
Apr	48,703	50,000	57,726	126,226
May	93,058	50,000	38,954	115,180
Jun	73,321	50,000	42,715	107,895
Jul	31,574	50,000	60,694	118,589
Aug	29,757	50,000	58,728	127,317
Sep	77,373	50,000	70,076	147,393
Oct	23,803	50,000	45,268	142,661
Nov	101,804	50,000	19,332	111,993
Dec	142,016	50,000	17,411	79,404
<b>YTD Totals</b>	<b>\$ 914,671</b>	<b>\$ 600,000</b>	<b>\$ 679,403</b>	

## State Sales Tax



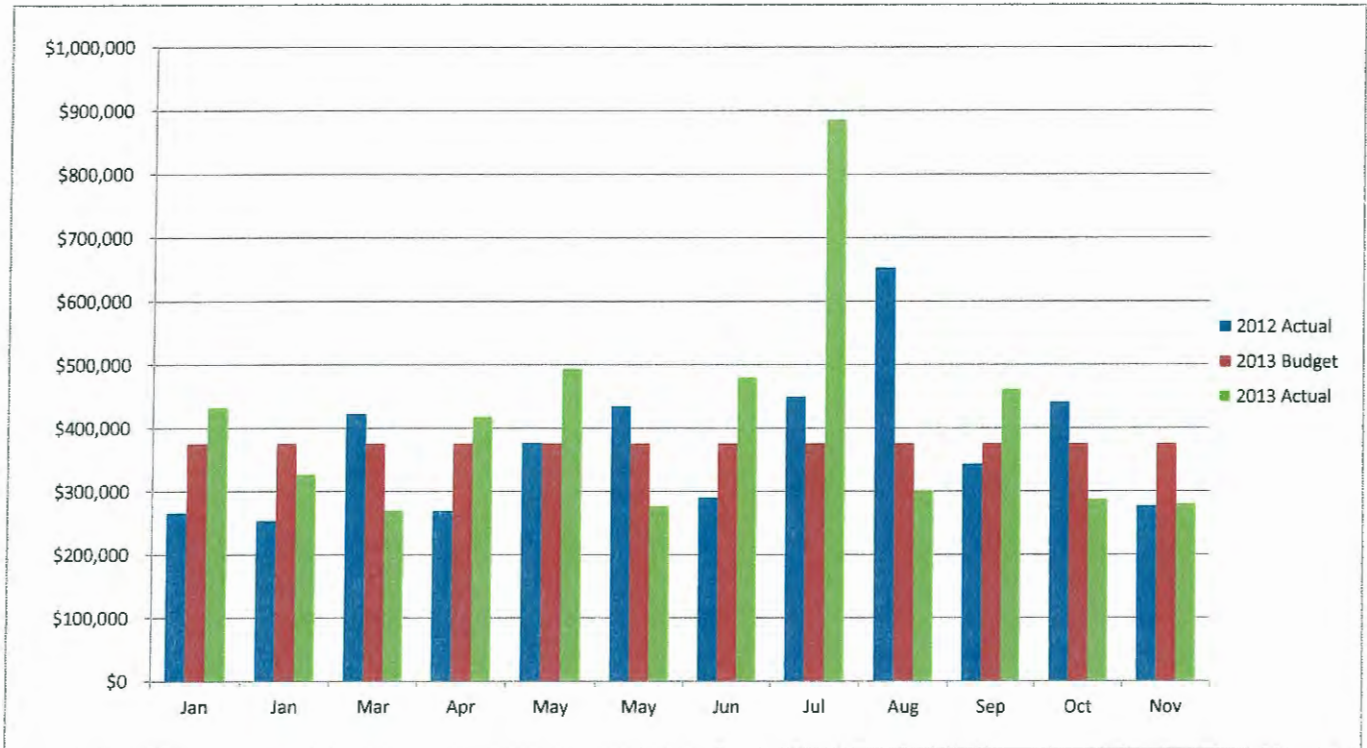
<b>Month Received (Liability Period)</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan (Nov)	\$ 488,836	\$ 597,933	\$ 567,170	\$ (30,763)
Feb (Dec)	519,381	597,933	543,698	(84,998)
Mar (Jan)	610,243	597,933	660,488	(22,443)
Apr (Feb)	446,201	597,933	511,352	(109,024)
May (Mar)	481,233	597,933	491,260	(215,698)
Jun (Apr)	511,652	597,933	601,655	(211,976)
Jul (May)	544,604	597,933	562,580	(247,330)
Aug (Jun)	535,285	597,933	582,458	(262,805)
Sep (Jul)	522,335	597,933	559,356	(301,382)
Oct (Aug)	529,665	597,933	619,615	(279,700)
Nov (Sep)	545,005	597,933	672,434	(205,199)
Dec (Oct)	559,279	597,933	613,356	(189,777)
<b>YTD Totals</b>	<b><u>\$ 6,293,715</u></b>	<b><u>\$ 7,175,200</u></b>	<b><u>\$ 6,985,423</u></b>	

## Local Use Tax



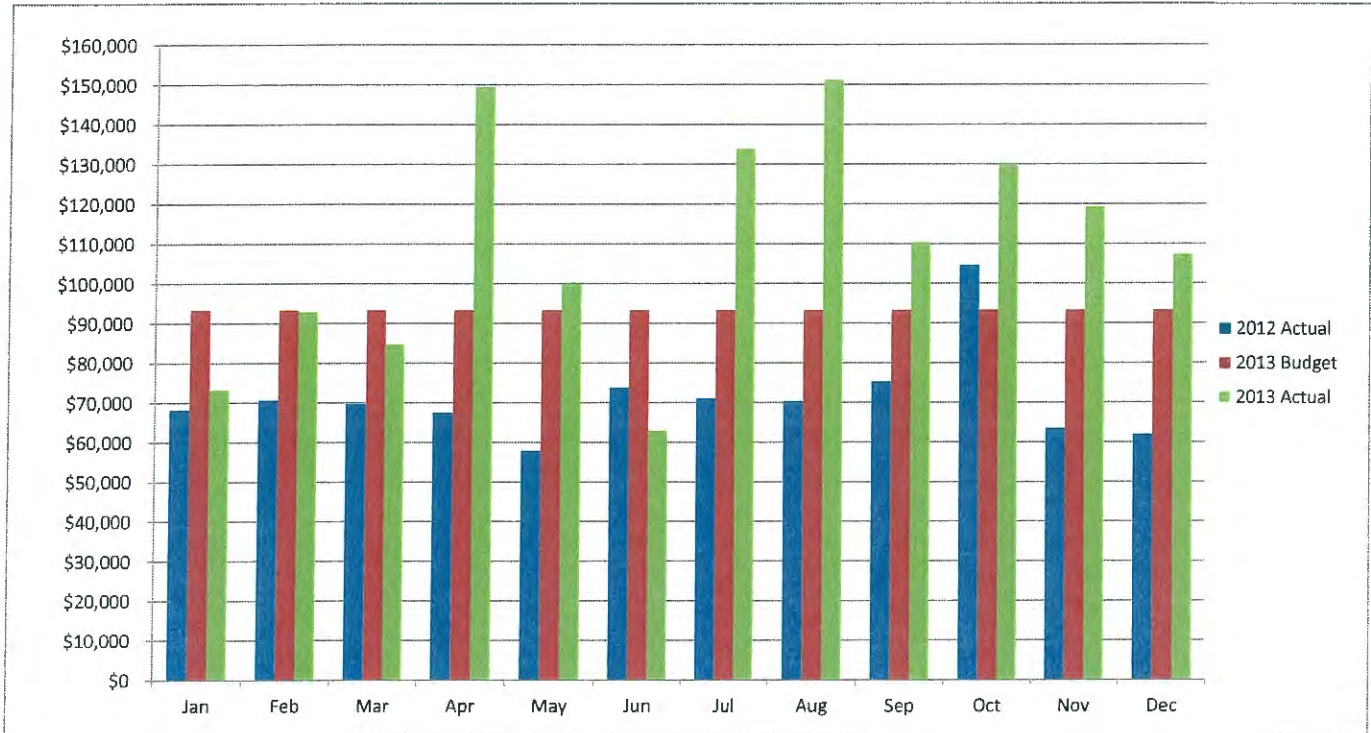
<b>Month Received (Liability Period)</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>Cumulative Variance 2013 Actual vs. Budget</b>
Jan (Nov)	\$ 61,257	\$ 68,333	\$ 66,891	\$ (1,442)
Feb (Dec)	61,680	68,333	70,467	691
Mar (Jan)	94,262	68,333	100,648	33,006
Apr (Feb)	60,237	68,333	70,061	34,734
May (Mar)	54,624	68,333	52,477	18,878
Jun (Apr)	67,532	68,333	65,868	16,412
Jul (May)	62,280	68,333	72,289	20,368
Aug (Jun)	65,121	68,333	63,836	15,870
Sep (Jul)	72,811	68,333	84,782	32,319
Oct (Aug)	60,169	68,333	72,936	36,922
Nov (Sep)	67,180	68,333	68,150	36,739
Dec (Oct)	68,828	68,333	73,525	41,930
<b>YTD Totals</b>	<b>\$ 795,979</b>	<b>\$ 820,000</b>	<b>\$ 861,930</b>	

## Income Tax



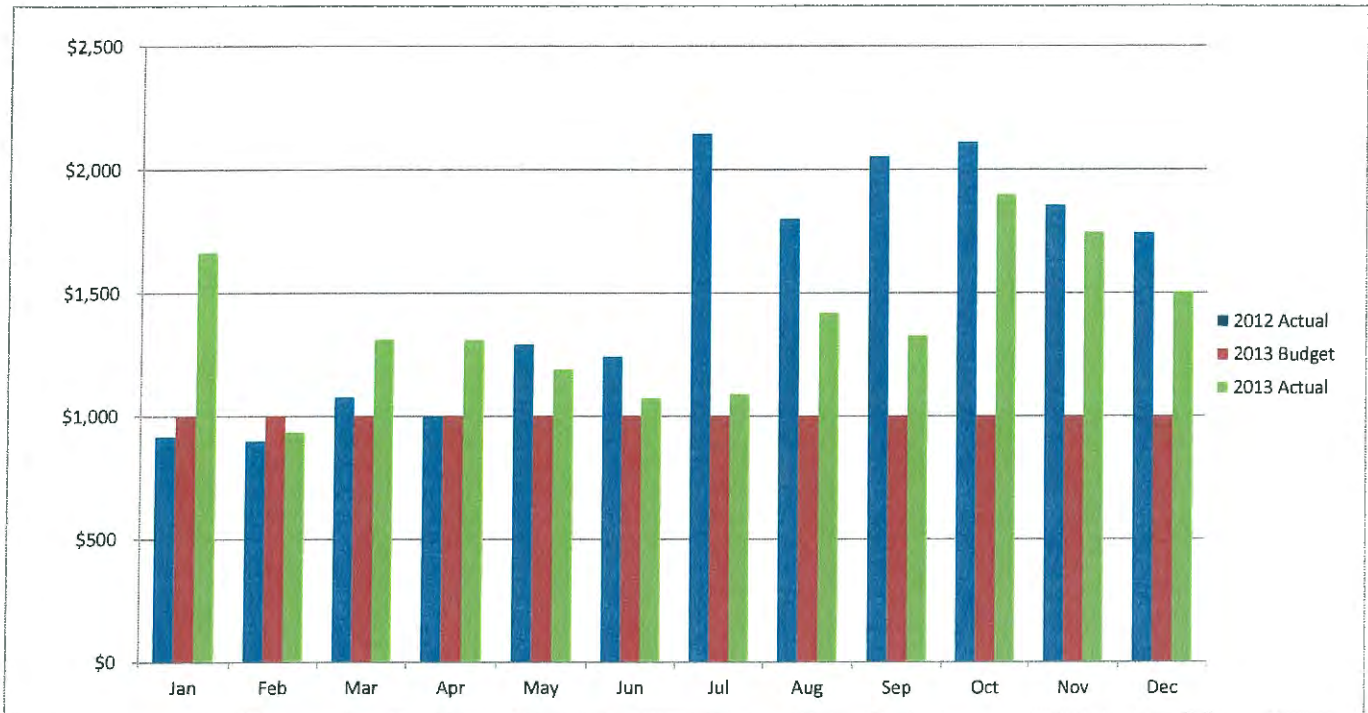
2011-2012			2012-2013			Cumulative Variance 2013 Actual vs. Budget	
Month Received	Liab Pd	2012 Actual	Month Received	2013 Budget	Liab Pd		2013 Actual
Jan	Aug-11	\$ 265,743	Jan	\$ 375,000	Sep-12	\$ 431,473	\$ 56,473
Jan	Nov-11	253,091	Feb	375,000	Oct-12	326,024	7,497
Mar	Sep-11	422,078	Mar	375,000	Nov-12	269,055	(98,447)
Apr	Oct-11	268,805	Apr	375,000	Dec-12	417,065	(56,382)
May	Dec-11	376,026	Apr	375,000	Jan-13	492,326	60,944
May	Jan-12	433,538	May	375,000	Feb-13	276,065	(37,991)
Jun	Feb-12	289,239	Jun	375,000	Mar-13	479,367	66,375
Jul	Mar-12	449,094	Jul	375,000	Apr-13	885,441	576,816
Aug	Apr-12	652,073	Aug	375,000	May-13	300,821	502,637
Sep	May-12	342,831	Sep	375,000	Jun-13	460,724	588,361
Oct	Jun-12	440,243	Oct	375,000	Jul-13	286,248	499,609
Nov	Jul-12	276,258	Nov	375,000	Aug-13	279,257	403,866
Dec	Aug-12	274,025	Dec	-	Sep-13	487,209	891,075
YTD Totals		<u>\$ 4,743,042</u>	<u>\$ 4,500,000</u>		<u>\$ 5,391,075</u>		

## Fines



<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 68,180	\$ 93,292	\$ 73,214	\$ (20,078)
Feb	70,571	93,292	92,799	(20,571)
Mar	69,752	93,292	84,650	(29,213)
Apr	67,456	93,292	149,430	26,926
May	57,811	93,292	99,952	33,586
Jun	73,739	93,292	62,913	3,208
Jul	71,066	93,292	133,851	43,766
Aug	70,359	93,292	151,108	101,583
Sep	75,252	93,292	110,274	118,566
Oct	104,524	93,292	130,033	155,307
Nov	63,497	93,292	119,185	181,200
Dec	61,964	93,292	107,203	195,111
<b>YTD Totals</b>	<u>\$ 854,170</u>	<u>\$ 1,119,500</u>	<u>\$ 1,314,611</u>	

## Interest Income

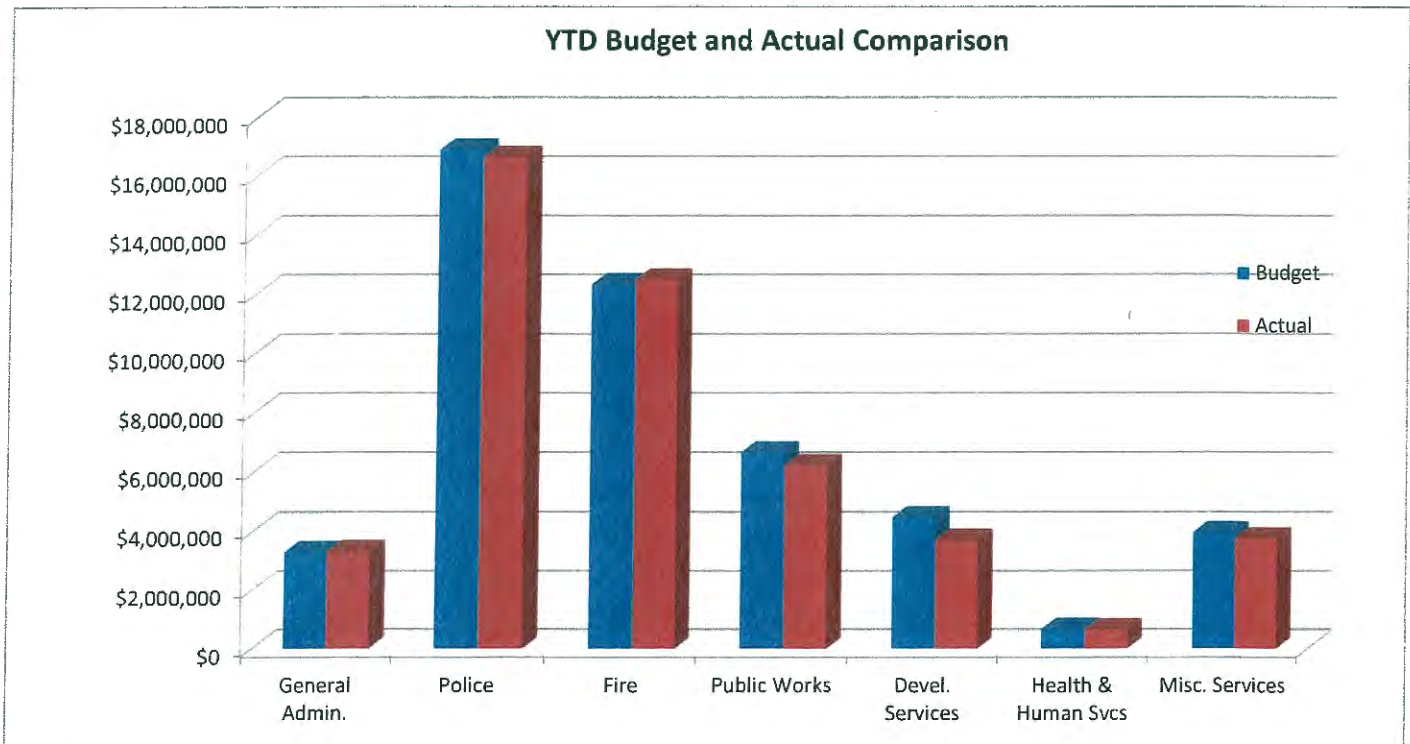


<u>Month Received</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>Cumulative Variance 2013 Actual vs. Budget</u>
Jan	\$ 916	\$ 1,000	\$ 1,662	\$ 662
Feb	897	1,000	934	596
Mar	1,075	1,000	1,310	906
Apr	997	1,000	1,309	1,215
May	1,290	1,000	1,189	1,404
Jun	1,241	1,000	1,072	1,476
Jul	2,144	1,000	1,089	1,565
Aug	1,798	1,000	1,418	1,983
Sep	2,053	1,000	1,326	2,309
Oct	2,110	1,000	1,898	3,207
Nov	1,854	1,000	1,745	3,952
Dec	1,743	1,000	1,502	4,454
<b>YTD Totals</b>	<b>\$ 18,118</b>	<b>\$ 12,000</b>	<b>\$ 16,455</b>	



**Expenditures:** General Fund expenditures in December were \$179,298 below the budgeted figure of \$6,737,028. The summary of year-to-date actuals versus budgeted expenditures shown reflect mostly positive variances for the Village departments for the year.

EXPENDITURES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 403,590	\$ 390,922	3.1%
Administration	573,220	558,910	2.5%
Legal	478,360	572,651	-19.7%
Finance	863,980	845,900	2.1%
Village Clerk	190,140	182,389	4.1%
HRM	477,980	468,964	1.9%
Communications	178,770	169,842	5.0%
Cable TV	134,540	132,695	1.4%
Police	16,897,300	16,659,093	1.4%
Fire	12,344,560	12,507,182	-1.3%
Public Works	6,668,630	6,229,148	6.6%
Development Services	4,483,230	3,719,596	17.0%
H&HS	677,170	654,866	3.3%
Miscellaneous	3,963,207	3,756,548	5.2%
<b>TOTAL</b>	<b>\$ 48,334,677</b>	<b>\$ 46,848,707</b>	<b>3.1%</b>

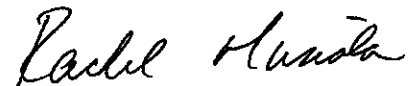


## Department News

In the month of December, the Finance Director assisted with the teaching of the annual IGFOA Basic Governmental Accounting day-long seminar, which was attended by the Revenue Collections Manager, Accountant I and Accounting Assistant.

Also, the IGFOA Payroll Webinar was attended by the Payroll Coordinator. This informative webinar discussed how to classify a worker as an independent contractor versus an employee, detailed healthcare cost reporting, and reviewed payroll withholding changes for the upcoming fiscal year.

Respectfully Submitted,



Rachel Musiala  
Director of Finance

**WATER BILLING ANALYSIS**  
**December 31, 2013**

**Residential Billings**  
**Average Monthly Consumption/Customer**

<u>Month Billed</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
July	6,845	8,166	8,325
August	6,853	8,325	6,797
September	5,376	6,797	4,760
October	5,723	4,760	4,907
November	4,449	4,907	4,706
December	4,757	4,818	4,636
Six Month Average -	5,667	6,296	5,689
% Change -	-4.0%	11.1%	-9.6%

**Total Water Customers**

<u>Customer Type</u>	<u>Dec-12</u>	<u>Dec-13</u>	<u>% Change</u>
Residential	14,562	14,564	0.0%
Commercial	883	904	2.4%
<b>Total</b>	<b>15,445</b>	<b>15,468</b>	<b>0.1%</b>

**Average Bill**

<u>Customer Type</u>	<u>Dec-12</u>	<u>Dec-13</u>	<u>% Change</u>
Residential	\$ 42.14	\$ 44.29	5.1%

**Total Consumption - All Customers (000,000's)**

	<u>Month-To-Date</u>			<u>Year-To-Date</u>		
	<u>Dec-12</u>	<u>Dec-13</u>	<u>% Change</u>	<u>Dec-12</u>	<u>Dec-13</u>	<u>% Change</u>
Residential	70	67	-4.5%	918	867	-5.6%
Commercial	42	44	4.5%	599	601	0.3%
	112	111	-0.9%	1,517	1,468	-3.2%

**MONTHLY REPORT STATISTICS**

**DECEMBER 2013**

	<u>Dec-13</u>	<u>YTD Dec-13</u>	<u>Dec-12</u>	<u>YTD Dec-12</u>	<u>% Inc / Dec</u>	
					<u>Month</u>	<u>Year</u>
<b>Credit Card Transactions</b>						
Finance and Code Front Counter						
Number	410	5,716	406	4,571	1.0%	25.0%
Amount	\$ 50,744	\$ 657,677	\$ 46,290	\$ 483,313	9.6%	36.1%
Internet Sales						
Number	1,696	19,826	1,544	16,252	9.8%	22.0%
Amount	\$ 134,082	\$ 1,523,094	\$ 106,317	\$ 1,218,698	26.1%	25.0%
Total						
Number	2,106	25,542	1,950	20,823	8.0%	22.7%
Amount	\$ 184,826	\$ 2,180,771	\$ 152,607	\$ 1,702,010	21.1%	28.1%
Credit Card Company Fees						
General Fund	\$ 693	\$ 16,593	\$ 934	\$ 11,197	-25.8%	48.2%
Municipal Waste Fund	-	48	13	122	-100.0%	-60.4%
Water Fund	2,852	29,582	2,253	24,184	26.6%	22.3%
Total Fees	\$ 3,545	\$ 46,224	\$ 3,201	\$ 35,502	10.8%	30.2%
<b>Passport Applications</b>						
Number	27	669	37	491	-27.0%	36.3%
Revenue	\$ 675	\$ 16,675	\$ 850	12,225	-20.6%	36.4%
<b>Accounts Receivable</b>						
Invoices Mailed						
Number	51	990	295	2,292	-82.7%	-56.8%
Amount	\$ 75,274	\$ 1,769,813	\$ 78,014	1,899,097	-3.5%	-6.8%
Invoices Paid						
Number	47	1,243	144	2,250	-67.4%	-44.8%
Amount	\$ 99,106	\$ 983,382	\$ 58,698	928,437	68.8%	5.9%
Reminders Sent						
Number	32	170	14	334	N/A	-49.1%
Amount	\$ 47,244	\$ 87,526	\$ 1,129	47,005	N/A	86.2%
<b>Accounts Payable</b>						
Checks Issued						
Number	347	4,443	413	3,923	-16.0%	13.3%
Amount	\$ 6,028,191	\$ 26,459,736	\$ 1,261,640	13,731,276	377.8%	92.7%
Manual Checks Issued						
Number	58	571	52	499	11.5%	14.4%
As % of Total Checks	16.71%	12.85%	12.59%	12.59%	32.8%	2.1%
Amount	\$ 4,903,116	\$ 7,060,247	\$ 185,330	907,420	2545.6%	678.1%
As % of Total Checks	81.34%	26.68%	14.69%	6.61%	453.7%	303.8%
<b>Utility Billing</b>						
New Utility Accounts	127	1,996	120	1,413	5.8%	41.3%
Bills Mailed / Active Accounts	15,468	185,599	15,468	170,130	0.0%	9.1%
Final Bills Mailed	124	1,986	119	1,405	4.2%	41.4%
Shut-Off Notices	1,268	15,054	1,391	14,687	-8.8%	2.5%
Actual Shut-Offs	112	1,218	117	926	-4.3%	31.5%
Total Billings	\$ 1,147,328	\$ 14,023,410	\$ 1,215,091	\$ 12,579,790	-5.6%	11.5%
Direct Debit (ACH) Program						
New Accounts	25	361	19	280	31.6%	28.9%
Closed Accounts	29	308	7	217	314.3%	41.9%
Total Accounts	2,256		2,151		4.9%	
As % of Active Accounts	14.58%		13.91%		0.7%	
Water Payments Received in Current Month						
Total Bills Mailed	15,468	185,603	15,468	170,130		
ACH Payments	2,255	26,126	2,150	23,421		
ACH Payments-% of Total Bills	14.58%	14.08%	13.90%	13.77%		
On-line Payments (Internet Sales)	1,429	17,034	1,354	14,022		
On-line Payments-% of Total Bills	9.24%	9.18%	8.75%	8.24%		
Mail-in Payments	12,054	141,265	11,860	130,811		
Mail-in Payments-% of Total Bills	77.93%	76.11%	76.67%	76.89%		

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of December 31, 2013

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<b><u>General Fund</u></b>						
Illinois Funds - General	09/30/86		2,242,624.61			0.017
Illinois Funds - Veterans Memorial	05/01/92		294.27			0.017
IMET	05/12/97		500,000.00	1,342,739.77		0.012
IMET Convenience Fund	10/20/05		2,152,221.18	4,652,221.18		0.012
HE Community Bank-MaxSafe	07/13/04		762,176.24			0.100
Citibank Savings Deposit Account	11/07/08		1,450,998.58			0.200
CD with PMA	08/22/13		1,726,627.02	1,725,389.38	1,730,938.54	0.395
			<u>8,834,941.90</u>			
<b><u>Motor Fuel Tax</u></b>						
Illinois Funds	09/30/86		874,531.86			0.017
CD with PMA	08/22/13		1,000,000.00	999,283.21	1,002,497.07	0.395
			1,874,531.86			
<b><u>EDA Administration</u></b>						
Illinois Funds	01/02/91		803,722.68			0.017
IMET Convenience Fund			500,000.00			
			<u>1,303,722.68</u>			
<b><u>E-911</u></b>						
Illinois Funds	07/01/00		74,801.67			0.017
<b><u>Asset Seizure - Federal</u></b>						
Illinois Funds	06/09/99		5,695.04			0.017
<b><u>Asset Seizure - State</u></b>						
Illinois Funds	11/30/98		124,482.64			0.017
<b><u>Asset Seizure - BATTLE</u></b>						
Illinois Funds	07/10/08		59,165.49			0.017
<b><u>Municipal Waste System</u></b>						
Illinois Funds	08/31/98		40,189.28			0.017
<b><u>Sears EDA General Account</u></b>						
Illinois Funds	04/29/08		0.00			
<b><u>2005A G.O. Debt Serv.</u></b>						
Illinois Funds	11/30/04		379.32			0.017
IMET Convenience Fund			1,000,000.00			
			<u>1,000,379.32</u>			
<b><u>2009 G.O. Debt Serv.</u></b>						
Illinois Funds	04/01/09		668.57			0.017
<b><u>Central Road Corridor Improv.</u></b>						
Illinois Funds	12/15/88		254,032.52			0.017
<b><u>Hoffman Blvd Bridge Maintenance</u></b>						
Illinois Funds	07/01/98		143,539.65			0.017
Citibank Savings Deposit Account	02/10/11		200,895.18			0.200
			<u>344,434.83</u>			
<b><u>Western Corridor</u></b>						
Illinois Funds	06/30/01		2,276,391.42			0.017
Citibank Savings Deposit Account	01/07/09		301,401.79			0.200

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of December 31, 2013

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
			2,577,793.21			
<b><u>Traffic Improvement</u></b>						
Illinois Funds	03/24/89		216,085.12			0.017
			216,085.12			
<b><u>EDA Series 1991 Project</u></b>						
Illinois Funds	08/22/91		1,180,209.06			0.017
IMET Convenience Fund			1,000,000.00			
Bank of New York Money Market	12/11/06		1,103,748.24			
			3,283,957.30			
<b><u>Central Area Road Improvement Impact Fee</u></b>						
Illinois Funds	03/29/91		375,002.83			0.017
Citibank Savings Deposit Account	02/10/11		301,342.75		-	0.200
			676,345.58			
<b><u>2008 Capital Project</u></b>						
Citibank Savings Deposit Account	03/20/08		28,658.79			0.200
<b><u>Western Area Traffic Improvement</u></b>						
Illinois Funds	11/01/92		12,282.63			0.017
Citibank Savings Deposit Account	01/07/09		128,520.74			0.200
			140,803.37			
<b><u>Western Area Rd Impr Impact Fees</u></b>						
Illinois Funds	08/01/98		63,906.38			0.017
Citibank Savings Deposit Account	01/07/09		146.79			0.200
CD with PMA	08/22/13		750,000.00	749,462.40	751,872.81	0.395
			814,053.17			
<b><u>Capital Improvements</u></b>						
Illinois Funds	12/31/96		2,444,056.69			0.017
Citibank Savings Deposit Account	01/07/09		450,750.05		-	0.200
			2,894,806.74			
<b><u>Capital Vehicle &amp; Equipment</u></b>						
Illinois Funds	12/31/96		48,470.83			0.017
Citibank Savings Deposit Account	01/07/09		14,257.00		-	0.395
HE Community Bank-MaxSafe	07/13/04		5.21			0.100
			62,733.04			
<b><u>Capital Replacement</u></b>						
Illinois Funds	02/01/98		281,609.45			0.017
HE Community Bank-MaxSafe	07/13/04		382,131.57			0.100
Citibank Savings Deposit Account	11/07/08		893,219.97			0.200
CD with PMA	08/22/13		500,000.00	499,641.60	501,248.54	0.395
			2,056,960.99			
<b><u>Water and Sewer</u></b>						
Illinois Funds	09/30/86		295,882.44			0.017
<b><u>Water and Sewer-Capital Projects</u></b>						
Citibank Savings Deposit Account	03/20/08		189,296.56			0.200
<b><u>Sears Centre</u></b>						
Illinois Funds			718,347.64			0.017
<b><u>Insurance</u></b>						
Illinois Funds	11/10/87		784,928.34			0.017
Citibank Savings Deposit Account	11/07/08		711,433.64			0.200

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of December 31, 2013

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
CD with PMA	08/22/13		1,000,000.00 2,496,361.98	999,283.21	1,002,497.07	0.395
<b><u>Information Systems</u></b>						
Illinois Funds	02/01/98		635,580.25			0.017
<b><u>EDA Special Tax Alloc.</u></b>						
Illinois Funds Citibank Savings Deposit Account	05/15/92		3,880,372.13 11,073,420.15 14,953,792.28			0.017
<b><u>Roselle Road TIF</u></b>						
Illinois Funds Citibank Savings Deposit Account	09/30/03 11/07/08		97.45 988,399.52 988,496.97			0.017 0.200
<b><u>Barr./Higgins TIF</u></b>						
Illinois Funds HE Community Bank-Municipal Now	08/26/91 07/13/04		422,440.30 0.00 422,440.30			0.017
<b><u>2005 EDA TIF Bond &amp; Int.</u></b>						
Illinois Funds Bank of New York Money Market	11/07/02 12/11/06		36,870.51 0.00 36,870.51			0.017
<b>Total Investments</b>			<b>\$ 47,406,312.04</b>			
<b>Total Invested Per Institution</b>				<b>Percent Invested</b>		
Illinois Funds			18,296,661.07	38.60		
IMET			500,000.00	1.05		
IMET Convenience Fund			4,652,221.18	9.81		
CD with PMA			4,976,627.02	10.50		
HE Community Bank-MaxSafe			1,144,313.02	2.41		
Bank of New York Money Market			1,103,748.24	2.33		
Citibank			16,732,741.51	35.30		
			<b>\$47,406,312.04</b>	<b>100.00</b>		
<b>Total Invested Per Institution Excluding all Trust and EDA Funds</b>				<b>Percent Invested</b>		
Illinois Funds			12,776,769.07	60.14		
IMET			2,652,221.18	12.48		
HE Community Bank-MaxSafe			1,144,313.02	5.39		
Citibank			4,670,921.84	21.99		
			<b>\$21,244,225.10</b>	<b>100.00</b>		
<b>Total Invested Per Fund</b>						
Total Investments - Operating Funds				\$17,452,199.84		
Total Investments - Debt Service Funds				\$1,037,918.40		
Total Investments - Trust Funds				\$15,376,232.58		
Total Investments - Capital Projects Funds				\$13,539,961.22		
Total Investments - All Funds				<b>\$47,406,312.04</b>		

**STATEMENT OF INVESTMENTS-FIRE PENSION FUND**  
**As of December 31, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Illinois Funds	09/30/86		508,263.30	508,263.30		0.017
<b>Charles Schwab - Mutual Funds</b>						
Mutual Funds	Various		31,198,478.29	37,323,533.35		
Money Market	12/01/12		150,210.22	150,210.22		
Total Charles Schwab Mid Cap			31,348,688.51	37,473,743.57		
<b>Charles Schwab - Adelante Capital Management</b>						
Real Estate	Various		1,674,902.28	1,627,786.35		
Money Market	12/01/12		46,195.24	46,195.24		
Total Adelante Capital Management			1,721,097.52	1,673,981.59		
<b>Charles Schwab - Rothschild Asset Management</b>						
Equities	Various		4,102,412.47	5,182,505.86		
Money Market	12/01/12		145,926.90	145,926.90		
Total Rothschild Asset Management			4,248,339.37	5,328,432.76		
<b>Charles Schwab-Fixed Income</b>						
Money Market	12/01/12		192,321.08	192,321.08		
Treasury Note, 3.25%	01/29/10	12/31/16	403,251.60	429,000.00	400,000.00	3.00
Treasury Stripped	06/25/09	02/15/14	438,937.40	489,961.78	490,000.00	0.00
Treasury Stripped	05/15/13	11/15/18	380,050.00	367,593.60	400,000.00	0.00
Treasury Bond, 9.125%	05/08/07	05/15/18	286,024.54	271,817.29	205,000.00	6.90
Treasury Note, 1.625%	09/12/13	11/15/22	180,182.68	180,187.60	200,000.00	1.80
Treasury Note, 1.875%	11/08/10	10/31/17	262,672.13	266,459.44	260,000.00	1.80
Treasury Note, 3.375%	12/18/09	11/15/19	442,055.32	483,609.60	450,000.00	3.10
Treasury Note, 4.0%	10/16/08	08/15/18	409,845.35	443,500.00	400,000.00	3.60
Treasury Note, 1.875%	07/16/10	06/30/15	638,095.71	645,257.97	630,000.00	1.80
Treasury Note, 2.125%	10/20/11	08/15/21	299,028.54	290,156.40	300,000.00	2.20
Treasury Note, 2.375%	09/14/09	08/31/14	301,829.13	304,406.40	300,000.00	2.30
Treasury Note, 2.625%	09/15/10	08/15/20	447,470.55	458,648.55	450,000.00	2.60
FHLMC MTN, 3.75%	02/09/12	03/27/19	286,154.50	271,735.50	250,000.00	3.50
FHLMC MTN, 4.75%	05/14/07	11/17/15	440,150.82	454,078.38	420,000.00	4.40
FHLB DEB, 4.75%	05/15/07	12/16/16	176,194.44	200,756.70	180,000.00	4.30
FNMA MTN, 5.00%	03/16/10	03/15/16	442,048.40	439,457.60	400,000.00	4.60
FNMA MTN, 3.05%	09/28/10	09/28/20	245,490.00	249,855.41	245,000.00	3.00
FNMA 1.375%	07/26/13	11/15/16	203,422.80	203,344.00	200,000.00	1.40
FNMA MTN, 2.375%	03/06/12	07/28/15	201,155.85	196,021.86	190,000.00	2.30
FNMA MTN, 2.625%	03/18/10	11/20/14	452,006.55	459,774.45	450,000.00	2.60
FNMA MTN, 5.375%	02/19/10	06/12/17	390,247.55	400,761.20	350,000.00	4.70
AT T Inc	05/17/12	02/15/17	85,969.85	85,042.93	85,000.00	1.60
Bank of America	04/10/13	07/12/13	96,075.10	95,662.17	90,000.00	3.50
Walt Disney Co	05/04/12	08/16/16	90,812.70	91,172.25	90,000.00	1.30
Gen Elec Cap Med Term Note	09/21/12	07/02/15	91,852.20	91,436.31	90,000.00	1.60
Goldman Sachs	04/08/13	01/22/18	183,224.80	180,403.74	180,000.00	2.70
John Deere Cap	12/16/13	12/13/18	65,007.56	64,585.69	65,000.00	2.00
JPMORGAN CHASE, 4.65%	08/26/11	06/01/14	266,325.00	254,212.50	250,000.00	4.60
Pepsico Inc	03/12/13	05/10/16	63,379.20	62,243.82	60,000.00	2.40
Verizon Comm	03/01/13	11/02/15	90,272.40	89,841.78	90,000.00	0.70
Wal-Mart Stores	04/22/13	04/11/18	90,222.40	87,674.67	90,000.00	1.20
Wells Fargo Co	06/26/12	05/08/17	90,028.80	91,673.37	90,000.00	2.10
			8,731,804.95	8,892,654.04		
<b>Charles Schwab - William Blair &amp; Co.</b>						
Money Market	12/01/12		340,875.39	340,875.39		0.00
Zero Coupon Bond	01/29/03	05/15/20	136,910.10	129,632.85	150,000.00	0.00
Treasury, 1.125%	01/18/13	01/15/21	711,745.60	644,347.88	575,000.00	1.10
Treasury, 2.375%	01/18/13	01/15/17	266,309.10	254,874.40	200,000.00	2.20
Alcoa Inc.	01/03/13	08/15/20	137,160.00	134,598.50	125,000.00	5.70
American Express	01/08/13	08/28/17	181,108.50	173,010.00	150,000.00	5.30
AIG	01/04/13	06/01/22	170,550.00	160,387.20	150,000.00	4.60
Bank of America Credit	03/22/13	03/22/16	100,010.00	100,554.00	100,000.00	0.00
Boston Properties	01/07/13	10/15/19	180,600.00	173,537.40	150,000.00	5.10
Burlington North	01/10/13	10/01/19	145,596.25	137,969.00	125,000.00	4.30
Capital One Financial	01/03/13	09/15/17	183,000.00	174,841.20	150,000.00	5.80
Citigroup Inc	01/08/13	05/22/19	203,544.00	191,829.60	150,000.00	6.60
CSX Corporation	10/21/13	02/01/19	123,410.00	121,570.30	100,000.00	6.10



**STATEMENT OF INVESTMENTS-FIRE PENSION FUND**

**As of December 31, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Deere & Company	01/10/13	09/10/18	152,790.00	145,143.00	125,000.00	5.00
Devon Energy Corp	12/19/13	12/15/15	100,010.00	100,155.90	100,000.00	0.00
Discover Financial Servic	01/23/13	04/27/22	172,282.50	155,098.80	150,000.00	5.00
Discovery Communications	01/28/13	08/15/19	148,900.00	140,426.25	125,000.00	5.00
Embraer S.A.	01/08/13	06/15/22	166,132.50	149,639.70	150,000.00	5.20
Energizer Holdings	11/05/13	05/19/21	129,911.25	126,156.25	125,000.00	4.70
Exelon Generation	01/15/13	10/01/17	148,121.25	141,172.00	125,000.00	5.50
Ford Motor Credit	01/08/13	01/15/20	193,402.50	188,224.05	150,000.00	6.50
General Electric	01/10/13	05/01/18	147,962.50	143,752.25	125,000.00	4.90
Gilead Sciences	01/03/13	12/15/21	142,476.25	133,060.00	125,000.00	4.10
Goldman Sachs Group	11/15/13	11/15/18	150,010.00	149,998.50	150,000.00	0.00
Hewlett Packard	01/03/13	06/01/21	149,083.50	150,845.55	150,000.00	4.30
Honeywell International	01/24/13	02/15/19	148,778.75	140,965.38	125,000.00	4.40
Johnson Controls Inc	01/24/13	03/30/20	171,397.50	164,164.65	150,000.00	4.60
JP Morgan Chase	01/03/13	06/27/17	175,501.50	170,473.50	150,000.00	5.40
Kroger Co	01/23/13	04/15/22	129,327.50	119,925.50	125,000.00	3.50
L-3 Communications Group	01/07/13	02/15/21	169,429.50	156,657.75	150,000.00	4.70
Masco Corporation	10/21/13	03/15/22	132,897.50	132,500.00	125,000.00	5.60
Merrill Lynch	01/15/13	11/15/18	185,038.50	178,581.30	150,000.00	5.80
Morgan Stanley	01/03/13	04/01/18	178,378.50	175,003.20	150,000.00	5.70
Omnicom Group Inc	01/08/13	08/15/20	167,325.90	158,518.65	150,000.00	4.20
O'Reilly Auto Parts	10/18/13	09/15/21	132,060.00	128,785.38	125,000.00	4.50
Petrobras International	01/03/13	10/06/16	125,010.00	122,513.63	125,000.00	0.00
Republic Services	01/24/13	09/15/19	149,173.75	141,048.88	125,000.00	4.90
Simon Property Group	01/07/13	05/30/18	91,503.75	86,858.93	75,000.00	5.30
Time Warner Cable	10/21/13	02/14/19	155,088.65	155,448.93	130,000.00	7.30
Wyndham Worldwide	02/22/13	03/01/18	99,878.00	99,791.80	100,000.00	2.50
FHLMC A4-9814	01/18/13	06/01/36	269,255.64	256,398.13	230,350.96	5.40
FHLMC A7-2610	01/18/13	02/01/38	355,938.28	333,278.19	294,623.31	5.30
FHLMC A9 1904	06/12/10	04/01/40	134,388.50	136,029.70	125,228.59	5.00
FHLMC A9-2646	07/01/13	06/01/40	83,055.94	82,311.34	73,943.85	4.90
FHLMC B1-1791	01/18/13	01/01/19	153,144.37	148,246.47	139,528.06	4.70
FHLMC G0-5723	05/13/13	11/01/38	138,948.58	135,280.61	119,566.04	5.70
FHLMC G0-6583	06/27/13	06/01/41	415,792.30	404,883.59	370,003.03	4.60
FHLMC J1-8361	01/23/13	03/01/27	824,084.50	784,428.42	749,905.76	3.30
FNMA AA4519	01/25/13	03/01/24	237,972.05	225,503.46	208,563.52	4.20
FNMA AA5028	01/25/13	04/01/24	155,634.16	147,245.26	136,184.10	4.20
FNMA AB1146	01/17/13	06/01/40	288,483.09	277,706.93	254,460.91	4.60
FNMA AC3237	12/16/13	10/01/39	181,113.33	179,935.54	164,873.67	4.60
FNMA AC6257	01/17/13	12/01/24	194,177.81	185,484.09	173,224.63	3.70
FNMA AD6942	01/17/13	06/01/40	114,624.51	111,768.67	102,412.85	4.60
FNMA PL AD7531	07/15/13	06/01/40	721,887.66	714,135.62	637,465.70	4.90
FNMA AD8164	04/16/13	08/01/25	187,047.44	180,374.98	168,453.20	3.70
FNMA PL AJ7724	09/17/13	12/01/26	394,394.66	395,960.77	369,624.64	3.70
FNMA PL AL2851	02/25/13	08/01/26	904,112.46	871,152.03	813,573.78	3.70
FNMA 645917	07/19/10	06/01/17	133,156.49	104,766.38	97,861.62	6.10
FNMA PL785817	01/18/13	01/01/20	418,010.95	397,402.24	368,836.24	4.60
FNMA 816387	01/18/13	05/01/20	427,982.39	401,096.96	372,265.37	4.60
FNMA 890234	01/18/13	10/01/38	229,645.08	219,507.71	196,188.18	5.40
FNMA PL 932095	02/14/13	11/01/24	165,844.03	160,549.06	149,937.67	3.70
FNMA 947364	01/18/13	10/01/37	112,162.43	106,900.42	94,749.89	5.30
FNMA 993562	01/23/13	04/01/24	385,179.63	373,266.08	349,206.79	3.70
Total William Blair			14,518,726.77	13,928,550.10		
<b>Total Investments</b>			<b>\$ 61,076,920.42</b>	<b>\$ 67,805,625.36</b>		

<b>STATEMENT OF INVESTMENTS-FIRE PENSION FUND</b>
<b>As of December 31, 2013</b>

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<b>Total Invested Per Institution</b>			<u>Book Value</u>	<u>Market Value</u>		<u>Percent Invested</u>
Illinois Funds			508,263.30	508,263.30		0.83
Equities			4,102,412.47	5,182,505.86		6.72
Money Market			875,528.83	875,528.83		1.43
Mutual Funds			31,198,478.29	37,323,533.35		51.08
GNMA			0.00	0.00		-
Treasury Bonds			286,024.54	271,817.29		0.47
Treasury Notes			4,362,485.71	4,400,448.24		7.14
FNMA			7,471,953.82	7,273,706.22		12.23
FHLMC Bonds			2,814,758.93	2,736,934.83		4.61
FHLB Agency Bonds			176,194.44	200,756.70		0.29
Zero Coupon Bonds			955,897.50	987,188.23		1.57
Real Estate			1,674,902.28	1,627,786.35		2.74
Corporate Bonds			6,650,020.31	6,417,156.16		10.89
			<u>\$61,076,920.42</u>	<u>\$67,805,625.36</u>		<u>100.00</u>

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

**As of December 31, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Illinois Funds	09/30/86		1,180,882.63	1,180,882.63		0.017
IMET Convenience Fund	01/24/12		402,504.04	402,504.04		
<b>Fidelity Investments</b>						
Spartan Intl Index FID Advantage Class (FSIVX)	06/05/09		3,609,241.27	4,902,083.62		
Dimensional US Vector Equity Port (DFVEX)	08/08/11		2,046,906.83	3,302,579.44		
DFA International Small Company Port (DFISX)	08/08/11		2,551,941.32	3,149,550.11		
DFA Emerging Markets Portfolio	06/05/09		4,935,756.15	4,711,479.78		
Dimensional Adv US Small Cap Value Port (DFSVX)	08/08/11		4,604,914.36	6,850,785.94		
Dimensional Advisor US Large Cap Val (DFLVX)	08/08/11		2,995,574.05	4,995,363.77		
Dimensional Advisor US Small Cap Value Port (DFSTX)	08/08/11		3,299,125.18	5,017,341.25		
Dimensional Inv't Grp Inc Int'l (DFIVX)	08/08/11		2,473,850.46	3,038,149.56		
Vanguard Reit Index Signal Shares (VGRSX)	08/08/11		1,074,509.12	1,276,072.12		
Vanguard Institutional Index Fund (Fund 0094)	03/09/10		1,635,318.89	2,939,199.16		
Fidelity Cash Reserve			0.41	0.41		
			29,227,138.05	40,182,605.16		
<b>Fifth Third Bank</b>						
Money Market	12/02/03		53,463.01	53,463.01		
Fannie Mae	02/26/13	10/26/17	124,908.75	122,873.75	125,000.00	0.9
Fannie Mae	03/01/13	02/08/18	450,167.15	443,524.90	455,000.00	0.9
Fannie Mae	07/19/13	08/26/16	214,393.05	214,643.10	215,000.00	0.6
Fannie Mae Remic Trust	08/14/13	12/25/19	123,012.70	122,652.50	125,000.00	1.8
Fannie Mae	12/01/12	08/25/22	131,800.47	119,896.40	130,000.00	2.5
Fannie Mae	11/13/13	05/25/22	123,362.89	120,944.20	130,000.00	2.6
Fed Home Ln Mtg Corp., 1.655%	04/12/12	11/25/16	100,499.50	101,396.00	100,000.00	1.6
FG J13917	01/20/11	12/01/20	38,618.04	37,080.90	35,301.36	3.3
FG J17343	02/23/12	12/01/21	108,263.97	103,106.35	99,582.14	2.9
FG B13808	02/15/11	04/01/19	51,698.72	45,960.98	43,360.63	4.2
FG C90441	04/14/11	05/01/21	69,306.85	63,097.46	57,166.96	5.4
FHLB, 4.75%	09/19/05	02/13/15	251,817.75	262,575.00	250,000.00	4.5
FHLB, 5.25%	06/01/05	06/18/14	345,556.90	332,650.50	325,000.00	5.1
FHLB, 1.0%	05/04/12	06/21/17	254,163.60	254,204.40	255,000.00	1.0
FHLB, 0.25%	04/01/13	01/16/15	524,737.50	525,420.00	525,000.00	0.2
FHLB, .375%	05/10/13	06/24/16	314,442.45	313,932.15	315,000.00	1.2
FN 257264, 5.5%	04/19/11	06/01/18	66,762.10	57,215.78	53,799.51	5.2
FN 257329, 5.0%	02/15/11	08/01/18	26,466.13	22,409.17	21,033.57	4.7
FN 257492, 4.5%	02/15/11	11/01/18	29,139.89	25,519.37	23,995.19	4.2
FN AI2859, 4.0%	08/16/11	06/01/21	77,836.77	75,361.61	70,964.64	3.8
FN AJ8198, 3.0%	02/23/12	01/01/02	120,662.63	116,929.33	112,491.53	2.9
FN AM1291, 2.26%	12/01/12	12/01/22	84,920.83	77,649.25	83,473.17	2.4
FN AQ1217, 2.50%	11/01/12	11/01/27	56,477.59	53,177.32	53,668.93	2.5
FN 725517, 5.0%	03/17/11	05/01/19	82,371.32	76,614.08	71,505.71	4.7
FN AB1481, 3.5%	08/16/11	09/01/20	43,428.81	40,428.86	38,464.11	3.3
FN AB1827, 3.5%	11/17/11	11/01/20	61,371.00	58,990.17	56,121.25	3.3
FN AB2576, 3.5%	07/19/11	05/01/21	61,633.86	59,530.36	56,638.40	3.3
FN MA0403, 3.5%	03/17/11	04/01/20	78,175.21	77,660.89	73,919.10	3.3
FN MA0464, 3.5%	02/16/12	06/01/20	68,776.02	65,100.75	61,944.08	3.3
FN MA0548, 3.5%	01/20/11	09/01/20	32,970.67	31,470.86	29,942.31	3.3
Freddie Mac	06/06/11	05/27/16	640,096.29	648,885.80	620,000.00	2.4
Freddie Mac	04/24/13	01/13/22	683,833.00	640,493.20	670,000.00	2.5
Freddie Mac	09/03/13	10/02/19	436,169.70	435,776.40	460,000.00	1.3
Freddie Mac	02/28/13	03/07/18	428,542.15	417,697.70	430,000.00	0.9
Freddie Mac	04/04/13	05/01/20	485,832.90	464,067.45	495,000.00	1.5
Freddie Mac Ser K702	01/10/13	02/25/18	120,162.11	115,398.80	110,000.00	3.0
Freddie Mac	02/01/12	09/25/18	128,313.34	127,637.26	126,281.00	2.3
Freddie Mac	08/22/11	03/15/19	13,186.35	5,486.75	5,483.67	4.5
GNMA #142495	07/22/87	12/15/15	1,759.31	2,015.07	2,007.42	7.9
GNMA #197505	06/23/87	03/15/17	681.43	773.56	748.56	7.7
GNMA #223913	10/29/87	09/15/17	107.32	109.89	109.26	10.4
GNR 2003-72D	05/25/07	12/18/36	36,251.71	45,620.30	44,413.58	5.3
GINNIE MAE SER 2011-144	03/26/13	06/16/43	82,400.00	80,856.80	80,000.00	2.7
Treasury Note, 4.0%	03/04/05	02/15/15	466,830.77	495,149.50	475,000.00	3.8
Treasury Note, 4.75%	08/29/07	08/15/17	597,065.62	660,915.45	585,000.00	4.2
Treasury Note, 2.125%	12/30/09	11/30/14	195,867.86	203,546.00	200,000.00	2.1
Treasury Note, 2.250%	02/24/10	01/31/15	398,001.34	408,908.00	400,000.00	2.2
Treasury Note, 2.625%	08/30/10	08/15/20	223,506.93	224,468.20	220,000.00	2.6
Treasury Note, 1.375%	02/14/11	11/30/15	143,759.77	152,901.00	150,000.00	1.3
Treasury Note, 1.25%	03/15/11	03/15/14	819,273.88	806,883.70	805,000.00	1.2
Treasury Note, 3.125%	07/05/11	05/15/21	119,217.19	125,090.40	120,000.00	3.0
Treasury Note, 1.0%	09/01/11	08/31/16	686,298.22	686,378.40	680,000.00	1.0
Treasury Note, 0.25%	10/05/11	09/15/14	164,388.87	165,141.90	165,000.00	0.2
Treasury Note, 1.0%	10/05/11	09/30/16	358,668.44	358,049.45	355,000.00	1.0

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

**As of December 31, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Treasury Note, 1.0%	03/31/12	03/31/17	99,937.49	100,219.00	100,000.00	1.0
Treasury Note, 0.625%	09/14/12	08/31/17	134,894.53	132,468.75	135,000.00	0.6
Treasury Note, 1.0%	09/21/12	08/31/19	499,423.45	477,578.50	505,000.00	1.1
Treasury Note, 1.125%	12/31/12	12/31/19	94,333.63	89,156.08	94,400.00	1.2
Treasury Note, 0.125%	04/23/13	01/15/23	253,586.87	224,345.59	235,000.00	0.1
Treasury Note, 2.0%	05/24/13	02/15/23	25,263.67	23,191.50	25,000.00	2.2
			12,508,860.27	12,394,689.80		
<b>Bank One</b>						
Money Market	12/08/03		121,317.40	121,317.40		
Fannie Mae, 5.375%	03/29/12	07/15/16	342,959.64	324,530.30	290,000.00	4.8
Fannie Mae, 4.375%	12/16/10	10/15/15	164,587.50	160,575.00	150,000.00	4.1
Fed Home Ln Mtg Corp., 3.75%	05/12/10	03/27/19	215,932.69	217,994.00	200,000.00	3.4
Federal Farm Cr, 4.450%	02/22/06	06/01/15	95,736.00	105,817.00	100,000.00	4.2
Federal Farm Cr, 5.08%	01/09/08	10/05/15	79,292.25	81,169.50	75,000.00	4.7
FG G3-0100	05/13/13	02/01/18	62,236.45	58,841.39	55,428.65	6.6
FG G30290, 6.5%	05/14/07	03/01/26	16,503.43	15,499.18	13,922.59	5.8
FG E82733, 5.5%	07/17/07	03/01/16	4,174.55	5,128.03	4,874.74	5.2
FG E89857, 5.5%	07/24/08	05/01/17	11,700.07	12,259.06	11,644.02	5.2
FG E96458, 5%	09/28/09	05/01/18	9,086.11	7,621.24	7,197.79	4.7
FG E98992, 4.5%	06/18/07	09/01/18	10,406.12	13,775.86	12,996.09	4.2
FG A67024, 6.0%	12/18/12	10/01/37	12,682.93	11,065.95	10,032.50	5.4
FG G14187, 5.5%	06/27/12	12/01/20	66,252.71	63,145.59	58,322.33	5.1
FG H02432, 6.0%	08/11/11	03/13/38	80,150.76	68,939.38	64,161.29	5.6
FG G12111, 5%	09/17/09	10/01/19	5,984.79	4,871.37	4,600.15	4.7
FG G06380, 6.5%	10/31/13	02/01/35	121,753.82	121,869.64	108,324.72	5.8
FG JO-1655, 5.5%	10/04/13	04/01/21	102,243.18	100,823.79	92,667.22	5.0
FG J-12371, 4.50%	09/20/10	06/01/25	29,352.78	24,049.98	22,411.27	4.2
FG C90990, 6.5%	02/12/13	09/01/26	40,642.33	38,954.93	35,056.00	5.8
FG C91033, 5.5%	06/27/12	06/01/27	60,466.84	55,734.41	50,836.79	5.0
FG C91093, 6%	09/14/09	09/01/27	10,244.39	7,975.45	7,213.29	5.4
FG C91149, 6%	09/14/09	01/01/28	13,256.08	11,400.94	10,318.06	5.4
FG H0-9079, 5.5%	10/13/11	06/01/37	28,506.30	24,024.17	22,407.26	5.1
FG G11187, 5.5%	02/19/08	09/01/16	14,352.91	12,166.88	11,566.36	5.2
FG G11606, 4.5%	03/16/06	05/01/18	2,706.07	5,084.70	4,799.02	4.2
FG G11707, 6.0%	06/18/07	03/01/20	7,318.90	7,183.70	6,715.81	5.6
FG G1-1722, 5.0%	12/17/13	07/01/20	118,969.55	118,441.79	111,577.44	4.7
FG C01371	02/12/04	06/01/32	12,804.83	8,305.25	7,172.19	6.0
FG E00617	03/18/04	01/01/14	2,395.44	20.31	19.29	5.2
FG E00678, 6.5%	11/19/07	06/01/14	3,200.26	1,447.66	1,436.60	6.4
Fed Home Ln Mtg Corp Pool E01141, 7%	04/17/07	03/01/17	12,565.99	10,132.79	9,582.02	6.6
Fed Home Ln Mtg Corp Pool E01156, 6.5%	11/19/07	05/01/17	12,702.59	11,143.15	10,521.54	6.1
FG E01250, 5%	09/29/09	11/01/17	6,369.25	5,236.33	4,946.42	4.7
FG E01307, 5%	03/19/07	02/01/18	7,346.46	8,469.59	8,001.96	4.7
FG E01345, 5.5%	02/15/07	04/01/18	6,998.34	7,494.51	7,021.21	5.1
FG E01385, 4.5%	09/22/09	06/01/18	10,346.81	9,152.18	8,635.35	4.2
FG E01426, 5.0%	03/16/06	08/01/18	8,531.18	10,040.89	9,482.65	4.7
FG E01488, 5%	05/19/08	10/01/18	10,939.29	11,188.83	10,568.76	4.7
FG E01490, 5%	02/18/04	11/01/18	7,807.03	6,399.93	6,043.31	4.7
FG E01544, 4.5%	03/18/04	01/01/19	5,909.07	5,398.44	5,090.61	4.2
FG E01590, 5.0%	07/17/08	02/01/19	11,777.19	12,755.21	12,041.96	4.7
FG E01642, 5%	09/17/09	05/01/19	7,444.95	6,486.13	6,124.48	4.7
FG A9-1904, 5.50%	06/14/10	04/01/40	34,734.32	34,708.91	31,307.08	4.9
FG A11312, 6.0%	12/12/06	07/01/33	30,074.42	32,701.79	29,195.16	5.3
FG B11231, 4.5%	04/20/04	12/01/18	6,459.91	5,888.29	5,553.94	4.2
FG B11429, 4.5%	03/16/06	12/01/18	10,504.53	14,246.25	13,437.83	4.2
FG B14039, 4.0%	10/19/07	05/01/14	0.00	294.21	278.80	3.8
FG B17493, 4.0%	05/31/06	12/01/14	0.00	1,378.57	1,306.37	3.8
FG B18639, 4.0%	10/19/07	01/01/15	117.81	1,226.60	1,162.36	3.8
FH K0-0034, 5.50%	12/13/10	05/01/37	20,478.27	16,227.37	14,968.38	5.0
FH U9-0155, 4.0%	03/14/13	09/01/42	104,846.66	98,538.04	96,674.16	3.9
FG C80398, 6.5%	01/13/05	05/01/26	13,117.22	8,348.06	7,499.15	5.8
FHLMC Pool C90230, 6.5%	06/14/04	09/01/18	6,192.80	4,318.35	3,882.33	5.8
FG C90247, 6.5%	06/25/04	01/01/19	9,221.66	6,880.78	6,185.70	5.8
FG C90438, 6.5%	06/14/04	04/01/21	7,095.35	5,022.32	4,508.69	5.8
FG C90481, 6%	02/24/04	09/01/21	4,679.34	3,016.22	2,717.51	5.4
FHLMC POOL C90584, 5.5%	09/29/09	10/01/22	7,457.05	6,230.65	5,708.23	5.0
FHLMC POOL C90588, 5.5%	09/29/09	11/01/22	8,187.89	6,770.41	6,205.24	5.0
FHLMC POOL C90589, 6.0%	06/11/09	11/01/22	3,787.67	3,367.56	3,049.25	5.4
FG C90686, 4.5%	04/13/05	06/01/23	3,570.88	6,074.57	5,743.62	4.2
FG C90698, 4.5%	08/20/07	08/01/23	5,665.08	9,512.58	8,992.29	4.2
FG C90808, 6.5%	11/15/04	01/01/24	4,991.01	4,152.58	3,726.86	5.8
FN 251818, 6%	09/30/04	06/01/18	18,318.48	13,029.84	11,775.84	5.4

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

**As of December 31, 2013**

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
FN 253946	07/15/04	08/01/21	10,830.67	7,227.71	6,489.18	6.3
FN 254342, 6.0%	01/29/08	06/01/17	20,489.72	17,183.32	16,288.43	5.7
FN 254471, 6.0%	06/11/09	09/01/22	3,699.71	3,386.65	3,056.85	5.4
FN 254513, 6.0%	06/11/09	10/01/22	3,416.31	3,082.40	2,782.68	5.4
FN 254544, 6.0%	06/11/09	11/01/22	6,384.11	5,691.79	5,135.37	5.4
FN 254631, 5.0%	11/19/07	02/01/18	3,602.73	4,078.33	3,828.77	4.7
FN 254634, 5.5%	09/29/09	02/01/23	9,912.61	8,659.13	7,882.76	5.0
FN 254719, 4.5%	09/22/09	04/01/18	8,474.64	7,477.09	7,025.16	4.2
FN 254802, 4.5%	10/31/05	07/01/18	6,068.91	8,724.37	8,196.51	4.2
FN 254908, 5%	04/15/04	09/01/23	8,135.08	7,279.68	6,704.20	4.6
FN 254987, 5.0%	02/18/09	12/01/18	7,502.91	7,128.49	6,689.52	4.7
FN 255117, 5%	02/18/04	02/01/14	2,567.73	19.79	18.59	4.7
FN 255271, 5%	04/12/06	06/01/24	4,975.33	7,179.28	6,613.93	4.6
FN 255290, 4.0%	11/18/08	06/01/14	439.92	1,049.87	991.43	3.8
FN 779774, 5%	03/16/06	07/01/24	8,557.31	11,980.73	11,039.71	4.6
FN 255342, 6%	10/10/13	07/01/24	59,651.52	60,034.60	54,196.05	5.4
FN 255431, 4.5%	03/14/07	09/01/14	(0.00)	1,079.54	1,015.44	4.2
FN 255574, 4.50%	03/09/06	12/01/14	383.31	2,024.60	1,904.38	4.2
FN 255810, 5.0%	11/14/11	08/01/25	47,987.31	43,968.09	40,510.52	4.6
FN 255938, 4.50%	11/17/05	11/01/15	990.99	2,401.67	2,259.06	4.2
FN 256323, 5.5%	01/13/11	07/01/26	67,466.77	57,570.07	52,187.92	5.0
FN 256556, 6.0%	03/10/11	01/01/27	36,887.70	32,143.36	28,910.06	5.4
FN 256708, 6.5%	06/27/12	03/01/27	81,567.51	73,018.86	65,730.05	5.8
FN 256752, 6.0%	06/27/12	06/01/27	22,773.83	21,054.44	18,909.02	5.4
FN 303771, 6.5%	10/29/04	03/01/16	6,869.10	3,922.92	3,533.05	5.8
FM AM0359, 2.310%	06/18/13	08/01/22	96,000.00	94,150.00	100,000.00	2.5
FN AQ7308, 3.0%	03/12/13	01/01/43	100,654.04	92,250.88	98,162.21	3.2
FN 465392, 4.41%	10/08/13	07/01/20	130,994.03	130,508.03	119,827.78	4.0
FN 469117, 3.45%	02/04/13	10/01/21	51,212.09	49,364.71	48,266.64	3.4
FN 535170, 5.50%	03/16/06	09/01/14	116.72	123.88	116.72	5.2
FNI 545639, 6.5%	03/13/06	04/01/32	13,566.34	13,978.65	12,320.23	5.7
FN 545696, 6.0%	05/19/09	06/01/22	16,866.08	15,561.74	14,035.01	5.4
FN 555545, 5%	08/18/09	06/01/18	16,100.22	14,218.26	13,344.09	4.7
FN 555591, 5.5%	02/12/04	07/01/33	7,555.11	7,015.36	6,366.66	5.0
FN 555876, 5.5%	03/30/12	10/01/33	57,309.38	52,614.50	47,396.18	4.9
FN 658867, 6.0%	07/17/07	08/01/17	4,289.67	4,295.48	4,101.52	5.7
FN 676674, 5%	11/19/07	12/01/17	5,501.73	6,222.42	5,841.77	4.7
FN 681347, 5%	11/19/07	02/01/18	5,873.98	6,737.42	6,324.14	4.7
FN 687984, 5.5%	12/18/12	03/01/33	68,636.89	65,486.12	59,448.53	5.0
FN 695871, 4.5%	10/31/07	04/01/18	4,391.92	6,082.94	5,716.22	4.2
FN 704460, 6%	01/20/04	05/01/18	6,258.23	2,816.58	2,688.96	5.7
FN 708760, 4.5%	03/16/04	06/01/18	6,853.08	6,400.37	6,013.58	4.2
FN 709028, 5.0%	03/16/06	06/01/18	10,430.83	12,711.86	11,932.21	4.7
FN 709122, 4.5%	08/20/07	07/01/18	8,254.72	11,023.38	10,357.69	4.2
FN 725045, 4.5%	11/30/06	11/01/18	7,577.39	10,031.53	9,424.85	4.2
FN 725352, 4.5%	09/18/07	04/01/19	5,770.42	7,988.71	7,505.01	4.2
FN 725510, 6.5%	11/19/07	07/01/17	4,283.22	1,623.96	1,603.09	6.4
FN 725704, 6%	09/14/09	08/01/34	15,830.95	14,689.87	13,087.21	5.3
FN 725876, 5%	05/26/06	10/01/19	7,958.75	10,890.25	10,166.40	4.7
FN 729347, 4.0%	03/13/06	07/01/18	2,659.69	6,483.59	6,120.75	3.8
FN 730675, 4.5%	12/13/05	08/01/33	5,163.52	8,602.30	8,079.55	4.2
FN 731190, 4.5%	08/20/07	08/01/18	4,813.54	7,397.30	6,950.65	4.2
FN 734741, 4%	08/17/04	10/01/18	723.00	1,144.45	1,079.61	3.8
FN 735727, 6%	04/17/08	01/01/20	15,792.31	12,664.55	12,009.32	5.7
FN 744316, 5%	02/18/09	09/01/18	19,080.01	17,955.35	16,850.94	4.7
FN 745017, 4.5%	05/19/09	07/01/20	12,110.82	11,004.10	10,336.37	4.2
FN 745444, 5.5%	10/28/08	04/01/16	6,417.19	5,832.91	5,495.69	5.2
FN 745575, 6.5%	10/13/10	02/01/36	38,716.34	33,113.36	29,797.23	5.8
FN 748682, 4.5%	03/19/07	10/01/18	4,465.26	6,179.83	5,806.64	4.2
FNMA 759424, 5.5%	01/14/04	01/01/34	11,351.70	11,667.32	10,429.82	4.9
FN 763860, 4.0%	03/13/06	03/01/34	10,960.00	14,774.53	14,344.76	3.9
FN 827732, 5.5%	01/12/12	06/01/35	99,608.85	84,526.85	76,842.59	5.0
FN 868241, 5.5%	10/16/13	03/01/21	69,818.40	70,168.41	64,230.32	5.0
FNMA 888250, 5.5%	09/16/08	01/01/21	10,810.50	10,633.86	9,952.14	5.1
FN 888889, 4.5%	12/17/07	12/01/18	11,684.51	14,662.19	13,775.72	4.2
FN 889634, 6.0%	07/19/10	02/01/23	35,308.17	29,494.10	27,065.26	5.5
FN 923790, 6.50%	09/14/10	05/01/37	94,520.59	90,008.34	85,971.13	6.2
FN 976871, 6.5%	05/12/09	08/01/36	21,585.62	19,615.78	17,575.45	5.8
FN 995264, 6.5%	12/24/13	12/01/23	112,816.86	113,187.47	102,096.71	5.9
FN 995656, 7.0%	04/13/09	11/15/16	31,652.34	29,935.36	26,167.96	6.1
FN 995787, 6.5%	12/12/12	09/01/36	95,515.53	87,346.96	77,712.89	5.8
FN AB1940, 3.50%	10/18/11	12/01/25	130,558.12	127,206.48	121,342.02	3.3
FN AC6761, 5.50%	12/20/11	01/01/40	122,332.87	119,427.41	108,510.20	5.0
FN AD0329, 6.5%	07/15/13	09/01/28	111,606.58	109,802.14	98,782.91	5.8

**STATEMENT OF INVESTMENTS-POLICE PENSION FUND**

As of December 31, 2013

Investment	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
FN AD7139, 5.50%	11/10/10	07/01/40	69,668.16	67,966.72	61,261.08	4.9
Freddie Mac Note, 2.375%	02/21/12	01/13/22	164,384.06	157,733.40	165,000.00	2.5
Freddie Mac Note, 0.875%	11/18/13	10/14/16	503,485.00	501,730.00	500,000.00	0.9
Ginnie Mae, 6.0%	02/17/11	09/20/36	26,233.78	20,779.70	18,733.78	5.4
Ginnie Mae G2 2563, 6.5%	05/18/11	03/20/28	125,937.51	119,158.96	103,955.47	5.7
Ginnie Mae G2 2687, 6.0%	02/19/13	12/20/28	34,137.48	32,665.52	29,317.73	5.4
Ginnie Mae G2 3273, 6.0%	03/19/12	08/20/32	92,059.82	83,588.10	74,604.26	5.4
Ginnie Mae G2 3851, 5.5%	04/20/11	05/20/36	30,224.18	27,286.90	24,668.13	5.0
GN 004211M, 6.5%	07/21/10	08/20/38	38,768.15	33,969.44	31,293.82	6.0
GN 781403, 6%	03/18/04	02/15/17	6,415.74	3,192.02	3,045.79	5.7
GN 781407, 7%	01/21/04	11/15/16	6,319.52	663.21	645.30	6.8
GN 781567, 5%	02/18/04	02/15/18	4,478.27	3,375.95	3,170.73	4.7
GN 781688X, 6.0%	02/19/13	12/15/33	39,334.72	38,034.24	33,735.05	5.3
Treasury Note, 9.875%	05/01/09	11/15/15	144,234.38	117,688.00	100,000.00	8.4
Treasury Note, 8.875%	11/15/07	08/15/17	973,177.93	893,158.00	700,000.00	7.0
Treasury Note, 7.875%	12/04/08	02/15/21	429,803.93	408,189.00	300,000.00	5.8
Treasury Note, 8.125%	07/31/09	08/15/21	345,887.12	347,792.50	250,000.00	5.8
Treasury Note, 4.25%	08/18/09	11/15/14	600,426.38	569,398.50	550,000.00	4.1
Treasury Note, 4.125%	08/03/12	05/15/15	359,467.77	342,290.00	325,000.00	3.9
Treasury Note, 3.875%	12/15/10	05/15/18	655,402.34	661,314.00	600,000.00	3.5
Treasury Note, 2.625%	06/16/09	04/30/16	804,013.28	886,455.70	845,000.00	2.5
Treasury Note, 2.625%	06/23/11	07/31/14	317,601.56	304,359.00	300,000.00	2.6
Treasury Note, 3.375%	03/18/10	11/15/19	244,990.24	268,907.50	250,000.00	3.1
Treasury Note, 2.125%	09/26/11	08/15/21	410,271.48	387,500.00	400,000.00	2.2
Treasury Note, 1.75%	01/10/12	10/31/18	544,226.17	537,343.30	535,000.00	1.7
Treasury Note, 1.75%	09/15/12	02/15/22	460,414.07	427,041.00	450,000.00	2.1
Treasury Note, 0.875%	12/24/12	07/31/19	344,832.03	329,574.00	350,000.00	0.9
Treasury Note, 1.625%	12/13/13	11/15/22	209,821.09	207,611.80	230,000.00	1.8
Zero Coupon Strips	01/12/09	05/15/14	183,152.94	204,930.30	205,000.00	-
			12,606,618.51	12,256,551.16	11,285,343.63	

Total Investments

\$ 55,926,003.50    \$ 66,417,232.79

Total Invested Per Institution

	Book Value	Market Value	Percent Invested
Illinois Funds	1,180,882.63	1,180,882.63	2.11
IMET Convenience Fund	402,504.04	402,504.04	0.72
Money Market	174,780.82	174,780.82	0.31
Mutual Funds	29,227,137.64	40,182,604.75	52.26
GNMA	525,108.94	492,089.66	0.94
Treasury Notes	12,124,888.30	12,023,013.72	21.68
FNMA	9,129,169.79	8,792,675.06	16.32
FHLMC Bonds	1,112,631.96	1,087,983.26	1.99
FHLB Agency Bonds	1,690,718.20	1,688,782.05	3.02
Federal Farm Cr Bonds	175,028.25	186,986.50	0.31
Zero Coupon Bonds	183,152.94	204,930.30	0.33
	<u>\$55,926,003.50</u>	<u>\$66,417,232.79</u>	100.00

**OPERATING REPORT SUMMARY**

**REVENUES**

**December 31, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
<b>General Fund</b>							
Property Taxes	973,052	-	11,676,620	11,494,754	11,676,620	98.4%	
Hotel Tax	91,667	2,500	1,100,000	1,114,988	1,100,000	101.4%	
Real Estate Transfer Tax	31,250	111,456	375,000	917,245	375,000	244.6%	
Home Rule Sales Tax	307,467	312,158	3,689,600	3,070,019	3,689,600	83.2%	
Telecommunications Tax	225,000	187,353	2,700,000	2,094,296	2,700,000	77.6%	
Property tax - Fire	135,663	-	1,627,950	1,602,152	1,627,950	98.4%	
Property tax - Police	194,823	-	2,337,870	2,314,246	2,337,870	99.0%	
Entertainment	625	-	7,500	9,174	7,500	122.3%	
Other Taxes	61,250	654,080	735,000	704,358	735,000	95.8%	
<b>Total Taxes</b>	<b>2,020,795</b>	<b>1,267,547</b>	<b>24,249,540</b>	<b>23,321,232</b>	<b>24,249,540</b>	<b>96.2%</b>	
Business Licenses	22,083	3,135	265,000	290,606	265,000	109.7%	
Liquor Licenses	17,083	25	205,000	223,095	205,000	108.8%	
Building Permits	50,000	17,411	600,000	679,404	600,000	113.2%	
Other Licenses & Permits	2,250	4,002	27,000	26,495	27,000	98.1%	
<b>Total Licenses &amp; Permits</b>	<b>91,417</b>	<b>24,572</b>	<b>1,097,000</b>	<b>1,219,600</b>	<b>1,097,000</b>	<b>111.2%</b>	
Sales Tax	597,933	613,356	7,175,200	5,874,554	7,175,200	81.9%	
Local Use Tax	68,333	73,525	820,000	724,572	820,000	88.4%	
State Income Tax	375,000	487,209	4,500,000	3,947,458	4,500,000	87.7%	
Replacement Tax	26,400	14,716	316,800	276,569	316,800	87.3%	
Other Intergovernmental	72,425	10,396	869,100	887,621	869,100	102.1%	
<b>Total Intergovernmental</b>	<b>1,140,092</b>	<b>1,199,202</b>	<b>13,681,100</b>	<b>11,710,773</b>	<b>13,681,100</b>	<b>85.6%</b>	
Engineering Fees	6,250	100	75,000	9,533	75,000	12.7%	
Ambulance Fees	87,500	84,623	1,050,000	1,060,243	1,050,000	101.0%	
Police Hireback	32,500	47,432	390,000	411,239	390,000	105.4%	
Lease Payments	62,500	48,522	750,000	806,787	750,000	107.6%	
Cable TV Fees	39,167	-	470,000	622,020	470,000	132.3%	
4th of July Proceeds	-	(175)	175,650	214,966	175,650	122.4%	
Employee Payments	87,500	30,261	1,050,000	1,006,632	1,050,000	95.9%	
Hireback - Arena	16,667	6,778	200,000	127,986	200,000	64.0%	
Other Charges for Services	106,550	84,911	1,278,600	1,198,319	1,278,600	93.7%	
<b>Total Charges for Services</b>	<b>438,633</b>	<b>302,454</b>	<b>5,439,250</b>	<b>5,457,725</b>	<b>5,439,250</b>	<b>100.3%</b>	
Court Fines-County	20,000	21,851	240,000	295,840	240,000	123.3%	
Ticket Fines-Village	35,417	39,709	425,000	507,694	425,000	119.5%	
Overweight Truck Fines	375	-	4,500	2,880	4,500	64.0%	
Red Light Camera Revenue	37,500	45,610	450,000	507,111	450,000	112.7%	
Local Debt Recovery	-	34	-	1,085	-	N/A	
<b>Total Fines &amp; Forfeits</b>	<b>93,292</b>	<b>107,203</b>	<b>1,119,500</b>	<b>1,314,611</b>	<b>1,119,500</b>	<b>117.4%</b>	
<b>Total Investment Earnings</b>	<b>2,250</b>	<b>1,502</b>	<b>27,000</b>	<b>16,454</b>	<b>27,000</b>	<b>60.9%</b>	
Reimburse/Recoveries	9,167	12,409	110,000	224,912	110,000	204.5%	
S.Barrington Fuel Reimbursement	5,417	-	65,000	57,008	65,000	87.7%	
Tollway Payments	2,083	450	25,000	21,700	25,000	86.8%	
Other Miscellaneous	23,263	60,353	279,150	494,680	279,150	177.2%	
<b>Total Miscellaneous</b>	<b>39,929</b>	<b>73,212</b>	<b>479,150</b>	<b>798,300</b>	<b>479,150</b>	<b>166.6%</b>	
<b>Total Operating Transfers In</b>	<b>19,422</b>	<b>(5,135)</b>	<b>233,060</b>	<b>192,417</b>	<b>233,060</b>	<b>82.6%</b>	
<b>Total General Fund</b>	<b>3,845,829</b>	<b>2,970,558</b>	<b>46,325,600</b>	<b>44,031,111</b>	<b>46,325,600</b>	<b>95.0%</b>	<b>100.0%</b>
<b>Water &amp; Sewer Fund</b>							
Water Sales	1,071,900	1,103,366	12,862,800	13,403,344	12,862,800	104.2%	
Connection Fees	625	7,500	7,500	2,739	7,500	36.5%	
Cross Connection Fees	3,154	3,178	37,850	38,203	37,850	100.9%	
Penalties	4,167	8,214	50,000	76,717	50,000	153.4%	
Investment Earnings	83	25	1,000	440	1,000	44.0%	
Other Revenue Sources	3,458	4,383	41,500	34,721	41,500	83.7%	
<b>Total Water Fund</b>	<b>1,083,388</b>	<b>1,119,166</b>	<b>13,000,650</b>	<b>13,556,163</b>	<b>13,000,650</b>	<b>104.3%</b>	<b>100.0%</b>

**OPERATING REPORT SUMMARY**

**REVENUES**

**December 31, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Motor Fuel Tax Fund	106,348	97,808	1,276,170	1,398,644	1,276,170	109.6%	
Community Dev. Block Grant Fund	23,750	121	285,000	119,358	285,000	41.9%	
EDA Administration Fund	371,404	15	4,456,846	4,458,069	4,456,846	100.0%	
E-911 Surcharge	2,133	1,821	25,600	22,912	25,600	89.5%	
Asset Seizure Fund	25,343	15,143	304,110	248,285	304,110	81.6%	
Municipal Waste System Fund	106,803	102,266	1,281,630	1,138,217	1,281,630	88.8%	
Sears Centre Operating Fund	482,156	1,151,465	5,785,877	6,298,007	5,785,877	108.9%	
Insurance Fund	144,055	142,605	1,728,660	1,729,653	1,728,660	100.1%	
Information Systems	96,111	95,627	1,153,330	1,165,141	1,153,330	101.0%	
Roselle Road TIF	448,530	126	607,600	159,364	607,600	26.2%	
Total Spec Rev. & Int. Svc. Fund	1,806,632	1,606,997	16,904,823	16,737,650	16,904,823	99.0%	
<b>TOTAL OPERATING FUNDS</b>	<b>6,735,849</b>	<b>5,696,721</b>	<b>76,231,073</b>	<b>74,324,924</b>	<b>76,231,073</b>	<b>97.5%</b>	<b>100.0%</b>
Sears EDA Gen Account	-	-	-	14,174,258	-	N/A	
2001 G.O. Debt Service	-	-	-	-	-	N/A	
1997 A & B G.O. Debt Service	-	-	-	-	-	N/A	
2003 G.O. Debt Service	-	-	-	-	-	N/A	
2004 G.O. Debt Service	-	-	-	-	-	N/A	
2005A G.O. Debt Service	-	-	3,895,810	4,014,205	3,895,810	103.0%	
2005 EDA TIF Bond Fund	18,500	1,501	20,000	3,015	20,000	15.1%	
2008 G.O.D.S. Fund	-	-	1,332,260	1,332,250	1,332,260	100.0%	
2009 G.O.D.S. Fund	-	69,268	2,473,860	2,578,306	2,473,860	104.2%	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>18,500</b>	<b>70,769</b>	<b>7,721,930</b>	<b>22,102,034</b>	<b>7,721,930</b>	<b>286.2%</b>	<b>100.0%</b>
Central Rd. Corridor Fund	21	4	250	77	250	30.7%	
Hoffman Blvd Bridge Maintenance	33	27	400	371	400	92.7%	
Western Corridor Fund	50	10	600	69,537	600	11589.5%	
Traffic Improvement Fund	42	3	500	65,139	500	13027.8%	
EDA Series 1991 Project	608	22	7,300	756	7,300	10.4%	
Central Area Rd. Impr. Imp. Fee	25,050	43	300,600	112,898	300,600	37.6%	
2008 Capital Project Fund	-	2	-	23	-	N/A	
Western Area Traffic Impr.	42	16	500	377	500	75.4%	
2009 Capital Project Fund	-	-	-	11	-	N/A	
Western Area Traffic Impr. Impact Fee	25,250	148	303,000	486,186	303,000	160.5%	
Capital Improvements Fund	646,829	944,354	7,761,950	3,683,116	7,761,950	47.5%	
Capital Vehicle & Equipment Fund	20,049	12,160	240,590	218,378	240,590	90.8%	
Capital Replacement Fund	9,500	(46,569)	114,000	57,640	114,000	50.6%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>727,474</b>	<b>910,220</b>	<b>8,729,690</b>	<b>4,694,507</b>	<b>8,729,690</b>	<b>53.8%</b>	<b>100.0%</b>
Police Pension Fund	372,030	1,099,071	4,464,360	5,768,265	4,464,360	129.2%	
Fire Pension Fund	322,387	1,147,640	3,868,640	8,674,222	3,868,640	224.2%	
<b>TOTAL TRUST FUNDS</b>	<b>694,417</b>	<b>2,246,711</b>	<b>8,333,000</b>	<b>14,442,487</b>	<b>8,333,000</b>	<b>173.3%</b>	<b>100.0%</b>
<b>TOTAL ALL FUNDS</b>	<b>8,176,239</b>	<b>8,924,421</b>	<b>101,015,693</b>	<b>115,563,952</b>	<b>101,015,693</b>	<b>114.4%</b>	<b>100.0%</b>



**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**December 31, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	33,633	32,760	403,590	390,922	403,590	96.9%	
Administration	47,768	42,816	573,220	558,910	573,220	97.5%	
Legal	39,863	77,684	478,360	572,651	478,360	119.7%	
Finance	71,998	68,017	863,980	845,900	863,980	97.9%	
Village Clerk	15,845	14,663	190,140	182,389	190,140	95.9%	
Human Resource Mgmt.	39,832	39,739	477,980	468,964	477,980	98.1%	
Communications	14,898	10,411	178,770	169,842	178,770	95.0%	
Cable TV	11,212	10,491	134,540	132,695	134,540	98.6%	
<b>Total General Admin.</b>	<b>275,048</b>	<b>296,579</b>	<b>3,300,580</b>	<b>3,322,274</b>	<b>3,300,580</b>	<b>100.7%</b>	<b>100.0%</b>
Police Department							
Administration	106,175	99,308	1,274,100	1,253,690	1,274,100	98.4%	
Juvenile Investigations	41,238	36,600	494,860	476,134	494,860	96.2%	
Tactical	64,562	46,125	774,740	749,600	774,740	96.8%	
Patrol and Response	801,133	686,111	9,613,590	9,596,313	9,613,590	99.8%	
Traffic	110,800	113,323	1,329,600	1,288,608	1,329,600	96.9%	
Investigations	97,624	87,333	1,171,490	1,165,549	1,171,490	99.5%	
Community Relations	798	382	9,570	8,191	9,570	85.6%	
Communications	51,251	58,109	615,010	671,036	615,010	109.1%	
Canine	13,087	10,208	157,040	151,608	157,040	96.5%	
Special Services	15,218	12,835	182,610	147,751	182,610	80.9%	
Records	30,154	23,424	361,850	301,022	361,850	83.2%	
Administrative Services	62,574	55,956	750,890	708,438	750,890	94.3%	
Emergency Operations	13,496	14,832	161,950	141,153	161,950	87.2%	
<b>Total Police</b>	<b>1,408,108</b>	<b>1,244,545</b>	<b>16,897,300</b>	<b>16,659,093</b>	<b>16,897,300</b>	<b>98.6%</b>	<b>100.0%</b>
Fire Department							
Administration	50,534	65,910	606,410	694,068	606,410	114.5%	
Public Education	2,813	3,592	33,750	38,606	33,750	114.4%	
Suppression	497,414	573,932	5,968,970	6,093,166	5,968,970	102.1%	
Emer. Med. Serv.	429,959	471,717	5,159,510	5,167,496	5,159,510	100.2%	
Prevention	45,817	85,789	549,800	486,452	549,800	88.5%	
Fire Stations	2,177	5,678	26,120	27,393	26,120	104.9%	
<b>Total Fire</b>	<b>1,028,713</b>	<b>1,206,617</b>	<b>12,344,560</b>	<b>12,507,182</b>	<b>12,344,560</b>	<b>101.3%</b>	<b>100.0%</b>
Public Works Department							
Administration	21,574	17,376	258,890	259,034	258,890	100.1%	
Snow/Ice Control	138,194	259,207	1,658,330	1,581,766	1,658,330	95.4%	
Pavement Maintenance	29,956	30,184	359,470	362,123	359,470	100.7%	
Forestry	82,124	117,592	985,490	858,708	985,490	87.1%	
Facilities	76,507	102,446	918,080	843,530	918,080	91.9%	
Fleet Services	117,246	161,089	1,406,950	1,284,613	1,406,950	91.3%	
F.A.S.T.	20,243	34,724	242,910	260,634	242,910	107.3%	
Storm Sewers	18,339	19,043	220,070	211,116	220,070	95.9%	
Traffic Control	51,537	44,205	618,440	567,625	618,440	91.8%	
<b>Total Public Works</b>	<b>555,719</b>	<b>785,867</b>	<b>6,668,630</b>	<b>6,229,148</b>	<b>6,668,630</b>	<b>93.4%</b>	<b>100.0%</b>

**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**December 31, 2013**

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
Development Services							
Administration	18,187	19,764	218,240	237,787	218,240	109.0%	
Planning	40,238	45,337	482,860	504,692	482,860	104.5%	
Code Enforcement	91,975	87,591	1,103,700	1,010,682	1,103,700	91.6%	
Transportation & Engineering	95,658	95,180	1,147,890	1,168,012	1,147,890	101.8%	
Economic Development	127,545	29,931	1,530,540	798,423	1,530,540	52.2%	
<b>Total Development Services</b>	<b>373,603</b>	<b>277,803</b>	<b>4,483,230</b>	<b>3,719,596</b>	<b>4,483,230</b>	<b>83.0%</b>	<b>100.0%</b>
Health & Human Services	56,431	56,531	677,170	654,866	677,170	96.7%	100.0%
Miscellaneous							
4th of July	4,210	-	210,080	201,760	210,080	96.0%	
Police & Fire Comm.	13,005	636	156,060	25,297	156,060	16.2%	
Misc. Boards & Comm.	13,229	20,242	158,750	144,992	158,750	91.3%	
Misc. Public Improvements	286,526	(12,713)	3,438,317	3,384,499	3,438,317	98.4%	
<b>Total Miscellaneous</b>	<b>316,971</b>	<b>8,165</b>	<b>3,963,207</b>	<b>3,756,548</b>	<b>3,963,207</b>	<b>94.8%</b>	<b>100.0%</b>
<b>Total General Fund</b>	<b>4,014,593</b>	<b>3,876,106</b>	<b>48,334,677</b>	<b>46,848,707</b>	<b>48,334,677</b>	<b>96.9%</b>	<b>100.0%</b>
Water & Sewer Fund							
Water Department	920,283	1,471,625	11,043,400	11,343,926	11,043,400	102.7%	
Sewer Department	183,806	310,167	2,205,670	2,128,442	2,205,670	96.5%	
Billing Division	57,139	74,548	685,670	672,220	685,670	98.0%	
Debt Service Division	4,630	-	4,630	-	4,630	0.0%	
Capital Projects Division	(211,200)	-	(211,200)	-	(211,200)	0.0%	
<b>Total Water &amp; Sewer</b>	<b>954,658</b>	<b>1,856,339</b>	<b>13,728,170</b>	<b>14,144,588</b>	<b>13,728,170</b>	<b>103.0%</b>	<b>100.0%</b>
Motor Fuel Tax	119,533	90,259	954,500	910,305	954,500	95.4%	
Community Dev. Block Grant Fund	157,705	20,651	285,000	139,888	285,000	49.1%	
EDA Administration Fund	414,761	399,107	4,977,130	4,424,832	4,977,130	88.9%	
E-911 Fund	2,202	2,193	26,420	26,359	26,420	99.8%	
Asset Seizure Fund	26,830	15,041	321,960	230,183	321,960	71.5%	
Municipal Waste System	115,551	65,840	1,386,610	1,245,406	1,386,610	89.8%	
Sears Centre Operating Fund	444,483	162	5,333,800	4,836,589	5,333,800	90.7%	
Insurance	143,938	43,424	1,727,260	1,411,501	1,727,260	81.7%	
Information Systems	102,363	175,173	1,228,360	1,178,268	1,228,360	95.9%	
Roselle Road TIF	240,410	4,914	2,884,920	171,881	2,884,920	6.0%	
Higgins/Hassell TIF	-	8,520	-	8,520	-	N/A	
<b>TOTAL OPERATING FUNDS</b>	<b>6,737,028</b>	<b>6,557,730</b>	<b>81,188,807</b>	<b>75,577,027</b>	<b>81,188,807</b>	<b>93.1%</b>	<b>100.0%</b>
Sears EDA General Account	-	-	-	14,174,258	-	N/A	
2001 G.O. Debt Service	40	-	63,240	63,262	63,240	100.0%	
1997 A & B G.O. Debt Service	-	-	5,670	5,829	5,670	102.8%	
2003 G.O. Debt Service	-	-	29,880	29,945	29,880	100.2%	
2004 G.O. Debt Service	-	-	31,870	32,142	31,870	100.9%	
2005A G.O. Debt Service	-	-	3,900,210	3,895,210	3,900,210	99.9%	
2005 EDA TIF Bond Fund	17,000	-	20,000	3,000	20,000	15.0%	
2008 G.O.D.S. Fund	-	-	1,332,750	1,332,750	1,332,750	100.0%	
2009 G.O.D.S. Fund	-	-	2,714,360	2,714,356	2,714,360	100.0%	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>17,040</b>	<b>-</b>	<b>8,097,980</b>	<b>22,250,752</b>	<b>8,097,980</b>	<b>274.8%</b>	<b>100.0%</b>

**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**December 31, 2013**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	20,833	-	250,000	-	250,000	0.0%	
Hoffman Blvd Bridge Maintenance	-	-	-	-	-		N/A
Western Corridor Fund	-	8,277	-	8,277	-		N/A
Traffic Improvement Fund	15,708	15,047	188,500	214,862	188,500	114.0%	
EDA Series 1991 Project	137,368	-	1,648,420	135,009	1,648,420	8.2%	
Central Area Rd. Impr. Imp. Fee	25,000	-	300,000	59,834	300,000	19.9%	
2008 Capital Project	-	-	-	-	-		N/A
Western Area Traffic Impr.	-	-	-	-	-		N/A
2009 Capital Project	-	-	-	28,661	-		N/A
Western Area Rd Improve Imp. Fee	25,000	750,746	300,000	1,343,043	300,000	447.7%	
Capital Improvements Fund	4,870,730	1,022,188	7,870,250	4,022,015	7,870,250	51.1%	
Capital Vehicle & Equipment Fund	79,937	175,649	397,290	535,685	397,290	134.8%	
Capital Replacement Fund	507,050	1,263,719	1,209,550	1,966,642	1,209,550	162.6%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>5,681,627</b>	<b>3,235,625</b>	<b>12,164,010</b>	<b>8,314,029</b>	<b>12,164,010</b>	<b>68.3%</b>	<b>100.0%</b>
Police Pension Fund	266,341	299,717	3,196,090	3,487,172	3,196,090	109.1%	
Fire Pension Fund	286,816	288,061	3,441,790	3,465,062	3,441,790	100.7%	
<b>TOTAL TRUST FUNDS</b>	<b>553,157</b>	<b>587,778</b>	<b>6,637,880</b>	<b>6,952,235</b>	<b>6,637,880</b>	<b>104.7%</b>	<b>100.0%</b>
<b>TOTAL ALL FUNDS</b>	<b>12,988,851</b>	<b>10,381,133</b>	<b>108,088,677</b>	<b>113,094,042</b>	<b>108,088,677</b>	<b>104.6%</b>	<b>100.0%</b>



# Village of Hoffman Estates **Information Systems** Department

## 2013 NOVEMBER & DECEMBER MONTHLY REPORT

### **Contents**

Geographic Information System Monthly Review .....	2
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## *Geographic Information System Monthly Review*

Added home foreclosure data for October 2013 and November 2013 to the GIS database and updated the maps for the North, South, and West areas of the Village. Exported the maps to PDF files and forwarded them to Development Services for inclusion in the monthly report.

Completed an iterative update and review process for the standard Village Street Map. After the final review, exported the map to a PDF file and copied the file to a CD-ROM. Delivered the CD-ROM to development Services to be sent to a map printing service.

Created basic aerial maps of Fire Stations 22, 23, & 24 including station building, property parcel, and adjacent streets. Forwarded the maps to Pat Fortunato.

Printed six "D" size (24" by 36") drawings of the US Digital Designs / G2 Fire Station Alerting System upgrades for the four fire stations. Forwarder the maps to Pat Fortunato.

Continued the migration of GIS data to ESRI's Local Government Information Model database schema. The following feature classes were migrated during November and December:

- Address map files (8)
- Surrounding municipality parcels (1)
- Railroads (1)
- Streams, Water bodies, & Wetlands (3)
- Windemere Parcels (1)
- Bridlewood Farms Parcels (1)
- Census Bureau Data (6)
- Fire Mapbook files (19)
- School district boundaries (3)
- State and federal congressional district boundaries (3)
- Railroad mile markers (1)
- Street labels for mapbooks (1)
- Water distribution network files (2)

Through the end of December, a total of 104 feature classes (about 38%) had been migrated to the LGIM database.

Worked with Cathy Errichiello to review, and update as necessary, the addresses and property index numbers in SUNGARD and GIS systems to ensure that they are the same. Researched the differences between the two systems and updated GIS as appropriate. Also noted where SUNGARD needed to be updated.

Updated the Ash tree feature classes in the Public Works GIS database by deleting the "Village Ash Trees" and "Removed Ash" feature classes and replacing them with updated data layers. Tested the Intranet maps where they are used to ensure that all tasks worked properly.

Added the "Sanitary Maintenance" table to the Public Works database and created a relationship to the "Sanitary Mains" feature class. Added the new table to the Infrastructure Intranet map.

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## SPS Monthly Review

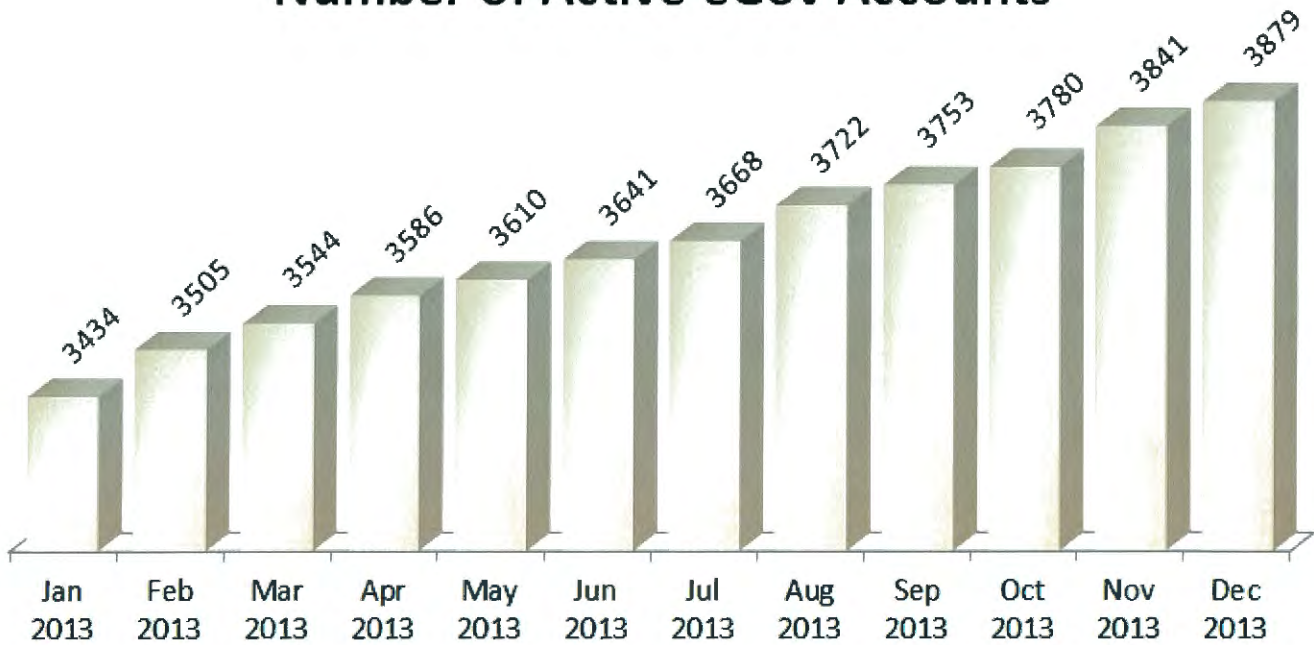
- Completed the analysis and conversion of GovQA Question module to the Ask a Question Request type. This will open up the workflow options and streamline those questions that should actually be requests. It was found that a majority of the questions we were getting through this module should actually be requests.
- Employee Access Center setup was finalized. All employee passwords were reset to a more secure format and village email addresses were entered, corrected or verified for all employees in the HR module of FinancePLUS in preparation for EAC to go live. The EAC application was demonstrated for the Village Manager, HR and Finance Directors for input as to implementation.
- Began the process of analyzing SunGard's Employee Timesheets web application to enter payroll hours for employees in Police, Fire and PW. Worked with SunGard to set up a training environment to use for testing purposes.
- Worked with WebQA and Doug Schultz to resolve an issue with the Citizen Portal in IE 11.
- Participated in several more meetings with Level One for the UB bill print implementation, which was ultimately abandoned.
- Researched and presented options available to use PayPal in place of the Illinois Treasurer's ePay service. We continue to have problems with missing payments for UB several times a month. Using PayPal will also allow us to open up more payment types in eGov such as licensing, permits, citations, etc.
- Met with Development Services staff to discuss how CommunityPLUS can be used to record licenses, charge fees and enter inspections for the Residential Rental Licensing Program that will be implemented early in 2014.
- Reviewed the paperwork associated with approximately 460 Real Estates Transfers and made the necessary updates, corrections and additions to the Location/Owner information contained in the SPS database.
- Provided weekly assistance in Citation Entry in order to prevent a back log.
- Added location and owner information for 56 of the 163 missing locations at 1800 & 1840 Huntington Blvd.
- There were several issues with the Citrix connections during the month of November and we worked with the ASP staff to resolve that as quickly as possible.
- All Barrington Road Locations and Entity addresses were converted to have the North indicator as part of the address.
- New Cognos reports were created during this period for Business License Address Labels with flexible prompts, UB Top 20 Consumption Accounts for Public Works, and various others.
- SunGard Access and Inspection Training were provided to the new Code Enforcement Inspector.
- Participated in several conference calls with various SUGA members. These included a few to provide suggestions for possible PLUS session content for upcoming user training conferences. There were also a couple that reviewed the changes necessitated by the combining of the Midwest and South Central Regional SUGAs and the changes in the conferences available in each region because of this change. Many members are not happy with the change and are voicing their complaints.
- Created a SQL Script for SunGard Support to use to fix Citation data as a result of the entry of the wrong dates during the Citations Penalty Process and for a Cash Receipt Entry error.

- Worked with SunGard to determine the cause of the failure to run of the nightly Scheduled Tasks. This caused date issues in Citations and Cash Receipts and an out of balance situation in the UB tables. The necessary processes were run by us manually to resolve the issue and we followed up to prevent it from happening in the future.
- Issues occurred during the lockbox batch creation process several times during this period. Purged or fix the data, depending on the circumstances, so that the lockbox batches could be created and loaded into Cash Receipts.
- There were several problems found with the Pet Licensing application; one was that the Close Exemption was not deducting the fee amount; the other was related to the adjustment processes. Worked with SunGard to get these fixed.

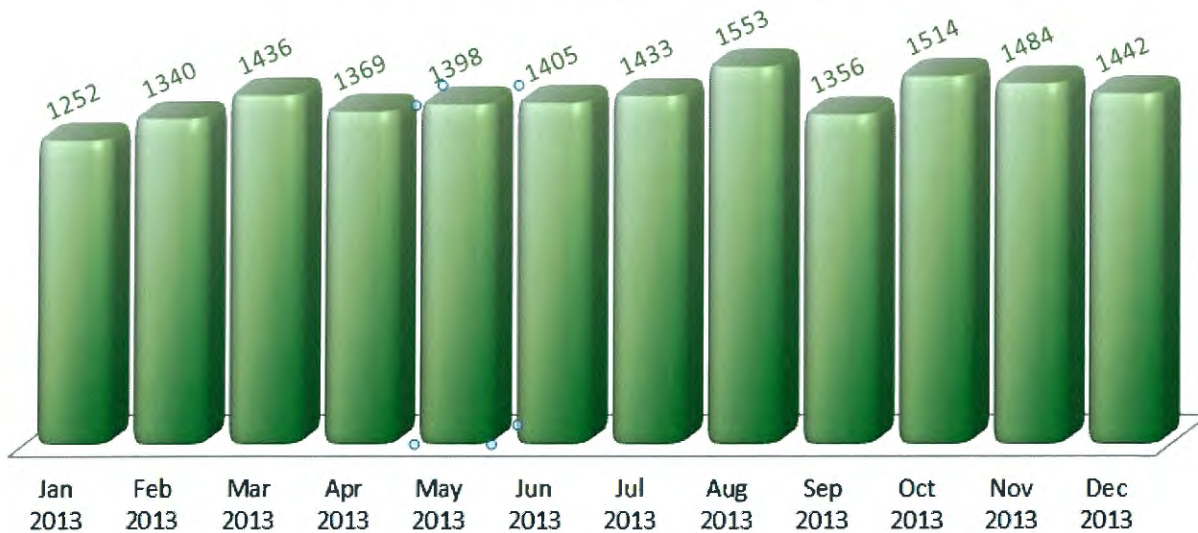
**eGov**

Latest figures for eGov users and payments are as follows:

### Number of Active eGov Accounts



### eGov UB Payments by Month



Participation continues to increase and the average number of payments made during the past six months is at 1464.



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## Technical Support Hardware & Software Activities

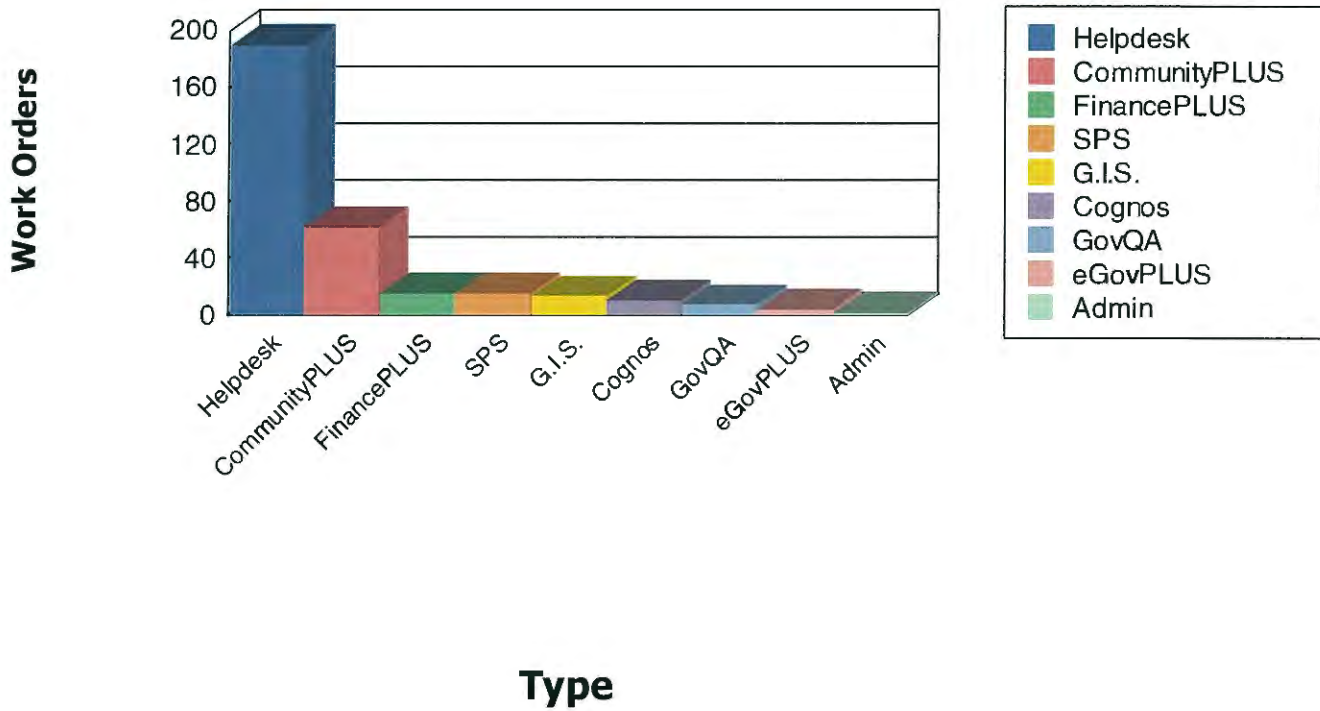
This is a review some of the project and issues that were addressed during November and December:

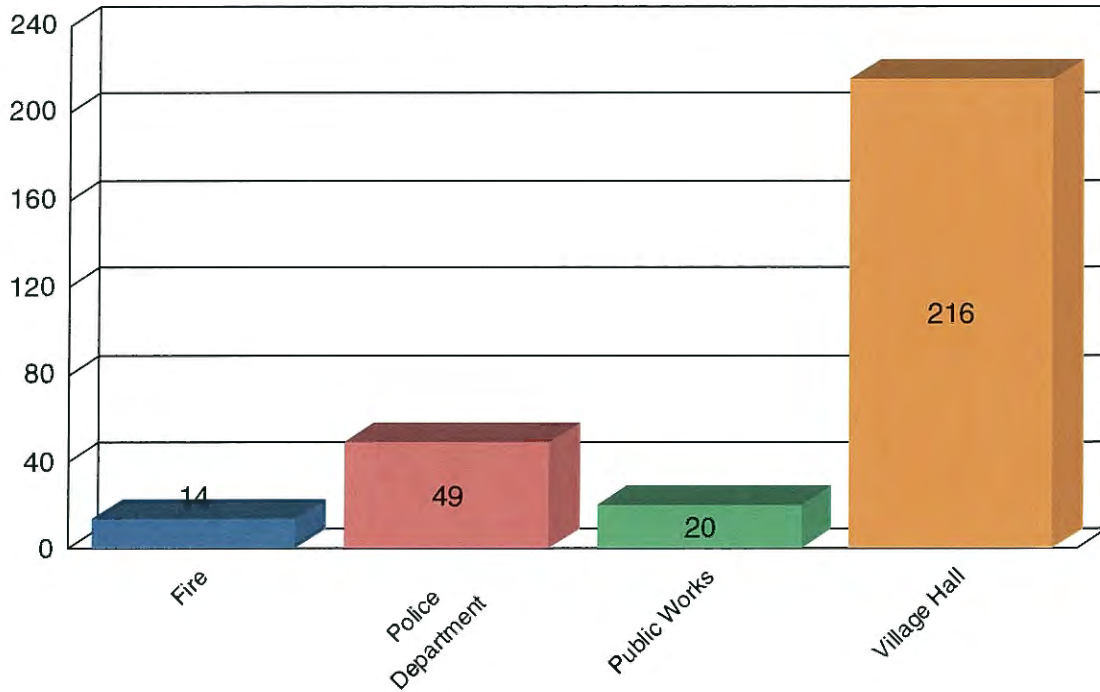
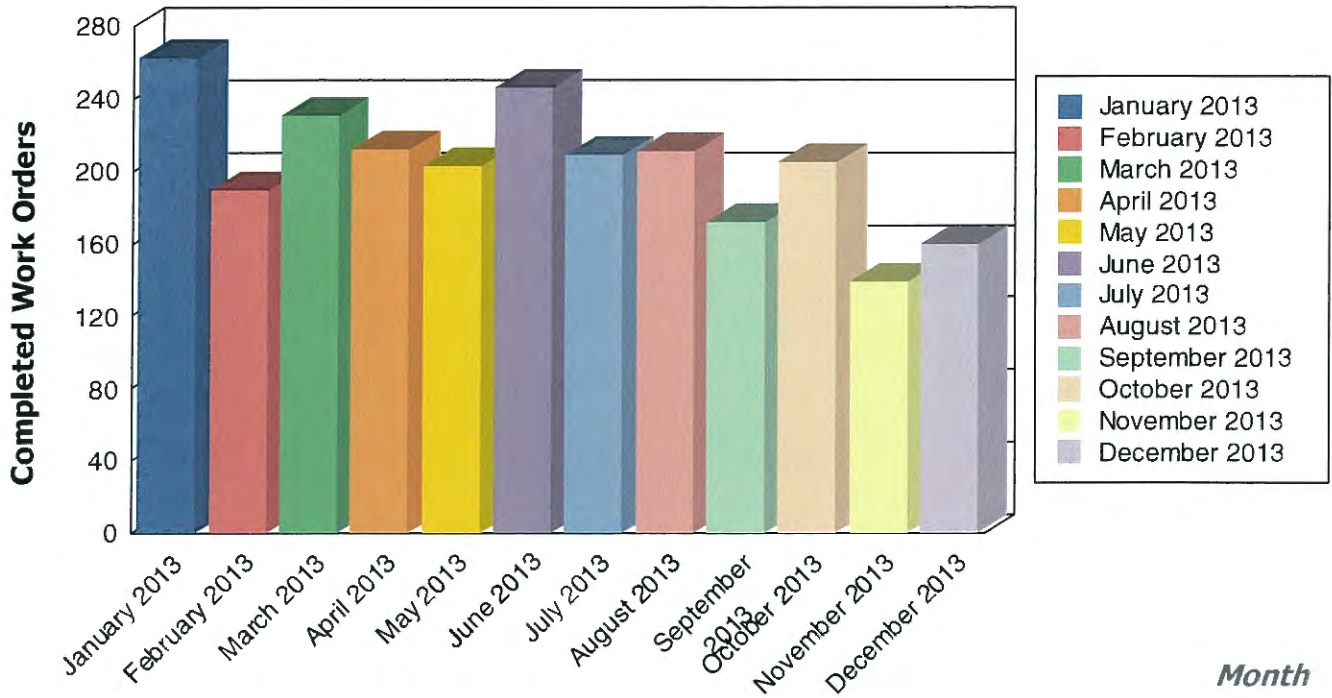
- Met with representatives from Panasonic (Kaza Takamune, Osamu Kanda and Bob Lorenz) to address the continued Front End issues on the Windows 7 platform. The representatives were on site for two days troubleshooting and identified a bug in the client that caused the platform to crash. A debug version of the client was installed and reporting enabled. Engineers will review the data to determine the exact cause of the issue as well as a fix for the problem.
- Met with vendor representatives from Xerox to configure and install four new color and black and white copiers.
- Met with vendor representatives to configure and install a new postage metering machine.
- Met with vendor representatives from LiftOff online, a Microsoft Cloud solutions provider to discuss the archiving options for Office 365.
- Met with vendor representatives from Verizon to discuss a redundant VPN tunnel using the Comcast internet connection.
- Began replacing Police and Fire vehicle USB cell cards with GX440 Sierra devices.
- Replaced and configured the failing VOHE-PUBLIC router.
- Replaced and configured the failed Cisco ASA 5510 security appliance.
- Migrated Village iPhones from 5 to the 5s. The iPhone 5's were sent to e-cycle.com ([www.e-cycle.com](http://www.e-cycle.com)) for value determination. Once the value of the phones are determined e-cycle will rebate us the value.
- Began upgrading from Windows XP to Windows 7 in applicable Fire Apparatus laptops.
- Resolved an issue that caused a network outage affecting Fire Station 24 and the Sears Center.
- Migrated the Cable Coordinator's network from AT&T DSL to Comcast.
- Upgraded all village desktop computers to Internet Explorer 11.
- Resolved 42 account lockouts/password resets.
- Add and remove user accounts from Active Directory, Exchange and the telephone systems as needed.

# Total Work Orders by Priority by Month

## Total Work Orders by Priority for November and December

Month	11/2013
1 - Urgent	84
2 - High	86
3 - Medium	35
4 - Normal	65
Project	8
Scheduled Event	8
Vendor intervention required	30
<b>Total for November and December</b>	<b>316</b>



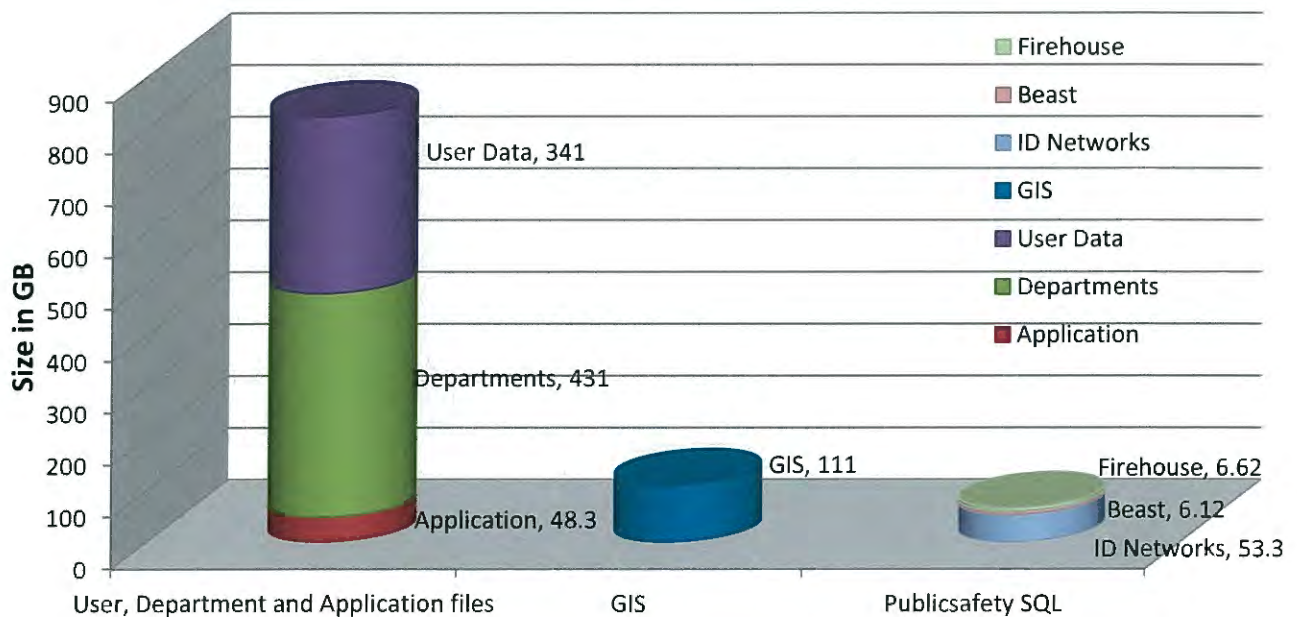


## Savings on Printer Repairs

Since the beginning of the year Village of Hoffman Estates is enrolled in DID's Printer Sense program. One of the advantages of the program is included maintenance for our printers. In the months of November and December we have asked for 2 repairs and the cost associated with those repairs totaled \$319.54 including parts and labor.

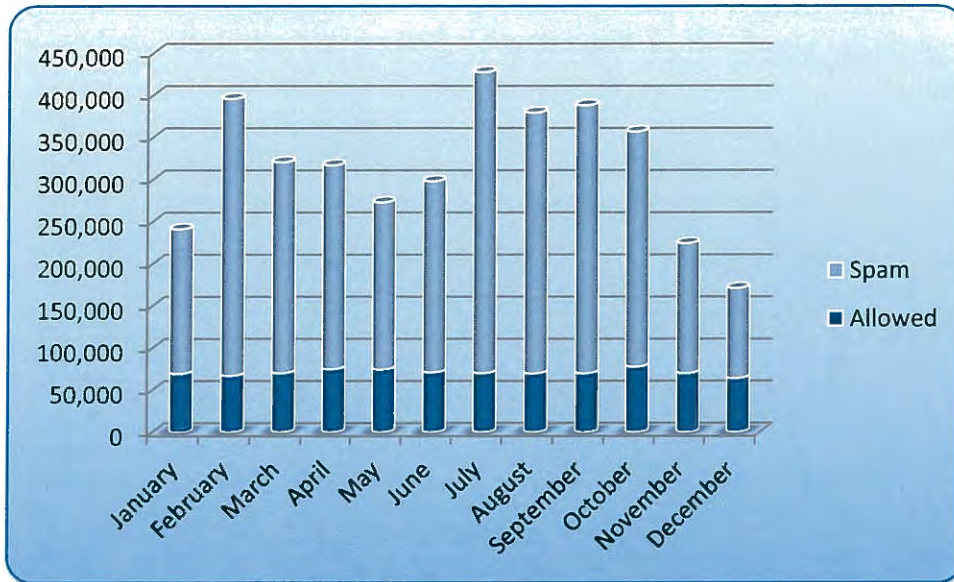
## System and Data Functions

### Disk Usage



## Virus and Spam Report

Microsoft Forefront Online Protection blocked over 258,000 emails from flooding our inboxes. From the chart below you can see that the amount of spam was nearly 78% of the total email volume.



Month	Allowed	Spam
January	69,377	171,514
February	66,850	328,649
March	69,940	250,417
April	74,757	241,847
May	74,235	198,528
June	70,918	226,745
July	69,912	357,164
August	69,717	309,313
September	69,729	317,812
October	77,618	279,085
November	69,780	154,354
December	63,849	106,908
<b>Total</b>	<b>846,682</b>	<b>2,942,336</b>

Gordon F. Eaken, Director of Information Systems

# VILLAGE OF HOFFMAN ESTATES

## Memo

**TO:** Finance Committee  
**FROM:** Mark Koplin, Assistant Village Manager-Development Services  
**RE:** OWNER'S REPRESENTATIVE MONTHLY REPORT FOR DECEMBER 2013/JANUARY 2014  
**DATE:** January 24, 2014

---

1. Completed the tabulation of 2013 costs incurred by Village Departments providing service at the SCA and conveyed the information to the SCA for calculation of the variable portion of the Global Spectrum management fee.
2. Participated in several discussions related to a potential national soccer tournament.
3. Coordination with the Tourism Director regarding the Synchronized Skating event (1/23-1/26).
4. Follow-up on several IT projects that have been discussed with the SCA IT consultant, along with SCA and Village staff.
5. Working with Public Works to reduce costs of annual maintenance of rooftop HVAC units.
6. Worked with Operations Department to install "concealed carry" door signs at entrances.
7. Working with Assistant Corporation Counsel on collections items.
8. Ongoing discussions regarding tenant sports teams.
9. Evaluation of ComEd's report on potential energy saving measures (and cost savings), along with potential incentives that could help defray the cost of upgrades to lighting, equipment, etc.
10. Follow-up discussions between Public Works and SCA staff regarding the semi-annual Public Works coordination meeting related to the facility and grounds.
11. American Tower nears completion of the exterior and interior improvements for the new interior cell phone booster antenna system which should be active soon, with AT&T as the initial cellular service provider.

12. Conducted weekly meetings with Ben Gibbs to discuss bookings, holds, and operational items.
13. Review of monthly financial reports and staffing/operational costs.



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Mark Koplin  
Assistant Village Manager  
Department of Development Services

Attachments

MAK/kr

cc: J. Norris  
R. Musiala  
Ben Gibbs (Global Spectrum)

**Sears Centre Arena**  
**General Manager Update**  
 Dec/Jan Update

<b>Event Highlights</b>	<b>Notes</b>
12/6-7 -IRCA State Cheer 12/13 - Mixed Martial Arts 12/14 - Telemundo Hispanic Concert 12/20 - Holiday Open House/Skating 1/4 - Cheer Event 1/21 - USA Figure Skating Championships 1/31 - Professional Bull Ridiing Various Dates - Ice Skate Rental	
<b>Finance Department</b>	
General	Arena finished November financials. Arena ahead of budget by \$343,863
Monthly Financial Statement	Building Event Revenue YTD: \$1,473,123
	Building Sponsor/Other Revenue YTD: \$358,646
	Building Expenses YTD: \$1,989,171
	Building Income YTD: (\$157,402) vs. YTD Budget (\$501,265)
<b>Operations Department</b>	
General	Purchased additional motor package to hang production and rigging. Will save money long term as currently renting motors for every show. Repair half house curtain, which was necessary due to age of material.
Positions to Fill	N/A
Third Party Providers	Andy Frain expires in early 2014 and will be reviewed. In process of reviewing IT monthly support vendor.
Village Support	Planning Mass Casualty Drill with HEFD and planning additional drills for evacuation, active shooter and natural disaster response.
<b>Events Department</b>	
General	N/A
<b>Marketing Department</b>	
General	Handling marketing for Sesame Street Live, Circus, Bull Riding, Monster Truck, Celtic Fest and July 4th.
Positions to Fill	Marketing Director to remain open
<b>Group Sales Department</b>	
General	Group Sales position has been restructured to include more marketing elements
<b>Box Office Department</b>	
General	N/A
<b>Food &amp; Beverage Department</b>	
General	New coffee cart continues to attract substantial business.
<b>Premium Seating Department</b>	
General	Currently conducting annual reveiew and reconciliation.
Positions to Fill	N/A
<b>Sponsorship Department</b>	
General	Pitching sponsorships for banking and automotive.
Monthly Financial Statement	Corporate Sales: \$160,957
	Suites Sales: \$94,771
	Loge Sales: \$45,527
	Club Seat Sales: \$20,727
<b>General</b>	
Capital Improvements	IT Switch Replacements need to be addressed in the new future. Equipment necessary to maintain network connection in various parts of the building. Currently exploring replacement options and costs.





Event Announcement

**What:** CIRCUS SPECTACULAR

**When:**

EVENT SPACE				
Date	Start (incl. Load In)	End (incl. Load Out)	Event Space Description	Event Start Time(s)
2/20/14 THUR	8:00am	11:59pm	Arena	LOAD IN
2/21/14 FRI	8:00am	11:59pm	Arena	LOAD IN DOORS: 6:30pm EVENT START: 7:30pm EVENT END: 10:00pm
2/22/14 SAT	8:00am	11:59pm	Arena	DOORS: 10:00am, 2:00pm, 6:30pm EVENT START: 11:00am, 3:00pm, 7:30pm EVENT END: 1:30pm, 5:30pm, 10:00pm
2/23/14 SUN	8:00am	3:00AM (2/24/14)	Arena	DOORS: 1:00pm, 5:30pm EVENT START: 2:00pm, 6:30pm EVENT END: 4:30pm, 9:00pm LOAD OUT

**Where:** Sears Centre Arena

**Tickets:** Ticketed:  
 PL1 – RINGMASTER SEATS - RESERVED ADULT - \$45  
 PL2 – SPECTACULAR SEATS - RESERVED ADULT - \$24  
 PL3 – GENERAL ADMISSION - GA ADULT - \$20

**On Sale:** *Public Onsale: Monday, December 9, 2013 @ 10:00am*  
*Presale: Friday, December 6, 10:00am - Sunday December 8, 10:00pm*

**Marketing:** Website & Marquee

**Parking:** \$10

**Levy:** Concessions

**SCA Event Mgr:** TBD

**Event Contact:** Bill Cunningham  
 CEO  
 Agente Entertainment, Inc.  
 972-445-8686 - Office  
 310-809-8070 - Cell  
 214-764-3326 – Fax

**Notes:** Many Buy One Get One free and Buy One Get One ½ Off offers through box office and on-line sales. As well other special offersto be announced at a later date.

**Comps:** Yes



Event Announcement

**What:** *SONU NIGAM – LIVE IN CONCERT, KLOSE TO MY SOUL TOUR*

**When:**

Date	Start (incl. Load In)	End (incl. Load Out)	Event Start Time(s)
FRIDAY MAY 16	8:00am	3:00AM (05/17/14)	LOAD IN: 8:00AM DOORS: 7:30PM. EVENT START: 8:30PM EVENT END: 11:30PM BUILDING CLEAR: 12:00AM EVENT STAFF OUT: 12:30AM LOAD OUT DONE: 3:00AM (5/17/14)

**Where:** Sears Centre Arena

**Tickets:** Ticketed:  
VVIP - \$500 VIP - \$250, PL3 - \$150, PL4 - \$99, PL5 - \$69, PL6 - \$59, PL7 - \$39

**On Sale:** *Public On sale: Friday, January 10, 10:00am*

**Marketing:** Website & Marquee

**Parking:** \$20

**Levy:** Concessions

**CA Event Mgr:** Erin Sweeney

**Event Contact:** Bhavesh Patel  
Email: [bhavesh@sahil.com](mailto:bhavesh@sahil.com)  
Web: [www.sahil.com](http://www.sahil.com)  
Tel: (773)338-3636  
Cell:(773) 552-2222  
Fax: (773) 338-8282

**Notes:** Indian concert. Tickets sold primarily through consignments through promoter.