

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **JANUARY 6, 2014**  
**PLACE:**                                 **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Gayle Vandenberg, Karen Mills.

A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplun, Asst. Village Manager-Development Services  
J. Jorian, Fire Chief  
M. Hish, Police Chief  
R. Musiala, Finance Director  
J. Nebel, PW Director  
A. Garner, H&HS Director  
P. Seger, HRM Director  
B. Anderson, CATV Coordinator  
K. Kramer, Economic Development Director  
N. Collins, EMC Coordinator  
T. Messino, GG Intern

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Newell.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Mills, seconded by Trustee Gatea, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of Minutes  
Minutes from December 16, 2013.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to approve Item 5.B.

**5.B. Approval of the schedule of bills for January 6, 2014: \$2,646,023.89.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS:**

**6.A. President's Report**

Mayor McLeod reminded everyone to check the Village website and social media for Village updates; he thanked public works for their hard work in keeping the streets cleared and residents who kept the fire hydrants visible. He stated that he attended the Stonegate Thank You Reception, a NWMC Transportation meeting, the senior bingo luncheon, Sears Holdings for their Great Citizen Award, Thirsty Thursday, the Community Open House at the Sears Centre Arena, a Chamber Board meeting, he welcomed home Captain Steven Tamaszewski at the Saddle Room and he said that he was ready for another busy year.

Motion by Trustee Mills, seconded by Trustee Stanton, to appoint Rachel Musiala to the Firefighter Pension Board. Voice vote taken. All ayes. Motion carried.

**6.B. Trustee Comments**

Trustee Gaeta stated that he attended the Stonegate reception and a reception for the retiring Chamber Executive Director Cheri Sisson.

Trustee Newell welcomed back everyone from the Holidays and thanked public works.

Trustee Pilafas wished everyone a Happy New Year and thanked public works, police and fire for working through all of the snow; he stated that he attended the Community Open House.

Trustee Vandenberg commended public works on the job they have been doing, reminded everyone to travel safe and carefully, she stated that she attended the Stonegate reception, the reception for Cheri Sisson, a Chamber Board meeting and she congratulated Sears Holdings on receiving the Great Citizen Award.

Trustee Stanton stated that he attended the same events as Trustee Vandenberg with the exception of the Chamber meeting and he wished everyone a Happy New Year.

Trustee Mills wished everyone a Happy New Year, thanked public works, police and fire for their efforts, reminded everyone to stay warm, travel carefully and check on their neighbors, she stated that she attended the senior luncheon, the Community Open House, Sears Holdings Great Citizen Award and presented Cheri Sisson a key to the Village at her reception.

#### **6.C. Village Manager's Report**

Mr. Norris stated that the landfills were closed due to the weather therefore trash pick-up is delayed by one day, he also requested that an emergency Executive Session be called to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)).

Motion by Trustee Pilafas, seconded by Trustee Vandenberg, to add an emergency Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)) to the agenda. Voice vote taken. All ayes. Motion carried.

#### **6.D. Village Clerk's Report**

The Village Clerk stated 27 were processed and 116 FOI requests were received during the month of December. The average time to process a FOIA request was 1.46 days.

#### **6.E. Treasurer's Report**

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve Item 6.E. Voice vote taken. All ayes. Motion carried.

Mrs. Musiala stated that during the month of November 2013 cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$3,976,879. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$22.4 million. For all of the Village funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$7,476,031, primarily due to annual debt service payments and an additional bi-weekly payroll in November. The total for cash and investments for all funds decreased to \$174.3 million.

#### **6.F. Committee Reports**

##### **General Administration & Personnel**

Trustee Vandenberg stated that they would be meeting to have a discussion regarding the Legislative Update; request acceptance of the Cable TV and Human Resources Management Monthly Reports.

##### **Transportation & Road Improvement**

Trustee Stanton stated they would be meeting to request acceptance of Transportation Division Monthly Report.

##### **Planning, Building & Zoning**

Trustee Mills stated that they would be meeting to request approval to add a pool reinspection fee to Section \_\_\_\_\_ of the Village Municipal Code; request approval of an Annexation Agreement by and between the Village of Hoffman Estates and Bradwell Estates LLC (Owner) on the property located on the south side of Bradwell Road between Chambers and Kingston Drives for a 17 lot single family subdivision (Bradwell Estates); request approval of a time extension to the temporary moratorium on the enforcement of the regulations in Section 9-3-8-K-5 of the Zoning Code to allow certain temporary

business signs to be displayed during depressed economic conditions, and to direct the Planning and Zoning Commission to consider text amendments to the Zoning Code for the regulation of signs; request acceptance of Department of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

**7. PLANNING & ZONING COMMISSION REPORT (Chairperson Combs):**

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and deny the petitioners' request.

**7.A.** Request by Michael Larsen for a 2.5 foot front yard setback variation and a 5.5 foot side yard setback variation from Section 9-5-2-D-4 and Section 9-5-2-D-5 to allow an attached garage addition to be set back 27.5 feet from the east front lot line and 9.5 feet from the north side lot line instead of the minimum required 30 foot front yard setback and 15 foot side yard setback at 1140 Bluebonnet Lane. The following conditions shall apply:

1. The petitioner shall obtain a building permit within 9 months after Village Board approval.
2. The garage shall be constructed per the size and location included in the petitioner's application materials submitted with this request.

**Discussion**

Trustee Gaeta asked if notices were sent to surrounding residents and if anyone appeared at the hearing. Chairperson Combs responded that yes notices were sent and no there were no residents in attendance. Trustee Mills asked if the garage would be in-line with the front porch. Chairperson Combs replied yes it would be.

Roll Call:

- Aye: Newell, Vandenberg
- Nay: Pilafas, Stanton, Gaeta, Mills
- Mayor McLeod voted nay.

Motion failed.

Motion by Trustee Mills, seconded by Trustee Pilafas, to oppose the Planning & Zoning Commission's recommendation and approve the petitioners' request, with 2 conditions.

Roll Call:

- Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills
- Nay:
- Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.B.** Request by Hoffman Merchandise Exchange d/b/a Convert 2 Cash (tenant) to consider a special use under Section 9-8-2-C-8 of the Zoning Code to permit the operation of an existing resale store with a change of ownership on the property located at 1125 N. Roselle Road (Hoffman Plaza Shopping Center).

1. The approval of the special use shall be based on the application materials submitted by the petitioner for this request.

**Discussion**

Trustee Mills asked to clarify if it was LeadsOnline that was discussed a while back to monitor resale businesses.

Mr. Norris replied yes.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay: Mills

Mayor McLeod voted aye.

**Motion carried.**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.C.** Request by Aldi Inc. (owner) to consider an eight (8) foot setback variation under Section 9-3-8-M-10-d-(4) of the Zoning Code to permit a ground sign to be located two (2) feet from the north property line instead of the minimum required ten (10) feet on the property located at 375 W. Higgins Road.

1. The area where the existing ground sign is located shall be remediated and replaced with grass or other landscaping.

2. A two (2) foot landscape buffer shall be installed surrounding the ground sign including the planting of shrubs, perennials or other landscaping. A landscape plan shall be submitted for approval by the Development Services Department along with the required sign permit application.

**Discussion**

Trustee Stanton asked if they were moving the sign because people can't see it.

Chairperson Combs replied that they are requesting it to be moved to make it more aesthetic and more in-line with the entrance.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

**Motion carried.**

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.D.** Request by Aldi Inc. (owner) to consider a 171 square foot variation under Section 9-3-8-M-10-d-(4) of the Zoning Code to permit a multi-faced ground sign to have a total of 371 square feet of surface area instead of the maximum permitted 200 square feet on the property located at 375 W. Higgins Road.

1. The area where the existing ground sign is located shall be remediated and replaced with grass or other landscaping.

2. A two (2) foot landscape buffer shall be installed surrounding the ground sign including the planting of shrubs, perennials or other landscaping. A landscape plan shall be submitted for approval by the Development Services Department along with the required sign permit application.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

**Motion carried.**

**8. ADDITIONAL BUSINESS:**

There was no additional business.

**9. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)). Time: 7:21 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to adjourn the meeting. Time: 7:40 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.