

Village of Hoffman Estates

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

November 25, 2013

I. Roll Call

Members in Attendance:

**Michael Gaeta, Chairperson
Gary Pilafas, Vice Chair
Trustee Anna Newell
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Gary Salavitch, Director of Engineering
Mike Hankey, Director of Transportation
Pete Gugliotta, Director of Planning
Jeff Jorian, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Ben Gibbs, GM of Sears Centre Arena
Patricia Cross, Asst. Corp. Counsel**

The Public Health & Safety Committee meeting was called to order at 7:39 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve the Public Health & Safety Committee meeting minutes of October 28, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval to:
 - a. rescind authority of June 3, 2013 to purchase the 2013 vehicle under state bid; and**
 - b. waive formal bidding and purchase one (1) 2014 Ford Expedition Special Fleet Service Package 4WD Vehicle under the Suburban Purchasing Cooperative.****

An item summary sheet from Michael Hish and Robert Kravetz was presented to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to rescind authority of June 3, 2013 to purchase the 2013 vehicle under state bid, waive formal bidding and purchase one (1) 2014 Ford Expedition Special Fleet Service Package 4WD vehicle under the Suburban Purchasing Cooperative. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to purchase peripheral fire station alerting equipment for each of the four (4) fire stations. This replacement program is 80% funded by a FEMA, Assistance to Firefighters Grant (AFG), awarded to the Village in March 2013.**

An item summary sheet from Jeff Jorian and Patrick Fortunato was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Newell, to purchase peripheral fire station alerting equipment for each of the four (4) fire stations from US Digital Design, Tempe, AZ (sole source) in an amount not to exceed \$206,200. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to purchase five (5) Motorola mobile computer systems, one (1) for a new vehicle approved for purchase (Engine 22) and four (4) for the 2013 annual replacement process (Trust 22, Squad 22, Engine 21 and Car 8).**

An item summary sheet from Jeff Jorian and Patrick Fortunato was presented to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to purchase five (5) Motorola mobile computer systems for the Fire Department from Motorola, Inc., Schaumburg, IL (sole source) in an amount not to exceed \$31,000. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to install a “Taps and Tunes” automatic TAPS player at the Veterans Memorial outside of the Police Department building to play TAPS automatically at dusk each night, from donated funds.**

An item summary sheet from Michael Hish and Greg Poulos was presented to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to install a “Taps and Tunes” automatic TAPS player at the Veterans Memorial outside of the Police Department building to play TAPS automatically at dusk each night, from donated funds. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Newell, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of Fire Department Monthly Report.

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:45 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date