

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **NOVEMBER 18, 2013**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Gayle Vandenberg, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton.

Trustee Pilafas attended electronically.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplín, Asst. Village Manager/Development Services
M. Hish, Police Chief
J. Jorian, Fire Chief
D. Schultz, Community Relations Coordinator
J. Nebel, Public Works Director
R. Musiala, Finance Director
A. Garner, H&HS Director
P. Seger, HRM Director
B. Anderson, CATV Coordinator
P. Gugliotta, Planning, Building & Code Enforcement Director
K. Kramer, Economic Development Director
B. Gibbs, Global Spectrum, SCA General Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Gaeta.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 4.

Approval of minutes from November 4, 2013.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve Item 4.

Approval of minutes from November 11, 2013.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.A.

5.A. Approval of the Agenda

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.B.

5.B. Approval of the schedule of bills for November 18, 2013: \$4,239,702.31.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

- 1) Proclamation(s)

Trustee Newell read the following proclamation:

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Sunday, December 1, 2013 as Sean Scanell Day.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Mr. Nebel accepted the proclamation for Mr. Scanell.

Trustee Stanton read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the proclamation proclaiming December 2013 as National Drunk and Drugged Driving Prevention Week.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Dr. Garner accepted the proclamation.

2) Presentation(s)

Hoffman Estates Citizens Police Academy Alumni Association

Members of the Hoffman Estates Citizens Police Academy Alumni Association, President Karen Arnet, Vice President Leigh Bartkowiak and Secretary Mona Morrison, presented the Village with a check for \$10,798.71 from money that they have raised to acquire a new police dog. The Board congratulated and thanked the members for all of their hard work.

Governor's Hometown Award

The Village was presented the Governor's Hometown Award for our Fitness for America that is sponsored by The Alexian Brothers Health Systems. Len Wilk, President and CEO of St. Alexius Hospital, spoke about the sponsorship and the Festival. Everyone was congratulated by the Board.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the resignation with regrets of Alex Pulles from the Bicycle & Pedestrian Advisory Committee.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the resignation with regrets of Bob Gorvett from the Fire Fighters Pension Board.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the resignation with regrets of Junaid Afeef from the Youth Commission.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the appointment of Berny Kamenear to the Utility Commission.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod stated that he attended the School District 54 Winter Olympics, the HE Chamber Volunteer Luncheon and Reception, visited with Girl Scouts from Thomas Jefferson, attended the grand opening of Savers, a 4th of July meeting, a U-46 Business and Civic Leadership meeting, the grand opening of ReMax, the budget meeting and the Citizens Fire Academy graduation.

6.B. Trustee Comments

Trustee Vandenberg stated that she attended a Citizens Fire Academy class, the Chamber Volunteer Lunch, the budget meeting, she congratulated the Village on receiving the Hometown Award, and sent her prayers and wishes to the residents in Washington, Coal City and the other communities affected by the weekend storms.

Trustee Stanton stated that he attended the photography workshop, both the St. Hubert's and the Village Veteran's Day ceremonies, the grand opening of Savers and he congratulated the Citizens Fire Academy graduates.

Trustee Mills stated that she attended the Chamber Luncheon, the Savers grand opening, the Veteran's Day ceremony, she congratulated the Village on receiving the Hometown Award and the Citizen's Police Academy on raising funds for the dog and she wished everyone a happy, healthy and safe Thanksgiving.

Trustee Newell stated that she attended a JAWA meeting, the Best Pizza in Town contest, the Suburban Wellness Fair, the budget meeting, she congratulated the Citizens Fire Academy graduates and Trustee Vandenberg on completing the course, wished Cheri Sisson good luck in her retirement, thanked the HECPA AAA for raising funds and the Village on winning the Hometown Award and wished everyone Happy Holidays.

Trustee Gaeta stated that he attended the Veteran's Day ceremony, a Government Relations meeting, the ReMax grand opening, the budget meeting and he congratulated Trustee Vandenberg and her Fire Academy graduates.

6.C. Village Manager's Report

Village Manager Norris had no report.

6.D. Village Clerk's Report

The Village Clerk reminded everyone that the Tree Lighting is this Saturday at 5:00 pm and she commented that a note, regarding fraud that was sent from her staff to the US Department of State was included in their passport newsletter.

6.E. Treasurer's Report

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve Item 6.E.

Mrs. Musiala stated that for the Month of October 2013 cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$521,855. After including these receipts and disbursements, the balance of cash and investments for the operating funds is 26.4 million. For all of the Village funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$841,727, primarily due to general operating, capital replacement and EDA Administration expenditures. Overall, the total for cash and investments for all funds decreased to \$181.8 million.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

6.F. Committee Reports

Public Works & Utilities

Trustee Newell stated that they will be meeting to have a discussion on aesthetic features for the Barrington Road Full Interchange project; request authorization to award three (3) contracts for 2014 Contracted Ash Tree Removal Program to _____ in an amount not to exceed \$_____; request authorization to award contract for an engineering study on 16" water transmission mains to _____ in an amount not to exceed \$_____; and request acceptance of the Departments of Public Works and Development Services Monthly Reports.

Finance

Trustee Pilafas stated that they will be meeting to request authorization to declare \$_____ as surplus funds within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the appropriate taxing districts; request approval of the 2014-2021 Eight-Year Capital Improvements Program as recommended by the Capital Improvements Board; request authorization to purchase the following copiers from _____, a) High-speed black & white copier for an amount not to exceed \$_____; b) Mid-size color copier for an amount not to exceed \$_____; c) Mid-size color copier for an amount not to exceed \$_____; d) Mid-size black & white copier for an amount not to exceed \$_____; e) Enter into a four year photocopier maintenance agreement with _____ in the amount of \$_____, which will include the copiers listed above as well as two existing Police Department copiers; request acceptance of Finance and Information Systems Departments and Sears Centre Arena Monthly Reports.

Public Health & Safety

Trustee Gaeta stated that they will be meeting to request approval to rescind authority of June 3, 2013 to purchase the 2013 vehicle under state bid and waive formal bidding and purchase one (1) 2014 Ford Expedition Special Fleet Service Package 4WD Vehicle under the Suburban Purchasing Cooperative; request authorization to purchase peripheral fire station alerting equipment for each of the four (4) fire stations, this replacement program is 80% funded by a FEMA, Assistance to Firefighters Grant (AFG), awarded to the Village in March, 2013; request authorization to purchase five (5) Motorola mobile computer systems, one (1) for a new vehicle approved for purchase (Engine 22) and four (4) for the 2013 annual replacement process (Truck 22, Squad 22, Engine 21 and Car 8); request authorization to install a "Taps and Tunes" automatic TAPS player at the Veterans Memorial outside of the Police Department building to play TAPS automatically at dusk each night, from donated funds; request acceptance of Police

and Health & Human Services Departments, Emergency Management Coordinator and Fire Departments Monthly Reports.

7. PLANNING & ZONING REPORT (Chairperson Combs):

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request by Michael Larsen for a 5.5 foot side yard setback variation from Section 9-5-2-D-5 to allow an existing house to be set back 9.5 feet from the north side lot line instead of the minimum required 15 feet at 1140 Bluebonnet Lane.

Discussion

Trustee Mills asked what the hardship was. Chairperson Combs replied that this vote was only for the variance.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and deny the petitioners' request.

7.B. Request by Michael Larsen for a 5 foot front yard setback variation and a 5.5 foot side yard setback variation from Section 9-5-2-D-4 and Section 9-5-2-D-5 to allow an attached garage addition to be set back 25 feet from the east front lot line and 9.5 feet from the north side lot line instead of the minimum required 30 foot front yard setback and 15 foot side yard setback at 1140 Bluebonnet Lane. The following conditions shall apply:

1. The petitioner shall obtain a building permit within 9 months after Village Board approval.
2. The garage shall be constructed per the size and location included in the petitioner's application materials submitted with this request.

Discussion

Trustee Mills asked what the hardship was. Commissioner Combs replied that there wasn't one.

Roll Call:

Aye: Gaeta, Vandenberg, Mills, Newell, Stanton

Nay: Pilafas

Mayor McLeod voted nay.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Vandenberg, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Request by Dr. Joseph Mercola (owner) to consider a variation from Section 9-3-8-M-10-d-4 to permit a second ground sign to be located six feet from the south side property line on the property located at 3200 W. Higgins Road. The following condition shall apply:

1. If two ground signs are present on the property, then one of them must be used as an office subdivision identification sign to identify all three buildings and will consist only of the three properties' addresses and a shared office subdivision name. Individual business names or logos are not permitted on the office subdivision identification sign.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.D. Request by Dr. Joseph Mercola (owner) to consider an amendment to site plan and subdivision conditions to allow a maximum of two ground signs on the three properties located at 3100 W. Higgins Road, 3150 W. Higgins Road and 3200 W. Higgins Road. The following condition shall apply:

1. If two ground signs are present on the property, then one of them must be used as an office subdivision identification sign to identify all three buildings and will consist only of the three properties' addresses and a shared office subdivision name. Individual business names or logos are not permitted on the office subdivision identification sign.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Items 8.A. thru 8.C. by omnibus vote.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4401-2013 declaring vacant land as surplus (5097 Kingston Drive, Hoffman Estates – Colony Park).

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 8.B.

8.B. Request Board approval of Resolution No. 1548-2013 transferring surplus land to the Hoffman Estates Park District (5097 Kingston Drive, Hoffman Estates – Colony Park).

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 8.C.

8.C. Request Board approval to rescind authority to enter into a three-year contract with Level One LLC to provide printing, mailing and emailing of utility bills.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2) & Personnel (5 ILCS 120/2-(c)-(1)). Time: 7:39 p.m.

Roll Call:

Aye: Pilafas, Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting. Time: 8:18 p.m.

Roll Call:

Aye: Gaeta, Vandenberg, Mills, Newell, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.