

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**September 23, 2013**

**Immediately following Finance Committee**

**Members: Michael Gaeta, Chairman**  
**Gary Pilafas, Vice Chairman**  
**Anna Newell, Trustee**  
**Karen Mills, Trustee**  
**Gary Stanton, Trustee**  
**Gayle Vandenberg, Trustee**  
**William McLeod, Mayor**

**I. Roll Call**

**II. Approval of Minutes – August 26, 2013 Committee Meeting**

**NEW BUSINESS**

1. Request authorization to waive formal bidding and award contract for a 2013 Ferrara Igniter pumper to Ferrara Fire Apparatus, Holden, Louisiana, in an amount not to exceed \$497,000.00.
2. Request acceptance of Police Department Monthly Report.
3. Request acceptance of Health & Human Services Monthly Report.
4. Request acceptance of Emergency Management Coordinator Monthly Report.
5. Request acceptance of Fire Department Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans With Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

August 26, 2013

**I. Roll Call**

**Members in Attendance:**

**Michael Gaeta, Chairperson  
Gary Pilafas, Vice Chair  
Trustee Anna Newell  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**James Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr, Dev. Services  
Peter Gugliotta, Director of Planning  
Mike Hankey, Director of Transportation  
Gary Salavitch, Director of Engineering  
Patrick Seger, Director of Human Resources  
Michael Hish, Police Chief  
Jeff Jorian, Acting Fire Chief  
Gordon Eaken, Director of IS  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Bev Romanoff, Village Clerk  
Nichole Collins, Emergency Mgmt. Coord.  
Patricia Cross, Asst. Corp. Counsel  
Ben Gibbs, Sears Centre Arena  
Gary Skoog, Economic Dev.  
Bruce Anderson, Cable TV Coordinator**

**Reporter from *Daily Herald***

The Public Health & Safety Committee meeting was called to order at 7:40 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve the Public Health & Safety Committee meeting minutes of July 22, 2013. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request acceptance of Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Roll Call vote taken. All ayes. Motion carried.

**4. Request acceptance of Fire Department Monthly Report.**

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:43 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                   **REQUEST APPROVAL TO WAIVE FORMAL  
BIDDING AND AWARD THE CONTRACT FOR  
PURCHASE OF A 2013 FERRARA IGNITOR  
PUMPER TO FERRARA FIRE APPARATUS,  
HOLDEN, LOUISIANA IN AN AMOUNT NOT TO  
EXCEED \$497,000.00.**

**MEETING DATE:**       **September 23, 2013**

**COMMITTEE:**           **Public Health and Safety Committee**

**FROM:**                 **Jeffery Jorian, Acting Fire Chief**

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**PURPOSE:**             To request authorization to waive formal bidding and award the contract for a 2013 Ferrara Ignitor pumper to Ferrara Fire Apparatus out of Holden, Louisiana, in an amount not to exceed \$497,000.00.

**BACKGROUND:**        The Fire Department has requested to purchase a replacement fire pumper for FY 2013.

**DISCUSSION:**        The CIP Budget for 2013 includes funding for the replacement of Reserve Engine 23, a 1988 Pierce Arrow pumper. The fire department replacement schedule is set up for a pumper to remain in front line status for 10-15 years and in reserve status for 8-10 years. Reserve Engine 23 was a front line pumper at Fire Station 22 from 1988 until 1999 and has been in reserve status from 1999 until present. Currently, Reserve Engine 23 has 118,109 miles, 10,361 engine hours and 1,149 pump hours. Originally scheduled for replacement in 2008, Reserve Engine 23 replacement has been moved forward due to the recent difficult economic conditions.

The new pumper has been specified to follow the departments current hose bed, compartment and pump configurations.

The new pumper would be placed in service at Fire Station 22 and the current pumper (Engine 22) would be placed into reserve status.

Reserve Engine 23 would be sold at auction. The current auction value of this vehicle is unknown, but estimated at \$20,000.00.

The Fire Department began researching and reviewing several single/sole-source manufacturers (same manufacturing facility fabricating the chassis, cab and apparatus body) at FDIC 2012, as a result our research narrowed to focus on four (4) major manufacturers. Our goals were to get the best apparatus we could, that best meet our needs at the best price.

The Fire Department reviewed purchasing cooperatives including the Northwest Municipal Conference, Florida Sheriffs Association and the Houston-Galveston Area Council. These co-ops develop base specifications for a variety of vehicles, including fire pumpers. The specifications are then distributed to fire apparatus manufacturers and bids are submitted. Returned bids from vendors that choose to participate include a base price and costs associated with optional alterations to that base bid.

Based on the research, reviews and manufacturers as well as types of apparatus available in the purchasing co-op programs, the Fire Department began to focus on Ferrara Fire Apparatus and their bid contained within the Florida Sheriffs Association (FSA) bid 11-10-2012 – Fire Rescue and other Fleet Equipment. There is no cost to the Village when using the FSA bid as all costs are paid by the chosen vendor.

Ferrara Fire Apparatus, located in Holden Louisiana, has been manufacturing fire apparatus since 1982 and in 2007 was recognized as the fastest growing fire equipment manufacturer in the country (*Fire Apparatus and Emergency Equipment magazine*). Ferrara Fire Apparatus is ranked as fourth in the industry, however it is important to note that this “ranking” is an informal poll by the Fire Apparatus Manufacturing Association and is based on annual units produced and overall customer satisfaction.

There are about 15 Ferrara Fire Apparatus units in close proximity to Hoffman Estates and the Fire department Apparatus Division did attempt to speak to and/or inspect as many of these apparatus as possible. We spoke with

representatives from 9 fire departments that have Ferrara apparatus as well as Renewed Performance Inc. (our refurbishment contractor) and Wirfs Industries (fire apparatus repair contractor used by both the Fire Department and Fleet Services) to get input as to the quality of the Ferrara apparatus. In all, we did not find any issues or concerns that would cause us to shy away from Ferrara. In fact most comments were positive. *(One department did report some minor issues with their apparatus, but did indicate that Ferrara addressed these issues quickly, completely and satisfactorily).*

Throughout the review process, the Fire Department has worked closely with Fleet Services to make sure they approved of this manufacture. The Fire Department has taken Fleet Services' recommendations and worked these into the apparatus changes (from the FSA base bid) again making sure they are on board. So far Fleet is supportive of this purchase. The Fire Department had two demonstration units from the proposed manufacture brought in for both the Apparatus Division and Fleet Service to go over closely and each time both groups have found the apparatus to be more than acceptable.

**FINANCIAL IMPACT:**

The Department's CIP 2013 Budget contains funding in the amount of \$550,000.00 for the replacement of Reserve Engine 23 and may be found on page 138. (The remainder of the CIP funding will be required for purchase of radios, computers and hose for the new engine).

The Fire Department believes that the Village will realize significant savings by using the Florida Sheriffs Association for this purchase. By comparison the last pumper purchased by the Village in 2007 through the Northwest Municipal Conference cost \$548,528.00

Additionally, Ferrara has included payment options that we will be taking advantage of, which will result in even more saving to the Village on the cost of the pumper. The final price for this pumper, with the 100% prepay option selected, will be \$477,120.00. We will receive a performance bond guaranteeing a 100% return on our payment should the vehicle not be built or delivered. In addition, contract language will stipulate remedies for building the vehicle within the specifications provided and for delivery timelines including penalties.

50% prepay	\$9940.00 discount (\$487,060.00)
75 % prepay	\$14,940.00 discount (\$482,090.00)
100% prepay	\$19,880.00 discount (\$477,120.00)

**RECOMMENDATION:** It is the recommendation of the Fire Department to waive formal bidding and award the contract for a 2013 Ferrara Igniter pumper to Ferrara Fire Apparatus located in Holden, Louisiana, in an amount not to exceed \$497,000.00



## Village of Hoffman Estates



Report of Activity

**August  
2013**

### PATROL DIVISION ACTIVITY REPORT

During the month of August the Patrol Division responded to 1664 calls for service. The following is a brief summary of some of the activities:

On 06 August Officer Monroy was assigned to assist the Schaumburg Police Department with translating for an aggravated domestic battery investigation. Schaumburg Officer Tillema stated Officer Monroy's assistance resulted in the suspect being successfully charged with a Class 1 felony Domestic Battery.

On 13 August Watch II Officers responded to the area of 1900 Hassell Road where a dump truck was dumping a load of gravel and the dump hit the power lines which resulted in a fire at the point of contact with the power lines. The operator got out safely. Officers assisted with traffic control in and out of the Village Hall and on Hassell Road. The fire department and ComEd also responded and a unified command was initiated.



On 15 August Officer R. Turman was on routine patrol in the 1400 block of Westbury Drive. Officer Turman noticed that a person walking down the street fit the physical description of a person wanted on a theft case days earlier in the same area of the Village. Officer Turman reviewed the crime alert bulletin put out by the Investigations Section and then stopped the suspect. While detained, Officer Turman discovered that the subject had a small amount of cannabis on his person and arrested him. The subject was brought to the police station and charged with Possession of Cannabis and Theft.

On 16 August Officer Bending was assigned to investigate a domestic battery that occurred on the 500 block of Heritage Lane. Officer Bending discovered that the victim had been battered by her husband after arguing over cell phone usage. The male suspect refused to allow his wife to use his cell phone to call family members. The suspect struck the victim in the face twice with an open hand and struck the victim with a belt on two occasions. Officer Bending observed the physical injuries on the victim and placed the offender under arrest. The offender, a Hoffman Estates resident, was charged with Domestic Battery.

On 16 August Officer Reichel was assigned a report of a bicycle theft on the 1700 block of Jamestown Circle. Officer Reichel learned that the complainant was at John Muir School where the complainant recovered the bike in a damaged condition. The complainant identified a possible offender. Officer Reichel located the suspect and upon questioning the suspect admitted to the theft. The offender was taken into custody and charged with Theft.

(Continued on page 2)



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## PATROL DIVISION REPORT CONT..



On 25 August Officer Donohue was assigned to investigate a battery which occurred in the area of Washington Blvd. and Pleasant Street. Officer Donohue's investigation revealed that the 17 year old victim was speaking with the suspect's ex-girlfriend on the 100 block of Pleasant Street when the suspect drove by the residence and observed the conversation. The victim immediately drove away but the suspect followed in his vehicle and at one point blocked the victim's path. The suspect exited his vehicle and without being provoked, struck the victim with a closed fist about the head and body several times. Officer Donohue turned the investigation over to Detective Cawley who subsequently arrested and charged the offender, a Schaumburg resident, with one count of Battery.

On 25 August Officer Melzer initiated a traffic stop with a suspected DUI driver. Officer Melzer's investigation revealed that the driver had been under the influence of alcohol and had a prior DUI conviction. Officer Melzer arrested the driver and successfully received felony approval for DUI charges who submitted to a breathalyzer that resulted in a .17 reading.

On 25 August Officer Murre was dispatched to the 6000 block of Halloran Lane for an assist to the Schaumburg Police Department reference a hit and run traffic crash that just occurred in Schaumburg. While in route, Officer Murre spotted the offending vehicle on the 1700 block of Kelberg Ave. Officer Murre initiated a traffic stop and observed damage on the vehicle consistent with a recent crash. The driver admitted to Officer Murre that he was just involved in a crash. Schaumburg Police responded to the scene and the driver was turned over to them.

On 30 August Officer Edgar was dispatched to the area of Golf and Barrington Roads reference a three car hit and run crash. During the investigation Officer Edgar spoke to the drivers of the two remaining vehicles as well as witnesses at the scene. Officer Edgar was able to get a name, address, and description of the driver who drove away after the crash. Officer Edgar subsequently found the vehicle abandoned in a nearby forest preserve parking lot. The vehicle was processed for evidence, photographs were taken to document the damage and the vehicle was impounded as evidence. The case was turned over to the Traffic Section for follow up.

During the month of August First Watch Officers conducted 3 different TARGET details which resulted in 7 speeding citations and 3 other miscellaneous violations. In conjunction with the National Drunk Driving Campaign over Labor Day weekend, First Watch Supervisors selected three officers to be enforcement cars over the weekend. The DUI enforcement cars produced 3 DUI arrests, 2 suspended arrests, and 21 citations issued.

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## INVESTIGATIONS DIVISION REPORT

On 12 August Detective Fernandez was assigned a criminal sexual assault in which a 14 year old female made allegations that her stepfather, who no longer lives at her residence, sexually assaulted her while she spent the night at his residence on the 700 block of Salem Drive. After a forensic interview which was conducted at the Children's Advocacy Center, Detective Fernandez located the 32 year old male suspect at his apartment. During the interview process, the stepfather admitted to sexually assaulting the 14 year old victim. The Cook County State's Attorney's Office was contacted and the offender was charged with felony Criminal Sexual Assault.

On 16 August Detective Savage continued a burglary investigation in which three incidents occurred at the same location on the 1500 block of Algonquin Road. During the course of the investigation, it was learned that the same offender had also committed previous burglaries at the same location in 2010 and 2011. The offender was identified via a photo lineup in an area alert police bulletin. The offender was arrested and charged with two felony counts of Burglary To A Place of Worship.

On 19 August Detective Savage was assigned to follow up on a case of deceptive practice which occurred on the 1500 block of Caldwell Lane. It was reported by the complainant that a subject had written a check for \$3000 which after numerous attempts to cash had been returned as NSF. Detective Savage located and spoke with the check issuer who advised that he had not written the check and believed that his girlfriend had fraudulently issued the check in his name. Detective Savage conducted an interview with the suspect who confessed to having forged the fraudulent check and stated that they could obtain the funds for the check as restitution. The offender delivered a certified cashier's check for \$3000 which was accepted by the complainant. Both the complainant and the victim of the forgery declined to sign criminal complaints against the offender and this case was exceptionally cleared by the recovery of \$3,000 USC.

On 20 August Detectives Fernandez, Cawley and Savage responded to a call for a woman who was found by her husband stabbed inside their residence on the 600 block of Halloran Drive. She was transported to Lutheran General Hospital by the Hoffman Estates Fire Department Paramedics. At the time she was unconscious and could not give a statement. After a thorough investigation it was determined that the woman had attempted suicide. Detectives spoke to the woman who stated the stab wounds were self-inflicted.

On 21 August Detective Domin investigated a violation of an order of protection which occurred on the 100 block of Illinois Blvd. Detective Domin made contact with the suspect who turned himself into the police station. Upon being interviewed, the suspect provided a full verbal and written confession. Felony charges of Violation of an Order of Protection were approved due to the suspect's prior history. The 40 year old Streamwood resident was arrested and charged accordingly.

On 29 August Detectives Savage and Fernandez investigated a case of an aggravated criminal sexual assault which occurred on the 1100 block of Valley Lane. The victim had suffered physical injuries which were inflicted on her by her boyfriend because he believed she had been cheating on him with her co-worker. The victim was struck numerous times with the offender's closed fists, kicked by the offender, and at one point struck in the face with a thrown cellular phone. The offender then forcibly removed the victim's pants and underwear while threatening her with a butcher knife. The Cook County State's Attorney's Office approved felony charges in this case. The offender was arrested and processed accordingly.

During the month of August Detective Domin conducted one annual sex offender registration.



## JUVENILE INVESTIGATIONS REPORT



In August 2013 the Juvenile Investigations Section welcomed Officer Rich Turman as the new school resource officer at Eisenhower Jr. High. Officer Turman spent time to introduce himself to the staff and students not only at Eisenhower Jr. High but

also at John Muir and MacArthur Schools.

On 20 August Officer Turman and Det. Domin investigated a dumpster fire on the school grounds of John Muir. Through interviews, the juvenile offenders were identified and this investigation is still ongoing.

On 22 August Detective Golbeck was advised by a student at Hoffman Estates High School that her cellular phone was stolen. The student advised Detective Golbeck that she "pinged" her phone which came back to Hancock Drive in Hoffman Estates. Detective Golbeck located the student who resides at the residence and upon conducting an interview, the juvenile offender confessed to stealing the phone and was arrested.

On 27 August Detective Golbeck was advised by the Hoffman Estates High School Administration that a student was possibly under the influence of a narcotic. Detective Golbeck spoke to the student who admitted to smoking cannabis before school. A search of the student's book bag revealed drug paraphernalia. The juvenile, a Schaumburg resident, was taken into custody and charged accordingly.

On 27 August Officer Turman investigated a battery case which occurred on the 700 block of Salem Drive. Students from Ender-Salk Elementary in Schaumburg were also involved. The case was successfully handled within the school and exceptionally cleared.

On 28 August Detective Golbeck responded to a disturbance in the cafeteria at Hoffman Estates High School. Detective Golbeck secured the scene and subsequently arrested two male juveniles for Disorderly Conduct. Both juveniles are Hoffman Estates residents.

## TACTICAL UNIT REPORT

On 09 August Tactical Officers Cawley and Stoy spoke with a subject on an Area 2 roadway regarding a safety issue. During the encounter the subject provided the Officers information regarding his identity and after the discussion the subject went on his way. Further investigation revealed that the subject provided false information regarding his identity. Upon locating the correct information Officers discovered the subject to have a valid warrant and determined the subject was a gang member. With the assistance of Officer Tenuto the subject was located and placed under arrest and charged with the valid warrant and Obstruction of Identification.

On 10 August Tactical Officers Cawley and Stoy were on patrol in an Area 3 apartment complex when they noticed suspicious activity in a gazebo



on the property. Upon approaching, Officers discovered 3 juveniles to have just smoked cannabis and were in possession of drug paraphernalia. While on scene, one juvenile passed out and an ambulance was called. The juvenile was transported to the hospital and the other two taken to the station. All parents were contacted and advised of the juvenile procedures.

On 16 August Tactical Officers Stoy, Tenuto and Teipel conducted surveillance on an Area 2 residential street after receiving numerous neighbor complaints of narcotics trafficking taking place in the area. While on surveillance Officers observed suspicious activity and approached a vehicle parked on the street. Investigation led to the driver of a parked vehicle being placed under arrest for Possession of Drug Paraphernalia.

# SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during August 2013. Some of these included:

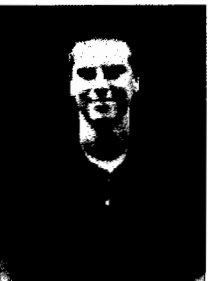
On 06 August Chief Hish, Lt. Poulos and Sgt. Felgenhauer attended two community events for National Night Out.



Lt. Poulos drove and conducted tours of the NIPAS Emergency Services Team Rescue vehicle.

On 14 August Lt. Poulos conducted a meeting with Sears Corporate security staff and the McDonalds Corporation staff to debrief the active shooter training event held in Hoffman Estates. McDonalds Corporation will be conducting a similar event and looked to Hoffman Estates Police for best practices.

New Probationary Officer Alexander Fairall attended the Suburban Law Enforcement Academy which held classes on: Cultural Diversity, Traffic Law Enforcement, Controlled Tactics, Field Sobriety Testing, Vehicle Stops, Traffic Crash Investigation, Firearms Familiarization and Qualification, Crimes in Progress, and Report Writing.



Intern Nick Barkoozis completed his internship with the Hoffman Estates Police Department and a new intern from Illinois State University, Collin Warren (*pictured*), began his program by participating in ride-alongs with the Second Watch.

Sergeant Felgenhauer attended training on the upcoming Concealed Carry Law as it pertains to Cook County Law Enforcement.

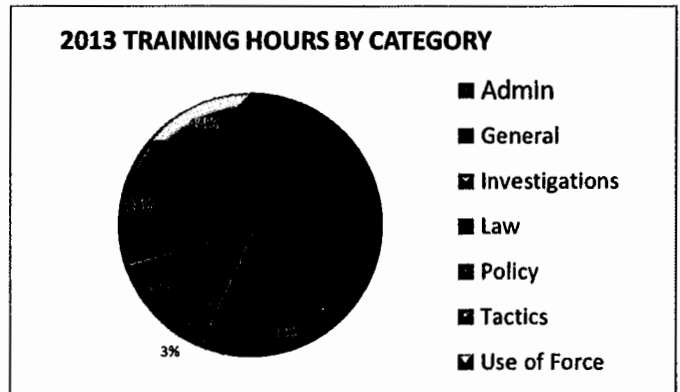
Sergeant Felgenhauer attended a 2-day Midwest Security and Police Expo which included classes on

the New Medical Marijuana Law, Concealed Carry Law, Terrorist Screening Center Awareness for Law Enforcement and Ethical Leadership in Pursuit of Excellence.

Sergeant Felgenhauer attended training sponsored by the State's Attorney's Office for Medical Marijuana as it pertains to the current DUI Laws.

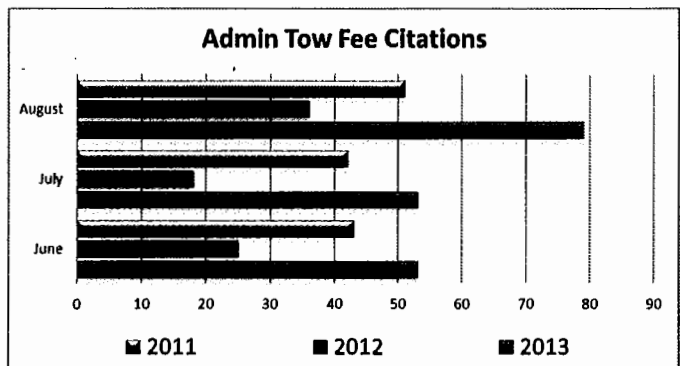
The Staff Services Division began the process of hiring new police officers due to expected upcoming retirements.

Training hours for August totaled 667.50 hours which included: 56 hours of Admin, 198.75 hours of General, 45.25 hours of Investigations, 83.50 hours of Law, 92.50 hours of Policy, 75.5



hours of Tactics and 116 hours of Use of Force. Training provided year-to-date total 8,216.25 hours.

During the month of August, 79 new Admin Tow Fee citations were entered totaling \$34,500 in



# TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of August 2013.

On 02 August Officer Lynch made an arrest for Unlawful Use of Registration in which the driver was also wanted on a FTA warrant.

On 04 August Officer Wondolkowski attended the 19th Annual IACP National Training Conference on Drugs, Alcohol, and Impaired Driving.

On 12 August Officer Lynch, while conducting extra patrol in Area 1 for speeding autos, made an arrest for Aggravated Speeding (40 MPH in a residential area).

On 13 August Officer Lynch conducted a TARGET at Hassell / Cardigan between 1500–1600 hours. Officer Lynch issued six (6) citations for Cell Phone Use in a Construction Zone.

On 15 August Officer Wondolkowski apprehended two (2) armed robbery suspects for the Schaumburg Police Department. The robbery occurred in the area just east of Hoffman Estates High School and the subjects fled West. Officer Wondolkowski patrolled the area West of the scene and located the two suspects. Officer Wondolkowski was nominated for the Distinguished Service Award.

During the last part of August 2013 the Traffic Section Officers spent time in the morning and afternoons at all the schools in Hoffman Estates to monitor any traffic issues and to remind

parents that cell phone use in school zones is prohibited.

On 27 August Officer Wondolkowski conducted Medical Marijuana training for police officers and states attorneys.

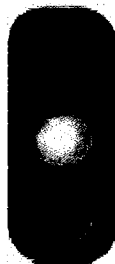
On 28 August Officer Kaszubski made a traffic stop on a driver who was wanted by the Cook County Sheriff Police for Disorderly Conduct.

On 28 and 29 August Officer Marak attended two (2) parent/teacher meetings at Lincoln Elementary School to address concerns regarding traffic safety and enforcement during school ingress/egress.

During the Labor Day weekend, all Traffic Officers worked DUI patrols and made (3) arrests.

During the month of August Officer Marak issued numerous seat belt citations which contributed to Officer Marak obtaining one of his annual evaluation goals / objectives of reaching a total of over 1000 seat belt citations issued. Officer Marak is now eligible for IDOT's Seat Belt Enforcement Award.

The BATTLE Unit recovered 48 stolen vehicles with a value of \$1,081,210. They also recovered property worth \$23,696 and made 12 arrests. The BATTLE Unit continues to investigate several auto thefts from car dealerships in Hoffman Estates.



# ADMINISTRATIVE SERVICES REPORT


During the month of August , ASO Kenost worked on destruction and continues to cross-train with evidence technicians.

Total YTD new items inventoried	987
Total YTD items sent to lab	248
Total YTD items returned from lab	330
Total YTD items returned to owner	127
Total YTD transfers handled	9,104
Laundered Prisoner Blankets	214



# COMMUNITY RELATIONS REPORT

During the month of August, Officer Notarnicola participated in or facilitated the following:

 Officer Notarnicola set the schedule for teaching DARE at Thomas Jefferson, Timber Trails, St. Hubert, and Lincoln Elementary Schools. Officer Notarnicola met with the principals at Armstrong School in an attempt to teach DARE classes in that school again. There was a positive response and they want classes to begin in March.

Officer Notarnicola attended a Touch a Truck event at the Arboretum of South Barrington. The DARE car and new squad car was shown to kids who attended the event. Hoffman Estates was represented in a positive way and sticker badges and tattoos were handed out by five Explorers who volunteered to help.

Officer Notarnicola attended a 50+ active adult open house at the Hoffman Estates Park District. There were over 100 attendees at this event. Officer Notarnicola had pamphlets on Ruse Burglaries, Identity Theft and Health Care Fraud. Officer Notarnicola received many positive comments regarding the great job the police officers of Hoffman Estates do for our community.

On 05-09 August Officer Notarnicola took six Explorers to the State Competition in Springfield, IL, to compete against other Explorer Posts in Illinois. There were 297 Explorers in the competition. Explorer Post 806 did very well and it was truly a team building and learning experience for these young adults. Explorer Steven Bijelic won 2nd Place for the bicycle obstacle course. Team "A" won 3rd place in Accident Investigations—First Responder's competition and Officer Notarnicola won 1st place for Advisor Live Fire and Advisor Bicycle Obstacle Course.



The month of August began the recruiting process for the Explorer Post.

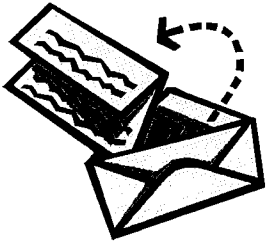
## PROBLEM-ORIENTED POLICING REPORT

During the month of August, Officer Barber continued a number of projects and programs. Some of these include:

- Attended 2 concerts at the Village Green.
- Attended a Neighborhood Watch meeting at Deer Crossing and discussed damage to the association property.
- Conducted a Neighborhood Watch meeting at the Berkshire Apartment complex.
- Officer Barber attended a back to school festival for Thomas Jefferson School.
- Officer Barber was assigned a new POP report on Baxter for alleged illegal garage sales. This is an ongoing investigation.
- Officer Barber attended the Police Explorer State Competition.
- Officer Barber continues to assist with Adjudication hearings and use of force training.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class
- "Happenings at the CRC"*
- Library Literacy
- Adult ESL classes

- Scout Reach Program
- Promise to Play
- Teen Center activities planned



# Letters of Appreciation

*Dear Chief Hish*

Huffman Estates Police Dept.

The Family of Robert Prindall  
(1125 Washington) would like to  
thank the Huffman Estates Police  
Dept. for all of their help in  
this unfortunate turn of events,  
especially Detectives Hernandez,  
Kramer & Thomas for their  
extreme professionalism and  
compassion on July 31, 2013.  
All of the departments efforts were  
greatly appreciated.

Sincerely,  
Kennis & Patricia Prindall

8-7-2013



# HOFFMAN ESTATES

GROWING TO GREATNESS

To: James H. Norris, Village Manager

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### MONTHLY REPORT

August 2013

#### Prevention and Wellness

August marks the return to school for many children. To assist the community, HHS hosted its annual Back-To-School clinic on August 19<sup>th</sup>. Ninety seven children attended and 166 vaccinations were completed. Nursing staff also provided one infant/baby health clinic, two Cholestech clinics, two Village employee health clinics (Village Hall and Public Works), and five adult TB testing/immunization clinics. Community wellness clinics were held at the Schaumburg Township building and Triphahn Center. Nursing staff attended the Hoffman Estates Park District's 50+ Club open house and conducted blood pressure testing. Staff also began preparation for the 2013 – 2014 flu season. Flu vaccination clinics are scheduled to begin in September.

The Village was selected to go to the second stage for a Governor's Hometown Award for the Children's Memorial. Dr. Monica Saavedra began work on a video presentation to present to the judges in Springfield on September 19.

Dr. Monica Saavedra met with staff from School District 54 and the Community Resource Center to plan and coordinate the 2013-2014 community outreach groups for the CRC and area schools. The groups will begin in September.

HHS staff, in conjunction with the Hoffman Estates Park District, continues to provide youth services at Vogelei Teen Center. The Teen Center provides a safe environment for youth to gather during the afterschool hours. At the Teen Center, teens can shoot pool, play ping pong, play video games, watch television, socialize, and participate in group discussions. Average attendance: 12 youth per operating evening.



## **Treatment and Crisis Response**

HHS is pleased to announce that the 2012 – 2013 psychology trainees have successfully complete their training year at the Village. They provided more than 2000 hours of individual, family, and couples counseling. To celebrate their accomplishments, the Department hosted a graduation/farewell lunch on August 13, 2012. The new trainees will begin on September 3, 2013. Additionally, for the 2013 – 2014 school year, HHS has partnered with School District 54 to provide affordable family counseling for underserved families.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, two residents requested and received financial assistance.

HHS continues to assist residents with the ALLKIDS Health Insurance applications. ALLKIDS is designed for pregnant women or families who do not have health insurance and are in need of coverage. Monica Saavedra successfully assisted one family with applying for insurance coverage.

## **HHS Commissions/Committees/Additional Activities**

Algean Garner attended Commission for Senior Citizens monthly meeting on August 13, 2013.

Algean Garner attended the Commission for Disabled Residents monthly meeting on August 15, 2013.

Monica Saavedra attended the Chicago Area Training Directors meeting on August 9, 2013.

Monica Saavedra attended the Youth Commission's monthly meeting on August 15, 2013.

Monica Saavedra met with Emily Kerous in preparation for the Governor's Hometown Award.

Monica Saavedra co-facilitated two ALICE class at Village Hall with the Youth Commission.

Cathy Dagian and Teresa Alcure attended the Municipal Nurses meeting on August 7, 2013.

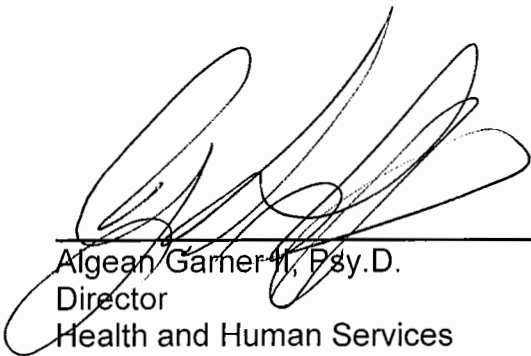
Cathy Dagian met with Dr. Collins (HHS Physician Advisor) on August 7, 2013 to update the department's Standard Orders for vaccines.

**Drug/Sharps collection**

During the month, HHS staff collected **250** containers of sharps and **500** containers of expired medications through the pharmaceutical and sharps collection program.

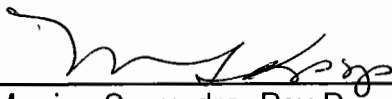
NCL- Discount Prescription Drug program

Total # of prescriptions: 30  
Total dollars saved: \$ 395.90  
Average dollars saved: \$ 13.20  
Average Savings: 28.9%  
Total users: 10



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Algean Garner II, Psy.D.  
Director  
Health and Human Services



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Monica Saavedra, Psy.D.  
Assistant Director  
Health and Human Services

# August, 2013

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>People Served</b>							
Health	212	146	40	398	3,530	3246	8.75%
Human Services	74	0	7	81	792	753	5.18%
<b>Prevention/Wellness Contacts</b>							
Programs-Health & Human Svcs.	0	*	*	0	330	243	35.80%
Lending Closet	10	*	*	10	73	60	21.67%
AllCare (formerly KidCare)	1	*	*	1	4	6	0.00%
Salvation Army	2	*	*	2	24	17	41.18%
NICOR	0	*	*	0	18	20	-10.00%
<b>Services Provided</b>							
<b>Health</b>							
# of people @ Children's Clinic	23	25	2	50	113	187	-39.57%
# of shots given @ Child clinic	*	*	*	79	199	324	-38.58%
# of people @ Hoffman Baby Clinic	3	0	6	9	34	46	-26.09%
# of shots given @ Baby clinic	*	*	*	17	77	108	-28.70%
# people @ CRC	0	*	*	0	0	0	0.00%
# shots @CRC	*	*	*	0	0	0	0.00%
# Medicaid clients	14	22	*	36	111	144	-22.92%
# Medicaid shots	*	*	*	69	248	292	0.00%
Vision/Hearing (Preschool)	0	*	*	0	964	1192	-19.13%
Tanita Body Mass Analyzer	0	0	0	0	2	25	0.00%
Adult TB tests given	1	2	0	3	74	67	10.45%
Cholestech Tests	5	0	0	5	62	65	-4.62%
Hep A - Adult shots	0	0	1	1	10	14	-28.57%
Hep B - Adult shots	0	2	0	2	21	15	40.00%
Twinrix - Adult shots	0	0	0	0	8	24	-66.67%
Td/Tdap	2	1	1	4	24	27	-11.11%
# of free Blood Pressure checks	88	21	15	124	1,434	722	98.61%
# of free Pulse checks	85	21	15	121	566	692	-18.21%
# of free Blood Sugar checks	0	3	0	3	74	93	-20.43%
# of free Hemoglobin checks	5	0	0	5	75	77	-2.60%
# of adult Flu vaccines given	0	0	0	0	40	11	263.64%
# of child Flu vaccines given	0	0	0	0	38	17	123.53%
<b>Human Services</b>							
Individual Sessions	82	0	12	94	1,405	1437	-2.23%
Couple Sessions	9	0	2	11	99	79	25.32%
Family Sessions	4	0	0	4	88	59	49.15%
Testing Sessions	1	0	0	1	8	4	0.00%
<b>Programs</b>							
Lion's Pride	*	*	*	0	51	104	0.00%
Real Girls/Real Talk	*	*	*	0	77	169	0.00%
Reaching for the Stars	*	*	*	0	0	0	#DIV/0!
Girl Power	*	*	*	0	0	0	#DIV/0!
Smoking Cessation	*	*	*	0	0	12	-100.00%
Take Charge of Health	*	*	*	0	77	14	0.00%
Employee Programs	*	*	*	0	171	87	0.00%
Senior Programs	*	*	*	0	28	0	0.00%
CRC Programs	*	*	*	0	35	29	0.00%
Other	*	*	*	0	23	0	0.00%
<b>Wellness Checks/Crisis Response</b>							
Hours Spent	4	0	0	4	28	17	0.00%

\*These figures are not available as the numbers are not tracked in this manner.

# August, 2013

## Revenue

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>Health</b>							
Children's Clinic	*	*	*	\$ 662.00	\$ 1,773.00	\$ 2,717.00	-34.74%
Hoffman Baby Clinic	*	*	*	\$ 32.00	\$ 133.00	\$ 152.00	-12.50%
CRC	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 118.00	\$ 551.00	\$ 668.00	-17.51%
Lipid Profile (\$22)	*	*	*	\$ 90.00	\$ 1,369.00	\$ 1,647.00	-16.88%
Adult Shots	*	*	*	\$ 250.00	\$ 2,335.00	\$ 3,087.00	-24.36%
Employee Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Blood Sugar	*	*	*	\$ -	\$ 59.00	\$ -	#DIV/0!
Hemoglobin	*	*	*	\$ 36.00	\$ 189.00	\$ 294.00	0.00%
Medicaid	*	*	*	\$ -	\$ -	\$ 1,547.60	-100.00%
Flu/Medicare	*	*	*	\$ -	\$ 709.28	\$ 3,859.59	-81.62%
Flu/Children	*	*	*	\$ -	\$ 80.00	\$ 30.00	0.00%
Vision & Hearing	*	*	*	\$ 1,485.00	\$ 7,123.50	\$ 6,095.00	16.87%
AllKids	*	*	*	\$ -	\$ 7.00	\$ 50.00	0.00%
<b>Human Services</b>							
Counseling	**	**	**	\$ 1,126.00	\$ 15,197.00	\$ 14,486.00	4.91%
Testing Fees	**	**	**	\$ 637.00	\$ 637.00	\$ -	0.00%

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	25	26.00%
No Health Insurance:	29	30.00%
Village Employee:	4	4.00%
Medicaid/KidCare:	39	40.00%
Native American:	0	0.00%
	<u>97</u>	<u>100.00%</u>

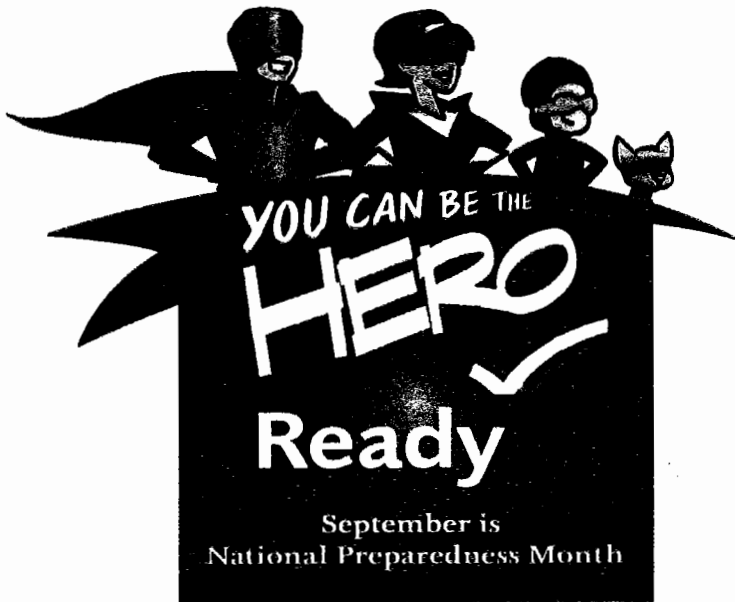


To: James H. Norris, Village Manager

NB4

# August 2013

## VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY



**Make a difference for yourself, your community and our nation. Do one of the following:**

- Learn your risks and responses**
- Make a family communications plan**
- Build an emergency supply kit**
- Get involved in preparedness in your community**

Nichole Collins  
Emergency Management Coordinator  
Village of Hoffman Estates  
9/18/2013

Below are activities for Emergency Management Agency (EMA) Coordinator Nichole Collins and the EMA Auxiliary Employees for the month of August, 2013.

### Response

The EMA worked five planned events in August, including communications and traffic control. There were no emergency response activities this month.



### Preparedness

#### Training:

In August, I completed/attended the following training courses and events:

Public Information  
Mitigation Planning  
CERT/CERP  
IS-909

Pipeline Safety Communications  
Cook County/ Des Plaines Watershed Discovery

#### **Annual IEMA Conference:**

##### **2013 Flood Response Issues**

The 2013 Flood Response created several interesting issues that were dealt with at the local level. Local coordinators that dealt with issues such as requesting/utilizing HESCO Barriers from the US Army Corps of Engineers to help keep a town dry, the American Institute of Architects to help with damage assessment and software programs to document damage structures.

##### **ARC Patient Connection Program/Safe and Well Program**

When local emergencies happen, searching for an injured loved one can be a slow and complicated process. The American Red Cross' Patient Connection and Safe and Well Programs can connect and comfort families during times of emergency and expedite this process. The Patient Connection program reunites hospitalized disaster victims with family and friends during emergencies, offering one central hotline where families can obtain information. This eliminates the need to call or drive around to multiple hospitals to look for a loved one. The American Red Cross is HIPAA-exempt, which enables hospitals to share information with the Red Cross during times of disaster solely for the purpose of family reunification. The Safe and Well program provides a method for letting family and friends know that individuals are safe and well following a major disaster. This system can bring great peace of mind to family and friends. This website is designed to help make that communication easier.

##### **Emergency Communications in Illinois**

Focus on developments across the entire 'spectrum' in the State of Illinois regarding emergency communications to interoperable communications to next generation technologies. An update on current programs was provided along with a glance towards the future.

##### **Functional Needs and the DRC Experience**

The Functional Needs Community in any jurisdiction is usually heavily impacted during disasters. This session offered insight into how these agencies can assist when a Disaster Recovery Center is opened. It also focused on how FEMA's Disability Integration Specialist incorporates the needs of the Functional Needs Community and how they utilize the assistance of the various human service provider agencies that serve this population.

## **Hazardous Materials Emergency Planning (HMEP) Update**

2013 Global Harmonization System (GHS): What you need to know: Tier II – New Tier II Manager Upgrades: Changes in the on-line reporting: and Tier II Planning Modules: New (Free) software to aid in emergency planning.

## **Impact-Based Warning System**

At the 2012 IEMA Conference, the National Weather Service discussed the process being used to test their new early warning system "Impact-Based Warning System". The National Weather Service will now provide an update on the recently expanded System and where they see the expansion going in the future.

## **MABAS Illinois Urban Search & Rescue and the Triple R Deployment Model**

Following most, if not all disasters, search and rescue operations are a function that all communities are tasked with. Many times, these searches involve buildings that have had their structural integrity compromised. The State of Illinois is fortunate to have assets such as Illinois Task Force 1 and 38 Technical Rescue Teams that are available for these types of searches. This session focused on what Illinois Task Force 1 is, when a request for Illinois Task Force 1 is appropriate and what can be expected of them.

## **Nuclear Radiological Planning Post Fukushima in Illinois**

This session focused on the Fukushima Accident and its impact on the U.S civilian nuclear fleet. In specific it will focus on the current changes the NRC is implementing and the proposed changes to regulations and guidance that may be forthcoming.

## Exercises:

Completed the requirements to receive credit for the FSE in July, including the last of the Hot Washes, reviews from other participating agencies, and writing the After Action Report (AAR) and Improvement Plan (IP). The AAR/IP and all required correspondence was submitted to IEMA for credit. This is one of the three exercises we are required to participate or conduct to maintain our accreditation status.



Worked on the upcoming drill for POD activation to be held in September.

## Planning:

Participated in the monthly IEMA Public Information Officer conference call.

Participated in a review of the EMA and intern program at Harper College

Conducted a planning meeting focused on new member academy recommendations

Participated in weekly management and department meetings

Attended mitigation and resource planning meetings with Kane County

Worked on budget planning for 2014

Assisted CCDHSEM with a mutual aid request for traffic cones

Attended the quarterly region IV IEMA coordinators meeting and training

Assisted EMCOM and the state with re-locating portable generators, including one of our State 60kw generators. These generators are being temporarily relocated to an area in Illinois that did not have a cash of mutual aid generators nearby.

Met with Fire and the American Red Cross to discuss Village shelter options, special needs, MOU renewal, training and exercise schedule and new tools and services they offer.

Participated in the NWS Impact based warning focus group.

Continued to work on special events planning, EMA volunteer expansion and training in communications, search and rescue and community outreach.

Continued to work with Sears Centre and the Cook County Department of Public Health on emergency plans for mass medication dispensing.  
Worked on plans and scheduling for upcoming outdoor events in the Village. Planning included staffing, training, equipment, vehicle use and severe weather safety.

### Grants

Continue to seek out and apply for EM related grants and opportunities including technology grants and "Whole Community" preparedness opportunities. During the IEMA conference, I was informed of a donation opportunity for emergency management related technology needs. I will be applying next week with the hope of acquiring new laptops or tablets for the EOC and CMT, radios for the EMA, and a few other items needed to enhance our communication, response and preparedness capabilities.

Emergency Management Performance Grant (EMPG) and State Accreditation: Completed and submitted the FFY 2014 applications for the EMPG. I continue to complete requirements for grant eligibility including reports, NIMS training, and exercises.

*N.C.*  
Nichole Collins  
Emergency Management Coordinator





# HOFFMAN ESTATES

GROWING TO GREATNESS

September 23, 2013

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT AUGUST 2013

This month's activities resulted in the Fire Department responding to 457 calls for service, 311 incidents were for emergency medical service, 123 incidents were suppression-related and 23 were mutual aid to other fire departments.

Emergency incidents of interest during August:

### **08/03/13 - #13-3239 - 940 Morton St. - Structure Fire**

Hoffman Estates Fire Department responded to 940 Morton Street for the report of a house on fire. While units were enroute, Dispatch stated that there might be 4 people still inside. Upon arrival, Engine 21 and Ambulance 21 found a single story, single family house with fire and smoke showing from a window on the front of the house. The Engine 21 company officer encountered a crying woman in the street who said that she was in the house. When asked if everyone was out, she did not know. The company officer then saw HEPD with two people on the side of the driveway. They were also asked if everyone was out and they said yes. A standard lead-out was stretched to the front door and a continuous water supply was secured. The front door was locked and had to be forced open by Ambulance 21 personnel. Truck 22 was assigned primary search and horizontal ventilation. Engine 22 was assigned the backup line. The fire was darkened through the window while the front door was being opened. The primary attack line was then stretched to the seat of the fire which was in the front bedroom. The house was ventilated and the main body of fire was put out with a 1 ¾ inch hose line. The fire is still under investigation.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-9100  
Fax: 847-843-4822

William D. McLeod  
MAYOR

Gary J. Pilafas  
TRUSTEE

Gayle Vandenberg  
TRUSTEE

Karen V. Mills  
TRUSTEE

Gary Stanton  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Anna Newell  
TRUSTEE

Michael Gaeta  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

**08/13/13 – #13-3402 - Hassell/Huntington – Vehicle Fire**

Companies responded to the dispatched location for a truck that was on fire after it hit a power line with the driver trapped inside the truck. Enroute to the call Dispatch advised that the driver had jumped clear of the truck and was not injured. Dispatch also advised that the construction company had contacted ComEd and they were on the way. Battalion 6 arrived on the scene and assumed command of a dump truck that had lifted its bed to dump stone and had hit a power line that was over the road. The tarp of the bed of the truck was on fire. Engine 22 was assigned as Operations and went to the truck to assess the situation. Engine 22 determined that the driver was not in the vehicle and he did not want to be evaluated by the ambulance personnel. The power line was still energized and sparking about twenty feet from the truck. The situation was relayed to Battalion 6.

Truck 22, Squad 22 and Ambulance 21 were assigned to establishing a safe perimeter of the scene and to make contact with residents in the immediate area to advise them of the situation and have them leave the building from the far side of the incident. ComEd arrived on the scene and assessed the scene. ComEd advised Engine 21 that they were waiting for extra personnel to arrive on the scene. They would de-energize the line, then the truck could be moved from the scene and the repair work could begin. This information was relayed to Battalion 6. After the scene was secured Truck 22 and Squad 22 were released.

ComEd advised Battalion 6 that the power line was de-energized and the construction crew began removing the truck from the area of the power line. The scene was turned over to HEPD and the Public Works Department. All fire companies returned in service.

On the following pages is an overview of department activities and emergency responses for the month of August.

  
\_\_\_\_\_  
Jeff Jorian  
Acting Fire Chief

JJ/ch

## OPERATIONS DIVISION

During the month of August, the following operational issues took place:

- One Firefighter remains on extended military deployment.
- One Firefighter remains on PEDVA Leave as a result of an IOD back injury.
- One Firefighter remains on Light Duty as a result of a back injury on duty.
- One Firefighter remains on Light Duty for an off-duty knee injury.
- One Firefighter remains on Light Duty as a result of an IOD back injury.
- One firefighter on extended sick leave as a result of an off-duty hip injury.

## ADMINISTRATIVE DIVISION

- Acting Chief Jorian participated in the following events during the month:
  - Attended the Fire and Police Commission Meeting.
  - Attended the CIP Board Meeting.
  - Attended the Fire Department Shift Officers Meetings.
  - Attended a meeting with representatives from the Red Cross on available services offered through their organization.
  - Attended the Sears Holdings sponsored Heroes Luncheon with Representative Duckworth.
  - Attended the Boards and Commissions Volunteer Celebration event at the Sears Centre.
  - Attended a meeting with Schaumburg Fire Department staff to discuss operations based on the new radio system.
  - Attended a meeting/training session with Ken Koop regarding Workers Compensation.
- Acting Deputy Chief Schuldt participated in the following events this month:
  - Attended MABAS Division 2 Chiefs Meeting.
  - Attended the MABAS Division 2 Operations Committee meeting.
  - Attended the Sears Holdings sponsored Heroes Luncheon with Representative Duckworth.
  - Attended a meeting with Schaumburg Fire Department staff to discuss operations based on the new radio system.
  - Attended a meeting with Streamwood Fire Department staff to discuss operations based on the new radio system.
  - Attended a Budget review meeting.
  - Met with Local 2061 regarding a Grievance - Step 2.
  - Attended a meeting/training session with Ken Koop regarding Workers Compensation.

- Acting Assistant Chief Mackie participated in the following events during the month:
  - Continued transition with AD/C Greg Schuldt – Department Training Division.
  - Attended a meeting with Schaumburg Fire Department staff to discuss operations based on the new radio system.
  - Attended a meeting with Streamwood Fire Department staff to discuss operations based on the new radio system.
  - Attended a meeting/training session with Ken Koop regarding Workers Compensation.
  - Attended MABAS Division 1 Training Officers Meeting.
  - Attended the 30<sup>th</sup> anniversary celebration for Firefighter Mark Hartwig.
  - Attended the 25<sup>th</sup> anniversary celebration for Lieutenant Jay Martino.
  - Attended the Morton Post Fire critique on the Second Shift at Station 22.
  - Attended radio head set meetings at Station 22 on August 13 and 28.
  - Completed the notification process for the Fire Department to use / access water tower 7 by Station 24.

During the month of August, the following public education activities took place:

- Code Three program for a structure fire on Morton Street – 2 Adults.
- Two (2) Safety Town Visits at Station 22 –with a total of 14 children and 9 adults.
- Station tour at Station 22 – walk-in – 2 children and 1 adult.
- Hoffman Estates Park District – Party in the Park - 150 children and 200 adults.
- National Night Out at Barrington Square and Sycamore Park - 125 Children and 125 Adults.
- Sears Child Development Center Family picnic - 37 Children and 20 Adults.
- Arboretum Touch-a-Truck event - 300 Children and 200 Adults.
- St. Hubert’s Family Picnic – 60 Children and 50 Adults.
- Hoffman Estates Park District Senior Fair - 70 Adults.
- Back to school Picnic and Thomas Jefferson School – 150 Children and 60 Adults.
- Promoted fire safety at the following Block Parties: Swindon Place, Pleasant St., Caldwell Lane, and Sundance Circle for a total of 75 Children & 110 Adults.
- CPR class at Station 24 – 6 Adults.
- CPR class for Camelot School – 8 Adults.

Note: In August of 2013, the Hoffman Estates Fire Department educated 913 children and 861 adults in fire safety. The Fire Department also gave out 15 smoke detectors.

**Total Fire Department Responses**

Response Activity - August	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Fire Incidents	7	72	3	25	2	33	2	3	0	11
Medical Incidents	311	2418	96	690	163	1262	22	217	30	249

Mutual Aid Incidents	23	172	10	55	10	58	2	28	1	31
<b>Total Responses</b>	<b>457</b>	<b>3534</b>	<b>153</b>	<b>1049</b>	<b>225</b>	<b>1717</b>	<b>37</b>	<b>339</b>	<b>42</b>	<b>429</b>

### Fire Incidents

Response Activity - August	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Building Fire	1	6	1	4	0	1	0	0	0	1
Cooking Fire	1	17	0	5	0	11	1	1	0	0
Vehicle Fire	1	11	1	1	0	8	0	0	0	2
Brush & Grass Fire	0	6	0	1	0	2	0	0	0	3
Other Fire Incident	4	32	1	14	2	11	1	2	0	5
<b>Total Fire Incidents</b>	<b>7</b>	<b>72</b>	<b>3</b>	<b>25</b>	<b>2</b>	<b>33</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>11</b>

### Medical Incidents

Response Activity - August	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Emergency Medical	285	2152	90	636	153	1149	19	193	23	174
Vehicle Accident	19	177	5	35	6	83	1	16	7	43
Patient Assist	7	59	1	19	4	30	2	8	0	2
Special Events	0	30	0	0	0	0	0	0	0	30
<b>Total Medical Incidents</b>	<b>311</b>	<b>2418</b>	<b>96</b>	<b>690</b>	<b>163</b>	<b>1262</b>	<b>22</b>	<b>217</b>	<b>30</b>	<b>249</b>

### Mutual Aid Incidents

Response Activity - August	Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
A/A to Schaumburg	1	11	1	3	0	8	0	0	0	0
A/A to Streamwood	0	5	0	0	0	5	0	0	0	0
Mutual Aid / MABAS Incidents	22	156	9	52	10	45	2	28	1	31
<b>Total Mutual Aid Incidents</b>	<b>23</b>	<b>172</b>	<b>10</b>	<b>55</b>	<b>10</b>	<b>58</b>	<b>2</b>	<b>28</b>	<b>1</b>	<b>31</b>

### Other Incidents

Response Activity - August	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Elevator Emergencies	4	28	0	5	2	19	0	0	2	4
Gas Investigations	2	44	1	18	1	16	0	7	0	3
Fuel Leak	0	5	0	0	0	0	0	2	0	3

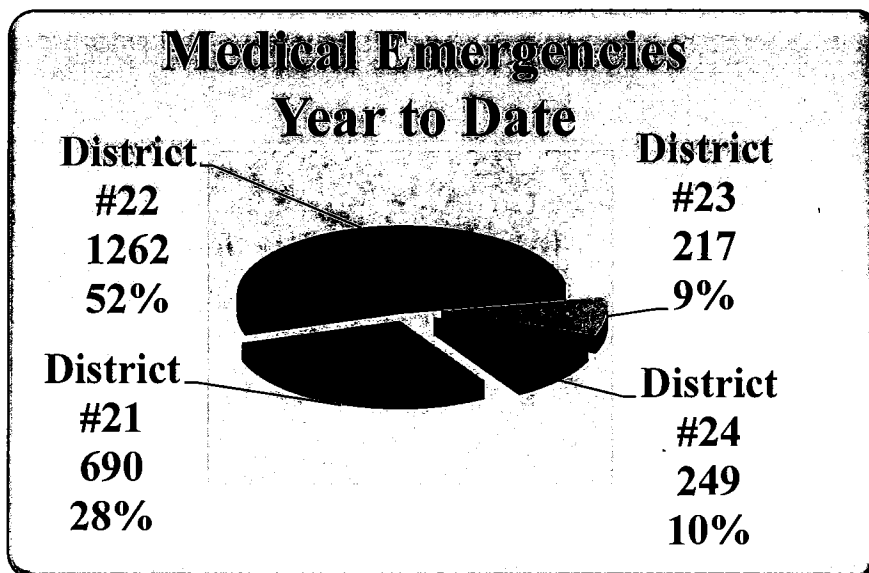
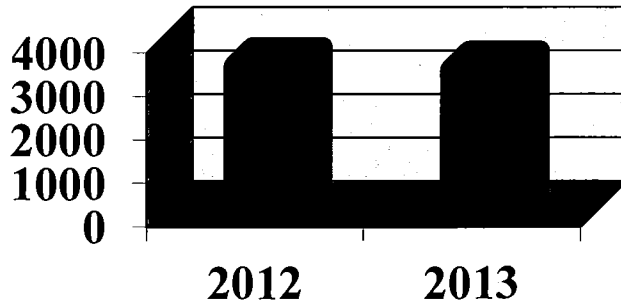
Power Line Problem	2	20	1	15	1	4	0	1	0	0
Hazardous Condition	0	8	0	1	0	2	0	1	0	4
Smoke/Odor Investigation	2	24	0	7	0	9	1	5	1	3
Water Leak	0	17	0	6	0	8	0	1	0	2
Lock-In or Lock-Out	6	38	1	12	3	18	2	3	0	5
Good Intent Call	14	93	4	34	8	43	0	6	2	10
Carbon Monoxide Incident	14	82	5	24	4	23	3	25	2	10
Activated Fire Alarm	55	347	28	115	19	141	5	27	3	64
Malicious Fire Alarm	0	22	0	6	0	12	0	2	0	2
Electrical Problem	1	25	0	8	1	12	0	2	0	3
Other Service Provided	4	51	1	13	3	28	0	6	0	4
Response Cancelled	12	68	3	15	8	29	0	3	1	21
<b>Total Other Incidents</b>	<b>116</b>	<b>872</b>	<b>44</b>	<b>279</b>	<b>50</b>	<b>364</b>	<b>11</b>	<b>91</b>	<b>11</b>	<b>138</b>

During the month of August, Ambulance 22 was placed in service on the following dates and hours for each date:

In-Service Hours of Ambulance 22 Per Day/Month																		
January	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h	Total Hours	% of Month
	0	10	0	0	0	0	0	0	0	0	0	0	0	24	0	0	103	13.84 %
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t			
February	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h	29	4.32%
	0	0	0	0	0	0	24	0	0	0	0	0	0	0	0	0		
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h						
March	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h	62	8.33%
	0	0	0	0	14	0	0	0	0	0	0	24	0	0	24	0		
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t			
April	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h	88	11.83 %
	0	20	0	0	19	0	0	24	0	0	0	0	0	0	0	0		
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h				
May	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h		
	0	0	24	0	0	0	0	12	12	0	0	0	0	20	0	0		

	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t	May			
	16	0	0	0	0	0	0	0	0	0	0	0	10	0	0	94	12.63%		
June	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h			
	0	0	0	0	0	0	0	0	0	14	0	0	24	0	0	8			
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t	June			
	0	0	19	0	0	0	0	0	24	0	0	24	0	0		112	15.56%		
July	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h			
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t	July			
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
August	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10t h	11t h	12t h	13t h	14t h	15t h	16t h			
	0	0	0	0	19	0	0	19	0	0	0	0	0	0	0	0			
	17t h	18t h	19t h	20t h	21s t	22n d	23r d	24t h	25t h	26t h	27t h	28t h	29t h	30t h	31s t	August			
	0	0	0	0	0	16	0	0	0	0	0	0	0	0	0	54	7.26%		
(Hours rounded up to the next whole hour)																ANNUAL TOTALS		542	9.26%

### Total Emergency Responses Year to Date



**FINAL INSPECTIONS COMPLETED:**

➤ None

• **MEETINGS ATTENDED:**

- Site Plan Meetings – Village Hall
- SAMC Addition-Smoke Control

• **TRAINING ATTENDED:**

➤ None

**FIRE LOSS - OCCUPANCY TYPE 2013**

OCCUPANCY TYPE	January	February	March	April
Special Outside	\$15,000	\$0	\$0	\$0
Public Assembly	\$0	\$0	\$0	\$0
Single-Family	\$2,750	\$96,000	\$0	\$0
Multi-Family	\$0	\$0	\$0	\$0
General Business	\$0	\$0	\$0	\$0
Road, Parking Property	\$0	\$0	\$0	\$0
Storage Property	\$0	\$0	\$0	\$0
Open Land, Field	\$0	\$0	\$0	\$0
Vehicle	\$0	\$9,000	\$8,600	\$5,100
Institutional	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$17,750</b>	<b>\$105,000</b>	<b>\$8,600</b>	<b>\$5,100</b>

OCCUPANCY TYPE	May	June	July	August	YTD LOSS
Special Outside	\$0	\$0	\$0	\$0	<b>\$15,000</b>
Public Assembly	\$0	\$0	\$0	\$0	<b>\$0</b>
Single-Family	\$100	\$0	\$45,250	\$200,000	<b>\$344,100</b>
Multi-Family	\$500	\$0	\$10,350	\$300	<b>\$11,150</b>
General Business	\$1,000	\$0	\$10,000	\$12,000	<b>\$23,000</b>
Road, Parking Property	\$0	\$0	\$0	\$0	<b>\$0</b>
Storage Property	\$0	\$0	\$0	\$0	<b>\$0</b>
Open Land, Field	\$0	\$0	\$0	\$0	<b>\$0</b>
Vehicle	\$0	\$150	\$4,000	\$32,000	<b>\$58,850</b>
Institutional	\$0	\$0	\$0	\$0	<b>\$0</b>
<b>TOTALS</b>	<b>\$1,600</b>	<b>\$150</b>	<b>\$69,600</b>	<b>\$244,300</b>	<b>\$452,100</b>



**TOTAL ANNUAL FIRE LOSS  
PREVIOUS YEARS**

<b>2012</b>	<b>\$3,277,217</b>
<b>2011</b>	<b>\$524,800</b>
<b>2010</b>	<b>\$1,693,200</b>
<b>2009</b>	<b>\$991,740</b>
<b>2008</b>	<b>\$1,606,700</b>
<b>2007</b>	<b>\$1,253,350</b>
<b>2006</b>	<b>\$755,420</b>
<b>2005</b>	<b>\$1,442,910</b>
<b>2004</b>	<b>\$4,033,630</b>
<b>2003</b>	<b>\$2,266,370</b>
<b>2002</b>	<b>\$963,600</b>
<b>2001</b>	<b>\$2,709,675</b>

**FIRE INVESTIGATIONS MONTHLY REPORT**

**TOTAL FIRE LOSS**

<b>2013 TOTAL FIRES FOR THE MONTH:</b>	<b>Estimated Dollar Loss</b>
<b>JANUARY:</b>	
1989 Dunmore	\$2,750.00
4800 Higgins	\$15,000.00
Total for Month	\$17,750.00
<b>FEBRUARY</b>	
5647 Red Oak	\$96,000.00
I-90 Truck fire	\$9,000.00
Total for Month	\$105,000.00
<b>MARCH</b>	
2001 Lakewood	\$5,600.00
Huntington/Higgins	\$2,000.00
I-90	\$1,000.00
Total for Month	\$8,600.00
<b>APRIL</b>	
I-90 Car	\$5,100.00
Total for Month	\$5,100.00

<b>MAY</b>	
892 Atlantic	\$500.00
1455 Ashley	\$100.00
325 Illinois	\$1,000.00
Total for Month	\$1,600.00
<b>JUNE</b>	
2000 Garden Terrace	\$150.00
Total for Month	\$150.00
<b>JULY</b>	
Car – Barrington/ Central	\$4,000.00
390 Newton	\$500.00
2019 Parkview Cir. West	\$25,000.00
1029 Pacific	\$100.00
1680 Ashley	\$1,250.00
1100 Warwick	\$18,500.00
980 Grand Canyon	\$250.00
1612 Islandview	\$10,000.00
1065 Golf	\$10,000.00
Total for Month	\$69,600.00
<b>AUGUST</b>	
940 Morton	\$200,000.00
1973 Kensington	\$300.00
1485 Palatine	\$12,000.00
80 Higgins	\$32,000.00
Total for Month	\$244,300.00

### **ANNUAL INSPECTIONS:**

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>August</b>	<b>YTD Total</b>	<b>2012 Total</b>
Annual Inspections	7	42	45
First Reinspections	1	2	1
Business license Inspection	1	1	4
<b>Total</b>	<b>9</b>	<b>45</b>	<b>50</b>
<b>Plan Review</b>	<b>August</b>	<b>YTD Total</b>	<b>2012 Total</b>
Building Plan Review	12	53	48
Automatic Fire Alarm	5	37	28
Other Suppression Systems		3	4
Fuel Storage Tanks		0	0
Hood & Duct Mechanical	1	8	10
Hood & Duct Suppression	1	10	12
Open Burn		5	26
Site Plan Review	2	17	19
Automatic Sprinkler	5	31	31
Temporary Heating		0	0
Temporary Structure (tent)	2	16	10
Pyrotechnic Display	1	7	9
<b>Total</b>	<b>29</b>	<b>187</b>	<b>197</b>

<b>Construction Projects</b>	<b>August</b>	<b>YTD Total</b>	<b>2012 Total</b>
Construction/ Permit issued	15	138	149
Construction Site Inspection	39	147	210
Construction Site Visits	14	104	98
<b>Total</b>	<b>68</b>	<b>389</b>	<b>457</b>
<b>Miscellaneous Inspections</b>	<b>August</b>	<b>YTD Total</b>	<b>2012 Total</b>
Fire Prevention Complaints	2	36	62
Homeowner Walk-Thru (Residential Sprinkler)	1	2	6
Underground flush test/hydrant flow	5	29	65
Lock Box Lock Change	3	18	12
<b>Total</b>	<b>11</b>	<b>85</b>	<b>145</b>
<b>SPRINKLER ORDINANCE PROGRESS:</b>			
<b>Buildings Requiring Sprinklers</b>	<b>August</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
<b>Installed</b>		2	121
<b>Wireless Transceivers</b>	<b>August</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
<b>Installed</b>		3	451

## TRAINING

For the month of August, the following training activities took place:

### **Outside Training:**

- Lieutenant Lenczewski attended an Elevator class on August 26.
- Firefighters Kirby & Olsen attended Instructor 1 class August 26-30.
- Firefighter Keifer attended Leadership 3 class August 26-30.

### **In-house Training:**

- Dive Support / Shore Operations – coordinated by Captain Hartman.
- Paramedic Didactic Class – provided by Northwest Community EMS System.
- EMS in house skills class – coordinated by Lieutenant Raymond.
- Confined Space Operations – coordinated by Lieutenant O'Donnell.

### **Company training:** Instructed by the Captains and Lieutenants

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.

Total training hours for the month of August for all members were 1,920.

1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	August	Total Hours YTD
7,530	6,080	1,804		1,920	17,334