

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

**July 22, 2013**

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Vlg. Mgr, Dev. Services  
Peter Gugliotta, Director of Planning  
Mike Hankey, Director of Transportation  
Patrick Seger, Director of Human Resources  
Michael Hish, Police Chief  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Bev Romanoff, Village Clerk  
Nichole Collins, Emergency Mgmt Coord.  
Patricia Cross, Asst. Corp. Counsel  
Betty Melligan, Code Enforcement Officer  
Greg Schuldt, Asst Fire Chief-Training & Safety  
Bruce Anderson, Cable TV Coordinator**

The Public Works and Utilities Committee meeting was called to order at 8:54 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve the Public Works & Utilities Committee meeting minutes of June 24, 2013. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Discussion and selection of the Village Hall entryway sign design.**

An item summary sheet from Joe Nebel was presented to the Committee.

Trustee Pilafas commented that he did not like any of the options.

Trustee Newell and Mr. Nebel discussed that messaging on the sign was not considered due to budget constraints and sight restrictions.

Trustee Mills explained that in the past they considered a digital sign but that the amount of traffic did not justify the cost. Trustee Mills also expressed preference for Option A with the bottom brickwork.

Trustee Gaeta shared his opinion that he liked Option A without the brickwork.

Trustee Vandenberg expressed her preference for the full seal instead of the watermark and also that she liked the brickwork on the base.

Trustee Stanton shared that he preferred Option C.

Trustee Mills shared that she would like to see the address on the bottom of the sign.

Trustee Pilafas requested that the Public Works department come back to Committee with additional options.

Mayor McLeod agreed with Trustee Pilafas.

Trustee Vandenberg expressed concern about the address at the base of the sign being obscured by snow.

Mr. Nebel explained that he would look for additional designs and options within the \$8,000 budget.

## **2. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

## **3. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to adjourn the meeting at 9:03 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Dir. of Ops/Outreach  
Office of the Mayor & Board

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Date