

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

June 24, 2013

I. Roll Call

Members in Attendance: Gary Pilafas, Chairperson (Via Telephonic Attendance)
Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William D. McLeod

**Management Team Members
in Attendance:**

Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Ben Gibbs, Sears Centre Arena
Patricia Cross, Assistant Corporation Counsel
Nichole Collins, Emergency Mgmt. Coord.

Vice-Chair Anna Newell called the Finance Committee meeting to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Mayor McLeod, to approve the Finance Committee meeting minutes of June 3, 2013. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an extension of a Professional Service Agreement with mCapitol Management, Washington, DC, and Chicago, IL, for federal lobbying services.**

An item summary sheet from James Norris was presented to the Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve an extension of a Professional Service Agreement with mCapitol Management, Washington, DC and Chicago, IL for federal lobbying services. Roll Call vote taken. All ayes. Motion carried.

- 2. Request authorization to declare \$404,120 as surplus funds in the Barrington-Higgins TIF Tax Allocation Fund, and direct the Treasurer to remit said funds to the Cook County Treasurer for distribution.**

An item summary sheet from Rachel Musiala was presented to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to declare \$404,120 as surplus funds in the Barrington-Higgins TIF Tax Allocation Fund, and direct the Treasurer to remit said funds to the Cook County Treasurer for distribution. Roll Call vote taken. All ayes. Motion carried.

3. Request acceptance of the Finance Department Monthly Report.

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Finance Department Monthly Report. Roll Call vote taken. All ayes. Motion carried.

4. Request acceptance of the Information Systems Department Monthly Report.

The Information Systems Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Information Systems Department Monthly Report. Roll Call vote taken. All ayes. Motion carried.

5. Request acceptance of the Sears Centre Arena Monthly Report.

The Sears Centre Arena Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Sears Centre Arena Monthly Report. Roll Call vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod thanked Trustees that attended Barb Adrianopoli's retirement reception in his place. Mayor attended the NWMC annual banquet and reported that his term as president is over. On Thursday, June 20, Mayor attended the Faces of Tourism meeting hosted by the Woodfield Chicago Northwest Convention & Visitors Bureau.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Mills, seconded by Mayor McLeod, to adjourn the meeting at 7:04 p.m. Roll Call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date