

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

June 3, 2013

I. Roll Call

Members in Attendance:

**Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Jeff Jorian, Deputy Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Patrick Seger, Director of HRM
Gary Salavitch, Director of Engineering
Gordon Eaken, Director of IS
Doug Schultz, Community Relations Coord.
Tia Messino, Administrative Intern
Ben Gibbs, Sears Centre Arena
Patricia Cross, Assistant Corporation Counsel
Bev Romanoff, Village Clerk**

Others in Attendance:

Reporter, Daily Herald

The Finance Committee meeting was called to order at 7:30 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Newell, to approve the Special Finance Committee meeting minutes of April 15, 2013. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Vandenberg, to approve the Finance Committee meeting minutes of April 22, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of an ordinance to amend the 2012 budget.

An item summary sheet from Rachel Musiala was presented to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve an ordinance amending the 2012 budget. Voice vote taken. All ayes. Motion carried.

- 2. Request approval to award the Northwest Fourth-Fest beverage contract to Euclid Beverage of North Aurora, IL, for beverage services at the 2013 festival.**

An item summary sheet from Jackie Green and Steve Hehn was presented to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award the Northwest Fourth-Fest beverage contract to Euclid Beverage, North Aurora, IL, for beverage services at the 2013 festival. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Information Systems Department Monthly Report.**

The Information Systems Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Information Systems Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Sears Centre Arena Monthly Report.**

The Sears Centre Arena Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Sears Centre Arena Monthly Report. Voice vote taken. All ayes. Motion carried.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Stanton, seconded by Trustee Gaeta, to adjourn the meeting at 7:40 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date