

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **MAY 28, 2013**  
**PLACE:**                                 **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 8:01 p.m. The Village Clerk called the roll. Trustees present: Gary Pilafas, Gary Stanton, Mike Gaeta, Gayle Vandenberg, Anna Newell.

A quorum was present.

Trustee Mills arrived at 8:03 p.m.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplin, Asst. Village Manager  
B. Gorvett, Fire Chief  
M. Hish, Police Chief  
R. Musiala, Finance Director  
D. Schultz, Community Relations Coordinator  
P. Seger, HRM Director  
J. Nebel, PW Director  
B. Anderson, CATV Coordinator  
P. Gugliotta, Planning Director  
M. Hankey, Transportation & Engineering Director  
Y. Ahmed, Levy Food Service  
T. Messino, GG Intern  
E. Kerous, Director of Operations-Mayor & Board

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Pilafas.

**6. REPORTS:**

**6.A. President's Report**

- 1) Presentation(s)

Great Citizen(s) Award – Lillirose Farnell and Wanda Farnell

Lillirose and Wanda Farnell were presented with the Great Citizen Award for starting up the Cupcakes for a Cause and raising funds for autism.

Motion by Trustee Pilafas, seconded by Trustee Newell, to recess the Board meeting and return to the Transportation & Road Improvement Committee meeting. Voice vote taken. All ayes. Motion carried. Time: 8:04 p.m.

Village President William McLeod called the meeting back to order at 8:50 p.m. The Village Clerk called the roll. Trustees present: Gary Pilafas, Gary Stanton, Mike Gaeta, Gayle Vandenberg, Karen Mills, Anna Newell.  
A quorum was present.

**3. RECOGNITION OF AUDIENCE:**

Don Ross, 671 Wainsford Drive, asked if his Planning & Zoning item was on the agenda. He was told that yes it was.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes  
Minutes from May 6, 2013.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for May 28, 2013: \$3,770,050.58.**

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell,  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4369-2013 granting a special use amendment to Morizzo Funeral Home (owner) 2550 Hassell Road, Hoffman Estates.**

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### 1) Proclamations

Trustee Gaeta read the following proclamation:

Motion by Trustee Pilafas, seconded by Trustee Mills, to concur with the proclamation proclaiming Saturday, June 1, 2013 as Christopher Lenczewski Day. Voice vote taken. All ayes. Motion carried.

Chief Gorvett accepted the proclamation for Firefighter Lenczewski.

#### 2) Presentation(s)

Great Citizen(s) Award – Lillirose Farnell and Wanda Farnell

This Item was recognized earlier in the meeting.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the appointment of Rachel Musiala to the position of Assistant Treasurer. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept with regrets the resignation of Carrie Hart from the Celebrations Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a NWMC Executive meeting, a reception for the Eisenhower Jr. High Littlest Mermaid cast and crew, a reception for Hanover Township Principal of the Year which honored a District U-46 principal, a 4<sup>th</sup> of July meeting, Rachel's 5K Run/Walk, Touch a Truck, a birthday party for Eric Kopin, a local suburban mayor feedback meeting held at Harper College, a NWMC meeting, D-54 Special Olympics, the Open House at Public Works, a Kumon Award Ceremony, the ICSC, Wine Wednesday at Jersey's, the Chamber Golf Outing Dinner, the Valeo Academy graduation, Chris Moore's retirement luncheon, a block party, The Memorial Day Observance, the DARE Graduation at Lakeview School and the Noteables Spring Concert.

### **6.B. Trustee Comments**

Trustee Pilafas stated that he participated in the Rachel's 5K run, has been attending many baseball and soccer games, announced that funds have been secured to purchase a swing set for Eisenhower Jr. High now that the autism program has been moved there, that he attended the ICSC, Wine Wednesday and the Memorial Day ceremony.

Trustee Newell stated that she attended the Littlest Mermaid recognition ceremony, Stella's Open House, Rachel's 5K Walk, St Baldrick's at America's Bar, the Public Works and Police Department Open Houses, the swearing ceremony for the Schaumburg Township Officials, a JAWA meeting, a block party, the Memorial Day ceremony, she thanked all of the service people, attended the Noteables concert, wished Joane a Happy Birthday and congratulated those involved with the Annual Report.

Trustee Gaeta stated that he attended the Anniversary celebration for Officer Caceras, the Whiteley DARE graduation, the Eisenhower Jr. High reception, Rachel's Walk, St. Baldrick's, a Governing with Confidence class, the Police Department and Public Works Open houses, toured the Sears Centre Arena, he attended a Schaumburg Airport meeting, Chris Moore's retirement luncheon, a block party, the Memorial Day ceremony, the Lakeview DARE graduation, the Noteables concert and announced that the demolition permits were issued for the barn on Shoe Factory Road.

Trustee Vandenberg stated that she attended the Eisenhower Jr. High cast and crew reception, the D54 Special Olympics, a Governing with Confidence class, the Kumon Award Ceremony, the Police Department Open House, the Palatine Township Officials swearing-in, toured the Sears Centre Arena and Public Works, attended the Chamber Golf Outing, the Memorial Day ceremony and congratulated fellow Rotarian Chuck Lincoln held on receiving his award.

Trustee Stanton stated that he did many of the events that everyone else attended including attending the ICSC and the Memorial Day ceremony and he congratulated the Arts Commission on the Noteables concert.

Trustee Mills stated that she too did many of the events that everyone else did including the Memorial Day ceremony and the ICSC.

#### **6.C. Village Manager's Report**

Mr. Norris had no report.

#### **6.D. Village Clerk's Report**

The Village Clerk stated that the Deputy Village Clerk Karen Karaffa has been selected to be Secretary of the North and Northwest Municipal Clerks.

#### **6.E. Committee Reports**

##### **Public Works & Utilities**

Trustee Newell stated that they would be meeting to have a discussion regarding a potential 2014 spring brush pick-up program and request approval to reallocate funds in the fiscal year 2013 budget to purchase a related used loader vehicle, in an amount not to exceed \$59,810; recommend approval of A. The Village Drainage Policy detailing when the Village is responsible for improvements and B. Four locations for inclusion in the 2013 Drainage Improvement project, not to exceed \$25,000; request authorization for the Village to participate in the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative (SPC) for a one-year contract with Palatine Oil Co., Schaumburg, IL, for joint purchase of diesel fuel and gasoline; request authorization to extend 2011 contract for 2013-2014 Janitorial Maintenance Service for Village Hall, Police Department, Susan Kenley-Rupnow Center and Fleet Services Facilities, including periodic cleaning extras to Total Facility Maintenance Inc., Wood Dale, IL, for total contract monthly fee of \$5,505.87, total amount not to exceed \$75,540; request authorization to award contract for engineering and mechanical services for the replacement of the Public Works Center cooling system to Hayes Mechanical, Inc., Chicago, IL, in an amount not to exceed \$142,191; request authorization to award contract for 2013-2014 winter tractor rentals to Illinois Truck & Equipment, Morris IL (low bid), in an amount not to exceed \$23,700; request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

##### **Finance**

Trustee Pilafas stated that they would be meeting to request approval of an ordinance to amend the 2012 Budget; request approval to award the Northwest Fourth-Fest Beverage Contract to Euclid Beverage of

North Aurora, Illinois for beverage services at the 2013 festival; request acceptance of Finance Department, Information Systems Department and Sears Centre Arena Monthly Reports.

**Public Health & Safety**

Trustee Gaeta stated that they would be meeting to request authorization to waive bidding and purchase one (1) 2013 Ford Expedition Special Fleet Service Package 4WD vehicle in an amount not to exceed \$27,939.00 from Bob Ridings Inc., Taylorville, IL (State of Illinois Joint Purchasing Program Contract); request authorization to waive bidding and purchase six (6) 2014 Ford AWD Interceptor Utility vehicles in an amount not to exceed \$160,450.00 from Morrow Brothers Ford, Greenfield, IL, State of Illinois Joint Purchasing (low bidder); request authorization to purchase twelve (12) sets of structural firefighting clothing: seven (7) sets from MES-Illinois, Washington, IL, sole source vendor, in an amount not to exceed \$15,407.00; and five (5) sets from AirOne Equipment, Inc., South Elgin, IL, sole source vendor, in an amount not to exceed \$11,200.00, for a total request not to exceed \$26,607.00; request approval to amend the Rules and Regulations of the Board of Fire and Police Commissioners of the Village of Hoffman Estates, State of Illinois, Chapter IV-Eligibility Register, Section 8B: to require an original firefighter appointee to obtain the Illinois Department of Public Health – EMT-P, Emergency Medical Technician – Paramedic license at the time of application; request approval of an ordinance to declare personal property as surplus and to authorize the sale of personal property owned by the Village of Hoffman Estates; request approval of an ordinance to amend Section 8-7-13, Resale Business, of the Hoffman Estates Municipal Code to include jewelry stores that buy precious metals and require all resale businesses to post purchases on LEADS Online as a record keeping requirement; request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

**6.F. Treasurer's Report**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 6.E.

Mrs. Musiala stated that during the month of April 2013 cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$24,509. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$24.1 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$39,962, primarily due to property tax receipts. The total for cash and investments for all funds increased to \$167.9 million.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**7. PLANNING & ZONING COMMISSION REPORTS (Director Gugliotta):**

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commissions recommendation and approve the petitioners' request.

**7.A.** Request by Donald Ross for a fifteen (15) foot corner side yard setback variation from Section 9-3-3-C to allow a six (6) foot high solid fence to be zero (0) feet from the south side property line instead of the minimum required fifteen (15) feet at 671 Wainsford Drive.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADDITIONAL BUSINESS:**

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Items 8.A. through 8. F. by omnibus vote. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 4370-2013 granting a variation to premises at 671 Wainsford Drive, Hoffman Estates.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.B.

**8.B.** Request Board approval of Ordinance No. 4371-2013 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (revising the number of Class "A", Class "B" and Class "LC" Licenses).

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.C.

**8.C.** Request Board approval of Resolution No. 1544-2013 appointing a Deputy Village President.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.D.

**8.D.** Request Board approval of an Intergovernmental Agreement with Cook County for the Canadian National Noise Mitigation Program.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.E.

**8.E.** Request Board approval of request by Caruso Development Corporation (agent) on behalf of Deshouw (owner) for approval of a site plan amendment to remove certain conditions of approval relating to Barrington Square Town Center renovations approved in 2010.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 8.F.

**8.F.** Request Board approval of request by Spiro Douvris for approval of a site plan amendment to allow exterior building façade renovations at Zippy's restaurant located at 830 Roselle Road.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**9. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5ILCS 120/2- (c)-(2)). Time: 9:23 p.m.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Time: 10:07 p.m.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.