

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
JUNE 10, 2013

Immediately following Planning, Building & Zoning Committee

Members: **Gayle Vandenberg, Chairman**
 Gary Stanton, Vice Chairman
 Karen Mills, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

II. Approval of Minutes – May 28, 2013

NEW BUSINESS

1. Discussion regarding Legislative Update.
2. Request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (online auction).
3. Request acceptance of Cable TV Monthly Report.
4. Request acceptance of Human Resources Management Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

May 28, 2013

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairperson
Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Mike Hankey, Director of Transportation
Patrick Seger, Director of Human Resources
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Doug Schultz, Community Relations Coord.
Tia Messino, Administrative Intern
Bev Romanoff, Village Clerk
Patricia Cross, Assistant Corporation Counsel**

The General Administration & Personnel Committee meeting was called to order at 8:47 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve the General Administration & Personnel Committee meeting minutes of April 8, 2013. Voice vote taken. Trustee Pilafas abstained. Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

An item summary from Tia Messino was presented to the Committee.

Jim Norris provided an update on the General Assembly session relating to the municipal funds and pension reform.

2. Request acceptance of Cable TV Monthly Report.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills to adjourn the meeting at 8:51 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Operations/Outreach -
Office of the Mayor & Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Discussion regarding legislative update

MEETING DATE: June 10, 2013

COMMITTEE: General Administration & Personnel Committee

FROM: Tia Messino, Administrative Intern

PURPOSE: To provide discussion and status of pending legislation that may impact the Village of Hoffman Estates.

DISCUSSION: FEDERAL LEGISLATION

A. S. 743: MARKETPLACE FAIRNESS ACT:

Sponsor: Sen. Enzi

Passed Senate

The United States Senate approved the "Marketplace Fairness Act" which closes the loophole for internet sales tax. This will allow brick and mortar businesses to compete on a level playing field with online companies. The Act will require some states to simplify their sales tax structure to assist in implementation. The Act, now in the House of Representatives, will need a majority vote to pass. In the House it has 65 co-sponsors but must move out of the House Judiciary committee before it can be placed for a vote.

Staff recommends support, letter sent

STATE LEGISLATION

The Legislative Session has concluded and unless they resurface in special session, several bills that were of concern to the Village have failed. One highlight includes the unexpected increase in income tax revenue which postponed the attempted LGDF freeze at 2012 rates. This would have resulted in an approximate loss of \$311,370 for the Village. The Budget Implementation (BIMP) bill did divert some Corporate Personal Property Replacement Tax (CPPRT) revenue each year beginning in FY14. Estimated municipal loss would be \$3.6 million across the state and \$3,800 specifically for the Village of Hoffman Estates.

The Governor vetoed SB 9, which is designed to provide funding for grid modernization to improve reliability. The Legislature overturned the veto and SB 9 became a Public Act on 5/23/13.

The session closed without passing meaningful pension reform. It is possible that due to the stress on the State's bond ratings, the Governor will call a special session for pension reform. Staff will monitor.

BILLS AWAITING SIGNATURE

A. **HB 1375: PEN CD-DNST FIRE-CHILD PENSION**

Sponsor: Rep. Beiser

Passed Both Houses 05/23/13

Amends the downstate and suburban firefighter pension statute to increase the survivor benefit for children being taken care of by a guardian. The benefit would increase from 12% of the firefighter's monthly salary to 20% of the monthly salary. This bill is expected to have a very small cost impact for those municipalities with eligible recipients.

B. **HB 58: MUNI CD- CONTRACTS**

Sponsor: Rep. Joe Sosnowski

Passed Both Houses 05/09/13

Amends a prohibition on certain officers and employees of a municipality from having an interest in contracts to apply only to an officer or employee who is a member of the board of an investor-owned public service corporation.

IML SUPPORTS

C. **SB 1691: WATER RECLAM DIST EXPANSION**

Sponsor: Sen. Murphy

Passed Both Houses 05/09/13

Amends the Metropolitan Water Reclamation District Act. Expands the corporate limits of the District.

D. **HB 1: MEDICAL CANNABIS**

Sponsor: Rep. Lang

Passed Both Houses 05/17/13

Allows for the use and distribution of medical marijuana. HB 1 would be the most restrictive allowance of medical marijuana in the country and is designed to avoid many of the abuses and problems that emerged in other states.

E. **HB 183: GUN SAFETY AND RESPONSIBILTY ACT**

Sponsor: Rep. Lang

Sent 05/31/13

A home rule unit may within 6 months from the effective date of this Act adopt a resolution or ordinance prohibiting the carrying of handguns in places or locations within the municipality in addition to the prohibited places or locations provided in Section 1-70 of this Act. A home rule unit that chooses to adopt a resolution or ordinance in accordance with this Section must notify the Department within 10 days of its adoption.

F. SB 1245: PUB SAFETY-CATASTROPHIC INJURY

Sponsor: Sen. Radogno

Passed Both Houses 05/31/13

This legislation, as amended, would alter PSEBA with the following provisions: (1) a list of conditions that would be considered catastrophic injuries; (2) language exempting Social Security/Medicare recipients from being eligible for PSEBA; (2) a 5-year period where an individual injured while responding to an emergency will have 50% of their health insurance premium covered even if they don't fall under one of the "catastrophic injury" conditions; (3) employer and employee reporting requirements to ensure an accurate compilation of information about PSEBA recipients and cost; and (4) instances where an employer can cancel PSEBA benefits (household income exceeds 800% of poverty level, insurance from another source was rejected, individual enrolled in insurance elsewhere, and failure of a beneficiary to file the required annual report). These provisions would reduce costs for local budgets and taxpayers.

IML & NWMC SUPPORT

G. SB 2339: JOINT SELF-INSURANCE POOLS

Sponsor: Sen. Mulroe

Passed Both Houses 05/22/13

Provides that if a joint insurance pool requires written notice in order for a member to withdraw, then the period in which the member must provide the written notice cannot exceed 90 days. Also requires joint insurance pools to annually file with the Director of Insurance that the pool's reserves are in accordance with sound loss-reserving standards and adequate for the payment of claims and authorizes the Director of Insurance to examine the affairs, transactions, accounts, records, and assets and liabilities of each joint insurance pool.

IML & NWMC OPPOSE

BILLS THAT DID NOT PASS BOTH HOUSES IN SESSION

A. SB 2404: PEN CD-REFORM STATE SYSTEMS

B. HB 98: PEN CD-REFORM STATE SYSTEM

C. SB 1298: PUBLIC SAFETY EMP-TECH

D. HB 1310: PROP TX-PTELL-EAV (OPPOSE)

E. HB 1165: PUBLIC EMPLOYEE BENEFITS-TECH

F. HB 95: PTELL-EXTENSION LIMITATION (OPPOSE)

- G. HB 1499: PROP TX-LEVY REDUCTION (OPPOSE)
- H. HB 1154: PUBLIC EMPLOYEE BENEFITS-TECH
- I. HB 1377: PENCD-DNST FIRE-ACT OF DUTY (OPPOSE)
- J. HB 2872: OPEN MEETINGS REQUEST DURING MEETING
(OPPOSE)
- K. SB 1: PEN CD-REFORM STATE SYSTEMS
- L. HB 1282: PREVAIL WAGE EXEMPT TREE WORK
(SUPPORT)
- M. SB 1253: WRK OCC DISEASES-PARKINSON'S (OPPOSE)
- N. HB 2237: INS CD-FIREMEN CONTINUANCE (OPPOSE)
- O. HB 1490: LABOR-ARBITRATION-EXCLUDE TAX
(SUPPORT)
- P. HB 197: MUNI CD-TIF-SCHOOL DISTRICTS (OPPOSE)
- Q. HB 3041: PTELL-EXTENSION LIMITATION (OPPOSE)
- R. SB 1514: FOIA ATTORNEYS FEES (OPPOSE)
- S. SB 4092: SANITARY DIST-FOX RIVER WATER (OPPOSE)
- T. SB 1681: UNIFIED FIRE PROTECTION DIST (OPPOSE)
- U. HB 86: VEH CD-PENALTIES: REGISTRATION
- V. HB 961: LOCAL GOV DIST FUND DEPOSIT (SUPPORT)
- X. SB 1689: LOCAL ELECTORAL BOARDS ELIMINATION
(OPPOSE)
- Y. HB 1562: COUNTIES/MUNI-TREASURER
- Z. HB 924: EMPLOYMENT-TECH (OPPOSE)

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request for approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village.

MEETING DATE: June 10, 2013

COMMITTEE: General Administration and Personnel Committee

FROM: Tia Messino, Administrative Intern

PURPOSE: Approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village, utilizing online auction and live auction.

DISCUSSION: The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

BACKGROUND: In the past, the Village has been able to dispose of surplus property by way of online public auction and live auction so as to reduce waste and derive any further value in the form of revenues to the extent possible. Surplus items not sold at auction can then be properly disposed of or recycled.

FINANCIAL IMPACT: The sale of Village surplus items is expected to generate marginal revenues from the auction.

RECOMMENDATION: Approval of an Ordinance authorizing the sale of personal property owned by the Village, per the attachment.

ATTACHMENTS: 1

ORDINANCE NO. _____ - 2013

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AUTHORIZING THE SALE
OF PERSONAL PROPERTY OWNED BY
THE VILLAGE OF HOFFMAN ESTATES**

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property at a public auction to be held on the internet auction website www.govdeals.com or www.obenauctionsonline.com.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates at public auction at the internet auction website www.govdeals.com or www.publicsurplus.com or at live auction, to the highest bidder of said personal property.

Section 3: That the Village Manager is hereby authorized and directed to advertise the sale of the aforementioned personal property in a newspaper published within the community not less than ten (10) days before the date of said public auction.

Section 4: That no bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

Section 5: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 6: That upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

Section 7: That if said personal property is not sold at such auction, then the Village Manager is authorized to sell without bid or properly dispose of or recycle any such property.

Section 8: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 9: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2013

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2013

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2013.

Exhibit A

Item	Quantity	Min. Bid
Watch	5	\$5.00
Ring	2	\$5.00
Bangles	2	\$5.00
Silver colored chain	2	\$5.00
Metallic arm band pair	1	\$5.00
Gold tone necklace	1	\$5.00
Flat Panel Display	75	\$5.00
Dell Desktop	58	\$5.00
Gateway desktops	25	\$5.00
Ruggedize laptop	10	\$5.00
iPod 30 gb	1	\$5.00
Crystal vision ultra philips lights	1	\$5.00
Camera head	26	\$5.00
On screen Video display Adapter	28	\$5.00
Video Recorder	28	\$5.00
Wireless transmitter	30	\$5.00
Radio console	5	\$5.00
LTS outside	2	\$5.00
Partition, prisoner crown vic	3	\$5.00
2008 Ford Expedition	1	\$4,000.00
2008 Ford CVPI	2	\$1,500.00
2010 Ford CVPI	2	\$2,200.00
2008 Ford CVPI Engine Knocks	1	\$700.00
2007 Ford CVPI	1	\$1,200.00
2004 Ford Expedition	1	\$2,200.00
1999 Ford Expedition	1	\$500.00
2005 Ford Escape	1	\$500.00
2003 Ford Expedition	1	\$1,500.00
2000 Ford Explorer	1	\$1,000.00
2008 Dodge Caliber	1	\$3,500.00
2001 International 4700LP Ambulance	1	\$5,000.00
Used Aluminum Rollup Door Off Fire Engine	7	\$100.00
Small Tool Cart	1	\$10.00
Honda EM5000SX GenSet	1	\$10.00
Light Bars	2	\$10.00
L&R Mirrors	2	\$5.00
Clarke 2400D Floor Scrubber	1	\$50.00
22,000 lbs. Vehicle Lift	1	\$500.00
StarTrac 4000 treadmill	1	\$10.00
Small sized wall mountable thumbtack boards	3	\$5.00
Metal post type camera mount	1	\$5.00
Bicycles, 4th of July	70	\$5.00
Metal clothes hanging	1	\$5.00

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Bruce Anderson
Regarding: Cable TV Report April 2013
Date: May 31, 2013

Citizen Segments

The Citizen covers: Summer Sounds, St. Baldricks, Bright Spaces, Public Works Open House, Drug Take Back Day, Bowling Fundraiser, Lyme Disease, Senior Luncheon, Arts Reception and Health & Human Services Activities.

Citizen Segments and Programs in development:

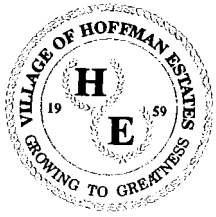
Summer Sounds Concerts
Jewel Osco
Fishing Derby
Memorial Day Ceremony
Bundo

Concerts

We will be taping and airing Summer Sounds concerts this summer

Complaints/Inquiries

This month there were two inquiries regarding cable installation and a pedestal repair. There are no inquiries outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

May 2013

Staffing Activity

New Starts: 8 – Engineering Intern (2)
PW Seasonal (6)

Separations: 0

Transfers: 0

Retirees: 1 – ASO II Evidence Technician

Promotions: 0

Reclassifications: 0

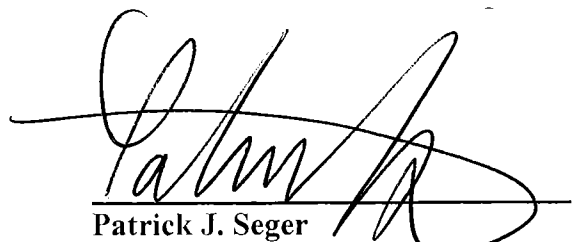
Change in Status: 0

Staffing:	Full Time Employees	332 budgeted	330 current
	Part Time Employees	52 budgeted	48 current
	Temporary Employees	1 budgeted	1 current
	Seasonal Employees	10 budgeted	10 current
	Paid Interns	5 budgeted	5 current

Month & Year-to-Date Activity:

6 Seasonals with	10 for year
0 Promotions with	8 for year
0 Separations with	3 for year
1 Retirements with	3 for year
0 Transfer with	1 for year

- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Met with staff to discuss issues related to a unique workers' compensation claim.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Met with staff to discuss issues related to the Americans with Disability Act.

A handwritten signature in black ink, appearing to read 'Patrick J. Seger', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the end.

Patrick J. Seger
Director of Human Resources Management

- Director of HRM participated in the Management Team meetings.
- Director of HRM participated in MAP 96 CBA negotiation meeting.
- Director of HRM and Risk Manager attended the week-long Emergency Management Command & General training sessions.
- HR Specialist attended the annual IPBC administration meeting.
- As IPBC Vice Chair, Director of HRM attended the IPBC Finance & Operations, Membership Development and Executive Committee meetings.
- Director of HRM hosted the PUBC Executive Director interviews at Village Hall.
- HRM Staff met with Deputy Village Manager and Administrative Intern to continue review of the personnel policy manual.
- Director of HRM meet with the Development Service and Finance Departments regarding personnel issues.
- HRM staff met with the IS Department to discuss current system capabilities for online application database.
- Director of HRM and Risk Manager met with Public Works regarding a personnel issue.
- Director of HRM attended Kane County Supervisor training session.
- Director of HRM completed FEMA 100 & 200 level online classes.
- Director of HRM met with Police Chief and the Mayor's Office Director of Operations to review the Village Volunteer Program.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims. Two (2) third party claims administrators are currently being used to administer the Village's workers' compensation claims.
- Worked with Public Works staff related to an ergonomic issue.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Attended a comprehensive five day Emergency Management Command and General Staff training program. Completed and passed the final exam.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Met with staff to discuss various risk management issues related to the 4th of July Festival.

HUMAN RESOURCES MANAGEMENT

MONTHLY STAFFING REPORT

May 2013

RECRUITMENTS

POSITION TITLE: Maintenance III (internal recruitment)
DEPARTMENT: Public Works
DATE POSTED: 4/8/2013
AD DEADLINE: 4/12/2013
APPLICATIONS REC'D: 6 applications received.
STATUS: The position was posted internally. Applications were forwarded to the Public Works Director on 4/16/2013. HRM is awaiting update regarding interview status.

NEW STARTS

POSITION TITLE: Summer Seasonal Workers - 10
DEPARTMENT: Public Works
DATE POSTED: 2/20/2013
AD DEADLINE: 3/8/2013
APPLICATIONS REC'D: 25 applications received.
STATUS: The position was posted on the Village website and social media sites, and 10 University and College career centers. Interviews took place in March and 10 applicants were offered a Seasonal position. Four (4) started in April and the other six (6) started in May.

POSITION TITLE: Summer Engineering Intern - 2
DEPARTMENT: Transportation/Engineering
DATE POSTED: 2/20/2013
AD DEADLINE: 3/8/2013
APPLICATIONS REC'D: 77 applications received.
STATUS: The position was posted on the Village website and social media sites, and 15 University and College career centers. The interview team review the applications received and chose 4 for interview. An offer was made to one new candidate and one returning intern and they started 05/20/2013.

SUMMARY OF EMPLOYMENT ACTIVITY May 2013

	<u>Total Number</u>	<u>Position</u>
New Starts	8	Engineering Intern (2) PW Seasonal (6)
Separations	0	
Promotions	0	
Upgrades	0	
Downgrades	0	
Transfers	0	
Retirements	1	ASO II – Evidence Technician
Reclassifications	0	

SUMMARY OF SEASONAL/UNPAID INTERNS/ADDITIONAL ACTIVITY

One (1) Unpaid Police Intern began on 5/20/2013.

ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	0	Engineering Interns (2) PW Seasonals - 6
Separations	0	
Promotions	0	
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	2	Fire Chief Director of Economic Development
New Positions	0	
Eliminated Positions	0	

2013 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	332	330
PART TIME EMPLOYEES	52	48
TEMPORARY EMPLOYEES	1	1
SEASONAL EMPLOYEES	10	10
INTERNS (PAID)	5	5
TOTAL	400	394

Total Vacancies:

Full Time

Budgeted – Posted	0	
Budgeted - Not Posted	2	Director of Code
		ASO II – Evidence Technician
TOTAL FULL TIME	2	

Part Time

Budgeted – Posted	0	
Budgeted-Not Posted	4	Staff Assistant (PD) -2
		Clinic Nurse (HHS) - 2
TOTAL PART TIME	4	

RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	0	0
Part Time – Response to Recruitments	0	179
Seasonal Applicants	0	101
Unsolicited Applications/Walk-Ins	6	31
TOTAL	6	312

**HUMAN RESOURCES MANAGEMENT
EMPLOYMENT ACTIVITY
MAY 2013**

NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Ruslan Yedinak	5/20/2013	Engineering Intern	N/A
Robert Shields	5/20/2013	Engineering Intern	N/A

SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Christine Moore	5/28/2013	ASO II – Evidence Tech	Retirement

PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

RECLASSIFICATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

CANCELLATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

SEASONAL/UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
Tom Errichiello	5/06/2013	PW Seasonal	New Hire
Kyle Cornier	5/13/2013	PW Seasonal	New Hire
Joseph Jennings	5/13/2013	PW Seasonal	New Hire
Nick Barkoozis	5/20/2013	Unpaid Intern	New Hire
Michael Claxton	5/20/2013	PW Seasonal	New Hire
Tyler Tegtmeier	5/20/2013	PW Seasonal	New Hire
Ricky Wellhausen	5/20/2013	PW Seasonal	New Hire

**ADDITIONAL MONTHLY REPORT INFORMATION
May 2013**

# Anniversaries	<u>1</u>
# Interviews conducted during month	<u>0</u>
#Orientations conducted during month	<u>9</u>

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	87,066.30	43,280.82	43,785.48	87,066.30	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	87,066.30	43,280.82	43,785.48	87,066.30	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	87,066.30	43,280.82	43,785.48	87,066.30	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	87,066.30	43,280.82	43,785.48	87,066.30	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2013

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)	56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:			56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)	2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)	8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)	7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)	1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)	18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)	20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)	1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)	3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)	4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)	28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)	5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)	4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)	3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)	1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)	3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)	16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)	65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:			65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)	5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)	8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression (Dept)		10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service (Dept)		11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire (Sub-Loc)		21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening (Dept)		1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services (Sub-Loc)		1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration (Dept)		1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage (Sub-Loc)		1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol (Dept)		16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical (Dept)		2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police (Sub-Loc)		18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets (Dept)		3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer (Dept)		1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply (Dept)		1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry (Dept)		1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works (Sub-Loc)		6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates (Loc)		48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
		Totals for 2004 Claims:		48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression (Dept)		6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service (Dept)		20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire (Sub-Loc)		26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening (Dept)		1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services (Sub-Loc)		1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol (Dept)		7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations (Dept)		1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic (Dept)		1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records (Dept)		1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police (Sub-Loc)		10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets (Dept)		4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer (Dept)		5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
Totals for 2005 Claims:				53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
Totals for 2006 Claims:				56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.7%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.2%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	1	9	17,680.50	172,835.29	3,969.66	176,804.95	23.3%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	1	15	12,189.03	191,054.79	3,969.66	195,024.45	25.7%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	1	47	15,823.88	755,576.41	3,969.66	759,546.07	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	1	47	15,823.88	755,576.41	3,969.66	759,546.07	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry (Dept)		2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works (Sub-Loc)		12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates (Loc)		64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration (Dept)		2	3.8%	1	1	0	0%	1	1	8,782.08	14,525.47	3,038.68	17,564.15	2.5%
09	301	Fire Suppression (Dept)		14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.2%
09	303	Emergency Medical Service (Dept)		20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	50.9%
09	3	Fire (Sub-Loc)		36	67.9%	25	8	3	8%	1	35	12,264.60	438,486.81	3,038.68	441,525.49	62.6%
09	600	Administration (Dept)		1	1.9%	0	0	1	100%	1	0	20,797.08	17,272.10	3,524.98	20,797.08	3.0%
09	6	Human Resources Manage (Sub-Loc)		1	1.9%	0	0	1	100%	1	0	20,797.08	17,272.10	3,524.98	20,797.08	3.0%
09	700	Patrol (Dept)		8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.1%
09	704	Traffic (Dept)		1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.3%
09	707	Records (Dept)		1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police (Sub-Loc)		10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.4%
09	800	Streets (Dept)		1	1.9%	0	0	1	100%	0	1	84,584.78	84,584.78		84,584.78	12.0%
09	801	Water & Sewer (Dept)		2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply (Dept)		1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry (Dept)		2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works (Sub-Loc)		6	11.3%	4	1	1	17%	0	6	15,251.40	91,508.38		91,508.38	13.0%
09	01	Village of Hoffman Estates (Loc)		53	100.0%	33	11	9	17%	2	51	13,299.64	698,317.34	6,563.66	704,881.00	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	2	51	13,299.64	698,317.34	6,563.66	704,881.00	100.0%
10	200	Accounting (Dept)		2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.4%
10	2	Finance (Sub-Loc)		2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.4%
10	250	PPO Payments (Dept)		1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.3%
10	25	PPO Payments (Sub-Loc)		1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.3%
10	301	Fire Suppression (Dept)		8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.4%
10	303	Emergency Medical Service (Dept)		8	19.0%	4	1	3	38%	1	7	22,984.99	169,783.46	14,096.44	183,879.90	31.0%
10	3	Fire (Sub-Loc)		16	38.1%	7	6	3	19%	1	15	13,118.83	195,804.77	14,096.44	209,901.21	35.3%
10	700	Patrol (Dept)		15	35.7%	7	4	4	27%	2	13	19,221.99	243,885.98	44,443.88	288,329.86	48.5%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgi	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	2	13	19,221.99	243,885.98	44,443.88	288,329.86	48.5%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.4%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	3	39	14,142.77	535,456.20	58,540.32	593,996.52	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	3	39	14,142.77	535,456.20	58,540.32	593,996.52	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.9%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.9%
11	301	Fire Suppression	(Dept)	4	12.9%	2	2	0	0%	1	3	54,643.96	134,458.85	84,116.97	218,575.82	30.8%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	2	9	22,052.94	95,181.01	147,401.33	242,582.34	34.1%
11	3	Fire	(Sub-Loc)	15	48.4%	11	2	2	13%	3	12	30,743.88	229,639.86	231,518.30	461,158.16	64.9%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	4	6	21,918.18	124,364.48	94,817.27	219,181.75	30.8%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	4	7	20,511.77	130,812.16	94,817.27	225,629.43	31.8%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	1	0	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	1	2	1,086.24	3,258.73		3,258.73	0.5%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	6	5	16%	8	23	22,919.47	384,167.91	326,335.57	710,503.48	100.0%
Totals for 2011 Claims:				31	100.0%	20	6	5	16%	8	23	22,919.47	384,167.91	326,335.57	710,503.48	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.4%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.7%
12	1	Community Development	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.7%
12	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	21.9%
12	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	21.9%
12	301	Fire Suppression	(Dept)	12	28.6%	10	2	0	0%	2	10	1,486.09	14,033.77	3,799.35	17,833.12	8.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2013

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service (Dept)	8	19.0%	7	0	1	13%	1	7	8,115.39	11,840.51	53,082.58	64,923.09	29.0%
12	3	Fire (Sub-Loc)	20	47.6%	17	2	1	5%	3	17	4,137.81	25,874.28	56,881.93	82,756.21	37.0%
12	700	Patrol (Dept)	8	19.0%	6	1	1	13%	3	5	7,965.39	44,905.61	18,817.47	63,723.08	28.5%
12	701	Investigations (Dept)	2	4.8%	1	1	0	0%	1	1	350.56	701.11		701.11	0.3%
12	704	Traffic (Dept)	1	2.4%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	2.2%
12	7	Police (Sub-Loc)	11	26.2%	8	2	1	9%	4	7	6,305.86	50,547.00	18,817.47	69,364.47	31.0%
12	800	Streets (Dept)	3	7.1%	2	1	0	0%	0	3	296.81	890.43		890.43	0.4%
12	801	Water & Sewer (Dept)	5	11.9%	4	1	0	0%	1	4	3,980.00	6,859.58	13,040.44	19,900.02	8.9%
12	804	Forestry (Dept)	1	2.4%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works (Sub-Loc)	9	21.4%	7	2	0	0%	1	8	2,338.68	8,007.71	13,040.44	21,048.15	9.4%
12	01	Village of Hoffman Estates (Loc)	42	100.0%	34	6	2	5%	8	34	5,329.55	135,101.35	88,739.84	223,841.19	100.0%
Totals for 2012 Claims:			42	100.0%	34	6	2	5%	8	34	5,329.55	135,101.35	88,739.84	223,841.19	100.0%
13	102	Planning (Dept)	1	7.1%	0	1	0	0%	1	0	2,148.60	239.87	1,908.73	2,148.60	2.4%
13	1	Community Development (Sub-Loc)	1	7.1%	0	1	0	0%	1	0	2,148.60	239.87	1,908.73	2,148.60	2.4%
13	301	Fire Suppression (Dept)	5	35.7%	4	1	0	0%	4	1	1,876.48	6,402.92	2,979.46	9,382.38	10.6%
13	303	Emergency Medical Service (Dept)	3	21.4%	0	1	2	67%	3	0	25,313.08	34,212.88	41,726.37	75,939.25	85.7%
13	3	Fire (Sub-Loc)	8	57.1%	4	2	2	25%	7	1	10,665.20	40,615.80	44,705.83	85,321.63	96.3%
13	700	Patrol (Dept)	2	14.3%	2	0	0	0%	2	0	0.00	0.00		0.00	0.0%
13	7	Police (Sub-Loc)	2	14.3%	2	0	0	0%	2	0	0.00	0.00		0.00	0.0%
13	801	Water & Sewer (Dept)	2	14.3%	2	0	0	0%	1	1	550.72	1,101.43		1,101.43	1.2%
13	804	Forestry (Dept)	1	7.1%	1	0	0	0%	1	0	0.00	0.00		0.00	0.0%
13	8	Public Works (Sub-Loc)	3	21.4%	3	0	0	0%	2	1	367.14	1,101.43		1,101.43	1.2%
13	01	Village of Hoffman Estates (Loc)	14	100.0%	9	3	2	14%	12	2	6,326.55	41,957.10	46,614.56	88,571.66	100.0%
Totals for 2013 Claims:			14	100.0%	9	3	2	14%	12	2	6,326.55	41,957.10	46,614.56	88,571.66	100.0%
250	Village of Hoffman Estates		646		420	115	111		35	611	13,594.36	8,207,409.12	574,549.09	8,781,958.21	

Open Medical: 10
 Open Comp: 10
 Open Legal: 15