

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

April 8, 2013

I. Roll Call

Members in Attendance:

**Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Jacquelyn Green, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Village President
Ray Kincaid, Chairperson (arrived at 7:04 pm)**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Mike Hankey, Director of Transportation
Patrick Seger, Director of Human Resources
Ben Gibbs, Sears Centre Arena
Bev Romanoff, Village Clerk**

The General Administration & Personnel Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve the General Administration & Personnel Committee meeting minutes of March 18, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

An item summary from Tia Messino was presented to the Committee.

Jim Norris reported that the legislature has been on hiatus due to Easter break and there is no new items to report on other than an e-mail received today on HB 924 regarding responsible bidders. The Village opposed this legislation last year and will do so again.

2. Request acceptance of Cable TV Monthly Report.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that he attended the District 54 Foundation meeting and the Haverford HOA on Tuesday, April 2, the NWMC Executive Committee meeting on April 3, and on Friday, April 5, was principal for a day at Timber Trails School in District U-46. On Saturday, April 6, Mayor McLeod attended the Hand In Hand USA dinner, and on Monday, April 8, Whitely School 3rd grade classes visited Village Hall to learn about local government.

IV. Other

V. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:05 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date