

AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
May 28, 2013

8:00 p.m. - Helen Wozniak Council Chambers

Members:	Gary Stanton, Chairperson	Anna Newell, Trustee
	Karen Mills, Vice Chairperson	Gary Pilafas, Trustee
	Gayle Vandenberg, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – April 8, 2013
April 22, 2013 (Special Meeting)

NEW BUSINESS

1. Request approval of an Intergovernmental Agreement with Cook County for the Canadian National Noise Mitigation Program.
2. Request acceptance of Transportation Division Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

April 8, 2013

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Mills, Vice Chairperson
Ray Kincaid, Trustee
Jacquelyn Green, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Mike Hankey, Director of Transportation
Patrick Seger, Director of Human Resources
Ben Gibbs, Sears Centre Arena
Bev Romanoff, Village Clerk**

The Transportation & Road Improvement Committee meeting was called to order at 7:05 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve the Transportation & Road Improvement Committee meeting minutes of March 18, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Presentation of the Barrington Road Full Interchange Project.

An item summary sheet from Mike Hankey was presented to Committee.

Mike Hankey addressed the Committee and reminded the Committee that the Village is the lead agency for the Phase I engineering analysis for the full interchange project. Phase I would be for design of the bridge and Phase II would be for the balance of the design to permit interchange construction.

Kevin Nelson and Tice Cole with Crawford, Murphy and Tilly, addressed the Committee and presented an overview of work completed to date and outlined some of the next steps. They indicated that Alternate #1 was the preferred design.

2. Request acceptance of Transportation Division Monthly Report.

The Transportation Division Monthly Report was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the Transportation Division Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:30 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

Village of Hoffman Estates

**SPECIAL TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

April 22, 2013

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Mills, Vice Chairperson
Ray Kincaid, Trustee
Jacquelyn Green, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Mike Hankey, Director of Trans. & Engineering
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Nichole Collins, Emergency Mgmt. Coord.
Patricia Cross, Assistant Corporation Counsel**

The Special Transportation & Road Improvement Committee meeting was called to order at 7:13 p.m.

NEW BUSINESS

- 1. Request:**
 - a. Approval of an Intergovernmental Agreement with the Illinois Tollway for Phase II design engineering services of the Barrington Road full interchange;**
 - b. Authorization to award the Phase II design engineering contract to Crawford, Murphy, and Tilly, Inc. of Aurora, IL at a cost not to exceed \$3,500,000.**

Item summary sheet from Mike Hankey was presented to Committee.

Mr. Hankey explained this was follow-up from the previous committee meeting and that the Tollway passed a resolution committing to the project.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve of an Intergovernmental Agreement with the Illinois Tollway for Phase II design engineering services of the Barrington Road full interchange. Voice vote taken. All ayes. Motion carried.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to authorize the Phase II design engineering contract to Crawford, Murphy, and Tilly, Inc. of Aurora, IL at a cost not to exceed \$3,500,000. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:15 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Operations/Outreach -
Office of the Mayor & Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an Intergovernmental Agreement with Cook County for the Canadian National Noise Mitigation Program

MEETING DATE: May 13, 2013

COMMITTEE: Transportation and Road Improvement

FROM: Michael Hankey

PURPOSE: Approval of an Intergovernmental Agreement (IGA) with Cook County for the Canadian National (CN) Noise Mitigation Program is requested.

DISCUSSION: The Bridlewood subdivision is included in the Canadian National Noise Mitigation Program along with the Village subdivisions. The Village is the administrator of the program and its funds. Since Bridlewood is located in unincorporated Cook County, an agreement with the County was developed so that eligible homes in the subdivision have the option to participate. The attached IGA was drafted by Cook County and has been reviewed by Village staff including input from Corporation Counsel. The homes eligible for noise mitigation in Bridlewood were identified by the County based on the same program used for subdivisions located in the Village. The only difference is that for the Village to administer the program and funds for Bridlewood, an additional administrative fee of 2.5% will be applied to compensate for Village staff providing services outside its corporate limits and for additional coordination with Cook County staff. Bridlewood homeowners choosing to participate will obtain a Village permit just as the other subdivisions will, with the cost of the permit paid from the mitigation funds provided by CN. The application and reimbursement process is identical for all eligible homeowners.

FINANCIAL IMPACT: Village staff is administering the CN Noise Mitigation Program, including homes located in Bridlewood. A portion of the CN funds are being used for staff time. The total administrative fee is 10% for the Village to manage the noise mitigation program in Bridlewood. The cost of permits required to participate in noise improvements to homes is covered by the CN funds.

RECOMMENDATION: Request approval of an Intergovernmental Agreement with Cook County for the Canadian National Noise Mitigation Program.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF HOFFMAN ESTATES**

This Intergovernmental Agreement (hereinafter Agreement) is entered into by and between the Village of Hoffman Estates, Illinois, a municipal corporation and unit of local government under the Constitution of the State of Illinois (hereinafter Village), and the County of Cook, Illinois, a body politic and corporate and unit of local government under the Constitution of the State of Illinois, having its principal offices at 118 North Clark Street, Chicago, Illinois 60602 (hereinafter County). The County and the Village are each referred to herein as a "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, 5 ILCS 220/1, entitled the Intergovernmental Cooperation Act, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, the County and Village are each home rule units of local government; and,

WHEREAS, pursuant to their home rules powers the County and the Village have adopted building codes which each enforces within its jurisdiction, and

WHEREAS, the Village has entered into a Memorandum of Agreement (hereinafter MOA) with Canadian National Railroad (hereinafter CNR), whereby CNR has agreed to provide funds to the Village in the amount of \$1.95 million for noise mitigation regarding certain homes that are in close proximity to CNR's railroad tracks; and

WHEREAS, the Village has been administering the Noise Mitigation Reimbursement Program (hereinafter Program) whereby citizens of the Village who live within a designated area can apply to the Village for reimbursement regarding certain Village-approved improvements to their homes, which comes from the funds provided by CNR; and

WHEREAS, a portion of the homes that are entitled to such reimbursement under the MOA are located within unincorporated Cook County; and

WHEREAS, the County and the Village wish to enter into an Intergovernmental Agreement that will allow residents who live within the MOA designated area of unincorporated Cook County, further described in Exhibit A, to apply to the Village in accordance with the Village's

application process for the designated noise mitigation funds (hereinafter Funds) that have been provided by CNR.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the Parties hereto agree as follows:

SECTION 1. INCORPORATION OF RECITALS

The foregoing recitals are incorporated into and made a part of this Agreement by reference as if set forth fully herein.

SECTION 2. AUTHORITY AND COOPERATION

- 2.1 Solely for the purposes of this Agreement and in regards to the properties listed in Exhibit A only, the County authorizes the Village and its employees to be the enforcing authority with respect to accepting applications, issuing permits, inspecting premises and issuing reimbursements to eligible homeowners for eligible improvements. This authority shall include the limited authority for the Village to apply its zoning requirements, processes and procedures to homeowners who seek Funds pursuant to this Agreement and under the Program.
- 2.2 The Village's authority to apply its zoning requirements, processes and procedures to homeowners who seek Funds pursuant to this Agreement and under the Program shall end upon its issuance of a reimbursement check to a homeowner listed in Exhibit A. Future maintenance of all improvements shall be the responsibility of the homeowner, and shall be governed by the Cook County Building and Zoning Code. The County shall consider all improvements under this Agreement as a permitted use under the Cook County Building and Zoning Ordinance until such time that an improvement is removed or upgraded.
- 2.3 The Village shall notify the Cook County Building and Zoning Department of all applications it receives for Funds and/or reimbursements from homeowners for addresses included on Exhibit A. The Village shall also provide the Cook County Building and Zoning Department with copies of all approved applications and permits, as well as a copy of all inspection results for homeowners for addresses included on Exhibit A.

SECTION 3. VILLAGE'S RESPONSIBILITIES

- 3.1 The Village shall send the Noise Mitigation Reimbursement Program Information Pack to all the addresses listed in Exhibit A by certified mail and shall inform such

homeowners that solely for the purposes of this Program, the County is authorizing the Village and its employees to be the enforcing authority with respect to accepting applications, issuing permits, inspecting premises and issuing reimbursements to eligible homeowners for eligible Program improvements. The homeowners of addresses included in Exhibit A shall be informed that this limited authority for the Village to apply its zoning requirements, processes and procedures for improvements is limited to this Program and shall end upon the Village's issuance of a reimbursement check to a homeowner listed in Exhibit A. Future maintenance of all improvements or general improvements will be the responsibility of the homeowner, and shall be governed by the Cook County Building and Zoning Code.

- 3.2 The Village shall have the same procedures, application processes and reimbursement procedures for the residents of unincorporated Cook County as it does for residents of the Village. The Village shall accept applications for reimbursement from eligible homeowners up to and including April 1, 2015.
- 3.3 The Village will issue permits for proposed work and provide inspections for improvements. The Village will issue permits and provide inspections at no cost to the homeowners.
- 3.4 The Village will review homeowners' requests for reimbursement and provide a written response to homeowners regarding approval of the proposed scope of work.
- 3.5 The Village will notify each homeowner when it has accepted all completed work. The Village shall issue one reimbursement check, upon final completion, inspection and acceptance of the eligible work.
- 3.6 The Village shall reimburse homeowners who live in Tier 1 properties up to \$21,600.00, and homeowners who live in Tier 2 properties up to \$8,650.00.
- 3.7 Once the Village approves a final amount for reimbursement, the Village will issue a check within 5 working days to the homeowner. Homeowners will be able to pick their check up at Village Hall. All checks that are mailed shall be sent certified mail. The Village shall not issue checks to anyone other than the homeowner.
- 3.8 Reimbursement shall include all approved expenses up to the maximum per home. All costs exceeding the maximum will not be eligible for reimbursement through the Program, and shall be the sole responsibility of the homeowner.
- 3.9 Village's financial liability under this Agreement is limited to funds available from CNR to provide for noise mitigation.

SECTION 4. REIMBURSEMENT PROCEDURES

- 4.1 Eligible homeowners shall complete an application for the Program, with proof of home ownership, and submit it to the Village. The application must list all of the proposed changes for which the homeowner is seeking reimbursement under the Program. A copy of the application is attached hereto as Exhibit B.
- 4.2 All applications must list which improvements are proposed for the property, along with a detailed description of the proposed work. A sketch or photograph showing the proposed work must be provided to the Village with the application. Applications must list the approximate cost of improvements.
- 4.3 In order to be reimbursed, all proposed improvements must be reviewed and approved by the Village prior to the homeowner retaining a contractor and performing the work. Any work performed without prior Village approval (including permits) may not be eligible for reimbursement through the Program.
- 4.4 Before the Village will issue a permit, all contractors performing the work must be named on the permit and adhere to the Village's Contractor Requirements. A copy of the Village's Contractor Requirements is attached hereto as Exhibit C.
- 4.5 If the homeowner performs the improvements, there will be no reimbursement for the cost of labor, or "sweat equity".
- 4.6 Homeowners will be required to complete a reimbursement form and submit it to the Village, with a copy of the invoice or bill, with receipts showing proof of payment. A copy of the Request for Noise Mitigation Reimbursement is attached hereto as Exhibit D.
- 4.7 The Village will review the documentation for reimbursement and notify the homeowner of the amount eligible for reimbursement. The Village shall review a reimbursement application within approximately 5 working days.

SECTION 5. ELIGIBLE IMPROVEMENTS AND PRODUCT SPECIFICATIONS

The following items are the only improvements that shall be eligible for reimbursement from the noise mitigation funds:

- Acoustic windows with STC rating of 32
- Doors with STC rating of 32 minimum
- Sealing cracks and openings in the home's exterior
- Exterior wall insulation or noise rated treatments to exterior walls
- Sealing or installing baffles on roof / wall vents
- Acoustic screen walls around outdoor areas in rear yards

- Landscaping to block views of the CNR tracks
- Other measures as approved by the Village

SECTION 6. FINANCIAL

Neither party shall charge the other party for any of its activity which arises out of this Agreement.

SECTION 7. TERM and TERMINATION

This Agreement shall commence on the Date of Execution and shall continue in full force and effect until April 1, 2015 or when the Village issues its final reimbursement check to a homeowner, whichever occurs last.

Either party may terminate this Agreement at any time by providing the other party with thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement.

SECTION 8. INDEMNIFICATION

The Village covenants and agrees to indemnify, defend and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the Village's, or the acts or omissions of the officers, agents, employees and contractors of the Village, performance or nonperformance of the obligations contained in this Agreement. The Village expressly understands and agrees that any insurance protection required of the Village, or otherwise provided by the Village, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

SECTION 9. GENERAL PROVISIONS

9.1 AMENDMENT TO THE AGREEMENT

Any terms or conditions of this Agreement and attached exhibits may be deleted or amended only by written amendment to this Agreement, duly executed by the County and the Village.

9.2 GOOD FAITH

All parties have a duty to perform their obligations under this Agreement in good faith.

9.3 SEVERABILITY

The parties agree that to the extent a court of competent jurisdiction shall determine that any part or provision of this Agreement is unenforceable as a matter of law, such part or provision of the Agreement shall be deemed severable and the remainder of the Agreement shall survive.

9.4 INTERPRETATION

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights duties, and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

9.5 ASSIGNMENT/BINDING EFFECT

Neither party hereto may assign their respective rights and duties hereunder except upon prior written consent of the other party. The Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

9.6 WAIVER OF BREACH

If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

9.7 MERGER CLAUSE; AMENDMENT

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and superseded any and all prior Agreements, express or implied, oral or written. No amendment or modification of the Agreement shall be effective unless reduced to writing and executed by the parties.

9.8 COUNTERPARTS

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute by one and the same instrument.

9.9 COMPLIANCE WITH ALL LAWS

Except as otherwise set forth in this Agreement, the County and Village shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies, which may in any manner affect the performance of this Agreement.

9.10 GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. The parties agree that venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

9.11 DISCLAIMER OF RELATIONSHIP

Nothing contained in the Agreement, nor any act of the County or the Village, respectively, shall be deemed or construed by any of the parties hereto or by third person, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the County or the Village, respectively.

9.12 NOTICE

Any and all communication regarding the terms of this Agreement shall be in writing and sent by registered or certified mail and addressed,

To the County:
Cook County Board President
Attn: Special Legal Counsel
Office of the Cook County Board President
118 N. Clark Street, Room 537
Chicago, IL 60602

With a copy to:
Cook County Department of Zoning and Building
Attention: Commissioner
69 West Washington Street, Suite 2830
Chicago, Illinois 60602

To the Village:
Village Manager
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS THEREOF, the parties have hereunder affixed their respective hands and seals on the day and year below written.

COOK COUNTY EXECUTION: The undersigned, on behalf of the County of Cook, Illinois, a body politic and corporate of the State of Illinois, hereby accepts the foregoing Intergovernmental Agreement:

_____ Dated: _____
Toni Preckwinkle
President, Cook County Board of Commissioners

ATTEST:

_____ Dated: _____
David Orr
Cook County Clerk

VILLAGE OF HOFFMAN ESTATES: The undersigned, on behalf of the Village of Hoffman Estates, a body politic and corporate of the State of Illinois, hereby accepts the foregoing Intergovernmental Agreement:

_____ Dated: _____
William D. McLeod
Village President
Village of Hoffman Estates

ATTEST:

_____ Dated: _____
Bev Romanoff
Village Clerk

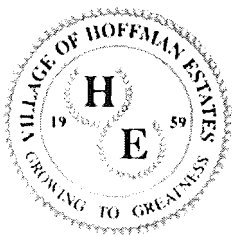
Approved as to Form:

Assistant State's Attorney
Cook County State's Attorney's Office

Exhibit A

Bridlewood Subdivision
Address List with Tier 1 and 2 Eligibility

Tier 1	Tier2
1945 Morningview Drive	1940 Morningview Drive
1955 Morningview Drive	1950 Morningview Drive
1965 Morningview Drive	1960 Morningview Drive
1975 Morningview Drive	1970 Morningview Drive
1985 Morningview Drive	1980 Morningview Drive
1995 Morningview Drive	1990 Morningview Drive
2005 Morningview Drive	2000 Morningview Drive
2015 Morningview Drive	2010 Morningview Drive
2025 Morningview Drive	2045 Morningview Drive
2029 Morningview Drive	
2033 Morningview Drive	
2037 Morningview Drive	



Village of Hoffman Estates
 Transportation & Engineering Division
 1900 Hassell Road, Hoffman Estates, IL 60169
 Phone: (847) 252-5800 Fax: (847) 781-2679
 canadiannational@hoffmanestates.org

OFFICE USE ONLY	
Date Received:	_____ / _____ / _____
First / Second Tier:	_____
Approved:	_____
Permit #:	_____

**APPLICATION TO PARTICIPATE IN THE
 CANADIAN NATIONAL NOISE MITIGATION REIMBURSEMENT PROGRAM**

Name: _____ Address: _____

Phone: _____ Email Address: _____

Future Communications Preference: _____ Mail _____ Email

Type of Work (Check all that apply): _____ Acoustic Windows _____ Acoustic Doors
 _____ Exterior Wall Insulation _____ Exterior Crack/Opening Sealing _____ Landscaping
 _____ Roof/Wall Vent Sealing _____ Acoustic Screen Walls (around outdoor areas & rear yards)
 _____ Other Work (Approval is required for all additional work)

Contractor Information: Name: _____
 Address: _____
 Phone: _____

Proposed Date of Work: _____

Detailed Description of Work (Attach detailed sketch/photographs/plat of survey, etc.): _____

Estimated Cost of Work: \$ _____

I certify that I am the property owner of the above-noted address. I understand that it is my responsibility to obtain all required building permits and that the work must meet all laws, including applicable building, property maintenance and Stormwater Management code requirements. I understand that reimbursement for damage due to the fault of a contractor or failure of a product is not an eligible expense under this program and that the Village will not reimburse me for time/labor if I perform the work**. I understand that the Village has 5 working days to issue a reimbursement check after receipt of a reimbursement request and that upon receipt of the maximum reimbursement allowed, I am no longer eligible for further reimbursement. I further understand that future maintenance of this improvement is my responsibility and must comply with all existing laws, including property maintenance, building and stormwater management codes.*

 Property Owner

 Date

* It is recommended that those hiring private contractors ensure that the contractor warrants the work and product, as well as provides proper proof of insurance.
 ** Under this circumstance, only reimbursements for materials/supplies are eligible.

BUILDING PERMIT APPLICATION

VILLAGE OF HOFFMAN ESTATES

Final Date: _____

Inspector: _____

Fee: _____

Date: _____

CRB#: _____

Cl#: _____

Code Enforcement

PERMIT #: _____

LOCATION OF WORK:	LOT:	SUBDIVISION:
PROPERTY OWNER'S NAME:	PHONE:	
OWNER'S ADDRESS (IF DIFFERENT):	TOWN:	ZIP:
TENANT/BUSINESS: CN Noise Mitigation Program	SUITE:	PERMANENT INDEX NUMBER:

- | | | | |
|---|----------------------|---|---|
| <input type="checkbox"/> COMMERCIAL | TYPE OF WORK: | <input type="checkbox"/> GARAGE - <input type="checkbox"/> Detached <input type="checkbox"/> Attached | <input type="checkbox"/> OTHER: (Please List) |
| <input type="checkbox"/> SINGLE FAMILY RESIDENCE | | <input type="checkbox"/> ADDITION | <input type="checkbox"/> PATIO - <input type="checkbox"/> Brick Paver <input type="checkbox"/> Concrete |
| <input type="checkbox"/> APARTMENT (# Of Units _____) | | <input type="checkbox"/> ALTERATIONS | <input type="checkbox"/> ROOF |
| <input type="checkbox"/> TOWNHOUSE (# Of Units _____) | | <input type="checkbox"/> DECK | <input type="checkbox"/> SHED |

USE GROUP	CONST. TYPE	CODE ED.	DESIGN LOAD	ZONING	F.P. SYSTEM
-----------	-------------	----------	-------------	--------	-------------

Sq. Ft. Area:	No. of Stories	Basement: Yes <input type="checkbox"/> No <input type="checkbox"/>	Construction Cost:					
I	L	B	CONTRACTOR NAME:	STREET:	CITY:	STATE:	ZIP:	PHONE:
			GENERAL CONTRACTOR:					
			EXCAVATOR					
			CARPENTER					
			ROOFER:					
			BRICK MASON:					
			CEMENT MASON:					
			PLUMBER:					
			SEWER BUILDER:					
			ELECTRICIAN:					
			HEATING-A.C.					
			OTHER:					
			ARCHITECT:					

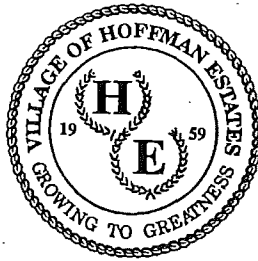
No error or omission in either the plans or application, whether said plans or application have been approved by the Building Official or not, shall permit or relieve this applicant from constructing the work in any other manner than that provided for in the ordinance of this Village relating thereto. The applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

BUILDING PERMIT.....	\$	MISCELLANEOUS.....	\$
ELECTRICAL.....	\$	TREES.....	\$
PLUMBING.....	\$	WATER PRODUCTION.....	\$
DRAINTILE.....	\$	WATER AVAILABILITY.....	\$
FIREPLACE.....	\$	ENGINEERING REVIEW & INSPECTION DEPOSIT.....	\$
DECK/PATIO.....	\$	PERFORMANCE DEPOSIT.....	\$
DRIVEWAY PERMIT.....	\$	TRAFFIC IMPROVEMENT.....	\$
HEAT, VENTILATION, AIR CONDITIONING.....	\$	RECAPTURE FEE.....	\$
OCCUPANCY CERTIFICATE.....	\$	RECAPTURE FEE.....	\$
PLAN REVIEW FEE.....	\$	ANNEX.....	\$
SHED.....	\$	WATER METER ().....	\$
TOTAL GENERAL FUND.....	\$	WATER FOR CONSTRUCTION-INSPECTION.....	\$
COMMERCIAL REVIEW (DEPOSIT).....	\$	SEWER CONNECTION.....	
BALANCE.....	\$	WATER CONNECT. SYNC. CHRG.....	
CONSULTANT FEES - Invoice #.....	\$	WATER & SEWER (Total).....	\$

APPLICANT'S SIGNATURE: _____ PRINT NAME: _____ CONTACT PHONE #: _____

** Please note application information on the back of this form.

BUILDING OFFICIAL APPROVAL:	DATE:	TOTAL PERMIT FEE:
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VILLAGE OF HOFFMAN ESTATES

Permit Application Addendum

In consideration of the issue and delivery by the Village of Hoffman Estates of permit number _____, the applicant hereby agrees to comply with all applicable Federal, States and Local laws and regulations, including but not limited to Environmental Protection Agency (EPA) and Occupational Safety and Health Administration (OSHA) regulations, while operating in the Village of Hoffman Estates. Any regulatory violations observed by Village personnel may be reported to the appropriate agency.

It is further understood that the Village of Hoffman Estates, its officials, agents and employees do not and will not directly supervise the performance of any work by a permittee contractor as a consequence of the issuance of this permit. The Village of Hoffman Estates, its officials, agents and employees, will not direct the manner in which the contractor complies with Federal, States and local laws and regulations.

The undersigned, having applied to the Village of Hoffman Estates for a building permit, acknowledges:

1. That there might be private covenants, conditions and restrictions running with the title to the property which is the subject of the permit applications which regulate, govern, control, and/or affect what type of improvements may be made on the subject property;
2. That the Village, by issuance of a building permit has no power to and does not abrogate, vary, terminate, waive, or release any such covenants, conditions, and restrictions of record which may be applicable to the subject property;
3. That the undersigned remains obligated to comply with such covenants, conditions, and restrictions of record notwithstanding the fact that they have received a building permit from the Village of Hoffman Estates.
4. That a copy of the Homeowner Association letter of approval is required.

Applicant's Signature

Date

Contractor's Name

VILLAGE OF HOFFMAN ESTATES CONTRACTOR REQUIREMENTS

Code Enforcement
 1900 Hassell Road
 Hoffman Estates, IL 60169
 PHONE: 847-781-2631
 FAX: 847-781-2658
www.hoffmanestates.org/permits

- General Contractor _____ Village of H.E. Contractor License, Bond & Insurance
- Excavator _____ Village of H.E. Contractor License, Bond & Insurance *****
- Carpenter _____ Village of H.E. Contractor License, Bond & Insurance
- Brick Mason _____ Village of H.E. Contractor License, Bond & Insurance
- Cement Mason _____ Village of H.E. Contractor License, Bond & Insurance *****
- Sewer Builder _____ Village of H.E. Contractor License, Bond & Insurance *****
- Electrician _____ Electrical Registration (copy), Bond & Insurance
- Any Low Voltage _____ Electrical Registration (copy) or Village of H.E. Contractor License, Bond & Insurance
- HVAC _____ Village of H.E. Contractor License, Bond & Insurance
- Fence Contractor _____ Village of H.E. Contractor License, Bond & Insurance
- Plumber _____ State Plumbing Contractor Registration (055) & Insurance issued to State of IL (copies) ◇
- Roofer _____ State Roofing License & Insurance issued to State of IL (copies) ◇
- Underground Irrigation _____ State Irrigation (or Plumbing Contractor) Registration & Insurance issued to State of IL (copies) ◇
 (A licensed Plumber is also required – see above)
- Alarms (Burglar or Fire) _____ State "Private Alarm Contractor" License & Insurance issued to State of IL (copies) ◇
- Fire Equipment _____ State Fire Equipment License & Insurance issued to State of IL (copies) ◇
- Fire Sprinkler _____ State Fire Sprinkler License & Insurance issued to State of IL (copies) ◇
- Siding or Any Other _____ Village of H.E. Contractor License, Bond & Insurance *****

Hoffman Estates **CONTRACTORS LICENSE** - \$100.00 (\$50 half-year license sold from November to March)
 (Application at: www.hoffmanestates.org/permits)

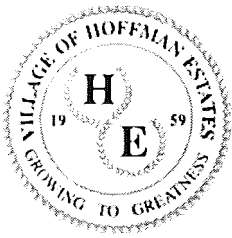
\$10,000 SURETY BOND (fax copy acceptable – if signed)

INSURANCE CERTIFICATE – with the following minimum amounts of coverage: † ††

- ◆ *Commercial General Liability:* Minimum aggregate of \$300,000; One person \$100,000 per occurrence
- ◆ *Worker's Compensation:* Statutory limits if required by law (or the Village's form letter, stating reasons not required)
 - † A fax is acceptable if signed and submitted by broker/agent directly to Village.
 - †† Village of Hoffman Estates must be listed as Certificate Holder.
 - ◇ State-licensed contractors may also submit an insurance certificate with the Village of Hoffman Estates as certificate holder (in lieu of a certificate with the State as certificate holder).

*******FOR ALL EXCAVATION or ANY WORK IN VILLAGE RIGHT-OF-WAY:**

- ◆ *Commercial General Liability* needs written proof of underground coverage
- ◆ *Automobile Liability Insurance* required:
 - 1 ton or less:
 - \$250,000 per individual/\$500,000 per accident/\$250,000 property damage limits of personal auto coverage;
 - or \$500,000 combined single limit of commercial auto coverage over 1 ton
 - \$1,000,000 combined single limit of commercial auto coverage



Village of Hoffman Estates
 Transportation & Engineering Division
 Canadian National Noise Mitigation Program
 1900 Hassell Road, Hoffman Estates, IL 60169
 Phone: (847) 252-5800 Fax: (847) 781-2679
 canadiannational@hoffmanestates.org

REQUEST FOR NOISE MITIGATION REIMBURSEMENT

Name: _____ Address: _____
 Phone: _____ Email Address: _____

How would you like to be notified that your reimbursement check has been processed?

_____ Phone Call _____ Email

How would you like to receive your check?

_____ Certified Mail _____ Pick-up at Village Hall (Homeowner will need to sign for the check)

Type of Work (Check all that apply): _____ Acoustic Windows _____ Acoustic Doors
 _____ Exterior Wall Insulation _____ Exterior Crack/Opening Sealing _____ Landscaping
 _____ Roof/Wall Vent Sealing _____ Acoustic Screen Walls (around outdoor areas & rear yards)
 _____ Other Work

Attach the Following Documents:

1. Copy of Approved Application to Participate in Noise Mitigation Reimbursement Program form.
2. Attach a copy of the *Inspection Approval Form* containing your inspection approval stickers or submit all final landscaping inspection reports approving the project.
3. Attach a copy of all contracts, invoices detailing work performed, store receipts for materials purchased by the homeowner, and / or cancelled checks or credit card slips showing proof of payment.

I certify that I am the property owner of the above-noted address. I understand that the Village has 5 working days to issue a reimbursement check after receipt of this reimbursement request. I understand that upon receipt of the maximum reimbursement allowed, I am no longer eligible for further reimbursement. I further understand that future maintenance of this improvement is my responsibility and must comply with all existing laws, including property maintenance, building and stormwater management codes.

 Property Owner Signature

 Date

For Office Use Only

Trans/Engineering Department	Amount Approved	Amount Not Approved	Date Submitted to Finance Dept.
Building Permit #	Final Inspection Date	Check #	Reimbursement Information: <input type="checkbox"/> Mailing Date _____ <input type="checkbox"/> Pick Up Date _____ Owner Signature: _____

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES**

**MONTHLY REPORT
May 2013**

GRANT PROJECTS

◆ **Bode - Salem Road Surface Transportation Program Project**

Scope: Bode Road will be reconstructed from the intersection with Braintree to Bode Circle East. On-street bicycle facilities will be included along with improved roadway lighting. The Village of Schaumburg's work includes reconstructing Salem Drive from Bode Road to Golf Road with similar lighting and bicycle components.

Status: About 30 people attended the open house public meeting with Schaumburg staff on April 17 at Enders-Salk Elementary School. Revisions to the Project Development report (PDR) based on IDOT comments were made. The cost estimate has been evaluated further and increased to reflect the more detailed level of plan development.

Next Steps: Staff will continue finalizing the PDR with Schaumburg. We will investigate the use of a consultant for lighting design once Phase II engineering is ready to begin. A proposal was requested from Schaumburg's Phase II consultant.

Funding:

Item	Total	Federal (STP)	Local (MFT)
Reconstruction	\$2,500,000	\$2,000,000	\$500,000
Safety Study	\$ 50,000	\$ 40,000 (HSIP)	\$ 10,000

◆ **Higgins Road Pedestrian/Bicycle Project**

Scope: Construct new sidewalk and bicycle path on north side of Higgins Road from Basswood Street to west of Roselle Road.

Status: Landscaping installation has been completed. Coordination continues with IDOT on the bicycle detection for the signal at Ash Road. Staff developed a concept plan for loop placement and equipment which needs to be further refined with IDOT.

Next Steps: Install and coordinate bicycle detectors with IDOT and Meade. Project closeout will occur in 2013.

Funding:

Item	Total	Federal	Local*
Construction	\$725,000	\$540,000	\$135,000
Engineering – Phase III	\$ 80,000	N/A	\$ 80,000

* Roselle TIF, Village of Schaumburg, Traffic Improvement Fund

◆ **Palatine Road Widening Project**

Scope: Widen to a consistent three (3) lane section from Huntington to Haman and install new traffic signal at Huntington.

Status: Work is underway with utility adjustments and sawcutting of the pavement. Homer L. Chastain & Associates was hired by the Village to perform Phase III engineering.

Next Steps: As work progresses, updates will be posted on the Village website under Road Construction.

Funding:

Item	Total	Federal	State	Local (Tr Impr Fund)
Construction (estimate)	\$2,500,000	\$2,000,000	\$450,000	\$50,000
IDOT Bid Opening	\$2,132,000			
Engineering –				
Phase III (estimate)	\$ 250,000	\$ 200,000	\$ 45,000	\$ 5,000
Village contract award	\$ 150,000	\$ 120,000	\$ 25,000	\$ 5,000

◆ **Hassell Road Surface Transportation Program Project**

Scope: Reconstruct Hassell Road from Pembroke to Fairway Court. Includes new lane configuration for left turns and on-street bicycle facilities.

Status: The public information open house was held on April 16 and the preconstruction meeting at IDOT occurred on April 30. Plote hopes to begin work by the week of May 13. An article appeared in the April *Citizen* about the project. Notices were delivered to businesses with project information and sent to residents. Staff time is eligible for reimbursement since the low bid for construction was less than \$5,000,000. A portion of the Phase III professional services testing contract could also be reimbursed. Some contingency amount in the case of project cost increases will be reserved.

Next Steps: As work progresses, updates will be posted on the Village website under Road Construction.

Funding:

Item	Total	Federal	Local (MFT)
Construction	\$5,300,000	\$4,000,000	\$1,300,000
IDOT Bid Opening	\$4,600,000	\$3,680,000	\$ 920,000
Material Testing – Phase III	\$ 150,000 (est.)	\$ 120,000	\$ 30,000

◆ **IL 59 / Shoe Factory Road Right Turn Lanes**

Scope: Add right turn lanes on each leg.

Status: Paving work is complete on both Shoe Factory and IL 59. The permanent traffic signal installation, lighting, and restoration remain to be done. The Village hired H.R. Green Engineering to perform all phases of engineering design and construction management.

Next Steps: The consultant staff is conducting the project inspections and documentation.

Funding:

Item	Total	Federal	State	Cook County
Construction	\$1,000,000	\$800,000	\$100,000	\$100,000
Engineering	\$ 100,000	\$ 80,000	\$ 10,000	\$ 10,000

◆ **Beverly and Higgins HSIP Project**

Scope: Install dual left turn lanes on Higgins Road and convert left turn to a “left on green arrow only” operation. The northbound approach on Beverly Road will be widened to include a right turn lane and dual left turn lanes.

Status: All work is complete.

Next Steps: The first invoice for the Village share of work was processed. The final payment will occur upon project close out.

Funding:

Item	Total	Federal	State	Local (Western Tr Impr Fund)
Construction	\$910,000	\$810,000	\$70,000	\$30,000

◆ **RTA Community Planning Grant**

Scope: Evaluate feasibility and design of flexible route transit services in the Village.

Status: The consultant presented the report findings at the March Committee meeting.

Next Steps: RTA will close out the project and prepare an invoice for the Village share. RTA staff will assist with creating a Village Transit Task Force as recommended in the study findings.

Funding:

Item	Total	RTA	Local (Tr Impr Fund)
Planning	\$80,000	\$64,000	\$16,000

◆ **Illinois Transportation Enhancement Program (ITEP) Grant Application**

Scope: This bicycle and pedestrian improvement project will connect Shoe Factory Road and Prairie Stone Business Park with a path crossing underneath I-90 and Hoffman Boulevard. The path within the Forest Preserve from IL 59 to the CN right of way will be paved too.

Status: Eighteen responses were received as a result of the Request for Qualifications for engineering services being posted on the Village website. Staff is reviewing these with the goal of bringing a recommendation to the Committee in June 2013. A draft intergovernmental agreement for review by the Park District and Forest Preserve District is being prepared.

Next Steps: Coordinate with the Illinois Tollway for potential bridge modifications to accommodate the undercrossing. Solicit comments from Park District and Forest Preserve District on the IGA. Construction is likely in 2015.

Funding:

Item	Total	Federal	Local (EDA, Park District, Forest Preserve)
Construction	\$700,000	\$560,000	\$140,000
Engineering	\$150,000	\$120,000	\$ 30,000

◆ **Department of Natural Resources (DNR) Grant Application**

The Central Road bicycle path project from the west AT&T Center Drive to Huntington Boulevard was submitted on March 1. Past experience with the DNR process suggests a very long review cycle before an announcement of which projects are selected.

◆ **Transportation Investment Generating Economic Recovery Grant (TIGER)**

A new application for this round of TIGER funding is being prepared. Assistance from consultants is being sought for preparation of the Benefit Cost component of the application. The competition for these funds remains extremely strong across the country.

BIKE / PEDESTRIAN PROJECTS

◆ **Bicycle Planning**

The next meeting of BPAC is scheduled for May 22. The topics will include activities for 2013, a Village bike ride, and creating a pedestrian facility plan.

TRANSIT

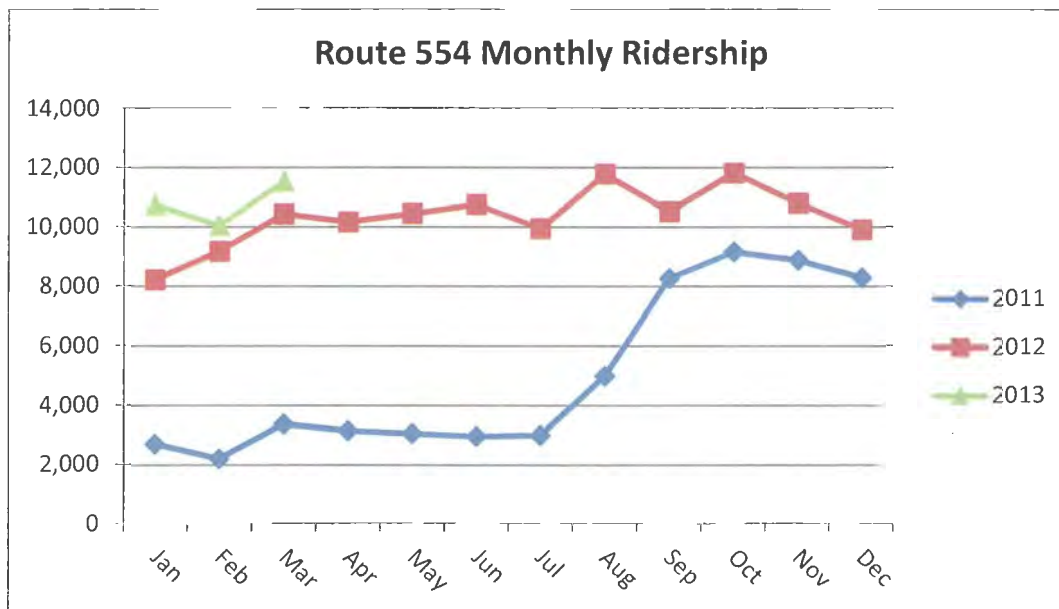
◆ **Taxi Discount Program**

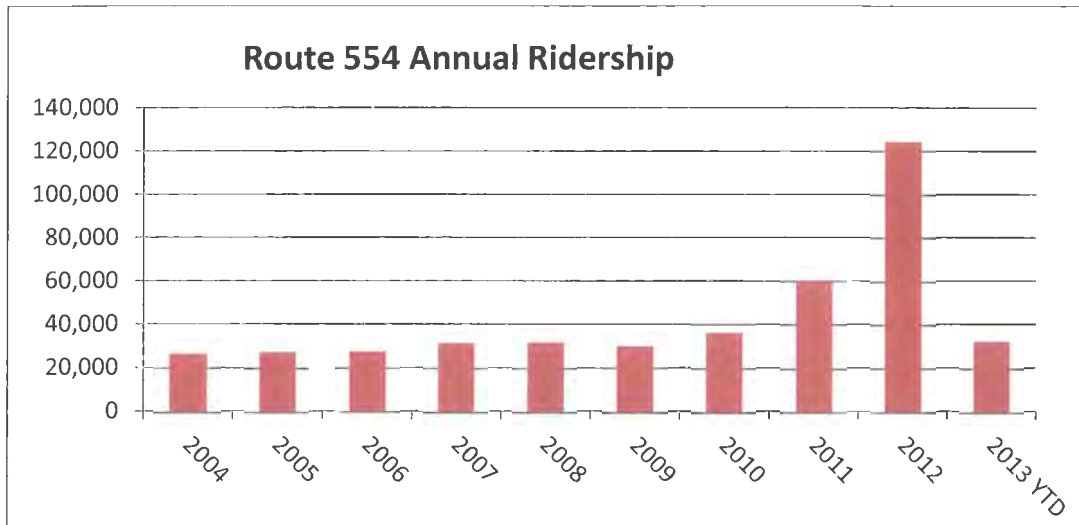
Registration continues with identification cards and coupons sent to residents. To date, a total of 373 residents have registered for the program. Coupons redeemed to date in 2013 total 1275. The annual estimate for 2013 is based on limited data on usage received through the middle of April and is only a very general early predictor of annual use. An article appeared in the April *Citizen* and registration has increased as a result.



◆ **Pace Route 554**

The most recent data from March 2013 showed an average weekday ridership of 473 per day and a Saturday average of 320 riders per day. A comparison with the same month from previous years shows a continuing upward trend. The service was expanded to bidirectional operation and Saturday hours in August 2011. ADA service is available for qualified individuals within three quarter mile of the route.





◆ **Pace I-90 Corridor Plans**

Staff from the Tollway, Pace, and the Village met to discuss the Park and Ride accommodations for the preferred alternative design of the Barrington Road interchange. Discussion included timing of improvements, roles, funding, and coordination. While no final decisions were made, a better understanding of work Pace will need to do for the Park and Ride design did emerge. Pace continues its planning work on temporary Park and Ride facilities in Prairie Stone. Pace received approval for CMAQ funds to enhance bus service along the Jane Addams (I-90) Tollway corridor. The scope of the project includes new vehicles, creation of interim and permanent park and ride lot facilities, and operational funding for two years. Introduction of service may begin sometime in late 2013 to coincide with planned advance Tollway widening work for the reconstruction of I-90.

ROAD PROJECTS

◆ **Barrington Road Interchange – Phase I Engineering**

The fifth Community Advisory Group meeting was held in March to review concepts for alternative configurations. A public meeting was held in February and a draft preferred alternative was identified, the single point urban interchange. CMT created a performance matrix to compare alternatives for discussion with IDOT and Illinois Tollway staff. CMT developed concepts to incorporate Park and Ride facilities into the interchange layout. Phase II engineering to keep pace with the Tollway’s work schedule is underway and the Tollway IGA was approved.

Funding:

Item	Total	State	Tollway	Local
Engineering Phase I	– \$2,000,000	\$1,000,000	-	\$1,000,000
Engineering Phase II	– \$3,500,000	-	\$1,750,000	\$1,750,000

◆ Shoe Factory Road - Cook County

Civiltech, the Village's consultant, submitted pre-final plans to the County at the end of April. Work on right of way will begin next. The County intends to handle right of way appraisals and negotiations while Civiltech will prepare the plats and legal documents. The timing of construction will depend upon the duration of the right of way process, project funding, and approval of final plans.

◆ Illinois Tollway Capital Plan and Corridor Planning Council

The Illinois Tollway began mainline work on I-90 west of Elgin by working on the eastbound lanes. Construction is expected to last into 2014 on this section of I-90. The portion east of Elgin will be designed in 2012 and 2014 with construction in 2014 through 2016. The scope of the Tollway work will be to widen and reconstruct the mainline, adding a fourth lane in each direction. A wider inside lane and shoulder will be included to allow operation of a managed lane and/or bus on shoulder operation as an interim transit measure. As noted above, additional widening work would be needed to implement a Bus Rapid Transit or the STAR Line station but the current Tollway plan does not preclude these changes in the future. Coordination with the Barrington Road Interchange project is essential and ongoing.

TRAFFIC SIGNALS**◆ Roselle Road Traffic Signal**

Cook County granted approval for the signal with the pedestrian phase crossing Roselle Road. Baseline data will be collected to document existing conditions before the signal with the pedestrian phase is installed in case there is a question related to impacts of its operation. Civiltech submitted pre-final signal plans to Cook County for review. The majority of comments from County Departments were received in late January and the consultant is working on a response and waiting on additional feedback.

◆ Higgins Road / Prairie Stone Parkway Traffic Signal

All work has been completed. Project close out will occur next.

◆ Higgins Road / Huntington Boulevard

Left Must Yield on Green ball signs were installed by Public Works for northbound and southbound traffic at the intersection. Long term changes will likely require IDOT pursuit of HSIP funds.

ADDITIONAL PROJECTS:**COORDINATION****◆ CN Noise Mitigation Program and Related CN Projects**

The Village Board approved a noise mitigation program on April 1st. The program started on April 15th. County staff prepared an intergovernmental agreement applicable to the Bridlewood subdivision (see item this month). Information on products and contractors licensed in the Village has been posted to the Village webpage. Staff is reviewing, researching, and responding to questions from residents and contractors as the reimbursement program gets started.

◆ O'Hare Noise Compatibility Commission


No new information.

NEW DEVELOPMENTS**◆ Traffic data, site plans, and inspections are occurring for the following projects:**

Various smaller projects and permit applications

TRAFFIC STUDIES / OTHER**◆ Resident requests for traffic analysis underway include:**

- Blind Pedestrians Sign – Plymouth Road
- No U-turn Sign – Kensington at Muir School
- No Parking modifications – on Bode at Evanston
- No Parking – Pebble Beach Court
- Parking Restriction Modification Request – Alcoa Lane
- Speeding – Fox Path Lane
- Speeding – Illinois Boulevard
- Speeding – Winston Drive
- Stop Sign – Nicholson and McDonough
- Traffic Restrictions – Moon Lake Boulevard



Michael Hankey, P.E.
Director of Transportation and Engineering Division