

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **APRIL 15, 2013**  
**PLACE:**                                 **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:19 p.m. The Village Clerk called the roll. Trustees present: Jackie Green, Anna Newell, Gary Pilafas, Gary Stanton, Karen Mills, Ray Kincaid.

A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
B. Gorvett, Fire Chief  
M. Hish, Police Chief  
R. Musiala, Finance Director  
D. Schultz, Community Relations Coordinator  
A. Garner, H&HS Director  
P. Seger, HRM Director  
J. Nebel, PW Director  
G. Eaken, IS Director  
B. Anderson, CATV Coordinator  
B. Gibbs, Global Spectrum  
J. Donahue, Sr. Planner

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Green.

The Mayor called for a Moment of Silence to remember the victims from the Boston Marathon bombing.

**3. RECOGNITION OF AUDIENCE:**

A resident who declined to identify herself because of concern for her safety talked about the treatment that her and her family has been receiving from the Police Department and School Districts. She was asked to give her name and contact number to Chief Hish and to call Village Manager Norris or Mayor McLeod to set up a meeting.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of Minutes

Minutes April 15, 2013 Page 2

Minutes from March 18, 2013.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of Minutes  
Minutes from April 1, 2013.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for April 1, 2013: \$1,839,751.85.**

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4362-2013 approving a Master Sign Plan Amendment in accordance with Section 9-3-8-M-12 of the Zoning Code for the property located at 2081-2095 N. Barrington Road, Hoffman Estates (Ricky Rocket's Convenient Store).**

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills

Nay: Kincaid

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4363-2013 approving a Master Sign Plan Amendment in accordance with Section 9-3-8-M-12 of the Zoning Code for the property located at 1481 W. Palatine Road, Hoffman Estates (Charles Plaza).**

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS:**

**6.A. President's Report**

1) Presentation(s)

Great Citizen(s) Award - Hoffman Estates High School Student Athletes

Anthony Ganas, Wrestling Coach at Hoffman Estates High School, Brittany London, Cheerleading Coach at Hoffman Estates High School, the Wrestling Team and Cheerleading Squad were recognized as Great Citizens because of their involvement with the community, such as cleaning and organizing the Children's Advocacy Center and distributing Valentine's Day cards that were made by area students to the residents of Alden Poplar Creek.

2) Proclamations

Trustee Pilafas read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Wednesday, April 24, 2013 as Steven Weber Day. Voice vote taken. All ayes. Motion carried.

Mr. Weber accepted his proclamation, was congratulated by the Board and introduced his family.

Trustee Green read the following proclamation:

Motion by Trustee Newell, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Sunday, May 5, 2013 as Tony Caceres Day. Voice vote taken. All ayes. Motion carried.

Chief Hish accepted the proclamation for Officer Caceres.

Trustee Kincaid read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming May 5 through May 11, 2013 as Municipal Clerks Week. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff accepted the proclamation.

Trustee Newell read the following proclamation:

Motion by Trustee Pilafas, seconded by Trustee Green, to concur with the proclamation proclaiming April 14 through April 20, 2013 as Week of the Young Child. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff accepted the proclamation to post.

Trustee Mills read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Pilafas, to concur with the proclamation proclaiming April 21 through April 27, 2013 as National Volunteer Week. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff accepted the proclamation to post.

Trustee Pilafas read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming May 5 through May 11, 2013 as National Drinking Water Week. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff accepted the proclamation to post.

Trustee Newell read the following proclamation:

Motion by Trustee Stanton, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Friday, April 26, 2013 as Arbor Day. Voice vote taken. All ayes. Motion carried.

Mr. Nebel accepted the proclamation.

Trustee Stanton read the following proclamation:

Motion by Trustee Pilafas, seconded by Trustee Newell, to concur with the proclamation proclaiming Wednesday, May 1, 2013 as Global Love Day. Voice vote taken. All ayes. Motion carried.

Dr. Garner accepted the proclamation.

Motion by Trustee Pilafas, seconded by Trustee Green, to accept the appointment of Craig Kuehne to the 4<sup>th</sup> of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the appointment of Robert Neel to the Emerging Technology Advisory Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a NWMC meeting, the Daily Herald Business Ledger, a 4<sup>th</sup> of July meeting, a dinner at the Meadows Club for My Vibrant India, the Hoffman Estates Park District Earth Day program, a reception for retiring Park District Commission Lollie Guiney, a Delta Sigma Data Fundraiser and the Eagle Scout Luke Iehl Court of Honor.

#### **6.B. Trustee Comments**

Trustee Green thanked everyone who had voted, stated that she would still be involved in the Village because she is the Chairperson of the 4<sup>th</sup> of July Commission and wished Mike Gaeta and Gayle Vandenbergh her best.

Trustee Newell stated that she would miss Trustee Green, congratulated the newly elected officials, stated that she attended the Intergovernmental Reception for Elected Officials, the Eagle Court of Honor for Luke Iehl, Earth Day, the reception for Lollie Guiney and thanked her for her service and commented about the article in the paper about the Business Ledger.

Trustee Pilafas thanked Trustees Green and Kincaid, congratulated Mike Gaeta and Gayle Vandenbergh, Mayor McLeod and Lollie Guiney and stated that he attended the Eagle Court of Honor For Luke Iehl.

Trustee Mills thanked everyone for their support, said that it was sad to lose Trustee Green, congratulated Mike Gaeta and Gayle Vandenbergh, wished Trustee Kincaid well, stated that she attended the Business Ledger and the reception for Lollie Guiney and sent her condolences to Gordon Thoren on the passing of his wife.

Trustee Kincaid thanked Trustee Green, stated that he was proud of what he has done, congratulated Mayor McLeod, thanked the citizens for allowing him to be up on the dais, and congratulated Clerk Romanoff, Trustee Mills, Mike Gaeta and Gayle Vandenbergh.

Trustee Stanton passed along his condolences to Gordon Thoren, thanked Trustees Green and Kincaid for their service, congratulated Mike Gaeta, Gayle Vandenberg and Mayor McLeod, stated that he attended the Chamber of Commerce Business Expo, the Daily Herald News Makers Luncheon, the Hoffman Estates Park District Earth Day and the reception for Lollie Guiney .

Mayor McLeod announced that there will be a reception for Trustees Green and Kincaid on Monday, April 22, 2013 at Village Hall at 6:00 p.m.

**6.C. Village Manager's Report**

Mr. Norris thanked Trustees Green and Kincaid.

**6.D. Village Clerk's Report**

The Village Clerk had no report.

**6.E. Treasurer's Report**

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 6.E.

Mrs. Musiala stated that during the month of March 2013 cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$4,185,593. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$24.2 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$16,466,881, primarily due to property tax receipts. The total for cash and investments for all funds increased to \$167.9 million.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

**6.F. Committee Reports**

**Public Health & Safety**

Trustee Green stated that they would be meeting to request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

**Public Works & Utilities**

Trustee Newell stated that they would be meeting to have a discussion regarding a potential 2014 spring brush pick-up program and request approval to reallocate funds for the purchase of a used "Grapple" style vehicle, in an amount not to exceed \$59,810; request authorization to award contract for 2013 Concrete Maintenance Program to \_\_\_\_\_ in an amount not to exceed \_\_\_\_\_; request authorization to award contract for fan installation and controls at Village Hall to \_\_\_\_\_ in an amount not to exceed \_\_\_\_\_; request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

**Finance**

Trustee Pilafas stated that they would be meeting to review the Capital Improvements Plan quarterly update for the first quarter of 2013; request approval of an ordinance reserving the Village's private activity bond (IRB) volume cap; request acceptance of Finance Department, Information Systems Department and Sears Centre Arena Monthly Reports.

**7. PLANNING & ZONING COMMISSION REPORTS (Commissioner Combs):**

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commissions recommendation and approve the petitioners' request.

**7.A.** Request by Golf Rose Shopping Center, an Illinois Limited Partnership, c/o Robin Realty and Management Company (owner) and Matt Thurling d/b/a TVI, Inc. d/b/a Savers (tenant) to consider a special use under Section 9-8-2-C-8 of the Zoning Code and a site plan amendment to permit the operation of a resale store and donation center and site improvements on the property located at 26 Golf Center (Golf Center Shopping Center). The following conditions shall apply:

1. The building permit shall be obtained within nine (9) months of the Village Board action on this request.
2. The approval of the special use and site plan amendment shall be based on the application materials submitted by the petitioner for this request.
3. A performance guarantee for all exterior building and site work shall be submitted to the Village prior to issuance of a building permit.
4. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
5. The entire site plan improvements and building changes, as shown on the approved plans, shall be completed prior to issuance of any occupancy permit for the Savers store.
6. The following conditions relate to the operation of the Community Donation Center operated under the authority of Savers.
  - a. The Community Donation Center shall be open only during normal business hours of the Savers store, and merchandise shall be accepted only during said hours.
  - b. The Community Donation Center exterior area and all other exterior areas shall be kept clean and orderly at all times, and no items shall be stored outside (including donated items, crates, containers, waste materials, or other products used by the store).
  - c. Items donated at the Community Donation Center shall be received by an employee authorized by Savers.
  - d. No items shall be dropped off or accepted at the front of the store.
  - e. The property shall not include donation boxes or similar facilities.
7. Shopping carts shall be stored inside the store at all times including overnight.
8. A waiver is granted from the Business District Design Standards to allow the use of EIFS on the Community Donation Center as shown on the application materials submitted by the petitioner for this request.
9. Screening shall be provided for any existing and future rooftop units as determined necessary by the Village.
10. Signs shall be maintained in the fire lanes indicating that no stopping, standing, or parking of vehicles shall occur in the fire lane, as required by the Village Fire Department. All fire lanes, access drives, internal circulation driveways, and other areas not specifically designated for vehicle parking shall be kept clear of parked or stored vehicles.
11. Parking is only permitted to occur within designated parking spaces. To prevent obstructions for emergency or customer vehicle circulation, the site operations shall be managed to ensure that all fire lanes, access drives, internal circulation driveways, and other areas not specifically designated for car parking or storage shall be kept clear of parked or stored vehicles.
12. Light fixtures shall be downcast including full cut-off lenses to prevent glare.
13. No outdoor speakers or paging system shall be permitted.
14. No signs are approved as part of this Site Plan Amendment and Special Use.

**Discussion**

Trustee Mills asked if business would extend into the former Betty's Day Care.

Jim Donahue responded yes.

Trustee Stanton asked what the hours of operation were.

David Vanbuckle, 1372 Prairie Court, West Chicago, area manager for Savers, replied 9:00 a.m.-9:00 p.m., Monday thru Saturday and 10:00 a.m.-7:00 p.m. Sunday.

Trustee Mills asked if they agreed to all of the conditions.

Mr. Vanbuckle replied yes.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADDITIONAL BUSINESS:**

Motion by Trustee Mills, seconded by Trustee Newell, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 4364-2013 amending Section 9-3-9 and Section 10-5-3 (antennas and wireless telecommunications).

Roll Call:

Aye: Green, Newell, Stanton, Mills

Nay: Pilafas, Kincaid

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve Item 8.B.

**8.B.** Request Board approval of request by the 4<sup>th</sup> of July Commission for a ticketed entertainment act at the Northwest Fourth Fest.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills

Nay: Kincaid

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.C.

**8.C.** Request Board approval of employment agreement between the Village of Hoffman Estates and James H. Norris.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Trustee Kincaid abstained,

Motion carried.

**9. ADJOURNMENT:**

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting. Voice vote taken. All ayes.  
Motion carried. Time: 8:15 p.m.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.