

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

April 1, 2013

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Peter Gugliotta, Director of Planning
Gary Salavitch, Director of Engineering
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Gordon Eaken, Director of IS
Bev Romanoff, Village Clerk
Ben Gibbs, GM of Sears Centre Arena
Patricia Cross, Assistant Corporation Counsel**

Others in Attendance:

**Yousuf Ahmed, Levy Restaurant Group
Reporter from the *Daily Herald***

The Public Works and Utilities Committee meeting was called to order at 7:53 p.m.

II. Approval of Minutes

Motion by Trustee Green, seconded by Mayor McLeod, to approve the Public Works & Utilities Committee meeting minutes of February 25, 2013. Voice vote taken. Trustee Pilafas abstained. Motion carried.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve the Special Public Works & Utilities Committee meeting minutes of March 18, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to award contract for 2013 Contracted Ash Tree Removal Program to Central Forestry, LLC, Hoffman Estates, IL (low bid), in an amount not to exceed \$200,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Green, to award contract for 2013 Contracted Ash Tree Removal Program to Central Forestry, LLC, Hoffman Estates, IL (low bid), in an amount not to exceed \$200,000. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award contract for 2013 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$116,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to award contract for 2013 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$116,000. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to waive formal bidding and purchase a replacement heavy-duty dump truck through State of Illinois Joint Purchase Contract pricing from Prairie International, Springfield, IL (low State Contract bid), in an amount not to exceed \$155,405.**

An item summary sheet from Joe Nebel and Robert Markko was presented to the Committee.

Trustee Green and Mr. Nebel discussed that the existing heavy-duty dump truck would be sold at auction.

Trustee Stanton, Mr. Nebel and Mr. Norris discussed forecasted auction sales prices. Mr. Nebel added that the new heavy-duty dump truck would have a stainless steel bed that would last longer and have a higher resale value.

Motion by Trustee Pilafas, seconded by Trustee Mills, to waive formal bidding and purchase a replacement heavy-duty dump truck through State of Illinois Joint Purchase Contract pricing from Prairie International, Springfield, IL (low State Contract bid), in an amount not to exceed \$155,405. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Trustee Pilafas and Mr. Salavitch discussed that Hassell Road reconstruction would begin on or around May 1, 2013.

Motion by Trustee Green, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting at 7:59 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Operations/Outreach -
Office of the Mayor & Board

Date