

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

March 18, 2013

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Ray Kincaid, Vice Chairperson
Gary Stanton, Trustee
Jacquelyn Green, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Mike Hankey, Director of Transportation
Gary Skoog, Director of Econ. Development
Ken Gomoll, Asst. Director of Public Works
Rachel Musiala, Finance Director
Bob Gorvett, Fire Chief
Mike Hish, Police Chief
Algean Garner, Director of HHS
Bev Romanoff, Village Clerk
Bruce Anderson, Cable TV Coordinator**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the Planning, Building & Zoning Committee meeting minutes of February 11, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of a resolution adopting the 2013 zoning map.

An item summary sheet from Peter Gugliotta was presented to Committee.

Trustee Kincaid indicated that he voted no on this item last year because he felt that there should be residential in Prairie Stone. Mr. Norris explained that the resolution is required by state law each year to reflect zoning actions that have already occurred in the past.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve a resolution adopting 2013 zoning map. Voice vote taken. Nay: Kincaid. Motion carried.

2. Discussion regarding 2013 economic development marketing and outreach events for the Village of Hoffman Estates.

An item summary sheet from Gary Skoog was presented to Committee.

Gary Skoog addressed the Committee and provided an update on marketing and outreach planned for 2013. They include the Business of Sports, April 11, 2013 at the Sears Centre Arena; the ICSC Conference May 19-22; and the Real Estates Conference in the summer/fall of 2013, as well as the International Taste Fest in October.

Trustee Mills congratulated Gary Skoog on the *Business Ledger* article that appeared recently. Trustee Kincaid inquired who was attending the ICSC Conference. Mr. Norris indicated that 3 staff and 3 elected officials would be attending.

3. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement was submitted to the Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:07 p.m.
Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date