

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

February 25, 2013

I. Roll Call

Members in Attendance:

**Anna Newell, Vice Chairperson
Jacquelyn Green, Trustee
Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

Members not in Attendance:

Trustee Gary Pilafas

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Gary Salavitch, Director of Engineering
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Bruce Anderson, Cable TV Coordinator
Bev Romanoff, Village Clerk
Ben Gibbs, GM, Sears Centre Arena
Nichole Collins, EMA Coordinator**

Others in Attendance:

Yousuf Ahmed, Levy Restaurant Group

The Finance Committee meeting was called to order at 7:14 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Stanton, to approve the Finance Committee meeting minutes of January 28, 2013.

Trustee Kincaid advised that page 5 of the minutes should be revised to indicate that he did not ask for 3 years worth of comparisons of Sears Centre activity, but only 3 monthly comparisons, or the 4th quarter of last year 2011-2012. He also requested comparisons for the 4th quarter for the year 2012-2013.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve the Finance Committee meeting minutes of January 28, 2013 with the amendment. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Green, to approve the Special Finance Committee meeting minutes of February 11, 2013.

Trustee Kincaid indicated that he asked to see the videos of the 4th of July fireworks and requested to send this item back to the 4th of July Commission for review and would like that included in these minutes. Mayor McLeod stated that the minutes are not meant to be verbatim. Staff was instructed to re-listen to the tape and inform the Committee of what was said.

Motion by Trustee Mills, seconded by Trustee Green, to defer approval of the minutes of February 11, 2013. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve the Special Finance Committee meeting minutes of February 18, 2013. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to award an entertainment contract to William Morris Endeavor Entertainment, LLC, Beverly Hills, CA, for the musical group .38 Special in an amount not to exceed \$34,000 to perform at the 2013 Northwest Fourth-Fest.**

An item summary sheet from Roger Stell was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to award an entertainment contract to William Morris Endeavor Entertainment, LLC, Beverly Hills, CA, for the musical group .38 Special in an amount not to exceed \$34,000 to perform at the 2013 Northwest Fourth-Fest. Voice vote taken. All ayes. Motion carried.

- 2. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Information Systems Department Monthly Report.**

The Information Systems Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Information Systems Department Monthly Reports for November and December. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Sears Centre Arena Monthly Report.**

The Sears Centre Arena Monthly Report for was presented to Committee.

Trustee Kincaid requested a copy of the comparisons for the 4th quarter.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Sears Centre Arena Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Stanton, seconded by Trustee Mills, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date