

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

**February 25, 2013**

**I. Roll Call**

**Members in Attendance:** Anna Newell, Chairperson  
Jacquelyn Green, Vice Chairperson  
Trustee Karen Mills (arrived at 7:06 pm)  
Trustee Ray Kincaid  
Trustee Gary Stanton  
Village President William McLeod

**Members not in Attendance:** Trustee Gary Pilafas

**Management Team Members  
in Attendance:** Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Gary Salavitch, Director of Engineering  
Bob Gorvett, Fire Chief  
Michael Hish, Police Chief  
Algean Garner, Director of HHS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Bruce Anderson, Cable TV Coordinator  
Bev Romanoff, Village Clerk  
Ben Gibbs, GM, Sears Centre Arena  
Nichole Collins, EMA Coordinator

**Others in Attendance:** Yousuf Ahmed, Levy Restaurant Group

The Public Works and Utilities Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Stanton seconded by Trustee Green, to approve the Public Works & Utilities Committee meeting minutes of January 28, 2013. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request by Ryland Homes for approval to extend the expiration date of the Shoe Factory Lift Station and Force Main Recapture Ordinance.**

An item summary sheet from Gary Salavitch was presented to the Committee.

Motion by Trustee Gary Stanton, seconded by Mayor McLeod, to approve an ordinance extending the expiration date of the Shoe Factory Lift Station and Force Main Recapture. Voice vote taken. All ayes. Motion carried.

**2. Request approval for the Historical Sites Commission to proceed with 2013 budgeted activities and events in an amount not to exceed \$1,250.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to the Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, for Historical Sites Commission to proceed with 2013 budgeted activities and events in an amount not to exceed \$1,250. Voice vote taken. All ayes. Motion carried.

**3. Request authorization to extend 2011 contract for 2013 parkway tree planting program to St. Aubin Nursery, Kirkland, IL (low qualifying bid) in an amount not to exceed \$134,250.**

An item summary sheet from Joe Nebel was presented to the Committee.

Motion by Trustee Stanton, seconded by Trustee Green, to authorize extension of 2011 contract for 2013 parkway tree planting program to St. Aubin Nursery, Kirkland, IL (low qualifying bid). Voice vote taken. All ayes. Motion carried.

**4. Request authorization to extend 2012 contract for 2013 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid), in an amount not to exceed \$85,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Motion by Trustee Green, seconded by Trustee Stanton, to extend 2012 contract for 2013 season landscape maintenance services for Village owned sites, State rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid) in an amount not to exceed \$85,000. Voice vote taken. All ayes. Motion carried.

**5. Request authorization to extend 2011 contract for 2013 weed control and fertilization, for various Village owned sites and rights-of-way to Spring Green, Plainfield, IL (low qualifying bid) in an amount not to exceed \$12,720.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to the Committee.

Robert Steinberg, 4158 Portage Lane, addressed the Committee and asked whether the applications were liquid or dry materials. Mr. Nebel responded that three (3) different products are used and two were liquid herbicides and one was a dry fertilizer. Dr. Steinberg asked whether the Village needs to control weeds on its properties when the community does not and is allowed to have weeds grow as high as 12 inches. He asked about the environmental impact of

lawn services in town and that fertilizing is a waste of money if it is not watered. Mayor McLeod suggested that the Sustainability Commission look into this issue.

Trustee Kincaid inquired about different internet sites that would advertise and reach more bidders. Mr. Norris indicated that staff will look into free sites or industry sites that would advertise our bids.

Motion by Trustee Green, seconded by Trustee Stanton, to extend 2011 contract for 2013 weed control and fertilization for various Village owned sites and rights-of-way to Spring Green, Plainfield, IL (low qualifying bid) in an amount not to exceed \$12,720. Voice vote taken. All ayes. Motion carried.

- 6. Request authorization to extend 2011 contract for 2013 water/sewer concrete site restoration to Strada Construction Co., Addison, IL (low qualifying bid) at a unit price of \$8.47 per square foot for sidewalk, \$33 per lineal foot for curb and \$73 per square yard for driveway apron replacements in an amount not to exceed \$48,700.**

An item summary sheet from Joe Nebel and Hailing Xiao was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to extend 2011 contract for 2013 water/sewer concrete site restoration to Strada Construction Co., Addison, IL (low qualifying bid) at a unit price of \$8.47 per square foot for sidewalk, \$33 per lineal foot for curb and \$73 per square yard for driveway apron replacements in an amount not to exceed \$48,700. Voice vote taken. All ayes. Motion carried.

- 7. Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low qualifying bid), in an amount not to exceed \$42,000.**

An item summary sheet from Joe Nebel and Hailing Xiao was presented to the Committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low qualifying bid), in an amount not to exceed \$42,000. Voice vote taken. All ayes. Motion carried.

- 8. Request authorization to award contract for 2013 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.25 per square yard for sodding and \$4 per square yard for seeding, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to the Committee.

Motion by Trustee Green, seconded by Trustee Mills, to award contract for 2013 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.25 per square yard for sodding and \$4 per square yard for seeding, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

**9. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**10. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Green, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

Mayor McLeod, on behalf of the entire Board of Trustees, extended his condolences to Trustee Stanton on the passing of his sister, Diane Stanton.

Mayor McLeod reported that on Wednesday, February 20, he attended a meeting with a hospital representative and Rep. Duckworth regarding the Barrington Road interchange. On Thursday, February 21, Mayor attended the DARE graduation at St. Hubert's school, the Northwest Executive Club of Chicago lunch and it was the last Big 10 meeting. On Friday, February 22, Mayor attended Schaumburg District 54 Foundation dinner, which was the largest event they have had. On Saturday, February 23, Mayor attended Pack 297 Blue and Gold dinner and the Clearbrook wine tasting event. On Sunday, February 24, he attended Pack 100 Blue and Gold event. On Monday, February 25, the Mayor attended the Chamber Board meeting.

**IV. Other****V. Items in Review****VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting at 7:14 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date