

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **MARCH 4, 2013**  
**PLACE:**                                 **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Mills, Ray Kincaid, Jackie Green and Anna Newell.

Gary Pilafas was absent.

A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplín, Asst. Village Manager-Development Services  
B. Gorvett, Fire Chief  
T. Bos, Asst. Police Chief  
R. Musiala, Finance Director  
P. Seger, HRM Director  
J. Nebel, PW Director  
D. Schultz, Community Relations Coordinator  
A. Garner, H&HS Director  
B. Anderson, CATV Coordinator  
N. Collins, Emergency Management Coordinator  
Y. Ahmed, Levy Food Services

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Stanton.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of Minutes

Minutes from February 18, 2013.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes.  
Motion carried.

Approval of Minutes  
Minutes from February 25, 2013.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:  
Aye: Stanton, Mills, Kincaid, Green, Newell  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

**5.B. Approval of the schedule of bills for March 4, 2013: \$3,716,859.31.**

Roll Call:  
Aye: Stanton, Mills, Kincaid, Green, Newell  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4359-2013 for the recoupment of the cost of construction and the payment for the Shoe Factory Road lift station and force main in the Village of Hoffman Estates (Canterbury Farms).**

Roll Call:  
Aye: Stanton, Mills, Kincaid, Green, Newell  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

**5.D. Request Board authorization to award contract for entertainment at the 2013 Northwest Fourth-Fest to William Morris Endeavor Entertainment, LLC, Beverly Hills, CA, for the musical group .38 Special in an amount not to exceed \$34,000.**

Roll Call:  
Aye: Stanton, Mills, Kincaid, Green, Newell  
Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

**5.E.** Request Board authorization for a one-year extension to the Police Emergency Vehicle Equipment installation/changeover contract.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

**5.F.** Request Board authorization for mobile radio installation for the new Northwest Central Dispatch radio system in an amount not to exceed \$29,575.82.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

**5.G.** Request Board approval for Historical Sites Commission to proceed with 2013 budgeted activities and events in an amount not to exceed \$1,250.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.H.

**5.H.** Request Board authorization to extend 2011 contract for 2013 parkway tree planting program to St. Aubin Nursery, Kirkland, IL (low qualifying bid) in an amount not to exceed \$134,250.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.I.

**5.I.** Request Board authorization to extend the 2012 contract for 2013 season landscape maintenance services for Village owned sites, state rights-of-way, detention areas and park type properties to Alaniz Group, Elgin, IL (low qualifying bid) in an amount not to exceed \$85,000.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.J.

**5.J.** Request Board authorization to extend 2011 contract for 2013 weed control and fertilization for various Village owned sites and rights-of-way to Spring Green, Plainfield, IL (low qualifying bid) in an amount not to exceed \$13,720.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.K.

**5.K.** Request Board authorization to extend 2011 contract for 2013 water and sewer concrete site restoration to Strada Construction Co., Addison, IL (low qualifying bid) at a unit price of \$8.47 per square foot for sidewalk, \$33 per lineal foot for curb, and \$73 per square yard for driveway apron replacements, in an amount not to exceed \$48,700.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Statnton, to approve Item 5.L.

**5.L.** Request Board authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low qualifying bid) in an amount not to exceed \$42,000.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.M.

**5.M.** Request Board authorization to award contract for 2013 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.25 per square yard for sodding and \$4 per square yard for seeding, in an amount not to exceed \$30,000.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

- 1) Proclamations(s)

Trustee Mills read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Mills, to concur with the proclamation proclaiming Saturday, March 16, 2013 as James Norris Day. Voice vote taken. All ayes. Motion carried.

Mr. Norris was congratulated by the Board and accepted his proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Mills, to concur with the proclamation proclaiming March 2013 as Nutrition Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Garner accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Kincaid, to concur with the proclamation proclaiming March 2013 as Severe Weather Preparedness Month. Voice vote taken. All ayes. Motion carried.

Ms. Collins accepted the proclamation.

Mayor McLeod reminded everyone about the BIG 10 tournament this weekend, he stated that he attended the DARE graduation at Thomas Jefferson School, the Biz 6 luncheon, a NWMC Transportation meeting, the D211 34<sup>th</sup> Legislative breakfast, the Islamic Society meeting and wished Village Manager Norris a happy birthday and anniversary.

#### **6.B. Trustee Comments**

Trustee Stanton stated that he attended DARE graduations at St. Hubert and Thomas Jefferson Schools, The NW Executive Club of Chicago luncheon, the Barrington/I90 Open House, Schaumburg Township School District 54 Foundation Mardi Gras and the HEAA Reception.

Trustee Kincaid stated that he attended a breakfast where Kirk Dillard spoke, the NW Executive Club luncheon, the Barrington/I90 Interchange Open House, the Biz 6 luncheon, remarked about the letter that he read at the February 18<sup>th</sup> meeting, he stated that he spoke to Chief Hish about it and requested an Executive Session to discuss this personnel issue.

Trustee Mills stated that she attended the NW Executive Club luncheon, the Hoffman Estates Park District Foundation Girls Night Out, a D54 Foundation Mardi Gras, stated that she was excited about volunteering at the BIG 10 tournament over the weekend, wished Mr. Norris a happy birthday and talked about new requirements that are taking place regarding gas furnaces.

Trustee Newell stated that she attended the Barrington/I90 Interchange Open House, wished Village Manager a happy birthday, sent her condolences to Trustee Stanton on the loss of his sister and reminded everyone to be careful with the snow storm that is coming.

Trustee Green wished Mr. Norris a happy birthday and congratulated him on his 15 year anniversary.

#### **6.C. Village Manager's Report**

Mr. Norris had no comments.

**6.D. Village Clerk's Report**

The Village Clerk stated that 61 passports were processed in the month of February, the last day to register to vote for the April 9<sup>th</sup> Consolidated Election is March 12<sup>th</sup>, early voting will be held here Monday, March 25<sup>th</sup> through Sunday, April 6<sup>th</sup>, applications for mail in ballots can be picked up here at Village Hall and that Cook County must receive the application by Thursday, April 4<sup>th</sup>.

**6.D. Committee Reports**

**Planning, Building & Zoning**

Trustee Mills stated that they would be meeting to request approval of a vacation of easement and plat of easement of utilities for the St. Alexius Medical Campus located at 1555 Barrington Road; request approval of a resolution adopting the 2013 zoning map; direct Planning and Zoning Commission to consider text amendments to the Zoning Code to add regulations related to the possible adoption of the Compassionate Use of Medical Cannabis Pilot Program Act by the State of Illinois; discuss 2013 economic development events for the Village of Hoffman Estates; and request acceptance of Department of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

**General Administration & Personnel**

Trustee Kincaid stated that they would be meeting to discuss the Legislative Update; discuss the planning for the 2013 International Taste of Hoffman Estates; request acceptance of Cable TV and Human Resources Management Monthly Reports.

**Transportation & Road Improvement**

Trustee Stanton stated they would be meeting to request approval of Intergovernmental Agreement with Cook County for the Canadian National Noise Mitigation Program; request approval of the Canadian National Noise Mitigation Program; request approval of an IDOT resolution to appropriate Motor Fuel Tax Funds for the 2013 Hassell Road reconstruction project and related work in an amount not to exceed \$1,000,000; review of findings from RTA Flexible Transit Service Operation Plan study and request acceptance of Transportation Division Monthly Report.

**7. PLANNING AND ZONING COMMISSION REPORT (Chairperson Combs):**

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the Planning and Zoning Commission and approve the petitioners' request.

**7.A.** Request by the Village of Hoffman Estates to consider a text amendments to Chapter 10 (Subdivision Code) of the Hoffman Estates Municipal Code.

**Discussion**

Trustee Mills asked if it was a typo on page 97 where it stated that B. was repealed, and asked if it should be removed.

Mr. Norris said that staff would look into it.

Roll Call:

Aye: Stanton, Mills, Kincaid, Green, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADDITIONAL BUSINESS:**

There was no additional business.

**9. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting. Time: 7:24 p.m. Voice vote taken. All ayes. Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.