

**Village of Hoffman Estates**

**PLANNING, BUILDING & ZONING  
COMMITTEE MEETING MINUTES**

**January 14, 2013**

**I. Roll Call**

**Members in Attendance:**

**Karen Mills, Chairperson  
Ray Kincaid, Vice Chairperson  
Gary Stanton, Trustee  
Jacquelyn Green, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
William McLeod, Village President**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Peter Gugliotta, Director of Planning  
Patrick Seger, Human Resources Mgmt. Dir.  
Bob Gorvett, Fire Chief  
Michael Hish, Police Chief  
Monica Saavedra, Assistant Director of H&HS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Bruce Anderson, Cable TV Coordinator  
Doug Schultz, Community Relations Coord.  
Bev Romanoff, Village Clerk  
Patricia Cross, Assistant Corporation Counsel  
Ben Gibbs, GM of Sears Centre Arena  
Nichole Collins, Emergency Management Coord.**

**Others in Attendance:**

**Yousuf Ahmed, Levy Restaurant Group  
Reporter from *Daily Herald***

The Planning, Building & Zoning Committee meeting was called to order at 7:23 p.m.

**II. Approval of Minutes**

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve the Planning, Building & Zoning Committee meeting minutes of December 10, 2012. Voice vote taken. Trustee Pilafas abstained. Motion carried.

**NEW BUSINESS**

- 1. Request authorization of an EDA Contract for Prairie Stone public road improvements in an amount not to exceed \$83,695.**

An item summary from Mark Koplin was presented to Committee.

Mr. Koplin highlighted that this was another in a long line of improvements.

Trustee Kincaid and Mr. Koplin discussed the location of parcel 14-A being the old water park project.

Motion by Trustee Pilafas, seconded by Trustee Green, to authorize an EDA Contract for Prairie Stone public road improvements in an amount not to exceed \$83,695. Voice vote taken. All ayes. Motion carried.

- 2. Request acceptance of Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Newell, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement was submitted to the Committee.

Trustee Mills wished Don Plass a successful retirement.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:26 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Dir. of Operations/Outreach -  
Office of the Mayor & Board

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Date