

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **DECEMBER 3, 2012**
PLACE: **COUNCIL CHAMBERS**
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:04 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Stanton, Karen Mills, Ray Kincaid, Jackie Green.

Gary Pilafas was absent.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplin, Asst. Village Manager-Development Services
B. Gorvett, Fire Chief
M. Hish, Police Chief
R. Musiala, Finance Director
A. Garner, H&HS Director
P. Seger, HRM Director
J. Nebel, PW Director
D. Schultz, Community Relations Coordinator
B. Anderson, CATV Coordinator
M. Hankey, Transportation & Engineering Director
N. Collins, Emergency Management Coordinator
B. Gibbs, SCA General Manager
Y. Ahmed, Levy

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Stanton, seconded by Trustee Green, to approve Item 4.

Approval of Minutes

Minutes from November 19, 2012.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A. with the correction on Item 7.B. (increase in the number of Class "A" and Class "LC" Licenses – Stella's).

5.A. Approval of Agenda

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for December 3, 2012: \$2,238,721.44.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

5.C. Request Board approval of Resolution No. 1530-2012 accepting the public improvements within the Yorkshire Woods Subdivision for Village maintenance.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

5.D. Request Board approval of the 2013-2017 Capital improvements Program as recommended by the Capital Improvements Board.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

5.E. Request Board approval to declare \$4,593,720.65 as surplus funds within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the appropriate taxing districts.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

5.F. Request Board approval of a Sanitary Sewer Agreement with Willow Creek Community Church.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

5.G. Request Board approval of a Sanitary Sewer Agreement with MWRD to provide sanitary sewer service for Willow Creek Community Church.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.H.

5.H. Request Board authorization for an IDOT supplemental resolution to appropriate MFT funds for:

- 1) 2010 Street Project in the amount of \$100,000
- 2) 2008 General Maintenance Program (Street Light Pole Replacement, Traffic Signal Maintenance and Opticom Repairs), in the amount of \$20,373.67.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.I.

5.I. Request Board authorization to award contract for State of Illinois joint purchase of 2012-2013 winter road salt to Morton Salt Inc., Chicago, IL at a unit price of \$53.38 per ton, in an amount not to exceed \$128,112.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.J.

5.J. Request Board authorization to award contract for engineering services for rehabilitation of Chippendale Sanitary Sewer Lift Station to Baxter & Woodman Engineers, Crystal Lake, IL, in an amount not to exceed \$43,500.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.K.

5.K. Request Board authorization to award contract for body refurbishment of Truck 22 to Renewed Performance, Inc., Tipton, IN, in an amount not to exceed \$98,576.60.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

1) Proclamations

Trustee Newell read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the proclamation proclaiming Saturday, December 15, 2012 as James Arvidson Day.

Mr. Nebel accepted the proclamation for Mr. Arvidson.

Trustee Stanton read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Newell, to concur with the proclamation proclaiming Sunday, December 9, 2012 as Eric Race Day.

Mr. Nebel accepted the proclamation for Mr. Race.

Trustee Green read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the proclamation proclaiming December 2012 as Drunk & Drugged Driving Prevention Month.

Chief Hish accepted the proclamation.

2) Great Citizen Award(s)

Rick and Patti Hirsh

Rick and Patti Hirsh were nominated by Cindy Waltenspeal for the Great Citizen Award because of their efforts in collecting toys for children who are hospitalized.

Kayla Majeske

Kayla Majeske was recognized as a Great Citizen because of her work with the special needs community at Hoffman Estates High School.

3) Presentations

Governor's Hometown Award

Dr. Garner presented the Village with the 2012 Governor's Hometown Award for Service and Mentorship for the services that are provided at the Community Resource Center. Jennifer Mursu, School District 54, and Donica Luzwick, CRC Instructor, spoke about the services that the children receive at the Resource Center and how valuable they are.

Mayor McLeod stated that he and Trustee Stanton spent time in Springfield during the Veto Session, commented on the relationship that Oakton Community College has with the NWMC, attended International Day Celebration with Montessori of North Hoffman and he noticed that the Daily Herald commented that it's been one year since the School District 300 issue.

Motion by Trustee Stanton, seconded by Trustee Newell, to accept the appointment of Sadia Sarwar to the 4th of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Kincaid, seconded by Trustee Stanton, to accept the appointment of Jaelyn Kator to the Economic Development Commission. Voice vote taken. All ayes. Motion carried.

6.B. Trustee Comments

Trustee Stanton said that he was honored to be in Springfield for the Hometown Award and that he attended Small Business Saturday.

Trustee Kincaid stated he attended Small Business Saturday and Business After Hours at Mariano's.

Trustee Mills congratulated H&HS on receiving the Hometown Award and the graduates of the Citizens Police Academy.

Trustee Newell stated that she attended Small Business Saturday, the opening of Morizzo's Funeral Home and Schaumburg Township's disabled children's event.

Trustee Green stated that she attended the Pie Tasting at The Devonshire, Small Business Saturday, the opening of the Funeral Home and congratulated the graduates from the Citizen's Police Academy.

6.C. Village Manager's Report

Mr. Norris thanked Dr. Garner, Dr. Saaverda-Kulousek and Emily Kerous for completing the paperwork for the application for the Governor's Hometown Award and welcomed Rachel Musiala as the new Finance Director.

6.D. Village Clerk's Report

The Village stated that 34 passports were processed in the month of November.

6.E. Committee Reports

Planning, Building & Zoning

Trustee Mills stated that they would be meeting to request approval of a time extension to the temporary moratorium on the enforcement of the regulations in Section 9-3-8-K-5 of the Zoning Code to allow certain temporary business signs to be displayed during depressed economic conditions; request by 2300 Stonington Properties, LLC (a.k.a. We Care Recycling LLC) to reset a Class 6B classification for property tax assessment purposes for the property located at 2300 Stonington Avenue and cancellation of a previous 6B classification; request acceptance of Departments of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

General Administration & Personnel

Trustee Kincaid stated that they would be meeting to discuss the 2013 Village Board and Standing Committee meeting schedule; request approval of an Ordinance to consolidate the Village's cable TV franchise holders into one Agreement document (Comcast); request approval of a Resolution supporting the passage of the Marketplace Fairness Act (MFA); request acceptance of Cable TV and Human Resources Management Monthly Reports.

Transportation

Trustee Stanton stated that they would be meeting to request award of contract to ____ of ____ for testing services on the Hassell Road reconstruction project in an amount not to exceed \$____; request approval of IDOT Agreement for Phase III professional services on the Hassell Road reconstruction project and request acceptance of Transportation Division Monthly Report.

Finance

Trustee Newell stated that they would be meeting to request approval to establish Police Sergeant hire-back rates for the period January 1 through December 31, 2013; request approval of the Village's 2013 excess workers' compensation and property and casualty insurance coverage; request approval to award contract for workers' compensation claims administration services to Employer's Claims Service and request approval to award contract for property and casualty claims administration services to CCMSI.

Public Health & Safety

Trustee Green stated they would be meeting to request authorization to extend the Radio and Modem Communications Maintenance Contract on a monthly basis until implementation of the new Radio System in 2013; request acceptance of Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to request acceptance of the Department of Public Works and Department of Development Services Monthly Report for the Transportation and Engineering Division Monthly Reports.

7. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 7.A.

7.A. Request Board approval of Ordinance No. 4343-2012 approving a Master Sign Plan in accordance with Section 9-3-8-M-12 of the Zoning Code for the property located at 395 W. Higgins Road (First American Bank).

Roll Call:

Aye: Newell, Stanton, Mills, Green

Nay: Kincaid

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 7.B.

7.B. Request Board approval of Ordinance No. 4344-2012 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase in the number of Class "A" and Class "LC" licenses – Stella's).

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 7.C.

7.C. Request Board approval of the first amendment to the Memorandum of Agreement with Canadian National.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Green, to adjourn the meeting into Executive Session to discuss Litigation (5 ILCS 120/2-(c)-(11)). Time: 7:42 p.m.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Newell, to adjourn the meeting. Time: 8:07 p.m.

Roll Call:

Aye: Newell, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.