

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

October 22, 2012

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson
Gary Pilafas, Trustee
Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Mike Hankey, Director of Transportation
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Asst. Finance Director
Bruce Anderson, Cable TV Coordinator
Gordon Eaken, Director of IS
Bev Romanoff, Village Clerk
Nichole Collins, Emergency Mgmt Coord.
Patricia Cross, Assistant Corporation Counsel**

The Public Works & Utilities Committee meeting was called to order at 7:16 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Green, to approve the Public Works & Utilities Committee meeting minutes of October 22, 2012. Voice vote taken. Ayes: Green, Newell, Kincaid, Stanton, McLeod; Abstain: Mills, Pilafas. Motion carried.

NEW BUSINESS

- 1. Discussion regarding 2012-2013 Snow/Ice Control Policy and Procedure Manual.**

Item summary from Joe Nebel and Ken Gomoll was presented to Committee.

Mr. Nebel addressed the Committee and stated that there are no major changes to this Policy.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to approve 2012-2013 Snow/Ice Control Policy and Procedure Manual. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to join a purchasing cooperative with Public Sourcing Solutions to establish O'Reilly Auto Parts as a primary automotive parts vendor.**

Item summary from Joe Nebel was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to join a purchasing cooperative with Public Sourcing Solutions to establish O'Reilly Auto Parts as a primary automotive parts vendor. Voice vote taken. All ayes. Motion carried.

- 3. Request approval to accept a grant offered by the Illinois Department of Commerce and Economic Opportunity in a total amount of \$75,000 for the replacement of water main.**

Item summary from Joe Nebel and Haileng Xiao was presented to Committee.

Mr. Nebel reported that with this grant some work will be done on Bode Road.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept a grant offered by the Illinois Department of Commerce and Economic Opportunity in a total amount of \$75,000 for the replacement of water main. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to award contract to Coperhaver Construction of Gilbert, IL (low bidder) for the 2012 Drainage Improvements Project in an amount of \$21,080.**

Item summary from Gary Salavitch and Mike Hankey was presented to Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to award contract to Coperhaver Construction, Gilbert, IL (low bidder) for the 2012 Drainage Improvements Project in an amount of \$21,080. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to replace Transportation and Engineering Division vehicle Unit 75 through the State purchase program with a new vehicle in an amount not to exceed \$20,266.**

Item summary from Mike Hankey was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to authorize Transportation and Engineering Division to replace vehicle Unit 75 through State purchase program with a new vehicle in an amount not to exceed \$20,266. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President’s Report

Mayor McLeod requested that the dates of the Village Board and Committee meetings be put on the programs when they are rerun on cable.

Trustee Mills mentioned that people are going through her neighborhood pressuring residents about switching electric aggregation companies. Residents should call the police if people are not registered with Village for soliciting.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Green, seconded by Trustee Pilafas, to adjourn the meeting at 7:29 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date