

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
November 12, 2012

Immediately Following the Transportation & Road Improvement Committee

Members:	Karen Mills, Chairperson	Gary Pilafas, Trustee
	Ray Kincaid, Vice Chairperson	Jacquelyn Green, Trustee
	Gary Stanton, Trustee	Anna Newell, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - October 8, 2012

NEW BUSINESS

1. Request approval of:
 - A. A Resolution requesting Cole Taylor Bank to draw upon Letter of Credit No. 4861 in the sum of \$2,443,050 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements, including the permanent Beverly Road/Beacon Point Drive traffic signal, pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005.
 - B. Authorization to waive formal bidding and award contract for installation of the permanent Beverly Road/Beacon Point Drive traffic signal to Lyons & Pinner Electric Companies, in an amount not to exceed \$325,000.
2. Request authorization of an EDA Contract for Old Sutton Road redesign and miscellaneous EDA costs in an amount not to exceed \$18,682.
3. Request acceptance of Department of Development Services monthly report for Planning Division.
4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

October 8, 2012

I. Roll Call

Members in Attendance:

**Ray Kincaid, Vice Chairperson
Trustee Gary Stanton
Trustee Jacquelyn Green
Trustee Anna Newell
Village President William McLeod**

Via Electronic Attendance:

Chairperson Karen Mills

Members not in Attendance:

Trustee Gary Pilafas

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Don Plass, Director of Code Enforcement
Mike Hankey, Dir. of Trans. & Engineering
Patrick Seger, Human Resources Mgmt. Dir.
Bruce Anderson, Cable TV Coordinator
Patricia Cross, Assistant Corporation Counsel**

Others in Attendance:

Yousuf Ahmed, Levy Restaurant Group

The Planning, Building & Zoning Committee meeting was called to order at 7:22 p.m.

II. Approval of Minutes

Motion by Mayor McLeod, seconded by Trustee Green, to approve the Planning, Building & Zoning Committee meeting minutes of September 10, 2012. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. **Request by MPV Properties (petitioner) and SKW Capital Management (contract purchaser) for:**
 - a. **A courtesy review for an AAA Auto Care building to be located on the site of the current Myoda building at 1070 Roselle Road.**

b. A waiver to the Roselle Road Business District Development Standards to permit an auto care building at 1070 Roselle Road.

An item summary from Peter Gugliotta was presented to Committee.

Mr. Koplin informed the Committee that the petitioner requested to remove conversation of the plan from the agenda. No action taken.

2. Request approval of a license with ATC Indoor DAS LLC for a neutral host cellular antenna system at the Sears Centre Arena.

An item summary from Mark Koplin was presented to Committee.

Mr. Koplin provided background information on the associated benefits and revenue to the Village. Mr. Art Janura explained the requested insurance changes presented to the Committee by staff. Mr. Koplin confirmed that the Village's Risk Manager approved the changes.

Trustee Kincaid and Mr. Koplin discussed that the Village does not yet know how tall the equipment will be, but will get definitive information when the plans are submitted. Trustee Kincaid, Mr. Koplin and Mr. Janura discussed how the electric meter would work and that it was preferred that the equipment have a separate meter installed.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve request for a license with ATC Indoor DAS LLC for a neutral host cellular antenna system at the Sears Centre Arena with staff recommended amendments to insurance coverage. Roll call vote taken. All ayes. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Newell, to accept the Department of Development Services monthly report for Planning Division. Roll call vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement was submitted to the Committee.

Trustee Stanton and Ms. Patricia Cross discussed the “failure to pay” items on the report and that it related to individuals who did not pay for their Groot waste removal services.

Trustee Kincaid and Ms. Cross discussed that the individuals on the failure to pay list were 150 days past due or more and were not added to the list until they were given an initial notification.

Motion by Trustee Green, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Code Enforcement Division. Roll call vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Department of Development Services monthly report for Economic Development and Tourism. Roll call vote taken. All ayes. Motion carried.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Newell, to adjourn the meeting at 7:39 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

 Emily Kerous, Dir. of Operations/Outreach -
 Office of the Mayor & Board

 Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of:

A. A Resolution requesting Cole Taylor Bank to draw upon Letter of Credit No. 4861 in the sum of \$2,443,050 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements, including the permanent Beverly Road/Beacon Point Drive traffic signal, pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005

B. Authorization to waive formal bidding and award contract for installation of the permanent Beverly Road/Beacon Point Drive traffic signal to Lyons & Pinner Electric Companies, in an amount not to exceed \$325,000

MEETING DATE: November 12, 2012

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta^{PG}/Mike Hankey

REQUEST: Request approval of:

A. A Resolution requesting Cole Taylor Bank to draw upon Letter of Credit No. 4861 in the sum of \$2,443,050 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements, including the permanent Beverly Road/Beacon Point Drive traffic signal, pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005.

B. Authorization to waive formal bidding and award contract for installation of the permanent Beverly Road/Beacon Point Drive traffic signal to Lyons & Pinner Electric Companies, in an amount not to exceed \$325,000.

BACKGROUND: As part of the 1999 and 2005 approvals for the University Place and Laufenberger Annexation and Development Agreement, the developer (Shoe Factory Road, LLC) was required to make improvements to Shoe Factory Road (and extending onto Beverly and Rohrssen Roads) to accommodate the developments approved under these agreements. Because Shoe Factory Road is under the jurisdiction of Cook County and the project scope includes safety and capacity elements that are beyond the impacts created by the developer, the County has agreed to pay some costs of the project. Due to this arrangement, the Village was required to be the coordinating agency for the improvements, although the Village is not responsible directly for any of the costs.

BACKGROUND: (Continued)*Securities in Place*

The developer originally guaranteed their estimated portion of the project for engineering design and construction costs through the combination of a Letter of Credit (\$2,615,550) and a Subdivision Bond (\$1,512,500). The developer was supposed to increase the securities annually to account for inflation, but instead defaulted on this requirement. The developer did pay some initial consultant design costs directly, and after the default occurred, the Village used partial draws against the Letter of Credit totaling \$172,500 to fund ongoing engineering design fees. The current remaining Letter of Credit amount is \$2,443,050. If the full bond amount is successfully obtained through pending litigation, the total amount of available securities would be \$3,955,550.

The current total estimated Shoe Factory Road improvement project cost is roughly \$14 million and the Village's estimated share (funded by the developer) is roughly \$5.5 million.

Part of the project includes the replacement of the temporary signal (installed by Shoe Factory Road, LLC) at Beacon Point Drive and Beverly Road, estimated at \$325,000 (none of this signal cost is covered by Cook County since it is not on Shoe Factory Road). This estimate includes unpaid maintenance costs incurred by contractor on the temporary signal (the developer default left these costs unpaid).

The Village will require the full amount of the Letter of Credit plus the full amount of the bond to cover the non-County share of the project costs, plus additional funds will be needed from the remaining vacant landowners subject to the terms of the Annexation Agreement unless other funding sources can be found.

DISCUSSION:*Shoe Factory Road Improvement Project*

In order to move forward with the Shoe Factory Road project, all available security funds must be made available to the Village for immediate use. It is critical that the Village have the funds on hand before the County can begin the right of way acquisition process and to pay the next series of invoices that will be generated for final project design. These are the next steps toward completing this project, but they are being delayed because the Village does not have the funds on hand.

The developer has lost ownership of the commercial zoned property through the foreclosure process and the developer can no longer provide funds to the Village for the roadway project. Past requests to the developer to increase the security amounts per the Annexation Agreement have been unfulfilled. The Village continues to seek payment directly from the bond holder, however, that process has been delayed while court action is pursued.

The attached resolution is specific to the Letter of Credit No. 4861 in the amount of its full balance of \$2,443,050.

DISCUSSION: (Continued)

Once the right of way has been acquired, the final engineering design is complete, and utility relocation plans are finalized, the project will be ready to be put to bid (2014 or later). As that point nears, the Village and County will need to work toward finalization of updated cost estimates and determine all remaining funding sources and timing. The Village share is ultimately the obligation of the remaining vacant Beacon Point Phase 2 property owners (currently Ryland Homes and Cole Taylor Bank). Cook County has included this project in their five year planning program, but has not yet allocated the full funding amount. Once funding sources are identified, a final construction schedule can be set.

Bid Waiver Request

For the past several months, staff had discussions with Cole Taylor Bank to have the permanent signal installation completed, with the goals of avoiding ongoing maintenance issues and ensuring traffic safety. Initially, it appeared Cole Taylor Bank would complete this work, however, the bank has recently indicated it would not.

The existing temporary signal has proven to be unreliable and problems are becoming more frequent. Currently, the traffic signal Opticom system is not working, thus creating another immediate maintenance need. Because proper signal operation is critical to traffic safety, it has become imperative that the permanent signal installation be completed as soon as possible.

The current maintenance contractor, Lyons & Pinner Electric Companies, recently provided the bank with a contract and cost estimate for completing the project and has been on notice from Cole Taylor awaiting a signed contract so they could proceed with the permanent installation as soon as possible.

With Cole Taylor no longer pursuing this project and the Village seeking to call the Letter of Credit, the Village will be in a position to most expeditiously complete the permanent signal installation by contracting directly with Lyons & Pinner in place of the bank. To accomplish this, the formal bid process would need to be waived. Based on the immediate need to proceed with the permanent signal installation to ensure traffic safety, a waiver of bid is requested and authorization to contract with Lyons & Pinner is requested.

The total cost estimate for the signal installation project is \$325,000, which includes the new work estimated by Lyons & Pinner, resolution of the unpaid past maintenance costs, and a 5% contingency. Once the project gets underway, staff will determine if inspections can be handled internally or if an external consultant will be needed due to limited internal staff resources. All inspection costs are eligible for payment from the Letter of Credit funds.

The Lyons & Pinner cost estimate also includes ongoing signal maintenance before and during the permanent signal installation until such time as the Village performs a final inspection and closes out the installation contract. From that point forward, the Village would transition to its regular signal maintenance contractor.

BACKGROUND: (Continued)

Lyons & Pinner is fully qualified to perform the traffic signal work and is prepared to initiate the project immediately upon approval. The cost estimate provided is competitive with recent contracts for similar work elsewhere in the Village. Waiving the bid process will result in cost and time savings since this contractor previously installed the temporary signal at this intersection, the Village will not need to hire a consultant to prepare bid documents, and the several weeks needed for the bid and award process can be eliminated.

If the Village Board approves the Letter of Credit call and the bid process waiver, staff and Corporation Counsel will immediately begin working to implement this project. It should be noted that there is typically a 12-14 week lead time needed to order the signal poles so it will likely be spring 2013 by the time the permanent signal is finished.

FINANCIAL IMPACT:

These Letter of Credit funds will be used to fund the installation of the permanent traffic signal at Beacon Point Drive and Beverly Road, pay the costs of ongoing maintenance of the temporary traffic signal at the same intersection, and pay some of the non-County portion of the Shoe Factory Road project improvements. Without the acquisition of these funds, the Village would be faced with a greater shortfall in funding for these necessary improvements.

RECOMMENDATION

Request approval of:

A. A Resolution requesting Cole Taylor Bank to draw upon Letter of Credit No. 4861 in the sum of \$2,443,050 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements, including the permanent Beverly Road/Beacon Point Drive traffic signal, pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005.

B. Authorization to waive formal bidding and award contract for installation of the permanent Beverly Road/Beacon Point Drive traffic signal to Lyons & Pinner Electric Companies, in an amount not to exceed \$325,000.

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION REQUESTING COLE TAYLOR BANK TO DRAW UPON
COLE TAYLOR BANK IRREVOCABLE STANDBY LETTER OF CREDIT NO. 4861**

WHEREAS, Shoe Factory Road, L.L.C., an Illinois limited liability company ("SFR LLC") and Village of Hoffman Estates, an Illinois municipal corporation (the "Village") entered into an Annexation and Development Agreement for the area commonly known as University Place, which Agreement is dated January 5, 1999, recorded on March 19, 1999 as Document Number 99269970, and subsequently amended by First, Second and Third amendments (collectively the "University Place Agreement"); and

WHEREAS, the Village, SFR LLC, Suburban Bank & Trust Co., as successor trustee to St. Paul Trust Company, as successor trustee to Beverly Trust Company, as Trustee u/t/a No. 74-2322 dated September 1, 1994 ("Trust") and Northern Illinois University Foundation, a tax exemption foundation ("NIU") entered into an Annexation and Development Agreement and Fourth Amendment to the University Place Annexation on May 2, 2005 ("May 2, 2005 Agreement"); and

WHEREAS, pursuant to said University Place Agreement and May 2, 2005 Agreement, certain road improvements ("Shoe Factory Road Project Improvements") were required as part of the overall development of the properties; and

WHEREAS, pursuant to Article VII, section G, paragraph 5 of the May 2, 2005 Agreement, SFR LLC shall guarantee its portion of the Shoe Factory Road Project Improvement costs by providing securities "in the amount of \$2,615,550, along with a current bond deposit of \$1,512,000 (which includes \$200,000 which may be utilized for McDonough Road intersection improvements) for a total performance security for the Shoe Factory Road Project Improvements of \$4,127,550"; and

WHEREAS, Cole Taylor Bank has provided Irrevocable Standby Letter of Credit No. 4861 in the amount of \$2,615,550 to meet a portion of SFR LLC's security obligations; and

WHEREAS, The Village has previously partially drawn down \$172,500 from Letter of Credit 4861, leaving a total of \$2,443,050 remaining; and

WHEREAS, said Shoe Factory Road Project Improvements referred to in Exhibit A and said Article VII, section G, paragraph 5 of the May 2, 2005 Agreement, have not been installed or completed to date.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1. The Corporate Authorities find that the statements in the foregoing preamble are correct and the same are incorporated herein as if fully set forth.

Section 2. The Corporate Authorities hereby demand that Cole Taylor Bank draw upon Cole Taylor Bank Irrevocable Standby Letter of Credit 4861 the sum of \$2,443,050 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements required pursuant to the University Place Annexation and Development Agreement and the May 2, 2005 Agreement.

Section 3. This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2012

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2012

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization of an EDA Contract for Old Sutton Road redesign and miscellaneous EDA costs in an amount not to exceed \$18,682

MEETING DATE: November 12, 2012

COMMITTEE: Planning, Building and Zoning

FROM: *M.K.* Mark Koplin

REQUEST: Request authorization of an EDA Contract for Old Sutton Road redesign and miscellaneous EDA costs in an amount not to exceed \$18,682.

BACKGROUND: Pursuant to the Economic Development Agreement, which requires submittal to and approval by the Village Board, Village staff hereby submit a proposed contract. The work, considered EDA eligible, is consistent with previous site preparation and public infrastructure EDA Contracts approved by the Village since inception of the EDA.

Project costs, as defined in the Economic Development Agreement, include “construction of the Public Improvements”. These improvements are specifically referenced in Exhibit H, Section D (Sanitary Sewer), Phase I Development Public Site Improvements. The cost of the improvements in the right of way is to be considered reimbursable to the Village from the Junior Lien Bond Funds (Schedule 12).

A copy of the EDA Contract was placed on the Trustees’ table on November 8, 2012.

DISCUSSION: This proposed contract is to be awarded as a “not to exceed” contract. The total contract amount is a reasonable estimate of the work to be performed and, as such, only the actual costs of services performed will be invoiced and paid.

Most of the EDA Contracts approved by the Village have been submitted by Sears, who has constructed improvements as the Village’s agent. For this EDA Contract, the Village has contracted directly with consultants for the studies and contractors/suppliers for the equipment described below directly without the use of Sears or ConopCo as our agent.

DISCUSSION: (Continued)

Village staff will review the invoices for EDA eligibility and will recommend reimbursement only for those expenses meeting criteria and covered under this EDA Contract. The summary sheet on the first page lists all of the subcontracts and the associated amounts. It is noted that all of these costs are to be reimbursed from bond funds. This EDA Contract includes costs already incurred to date. A description of each of the specific components of the proposed EDA Contract follows.

SCOPE OF WORK***Old Sutton Road Redesign***

Old Sutton Road served the former Poplar Creek Music Theater and the Village and Sears rebuilt it to a two lane road in 2002 as an interim solution until future development plans for Parcels 20 and 21 would dictate the ultimate design. The interim condition at the north end is problematic as it precludes southbound access to the Poplar Creek Crossing Shopping Center and future northbound access to Parcel 21, and southbound traffic immediately narrows from two lanes to a single lane. Northbound traffic must shift to the east as drivers approach Higgins Road.

This EDA Contract includes the staff time spent to date on preliminary engineering and fieldwork. Staff concluded that the construction cost of the preferred alternative would cost approximately \$135,000. Given standard engineering cost estimating procedures, this portion of the work should cost around 10-15% of the construction cost if performed by a consulting firm. As a conservative approach, the Village will use 7.5%, or \$10,125.

Higgins Road/Prairie Stone Parkway traffic signal

The Village hired V3 Consultants to perform the engineering work necessary for preliminary and final design for the traffic signal at Higgins Road and Prairie Stone Parkway. During permit plan review by IDOT, a question was raised regarding the existing pavement in the vicinity of the intersection. To answer that question, the Village hired Applied GeoScience to undertake some pavement cores. This work was necessary for the completion of the project, and along with the engineering and construction related to the traffic signal (previously approved EDA contracts), this work is also eligible.

Blue Wayfinding Signs

In an effort to guide potential customers to the major attractions in the Entertainment District, staff worked with a sign contractor to create and install the blue 59/90 directional signage in 2009, and again in 2011 with several additional signs. Snowplows traveling at higher rates of speed caused damage to these signs over the last two winters and the design of those signs needs to be reevaluated. Several additional blue wayfinding signs could be installed to provide direction to some of the newer developments. In addition, the standard brown OTB signs could be installed in locations interior to Prairie Stone. The owner of the OTB is working with the State for some signs on adjacent state and interstate highways.

To complement the existing blue wayfinding signs, signage internal to Prairie Stone is also important. In particular, the intersection of Hoffman Boulevard and Old Sutton Road, and perhaps Forbs Avenue, provide an opportunity to promote new and existing dining establishments. Exiting traffic from the Sears Centre Arena may not be aware of the opportunities at Prairie Stone Crossing and Poplar Creek Crossing Shopping Centers. Signage along Hoffman Boulevard at Old Sutton Road could direct potential patrons to these establishments.

DISCUSSION: (Continued)

In 2009, staff received bids from three sign vendors. Staff recommended Vital Signs for both phases, as their design and specifications met the Village's requirements and their cost proposal was the lowest for those proposals meeting Village requirements and offered an option for a higher quality sign and posts for a minor incremental cost that would better allow the "59/90 bug" to be placed on the sign back to assist in the branding of the area (repetition builds awareness and recognition). Staff again recommends using Vital Signs based on their cost proposal and familiarity with these signs.

Brown OTB "Attraction" Signs

The owner of the Saddle Room has contacted IDOT regarding placement of the standard brown OTB "attraction" signs approved for state highways that are present in the vicinity of OTBs across the Chicago area along state roads. To complement the IDOT approved signs on Route 59, staff proposes to fabricate and install some additional signs at three locations within Prairie Stone to direct traffic to the Saddle Room OTB.

With the Saddle Room/OTB now open, IDOT approved OTB "attraction" signs will be added on Route 59 at Hoffman Boulevard, as well as on Hoffman Boulevard and Pratum Avenue internal to Prairie Stone.

A description of each of the specific components of the proposed EDA Contract follows.

OLD SUTTON ROAD REDESIGN***A. Village of Hoffman Estates***

Transportation and Engineering Division undertook the redesign of Old Sutton Road. Engineers performed field work and design work in the office. Engineering firms typically charge 10-15% for Phase 1 and Phase 2 design services for construction projects, based on the total estimated construction costs. Using in-house resources, the Village was able to complete this work at 7.5% of the projected construction cost.

The total amount of this subcontract is \$10,125.

HIGGINS ROAD/PRAIRIE STONE PARKWAY TRAFFIC SIGNAL***B. Applied GeoScience, Inc.***

Applied GeoScience has provided geotechnical services to the Village associated with the Annual Street Project for many years. When the need arose on the Prairie Stone Parkway/Higgins Road new traffic signal project, the Village turned to Applied GeoScience to perform pavement corings. Applied GeoScience billed for their time and material.

The total amount of this subcontract is \$1,200.

DISCUSSION: (Continued)**MISCELLANEOUS SIGNS****C. Vital Signs**

As described above, Vital Signs will fabricate and install four wayfinding signs at various locations in Prairie Stone.

The total amount of this subcontract is \$2,850.

D. Village of Hoffman Estates (Public Works Department)

Fabricate and install new brown OTB signs at five locations (Route 59, Hoffman Boulevard, Pratum Avenue).

The total amount of this subcontract is \$2,000.

E. Village of Hoffman Estates Project Management Fee

As with other EDA Contracts, whether oversight was provided by Sears or their agent or by the Village of Hoffman Estates, a project management fee is assessed. A typical 5% based on the total construction costs is reasonable and covers the Village's administrative costs related to the project, as well as the EDA accounting.

The total amount of this subcontract is \$809.

F. Contingency

A contingency is requested to cover the unknown costs associated with design and construction of the improvements. The contingency represents 10% of the total of the subcontracts and is consistent with previously approved EDA Contracts.

A total of \$1,698 is requested for contingency.

FINANCIAL IMPACT:

EDA Bond Funds remaining from the original projects would be used for the above projects, as they were used for the previously approved projects.

RECOMMENDATION:

Recommend authorization of an EDA Contract for Old Sutton Road costs incurred by the Village, including:

- A. Village of Hoffman Estates in the amount of \$10,125.
- B. Applied GeoScience, Inc. (Schaumburg, IL) in the amount of \$1,200.
- C. Vital Signs (Elmhurst, IL) in the amount of \$2,850.
- D. Village of Hoffman Estates (Public Works) in the amount of \$2,000.
- E. Village of Hoffman Estates Project Management Fee in the amount of \$809.
- F. Contingency in the amount of \$1,698.

For a total not to exceed \$18,682.

**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING DIVISION MONTHLY REPORT**

**SUBMITTED TO PLANNING, BUILDING & ZONING COMMITTEE
November 12, 2012**

PLANNING AND ZONING COMMISSION

October 17, 2012 Meeting

- Meeting cancelled.

November 7, 2012 Meeting

- Valli Produce – 850 N. Roselle - Site plan amendment for additional loading dock and site changes – **(APPROVED)**
- First American Bank – 395 W. Higgins – Master Sign Plan – **(APPROVED)**
- Village of Hoffman Estates – Text Amendment regarding new Zoning Districts to replace EDA District and regarding signs *(Continued from 9/19 and 10/3/12)* – **(Continued to 12/5/12)**
- Village of Hoffman Estates – Subdivision Code Amendments – **(Continued to 12/5/12)**

November 21, 2012 Meeting

- Meeting cancelled.

December 5, 2012 Meeting

- Village of Hoffman Estates – Text Amendment regarding new Zoning Districts to replace EDA District and regarding signs *(Continued from 9/19, 10/3/12 and 12/5/12)*
- Village of Hoffman Estates – Subdivision Code Amendments *(Continued from 12/5/12)*

CURRENT ACTIVE PROJECT REVIEWS

- Bradwell Parcel – Annexation, site plan and subdivision for single family homes
- St. Alexius Medical Ctr., 1555 Barrington Road & ABBHH, 1650 Moon Lake Boulevard - Master Sign Plan
- Shree Jalaram Phase II, 425 Illinois Blvd. – Site Plan Amendment for building and parking lot expansion
- 460 Azalea & 1120 Aspen – Plat of Resubdivision & Setback/ Lot Width Variations
- Land Rover, 1051 W. Higgins – Site Plan Amendment for carwash modifications
- SHARE, 1776 Moon Lake, Site plan amendment for minor addition
- Mori Seiki – site plan amendment for dumpster enclosure
- Serta, 2600 Forbs, Site Plan amendment for parking lot expansion
- Zoning Code text amendment regarding communication antennas

POTENTIAL UPCOMING PROJECTS

- Firestone, 1050 Roselle Road, site plan amendment and sign variation
- Bosch Rexroth, 5150 Prairie Stone Parkway – Site plan for wind tower
- Barrington Square Animal Hospital, 2370 Higgins, site plan amendment for expansion
- HE Park District Bridges of Poplar Creek Golf Course– site plan for hotel
- Zippy's, 830 Roselle Road, site plan amendment for façade changes
- 940 Freeman – site plan amendment for farmhouse renovation
- Beverly Properties, Beverly/Higgins Roads – Development Agreement Amendment and Site Plan for apartments
- National Veterans Museum – Site plan, subdivision, zoning, Development Agreement for museum
- Berner Road Subdivision - Annexation, site plan and subdivision for single family homes

POTENTIAL FUTURE DEVELOPMENTS

- *Vacant Beacon Pointe Phase 2* – no active development discussions
- *Vacant Fountain Crossings properties* – occasional discussions continue with the bank that owns 15 acres north of the Meijer property, as well as with Meijer regarding potential future uses for the property
- *Vacant parcel on Barrington Road between Golf and Bode Roads (17 acres)* – no recent activity.
- *Vacant parcel at Ela and Algonquin Roads (40 acres)* – a residential developer is continuing to negotiate with the land owner regarding the sale of this property, which is zoned R-4 One Family Residential.
- *Various Prairie Stone Properties* – Planning staff continues to work with the Economic Development Division by participating in discussions with land owners and potential developers of various uses that would be appropriate in the 59/90 Entertainment District. This includes primarily properties at the intersection of Hoffman Boulevard and Route 59, and the vacant parcels to the east and west of the Sears Centre Arena. A primary goal is to find uses that complement the Arena and will attract more visitors to the area.

CONSTRUCTION INSPECTIONS AND MONITORING

- Morizzo Funeral Home
- St. Alexius Medical Center
- Heidner Retail Buildings
- Barrington Square Town Center

RESIDENTIAL SUBDIVISIONS

There has been no recent activity regarding new construction.

GENERAL ACTIVITIES

General Planning Efforts – Ashley Monroe continues to attend NWMC Bicycle Committee meetings. Paula Moore attended a Workplace Violence training session conducted by a member of the Police Department.

During October Planning staff continued to work with the Planning and Zoning Commission to process the Village requests to amend the Zoning Code to create new districts to potentially replace the EDA District, and to hold the hearings necessary to rezone the properties in Prairie Stone to those new districts. These efforts have involved communication with many property owners, ensuring all legal requirements are met for the hearing process, and preparing and presenting proper evidence to support the rezoning and text amendments. The Village Board has approved the rezoning and text amendment. Staff continues to work on the follow up text amendments to the Zoning and Subdivision Codes regarding signs, and other items.

Paula Moore is working on developing a basic Adobe Acrobat training session with assistance from Emily Kerous and Debbie Schoop, and once it is complete training will be provided for the packet creators (possibly within the next 4-6 weeks). Future training will include online videos and user group staff meetings. Paula Moore has spent time assisting at the front counter as needed due to staff shortages on certain days.

Planning responded to several Freedom of Information Act and GovQ&A requests during the past month. These requests generally involve research and review of site plans, ordinances, meeting minutes, correspondence and other documents.

Planning staff is continuing to work with the Transportation and Engineering Division on Canadian National Railroad sound wall analysis, including assisting with preparation of materials for the November Committee and Board discussions. Planning is also providing input and some assistance on the Hassell Road project, Palatine Road project, Tollway widening, Barrington Road Tollway Interchange, PACE Park & Ride locations, and several bike route/path projects.

Village Website – Planning staff continues to regularly update the Planning, CDBG, Census, Green, Grants, and Economic Development portions of the Village website. Recent efforts include updating the current projects page with information and graphics for the recently opened Stone Eagle Tavern and The Saddle Room.

Economic Development/Marketing/Promotional Items

Planning staff continues to create the graphics for events and perform all regular updates to the Village's www.visithoffman.com tourism website, where detailed information can be found on events, dining, lodging, entertainment, and shopping opportunities. Recent efforts involved working with Mayor's office to promote the Small Business Saturday event at Hoffman Plaza shopping center to be held on November 24.

Planning staff continues to work with the Economic Development Division and Mayor's office on marketing and branding for the Poplar Creek at 59/90 Entertainment District. Several potential new developments have been discussed with property owners, including two new potential restaurants, and staff is working to try and facilitate these projects. Certain properties are in the foreclosure process, which has hampered some efforts.

The Planning Director continues to work with the Economic Development Director and others on several potential redevelopment opportunities of key properties in the Village.

GREEN INITIATIVES www.hoffmanestates.org/green

Activities and Awards –

- Residents and businesses are able to drop off their ink and toner cartridges at the Village Hall. The program officially began May 1 and many cartridges have already been collected. A program notice was in the May issue of *The Citizen*. The Village has received a steady stream of cartridges and the first two collection boxes were shipped back to Clover for processing.
- Ashley Monroe completed the draft of the Village Sustainability Plan. Staff level review has been completed and the draft has been provided to appropriate boards and commissions for their review and comment. All comments are to be received by the end of November. Staff will revise according to comments received and then present formally to Committee and the Board.
- On October 18th, Ashley Monroe and Peter Gugliotta attended the APA Chaddick Institute program "Sustainability: Planning Strategies and Implementation Examples." The seminar included workshops on sustainability planning implementation, implementation through green codes and design guidelines, planning at regional and grassroots levels, energy planning, and integration of active transportation.
- In addition to increased advocacy for the Green Business Recognition Program, staff is currently conceiving methods of outreach to local businesses regarding available technical assistance and financial incentive resources for potential energy efficiency and conservation improvements.

Green Business Recognition Program - The Green Business Recognition Program launched in March 2011 and ten applications for recognition have been submitted. The application for green business recognition is located on the Village's website on the *Growing to Greenness* page or the *Business* tab on the main page. The Green Initiatives Commission held a special meeting on August 6 for training on the Commission's business outreach to encourage more participation in the Green Business Program. Several applications have been submitted since this new outreach started. Plum Grove Printers will be recognized in an upcoming issue of *The Citizen*.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) www.hoffmanestates.org/cdbg

General - The Village's Program Year 7 allocation is \$259,504, which is significantly less than the previous years due to federal budget reductions. As part of the 2012 Annual Action Plan, the funds have been allocated based on Village funding priorities, including funding for housing rehabilitation and a small amount for infrastructure improvements. The Annual Action Plan for the 2012-2013 Program Year was approved by the Village Board on August 6 and was informally approved by HUD in late September. Program Year 7 began October 1, 2012.

Activities and Training – Ashley Monroe attended a HUD conference call for CDBG database and other program changes. Staff met with the NWHP to review policies and procedures for the new program year.

Single-Family Housing Rehabilitation - North West Housing Partnership (NWHP), acting as the Village's subrecipient, is currently working with several homeowners on the loan and construction application process for single family home rehabilitation projects. A total of 30 projects have been completed since 2006. A few households are moving through various stages of the application process and new advertising to promote the program is being planned. A new agreement for NWHP services (2012-2013 Program Year) was approved by the Village took effect October 1, 2012. Two projects are in the construction phase.

Infrastructure Improvements – Staff finalized work with Novotny consultants on Phase II of the Barrington Square neighborhood lighting improvements. H&H Electric Company has completed work on the lighting improvements and worked with Public Works to finalize the project.

GRANTS www.hoffmanestates.org/grants

Staff continues to search for and investigate new grant opportunities through a variety of sources. Ashley Monroe has worked with facilities maintenance staff to determine if planned capital projects are eligible for state funding assistance. A full spreadsheet of all grants is available at www.hoffmanestates.org/grants.

CMAP Local Technical Assistance Grant – The Village was selected for technical assistance to help the Golden Corridor Manufacturing group with a student and displaced worker outreach and education strategy. Staff coordinated the application and letters of support from participating and supportive organizations, including businesses, school districts, municipalities, and elected representatives. Staff is working with CMAP staff to refine the scope of this project which will formally begin in spring 2013.

ITEP Grant – Staff assisted the Transportation Division with the Illinois Transportation Enhancement Program application. This year's application repeated a request for funding for the undercrossing of I-90 along the CN Railroad tracks and modifications to the trail along Shoe Factory Road. The crossing and bike system improvements would create valuable pedestrian and bicycle connections between residential neighborhoods and Prairie Stone Business Park, as well as connections to regional systems. Selections were anticipated in October but have not yet been announced.

Illinois Gigabit Grant – Staff completed work with CATV Coordinator Bruce Anderson, IS and Comcast to coordinate an application for installation of an ultra high speed internet corridor. Emphasis of the grant is to improve access of ultra high speed internet to health providers and education institutions as well as improve the economic development opportunities within a community. The Village was not selected at this time.

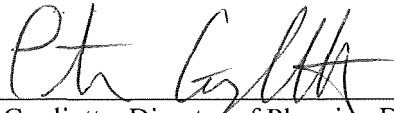
CPPW Grant - Planning staff assisted the Transportation Division on the grant for bike route signs and the creation of a complete streets resolution. A Complete Streets resolution was approved by the Transportation and Road Improvement Committee meeting in October. The grant period ended April 30, 2012 and final reports have been submitted. While no longer reimbursed by the CPPW grant, staff continues to draft code revisions to supplement the Complete Streets goals described in the resolution and will bring the draft changes to Committee in upcoming months along with other proposed Subdivision and Zoning Code changes.

RTA Flexible Transit Service Operations Study Grant – Jim Donahue is working with the Transportation Division to manage the consultant who has been hired to complete the work on this grant. Meetings with the Steering Committee will be planned for November as the second phase of the study is underway.

Energy Efficiency and Conservation Block Grant (EECBG) – Ashley Monroe continued to work with the Departments of Development Services and Public Works on completion of EECBG projects. The grant period ended September 30, 2012. All infrastructure projects have been completed and all grant funds were expended. Some projects, such as the code development, sustainability plan, and energy assessments will continue beyond the grant period to completion. Staff completed the last reporting cycle at the beginning of October. A more detailed summary of all

projects, outcomes, and expenditures for each is included with this report. Staff plans to write a more detailed summary of all recovery funded grants by the end of this year, as ARRA grant requirements come to a close.

Governor's Hometown Award – Staff coordinated the application, highlighting the Hoffman Estates Community Resource Center. The application was selected for the next phase of selection and a presentation was made to the judges by CRC representatives and Dr. Algean Garner on August 28 in Springfield. The program was very well received and official presentation of awards will be in November.



Peter Gugliotta, Director of Planning Division

Village Grant Summary Information (current as of October 2012)

ARRA Grant	Amount Received	Amount Expended	Project	Status
Energy Efficiency and Conservation Block Grant (EECBG)	\$515,100	\$520,249.99	Fund initiatives for public facilities and residents.	The Energy Assessment program continues and Code staff BPI certified (energy certification). Parking lot lighting, Village Hall exterior lighting, interior lighting at Public Works buildings, and Village Hall roof projects complete. All recycling containers & the hybrid vehicle purchased. HVAC system update at Vehicle Maintenance is complete. Staff continues work on Sustainability Plan. Funds beyond amount received reflect program income acquired within grant period and reimbursed to Village for staff time expended on EECBG projects.
Local Energy Assurance Planning (LEAP) Grant	\$98,556	\$71,434.26	Create emergency energy plans; assess Village facilities; education for local businesses	Some staff time drawn for project management and RFP work. Plan was created and approved. Assessments of Village energy readiness complete. Participated in regional exercise. National conference attended. Project Complete. Reports submitted.
Communities Putting Prevention to Work (CPPW)	\$48,000 plus \$10,000 supplement	\$50,580.53	Install bike route signs, complete streets resolution, code revisions	Signage installation completed in October 2011 and paid installer. Active Transportation Alliance has reviewed Code and staff has been working on an internal review. Funds drawn for staff time. Grant period complete.
Non- ARRA Grant	Amount Allocated/ Received	Amount Expended	Project	Status
Illinois Department of Commerce and Economic Opportunity (DCEO) Energy Efficiency Incentives	\$25,790	\$21,319 (reimbursed)	Supplemental funding for multiple lighting projects funded by the Energy Efficiency and Conservation Block Grant (EECBG).	4 lighting projects have been completed and received reimbursement. Waiting on completion of additional lighting projects before \$4,471 rebate is received.
Firefighters Assistance Grant from FEMA	\$312,000	\$312,000	Purchase 13 Cardiac Monitors and Defibrillators.	Vendor selected and item brought to Village Committee on Feb. 28 th for approval to purchase monitors for \$371,925.
Emergency Operations Center – Technology Grant	\$70,000	\$62,319.02	Federal funding for technology at the new EOC, including communications and video equipment.	All equipment has been purchased.
Illinois Department of Commerce and Economic Opportunity (DCEO) Construction Grants	\$1,325,000	\$1,325,000	Reimbursement funding for construction costs at Police & EOC Building, 411 W. Higgins Rd.	Village has received all five and staff is closing out the grants.
Metropolitan Mayors Caucus (MMC)	\$29,926	\$29,863 (reimbursed)	Reforestation grant for planting trees to replace Ash trees to prevent infestation of Emerald Ash Borer.	Initiated reforestation. Have invoiced MMC for reimbursement.
Federal Emergency Management Agency (FEMA)	\$49,760	\$31,639.20	Pays 80% of Fire Department employee physicals.	A portion of the physicals have been completed. An extension has been given into summer 2012.
Illinois Department of Transportation (IDOT)	\$50,000 (90% grant) Village share: \$5,000	N/A	Evaluation of intersection safety in location of Bode and Gannon and Bode and Salem as part of planned future Surface Transportation Projects (STP). Joint project with Village of Schaumburg.	Award granted in August 2010. Staff coordinating with Schaumburg & has short list of consultant proposals.
Regional Transportation Authority (RTA) Grant	TBD, estimated \$75,000-\$80,000	N/A	Study to identify and create operating plans for a flexible route (hybrid of traditional fixed and curb to curb service) bus transit service in parts of the Village.	Staff has met with RTA and has been submitting information to the selected consultant in preparation for the study.



CODE ENFORCEMENT
MONTHLY REPORT
SUBMITTED TO PLANNING, BUILDING & ZONING COMMITTEE
NOVEMBER, 2012

Attached is the monthly report for Code Enforcement for the period ending October 31, 2012.

Don Plass, Director of Code Enforcement

ACTIVITIES

On October 4, 2012, David Banaszynski attended a seminar at the Will County Health Department.

On October 4, 2012, Don Plass attended the Northwest Building Officials and Code Administrators monthly meeting. The topic for the meeting was:” Lead and Asbestos Remediation.”

October 22nd through October 24th, Don Plass attended the International Code Council (ICC) Annual Meeting and Code Change Hearings. During the opening ceremony it was announced that Hoffman Estates had been selected as the small jurisdiction award winner for national energy code compliance. Don accepted the award at the foundation luncheon on October 24th. This was the first year that the Institute for Market Transformation and the Global Buildings Performance Network presented the award. Hoffman Estates was chosen as the Grand Prize winner because of energy code compliance for both residential and commercial projects, innovative ideas such as “the Energy House”, resident energy assessments and the efficient distribution of the Energy Efficiency Conservation Block Grant funding.

On October 26, 2012, Don Plass attended the Suburban Building Officials Conference (SBOC) Past Presidents Luncheon. Don was the 2006 President of SBOC. Twenty Past Presidents attended the luncheon, with two of the Past Presidents from the 1960's.

On October 29, 2012, Don Plass was one of six awarded the Harper College 2012 Distinguished Alumni Award by Dr. Kenneth Ender, Harper College President, at an evening award ceremony. The award recognized the recipient's for achieving success of an exceptional nature in their chosen profession, and by making a positive impact on their community through active volunteering.

On October 30, 2012, David Banaszynski and Betty Melligan performed health inspections at the inaugural International Taste Fest held at The Stonegate.

EMERGENCY CALL OUTS

No call outs

GARAGE SALE PERMITS

30 Garage sale permits were issued

DEMOLITION PERMITS

No demolition permits were issued

CONSTRUCTION INSPECTIONS

Inspections performed:

Structural	149	Fences	9
Electrical	45	Roofing/Siding	29
Plumbing	26	Patios/Driveways	73
Mechanical	35	Decks	0
Other	6	Sheds	3

FIRE INSPECTIONS

Annual	95		
Reinspections	74		
Business Licenses Inspections		6	

ENERGY AUDIT TESTING

1 Energy Audit was performed

BACKFLOW TESTING

62 Backflow devices were tested

TRANSFER STAMPS

126 Transfer stamps were issued

CITATIONS

B & R General Const. & Dev. Inc. (5)
2599 Higgins
Failure to comply with permit conditions

Wayne Eisel
1997 Georgetown
Improper outside storage

Tom Alex (2)
475 Westview
Improper outside storage

Gloria Bergard
2060 Hilltop
Vacant property in disrepair

CODE ENFORCEMENT MONTHLY REPORT
NOVEMBER, 2012
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Nipul Patel
5560 Brentwood
Obstruction of the ROW

Anthony Kozlowski
715 Mohave
Failure to maintain garage

Gary Catton
1685 Bedford
Vacant property in disrepair

Mariusz Sitkowski
3885 Charlemagne
Improper outside storage

Adam Gondek
760 Orange
Inoperable vehicles on driveway

Ghanshyam Patel
1140 Apricot
Vacant property in disrepair

Bank of America
405 Azalea
Vacant property in disrepair

Kirko Machinery Inc.
1610 Crowfoot Circle South
Failure to obtain business license

Burdick & Lee Gallery
1552 Poplar Creek Dr.
Failure to obtain business license

Julie Pasha
1120 Gannon
Vacant property in disrepair

Timothy Swiontek
325 Hawthorn
Home occupation creating nuisance

Discount Mattress
9 E. Golf Rd.
Unapproved sign

Kin Properties
9 E. Golf Rd.
Unapproved sign

McDonagh & Sons Plumbing
325 E. Hawthorn
Home occupation creating nuisance

Deutsche Bank Nat'l. Trust Co.
215 Hawthorn
Vacant property in disrepair

James Fabbrini
18 Golf Center
Parked in posted fire lane

Richard Corbett
4411 Trailside Ct.
Failure to repair front steps

Gonzalo Vega
799 Randi Ln.
Failure to obtain pet licenses

Ryan Carr
680 Evergreen
Exterior Sanitation

Bob Soltani
4522 Opal
Failure to pay for services

CODE ENFORCEMENT MONTHLY REPORT
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Bob Soltani (5)
1745 Queensbury
Failure to pay for services

Lisa Parizanski (2)
4616 N. Sapphire
Animal running at large

Larry Gray (3)
1695 Kingsdale
Right of way obstruction

Federal National Mortgage Assoc.
4160 Victoria
Vacant property in disrepair

Hoffman Estates Medical Development
2500 W. Golf Rd.
Failure to display address numbers

Javier Flores
335 Kingman
Exterior Sanitation

Tanis Group LLC
2239 Clifton
Door in disrepair

Jack Miller
2221 Harwinton
Failure to maintain windows

Vasile Hancu
95 Bode
Inoperable vehicle

James Tomaszewski
629 Darien Ct.
Inoperable vehicle

Grzegorz Kaminski
195 Des Plaines
Temporary lighting exceeding 90 days

Gayle Simon
1055 N. Bluebonnet
Failure to remove yard waste

Satish Shah (3)
1981 Dunmore
Exterior sanitation

Mi Seon Park
4955 Chambers
Failure to repair/replace broken mailbox

Soun Hee Choi
4430 Bayside Cir.
Exterior sanitation

Tyrone Cefalu
3764 Alder Ct.
Failure to obtain pet license

Guiseppe Immordino (3)
1903 Brookside
Ground Feeding

Jan Kendra
1225 W. Dovington
Ground Feeding

Patrick Scharfe (2)
4390 Stoneharbor
Exterior sanitation

Constantina De La Torre
3864 Moulin
Exterior sanitation

MULTI-FAMILY LICENSING REPORT

The Code and Fire inspections are ongoing.

CLEAN SWEEP PROGRAM

The Clean Sweep Program was conducted on June 8, 2012. The "Clean Sweep" involves Village teams driving through single-family neighborhoods looking for the most common property maintenance issues/violations. Owners were notified by mail if a violation was identified on their property and were given a time frame to comply. Re-inspections started on June 25, 2012 and are on-going.

Total Violations Found:	391
Open Violations:	10
Violations in Compliance:	381

ENVIRONMENTAL HEALTH INSPECTION REPORT

Inspections are performed mainly at food establishments; however the Health Officer also inspects day care centers, public pools, beauty salons etc. Food establishments are divided into the risk categories of high, moderate or low risk. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility.

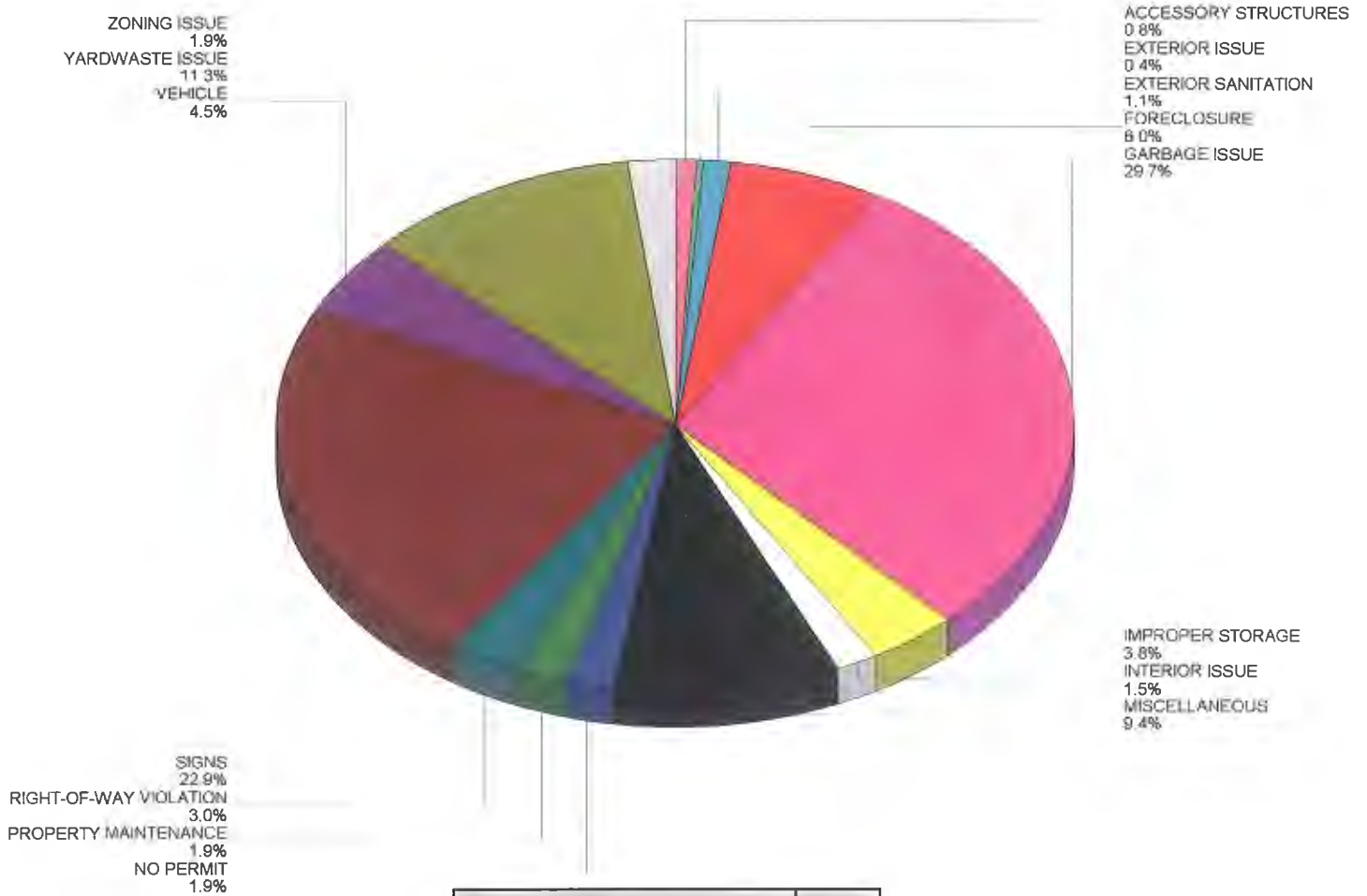


Activity	This Month	Year to Date
High Risk Food	62	274
Med Risk Food	1	118
Low Risk Food	0	119
Swimming Pools	0	15
Plan Review	1	27
Day Care	0	12
Complaint	6	44
Totals:	70	609

PERMIT REPORT

DESCRIPTION	2011 YEAR-TO-DATE # OF PERMITS (not including current month)	2011 OCTOBER # OF PERMITS	2011 TOTAL YEAR-TO-DATE # OF PERMITS	2012 YEAR-TO-DATE # OF PERMITS (not including current month)	2012 OCTOBER # OF PERMITS	2012 TOTAL YEAR-TO-DATE # OF PERMITS
Business Remodeling	58	12	70	54	7	61
Demolition	2	1	3	0	0	0
Driveways	164	19	183	177	20	197
Electrical	74	9	83	83	7	90
Fences	96	14	110	159	14	173
Mechanical	135	16	151	142	18	160
Miscellaneous Permits	175	40	215	258	29	287
Multi-Family Remodeling	4	1	5	0	0	0
New Business	0	0	0	4	1	5
Plumbing	192	18	210	173	25	198
Pools - Above Ground	7	0	7	18	0	18
Pools - In-Ground	0	0	0	2	0	2
Residential Decks	48	5	53	43	4	47
Residential Patios	108	6	114	95	16	111
Residential Garages	3	3	6	6	3	9
Residential Remodeling	78	15	93	95	13	108
Residential Sheds	25	4	29	30	5	35
Roofs/Siding	487	70	557	281	36	317
Signs	72	17	89	92	2	94
Single Family Residences	2	0	2	1	0	1
Automatic Fire Alarms	30	4	34	24	7	31
Other Fire Suppression Systems	6	1	7	6	0	6
Fuel Storage Tanks	1	0	1	0	0	0
Hood & Duct Mechanical	0	2	2	6	1	7
Hood & Duct Suppression	5	1	6	6	1	7
Open Burns	3	0	3	4	0	4
Automatic Sprinklers	31	10	41	29	2	31
Temporary Heating	0	0	0	0	0	0
Lock Boxes	9	0	9	6	1	7
Pyrotechnic Displays	0	0	0	0	0	0
TOTALS	1815	268	2083	1794	212	2006

Monthly Code Violation Summary Report 10/1/2012 - 10/31/2012



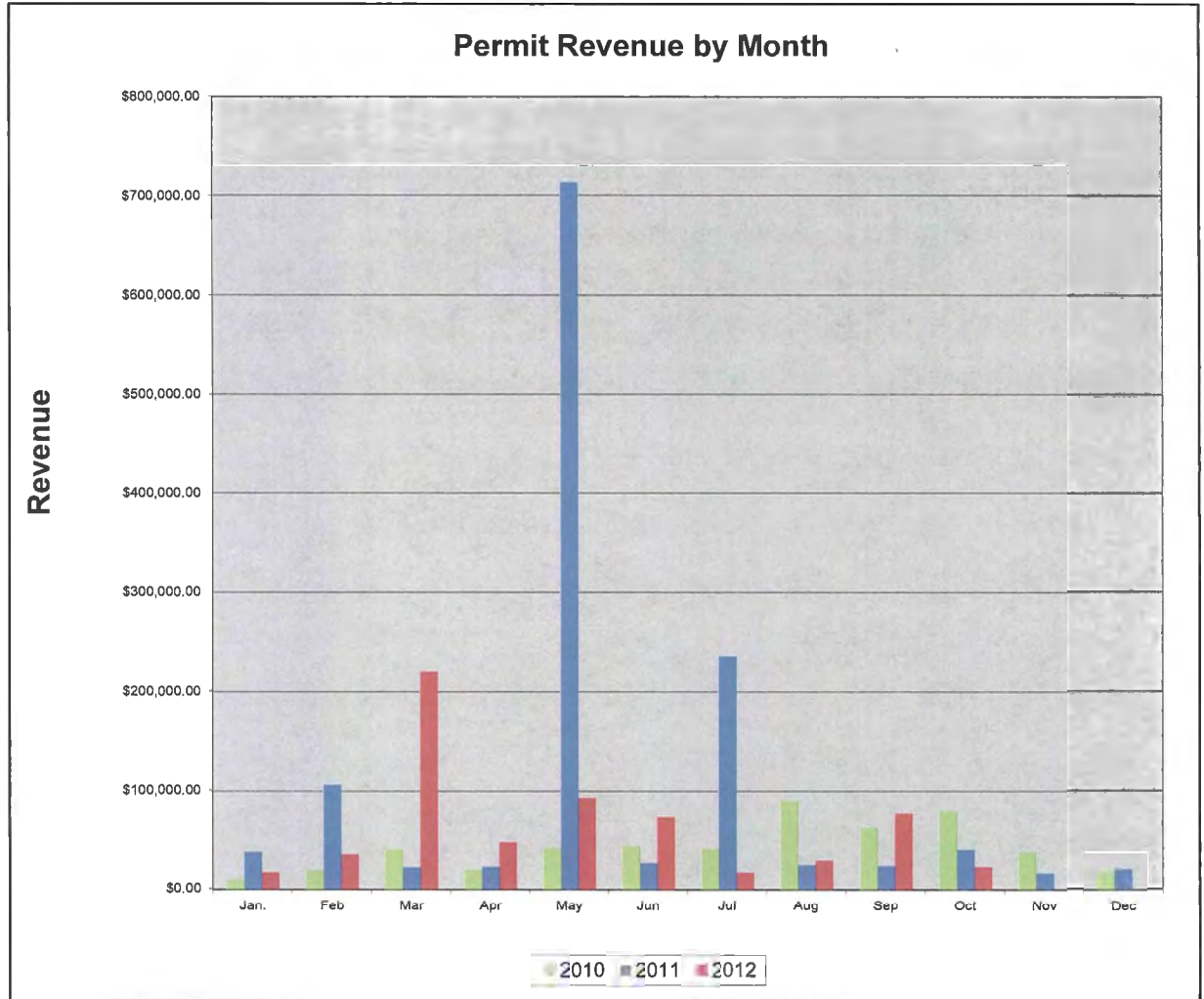
Violation Type	Total
ACCESSORY STRUCTURES	2
EXTERIOR ISSUE	1
EXTERIOR SANITATION	3
FORECLOSURE	16
GARBAGE ISSUE	79
IMPROPER STORAGE	10
INTERIOR ISSUE	4
MISCELLANEOUS	25
NO PERMIT	5
PROPERTY MAINTENANCE	5
RIGHT-OF-WAY VIOLATION	8
SIGNS	61
VEHICLE	12
YARDWASTE ISSUE	30
ZONING ISSUE	5

TOTAL **266**

Permit Revenue Comparison

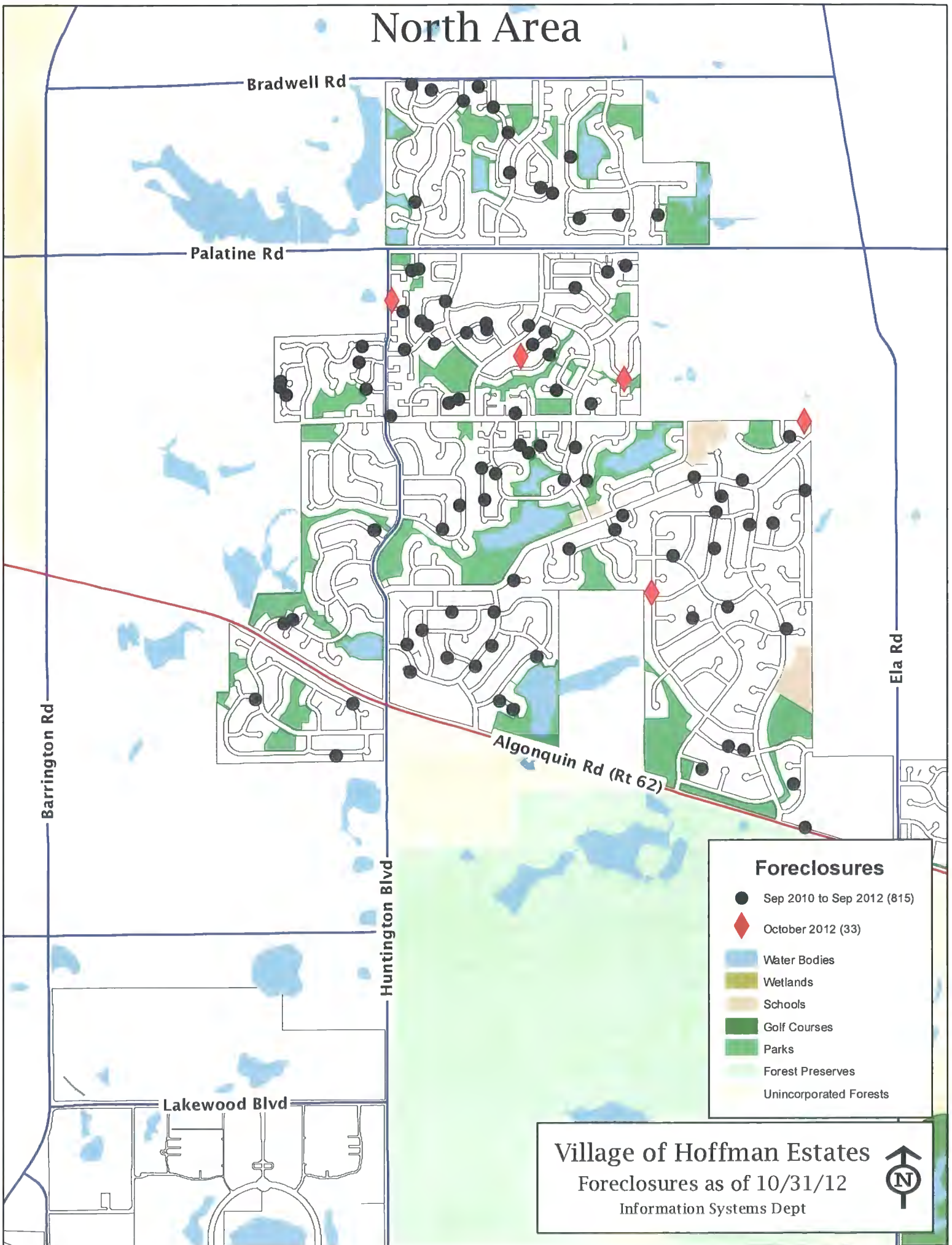
2012 Budget: \$650,000.00

Year	2010	2011	2012
Jan.	\$9,880.67	\$38,524.80	\$17,584.66
Feb	\$19,712.60	\$106,450.76	\$36,310.20
Mar	\$41,163.02	\$22,936.21	\$220,507.90
Apr	\$20,664.39	\$23,549.25	\$48,383.35
May	\$42,397.85	\$713,229.70	\$92,947.50
Jun	\$44,626.83	\$27,389.90	\$73,320.50
Jul	\$41,530.49	\$236,101.48	\$17,268.94
Aug	\$90,310.95	\$25,465.02	\$29,756.75
Sep	\$63,302.03	\$24,462.21	\$77,372.72
Oct	\$79,677.79	\$41,035.00	\$23,472.63
Nov	\$38,217.49	\$17,015.50	
Dec	\$16,576.60	\$20,420.60	
Revenue	\$508,060.71	\$1,296,580.43	\$636,925.15



Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.

North Area



Foreclosures

- Sep 2010 to Sep 2012 (815)
- ◆ October 2012 (33)
- Water Bodies
- Wetlands
- Schools
- Golf Courses
- Parks
- Forest Preserves
- Unincorporated Forests

Village of Hoffman Estates

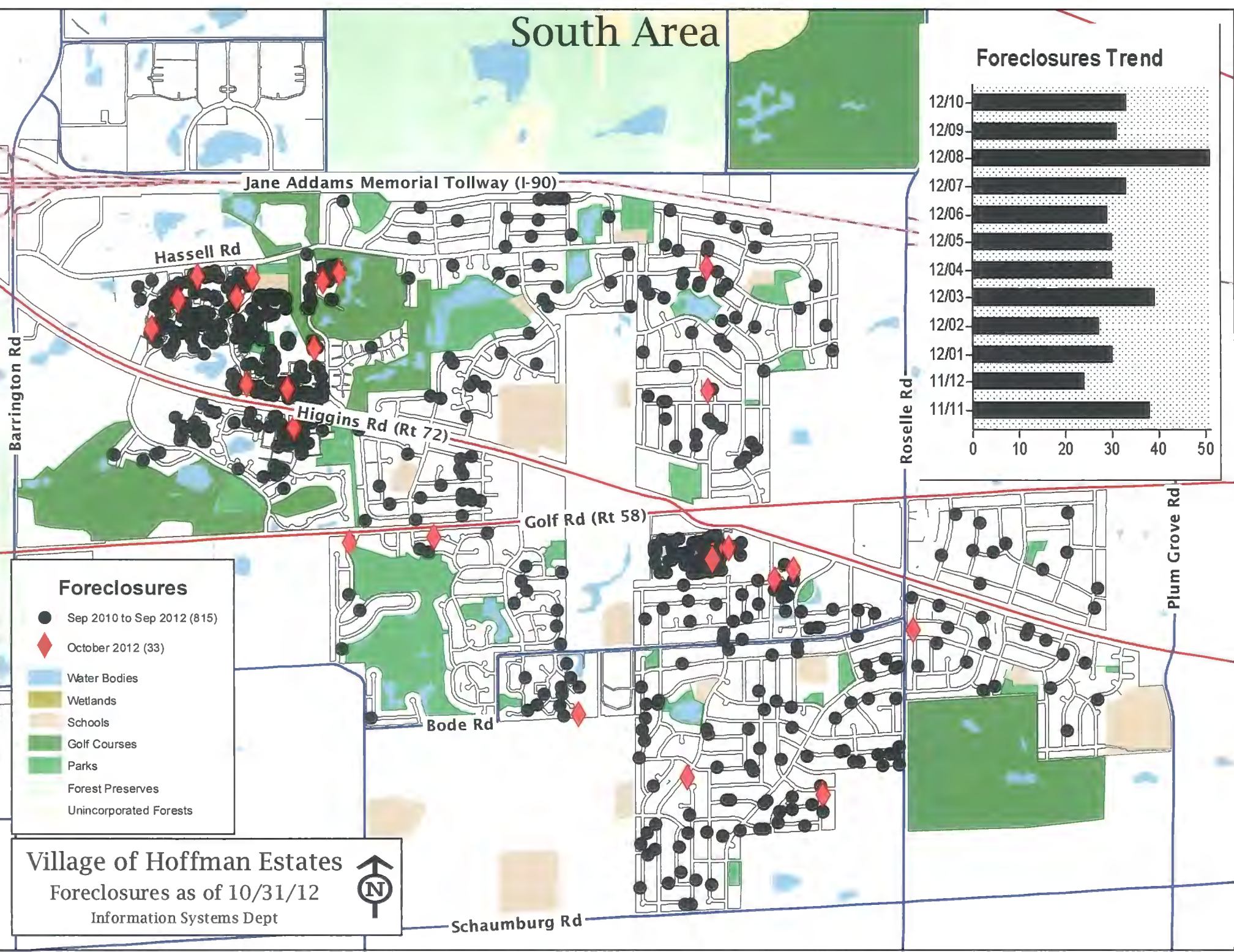
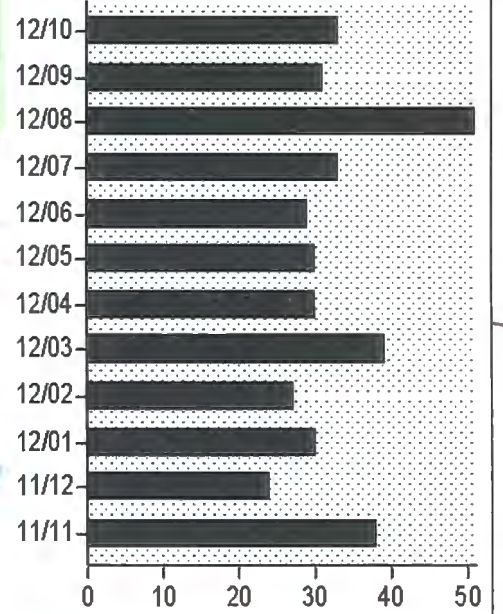
Foreclosures as of 10/31/12

Information Systems Dept



South Area

Foreclosures Trend



Foreclosures

- Sep 2010 to Sep 2012 (815)
- ◆ October 2012 (33)
- Water Bodies
- Wetlands
- Schools
- Golf Courses
- Parks
- Forest Preserves
- Unincorporated Forests

Village of Hoffman Estates

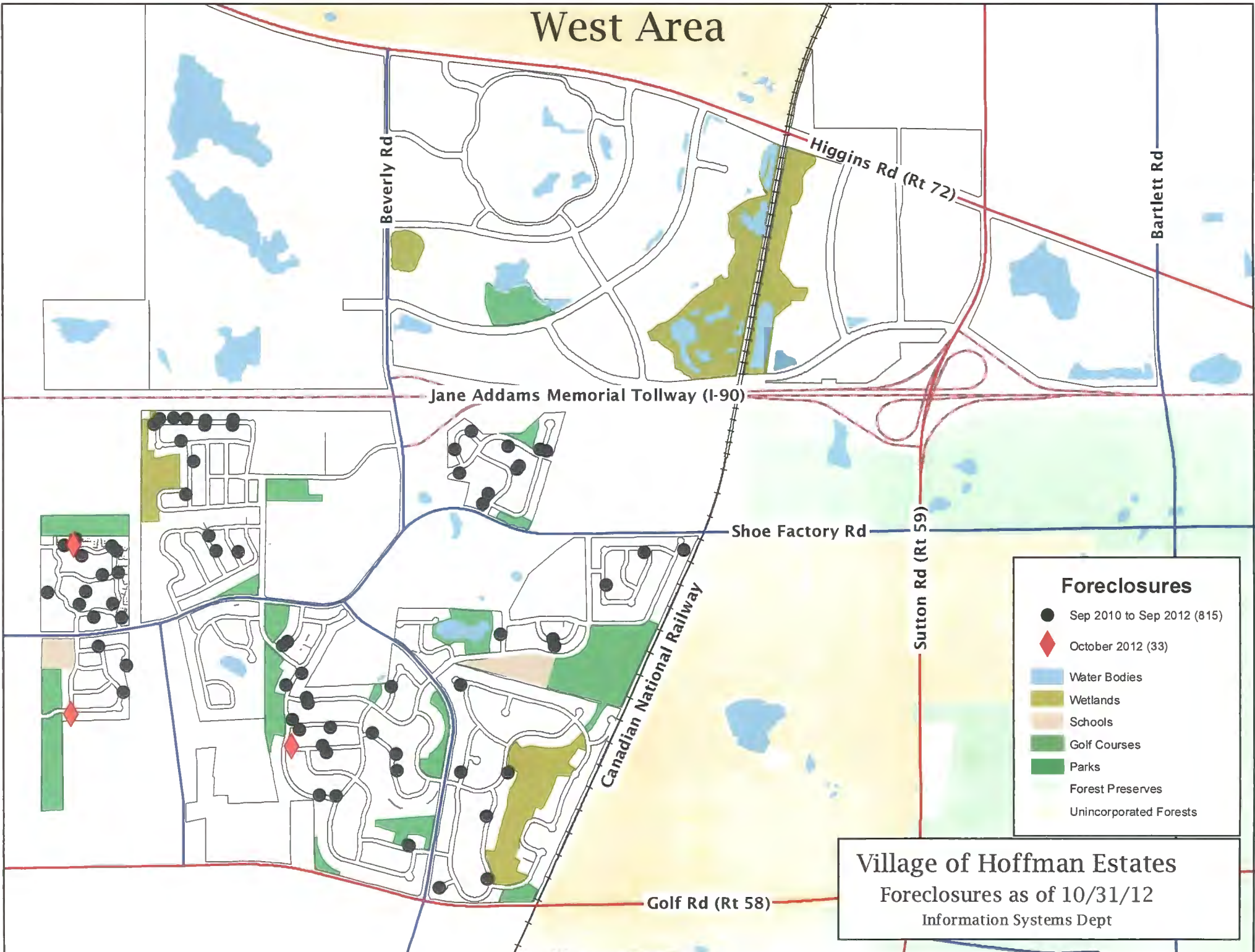
Foreclosures as of 10/31/12

Information Systems Dept



Schaumburg Rd

West Area



Foreclosures

- Sep 2010 to Sep 2012 (815)
- ◆ October 2012 (33)
- Water Bodies
- Wetlands
- Schools
- Golf Courses
- Parks
- Forest Preserves
- Unincorporated Forests

Village of Hoffman Estates
Foreclosures as of 10/31/12
Information Systems Dept

**ECONOMIC DEVELOPMENT/TOURISM MONTHLY REPORT
NOVEMBER 2012**

GENERAL

- ◆ Development of 59-90.com banner and postcard to utilize at events like the International Taste Fest, the Sears Centre Arena (SCA), and other networking events.
- ◆ Periodic communications with banks trying to sell foreclosed commercial property in the Village.
- ◆ Monthly meeting providing input for the Economic Development Advisory Committee of the Chicago Metropolitan Planning Committee. Meeting was held at 1871 (entrepreneur rental facility in Merchandise Mart), a DCEO and City of Chicago attempt to support entrepreneurs with lower rents and cross fertilization of young companies.
- ◆ Meetings with SCA staff regarding a new marketing package utilizing Sears Centre Arena envelopes and graphics on walls to brand 59-90, The Entertainment Crossroads.
- ◆ Successful implementation of a Manufacturing Day event at the Wojcik Center, including high schools from School Districts 211 and 214 and 20 manufacturers.
- ◆ Meetings related to the purchase of 75 and 85 East Golf Road by the Village. Discussions about a future sale and use have occurred internally
- ◆ Successful production and implementation of an International Food Tasting event on October 30, at the Stonegate Conference and Banquet Centre.
- ◆ Accommodation of School District 211 Career Trek meeting on November 1, answering student career path questions.
- ◆ Facilitation of Sister City French business breakfast sponsored by Stone Eagle Tavern.
- ◆ Attendance at a TIF conference in Chicago October 17-18.
- ◆ Meeting with Willow Creek to discuss land use on their 50+ acres for sale.

OFFICE/INDUSTRIAL

- ◆ Meeting with local economic developers (Schaumburg) to plan for best ROI on a CMAP Technical Assistance Grant.
- ◆ Monthly attendance at a manufacturing advisory group at Harper Community College to strengthen their hi-tech manufacturing program and support our local precision toolmakers.
- ◆ Attendance at a Sandvik Coronet event presenting a new approach to STEM courses and its relationship to a career in manufacturing.

- ◆ Continued planning and coordination regarding gateway and wayfinding signs in Prairie Stone and Poplar Creek at 59/90.
- ◆ Planning of a real estate broker event to be held at the Sears Centre Arena. Sixteen brokers have accepted an invitation to the November 9, event.
- ◆ Meeting with brokers representing the former Givaudan building in Prairie Stone regarding a possible new tenant.
- ◆ Conversations with a law firm exploring the viability of a 6B classification for a building in Prairie Stone.

RETAIL

- ◆ Meeting with Iatarola team to explore a western development north of 59/90 district.
- ◆ Participation in the Chicago Dealmaking Retail Trade Show at Navy Pier on October 3-4.
- ◆ Met with graphic designer to explore various design options to assist in utilizing the 59/90 logos on a SCA wall to continue branding efforts.
- ◆ Meeting with the principals of Sterling organization regarding future improvements at the Hoffman Plaza Shopping Center.
- ◆ Numerous visits to restaurants to convince them of the viability of an International Taste Fest at the Stonegate.
- ◆ Meeting with SCA staff to further explore avenues to promote awareness of 59/90.
- ◆ Continued follow-up calls from May ICSC appointments to recruit new retailers.
- ◆ Continued discussions with developer regarding the purchase of the former Metropolis Grill for a pre-driven auto sales facility.
- ◆ Set up meeting with potential purchaser of the Rose Plaza Shopping Center to explore visibility and signage issues.

TOURISM

Sears Centre Arena:

- ◆ Organizing a meeting to allow team lodging hotels to interface with Big Ten staff members. All lodging partners will have the opportunity to receive detailed information on how rooming lists will be received, travel patterns of teams during the Tournament, hotel and fan experience events, producing collateral, etc.

- ◆ Participated in “Cheeribean” event at the SCA to meet cheer team leaders and distribute detailed information from every hotel in Hoffman Estates. Event organizers are holding squads accountable to stay at Village hotels only. Our properties are providing a \$10 rebate on every room night captured at the offered group rate to assist in offsetting event costs. Event imposed a 72 hour cancellation for this year’s STATE2012 (November 30-December2) to prevent last minute cancellations and double bookings. Provided sponsorship contacts to event organizers to help defray event costs.
- ◆ Circulated lead sheet to Hoffman Estates hotels, then to area hotels to secure a 100% barter arrangement for Lamar Advertising, who is offering billboards in exchange for 80 rooms on November 28. This is a desired booking for the SCA, who would also receive billboards in exchange for meeting space.

Hotels:

- ◆ Met independently with each hotel property to ensure each was ready for RFP season when they will be given the opportunity to submit rates for top/targeted accounts and working with each property to develop packages as an option for Family Fun during the Holiday Season.
- ◆ Soliciting snow rates from each hotel that will be distributed to every Village Department, Park District, and hospital staff to ensure they can access affordable housing in case of extreme weather.
- ◆ Met with Park District staff to help define the organizational structure and suggest sponsorship opportunities to aid in developing International Hockey Tournaments beginning with Scandinavia.
- ◆ Connected Grand Sports Arena to several hotel properties to secure team lodging affordably.
- ◆ Connected the Chicago Slaughter and Chicago Soul to hotel decision makers to house incoming teams during their season and provided contacts from Fitness for America for SCA teams to solicit sponsorships and marketing packages.

Business Retention:

- ◆ Extensive field work to reach out to Village restaurants to participate in the first annual Taste of Hoffman Estates. Solicited set up requirements to aid in placement at the actual event and solicited gift cards from every participant to host a drawing every 10 minutes during the event.
- ◆ Met with Hoffman Estates Community Bank to further promote the City Swipe - Village wide flash card program that would offer residents considerable savings while reinforcing the Shop Local mantra.
- ◆ Met with new residents that wanted to open a restaurant in Hoffman Estates and suggested several specific locations, referred insurance agents, and blueprint creation through Chamber member referrals.

- ◆ Working with every restaurant that participated in the Taste of Hoffman Estates to encourage them to join the Chamber to maximize their marketing dollars and create broad community awareness.



Gary Skoog, Director of Economic Development