

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

September 24, 2012

I. Roll Call

Members in Attendance: Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson

**Other Corporate Authorities
in Attendance:** Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod

Corporate Authorities not in Attendance: Trustee Karen Mills
Trustee Gary Pilafas

**Management Team Members
in Attendance:** Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplín, Asst. Vlg. Mgr.-Dev. Services
Gary Salavitch, Director of Engineering
Patrick Seger, Human Resources Mgmt. Dir.
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Monica Saavedra, H&HS Asst. Dir./Training Dir.
Joe Nebel, Director of Public Works
Michael DuCharme, Finance Director
Bruce Anderson, Cable TV Coordinator
Gordon Eaken, Director of IS
Bev Romanoff, Village Clerk
Ben Gibbs, GM of Sears Centre Arena
Nichole Collins, Emergency Mgmt Coord.
Patricia Cross, Assistant Corporation Counsel

Others in Attendance: *Daily Herald*

The Public Works and Utilities Committee meeting was called to order at 7:45 p.m.

II. Approval of Minutes

Motion by Mayor McLeod, seconded by Trustee Green, to approve the Public Works & Utilities Committee meeting minutes of August 28, 2012. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization for additional funding for Contractual Ash Tree Removals and Contractual Parkway Tree Trimming, in an amount not to exceed \$60,000.**

Joe Nebel and Kelly Kerr submitted Committee Agenda Item.

Trustee Kincaid and Joe Nebel discussed the pace of tree replacements due to the Emerald Ash Borer infestation. Mr. Norris explained that the spread of Emerald Ash Borer was exacerbated by the drought.

Trustee Stanton and Mr. Nebel discussed that at the beginning of the Emerald Ash Borer infestation, there were 5,900 ash trees on village parkways and public spaces. Mr. Nebel explained that there were approximately 400 trees affected by Emerald Ash Borer to date.

Motion by Mayor McLeod, seconded by Trustee Green, to authorize additional funding for Contractual Ash Tree Removals and Contractual Parkway Tree Trimming, in an amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization of Change Order Number One with Terracon Consultants of Naperville, IL, for additional geotechnical and environmental services on the Hassell Road reconstruction project, in an amount not to exceed \$8,200.**

Gary Salavitch submitted Committee Agenda Item.

Motion by Trustee Stanton, seconded by Trustee Green, to authorize Change Order Number One with Terracon Consultants of Naperville, IL, for additional geotechnical and environmental services on the Hassell Road reconstruction project, in an amount not to exceed \$8,200. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization of Change Order Number One in the amount of \$18,360.38 to Homer Chastain Associates of Chicago, IL for engineering design and construction services on the Higgins Road bicycle and pedestrian CMAQ project.**

Gary Salavitch submitted Committee Agenda Item.

Trustee Stanton, Jim Norris, and Gary Salavitch discussed that the project would be funded through TIF Funds.

Trustee Kincaid, Mr. Norris and Mr. Salavitch discussed why the project cost more than originally anticipated and the challenges with the utilities near the bridge.

Motion by Mayor McLeod, seconded by Trustee Stanton, to authorize Change Order Number One in the amount of \$18,360.38 to Homer Chastain Associates of Chicago, IL for engineering design and construction services on the Higgins Road bicycle and pedestrian CMAQ project. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Green, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Green, to adjourn the meeting at 7:57 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Dir. of Operations/Outreach -
Office of the Mayor & Board

Date