

**Village of Hoffman Estates**

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**August 28, 2012**

**I. Roll Call**

**Members in Attendance:**

**Jacquelyn Green, Chairperson  
Gary Pilafas, Vice Chairperson  
Anna Newell, Trustee**

**Other Corporate Authorities  
in Attendance:**

**Trustee Ray Kincaid  
Trustee Gary Stanton  
Village President William McLeod**

**Corporate Authorities not in Attendance: Trustee Karen Mills**

**Management Team Members  
in Attendance:**

**Dan O'Malley, Deputy Village Manager  
Art Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Peter Gugliotta, Director of Planning  
Mike Hankey, Dir. of Trans. & Engineering  
Patrick Seger, Human Resources Mgmt. Dir.  
Bob Gorvett, Fire Chief  
Michael Hish, Police Chief  
Joe Nebel, Director of Public Works  
Rachel Musiala, Assistant Finance Director  
Bruce Anderson, Cable TV Coordinator  
Gordon Eaken, Director of IS  
Bev Romanoff, Village Clerk  
Ben Gibbs, GM of Sears Centre Arena  
Nichole Collins, Emergency Mgmt Coord.  
Patricia Cross, Assistant Corporation Counsel**

**Others in Attendance:**

*Daily Herald*

The Public Health & Safety Committee meeting was called to order at 7:13 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve the Public Health & Safety Committee meeting minutes of July 23, 2012. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve the Special Public Health & Safety Committee meeting minutes of August 6, 2012. Voice vote taken. All ayes. Motion carried.

### **NEW BUSINESS**

**1. Request approval of an ordinance amending Section 8-3-14, Employees, Alcoholic Liquors, of the Hoffman Estates Municipal Code regarding Alcohol Servers Training.**

Item summary from Mike Hish was presented to Committee.

Chief Hish provided background on the item and explained that the State Police would no longer be providing the training. Trustee Green and Chief Hish confirmed the training was only for liquor servers and was required for servers at special events. Trustee Kincaid, Chief Hish and Clerk Romanoff discussed the process through which trainees provided copies of their completed training certificates to the Police Department and Village Clerk. Trustee Pilafas and Chief Hish discussed that there were instances when restaurants were audited for compliance.

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve of an ordinance amending Section 8-3-14, Employees, Alcoholic Liquors, of the Hoffman Estates Municipal Code regarding Alcohol Servers Training. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of Fire Department Monthly Report.**

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Dir of Operations/Outreach -  
Office of the Mayor & Board

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Date