

**Village of Hoffman Estates**

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

**April 9, 2012**

**I. Roll Call**

**Members in Attendance:**

**Gary Stanton, Chairperson  
Karen Mills, Vice Chairperson  
Ray Kincaid, Trustee**

**Other Corporate Authorities  
in Attendance:**

**Trustee Jacquelyn Green  
Trustee Anna Newell  
Trustee Gary Pilafas  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corporation Counsel  
Peter Gugliotta, Director of Planning  
Don Plass, Director of Code Enforcement  
Mike Hankey, Dir. of Trans & Engineering  
Patrick Seger, Dir. of Human Resource Mgmt.  
Ben Gibbs, GM, Sears Centre Arena  
Sarah Kuechler, Admin. Intern  
Bruce Anderson, Cable TV Coordinator  
Patricia Cross, Assistant Corporation Counsel**

The Transportation & Road Improvement Committee meeting was called to order at 7:28 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve the Transportation & Road Improvement Committee meeting minutes of March 19, 2012. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request approval of Amendment No. 1 to the Preliminary Engineering Services Agreement with HR Green, Inc. of McHenry, IL for Phase II design services for the IL Route 59 and Shoe Factory Road right turn lane project in an amended cost not to exceed \$87,198.**

Item summary sheet from Mike Hankey was presented to Committee.

Trustee Kincaid and Mike Hankey discussed the nature of the additional items, including wireless access. Mr. Hankey explained that the additional items would be covered by Cook County and the Illinois Department of Transportation, and not the Village.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve of Amendment No. 1 to the Preliminary Engineering Services Agreement with HR Green, Inc. of McHenry, IL for Phase II design services for the IL Route 59 and Shoe Factory Road right turn lane project in an amended cost not to exceed \$87,198. Voice vote taken. All ayes. Motion carried.

**2. Request approval of the Phase III Local Agency Agreement with the State of Illinois and the Construction Engineering Services Agreement with HR Green, Inc. of McHenry, IL for the IL Route 59 and Shoe Factory Road CMAQ intersection project.**

Item summary sheet from Mike Hankey was presented to Committee.

Trustee Kincaid and Mr. Hankey discussed the time it takes for Illinois to pay back funds, which Mr. Hankey stated was traditionally 45 days.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve of the Phase III Local Agency Agreement with the State of Illinois and the Construction Engineering Services Agreement with HR Green, Inc. of McHenry, IL for the IL Route 59 and Shoe Factory Road CMAQ intersection project. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of Transportation Division Monthly Report.**

The Transportation Division Monthly Report was presented to Committee.

Trustee Pilafas, Mr. Hankey and Mr. Norris discussed upcoming CMAQ projects for Fiscal Year 2012, including the diesel retrofit project, and upcoming road improvement projects, including the timing for Hassell Road. Mr. Norris explained that the federal funding approval process for projects takes longer.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve the Transportation Division Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 8:37 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Dir. of Ops/Outreach  
Office of the Mayor and Board

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Date