

**FINANCE
COMMITTEE MEETING MINUTES**

March 26, 2012

I. Roll Call

Members in Attendance:

**Anna Newell, Vice Chairperson
Trustee Karen Mills**

**Other Corporate Authorities
in Attendance:**

**Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

Attending Electronically:

Gary Pilafas, Chairperson

Members Not in Attendance:

Trustee Jacquelyn Green

**Management Team Members
in Attendance:**

**Jim Norris Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Patrick Seger, Human Resource Mgmt. Dir.
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Michael DuCharme, Finance Director
Gordon Eaken, Director of IS
Sarah Kuechler, Administrative Intern
Ben Gibbs, GM of Sears Centre Arena
Nichole Collins, Emergency Mgt. Coord.
Patricia Cross, Assistant Corporation Counsel**

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve the Finance Committee meeting minutes of February 27, 2012.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

NEW BUSINESS

1. Request approval of a resolution regarding a complimentary ticket policy at the Sears Centre Arena.

An item summary sheet from Mark Koplin and Art Janura was presented to the Committee.

Trustee Stanton, Mark Koplin and Jim Norris discussed the details of the policy, including how the number of tickets given away would vary per show.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to approve a resolution regarding a complimentary ticket policy at the Sears Centre Arena.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

2. Request authorization to go out to bid and select a supplier based on the recommendation of Energy Choices with authorization to allow the Village Manager to enter into a contract with a third party supplier for the village hall, lift stations, wells, water towers, and street lighting at various locations.

An item summary sheet from Michael DuCharme was presented to the Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to go out to bid and select a supplier based on the recommendation of Energy Choices with authorization to allow the Village Manager to enter into a contract with a third party supplier for the village hall, lift stations, wells, water towers, and street lighting at various locations.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

3. Request acceptance of Finance Department Monthly Report.

The Finance Department Monthly Report was presented to the Committee.

Michael DuCharme indicated that it was the last week of the actual audit.

Trustee Kincaid, Jim Norris and Michael DuCharme discussed the process for adjusting the budget mid-year.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Finance Department Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

4. Request acceptance of Information Systems Department Monthly Report.

The Information Systems Department Monthly Report was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Information Systems Department Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

5. Request acceptance of Sears Centre Arena Monthly Report.

The Sears Centre Arena Monthly Report was presented to the Committee.

Ben Gibbs reminded the Committee that the Celtic Fest will happen on April 28, 2012 and that X-Factor would be in Kansas City this year.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Sears Centre Arena Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

III. President's Report

Mayor McLeod shared that yard waste pick up starts week of 4/2, information about the Village's new brush drop-off program, April is Autism Awareness Month, Celtic Fest is April 28, attended the NWMC Legislative Committee meeting and had a Mayor for the Day.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting at 7:14 p.m.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

Minutes submitted by:

Emily Kerous – Director of Ops & Outreach-
Office of the Mayor & Board

Date