

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**March 26, 2012**

**I. Roll Call**

**Members in Attendance:** Trustee Anna Newell

**Other Corporate Authorities  
in Attendance:** Trustee Karen Mills  
Trustee Ray Kincaid  
Trustee Gary Stanton  
Village President William McLeod

**Attending Electronically:** Gary Pilafas, Vice Chairperson

**Members Not in Attendance:** Jacquelyn Green, Chairperson

**Management Team Members  
in Attendance:** Jim Norris Village Manager  
Art Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr., Dev. Services  
Patrick Seger, Human Resource Mgmt. Dir.  
Bob Gorvett, Fire Chief  
Michael Hish, Police Chief  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Michael DuCharme, Finance Director  
Gordon Eaken, Director of IS  
Sarah Kuechler, Administrative Intern  
Ben Gibbs, GM of Sears Centre Arena  
Nichole Collins, Emergency Mgt. Coord.  
Patricia Cross, Assistant Corporation Counsel

The Public Health & Safety Committee meeting was called to order at 7:15 p.m.

**II. Approval of Minutes**

Motion by Trustee Stanton, seconded by Trustee Mills, to approve the Public Health & Safety Committee meeting minutes of February 27, 2012.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

**NEW BUSINESS****1. Request approval to enter into an intergovernmental agreement with Northwest Central Dispatch System for the financing of subscriber radios.**

Item summary from Michael Hish, Robert Gorvett and Joseph Nebel was presented to Committee.

Trustee Stanton asked about the expected lifespan of the new radios and Jim Norris stated that he hoped they would last at least 12 years like the current radios.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve entering into an intergovernmental agreement with Northwest Central Dispatch System for the financing of subscriber radios.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

**2. Request approval of: a. a traffic enforcement agreement between the Village of Hoffman Estates and Highland Crossing Condominium Association; and b. administrative approval of future traffic enforcement agreements with private properties.**

Item summary from Jim Norris was presented to Committee.

Patricia Cross gave the Committee background on the agreement. Ms. Cross also introduced Kathy Doherty, Property Manager at Highland Crossing. Jim Norris explained that the Highland Crossing agreement would be a template for future agreement.

Ms. Doherty explained that she was grateful to have an agreement in place for public safety concerns.

Trustee Stanton and Mr. Norris discussed the protocol for handling future agreements with the remaining property owners.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve of: a. a traffic enforcement agreement between the Village of Hoffman Estates and Highland Crossing Condominium Association; and b. administrative approval of future traffic enforcement agreements with private properties.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.  
Motion carried.

- 3. Request approval to follow the Northwest Municipal Conference cost containment recommendation and award the contract for the purchase of reserve ambulance 23 to Foster Coach Sales, Sterling, IL (Representing Medtec Ambulance) in an amount not to exceed \$253,137.00.**

Item summary from Robert Gorvett was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve following the Northwest Municipal Conference cost containment recommendation and award the contract for the purchase of reserve ambulance 23 to Foster Coach Sales, Sterling, IL (Representing Medtec Ambulance) in an amount not to exceed \$253,137.00.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

#### **4. Request acceptance of Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Police Department Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

#### **5. Request acceptance of Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Health & Human Services Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.  
Motion carried.

**6. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Emergency Management Coordinator Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

**7. Request acceptance of Fire Department Monthly Report.**

The Fire Department Monthly Report was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to accept the Fire Department Monthly Report.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:

Absent:

Mayor McLeod voted Aye.

Motion carried.

**III. President's Report**

Mayor McLeod stated that he was proud to be part of the 8<sup>th</sup> District where the candidates ran such respectful campaigns in the primaries.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting at 7:24 p.m.

Roll Call:

Aye: Mills, Kincaid, Newell, Pilafas, Stanton

Nay:  
Absent:  
Mayor McLeod voted Aye.  
Motion carried.

Minutes submitted by:

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Emily Kerous – Director of Ops & Outreach-  
Office of the Mayor & Board

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Date