

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

January 23, 2012

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson
Gary Pilafas, Trustee**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Patrick Seger, Dir. of Human Resource Mgmt.
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Michael DuCharme, Finance Director
Bruce Anderson, Cable TV Coordinator
Gordon Eaken, Director of IS
Sarah Kuechler, Administrative Intern
Ben Gibbs, GM of Sears Centre Arena
Nichole Collins, Emergency Mgt. Coord.**

Others in Attendance:

Daily Herald

The Public Works and Utilities Committee meeting was called to order at 7:49 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of December 12, 2011 with amendments. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Presentation of the 30 day Progress Report from Commonwealth Edison regarding the status of resident issues concerning power service.**

An item summary sheet from Dan O'Malley and Joe Nebel was submitted to Committee.

Mr. Nebel shared highlights from the report.

Trustee Pilafas and Mr. Nebel discussed permits recently requested by ComEd for improvements.

Trustee Kincaid and Mr. Nebel discussed the tree trimming schedules.

Trustee Newell and Trustee Kincaid discussed the reliability report that Trustee Kincaid had asked for in previous meetings with ComEd.

- 2. Request approval of a resolution setting forth Department of Labor Prevailing Hourly Wage Rate.**

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve of a resolution setting forth Department of Labor Prevailing Hourly Wage Rate. Voice vote taken. All ayes. Motion carried.

- 3. Request approval for the Environmental Commission to proceed with 2012 budgeted activities and events, in an amount not to exceed \$5,000.**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve for the Environmental Commission to proceed with 2012 budgeted activities and events, in an amount not to exceed \$5,000. Voice vote taken. All ayes. Motion carried.

- 4. Request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2012 Concrete Street Light Pole Replacement Program, Sidewalk/Curb Replacement Program and Traffic Signal Maintenance and Opticom repairs, in an amount not to exceed \$125,000.**

Motion by Trustee Mills, seconded by Trustee Green, to approve of an IDOT resolution to appropriate Motor Fuel Tax funds for 2012 Concrete Street Light Pole Replacement Program, Sidewalk/Curb Replacement Program and Traffic Signal Maintenance and Opticom repairs, in an amount not to exceed \$125,000. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to extend 2011 contract for 2012 Water and Sewer Concrete Site Restoration to Strada Construction Co., Addison, IL (low bid), at a unit price of \$7.79 per square foot for sidewalk, \$29.70 per lineal foot for curb and \$69.00 per square yard for driveway apron replacements, in an amount not to exceed \$35,000.**

Mayor McLeod and Mr. Janura discussed how the prevailing wage changes may affect landscaping contracts.

Motion by Trustee Mills, seconded by Trustee Stanton, to extend 2011 contract for 2012 Water and Sewer Concrete Site Restoration to Strada Construction Co., Addison, IL (low bid), at a unit price of \$7.79 per square foot for sidewalk, \$29.70 per lineal foot for curb and \$69.00 per square yard for driveway apron replacements, in an amount not to exceed \$35,000. Voice vote taken. All ayes. Motion carried.

- 6. Request authorization to extend 2011 contract for 2012 Water and Sewer Parkway Landscape Restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.65 per square yard for sodding and \$4.25 per square yard for seeding, in an amount not to exceed \$40,000.**

Trustee Stanton, Mr. Norris and Mr. Nebel discussed the budget for the project.

Motion by Mayor McLeod, seconded by Trustee Mills, to extend 2011 contract for 2012 Water and Sewer Parkway Landscape Restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.65 per square yard for sodding and \$4.25 per square yard for seeding, in an amount not to exceed \$40,000. Voice vote taken. All ayes. Motion carried.

- 7. Request authorization to extend 2011 contract for 2012 Roadway Pavement Markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$42,500.**

Motion by Trustee Stanton, seconded by Trustee Mills, to extend 2011 contract for 2012 Roadway Pavement Markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$42,500. Voice vote taken. All ayes. Motion carried.

- 8. Request authorization to extend 2011 contract for 2012 Street sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$73,130.**

Trustee Kincaid, Trustee Mills, Mr. Norris and Mr. Nebel discussed the sweeping schedule in the fall.

Motion by Trustee Green, seconded by Trustee Stanton, to extend 2011 contract for 2012 Street sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$73,130. Voice vote taken. All ayes. Motion carried.

- 9. Request authorization to extend 2011 contract for 2012 Contracted Parkway Tree Trimming Program to Steve Piper & Sons, Inc, Naperville, IL (low bid), in an amount not to exceed \$50,000.**

Trustee Kincaid, Mr. Norris and Mr. Nebel discussed the parcels that would be included in the trimming schedule.

Motion by Trustee Mills, seconded by Trustee Pilafas, to extend 2011 contract for 2012 Contracted Parkway Tree Trimming Program to Steve Piper & Sons, Inc, Naperville, IL (low bid), in an amount not to exceed \$50,000. Voice vote taken. All ayes. Motion carried.

10. Request authorization for purchase of Neptune meters and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2012 unit prices, in an amount not to exceed \$108,500.

Motion by Trustee Mills, seconded by Trustee Pilafas, to authorize the purchase of Neptune meters and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2012 unit prices, in an amount not to exceed \$108,500. Voice vote taken. All ayes. Motion carried.

11. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was submitted to the Committee.

Motion by Trustee Green, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

12. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting at 7:53 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous – Director of Ops & Outreach-

Date

Office of the Mayor & Board