

NOTICE TO BID

VILLAGE OF HOFFMAN ESTATES Hoffman Estates, IL 60169

The Village of Hoffman Estates Department of Public Works is soliciting bids for **"2012 SEASONAL LANDSCAPE MAINTENANCE SERVICES OF VILLAGE OWNED PROPERTIES & MAINTAINED STATE RIGHTS OF WAY"** located at various sites throughout the Village and as described within bid documents.

Sealed bids will be received by the Office of the Village Clerk, 1900 Hassell Road, Hoffman Estates, Illinois, 60169, (Municipal Building) until 9:00 a.m., local time, March 14, 2012, at which time they will be publicly opened and read aloud. It is the responsibility of the bidder to meet the specified opening time; and any bid not so received will be returned unopened. Bids must be identified as such on the outside of the sealed envelope. This can be done by label as may be provided by the agency or by marking the envelope "SEALED BID" and with the following information: Company's name, address, item bid, date, and time of opening. **Each bid must be submitted with a bid deposit in the form of a Certified Check, Cashier's Check or Bid Bond in the sum of \$1000.**

Mandatory pre-bid meeting, Tuesday, March 6, 2012 at 8:00am at the Public Works Center, 2305 Pembroke Ave. Hoffman Estates, IL 60169

Specifications and complete bid documents may be obtained from the Office of the Village Clerk. Further information regarding this bid may be obtained by contacting Joseph Nebel, Director of Public Works at (847) 490-6800.

The Village of Hoffman Estates reserves the right to waive any/all formalities, or to reject any/all bids and/or parts thereof; and to accept that bid which it deems most favorable to Hoffman Estates after all bids have been examined and canvassed.

By the Order of the Mayor and Board of Trustees of the Village of Hoffman Estates.

2/20/2012

(date)

Bev Romanoff, Village Clerk

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