

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **JANUARY 16, 2012**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President Bill McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Jackie Green, Anna Newell, Gary Pilafas, Gary Stanton, Karen Mills, Ray Kincaid. A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplín, Asst. Village Manager
M. Hish, Police Chief
B. Gorvett, Fire Chief
D. Schultz, Community Relations Coordinator
J. Nebel, Public Works Director
A. Garner, H&HS Director
M. DuCharme, Finance Director
P. Seger, HRM Director
B. Anderson, CATV Coordinator
S. Kuechler, GG Intern
N. Collins, Emergency Management Coordinator

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Green.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Pilafas, seconded by Trustee Green, to approve Item 4. Voice vote taken. All ayes. Motion carried.

1) Approval of minutes from January 9, 2012.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for January 9, 2012: \$2,501,321.78.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.C. Request Board approval of Ordinance No. 4288-2012 approving a Master Sign Plan in accordance with Section 9-3-8-M-12 of the Zoning Code for the property located at 1004-1056 W. Golf Road, Hoffman Estates.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.D. Request Board approval of Resolution No. 1510-2012 disbanding the Tartan Day Commission of the Village of Hoffman Estates.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.E. Request Board approval of Resolution No. 1511-2012 creating the Celtic Fest Commission of the Village of Hoffman Estates.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

1) Great Citizen Award
Officer Gary Sears

This item has been postponed.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the appointment of Nicholas Srejma to the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a NWMC meeting, a 4th of July Commission meeting, met with Governor Quinn, attended the Martin Luther King Jr. breakfast, attended a birthday celebration for the Clerk and wished the Clerk a Happy Birthday.

6.B. Trustee Comments

Trustee Stanton had no comments.

Trustee Kincaid had no comments.

Trustee Mill thanked the Cultural Awareness Commission and the management staff for organizing and cooking for the MLK Jr. Breakfast.

Trustee Pilafas commented that the MLK breakfast was “awesome” and wished the Clerk a Happy Birthday.

Trustee Newell wished the Clerk a Happy Birthday.

Trustee Green thanked the Cultural Awareness Commission and staff for the MLK Jr. Breakfast.

6.C. Village Manager's Report

Village Manager Norris requested that the February 13, 2012 Committee Meetings be rescheduled to February 20, 2012.

Motion by Trustee Pilafas, seconded by Trustee Newell, to reschedule the February 13, 2012 Committee Meetings to February 20, 2012.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

6.D. Village Clerk's Report

The Village Clerk thanked everyone for their birthday wishes.

6.E. Committee Reports

Public Health & Safety

Trustee Green stated that they would be meeting to request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to see a presentation of the 30 day Progress Report from Commonwealth Edison regarding the status of resident issues concerning power service; request approval of a resolution setting forth Department of Labor Prevailing Hourly Wage Rate; request approval for the Environmental Commission to proceed with 2012 budgeted activities and events, in an amount not to exceed \$5,000; request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2012 concrete street light pole replacements, in an amount not to exceed \$10,000; request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2012 sidewalk replacement program, in an amount not to exceed \$35,000; request authorization to extend 2011 contract for 2012 Water and Sewer Concrete Site Restoration to Strada Construction Co., Addison, IL (low bid), at a unit price of \$7.79 per square foot for sidewalk, \$29.70 per lineal foot for curb and \$69.00 per square yard for driveway apron replacements, in an amount not to exceed \$35,000; request authorization to extend 2011 contract for 2012 Water and Sewer Parkway Landscape Restoration to TNT Landscaping, Elgin, IL, at a unit price of \$7.65 per square yard for sodding and \$4.25 per square yard for seeding, in an amount not to exceed \$40,000; request authorization to extend 2011 contract for 2012 Roadway Pavement Markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$42,500; request authorization to extend 2011 contract for 2012 Street sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$73,130.00; request authorization to extend 2011 contract for 2012 Contracted Parkway Tree Trimming Program to Steve Piper & Sons, Inc, Naperville, IL (low bid), in an amount not to exceed \$50,000; request authorization for purchase of Neptune meters and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2012 unit prices, in an amount not to exceed \$108,500; request acceptance of the Department of Public Works Monthly Report; request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

Finance

Trustee Pilafas stated that they would be meeting to request approval of a Business Solicitation Plan from the Fourth July Commission for the 2012 Fourth of July Festival; request authorization by the Fourth of July Commission to waive all inspection fees and select license fees for the 2012 Fourth of July Festival; request authorization by the Fourth of July Commission to award a contract for stage, sound, lights and backline equipment for the 2012 Fourth of July Festival to _____, in an amount not to exceed _____; request authorization to waive formal bidding and award contract for an ongoing replacement program for the purchase of 10 ruggedized laptop computers and accessories to CDS Office Technologies, Inc. per Illinois State Master Contract CMS8291640/CMS829164A for use in Police Department vehicles in an amount not to exceed \$39,559.00; request authorization to amend the five year water and sewer rate schedule to include the City of Chicago water rate increases in 2012-2014; request acceptance of Finance Department Monthly Reports for November and December 2011; request acceptance of Information Systems Department Monthly Reports for November and December 2011; request acceptance of Sears Centre Monthly Reports for November and December 2011.

6.E. Treasurer's Report

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 6.E.

Mr. DuCharme stated that during the month of November 2011 cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$729,523. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$21.6 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfer-out by \$7,000,588, primarily due to Property Tax payments received, offset by Debt Service Fund payments. Overall, the total for cash and investments for all funds increased to \$159.2 million.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

7. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Green, to approve Item 7.A.

7.A. Request Board approval and release of Executive Session minutes from March 7, 2011, April 25, 2011, June 27, 2011 and August 22, 2011.

Roll Call:

Aye: Green, Newell, Pilafas, Stanton, Mills, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting. Time: 7:13 p.m. Voice taken. All ayes. Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

