

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
January 23, 2012

7:00 PM

Members: Jacquelyn Green, Chairperson
Gary Pilafas, Vice Chairperson
Anna Newell, Trustee
Karen Mills, Trustee
Ray Kincaid, Trustee
Gary Stanton, Trustee
William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – December 12, 2011 Committee Meeting

NEW BUSINESS

1. Review of the Fire Department stop sign policy.
2. Request acceptance of Police Department Monthly Report.
3. Request acceptance of Health & Human Services Monthly Report.
4. Request acceptance of Emergency Management Coordinator Monthly Report.
5. Request acceptance of Fire Department Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

December 12, 2011

I. Roll Call

Members in Attendance:

Jacquelyn Green, Chairperson
Gary Pilafas, Vice Chairperson
Trustee Anna Newell

**Other Corporate Authorities
in Attendance:**

Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod

Via Electronic Attendance:

Village President William McLeod

**Management Team Members
in Attendance:**

Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Peter Gugliotta, Director of Planning
Don Plass, Director of Code Enforcement
Patrick Seger, Dir. of Human Resource Mgmt.
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Joe Nebel, Director of Public Works
Michael DuCharme, Finance Director
Mike Hankey, Director of Transportation
Gary Salavitch, Director of Engineering
Nichole Collins, Emergency Mgt. Coord.
Sarah Kuechler, Admin. Intern
Doug Schultz, Community Relations Coord.
Ken Koop, Risk Manager
Gary Skoog, Director of Econ. Dev.
Bruce Anderson, Cable TV Coordinator
Bev Romanoff, Village Clerk

The Public Health & Safety Committee meeting was called to order at 7:43 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee meeting minutes of December 5, 2011.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

NEW BUSINESS

1. Request acceptance of Police Department Monthly Report.

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Police Department Monthly Report.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

2. Request acceptance of Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Health & Human Services Monthly Report.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

3. Request acceptance of Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Emergency Management Coordinator Monthly Report.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

4. Request acceptance of Fire Department Monthly Report.

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Fire Department Monthly Report.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:49 p.m.

Roll call vote:

Aye: Green, Pilafas, Newell, Mills, Kincaid, Stanton

Mayor McLeod voted Aye.

Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant


Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: DISCUSSION OF THE FIRE DEPARTMENT STANDARD OPERATING GUIDELINE: SAFETY OPERATIONS – 004; PASSENGER AND DRIVER SAFETY.

MEETING DATE: January 23, 2012

COMMITTEE: Public Health & Safety Committee

FROM: Robert G. Gorvett, Fire Chief 

PURPOSE: To discuss the Standard Operating Guideline: Safety Operations – 004: Passenger and Driver Safety, Effective: March 1, 2010.

BACKGROUND: At the December 5, 2011, Village Board Meeting, the Fire Department was requested to provide an overview of their current stop sign policy.

DISCUSSION: In December of 2009, the Fire Department Administrative Staff reviewed the Safety Operations Guidelines (SOG) for the Department and recommended that several policies be amended to increase the safety of both the general public and firefighters. Included in the recommendations was a change to our stop sign policy.

The revised policy was drafted and distributed throughout the Department in January of 2010. In accordance with the Collective Bargaining Agreement, Fire Department personnel were afforded 10 days to review and submit comments on the proposed changes. With no comments or issues raised in the 10-day period, the revised policy was officially posted on February 8, 2010, giving notice that the policy would take effect in 21 days (March 1, 2010).

The specific language change that was made in regard to the stop sign policy was to SOG: Safety Operations – 004 Passenger and Driver Safety: F. During *emergency response*, *drivers of Fire Department vehicles should MUST bring the vehicle to a complete stop for any of the following:*

1. When directed by a law enforcement officer.
2. Red traffic lights.
3. Stop signs.
4. Negative right-of-way intersections.
5. Blind intersections.
6. When the driver cannot account for all lanes of traffic in an intersection.
7. When other intersection hazards are present.
8. When encountering a stopped school bus with flashing warning lights.

The entire policy is attached. (Attachment 1)

Coming to a complete stop under conditions as outlined above, is endorsed by the following agencies:

1. Illinois Department of Labor
2. Illinois Motor Vehicle Code
3. Office of the State Fire Marshal – Illinois
4. NFPA 1451
5. NFPA 1500
6. United States Fire Administration
7. International Association of Firefighters
8. International Association of Fire Chiefs

(625 ILCS 5/11 – 205) (from chapter 95 ½ par. 11-205)

Sec. 11-205 Public officers and employees to obey Act-Exceptions.

(c) The driver of an authorized emergency vehicle may: 2. Proceed past a red or stop signal or stop sign, but only after slowing down as may be required and necessary for safe operation.

(625 ILCS 5/11 – 205) (from chapter 95 ½ par. 11-205) Sec. 11-205 is attached (Attachment 2).

FINANCIAL IMPACT: None

RECOMMENDATION: None. Since this policy has been in effect, there have been no documented instances where a delay in service occurred.

HOFFMAN ESTATES FIRE DEPARTMENT STANDARD OPERATING GUIDELINES		
SOG Category & Identification Number: SAFETY OPERATIONS – 004 NIMS COMPLIANT		EFFECTIVE DATE: March 1, 2010
SOG Title: Passenger and Driver Safety		Revision: 2
APPROVED BY: Robert Gorvett Fire Chief	NUMBER OF PAGES: 4	Re-evaluation Date: March 1, 2013

PURPOSE

POLICY

During all non-emergency vehicle operations, drivers and their passengers are to conform with the Illinois State Vehicle Code. Specifically, all drivers and passengers must follow all rules of the road in the same manner as civilian drivers.

When responding to emergencies, drivers are bound by these same rules of the road, yet, certain special privileges are extended. These special privileges extend to exceeding the posted speed limit and the right of way.

- A. When exceeding the posted speed limit, drivers shall be regulated at all times by existing road traffic and weather conditions. At no time should any Fire Department driver exceed the posted speed limit by 20 miles per hour or exceed 65 miles per hour.
- B. When exceeding the standard right of way, all drivers must come to a complete stop at all red lights, stop signs, yield signs or any other negative right of way situations. Once all traffic has been accounted for and the direction of travel is clear, the driver may proceed against the right of way. (Rule of thumb: If you can't see all traffic lanes - STOP AND WAIT!)
- C. Emergency vehicles that must use the center median or oncoming traffic lanes to approach an intersection must come to a complete stop before proceeding through the intersection.
- D. Emergency vehicles that must use the center median or oncoming traffic lanes should not exceed 20 MPH.
- E. Emergency vehicles that must pass on the **RIGHT** side of other stopped or stalled vehicles should do so using extreme caution and at a reduced speed.
- F. During emergency response, drivers of Fire Department vehicles must bring the vehicle to a complete stop for any of the following:

1. When directed by a law enforcement officer
 2. Red traffic lights
 3. Stop signs
 4. Negative right-of-way intersections
 5. Blind intersections
 6. When the driver cannot account for all lanes of traffic in an intersection
 7. When other intersection hazards are present
 8. When encountering a stopped school bus with flashing warning lights
- G. Any Fire Department vehicle responding in an emergency manner should make use of either/both audible and visual signal devices, including Opticom and headlights while in motion. When parked, an adequate number of visual signals shall remain on to protect the personnel and equipment. The audible and/or visual signal devices shall remain activated until the unit is on the scene, staged or returned.
- H. During emergency response or non-emergency travel, drivers of Fire Department vehicles should come to a complete stop at all unguarded railroad grade crossings. Drivers should assure that it is safe to proceed before crossing the railroad track(s). Drivers should also use caution when approaching and crossing any guarded grade railroad crossing.
- I. During an emergency response, drivers should avoid passing other emergency vehicles. If unavoidable or warranted by the situation, the passing activities should be conducted using radio communications.

All drivers should respond and react according to the conditions encountered. Neither poor road conditions, inclement weather, nor the actions of others relieves the driver of his responsibility to drive safely.

All drivers, front seat passengers and personnel in jumpseats, are required to wear a seat belt during emergency and non-emergency vehicle movement. If a supervisor or acting supervisor is present on the apparatus, he will assume responsibility for all personnel wearing a seat belt. If no supervisor is present on the apparatus, the driver is responsible for the use of seat belts by front seat passengers in the vehicle. (The driver's responsibility is defined by Illinois law.)

All persons riding or driving in ambulances should be secured with seat belts. The only exception to this rule is for paramedics who must provide patient treatment enroute to the hospital. Whenever possible, the treating paramedic should return to a seat belted area whenever patient treatment is unnecessary.

At no time will personnel ride tailboard areas of fire suppression equipment during emergency and non-emergency operation.

Whenever a vehicle is backing up, a passenger must dismount the apparatus and direct the driver during the backing operation. If the driver is alone, and no guides are available, the driver must have a clear view of the area involved or must dismount and walk completely around the apparatus and inspect the area involved before backing up.

The unique hazards of driving on or adjacent to, the fireground, requires the driver to use extreme

caution. Drivers must consider the danger that their moving vehicle poses to fireground personnel and spectators who may be preoccupied with the emergency.

Change of quarters within our Department and during a MABAS change of quarters, should not be considered an emergency response and must conform with the Illinois Vehicle Code.

An engine, truck or squad following an MICU unit or when an MICU unit transporting a BLS patient to the hospital, will utilize a non-emergency response mode (no lights and siren) and must conform to the Illinois Vehicle Code.

Use of Cellular Mobile Phones and Electronic Communication Devices

In January 2010, the Illinois Legislature passes two changes to (625 ILCS 5/12, Sections 12-610.1 and 12-610.2).

Section 12-610-1 prohibits the use of a wireless telephone at any time while operating a motor vehicle on a roadway in a school zone or on a highway in a construction or maintenance speed zone.

Section 12-610.2 prohibits the a person from operating a motor vehicle on a roadway while using an electronic communication device to compose, send, or read an electronic message (text messaging).

These changes do not apply to the operator of an emergency vehicle when use of the device is required for official duties.

It shall be the expectation that all Hoffman Estates Fire Department personnel will adhere to these changes to the Illinois Vehicle Code.

Drivers of Fire Department vehicles are directly responsible for safe and prudent operations under all conditions. While the driver is responsible for safe operation of the vehicle, the officer or acting officer riding in the front passenger seat takes on the role of co-driver. While not in physical control of the operation of the emergency vehicle, the officer provides an additional set of eyes and ears for the driver and shall also be responsible for making certain that the driver operates the vehicle in a safe manner that is consistent with this and any other appropriate policies.

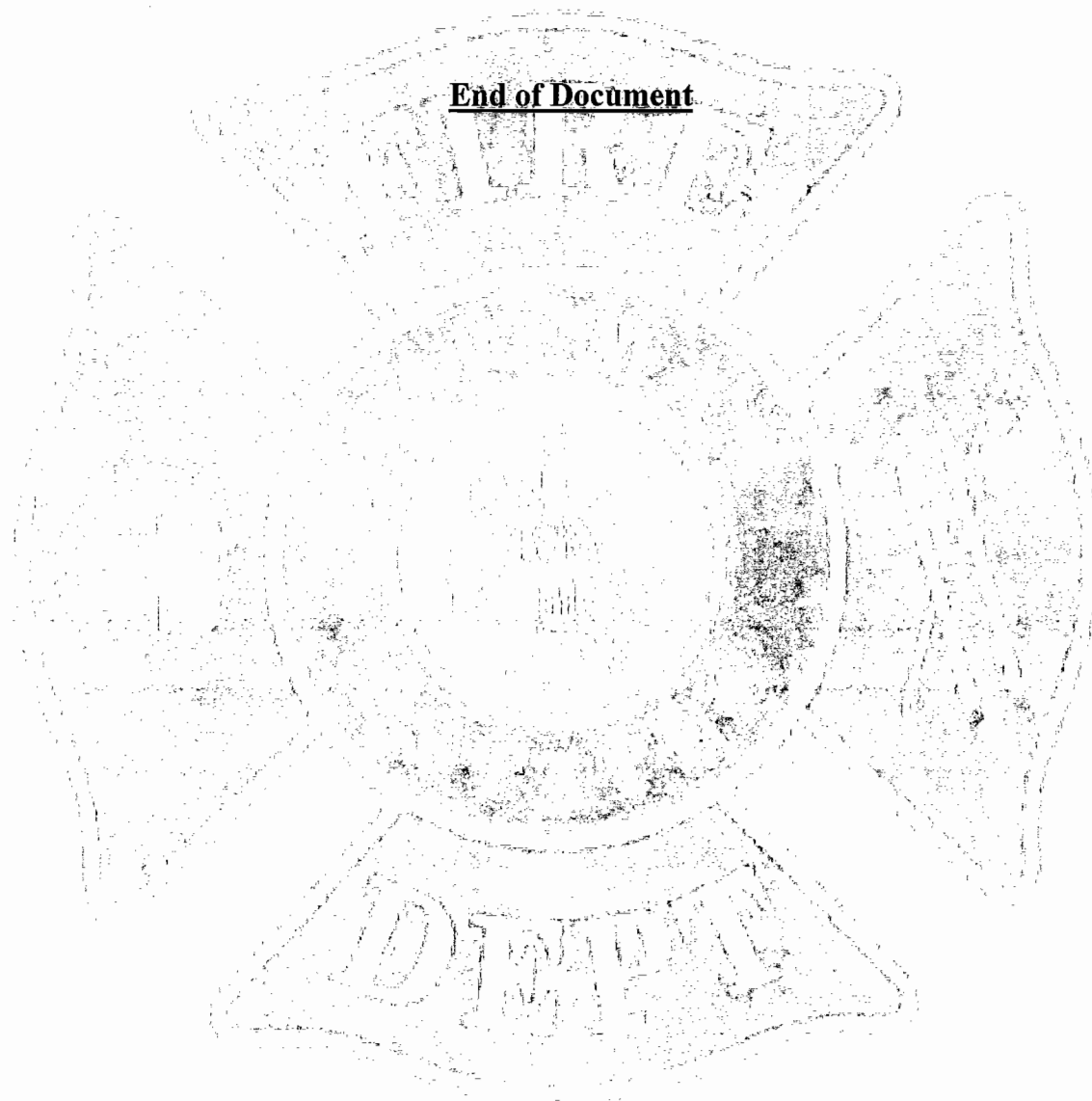
- Officer shall ensure that all personnel on the vehicle are seated and secured with seat belts and in approved riding positions prior to movement of the emergency vehicle
- Officer shall ensure driver is operating the vehicle in a safe and prudent manner during response in accordance with departmental policy and state law
- Officer shall issue warnings about road and physical hazards to the driver
- Officer shall direct the driver to cease any unsafe driving, such as excess speed or unsafe intersection practices
- Officer shall, when practical, operate the radio, audio and visual warning devices during response
- Officer shall check the map book or MCT to assist the driver in determining the safest and most direct route to the emergency scene

No vehicle (except an automobile: i.e. Staff car or Shift Commander vehicle) shall respond in an emergency manner with only one person on the apparatus (Car 4 pulling a trailer would require 2 people assigned to it). Non-emergency activities, following all rules of the road, and state laws, are

to be followed whenever a single individual is on a vehicle (except an automobile).

- PROCEDURE**
- DEFINITIONS**
- EXCEPTIONS**
- REFERENCES**

End of Document



Attachment 2

(625 ILCS 5/11-205) (from Ch. 95 1/2, par. 11-205)

Sec. 11-205. Public officers and employees to obey Act-Exceptions.

(a) The provisions of this Chapter applicable to the drivers of vehicles upon the highways shall apply to the drivers of all vehicles owned or operated by the United States, this State or any county, city, town, district or any other political subdivision of the State, except as provided in this Section and subject to such specific exceptions as set forth in this Chapter with reference to authorized emergency vehicles.

(b) The driver of an authorized emergency vehicle, when responding to an emergency call or when in the pursuit of an actual or suspected violator of the law or when responding to but not upon returning from a fire alarm, may exercise the privileges set forth in this Section, but subject to the conditions herein stated.

(c) The driver of an authorized emergency vehicle may:

1. Park or stand, irrespective of the provisions of this Chapter;
2. Proceed past a red or stop signal or stop sign, but only after slowing down as may be required and necessary for safe operation;
3. Exceed the maximum speed limits so long as he does not endanger life or property;
4. Disregard regulations governing direction of movement or turning in specified directions.

(d) The exceptions herein granted to an authorized emergency vehicle, other than a police vehicle, shall apply only when the vehicle is making use of either an audible signal when in motion or visual signals meeting the requirements of Section 12-215 of this Act.

(e) The foregoing provisions do not relieve the driver of an authorized emergency vehicle from the duty of driving with due regard for the safety of all persons, nor do such provisions protect the driver from the consequences of his reckless disregard for the safety of others.

(f) Unless specifically made applicable, the provisions of this Chapter, except those contained in Section 11-204 and Articles IV and V of this Chapter, shall not apply to persons, motor vehicles and equipment while actually engaged in work upon a highway but shall apply to such persons and vehicles when traveling to or from such work.

(Source: P.A. 89-710, eff. 2-14-97; 90-257, eff. 7-30-97.)



Village of Hoffman Estates

PMV NB
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Report of Activity

**December
2011**

PATROL DIVISION ACTIVITY REPORT

During the month of December the Patrol Division responded to 1518 calls for service. The following is a brief summary of some of the activities:

On 01 December Officer Pederson was assigned to a residential burglary in the 1600 block of Queensbury in which a rear screen door was cut and entry was made via the rear patio door. Reported missing from the residence was jewelry and a 9mm handgun. Evidence Technician Laughlin collected evidence from the scene and a canvas of the neighborhood was conducted. Suspect information was obtained and this case was turned over to Investigations.

On 04 December Officers Wiegert and Kristufek responded to Thomas Jefferson school reference a theft of service call. A taxi driver drove five people to the above location and they ran away without paying the cab fare. During this incident, one of the male offenders punched and kicked the taxi driver causing serious facial injuries. Officers Wiegert and Kristufek located three female offenders in the park near the school and took them into custody. This case was then turned over to Detective Gad who during interviews was able to obtain the identities of the male subjects who fled the scene. Detective Gad conducted a physical lineup and the offender was picked out by the victim. The Cook County States Attorney's Office approved Aggravated Battery charges. The other offenders were charged with Battery, Theft of Services and Mob action. This case was cleared by arrest.



On 09 December Officer Petersen responded to SAMC for a report of a female victim of domestic battery. Officer Peterson interviewed the complainant who alleged her husband pushed her down causing her to hit her head and seek medical attention. Office Petersen then went to the residence on the 1300 block of Oakmont and interviewed the male offender. Based on that interview, and previous arrest for domestic battery, the subject was arrest.

On 11 December a complainant reported that she was at a bar earlier in the evening and gave her car keys to a female friend. The friend took the vehicle and returned to the bar later in the evening with another male subject. The complainant subsequently discovered extensive damage to her vehicle. Officer Berman identified and located the male friend who was present in the vehicle. He admitted that the female offender hit a stationary object at Bode and Gannon Drive while they were driving back to the bar. Officer Berman located debris from a car accident near the intersection, and then went to the offender's house and discovered her intoxicated. The female offender was placed under arrest for leaving the scene of an accident and underage consumption of alcohol. Further investigation revealed that the offender was in possession of a wallet that did not belong to her. The owner was located and the of-

(Continued on page 2)

PATROL DIVISION REPORT CONT...

fender was also charged with theft.

On 15 December Northwest Central Dispatch reported a possible intoxicated driver travelling west on Higgins Road from Roselle Road. Officers R. Turman and Koenen were in the area and located the vehicle W/B Higgins Road at Jones Road. Officer R. Turman attempted to stop the vehicle however it continued almost sideswiping a semi-truck. The vehicle eventually stopped at Gannon Drive where Officer R. Turman confirmed the reports of a drunk driver. The driver could barely walk, let alone conduct field sobriety test. The driver was arrested and transported to the station to be processed for DUI.

On 22 December Officer Patla responded to a report of fraudulent activity at the TJ Maxx. A female offender attempted to return merchandise to the store that was not offered for sale at that particular TJ Maxx. The store clerk did refund \$427.00 to the offender, and she escaped as the manager began to question the return. The offender left her wallet and identification in the store. Officer Patla took custody of the offender's property and a DVD of surveillance video of the transaction. This case was turned over to Investigations.

On 22 December Officer Donohue and his canine partner Bundo responded to Carol Stream Police Department to assist them with a K9 sniff of USC. K9 Bundo indicated that the USC was in close proximity to controlled substances. Based on the dog sniff, the money was taken into evidence by Carol Stream PD.

On 30 December Officer Fernandez responded to a verbal domestic on the 1300 block of Rebecca Dr. The parties involved were in dispute concerning the existence of an order of protection. Officer Fernandez determined that an Order of Protection (OP) was issued but not served on the respondent. Officer Fernandez subsequently served the OP using a Short Form Notice and requested that NWCD update the LEADS entry showing service was completed.

SHOP WITH A COP



On 10 December members of the Hoffman Estates Police Department, South Barrington Police Department, Hoffman Estates Police Academy Alumni Association (HEPAAA), Police Explorers Post 806 and volunteers from the Hoffman Estates Chamber of Commerce donated their time to make a difference in 37 children lives during the holiday season.

INVESTIGATIONS DIVISION REPORT

On December 1st, Detective Cawley continued a robbery investigation from November that occurred at 680 Hill Drive. A 42 year old female was punched and pushed to the ground and her purse containing over \$1000.00 was taken. The description of the offender matched the description of a subject that Detective Cawley was familiar with because he was a suspect in other robberies. The subject is a male 23 year old Bolingbrook resident who frequents Hoffman Estates. A photo lineup containing this subject's picture was completed and the victim immediately identified this subject as the offender. A canvas was conducted and a business owner in Schaumburg within close proximity of the crime advised that there was a subject acting suspicious who he thought was going to rob his store minutes before the robbery. The business owner was shown the same photo lineup and immediately identified the suspect as the person in the store who left and walked in the direction of the robbery. The suspect was interviewed but declined to provide a statement. The Cook County Felony Review Unit was contacted. Approval was given for felony charges for robbery. This case is cleared by arrest.

On December 2nd, Detective Thomas was assigned an unlawful use of credit card case for that occurred at the Walgreens, 1000 N. Roselle Rd. While investigating this case, additional theft and unlawful use of credit card cases were reported with an offender having a similar description. Detective Thomas used surveillance video and searched previous arrest photographs to identify a 51 year old Schaumburg resident as the offender. Detective Thomas conducted surveillance and located the offender who was taken into custody without incident. The Cook County State's Attorney's Office was contacted for review and felony charges were approved for each of these cases. This subject's information was turned over to the Schaumburg Police Department where he was linked to several similar cases in their jurisdiction.

On December 13th, Detective Domin and Detective Cawley responded to St. Alexius Medical Center where a bomb threat was being reported. Detective

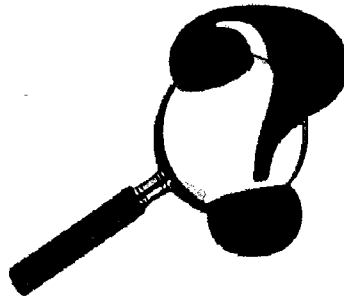
Domin along with the assistance of Detective Cawley were able to locate information about a possible suspect who was 19 years old and resided in Hanover Park. Detective Domin and Detective Cawley were able to locate the subject who was placed into custody and transported to the Hoffman Estates Police Department where a full confession from the subject was obtained. This case was cleared by arrest.

On December 25th, Detective Reichel was called in to investigate a reported sexual assault that happened in the Governor's Square neighborhood. The adult female Elgin resident claimed that she was forcibly sodomized by the adult male Hoffman Estates resident. The female's boyfriend was also at the home at the time of the incident and provided a conflicting account as to the events that occurred.

The alleged offender also agreed to come to the station and provided a statement that the sexual contact was voluntary. A Cook County State's Attorney came to the station as part of the investigation. Due to the alleged victim changing details of her original statement and what she told the State's Attorney, and a conflicting witness account, there

were no charges approved.

On December 27th, Detective Cawley was assigned to a retail theft which occurred at Target (2800 Sutton Road) in which several electronics were taken from the store by three subjects captured on video surveillance. With the assistance of Target Security and Detective Venezia, two of the subjects were identified. The first offender, a male 16 year old resident of Schaumburg, was located and interviewed at the station on 12-29-11. He confessed to the theft and identified the two other subjects involved which was another male white 16 year old Schaumburg resident and a male white 17 year old Hoffman Estates resident. The juvenile also identified an additional juvenile Schaumburg resident who had several of the proceeds at his residence. All subjects were brought into the station with the help of Detective Thomas and Detective Savage and all subjects confessed. All of the proceeds were recovered and the Cook County State's Attor-



INVESTIGATIONS REPORT CONT..

ney's Office conducted a review of the 17 year olds involvement and approved a felony charge for retail theft. In addition to the adult being charged, the other two juveniles were charged with felony retail theft and an additional juvenile charged with misdemeanor possession of stolen property. This case was cleared by arrest.

On December 28th, Detective Hanna was assigned to an armed robbery case. Detective Hanna was able to conduct interviews with all parties involved to determine that no armed robbery occurred, but rather one battery, one theft (under \$500.00), and one assault. Information obtained during this investigation led to an assault charge of one 17 year old Hoffman Estates resident. Battery and theft charges were placed on another 17 year old offender who resides in Hoffman Estates. An IPAD 2 valued at \$400.00 and \$15.00 was recovered. This case is cleared by arrest.

Detective Ouimette submitted an article to be published in the Hoffman Estates Citizen regarding recent scams that have been used to target residents of Hoffman Estates usually causing a substantial monetary loss to the victim. The goal of the article is to educate citizens on how these scams are carried out and to prevent them from being victimized.

Detective Domin conducted three annual sex offender registrations and one initial sex offender registration in the month of December.

Detective Domin conducted eleven fingerprint appointments in the month of December.

Officer Thomas was assigned to the Investigations Division during the month of December for the purpose of cross training.

JUVENILE INVESTIGATIONS REPORT

On December 5th, Officer Venezia assisted Detective Domin in the investigation of a missing juvenile concerning a female Hoffman Estates High School student who ran away to Mexico with her boyfriend. The juvenile was later returned.

On December 6th, Officer Venezia was called to a school classroom for an out of control female student, who threw a school laptop computer against a wall. The student was located in the building and arrested for criminal damage to property.

On December 8th, Officer Venezia was notified by school staff that the odor of burnt cannabis was present inside of a school washroom. An investigation was conducted and surveillance cameras were checked to identify a suspect, who eventually confessed to smoking cannabis inside the washroom. Cannabis and drug paraphernalia were recovered and the juvenile was arrested and charged accordingly.



On December 9th, Officer Savage was assigned to a case of a battery. An Eisenhower Jr. High School staff member was struck in the shoulder by a student. The offending student was taken into custody and charged with battery.

On December 13th, Officer Savage was assigned to a case of a battery. Two Muir 4th grade students had walked out of class and entered into a shoving match in the school hallway. Meetings were held with the students, their guardians, school administration and Officer Savage. The students were disciplined by Muir administration. This case was Administratively Closed.

On December 16th, Officer Russmann and Officers from the Traffic Section taught a science class about accident reconstruction.

During the month of December, Officer Russmann recovered 25 cell phones and other electronic devices and returned them to CHS students.

TACTICAL UNIT REPORT

The following entries were noteworthy cases conducted by the Tactical Division for the month of December.

On 03 December Tactical Officer Tenuto initiated a traffic stop on a vehicle for an equipment violation. Pursuant to his investigation, Tactical Officer Tenuto recovered approximately one half ounce of cannabis and drug paraphernalia from the vehicle. The driver was charged accordingly.

On 14 and 15 December Tactical Officers Stoy, Teipel, and Cawley conducted surveillance on a business and residence in Arlington Heights in order to locate a suspect in two strong armed robberies. The suspect did not appear but due to Tactical Officer's pressure, contacted Tactical Officer Cawley by phone. He was persuaded to turn himself in and later did so to the HEPD Investigations Division. He was later charged accordingly.

On 15 December Tactical Officers Stoy and Cawley responded to the scene of a hit and run

crash which had just occurred. According to witnesses on scene, the driver of the offending vehicle fled the scene on foot. Tactical Officers located a subject on a nearby street walking on the sidewalk who appeared



to have recently been involved in a crash. The subject was turned over to the Patrol Division at HEPD. Through further investigation by Tactical Officers it was discovered that the suspect had more than likely taken the vehicle without consent from a local Schaumburg business.

On 20 December Tactical Officer Teipel observed two suspicious subjects near a vehicle parked on a residential street. When Tactical Officer Teipel approached, the two subjects fled the area on foot. However, another subject remained in the

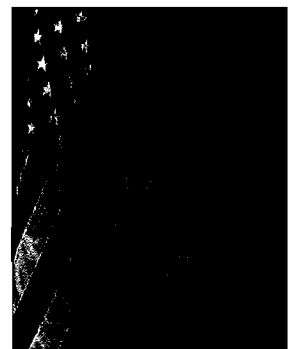
driver's seat of the vehicle and smelled of the strong odor of burnt cannabis. Tactical Officer Teipel then investigated and recovered a small amount of cannabis from the driver. The subject was arrested and charged accordingly.

On 21 December Tactical Officers received a tip from a confidential informant that a drug deal which was to occur in Hoffman Estates had moved and was about to take place in another local apartment complex parking lot. When Tactical Officers Stoy, Teipel and Cawley arrived on scene, numerous subjects were observed standing near three vehicles. One of the driver's attempted to leave the scene but then decided to stop. Tactical Officers located approximately one half ounce of cannabis and several items of drug paraphernalia in two of the vehicles. A total of seven subjects were placed under arrest. After conducting further interviews at HEPD, two of the subjects were charged with Possession of Cannabis and Possession of Drug Paraphernalia.

During the month of December the Tactical Unit covered 14 patrol shifts.

CANINE UNIT REPORT

During the month of December, Officer Donohue and his K9 partner Bundo performed: 5 narcotics searches of premises, 4 narcotics vehicle searches, 2 public relations events, 1 currency sniff and 1 track with 5 of the calls being for outside agencies. Officer Donohue and K9 Bundo also attended the monthly Northwest Suburban K9 training group.



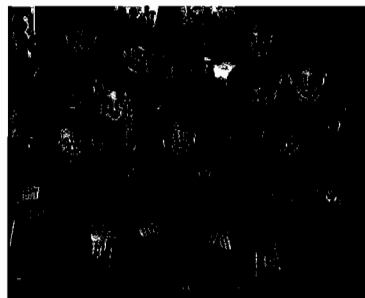
COMMUNITY RELATIONS / CRIME PREVENTION REPORT

Officer Notarnicola taught DARE classes for four schools. Lessons 10, 11 & 12 were taught to St. Hubert's Lincoln, Thomas Jefferson, and Timber Trails Elementary Schools.

On 12 and 15 December DARE graduations were held for St. Hubert's and Thomas Jefferson Schools. Officer Donohue and K9 Bundo did a presentation at both graduations. Isha Jog, a Hoffman Estates

High School student, also made a special appearance at both graduations. Isha is a member of the State of Illinois Youth Advisory Board for DARE. She spoke to the sixth graders about the importance of DARE and what it meant to her.

Officer Notarnicola coordinated the Explorers to receive their new Class B uniforms which will be worn at Special Details for the Village of Hoffman Estates. The Explorers wore these very sharp looking uniforms at the Shop with a Cop Charity event.



On 14 December Post 806 teamed up with Addison Police Explorers at Woodfield Mall to do surveillance exercises.



- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class

"Happenings at the CRC"

- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM-ORIENTED POLICING REPORT

During the month of December, Officer Barber continues a number of projects and programs. Some of these include:

- Conducted 1 alcohol servers class.
- Provided 2 Cub Scout tours.
- Prepared an article for the Citizen newsletter detailing USA on Watch program.
- Officer Barber scheduled the 2012 liquor servers training dates and informed all local businesses with a liquor license by letter.
- Officer Barber assisted 3rd Watch with rifle and pistol training and qualifications.
- Through a Neighborhood Watch grant, Officer Barber purchased equipment including radios, flashlights, clerical items and computer programs that will assist the PD and volunteers with future programs.
- Officer Barber worked on designing a neighborhood watch presentation for the Haverford Place subdivision which he will give in January.

TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of December 2011.

On 14 December Officers Wondolkowski and Marak participated in creating three public service announcements to inform residents of the upcoming seatbelt law change, the National Drive Sober or Get Pulled Over campaign, and the IDOT Yellow Dot program.

On 15 December a seatbelt survey target detail was conducted at Hoffman Estates High School and Conant High School which resulted in 94% compliance for each school.

On 16 December Officer Marak instructed a class at Conant High School on crash reconstruction and evidence collection involving serious injury / fatal crashes.

On 21 December Officer Marak investigated a hit and run private property vehicle crash at Autumn Chase Apartments, where an unknown vehicle struck a garage unit. Through the course of the investigation,

Officer Marak was able to develop a possible offending vehicle and driver. Officer Marak conducted an interview of the possible offending driver, which resulted in the driver providing Officer Marak a verbal confession. The driver, a 21 year old Schaumburg resident, was arrested and charged with Hit and Run Crash.



A press release was assembled and released to the media for the National Drive Sober or Get Pulled Over campaign during the holiday season.

During the month of December, the Traffic Section followed up on 21 hit and run or incomplete crashes and 2 stop arm violations.

During the month of December, members of the Traffic Section were assigned to cover the Patrol Division on 3 occasions.

LT. POULOS PROMOTIONAL CEREMONY

On 12 December Lieutenant Greg Poulos was sworn in at the Village Hall meeting. Lieutenant Poulos had been serving the Village as Acting Lieutenant after the retirement of Lieutenant Jones. Lieutenant Poulos has been assigned to the Third Watch as the Watch Commander.



Congratulations Lieutenant Greg Poulos!

STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services Division during December. Some of these included:

General Order Red Policy Test #12 Less Lethal-Taser was completed by all sworn officers.

On 05 December Chief Hish and Sgt. Felgenhauer held a graduation ceremony for the Citizen Police Academy class.



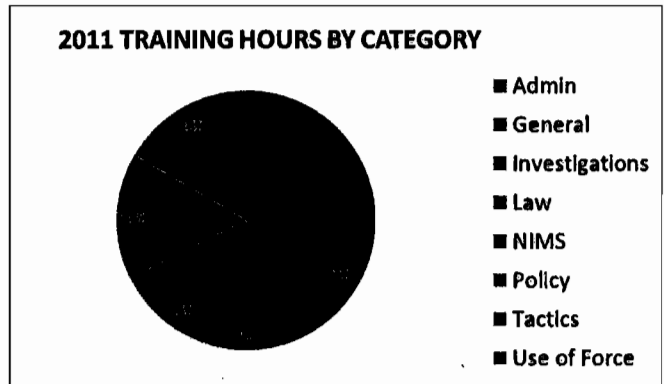
On 05–16 December Sgt. Felgenhauer conducted in-service training on topics including: LEADS re-certification, VOHE Identity Protection Policy, Electronic Satellite Pursuit training and in-car camera procedures. Officers also received train-

ing from Officer Scott Lawrence on recognition prevention, management of exited delirium and sudden in custody deaths.

Fittings for gas masks were completed.

Training hours for December totaled 1013.5 hours which included: 24 hours of Administration, 83 hours of General, 128 hours of Investigations, 9 hours of Law, 3 hours of NIMS, 345 hours of Policy, 119 hours of Tactics and 302.5 hours of Use of Force.

The 2011 year-to-date Department training hours totaled 9,506.



ADMINISTRATIVE SERVICES

Some of the duties and activities completed this month included:

- 92 new evidence items inventoried
- 15 items sent to the lab
- 13 items returned from the lab
- 10 items returned to the owner
- 478 transfers handled



PROPERTY ROOM

Total YTD new items inventoried	1246
Total YTD items sent to lab	397
Total YTD items returned from lab	276
Total YTD items returned to owner	198
Total YTD transfers handled	13,495

For 8 years, the property room held a Baby Jesus statue from a Nativity set while searching for the owners with negative results. Right before Christmas the Chicago Tribune ran an article that brought in leads which led to the return of the statue to the rightful owners who lived in Inverness. The Nativity set was estimated to be worth about \$20,000 and the owners were happy to have him back.





Letters of Appreciation

Dear Chief Hink

On 30 November 2011 **Director Bruce A. Johnson** of the Kane-Cook Auto Theft Task Force wrote:

“On October 6th 2011 KCAT Inspector’s Dan Ruth and **Brian Zaba** met with Lt. Sean Rafferty and Detective Brian Gorcowski of the Elgin Police Department. They were requesting assistance with conducting surveillance on a possible burglary crew which was burglarizing car dealerships in Cook, Kane, McHenry, and Lake counties.”

“On Monday October 17th the Kane Cook Auto Theft Task Force /KCAT conducted surveillance on a suspect vehicle which had a GPS tracking device attached to it. The GPS indicated that the vehicle was at the Antioch / Dodge Jeep Chrysler car dealership. Inspectors Ruth and **Zaba** responded to the location area, coordinated an Operations plan, notified all multi-agency investigators, conducted a briefing, and notified the KCAT supervisor that they were in Antioch, Illinois and that they had spotted the suspect vehicle at a local car dealership. Inspectors Ruth and Zaba observed a broken window to the dealership and advised the second team to immediately “felony stop” the suspect vehicle. A “felony stop” of the suspect vehicle was conducted and seven (7) suspects were apprehended. Keys to numerous vehicles from the Antioch dealership were found on the suspects and in their vehicle.”

“Inspector Ruth and Detective Gorcowski conducted interviews of all suspects and all seven (7) suspects gave full confessions of their activities. They admitted to conducting thirty to fifty car dealership burglaries during the past year in Illinois, Wisconsin and Indiana. They stated that they have stole between 300-500 vehicles. The value of these vehicles is valued at over 25 million dollars. All seven suspects were charged in Cook, Kane and McHenry counties with Vehicle Theft Conspiracy, Burglary and Theft Over \$300.”

“Inspectors Ruth and **Zaba** should be commended for their dedication and hard work they displayed during this case. It should also be noted that they both responded on three separate occasions in the early morning hours for surveillance when the suspect vehicle “GPS” was activated on other nights prior to the suspects being apprehended. They both have given sacrifices of family events and other personal times for the good of the KCAT mission. This case shows the results of their hard work.”

Police Department



Letters of Appreciation.

Dear Chief Fish

On 07 December Chief Alan V. Popp of the Village of Streamwood wrote:

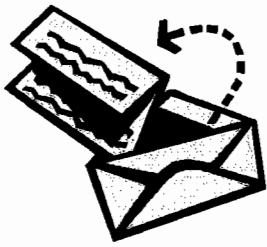
"I would like to take this opportunity to thank Sergeant Wes Schulz and Officers Mike Barber, Al Fernandez and Jim Murre for assisting the Streamwood Police Department on November 27, 2011."

"At approximately 1805 hours, the Streamwood Police Department received a call of an Armed Robbery at the intersection of Elm Lane and South Oltendorf Road. The victim advised that two subjects held him at gunpoint while removing U.S. currency from his person. The victim advised that the two subjects fled northbound on Oltendorf Road where he lost sight of them. Streamwood Officers with assistance of Hoffman Estates Police Officer Mike Barber established a perimeter and requested K-9 assistance in an attempt to locate the reportedly armed offender."

"A K-9 track was conducted and quickly tracked the offender's escape route to the garage and rear of 304 S. Oltendorf, a couple of houses north of where the Armed Robbery occurred. Contact was made at this residence and five subjects were eventually taken into custody for investigation with two of the these subjects being charged with Armed Robbery. In addition, a loaded 38 caliber special revolver was recovered at the scene."

"I would like to thank Sergeant Wes Schulz for making his personnel available to Sergeant Daryl Syre. In addition to Officer Mike Barber's assistance on the perimeter, Officer Al Fernandez and Officer Jim Murre assisted with transporting the last two individuals taken from the residence."

"This is an excellent example of numerous law enforcement agencies working together to provide needed personnel and resources to resolve a potentially dangerous situation and remove two armed felons and a handgun from our streets."



Letters of Appreciation

Dear Chief Hisk

"Thank you so much for you and your staff for the wonderful time my four children had last Saturday. They were all smiles and jumping with joy while they carried their bags and bags of wrapped Christmas gifts. Because of you we have presents under our tree. It's been very tempting for all four of them to keep their hands off the packages until Christmas but this is a test of patience. " "My boys repeatedly said 'My officer was very cool' and one of my sons added 'I want to be a police officer, Mom.' Fantastic!!!"

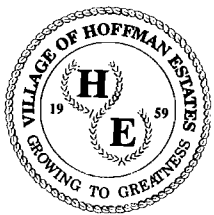
"Thank you very much to you Sgt. Baumert, Det. Domin, Officer Tony, Officer Craig, Officer Phil and my son David's officer (he couldn't remember his name sorry) and all the Hoffman Estates Police Department and sponsors of Shop with A Cop event."

Rachel Stribling



"Thank for the support you give to all the families. Thanks for making many children happy this Christmas. We wish blessing for you and your family."

Merry Christmas Thanks,
The Family Rodriguez
Angel Rodriguez



HOFFMAN ESTATES

GROWING TO GREATNESS

To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

December 2011

Prevention and Wellness

HHS in collaboration with Life Source Blood Centers held the annual Holiday employee blood drive on December 9, 2011. Twenty six donations were received. Thanks to all who participated.

"Freedom from Smoking" will begin on January 18, 2012 and will run for six weeks. Classes will be held at Village Hall in the Health and Human Services conference room. The cost is \$50.00 per family, which includes all materials required for the course. Six people have registered for the course.

On December 7, 2011 HHS staff and staff from the Hoffman Estates Police Department, Fire Department, and Code Enforcement Department helped facilitate the CRC annual Holiday Party. More than one hundred residents attended this year. All participants were treated to food, music, and entertainment. Additionally, all the children received gifts from Mr. and Mrs. Claus. This year's event was held at Village Hall.

The Prevention and Wellness team continued preparation of the second presentation of the Wheel of Wellness Employee Health Series. The presentation will focus on sleep and will be held on January 26, 2012. Participants will learn basics of getting a good night's sleep, proper sleep hygiene, and learn how to make healthy changes to enhance the quality of sleep.

HHS joined with the Commission for Disabled Residents to host Community Respite Night on December 16, 2011. The event was well attended with over thirty residents from the community in attendance. Activities included: free play, a sing-along, craft building, and showing of a Holiday movie. Light refreshments were also provided.

Nursing staff provided the following preventive health services: one children's health clinic, one infant health clinic, two Cholestech clinic, two Village employee health clinics, seven TB testing/adult immunization clinics, and one vision and hearing screening. An additional health clinic was held at the Willow Creek Food Pantry.

Treatment and Crisis Response

Currently HHS' counseling staff is providing mental health services for 67 clients. Additionally, 12 intake appointments were completed during the month. The Department continues to average one – two intake assessments each week.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. Five residents requested services this month.

Administrative/Additional Activities

Clinical Training

Monica Saavedra and Jennifer Morales, Psychology Intern, represented HHS at the annual ACEPT practicum site training fair on December 9, 2011. The practicum fair provides an opportunity for Chicago area psychology training programs to meet prospective applicants, advertise, and recruit qualified candidates.

HHS received 129 applications for the two clinical psychology training positions. Twenty nine applicants will be invited to interview. Interviews are scheduled for January 3, 2012 and January 10, 2012.

Clinical supervisory staff completed the three month evaluation for the Psychology Trainees. on 12/9/2011.

Drug/Sharps collection

During the month, HHS staff collected **70** containers of sharps and **60** containers of expired medications through the pharmaceutical and sharps collection program.

NCL- Discount Prescription Drug program (December, 2011)

Total # of prescriptions:	56
Total dollars saved:	\$ 409.67
Average dollars saved:	\$ 7.23
Average Savings:	% 19.5
Total users:	18

HHS Commissions/Committees/Additional Activities

Algean Garner attended the Commission for Seniors monthly meeting on 12/13/2011.

Algean Garner attended the Commission for Residents with Disabilities monthly meeting on 12/15/2011.

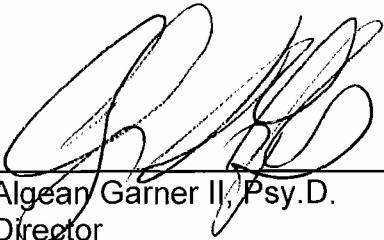
Algean Garner attended the Senior Commission's Holiday Bingo luncheon on 12/14/2011.

Monica Saavedra attended the Into to Future Committee meeting on 12/7/2011.

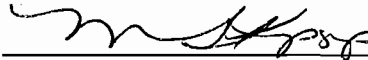
Monica Saavedra and Algean Garner attended the HRM Performance Evaluations Training on 12/14/2011.

Monica Saavedra attended the Multidisciplinary Case review meeting at the CRC on 12/8/2011.

Cathy Dagian attended the Cook County Department of Public Health's disaster planning meeting on 12/15/2011.



Algean Garner II, Psy.D.
Director
Health and Human Services



Monica Saavedra, Psy.D.
Assistant Director
Health and Human Services

December, 2011

People Served

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
Health	474	11	0	485	3,943	4938	-20.15%
Human Services	77	0	8	85	802	1513	-46.99%
Prevention/Wellness Contacts							
Programs-Health & Human Svcs.	0	*	*	0	57	385	-85.19%
Lending Closet	2	*	*	2	116	86	34.88%
AllCare (formerly KidCare)	0	*	*	0	5	9	0.00%
Salvation Army	5	*	*	5	45	22	104.55%
NICOR	0	*	*	0	41	48	-14.58%

Services Provided

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
Health							
# of people @ Children's Clinic	3	10	0	13	303	410	-26.10%
# of shots given @ Child clinic	*	*	*	26	588	823	-28.55%
# of people @ Hoffman Baby Clinic	0	0	9	9	89	126	-29.37%
# of shots given @ Baby clinic	*	*	*	14	207	314	-34.08%
# people @ CRC	0	*	*	0	0	26	0.00%
# shots @CRC	*	*	*	0	0	0	0.00%
# Medicaid clients	5	3	*	8	183	242	-24.38%
# Medicaid shots	*	*	*	18	405	na	0.00%
Vision/Hearing (Preschool)*	409	0	0	409	1,024	27	3692.59%
Tanita Body Mass Analyzer	0	0	0	0	32	22	0.00%
Adult TB tests given	5	1	1	7	250	235	6.38%
Cholestech Tests	7	0	0	7	107	118	-9.32%
Hep A - Adult shots	0	0	0	0	144	27	433.33%
Hep B - Adult shots	0	0	0	0	32	22	45.45%
Twinrix - Adult shots	1	0	0	1	31	102	-69.61%
Td/Tdap	1	0	0	1	30	34	-11.76%
# of free Blood Pressure checks	19	0	0	19	867	989	-12.34%
# of free Pulse checks	15	0	0	15	852	163	422.70%
# of free Blood Sugar checks	14	0	0	14	149	244	-38.93%
# of free Hemoglobin checks	0	0	0	0	160	980	-83.67%
# of adult Flu vaccines given	5	1	2	8	599	551	8.71%
# of child Flu vaccines given	9	7	8	24	356	415	-14.22%

Human Services

Individual Sessions	166	0	23	189	1,713	1562	9.67%
Couple Sessions	11	0	0	11	68	116	-41.38%
Family Sessions	4	0	0	4	34	90	-62.22%
Testing Sessions	0	0	0	0	3	12	-75.00%

Programs

Lion's Pride	*	*	*	0	0	88	0.00%
Real Girls/Real Talk	*	*	*	0	0	153	-100.00%
Reaching for the Stars	*	*	*	0	15	16	-6.25%
Girl Power	*	*	*	0	12	118	-89.83%
Smoking Cessation	*	*	*	0	24	10	140.00%
Take Charge of Health	*	*	*	0	126	na	0.00%
Employee Programs	*	*	*	30	60	na	0.00%
Senior Programs	*	*	*	0	0	na	0.00%
CRC Programs	*	*	*	0	0	na	0.00%
Other	*	*	*	0	66	na	0.00%

Wellness Checks/Crisis Response

Hours Spent	0	0	0	0	14	0	0.00%
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*These figures are not available as the numbers are not tracked in this manner.

December, 2011

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Revenue							
Health							
Children's Clinic	*	*	*	\$ 270.00	\$ 4,407.00	\$ 3,500.00	25.91%
Hoffman Baby Clinic	*	*	*	\$ -	\$ 436.00	\$ 470.00	-7.23%
CRC	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 48.00	\$ 1,593.00	\$ 755.00	110.99%
Lipid Profile (\$22)	*	*	*	\$ 104.00	\$ 2,223.00	\$ 2,881.00	-22.84%
Adult Shots	*	*	*	\$ 150.00	\$ 3,368.00	\$ 3,686.00	-8.63%
Employee Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Blood Sugar	*	*	*	\$ -	\$ 14.00	\$ 275.00	-94.91%
Hemoglobin	*	*	*	\$ -	\$ 472.00	na	0.00%
Medicaid	*	*	*	\$ -	\$ 764.80	\$ 1,802.20	-57.56%
Flu/Medicare	*	*	*	\$ 630.00	\$ 7,745.82	\$ 13,863.09	-44.13%
Flu/Children	*	*	*	\$ 80.00	\$ 2,060.00	\$ 573.20	0.00%
Vision & Hearing	*	*	*	\$ -	\$ 6,315.00	\$ 3,010.00	109.80%
AllKids	*	*	*	\$ -	\$ -	\$ 200.00	0.00%
Human Services							
Counseling	**	**	**	\$ 2,006.00	\$ 18,547.00	\$ 17,930.00	3.44%
Community Programs	**	**	**	\$ -	\$ -	\$ -	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	7	16.00%
No Health Insurance:	15	36.00%
Village Employee:	7	17.00%
Medicaid/KidCare:	13	31.00%
Native American:		
	<u>42</u>	<u>100.00%</u>

To: James H. Norris, Village Manager

**December
2011**

February 7, 2012

**Shake
Out.**

The Great
Central U.S.

**Shake
Out**

shakeout.org/centralus

Nichole Collins

Emergency Management Coordinator

Village of Hoffman Estates

1/17/2012

Below are activities for EMA Coordinator Nichole Collins and the EMA Volunteers for the month of December, 2011.

Preparedness

Training:

December 6. Attended "Principles of Emergency Management" course, taught by IEMA in Highland Park.

December 7. Conducted training on the "Passport System" to EMA volunteers.

Exercises:

Completed the registration for the Village of Hoffman Estates to participate in the "Great Central U.S. Shakeout" Earthquake drill, to be held on February 7, 2012. Our plan is to also reach out to the community, including residents, businesses and schools. More information is coming in January, 2012.

Worked on the application for the Emergency Management Institute's (EMI) community-specific IEMC. Each year, State, local, tribal, territorial and specialized jurisdictions throughout the United States apply to EMI to conduct a community-specific IEMC. IEMCs are exercise-based training courses that place jurisdictions' emergency operations center (EOC) personnel in realistic crisis situations within a structured learning environment. The jurisdiction selects the scenario(s) it wants to exercise (for example, a special event, hurricane, or terrorist incident), the exercises are then developed to reflect the hazards or events facing the jurisdiction, the type of EOC used by the jurisdiction, and the organizations included in the jurisdictional emergency plans. A community-specific IEMC builds awareness and skills needed to develop and implement a jurisdiction's policies, plans, procedures, and mutual aid agreements in an EOC environment. Skilled EMI exercise specialists conduct a pre-course analysis in the jurisdiction in order to collect local information, identify critical infrastructure, study transportation systems, and analyze current response plans. From this information, exercises are built to test the jurisdiction's planned approach to specific hazards and to surface issues for which the IEMC participants may need to re-evaluate and develop corrective action plans.

Planning:

December 2. Attended the monthly Metro Emergency Management Coordinators meeting at DuPage County Office of Homeland Security and Emergency Management.

December 7. Held the monthly EMA meeting. We discussed new policies and procedures; uniform orders completed, and discussed changes and plans for the New Year.

December 9. Attended IEMA's Region 4, quarterly meeting and training event. Some of the topics included; Emergency Operation Plan guidelines for ADA requirements, Training and Exercise Plan updates and requirements, NIMS compliance, G8/NATO update, and the Regional Catastrophic Planning Grant update.

December 15. Hosted the CCRS meeting. We discussed updates needed to the SNS plan and exercise opportunities.

Grants

LEAP Grant: Continue to work on the Energy Assurance Plan. A draft should be ready to review in January. Opportunities to test the plan are included in our three year training and exercise plan.

Citizen Corps Grant: Completed the required transactions and reports for the FFY 2010 Grant. FFY 2011 Grant application was completed and accepted through the Grants Management System. Proposed award for this grant is \$5,000.00

Emergency Management Performance Grant (EMPG) and State Accreditation: Continue to work on the three year training and exercise plan, EOP revision and ADA requirements.

Committees and Additional Activities

December 2. Met with IEMA and Chief Hish about the possibility of using the Sears Centre as a model to help the RCPGT write plans for Regional Reception Center sites in the event of a catastrophic event. The next meeting will be held in January. Purdue University has been awarded the plan project, and they will be present to discuss the details with the Village and Sears Centre representatives.

December 12. Attended a "Town Hall Meeting" with Cook County DHSEM at MABAS headquarters.

December 20. Attended the Park Districts Board meeting to discuss the movement of the outdoor warning siren from 1200 Gannon to the area depicted below at Victoria Park. This proposal was approved and re-location is scheduled in mid-January, weather permitting.



N. Collins

Nichole Collins
Emergency Management Coordinator



HOFFMAN ESTATES

FIRE DEPARTMENT

Robert G. Gorvett
FIRE CHIEF

January 16, 2012

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT DECEMBER, 2011

This month's activities resulted in the Fire Department responding to 413 calls for service, 276 incidents were for emergency medical service, 118 incidents were suppression-related and 19 were mutual aid to other fire departments.

Emergency incidents of interest during December 2011:

#1105467 – 12/17/11 - 5540 Bear Claw, Hoffman Estates – Code 3 (Structure Fire)

Companies responded to 5540 Bear Claw Court for the report of a fire in the oven. On arrival, Engine 24 reported a 2-story single family home with nothing showing. Engine 24 met with the homeowner who stated there was a large pan in the oven filled with cooking oil that was on fire and he was unable to open the oven. Minor smoke was encountered on entrance to the kitchen. Smoke and flames were observed through the glass door on the oven. The oven door was locked and needed to be forced open. Access was made into the oven through the glass in the door. The fire was extinguished with dry chemical extinguisher and the pan was removed and taken outside. Oven and cabinets were checked for extension and none was found. Incoming companies were returned with the exception of Truck 22 for ventilation. Ventilation fans were set up and smoke was removed from the residence. Power was removed from the oven. Homeowner stated the pan of oil is typically stored in the oven. The pan was placed in the oven earlier this afternoon and the homeowner stated the oven was off and cool. They were unsure how the oven got turned on. The oven was an electric wall oven / microwave combination. Companies returned available and command was terminated.

#1105492 -12/19/2011 - 915 Concord Ln (Code 3)

Companies responded for a possible fire in the outside outlet. On arrival personnel found the homeowner and his electrician in the rear of the home. The homeowner pointed out the outlet where he had problems and seen a small amount of smoke. Fire personnel opened the wall and found no fire extension. A small amount of water was used from a pressurized extinguisher to soak the area. Note: the cause of the smoke was due to the wires arcing on the electrical box causing the insulations to smolder.

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-843-4825
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William D. McLeod
MAYOR

Jacquelyn Green
TRUSTEE

Gary Stanton
TRUSTEE

Karen V. Mills
TRUSTEE

Anna Newell
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

James H. Norris
VILLAGE MANAGER

#1105545 – 12/23/11 - 860 Atlantic, Hoffman Estates, Code 3 (Structure Fire)

Companies responded to 860 Atlantic Avenue for a Code 3, a report of a burning odor with smoke visible on the first floor of 860. Battalion 6 arrived first, reported nothing showing with partial evacuation and established command. Engine 22 was assigned Interior operations. Engine 22 entered 860 through the front door which was open and made a rapid recon of the building's common stairwell. A light haze was present on all three floors as was an electrical odor. Truck 22 investigated the front of 860 and 856. Squad 22 investigated the rear of 860 including the attic, and the rear of 856. No smoke or fire was found anywhere and the haze/odor had dissipated. Staged companies were released and building maintenance was requested. Truck 22 checked a light fixture and a fixed electric space heater on the first floor of 860 as a possible source. Building maintenance removed the front cover of the unit and found charring inside and around one of the heater coils. Engine 22 found a tripped 20A circuit breaker, which was identified by maintenance as the circuit serving the heater. The breaker was shut off and the building turned over to the maintenance staff. Engine 22 verified that the alarm system was in service by activating a pull station. NWCD received the test and confirmed a system reset. Command was terminated and all remaining companies returned to quarters.

#1105629 – 12/29/11 - 4560 Topaz Drive, Hoffman Estates, Code 4 (Structure Fire)

Companies responded on the Code 3 for the report of a Christmas wreath on fire in the home by the fireplace. While enroute NWCD advised that the occupant was out of the home and that flames could be seen in the windows. Upon arrival Engine 23 reported a two-story town home with flames visible through the front door. District 23 companies were completing a standard lead-out through the front door and the call was upgraded to a Code 4. Battalion 6 arrived on scene and assumed command. Engine 22 was directed to pull a line around the back to extinguish the fire on the first floor of the family room. Ambulance 23 pulled the 2 ½ preconnected line to extinguish the flames showing from the second floor windows. Engine 23 was then able to advance to the second floor to complete the extinguishment of the fire. Truck 22 was ordered to check the adjoining unit (4562) for fire extension. Truck 22 forced entry since the unit was vacant and reported only minor smoke in the attic and on the second floor, ventilation was completed. RIT was established in front of the building using Streamwood Engine 33 and Palatine Rural Ambulance 36. Squad 22 completed a primary search with the assistance of Engine 22 on the first floor reporting an all clear. Engine 21 and Ambulance 21 completed a primary search of the second floor reporting an all clear. The fire was reported out on all levels and overhaul operations were completed. The occupant was treated and transported to SAMC by Palatine Rural Ambulance 36. The scene was turned over to Inspector Neil for cause and origin investigation.

Mutual & Auto aid incidents:

#1105410 – 12/14/11 - 500 Shales Parkway, Elgin – Mutual Aid

Ambulance 24 responded Mutual Aid into Elgin for the ambulance request. On arrival patient care was initiated. Ambulance 24 transported patient to SAMC.

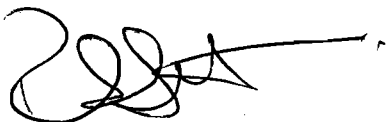
#1105627 – 12/29/11 - 200 Julian, Waukegan – NIPAS Response

Unit 618 (FF/PM Lorkowski) responded to the NIPAS EST activation in Waukegan for the barricaded subject trapped in a ventilation shaft. On arrival 618 assisted with removal of subject from ventilation shaft who was taken into custody by Waukegan Police Department. Unit 618 returned in service.

#1105647 – 12/30/11 - 109 Carol Ann- Streamwood – Code 4

Engine 24 responded into Streamwood for the report of a structure fire in the laundry room. Upon arrival Engine 24 was assigned to report to operations with overhaul tools. Engine 24 reported to operations, completed all assigned duties, and reported to rehab.

On the following pages is an overview of department activities and emergency responses for the month of December.



Robert Gorvett
Fire Chief

RG/ch

OPERATIONS DIVISION

During the month of December, the following operational issues took place:

- Firefighter Gerard DuMelle remains on PEDDA leave with a work-related back/neck/shoulder injury.
- Firefighter Matt Long is on extended military deployment for the next year in Kosovo.
- Firefighter Rich DeTamble remained in a Light Duty capacity as a result of an IOD back injury for the remainder of the month.
- Firefighter Henry Rolowicz remained in a Light Duty capacity as a result of a back injury for the remainder of the month.
- Firefighter Bob DeWelt on sick related Light Duty for a knee injury.
- Captain Fortunato remained on extended Sick Leave from a Sick Leave neck injury.

ADMINISTRATIVE DIVISION

- Chief Gorvett participated in the following events during the month:
 - Attended the monthly Fire Department Staff Meeting.
 - Attended the Cook County Department of Public Health – First Responder Task Force meeting in Western Springs.
 - Attended the CN Noise Abatement meeting at Timber Trails School.
 - Attended the Hoffman Estates Fire Pension Board Meeting at Station #24.
 - Attended the Cook County Department of Public Health - First Responder Dispensing Plan – Western Springs.
- Deputy Chief Jorian participated in the following events during the month:
 - Attended the monthly Fire Department Staff Meeting.
 - Attended the Performance Evaluation Training hosted by the HRM Department.
 - Attended the Sears Centre Community Event – Holiday Skate.
- Assistant Chief Schuldt participated in the following events this month:
 - Fire Department Staff meeting.
 - MABAS Division 1 Training Officers Meeting.
 - Department Training Committee Meeting
 - MABAS Division 1 Training Committee - Subcommittee meeting
 - Department Safety Committee Meeting

During the month of December, the following public education activities took place:

- Personnel attended the CRC Holiday Party at the Village Hall
- Station tour at 24 with the Hoffman Estates Park District.
- Station tour for Cub Scout Troop 397 at Station 22
- T22 attended the Cabela's Wreaths Across America Ceremony
- There were no smoke detectors or teddy bears distributed to Village residents during the month.

The department educated nearly 160 children and adults at 3 different events.

Total Fire Department Responses

Response Activity - December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Fire Incidents	7	95	1	24	3	45	1	8	2	18
Medical Incidents	276	3617	79	935	124	1874	37	342	36	466
Other Incidents	111	1451	39	495	42	620	14	148	16	188
Mutual Aid Incidents	19	256	7	75	5	118	4	34	3	29
Total Responses	413	5419	126	1529	174	2657	56	532	57	701

Fire Incidents

Response Activity - December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Building Fire	1	17	0	6	0	9	1	2	0	0
Cooking Fire	1	18	0	8	0	6	0	3	1	1
Vehicle Fire	2	18	0	1	2	11	0	0	0	6
Brush & Grass Fire	0	7	0	0	0	2	0	1	0	4
Other Fire Incident	3	35	1	9	1	17	0	2	1	7
Total Fire Incidents	7	95	1	24	3	45	1	8	2	18

Medical Incidents

Response Activity - December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	227	3095	70	857	103	1674	32	312	22	252
Vehicle Accident	37	358	6	48	20	175	3	20	8	115
Patient Assist	6	73	3	30	1	25	2	10	0	8
Special Events	6	91	0	0	0		0	0	6	91
Total Medical Incidents	276	3617	79	935	124	1874	37	342	36	466

Mutual Aid Incidents

Response Activity - March			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	0	9	0	3	0	6	0	0	0	0
A/A to Streamwood	1	11	0	0	1	11	0	0	0	0
Mutual Aid / MABAS Incidents	18	236	7	72	4	101	4	34	3	29
Total Mutual Aid Incidents	19	256	7	75	5	118	4	34	3	29

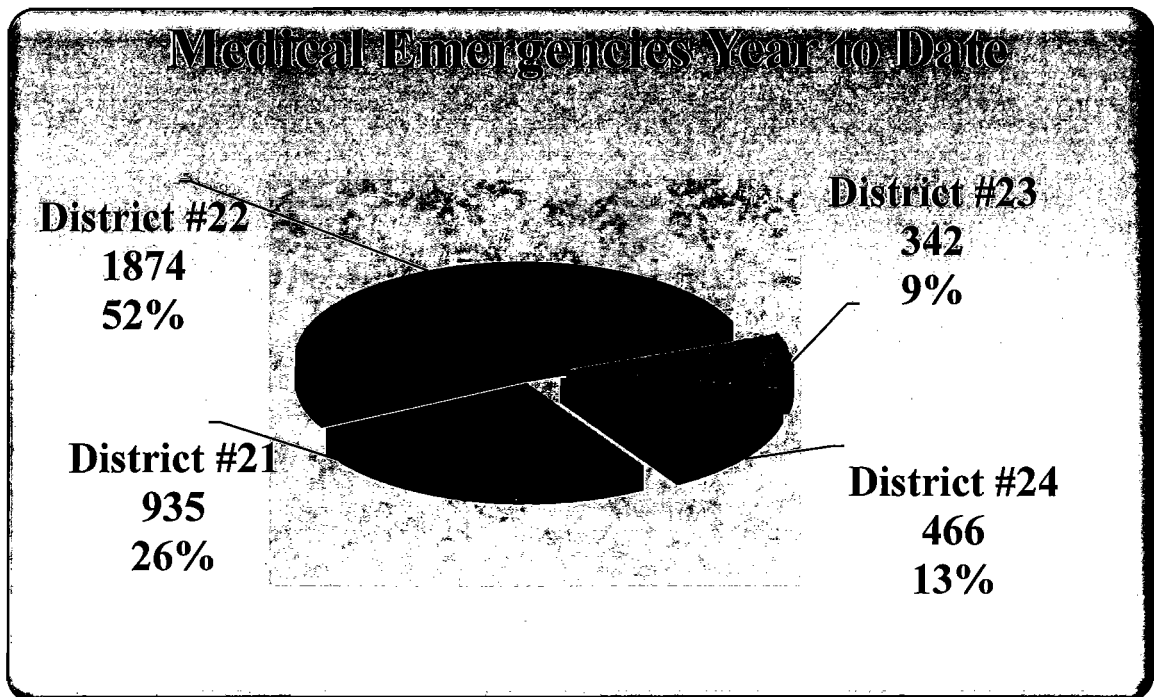
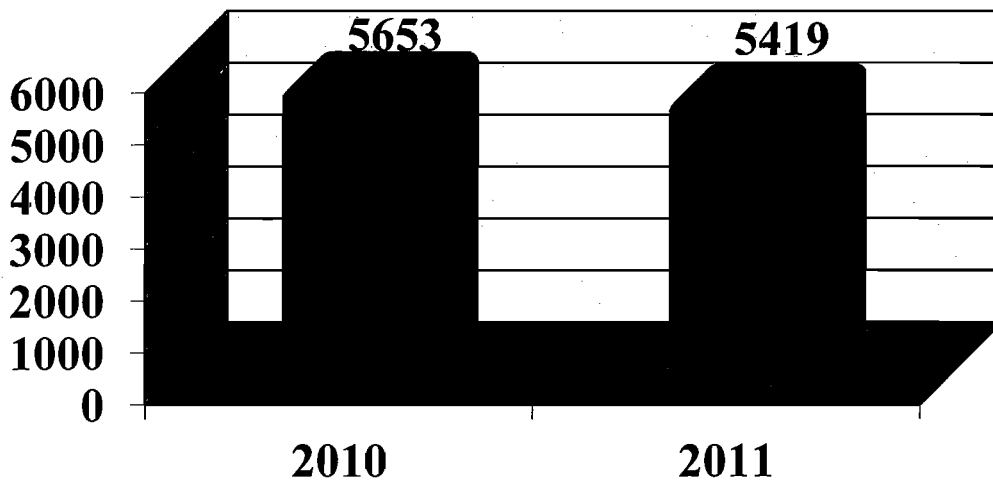
Other Incidents

Response Activity - December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	3	38	2	6	1	24	0	1	0	7
Gas Investigations	4	43	3	18	1	14	0	6	0	5
Fuel Leak	0	10	0	2	0	3	0	2	0	3
Power Line Problem	0	23	0	18	0	3	0	0	0	2
Hazardous Condition	1	16	1	8	0	6	0	2	0	0
Smoke/Odor Investigation	4	51	2	11	0	27	1	5	1	8
Water Leak	1	41	0	8	1	15	0	12	0	6
Lock-In or Lock-Out	2	62	1	17	0	28	1	14	0	3
Good Intent Call	10	141	3	45	5	51	1	20	1	25
Carbon Monoxide Incident	7	106	3	34	2	41	1	19	1	12
Activated Fire Alarm	47	650	16	214	18	314	4	44	9	78
Malicious Fire Alarm	4	41	3	26	1	12	0	1	0	2
Electrical Problem	7	54	1	28	3	15	3	8	0	3
Other Service Provided	11	91	1	32	7	34	2	7	1	18
Response Cancelled	10	84	3	28	3	33	1	7	3	16
Total Other Incidents	111	1451	39	495	42	620	14	148	16	188

During the month of December, Ambulance 22 was placed in service on the following dates and hours for each date:

- December 6 – 24 hours (Initial date of status change)
- December 13 - 20 hours
- December 16 - 16 hours
- December 19 - 22 hours
- 82 hours total

Total Emergency Responses Year to Date



OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	\$0	\$0
Public Assembly	\$0	\$0
Single-Family	\$2,500	\$145,500
Multi-Family	\$200,000	\$226,900
General Business	\$0	\$33,100
Road, Parking Property	\$0	\$0
Storage Property	\$0	0
Open Land, Field	\$0	\$0
Vehicle	\$5,300	\$119,300
Institutional	\$0	\$0
TOTALS	\$207,800	\$524,800

**TOTAL ANNUAL FIRE LOSS
PREVIOUS YEARS**

2011	\$524,800
2010	\$1,693,200
2009	\$991,740
2008	\$1,606,700
2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675

TRAINING

For the month of December, the following training activities took place:

Outside Training:

- None.

In-house Training:

- Fire service Vehicle Operations class – part 1 - coordinated by Lt Golden.
- Basic and company skills reviews – coordinated by Capt. Buckel.
- Electric vehicle familiarization – online training program.
- NIMS 200 Incident Management Training – online – coordinated by AC Schuldt.
- Village Identity Protection Policy review – coordinated by AC Schuldt and presented by the company officers.

Company training: (Instructed by the Captains and Lieutenants)

- Hose advance evolutions.
- Smoke ejectors, salvage cover operations and Squad air systems.
- Building familiarization through preplan review and building visits.
- Department and NWC EMS policy reviews.

Total training hours for the month of December for all members were:

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	December	Total Hours YTD
7,034	7,154	7,006	4,30	2,026	28,150

FIRE INVESTIGATIONS MONTHLY REPORT December 2011

TRAININGS

There were 3 fire investigations completed by the fire investigation division for the month.

TOTAL FIRES FOR THE MONTH:	DAMAGE
JANUARY:	
I-90 Car Fire	\$20,000.00
FEBRUARY	
2211 W. Landon Pl.	\$1,900.00
580 Durham Ct.	\$350.00
1031 Atlantic	\$7,000.00
MARCH	
1510 Brookside	\$3,300.00
April	
705 Heritage, Unit 110	\$15,000.00
1555 Barrington - Car	\$2,500.00
Hassell / Huntington - Car	\$8,000.00
1846 Jamestown	\$10,000.00
MAY	
750 Salem	\$100.00
865 Heather	\$1,000.00
1061 Golf	\$500.00
JUNE	
Semi-Truck	\$1,000.00
450 Flagstaff	\$2,000.00
JULY	
880 Atlantic	\$1,500.00
680 Illinois	\$2,000.00
1555 Creekside	\$200.00
1963 Cheltenham	\$500.00
Car Fire I-90	\$3,600.00
Car Fire 1027 Atlantic (car of origin)	\$4,000.00
Car Fire 1027 Atlantic (due to exposure)	\$3,500.00
AUGUST	
2354 Hassell	\$2,000.00
1800 McDonough	\$20,000.00
SEPTEMBER	
1513 Cornell Ct	\$100.00
2210 Hassell	\$700.00
676 Claridge	\$1,000.00
3333 Beverly	\$10,000.00

Vehicle Fire 1969 Chelmsford	\$2,000.00
OCTOBER	
65 Des Plaines	\$750.00
1970 Dogwood	\$500.00
1030 Hillcrest	\$15,000.00
I-90 Car Fire	\$900.00
520 Decatur	\$65,000.00
80 Forest Park	\$2,000.00
430 Western	\$40,000.00
NOVEMBER	
1945 Governors Pl (Car)	\$3,000.00
2590 Golf	\$500.00
1650 Moon Lake	\$100.00
I-90 Semi Truck	\$65,500.00
DECEMBER	
I-90 Car	\$2000.00
2595 Golf - Car	\$3300.00
5540 Bear Claw	\$2500.00
4560 Topaz	\$200,000.00
TOTAL LOSS FOR THIS MONTH	\$207,800.00
TOTAL LOSS FOR 2011	\$524,800.00
TOTAL LOSS FOR 2010	\$1,693,200.00

FIRE PREVENTION BUREAU:

- **FINAL INSPECTIONS COMPLETED:**

Montesorri, 1015 Golf
1786 Moon Lake Suite201
AT&T Fire Alarm Replacement, 2000 AT&T Ctr. Dr.
Nail York, 4599 Higgins

- **MEETINGS ATTENDED:**

- Site Plan Meetings – Village Hall
- Tate & Lyle Furniture Installation
- SAMC Addition– Fire Alarm
- AT&T Fire Alarm Address Labels
- Barrington Lakes Security Gates
- Sprinkler/Fire Alarm Mtg. with George Moser

ANNUAL INSPECTIONS:

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	Monthly Total	2011 YTD	2010 YTD
Annual Inspections	0	29	1,017
First Re-inspections	0	0	737
Business license Inspection	0	11	45
Total	0	40	1,799

CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

Plan Review	Monthly Total	2011 YTD	2010 YTD
Building Plan Review	1	70	69
Automatic Fire Alarm	4	38	37
Other Fire Suppression Systems	0	2	0
Fuel Storage Tanks	0	3	2
Hood & Duct Mechanical	2	9	4
Hood & Duct Suppression	1	8	3
Open Burn	1	21	4
Site Plan Review	1	26	18
Automatic Sprinkler	5	46	42
Temporary Heating	0	0	2
Temporary Structure (tent)	0	19	6
Pyrotechnic Display	1	7	3
Total	16	249	190

	Monthly Total	2011 YTD	2010 YTD
Construction/Permit issued	11	79	126
Construction Site Inspection	33	283	193
Construction Site Visits	4	109	79
Total	48	471	398

MISCELLANEOUS INSPECTIONS:

Inspection Type	Month	2011 YTD
Fire Prevention Complaints	8	102
Homeowner Walk-Thru (Residential Sprinkler)	0	8
Underground flush test/hydrant flow	2	51
Lock Box Lock Change	0	17
Total	10	178

SPRINKLER ORDINANCE PROGRESS:

Buildings Requiring Sprinklers	Month Total	2011 YTD	2010
Installed	0	2	
Remaining	121	121	123

WIRELESS TRANSCEIVERS:

	2011 Month	2011 YTD	2010 YTD
Installed	0	6	112
Remaining to be installed	0	0	0
Total Installed to date		451	445



VILLAGE OF SCHAUMBURG

FIRE DEPARTMENT / 1601 N. ROSELLE ROAD / SCHAUMBURG, IL 60195-3612
847.885.6300 / TDD 847.885.9045 / FAX 847.985.6360 / WWW.CI.SCHAUMBURG.IL.US

January 9, 2012

Chief Robert Gorvett
Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates IL 60195

Dear Chief Gorvett:

Thank you for the assistance provided to Schaumburg by the Hoffman Estates Fire Department on Saturday, January 7, 2012.

The assistance of your personnel proved to be invaluable in preventing this fire, in an apartment building at 5:45am, from having even more serious consequences. The incident again proves the value of MABAS.

Thanks again for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Dave".

David Schumann
Fire Chief

December 29, 2011

Chief Robert Gorvett
Hoffman Estates Fire Department
1900 Hassell Rd.
Hoffman Estates, IL 60169

Dear Chief Gorvett:

Today the Nipas Emergency Service team responded to Waukegan to assist them with the apprehension of a homicide suspect. The suspect attempted to evade capture by hiding in the common heating duct work of a large apartment building. The suspect had entered the airshaft on the 14th floor of the building and got stuck between the 8th and 9th floor. The suspect was thought to be in possession of a handgun, the one used in the murder.

Our team used a pole camera to get vision on the suspect. It was noted that one of his hands could not be seen and he had the ability to use this hand somewhat.

The Waukegan fire department used their tools and skills to break open holes in the wall to expose the area of ductwork where the suspect was stuck.

Here comes the age old police / fire dilemma. It was not safe for the fire department to continue to attempt to extricate the suspect as he was potentially armed with a handgun and he was a homicide suspect. The police do not have the tools or experience to cut into the duct work and extricate the suspect. What to do?

This is where the skills and experience of F/F Mike Lorkowski came into play. Mike used his skills as a firefighter and experience in the high angle rescue and collapsed building teams to skillfully work the firefighter tools such as the air hammer, hooligan bar and ropes to cut away the ductwork and to tie off a rope used to lift the suspect out of the duct work, all the while protected from gunfire by his police training and equipment such as his ballistic helmet and heavy body armor. The SWAT entry team members held cover on the suspect and took him into custody once he was removed from the ductwork.

Mike did a fine job in this operation. The Waukegan fire department members and the Waukegan police detectives were clearly impressed with our SWAT team's abilities and Mike's obvious skill in working the fire equipment.

Thank you for allowing the NIPAS EST team to have such a valuable asset as Firefighter Mike Lorkowski.

Sincerely,

Gregory Poulos

Gregory Poulos, Lieutenant
Patrol Division, Third Watch

Hoffman Estates Police Department
411 W. Higgins Road
Hoffman Estates IL 60169
(847) 882-1818 Work
(847) 781-2804 Direct