

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

December 5, 2011

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

**Corporate Authorities not
in Attendance:**

Trustee Gary Pilafas

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr., Dev. Services
Gary Salavitch, Director of Engineering
Patrick Seger, Human Resource Mgmt. Dir.
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Algean Garner, Director of H&HS
Monica Saavedra-Kulousek, Asst. Dir. of H&HS
Joe Nebel, Director of Public Works
Michael DuCharme, Finance Director
Rachel Musiala, Asst. Finance Director
Gordon Eaken, Dir. of IS
Doug Schultz, Community Relations Coord.
Bruce Anderson, Cable TV Coordinator
Bev Romanoff, Village Clerk
Ben Gibbs, GM of the Sears Centre Arena
Nichole Collins, Emergency Mgmt. Coord.**

The Public Works and Utilities Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Mills, to approve the Public Works & Utilities Committee meeting minutes of October 24, 2011. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Presentation of the 30 day Progress Report from Commonwealth Edison regarding the status of resident issues concerning power service.**

Motion by Mayor McLeod, seconded by Trustee Mills, to defer the presentation of the 30 day Progress Report from Commonwealth Edison regarding the status of resident issues concerning power service to Monday, December 12, 2011. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium.**

An item summary sheet from Joe Nebel and Robert Markko was submitted to Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium. Voice vote taken. All ayes. Motion carried.

- 3. Request approval of Baxter & Woodman's recommendation to award contract for 2011/2012 Critical Sanitary Sewer Repairs to Visu-Sewer of Illinois, LLC, Bridgeview, IL, to include the base bid and alternate bid item 1, as the lowest responsible bidder.**

An item summary sheet from Joe Nebel and Haileng Xiao was submitted to Committee.

Motion by Trustee Green, seconded by Mayor McLeod, to approve support of a Facility Planning Area Amendment for the Beverly Properties. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bidder), Oakbrook, IL, in an amount not to exceed \$189,414.**

An item summary sheet from Gary Salavitch was submitted to Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bidder), Oakbrook, IL, in an amount not to exceed \$189,414. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting at 7:04 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Director of Operations & Outreach-
Office of the Mayor & Board

Date