

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **NOVEMBER 21, 2011**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:09 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Karen Mills, Ray Kincaid, Jackie Green.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
P. Cross, Asst. Corporation Counsel
M. Hish, Police Chief
B. Gorvett, Fire Chief
D. Schultz, Community Relations Coordinator
J. Nebel, Public Works Director
A. Garner, H&HS Director
M. DuCharme, Finance Director
P. Seger, HRM Director
B. Anderson, CATV Coordinator
J. Jorian, Deputy Fire Chief
N. Collins, Emergency Management Coordinator
G. Salavitch, Engineering Director
E. Kerous, Director of Operations – Mayor and Board

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

3. RECOGNITION OF AUDIENCE:

Ed Frank, 694 Illinois Blvd., congratulated the Village on passing an ordinance regulating garage sales but also pointed out other code violations that he feels aren't being addressed.

Michael Victor, 1930 Fairhaven Ct. Schaumburg, asked about the 1200 Gannon process; Mr. Norris replied that the property should change ownership the end of November or beginning of December. He asked if special events held at the Sears Centre Arena need special event licenses; Mr. Norris replied no. He then asked about violations in parking lots, Mr. Norris replied that we are looking into them.

4. APPROVAL OF MINUTES:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 4.

1) Approval of minutes from November 12, 2011.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 4.

Approval of minutes from November 14, 2011.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.B.

5.B. Approval of the schedule of bills for November 21, 2011: \$1,281,537.61.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4282-2011 authorizing the sale of personal property owned by the Village of Hoffman Estates (internet auction).

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.D.

5.D. Request Board approval of Resolution No. 1502-2011 to authorize the Village to adopt an “opt-out” program for the supply of electricity to residential and small commercial retail customers (municipal aggregation of electricity).

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.E.

5.E. Request Board authorization to award contract for construction engineering services on the Higgins Road bicycle and pedestrian CMAQ project to Home Chastain Associates, Chicago, IL, in an amount not to exceed \$61,624.69.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.F.

5.F. Request Board approval of a time extension for Charter National Bank and Trust (owner) to complete site improvements in accordance with Section 10-2-1 of the Hoffman Estates Municipal Code to Marathon gas station, 1300 W. Higgins Road.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 5.G.

5.G. Request Board authorization to award EDA contracts for miscellaneous Prairie Stone public improvements to:

- 1) Arrow Road Construction in an amount not to exceed \$15,479;
 - 2) Schroeder Road Construction in an amount not to exceed \$6,287;
 - 3) Village of Hoffman Estates Public Works Department in an amount not to exceed \$5,840;
 - 4) Thorne Electric in an amount not to exceed \$442,312;
 - 5) V3 Consultants in an amount not to exceed \$13,479;
 - 6) Village of Hoffman Estates (ComEd) in an amount not to exceed \$7,661;
 - 7) Project management fee in an amount not to exceed \$49,106; and
 - 8) Project contingency of \$54,016;
- for a total amount not to exceed \$594,180.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

1) Proclamation(s)

Trustee Newell read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Friday, December 2, 2011 as Neal Burisch Day. Voice vote taken. All ayes. Motion carried.

Mr. Nebel accepted the proclamation for Mr. Burisch.

Trustee Mills read the following proclamation:

Motion by Trustee Stanton, seconded by Trustee Pilafas, to concur with the proclamation proclaiming December 9, 10, and 11, 2011 as Shop Hoffman For The Holidays Weekend. Voice vote taken. All ayes. Motion carried.

Trustee Green read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming December 2011 as Drunk & Drugged Driving Prevention Month. Voice vote taken. All ayes. Motion carried.

Chief Hish accepted the proclamation.

2) Fire Department Promotions

Mayor McLeod swore in Lt. Michael Buckel into the office of Captain. Captain Buckel introduced his family and was congratulated by the Board.

Mayor McLeod swore in Lt. Michael Hartman into the office of Captain. Captain Hartman introduced his family and was congratulated by the Board.

Mayor McLeod swore in Firefighter Jeffery Golden into the office of Lieutenant. Lieutenant Golden introduced his family and was congratulated by the Board.

Mayor McLeod swore in Firefighter Brian Raymond into the office of Lieutenant. Lieutenant Raymond introduced his family and was congratulated by the Board.

Mayor McLeod swore in Firefighter Christopher Lenczewski into the office of Lieutenant. Lieutenant Lenczewski introduced his family and was congratulated by the Board.

Mayor McLeod thanked the people for notifying the Village when there is a power outage and asked that they keep doing so.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept, with regrets, the resignation of Jeff Kasper from the 4th of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept, with regrets, the resignation of Sharron Boxenbaum from the Bicycle and Pedestrian Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he and Corporation Counsel Janura have been spending time in Springfield working on the EDA extension, he stated that he went to Lincoln School to read to the students, attended the Tree Lighting and the Fire Department promotion reception.

6.B. Trustee Comments

Trustee Stanton congratulated the newly promoted Firefighters and thanked the Celebrations Commission for the Tree Lighting.

Trustee Kincaid asked if the CN sound wall meeting was rescheduled, Mr. Norris replied that yes it was.

Trustee Mills thanked the Celebrations Commission, congratulated the newly promoted Firefighters, thanked the Mayor and Corporation Counsel Janura for their time and efforts in Springfield and wished everyone a Happy Thanksgiving.

Trustee Green congratulated the promoted Firefighters and wished everyone a Happy Thanksgiving.

Trustee Newell stated that it was fun to read to the students at Lincoln School that she attended the Tree Lighting, congratulated the Celebrations Commission and the newly promoted Firefighters and wished everyone a happy and safe Thanksgiving.

Trustee Pilafas thanked the Celebrations Commission, stated that he attended the Express hockey game, congratulated the Firefighters and commented on the success of the Zac Brown Concert.

6.C. Village Manager's Report

Mr. Norris requested that the Committee meetings scheduled for November 28, 2011 be rescheduled to December 5, 2011.

Motion by Trustee Green, seconded by Trustee Pilafas, to reschedule the November 28, 2011 Committee meetings to December 5, 2011. Voice vote taken. All ayes. Motion carried.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Treasurer's Report

Motion by Trustee Stanton, seconded by Trustee, to accept the Treasurer's report for the month of October 2011.

Mr. DuCharme stated that during the month of October 2011 cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$1,357,582. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$22.4 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2,836,003 primarily due to Property Tax payments received. Overall, the total for cash and investments for all funds increased to \$152.2 million.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

6.F. Committee Reports

Public Works & Utilities

Trustee Newell stated that they would be meeting to request authorization to waive bidding and establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium; request authorization to award contract for the 2011 Critical Sanitary Sewer Repairs to _____, in an amount not to exceed \$_____; request authorization to award contract for the 2011 Storm Sewer Improvements Project to _____, in an amount not to exceed \$_____; request acceptance of the Departments of Public Works and Development Services for the Transportation and Engineering Division Monthly Reports.

Finance

Trustee Pilafas stated that they would be meeting to request authorization to declare \$_____ as surplus funds within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the appropriate taxing districts; request authorization to award a three year contract to _____ for banking services; request acceptance of the Finance Department, Information Services Department and Sears Centre Arena Monthly Reports.

Public Health & Safety

Trustee Green stated that they would be meeting to request authorization to extend the towing contract with Redmon's Towing for a period of one (1) year, as provided by the current agreement; request authorization to award a two (2) year contract for the provision of Village nuisance wildlife control to Animal Trackers Wildlife Company, Hanover Park, IL; request approval for the Youth Commission to solicit Hoffman Estates businesses for donations to be used as prizes for an ALICE computer animation competition; request approval for the Commission for Disabled Citizens to host a Respite Night on December 16, 2011; request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

7. PLANNING AND ZONING COMMISSION REPORTS (Chairperson Combs):

Motion by Trustee Pilafas, seconded by Trustee Mills, to defer Item 7.A. back to the Planning and Zoning Commission. Voice vote taken. All ayes. Motion carried.

7.A. Request by the Village of Hoffman Estates for a text amendment to Section 9-2-1 of the Zoning Code regarding the restrictions on home occupations (home-based businesses), subject to text amendments to Section 8-11-4 (Home Occupations) of the Municipal Code.

8. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 8.A.

8.A. Request Board approval of Resolution No. 1503-2011 support of H.R. 1746, the Community Access Preservation ("CAP") Act.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting. Time: 7:46 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Mills, Kincaid, Green

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

