

AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
December 5, 2011

6:50 p.m. Budget Public Hearing – Board Room

7:00 p.m. – Board Room

Members: Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson
Gary Pilafas, Trustee
Karen V. Mills, Trustee
Ray Kincaid, Trustee
Gary G. Stanton, Trustee
William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – October 24, 2011

NEW BUSINESS

1. Presentation of the 30 day Progress Report from Commonwealth Edison regarding the status of resident issues concerning power service.
2. Request authorization to establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium.
3. Request approval of Baxter & Woodman's recommendation to award contract for 201/2012 Critical Sanitary Sewer Repairs to Visu-Sewer of Illinois, LLC, Bridgeview, IL, to include the base bid and alternate bid item 1, as the lowest responsible bidder.
4. Request authorization to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bidder), Oakbrook, IL, in an amount not to exceed \$189,414.
5. Request acceptance of the Department of Public Works Monthly Report.
6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

October 24, 2011

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Jacquelyn Green, Vice Chairperson
Trustee Gary Pilafas**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Stanton
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Patricia Cross, Assistant Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Bob Gorvett, Fire Chief
Michael Hish, Police Chief
Ted Bos, Assistant Police Chief
Algean Garner, Director of H&HS
Michael DuCharme, Finance Director
Gordon Eaken, Dir. of IS
Bruce Anderson, Cable TV Coordinator
Bev Romanoff, Village Clerk
Ben Gibbs, GM of the Sears Centre Arena
Nichole Collins, Emergency Mgmt. Coord.**

Others in Attendance:

Chicago Tribune, Daily Herald

The Public Works and Utilities Committee meeting was called to order at 7:09 p.m.

II. Approval of Minutes

Motion by Trustee Kincaid, seconded by Trustee Stanton, to approve the Public Works & Utilities Committee meeting minutes of October 3, 2011. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion with Commonwealth Edison regarding the status of Resident Issues Concerning Power Service.

An item summary sheet from Dan O'Malley and Joe Nebel was submitted to Committee.

Representatives from Commonwealth Edison, Bonita Parker and Drew Zmolek, shared details regarding service updates that have been or will be made for Village residents. Trustee Kincaid asked for a detailed reliability report regarding outages and Ms. Parker confirmed she would send the report the following day. Mayor McLeod and Ms. Parker discussed improved communications and quicker response times for outages.

Trustee Kincaid and Mr. Zmolek discussed intermittent and momentary outages.

Trustee Stanton, Ms. Parker and Mr. Zmolek discussed windstorm related outages and possible credits to residents.

Residents from Hoffman Estates discussed service issues with Commonwealth Edison service. Ms. Parker and Mr. Zmolek responded to concerns.

Ms. Parker and Mr. Zmolek indicated that Commonwealth Edison planned to have all repairs to the system completed by early second quarter 2012.

Trustee Pilafas requested a project timeline and Ms. Parker confirmed she would send one over. Trustee Newell and Mayor McLeod requested monthly updates from Commonwealth Edison.

2. Discussion regarding 2011-2012 Snow/Ice Control Policy and Procedure Manual.

An item summary sheet from Joe Nebel was submitted to Committee.

Joe Nebel shared changes to the annual Snow/Ice Control Policy and Procedure Manual.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept 2011-2012 Snow/Ice Control Policy and Procedure Manual. Voice vote taken. All ayes. Motion carried.

3. Request approval for support of a Facility Planning Area Amendment for the Beverly Properties.

An item summary sheet from Gary Salavitch was submitted to Committee.

Mayor McLeod explained that this was important to move.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve support of a Facility Planning Area Amendment for the Beverly Properties. Voice vote taken. All ayes. Motion carried.

4. Request approval of a Resolution requiring improved ComEd response, accountability and transparency in Electric Grid Modernization Legislation

An item summary sheet from Sarah Kuechler was submitted to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to approve a Resolution requiring improved ComEd response, accountability and transparency in Electric Grid Modernization Legislation. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting at 7:45 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Director of Operations & Outreach-
Office of the Mayor & Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: 30-Day Progress Report from Commonwealth Edison Regarding the Status of Resident Issues Concerning Power Service

MEETING DATE: December 5, 2011

COMMITTEE: Public Works & Utilities

FROM: Daniel P. O'Malley, Deputy Village Manager
Joseph Nebel, Director of Public Works



PURPOSE: For Commonwealth Edison to provide a 30-day status report on resident issues concerning power service as discussed at the August 29 and October 24 Public Works & Utilities Committee meetings.

BACKGROUND: You will recall on August 29, 2011, Commonwealth Edison appeared at the Special Public Works & Utilities Committee meeting to discuss the cause and remedies regarding numerous and lengthy power outages throughout the Village due to storms in June and July 2011. At that meeting, several residents raised other power issues and ComEd agreed to investigate those issues and report back to the Committee. ComEd appeared again at the October 24 Public Works & Utilities Committee meeting with information on improvements made to the electric system. At that meeting, the Committee requested and ComEd agreed to provide 30-day progress reports.

DISCUSSION: Representatives from ComEd will be present to report on the status of their investigation and proposed resolution of the power issues raised by residents.

RECOMMENDATION: For discussion purposes.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium.

MEETING DATE: December 5, 2011

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Robert Markko, Fleet Services Supervisor

PURPOSE: To recommend that the Village of Hoffman Estates purchase automotive parts and supplies from Carquest Auto Parts thru the U.S. Communities Purchasing Alliance contract.

BACKGROUND: The Village of Hoffman Estates has previously become a participant of U.S. Communities Purchasing Alliance to purchase through their competitively solicited contracts. Carquest Auto Part entered into a U.S. Communities purchasing contract in June of this year.

DISCUSSION: Fleet Service is constantly monitoring prices and services from all vendors in order to find the most cost effective prices. Carquest Auto Parts is a current vendor used by Fleet Services and at times has the lowest price and quality service on certain parts. By joining this purchasing agreement the Village will see an even more discounted price on parts and supplies. Fleet Services supplied a list of parts used to Carquest for price comparison with current vendor's prices; an 18% savings was the result of the 173 parts cross referenced. While not all parts will be purchases from Carquest, staff time researching prices can be lessened knowing certain parts are at the lowest price from Carquest. The contract does not obligate the Village to make any purchases from Carquest.

FINANCIAL IMPACT: Over \$25,000 in purchases are made annually by Fleet Services to through local auto parts stores to acquire parts and supplies.

RECOMMENDATION: Request authorization to establish Carquest as the Village's primary automotive parts vendor through joint purchasing contract with U.S. Communities Purchasing Consortium.

DEPARTMENT OF PUBLIC WORKS

Memo

TO: Joe Nebel / Ken Gomoll
FROM: Bob Markko
RE: Carquest/U.S. Communities Purchasing
DATE: 11/14/11

Urgent For Review Please Comment Please Reply Enclosure(s)

Joe, I e-mailed Edwin from Carquest a list of approximately 450 part numbers of which he was able to cross over 176 to Carquest part numbers and pricing. The total cost we paid for the 176 part number is \$5101.94, the Carquest pricing brings the total down to \$4161.31. The sample of parts I used were filters, lighting, steering components, of the 176 I got back from Edwin around 150 were filters. Only a small number of the parts cost more at Carquest. Attached is the list of the 176 parts Carquest gave me pricing on along with a comparison of what we have currently pay. Overall I would recommend that we go with the Carquest/U.S. Communities Purchasing Program.

Part# - Stockroom	Description	On Hand	Carquest part number	COST	Current Vendor	Difference
ALT-11026 - 01	ALTERNATOR 07-08 CV	1	11026A	326.76	185.00	141.76
ALT-19020310 - 01	Alternator New I.H.	1	8079A	248.20	283.03	-34.83
ALT-19020889 - 01	Alternator New I.H. # 6	2	8362A	327.25	196.71	130.54
ALT-CV2000 - 01	ALTERNATOR CV - Delete	1	7795A	146.99	135.00	11.99
ALT-CV2004 - 01	CROWN VIC 2004 ALTERNATOR	2	11026A	326.76	168.00	158.76
ALT-GL351 - 01	ALT CROWN VIC FORD '97 CORE	1	7776AV	117.59	148.52	-30.93
FIL-062891004 - 01	Air Filter SQ22(Racor)	1	83078	57.81	87.05	-29.24
FIL-070185D - 01	Oil Filter 2007 Dixie Chopper	1	85394	2.44	11.88	-9.44
FIL-11110668 - 01	Water Separator #50 No Cross	1	86782	23.63	55.18	-31.55
FIL-11172907 - 01	Air Filter & Drive Axle A/F #	2	83908	7.96	10.28	-2.32
FIL-11703979 - 01	Prim Air Filter #50	1	83979	12.38	35.67	-23.29
FIL-11703980 - 01	Ventilation Filter #50	1	83980	20.31	69.62	-49.31
FIL-11707077 - 01	Breather Filter #50	1	83741	4.78	30.01	-25.23
FIL-11708555 - 01	Fuel Filter #50 No cross	1	86768	6.94	17.53	-10.59
FIL-1310030160 - 01	500 hr Air Filter #58	1	88489	15.30	25.12	-9.82
FIL-1310033926 - 01	500 hr Air Filter #58	1	88671	11.77	35.17	-23.40
FIL-1492106 - 01	FUEL FILTER ONAN GENERATOR	1	86392	11.82	18.63	-6.81
FIL-1842638C91 - 01	Fuel Filter I.H. 7400	1	86719	7.21	15.29	-8.08
FIL-1842825C91 - 01	Secondary O/F I.H.(84707)	2	84707	13.90	18.11	-4.21
FIL-1878042C91 - 01	Fuel Filter	1	86994	23.17	37.98	-14.81
FIL-1R1804 - 01	Fuel Filter # 132	1	86804	7.70	17.55	-9.85
FIL-20532237 - 01	Coolant Filter #50	1	89196	8.36	38.10	-29.74
FIL-2408305 - 01	FOAM FILTER FOR 2408303 -(2)	2	87444	5.10	2.80	2.30
FIL-2526338 - 01	Fuel Separator # 132	1	86166	2.68	10.12	-7.44
FIL-26510337 - 01	OUTER AIR FILTER UNIT131	1	88652	13.63	8.17	5.46
FIL-26510338 - 01	INNER AIR FILTER UNIT 131	1	88672	8.86	24.14	-15.28

FIL-29539579 - 01	External Trans Filter FA24	1	96054	9.01	9.91	-0.90
FIL-3551814C1 - 01	Air Filter Unit 68 Trac Trail	1	83088	32.85	110.42	-77.57
FIL-42431 - 01	HYDUALIC FILTER VACTOR #67-	1	87431	3.18	76.82	-73.64
FIL-45803 - 01	SCREEN MESH smal #67-(1)	5	87020	2.52	27.24	-24.72
FIL-46142 - 01	AIR FILTER #303 -(1)	3	88142	5.45	20.96	-15.51
FIL-4883963AB - 01	FUEL FILTER PAPER CANISTER	1	86349	9.72	25.58	-15.86
FIL-66134 - 01	Air Filter	4	88134	3.25	4.49	-1.24
FIL-6661248 - 01	HYDROSTATIC FILTR #3 MEDIA-	1	85455	16.06	38.91	-22.85
FIL-6665603 - 01	OIL FILTER BOBCAT -(1)	1	84085	3.70	13.25	-9.55
FIL-6666376 - 01	AIR CLEANER, INNER-(2)	1	88672	8.86	30.45	-21.59
FIL-6667352 - 01	FUEL FILTER BOBCAT-(2)	1	86192	5.74	4.01	1.73
FIL-702709 - 01	Air Filter Sidewalk Grinder	1	87709	5.58	13.46	-7.88
FIL-702718 - 01	Air Filter	1	87977	3.46	7.27	-3.81
FIL-707183 - 01	Air Filter Honda Trash Pump	2	87322	5.17	11.26	-6.09
FIL-83137 - 01	Safety Filter #50 11110176	1	83137	12.53	30.19	-17.66
FIL-84076 - 01	Oil Filter Air Compressor	1	84076	3.38	7.99	-4.61
FIL-84203 - 01	Fuel Filter for Ford Escape	2	84203	2.00	4.72	-2.72
FIL-84740XE - 01	Trans Filters	1	84740XE	34.10	80.46	-46.36
FIL-85382 - 01	Hyd Filter for (#303) Forklift	1	85382	6.60	13.44	-6.84
FIL-85394 - 01	Oil Filter Aux Eng FB23	1	85394	2.44	4.02	-1.58
FIL-85551 - 01	OIL FILTER FOR #55	3	85551	3.01	7.12	-4.11
FIL-86033 - 01	BREATHER FILTER HYD #56	2	86033	1.79	8.30	-6.51
FIL-86100 - 01	Fuel Filter # 77	1	86100	18.14	40.09	-21.95
FIL-86324 - 01	Dixie Chopper Fuel Filter	1	86324	6.74	15.33	-8.59
FIL-86426 - 01	FUEL FILTER ONAN GENERATOI	3	86426	12.73	21.96	-9.23
FIL-86899 - 01	Fuel Filter	1	86899	26.80	65.07	-38.27
FIL-87725 - 01	Air Filter Unit 24	1	87725	8.20	19.08	-10.88
FIL-87731 - 01	Air Filter F550 6.0 Die	1	87731	23.47	35.35	-11.88

FIL-87985 - 01	AIR FILTER INNER DIXIE CHOPP	3	87985	7.91	13.31	-5.40
FIL-88268 - 01	Air Filter Unit 132	1	88268	15.25	31.35	-16.10
FIL-88438 - 01	AIR FILTER OUTER DIXIE CHOP	4	88438	12.43	27.35	-14.92
FIL-88562 - 01	Air Filter Primary #66	1	88562	16.04	37.18	-21.14
FIL-88804 - 01	Air Filter for Expedition 2005	1	88804	9.54	15.67	-6.13
FIL-89006 - 01	FUEL FILTER PUMPS	1	89006	3.42	8.59	-5.17
FIL-89389 - 01	Water Trap Filter for F/S Gen	1	89389	20.53	49.94	-29.41
FIL-89390 - 01	Filter for F/S Generator	1	89390	3.41	8.30	-4.89
FIL-96047 - 01	Trans Filter #24	1	96047	14.28	19.57	-5.29
FIL-AF25962 - 01	Air Filter Primary #125	1	88922	23.98	49.66	-25.68
FIL-AF25963 - 01	Air Filter Secondary #125	1	88923	17.58	23.86	-6.28
FIL-AM108184 - 01	FILTER AIR PRIMARY	1	88452	14.82	33.29	-18.47
FIL-AM108185 - 01	FILTER AIR SECONDA	1	88453	9.22	30.53	-21.31
FIL-AR94510 - 01	FILTER TRANS	1	85867	14.48	34.43	-19.95
FIL-AT175344 - 01	AIR FILTER PRIMARY UNIT 56	1	87033	19.26	45.96	-26.70
FIL-AT175345 - 01	A/F SECONDARY UNIT 56-(1)	1	87034	10.53	20.54	-10.01
FIL-AT179323 - 01	TRANS FILTER NEW #56 SPIN O	1	84201	15.30	15.23	0.07
FIL-AT191102 - 01	AIR FILTER	1	83161	5.11	19.12	-14.01
FIL-AT228474 - 01	Oil Filter	1	84624	28.51	53.37	-24.86
FIL-AT332908 - 01	Air Filter John Deere	1	83190	14.84	26.88	-12.04
FIL-AT332909 - 01	Air Filter John Deere	1	83189	9.04	16.32	-7.28
FIL-B175 - 01	T/F for Dodge Dakota V6-239	1	96033	9.24	16.52	-7.28
FIL-BF940 - 01	Oil Filter Unit 312	1	86390	2.73	4.23	-1.50
FIL-C1702 - 01	HYDRAULIC IN TANK FILTER	1	85407	5.20	6.47	-1.27
FIL-C7551 - 01	HYD FILTER VOLVO	1	84520	29.12	24.88	4.24
FIL-C8246 - 01	P/S FILTER IH	1	84131	3.28	5.44	-2.16
FIL-CA10071 - 01	Air Filter F150 2008	4	83136	8.20	5.64	2.56

FIL-CA10159 - 01	Air Filter Toyota Prius	1	83116	5.69	4.57	1.12
FIL-CA10262 - 01	Air Filter #63 (83883)	2	83883	7.06	11.59	-4.53
FIL-CA10270 - 01	Air Filter # 41 6.4L Diesel	2	83886	28.28	33.13	-4.85
FIL-CA140 - 01	AIR FILTER UNIT67E	1	88094	4.77	4.91	-0.14
FIL-CA1544SY - 01	AIR FILTER Secondary	2	88522	10.21	11.34	-1.13
FIL-CA1574 - 01	FILTER AIR	3	87776	3.28	26.93	-23.65
FIL-CA1596 - 01	AIR FILTER AMB I.H.	0	87253	20.28	26.16	-5.88
FIL-CA1599 - 01	AIR FILTER UNIT 66	1	87491	27.55	29.17	-1.62
FIL-CA2523SY - 01	Inner Air Filter Morbark #126	2	88560	12.12	12.59	-0.47
FIL-CA2587 - 01	AIR FILTER FORKLIFT CLARK	1	88142	5.45	4.73	0.72
FIL-CA329 - 01	FILTER AIR For FE23R	1	87714	2.18	5.63	-3.45
FIL-CA3603 - 01	AIR FILTER	3	87613	26.40	25.42	0.98
FIL-CA3770 - 01	FILTER AIR	1	88850	45.59	45.33	0.26
FIL-CA4576 - 01	Air Filter F50 6.8	2	88221	2.97	3.32	-0.35
FIL-CA501 - 01	AIR FILTER -(1)	1	87129	23.85	20.21	3.64
FIL-CA534A - 01	FILTER AIR 53 & 56	3	87917	16.00	13.25	2.75
FIL-CA6624 - 01	AIR FILTER FOR FT22	1	88849	54.04	57.31	-3.27
FIL-CA6858 - 01	AIR FILTER GEN & # 50 88314	1	88314	15.42	17.60	-2.18
FIL-CA7139 - 01	AIR FILTER PRIMARY UNIT 55	1	88433	16.10	18.06	-1.96
FIL-CA7139SY - 01	AIR FILTER SECOND RS3501	2	88429	11.22	16.62	-5.40
FIL-CA7230 - 01	AIR FILTER FE22, 23/FE24	1	88893	68.16	66.55	1.61
FIL-CA7421 - 01	AIR FILTER GMC SONOMA 2001	1	88117	4.87	6.53	-1.66
FIL-CA7640 - 01	A FILTER RAM2500 5.9L DIE-(2)	3	88293	10.81	14.09	-3.28
FIL-CA8038 - 01	AIR FILTER 6.5 DIE -(2)	1	88440	7.87	10.36	-2.49
FIL-CA8039 - 01	AIR FILTER F350 FORD	1	88418	7.37	6.31	1.06
FIL-CA8193 - 01	Air Filter #50 11110175(88744)	1	88744	18.80	24.46	-5.66
FIL-CA8243 - 01	AIR FILTER E75 EXPLORER	1	88253	4.87	6.43	-1.56
FIL-CA8297SY - 01	Air Filter Secondary #66 Aux E	1	88569	9.39	12.71	-3.32

FIL-CA8756 - 01	Air Filter Suburban	1	87487	6.75	9.43	-2.68
FIL-CA8925 - 01	A/F F350 SUPER DUTY #37-(2)	2	88648	6.93	5.22	1.71
FIL-CA8997 - 01	AIR FILTER TAURUS Escape	2	87385	3.52	3.07	0.45
FIL-CA9248 - 01	Air Filter # 312 & 164	2	88449	7.25	2.89	4.36
FIL-CA9332 - 01	Air Filter 2006 Explorer E90	1	87484	4.84	4.04	0.80
FIL-CA9346 - 01	A/F I.H. 2001-2003(88870)	2	88870	27.05	42.44	-15.39
FIL-CA9401 - 01	Air Filter 5.7 Hemi	3	87725	8.20	7.36	0.84
FIL-CA9492 - 01	Air Filter Malibu	2	88902	6.87	5.60	1.27
FIL-CA9516 - 01	Air Filter F550 Die 6.0L	1	87731	23.47	36.26	-12.79
FIL-CA9563 - 01	Air Filter Ford Ranger	2	88253	4.97	6.12	-1.15
FIL-CA9687 - 01	Air Filter F350 5.4L 2007 Yr	1	88804	9.54	4.46	5.08
FIL-CAK2523 - 01	Outer Air Filter Morbark #126	2	87522	17.56	18.87	-1.31
FIL-CAK2557 - 01	FILTER AIR BOBCAT	2	87768	11.00	10.48	0.52
FIL-CAK256 - 01	AIR FILTER DIXIE CHOPPER	5	87276	7.95	8.08	-0.13
FIL-CAK258 - 01	FILTER AIR	1	87126	8.64	8.86	-0.22
FIL-CAK530 - 01	AIR FILTER FT22G	1	88270	6.71	6.86	-0.15
FIL-CAK565A - 01	AIR FILTER Primary	2	87868	16.68	18.28	-1.60
FIL-CF8109 - 01	Cabin filter Inner Suburban	4	89773	5.44	9.72	-4.28
FIL-CF9846 - 01	Cabin Air Filter Toyota Prius	1	89875	5.42	8.30	-2.88
FIL-CH12881 - 01	FILTER AIR # 114	1	87456	9.13	12.74	-3.61
FIL-CH9018 - 01	Oil Filter Malibu Hybrid	1	84082	2.61	3.37	-0.76
FIL-CH9549 - 01	Oil Filter F550 6.0 & 6.4 Die	1	84323	8.92	14.33	-5.41
FIL-CS3504 - 01	FILTER FUEL SEPART	1	86210	5.59	6.52	-0.93
FIL-CS8629 - 01	F/F F550 7.3L DIESEL -(3)	2	86818	12.57	14.95	-2.38
FIL-CS9667 - 01	Fuel Filter F550 6.L Diesel	1	86899	26.80	35.34	-8.54
FIL-FD4609 - 01	Fuel Filter # 41 6.4L Diesel	2	86963	20.12	52.64	-32.52
FIL-FG1011 - 01	Fuel Filter F350 5.4 2007 Yr	1	86243	4.89	13.13	-8.24

FIL-FG1063 - 01	Fuel Filter 03-07 Expedition	1	86749	7.35	18.47	-11.12
FIL-G10166 - 01	Fuel Filter # 63	2	86243	4.89	5.97	-1.08
FIL-G2 - 01	FUEL FILTER #303	1	86046	1.35	1.97	-0.62
FIL-G3727 - 01	FILTER FUEL	1	86481	5.21	5.69	-0.48
FIL-G3802A - 01	Fuel Filter Escape	4	86097	4.21	4.34	-0.13
FIL-G3829 - 01	FUEL FILTER DIXIE CHOPPER	2	86179	8.47	12.85	-4.38
FIL-G3850 - 01	FILTER FUEL 96/99	1	86296	3.94	4.28	-0.34
FIL-G6507 - 01	Fuel Filter JD Gator # 164	1	86190	3.78	3.97	-0.19
FIL-G8018 - 01	FUEL FILTER FG986B-(12)	6	86595	4.16	3.91	0.25
FIL-G8219 - 01	Fuel Filter Blazer	1	86299	3.73	4.98	-1.25
FIL-G9343 - 01	Fuel Filter Ford Ranger	1	86424	6.56	7.18	-0.62
FIL-HF6162 - 01	P/S filter # 8	2	84131	3.28	7.70	-4.42
FIL-LF16173 - 01	250 hr. Oil Filter Unit 58	1	84076	3.38	12.98	-9.60
FIL-M802606 - 01	FILTER AIR #144	1	88368	11.45	9.75	1.70
FIL-P1129A - 01	SECONDARY FUEL FILTER UNIT	1	86373	4.77	5.38	-0.61
FIL-P1130 - 01	FILTER FUEL	1	86370	5.29	6.07	-0.78
FIL-P1147G - 01	FILTER FUEL SECONDARY	1	86120	3.89	4.30	-0.41
FIL-P1653A - 01	TRANS FILTER SPIN ON FA21	2	85259	3.29	3.25	0.04
FIL-P1654A - 01	FILTER TRANS	4	85553	2.87	4.79	-1.92
FIL-P3317 - 01	Oil Filter Walksaw	1	85051	3.10	3.65	-0.55
FIL-P3401 - 01	FUEL FILTER GENERATOR-(3)	2	86353	3.69	3.68	0.01
FIL-P3435 - 01	FUEL FILTER #311 GENERATOR	1	86400	5.82	14.74	-8.92
FIL-P3613 - 01	FILTER TRANS	2	85623	9.11	9.83	-0.72
FIL-P3711 - 01	Fuel Filter for \$309	1	86124	5.10	7.68	-2.58
FIL-P3961 - 01	Hydraulic Filter Morbark #126	1	85860	9.61	10.72	-1.11
FIL-P4102 - 01	FUEL FILTER GENERT-(1) P3711	4	86358	3.36	3.63	-0.27
LGT-12625C - 01	CLEAR LENS FIRE	3	92691	2.97	1.20	1.77
LGT-12706 - 01	7-Way Plug Pollak	2	70086	10.11	7.65	2.46

LGT-14618 - 01	2 INCH GROMMET 146R	3	92120	1.10	2.74	-1.64
LGT-4416 - 01	LAMP HEAD	5	4416	11.19	10.80	0.39
LGT-4435 - 01	LAMP HEAD	6	4435	15.39	19.16	-3.77
LGT-4537 - 01	LAMP HEAD	4	4537	16.79	12.45	4.34
LGT-4651 - 01	HEADLAMP	4	H4651	5.59	5.91	-0.32
ROD-K80026 - 01	Ball Joint F350	2	500-1048CQ	36.65	42.67	-6.02
ROD-K8607T - 01	Ball Joint F350	2	505-1181CQ	53.43	65.23	-11.80
STR-10461052 - 01	STARTER PIERCE ARR	1	6245S	269.42	238.47	30.95
STR-2509687C91 - 01	STARTER I.H.	1	18508S	377.17	423.79	-46.62
STR-5096 - 01	STARTER 1996-2006 CROWN VIK	1	3221S	100.79	110.00	-9.21
SWH-41010100009 - 01	Domelight switch	20		4161.31	5,101.94	-940.63

Discount Schedule - ITB # 269-2011-069
Automotive Parts and Accessories for Light, Medium, Heavy Duty Vehicles,
and Related Services

The undersigned proposes to furnish the following items in strict conformance to the bid specifications and bid invitation issued by the City of Charlotte and/or Mecklenburg County for this bid. Any exceptions are clearly marked in the attached copy of bid specifications.

BIDS ARE DUE NO LATER THAN 11:00 A.M. EDT, APRIL 29, 2011

8.1 TABLE A: Please provide fixed discount off list price for each of the following product categories:

Item	Product Category	Manufacturer/Brand Names (add additional brands offered in blanks)	Verifiable Price List (Current Retail Price List ID)	Percent (%) Discount (off stated verifiable Retail price list)
1	Alternators & Starters	WRE CQ ROT ELECTRICAL BBB	3	16%
		ERE CQ ROT ELECTRICAL REMY	3	16%
		WVE BBB INDUSTRIES	3	16%
		EVE WORLD WIDE REMY	3	16%
		HRE CQ H D ELECTRICAL WAI Global	3	16%
		OEE OE ELECTRICAL	3	16%
		DXE ATL/GEN./STARTER	3	16%
2	Bearings (Ball & Roller)	BGS CQ BEARINGS BCA	3	27%
		BRG CQ RED BEARINGS	3	27%
		CBG TIMKEN	3	27%
3	Batteries	BAT CQ BATTERY Deka East Penn	3	30
4A	Belts, Hoses, Clamps	RBR CQ Gates	3	37%
		HHC HYDRAULIC HOSE & COUPLINGS Gates	3	37%
		CHC CQ HOSE CLAMPS Ideal	3	37%
4 B		TEN CQ TENSIONERS Gates	3	27%
		BVB CQ RED BELTS & HOSE Veyance	3	27%
		PSH CQ POWER STEERING HOSE Gates	3	27%
		GDY VEYANCE TECHNOLOGIES INC	3	27%
5	Brakes (Pads & Shoes)	FRI CQ FRICTION Raybestos, Akebono	3	23%
		RDP RED DISC PADS MAT	3	23%
		BRK CQ BRAKES Affinia	3	23%
		BDP BRAKE DISC PADS Newtek	3	23%
		BWS BRAKE WEAR SENSORS Pex. Boa	3	23%

Section 8
Required Forms - Form Four

Item	Product Category	Manufacturer/Brand Names (add additional brands offered in blanks)	Verifiable Price List (Current Retail Price List ID)	Percent (%) Discount (off stated verifiable retail price list)
6	Brakes (Drums & Rotors)	BDR CQ Drums & Rotors Affinia, Winhere	3	29%
		HDD HD Drums & Rotors KIC	3	
7	Brakes (Calipers)	CLP CQ CALIPERS A1 Cardone	3	17%
8	Caps & Thermostats	CTH CQ THERMOSTATS Stant	3	20%
		CCA CQ CAPS Stant	3	20%
9	Chemicals	All Chemicals, Functional Fluids, Paints, examples Dupont, PPG, Gojo, Mobile 1, WD 40, Dryden, Valvoline, Turtle Wax	3	8%

Item	Product Category	Manufacturer/Brand Names (add additional brands offered in blanks)	Verifiable Price List (Current Retail Price List ID)	Percent (%) Discount (off stated verifiable retail price list)
10	Coolant /Antifreeze	ANT CQ Antifreeze and washer fluid – Prestone, Zerex, Toyota, CQ, Peak, SOPUS products	3	6%
11A	Electrical & Ignition	EC CQ ENGINE CONTROLS Standard	3	20%
		WIR CQ WIRE SETS Prestolite	3	20%
11B	Electrical & Ignition	ECC CQ ENGINE CONTROLS Wells	3	11%
		RIG CQ RED ENGINE CONTROLS Wells	3	11%
		BCW CQ RED SPARK PLUG WIRES Federal	3	11%
		NDS NEW IGNITION DISTRIBUTORS Rich Porter	3	11%
		MAF MASS AIR FLOW SENSORS Denso, Hitachi	3	11%
		CBA CQ RED BATTERY ACCESSORIES	3	11%
		CNM NEW WINDOW LIFTS	3	11%
		BSW CQ BATTERIES Assec	3	11%
		CTE CONNECTOR	3	11%
		DBT AC/DELCO HD Elec	3	11%

Section 8
Required Forms - Form Four

12	Emissions & Exhaust	GOE AP EXHAUST	3	30%
		OXY CQ OXYGEN SENSORS, Bosch, NTK, Denso	3	30%
		ROL Rol Exhaust	3	30%
		WAL WALKER Exhaust	3	30%
		JEX Jones Exhaust	3	30%
13A	Filters (Air, Fuel, Oil)	CFI CQ FILTERS	3	66%
13B		RFI CARQUEST RED FILTER	3	30%
		TFK CQ TRANS FILTER KITS	3	30%
		KN K&N ENGINEERING	3	30%
		BLD BALDWIN FILTERS	3	30%
		BSF BOSCH FILTERS	3	30%
		MGC MOTORGUARD FILTERS	3	30%
		ATP ATP	3	30%
		HFI HYDRAULIC/INDUSTRIAL FILTERS	3	30%
CMP CHAMP FILTERS		3	30%	
14	Gaskets & Seals	GSK CQ GASKETS Victor Reinz	3	22%
SLS CQ SEALS National		3	22%	
BOS CQ RED OIL SEALS		3	22%	
CSL TIMKEN		3	22%	

Section 8
Required Forms - Form Four

Item	Product Category	Manufacturer/Brand Names (add additional brands offered in blanks)	Verifiable Price List (Current Retail Price List ID)	Percent (%) Discount (off stated verifiable retail price list)
15	Heating & Air Condition	RDR SPECTRA PREMIUM	3	17%
		HTR CQ HEATER PARTS	3	17%
		ACC AIR CONDITIONING COMPRESSOR Compressorworks	3	17%
		CTC CQ TEMP CONTROL Four Seasons	3	17%
		BHP CQ RED HEATER PARTS	3	17%
		COM COMPRESSORS	3	17%
16	Lamps, Lighting, Mirrors	PLB PHILIPS AUTOMOTIVE LIGHTING NA	3	30%
		CLB CQ HEADLAMPS & MIN. BULBS	3	30%
		FUS CQ FUSES	3	30%
		BHB BRAVO HALOGEN BULBS	3	30%
		FSH CQ FLASHERS	3	30%
		PLT PERFORMANCE LIGHTING/ACCESSORIES	3	30%
		EIK EIKO LIGHTING	3	30%
17	Power Steering Pumps	PSC CQ P/S PUMPS A1 Cardon	3	14%
18	Pumps (fuel & water)	FP CQ FUEL PUMPS	3	17%
		NWP CQ NEW WATER PUMPS & OUTLETS Four Seasons	3	17%
		AUT PV W/P A1 Cardone	3	17%
19A	Steering & Suspension	KYB KYB SHOCKS	3	22%
		CCH CQ CHASSIS Raybestos	3	22%
		RCH CQ RED CHASSIS Raybestos	3	22%
		CAA CQ CONTROL ARM ASSY Mevotech	3	22%
		RDS CQ REMAN HALFSHAFTS A1 Cardone	3	22%
		RPR CQ RACK & PINION A1 Cardone	3	22%
		ACL CQ CLUTCH KITS AMS	3	22%
		PCH CQ RAYBESTOS CHASSIS	3	22%
		SHK CQ SHOCKS Gabriel	3	22%
		LFT CARQUEST LIFT SUPPORTS	3	22%
		MON MONROE RIDE CONTROL	3	22%
		RRP RARE PARTS INC	3	22%
		RSK GABRIEL RIDE CONTROL	3	22%
		GSP GSP NORTH AMERICA	3	22%

Section 8
Required Forms - Form Four

Item	Product Category	Manufacturer/Brand Names (add additional brands offered in blanks)	Verifiable Price List (Current Retail Price List ID)	Percent (%) Discount (off stated verifiable retail price list)
19B	Universal Joints	UJ CQ U-JOINTS Neapco	3	22%
		CFD CQ FRONT WHEEL DRIVE FM	3	22%
20	Wipers	CWP CQ WIPER PRODUCTS Trico	3	30%
		WPR BOSCH WIPERS	3	30%
		RWP CQ RED WIPER BLADES Import	3	30%
21	Wheel Accessories	DOR DORMAN	3	14%
		MMM MINNESOTA MINING & MFG. CO.	3	14%
		MTM AUTOMOTIVE HARDWARE	3	14%
		WGT WHEEL WEIGHTS, PERFECT EQUIPMENT	3	14%
		QLY TIRE CHAINS & ACCESSORIES	3	14%
		DOE DORMAN	3	14%
22	Spark Plugs	FRA FRAM/AUTOLITE	3	12%
		TPS TIRE PRESS MONITORING SYS	3	12%
		AC AC-DELCO	3	12%
		NGK NGK SPARK PLUGS	3	12%
		MIL TIRE REPAIR	3	12%
		PLU CHAMPION PLUGS	3	12%
		DEN DENSO SPARK PLUGS	3	12%
		BSC ROBERT BOSCH CORP	3	12%
		EEE E3 SPARK PLUGS	3	12%
Add additional categories as needed				
23	Accessories	Power Inverters, Bug Deflectors, Ventshades. etc	3	12%
24	Brake Hyds	BPR Brake Master Cyls A1 Cardone	3	22%
25	Drive Line	PIO CQ TRANSMISSION COMPONENTS Pioneer	3	12%
		NCL CQ NEW CLUTCH AMS	3	12%
		DR D/R U-BOLTS	3	12%
		FLY STANDARD FLYWHEELS	3	12%
26	Engine Components	TMG CQ TIMING	3	18%
		OP CQ OIL PUMPS	3	18%
		FED FEDERAL-MOGUL ENGINE PARTS	3	18%
		ENK SEAL POWER ENGINE KITS	3	18%
		PCK STANDARD CRANKSHAFT CO	3	18%

Section 8
Required Forms - Form Four

		PC ENGINE PARTS	3	18%
		HTC HI-TECH ENGINE		18%
		COMPONENTS	3	
27	Equipment	Multiple Brand tools & Equip	3	5%
28	Fuel Tanks	GST Gas Tanks & Acc	3	12%
29A	Heavy Duty	LTG CQ Lamps Lenses Grote	3	15%
		PPW PLOW PARTS WAREHOUSE	3	15%
		CCS HEAVY DUTY CARGO	3	15%
		RESTRAINTS Ancra		
		HWP HD WATER PUMPS Haldex	3	15%
		URE UREMCO REMAN FUEL INJ		

**STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG**

CONTRACT NO. 1101149

**CONTRACT TO PROVIDE
AUTOMOTIVE PARTS AND SERVICES**

This Contract (the "Contract") is entered into as of this 28th day of June 2011 (the "Effective Date"), by and between General Parts Distribution LLC d.b.a. CARQUEST Auto Parts, a limited liability company doing business in North Carolina (the "Company"), and the City of Charlotte, a political subdivision of the State of North Carolina (the "City").

Statement of Background and Intent

- A. The City issued An Invitation to Bid (ITB 269-2011-069) dated March 15, 2011 requesting bids from qualified firms to provide the City and other Participating Public Agencies with Automotive Parts and Accessories for Light, Medium, Heavy Duty Vehicles and Related Services hereafter referred to as ("Products"). This Invitation to Bid, together with all attachments and any amendments, is referred to herein as the "ITB".
- B. The Company submitted a bid in response to ITB #269-2011-069 on April 28, 2011. This bid, together with all attachments and separately sealed confidential trade secrets, is referred to herein as the "Bid."
- C. The City awarded this Contract on June 27, 2011 to Company to provide Automotive Parts and Accessories for Light, Medium, Heavy Duty Vehicles and Related Services to the City all in accordance with the terms and conditions set forth herein.
- D. The City of Charlotte, in cooperation with the U.S. Communities Government Purchasing Alliance (herein "U.S. Communities"), and on behalf of other public agencies that elect to access the Contract (herein "Participating Public Agencies"), competitively solicited and awarded the Contract to the Company. Lead Public Agency has designated U.S. Communities as the administrative and marketing conduit for the distribution of the Contract to Participating Public Agencies.

Lead Public Agency is acting as the "Contracting Agent" for the Participating Public Agencies, and shall not be liable or responsible for any costs, damages, liability or other obligations incurred by the Participating Public Agencies. The Company (including its affiliates Golden State Supply LLC and Straus-Frank Enterprises LLC) and any independently owned CARQUEST Auto Parts stores shall deal directly with each Participating Public Agency concerning the placement of orders, issuance of purchase orders, contractual disputes, invoicing, payment and all other matters relating or referring to such Participating Public Agency's access to the Contract.

Any independently owned CARQUEST Auto Parts stores who desires to supply Products to Participating Public Agency's shall enter into a separate agreement with such Participating Public Agency by which such independently owned CARQUEST Auto Parts store shall agree to be bound by the terms and conditions of this Contract. Such separate agreement shall either substantially in the form of the Addendum attached hereto as Exhibit G, or in such other form as may be required by the Participating Public Agency and agreed to by the independently owned CARQUEST Auto Parts Store.

Notwithstanding the foregoing, Company shall be responsible for all payments of any Administrative Fees under the U.S. Communities Administration Agreement.

The Contract shall be construed to be in accordance with and governed by the laws of the State in which the Participating Public Agency exists. Participating Public Agencies are required to register on-line with U.S.

Communities at www.uscommunities.org. The registration allows the Participating Public Agency to enter into a Master Intergovernmental Cooperative Purchasing Agreement ("MICIPA"), which is intended to allow the Participating Public Agencies to meet applicable legal requirements and facilitate access to the Contract and the Company.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and conditions contained in this Contract, the parties agree as follows:

A G R E E M E N T

1. **INCORPORATION OF EXHIBITS.** The following Exhibits are attached to this Contract and incorporated into and made a part of this Contract by reference:

Exhibit A: **Discount Schedule** (as submitted by Company)

Exhibit B: **Terms and Conditions** (per ITB #269-2011-069)

Exhibit C: **Special Conditions** (per ITB #269-2011-069)

Exhibit D: **Specifications** (per ITB #269-2011-069)

Exhibit E: **Bid Response Forms**

Exhibit F: **U.S. Communities Administration Agreement**

Each reference to the Contract shall be deemed to include all Exhibits. Any conflict between language in an Exhibit to this Contract and the main body of this Contract shall be resolved in favor of the main body of this Contract. Each reference to CARQUEST in the Exhibits and Appendices shall be deemed to mean the Company.

2. **DEFINITIONS.** The following terms shall have the following meanings for purposes of this Contract (including all Exhibits):

2.1. *EFFECTIVE DATE.* The term "Effective Date" refers to the effective date identified in the first paragraph of this Contract.

2.2. *PRODUCTS.* The term "Products" shall mean Automotive Parts and Accessories for Light, Medium, Heavy Duty Vehicles and Related Services) and all other related items the Company agreed to provide to the City in its Bid.

2.3. *SERVICES.* The term "Services" shall include all services that the Company agreed to provide to the City in its Bid.

3. **TERM.**

The initial term of this Agreement will be for three years from the Effective Date with an option to renew for three (3) additional one-year terms. This Contract may be extended only by a written amendment to the contract signed by both parties.

4. **AGREEMENT TO PROVIDE PRODUCTS AND SERVICES.**

The Company shall provide the Products and Services in accordance with the terms and conditions set forth in this Contract and the attached Exhibits. Except as set forth on Exhibit A, the prices set forth in Exhibit A constitute all charges payable by the City for the Products and Services, and all labor,

materials, equipment, transportation, facilities, storage, information technology, permits, and licenses necessary for the Company to provide the Products and Services.

5. **COMPENSATION.**

The City shall pay the Company for the Products and Services delivered in compliance with the Specifications at the **unit prices** set forth in **Exhibit A**. This amount constitutes the maximum fees and charges payable to the Company in the aggregate under this Contract and will not be increased except by a written amendment duly executed by both parties in compliance with the price adjustment provisions set forth in **Exhibit C**. The Company shall not be entitled to charge the City any prices, fees or other amounts that are not listed in **Exhibit A**.

6. **BILLING.**

Each invoice sent by the Company shall include all reports, information and data required by this Contract (including the Exhibits) necessary to entitle the Company to the requested payment. The Company shall mail all invoices to:

City of Charlotte Accounts Payable
PO Box 37979
Charlotte, NC 28237-7979
Attn: (BSS/EMD)

Payment of invoices shall be due within thirty (30) days after the City has received all of the following: (a) an accurate, properly submitted invoice, (b) all reports due for the month covered by the invoice; and (c) any other information reasonably requested by the City to verify the charges contained in the invoice. Invoices must include state and local sales tax.

7. **GENERAL WARRANTIES.**

Company represents and warrants that:

- 7.1 It is a limited liability company duly organized, validly existing and in good standing under the laws of the state of North Carolina, and is qualified to do business in North Carolina;
- 7.2 It has all the requisite corporate power and authority to execute, deliver and perform its obligations under this Contract;
- 7.3 The execution, delivery, and performance of this Contract have been duly authorized by Company;
- 7.4 No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for it to enter into and perform its obligations under this Contract;
- 7.5 In connection with its obligations under this Contract, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses; and
- 7.6 The Company shall not violate any agreement with any third party by entering into or performing this Contract.

8. **ADDITIONAL REPRESENTATIONS AND WARRANTIES.**

Company shall comply in all material respects with all applicable federal, state and local laws, regulations and guidelines in providing the Services, and shall obtain all necessary permits and licenses.

All Products sold by Company are subject to any manufacturer's warranty on a pass-through basis. Company relies upon the manufacturer's warranty and does not provide separate warranties. Company shall act in the best interest of the City in processing and assisting with all manufacturer's warranty claims that may exist with respect to any product supplied to the City. All Products sold by Company shall be subject to the following: The manufacturer's warranty, if any, constitutes the only warranty with respect to the sale of all goods. **SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Seller does not authorize any person to grant any warranty or assume any liability by Seller.

9. **TERMINATION.**

9.1 *TERMINATION WITHOUT CAUSE.* The City may terminate this Contract at any time without cause by giving sixty (60) days written notice to the Company. The Company may terminate this Contract at any time without cause by giving one hundred and eighty (180) days written notice to the City.

9.2 *TERMINATION FOR DEFAULT BY EITHER PARTY.* By giving written notice to the other party, either party may terminate this Contract upon the occurrence of one or more of the following events:

- (a) The other party violates or fails to perform any covenant, provision, obligation, term or condition contained in this Contract, provided that, unless otherwise stated in this Contract, such failure or violation shall not be cause for termination if both of the following conditions are satisfied: (i) such default is reasonably susceptible to cure; and (ii) the other party cures such default within thirty (30) days of receipt of written notice of default from the non-defaulting party; or
- (b) The other party attempts to assign, terminate or cancel this Contract contrary to the terms hereof; or
- (c) The other party ceases to do business as a going concern, makes an assignment for the benefit of creditors, admits in writing its inability to pay debts as they become due, files a petition in bankruptcy or has an involuntary bankruptcy petition filed against it (except in connection with a reorganization under which the business of such party is continued and performance of all its obligations under this Contract shall continue), or if a receiver, trustee or liquidator is appointed for it or any substantial part of other party's assets or properties.

Any notice of default pursuant to this Section shall identify and state the party's intent to terminate this Contract if the default is not cured within the specified period.

9.3 *ADDITIONAL GROUNDS FOR DEFAULT TERMINATION BY THE CITY.* By giving written notice to the Company, the City may also terminate this Contract upon the occurrence of one or more of the following events (which shall each constitute grounds for termination without a cure period and without the occurrence of any of the other events of default previously listed):

9.3.1 The Company makes or allows to be made any material written misrepresentation or provides any materially misleading written information in connection with this

Contract, Company's Bid, or any covenant, agreement, obligation, term or condition contained in this Contract; or

9.3.2 The Company takes or fails to take any action which constitutes grounds for immediate termination under the terms of this Contract, including but not limited to failure to obtain or maintain the insurance policies and endorsements as required by this Contract, or failure to provide the proof of insurance as required by this Contract.

9.4 *NO EFFECT ON TAXES, FEES, CHARGES, OR REPORTS.* Any termination of the Contract shall not relieve the Company of the obligation to pay any fees, taxes or other charges then due to the City, nor relieve the Company of the obligation to file any daily, monthly, quarterly or annual reports covering the period to termination nor relieve the Company from any claim for damages previously accrued or then accruing against the Company.

9.5 *OBLIGATIONS UPON EXPIRATION OR TERMINATION.* Upon expiration or termination of this Contract, the Company shall promptly (a) return to the City all computer programs, files, documentation, data, media, related material and any other recording devices, information, or compact discs that are owned by the City; (b) provide the City with sufficient data necessary to migrate to a new vendor, or allow the City or a new vendor access to the systems, software, infrastructure, or processes of the Company that are necessary to migrate to a new vendor; and (c) refund to the City all pre-paid sums for Products or Services that have been cancelled and will not be delivered.

9.6 *NO SUSPENSION.* In the event that the City disputes in good faith an allegation of default by the Company, notwithstanding anything to the contrary in this Contract, the Company agrees that it will not terminate this Contract or suspend or limit the delivery of Products or Services or any warranties or repossess, disable or render unusable any Software supplied by the Company, unless (i) the parties agree in writing, or (ii) an order of a court of competent jurisdiction determines otherwise.

9.7 *AUTHORITY TO TERMINATE.* The City Manager or their designee is authorized to terminate this Contract on behalf of the City.

10. **TRANSITION SERVICES UPON TERMINATION.** Upon termination or expiration of this Contract, the Company shall cooperate with the City to assist with the orderly transfer of the Products, Services, functions and operations provided by the Company hereunder to another provider or to the City as determined by the City in its sole discretion. The transition services that the Company shall perform if requested by the City include but are not limited to:

- a. Working with the City to jointly develop a mutually agreed upon transition services plan to facilitate the termination of the Services; and
- b. Notifying all affected vendors and subcontractors of the Company of transition activities;
- d. Performing the transition service plan activities;
- e. Answering questions regarding the products and services on an as-needed basis; and
- f. Providing such other reasonable services needed to effectuate an orderly transition to a new system.

11. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties established by this Contract is solely that of independent contractors, and nothing contained in this Contract shall be construed to (i) give any party the power to direct or control the day-to-day activities of the other; (ii) constitute such

parties as partners, joint ventures, co-owners or otherwise as participants in a joint or common undertaking; (iii) make either party an agent of the other for any purpose whatsoever, or (iv) give either party the authority to act for, bind, or otherwise create or assume any obligation on behalf of the other. Nothing herein shall be deemed to eliminate any fiduciary duty on the part of the Company to the City that may arise under law or under the terms of this Contract.

12. **NON-DISCRIMINATION.** The City has adopted a Commercial Non-Discrimination Policy that is described in Section 2, Article V of the Charlotte City Code, and is available for review on the City's website (the "Non-Discrimination Policy"). The Company agrees to comply with the Non-Discrimination Policy, and consents to be bound by the award of any arbitration conducted thereunder. As part of such compliance, the Company shall not discriminate on the basis of race, gender, religion, national origin, ethnicity, age, or disability in the solicitation, selection, hiring, or treatment of subcontractors, vendors, suppliers, or commercial customers in connection with a City contract or contract solicitation process, nor shall the Company retaliate against any person or entity for reporting instances of such discrimination. The Company shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its subcontracting and supply opportunities on City contracts, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that has occurred or is occurring in the marketplace. The Company understands and agrees that a violation of this clause shall be considered a material breach of this Contract and may result in termination of this Contract, disqualification of the Company from participating in City contracts or other sanctions.

As a condition of entering into this Contract, the Company agrees to: (a) promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation, selection, treatment and payment of subcontractors in connection with this Contract; and (b) if requested, provide to the City within sixty days after the request a truthful and complete list of the names of all subcontractors, vendors, and suppliers that Company has used on City contracts in the past five years, including the total dollar amount paid by Contractor on each subcontract or supply contract. The Company further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Non-Discrimination Policy as set forth in Section 2, Article V of the City Code, to provide any documents relevant to such investigation that are requested by the City, and to be bound by the award of any arbitration conducted under such Policy. The Company understands and agrees that violation of this clause shall be considered a material breach of this Contract and may result in contract termination, disqualification of the Company from participating in City contracts and other sanctions.

The Company further agrees to provide to the City from time to time on the City's request, payment affidavits detailing the amounts paid by Company to subcontractors and suppliers in connection with this Contract within a certain period of time. Such affidavits shall be in the format provided by the City.

13. **COMPANY WILL NOT SELL OR DISCLOSE DATA.** The Company will treat as confidential information all data provided by the City in connection with this agreement. City data processed by the Company shall remain the exclusive property of the City. The Company will not reproduce, copy, duplicate, disclose, or in any way treat the data supplied by the City in any manner except that contemplated by this agreement.
14. **WORK ON CITY'S PREMISES.** The Company will ensure that its employees and agents shall, whenever on the City's premises, obey all instructions and directions issued by the City's project manager with respect to work on the City's premises. The Company agrees that its personnel and the personnel of its subcontractors will comply with all rules, regulations and security procedures of the City when on the city's premises.
15. **DRUG-FREE WORKPLACE.** The City is a drug-free workplace employer. The Company hereby certifies that it has or it will within thirty (30) days after execution of this Contract:

- 15.1 Notify employees that the unlawful manufacture, distribution, dispensation, possession, or use of controlled substance is prohibited in the workplace and specifying actions that will be taken for violations of such prohibition;
- 15.2 Establish a drug-free awareness program to inform employees about (i) the dangers of drug abuse in the workplace, (ii) the Company's policy of maintaining a drug-free workplace, (iii) any available drug counseling, rehabilitation, and employee assistance programs, and (iv) the penalties that may be imposed upon employees for drug abuse violations;
- 15.3 Notify each employee that as a condition of employment, the employee will (i) abide by the terms of the prohibition outlines in (a) above, and (ii) notify the Company of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction;
- 15.4 Impose a sanction on, or requiring the satisfactory participation in a drug counseling, rehabilitation or abuse program by an employee convicted of a drug crime;
- 15.5 Make a good faith effort to continue to maintain a drug-free workplace for employees; and
- 15.6 Require any party to which it subcontracts any portion of the work under the contract to comply with the provisions of this Section.

A false certification or the failure to comply with the above drug-free workplace requirements during the performance of this Contract shall be ground for suspension, termination or debarment.

16. **NOTICES.** Any notice, consent or other communication required or contemplated by this Contract shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by telefax to the intended recipient at the address set forth below. Notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by telefax or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier. Each party may change its address for notification purposes by giving the other party written notice of the new address and the date upon which it shall become effective.

Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment, or waiver of any provision of this Contract shall be sent to:

For The Company:	For The City:
Laura Payne	Karen Ruppe
General Parts Distribution LLC	Procurement Services Division
P.O. Box 26006	600 East Fourth Street
Raleigh, NC 27611	Charlotte, NC 28202
Phone: 919.573.3004	Phone: 704.336.2992
Fax: 954.383.2369	Fax: 704.632.8254
E-mail: laura-payne@carquest.com	E-mail: kruppe@ci.charlotte.nc.us
With Copy To:	With Copy To:
General Parts Distribution LLC	Cindy White
Attn: General Counsel	Senior Assistant City Attorney
2635 E. Millbrook Road	600 East Fourth Street
Raleigh NC 27604	Charlotte, NC 28202
	Phone: 704-336-3012

	Fax: 704-336-8854
	E-mail: cwhite@ci.charlotte.nc.us

All other notices shall be sent to the other party's Project Manager at the most recent address provided in writing by the other party.

17. **MISCELLANEOUS**

- 17.1 **ENTIRE AGREEMENT.** This Contract, including all Exhibits and Attachments constitute the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings, or agreements between the parties with respect to such subject matter. This Contract supersedes all prior agreements, negotiations, representations and Bids, written or oral. Notwithstanding the forgoing, the parties agree that the ITB and the Bid are relevant in resolving any ambiguities that may exist with respect to the language of this Contract
- 17.2 **AMENDMENT.** No amendment or change to this Contract shall be valid unless in writing and signed by the party against whom enforcement is sought. Amendments that involve or increase in the amounts payable by the City may require execution by a Key Business Executive, the City Manager, or an Assistant City Manager; depending on the amount. Some increases may also require approval by City Council.
- 17.3 **GOVERNING LAW AND JURISDICTION.** North Carolina law shall govern the interpretation and enforcement of this Contract, and any other matters relating to this Contract (all without regard to North Carolina conflicts of law principles). All legal actions or other proceedings relating to this Contract shall be brought in a state or federal court sitting in Mecklenburg County, North Carolina. By execution of this Contract, the parties submit to the jurisdiction of such courts and hereby irrevocably waive any and all objections which they may have with respect to venue in any court sitting in Mecklenburg County, North Carolina.
- 17.4 **BINDING NATURE AND ASSIGNMENT.** This Contract shall bind the parties and their successors and permitted assigns. Neither party may assign this Contract without the prior written consent of the other. Any assignment attempted without the written consent of the other party shall be void. For purposes of this Section, a Change in Control, as defined in **Section 17.8** constitutes an assignment.
- 17.5 **SEVERABILITY.** The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Contract or the Exhibits shall not affect the validity of the remaining portion of this Contract or Exhibits so long as the material purposes of this Contract can be determined and effectuated. If any provision of this Contract or Exhibit is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Contract shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.
- 17.6 **NO PUBLICITY.** No advertising, sales promotion or other materials of the Company or its agents or representations may identify or reference this Contract or the City in any manner without the prior written consent of the City. Notwithstanding the forgoing, the parties agree that the Company may list the City as a reference in responses to requests for Bids, and may identify the City as a customer in presentations to potential customers.
- 17.7 **WAIVER.** No delay or omission by either party to exercise any right or power it has under this Contract shall impair or be construed as a waiver of such right or power. A waiver by either party of any covenant or breach of this Contract shall not constitute or operate as a waiver of any succeeding breach of that covenant or of any other covenant. No waiver of any provision of this Contract shall be effective unless in writing and signed by the party waiving the rights.

- 17.8 **CHANGE IN CONTROL.** In the event of a change in "Control" of the Company (as defined below), the City shall have the option of terminating this Contract by written notice to the Company. The Company shall notify the City within ten days of the occurrence of a change in control. As used in this Contract, the term "Control" shall mean the possession, direct or indirect, of either (i) the ownership of or ability to direct the voting of, as the case may be fifty-one percent (51%) or more of the equity interests, value or voting power in the Company or (ii) the power to direct or cause the direction of the management and policies of the Company whether through the ownership of voting securities, by contract or otherwise.
- 17.9 **NO BRIBERY.** The Company certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the forgoing has bribed or attempted to bribe an officer or employee of the City in connection with this Contract.
- 17.10 **FAMILIARITY AND COMPLIANCE WITH LAWS AND ORDINANCES.** The Company agrees to make itself aware of and comply with all local, state and federal ordinances, statutes, laws, rules and regulations applicable to the Services. The Company further agrees that it will at all times during the term of this Contract be in compliance with all applicable federal, state and/or local laws regarding employment practices. Such laws will include, but shall not be limited to workers' compensation, the Fair Labor Standards Act (FLSA), the Americans with Disabilities Act (ADA), the Family and Medical Leave Act (FMLA) and all OSHA regulations applicable to the work.
- 17.11 **TAXES.** The Company shall pay all applicable federal, state and local taxes which may be chargeable against the performance of the Services.
18. **NON-APPROPRIATION OF FUNDS.** If City Council does not appropriate the funding needed by the City to make payments under this Contract for a given fiscal year, the City will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the City will promptly notify the Company of the non-appropriation and this Contract will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the City, which is attributable to non-appropriation of funds shall constitute a breach of or default under this Contract.
19. **CONFIDENTIALITY.**
- 19.1 **DEFINITIONS.** As used in this Contract, The term "Confidential Information" shall mean any information, in any medium, whether written, oral or electronic, not generally known in the relevant trade or industry, that is obtained from the City or any of its suppliers, contractors or licensors which falls within any of the following general categories:
- 19.1.1. *Trade secrets.* For purposes of this Contract, trade secrets consist of information of the City or any of its suppliers, contractors or licensors; (a) that derives value from being secret; and (b) that the owner has taken reasonable steps to keep confidential. Examples of trade secrets include information relating to proprietary software, new technology, new products or services, flow charts or diagrams that show how things work, manuals that tell how things work and business processes and procedures.
- 19.1.2. *Information of the City or its suppliers, contractors or licensors marked "Confidential" or "Proprietary."*
- 19.1.3. *Information relating to criminal investigations conducted by the City, and records of criminal intelligence information compiled by the City.*
- 19.1.4. *Information contained in the City's personnel files, as defined by N.C. Gen. Stat.*

160A-168. This consists of all information gathered by the City about employees, except for that information which is a matter of public record under North Carolina law.

- 19.1.5. *Citizen or employee social security numbers collected by the City.*
- 19.1.6. *Computer security information of the City, including all security features of electronic data processing, or information technology systems, telecommunications networks and electronic security systems. This encompasses but is not limited to passwords and security standards, procedures, processes, configurations, software and codes.*
- 19.1.7. *Local tax records of the City that contains information about a taxpayer's income or receipts.*
- 19.1.8. *Any attorney / client privileged information disclosed by either party.*
- 19.1.9. *Any data collected from a person applying for financial or other types of assistance, including but not limited to their income, bank accounts, savings accounts, etc.*
- 19.1.10. *The name or address of individual home owners who, based on their income, have received a rehabilitation grant to repair their home.*
- 19.1.11. *Building plans of city-owned buildings or structures, as well as any detailed security plans.*
- 19.1.12. *Billing information of customers compiled and maintained in connection with the City providing utility services*
- 19.1.13. *Other information that is exempt from disclosure under the North Carolina public records laws.*

Categories **19.1.3** through **19.1.13** above constitute "Highly Restricted Information," as well as Confidential Information. The Company acknowledges that certain Highly Restricted Information is subject to legal restrictions beyond those imposed by this Contract, and agrees that: (a) all provisions in this Contract applicable to Confidential Information shall apply to Highly Restricted Information; and (b) the Company will also comply with any more restrictive instructions or written policies that may be provided by the City from time to time to protect the confidentiality of Highly Restricted Information.

The parties acknowledge that in addition to information disclosed or revealed after the date of this Contract, the Confidential Information shall include information disclosed or revealed within one year prior to the date of this Contract.

19.2. **RESTRICTIONS.** Company shall keep the Confidential Information in the strictest confidence, in the manner set forth below:

19.2.1. Company shall not copy, modify, enhance, compile or assemble (or reverse compile or disassemble), or reverse engineer Confidential Information, except as authorized by the City in writing.

19.2.2. Company shall not, directly or indirectly, disclose, divulge, reveal, report or transfer Confidential Information to any third party, other than an agent, subcontractor or vendor of the City or Company having a need to know such Confidential Information for purpose of

performing work contemplated by written agreements between the City and the Company, and who has executed a confidentiality agreement incorporating substantially the form of this the Contract. Company shall not directly or indirectly, disclose, divulge, reveal, report or transfer Highly Restricted to any third party without the City's prior written consent.

- 19.2.3. Company shall not use any Confidential Information for its own benefit or for the benefit of a third party, except to the extent such use is authorized by this Contract or other written agreements between the parties hereto, or is for the purpose for which such Confidential Information is being disclosed.
 - 19.2.4. Company shall not remove any proprietary legends or notices, including copyright notices, appearing on or in the Confidential Information.
 - 19.2.5. Company shall use reasonable efforts (including but not limited to seeking injunctive relief where reasonably necessary) to prohibit its employees, vendors, agents and subcontractors from using or disclosing the Confidential Information in a manner not permitted by this Contract.
 - 19.2.6. In the event that any demand is made in litigation, arbitration or any other proceeding for disclosure of Confidential Information, Company shall assert this Contract as a ground for refusing the demand and, if necessary, shall seek a protective order or other appropriate relief to prevent or restrict and protect any disclosure of Confidential Information.
 - 19.2.7. All materials which constitute, reveal or derive from Confidential Information shall be kept confidential to the extent disclosure of such materials would reveal Confidential Information, and unless otherwise agreed, all such materials shall be returned to the City or destroyed upon satisfaction of the purpose of the disclosure of such information.
 - 19.2.8. Company shall restrict employee access to the Confidential Information to those employees having a need to know for purposes of their jobs.
 - 19.2.9. Company shall take reasonable measures to prevent the use or disclosure of Confidential Information by its employees in a manner not permitted by this Contract. The Company shall have each of its employees who will have access to the Confidential Information sign a confidentiality agreement which provides the City and its vendors, licensors, subcontractors, employees and taxpayers the same level of protection as provided by this Contract.
- 19.3. EXCEPTIONS. The City agrees that Company shall have no obligation with respect to any Confidential Information that the Company can establish:
- 19.3.1. Was already known to Company prior to being disclosed by the City;
 - 19.3.2. Was or becomes publicly known through no wrongful act of Company;
 - 19.3.3. Was rightfully obtained by Company from a third party without similar restriction and without breach hereof;
 - 19.3.4. Was used or disclosed by Company with the prior written authorization of the City;
 - 19.3.5. Was disclosed pursuant to the requirement or request of a governmental agency, which disclosure cannot be made in confidence, provided that, in such instance, Company shall first give to the City notice of such requirement or request;

19.3.6. Was disclosed pursuant to the order of a court of competent jurisdiction or a lawfully issued subpoena, provided that the Company shall take reasonable steps to obtain an agreement or protective order providing that this Contract will be applicable to all disclosures under the court order or subpoena.

IN WITNESS WHEREOF, and in acknowledgment that the parties hereto have read and understood each and every provision hereof, the parties have caused this Agreement to be executed on the date first written above.

General Parts Distribution LLC

BY: _____

TITLE: _____

ATTESTED:

**CITY OF CHARLOTTE
CITY CLERK'S OFFICE**

CITY OF CHARLOTTE

BY: _____

BY: _____

TITLE: _____

This instrument has been pre-audited in the manner required by Local Government Budget and Fiscal Control Act.

FINANCE DEPARTMENT

CITY OF CHARLOTTE

BY: _____
Signature

APPROVED AS TO INSURANCE REQUIREMENTS:

BY: _____

Exhibit A
Discount Schedule as Submitted by Company

Exhibit B

Terms and Conditions

Each Bid submitted in response to this ITB constitutes an offer to become legally bound to a Contract incorporating terms and conditions set forth in this ITB. For purposes of this Section, a Bidder that enters into a Contract with the City may be referred to as the “successful Bidder” or the “Company.”

4.1 Contract Types: The Contract resulting from this Invitation to Bid will be of the type indicated below:

Indefinite Quantity: The Contract will be a unit price contract for an indefinite amount of Products and Services to be furnished at specified times, or as ordered. In some cases, indefinite quantity contracts may state a minimum quantity that the City is obligated to order. The City may make available to Bidders information regarding the City’s purchase history or projected estimates of the approximate quantity of Products that will be needed. The City makes no representations as to the accuracy of such information. Each Bidder is required to perform its own due diligence on which to base its bid. Inaccuracy of purchase history or projected quantity estimates provided by the City will not give rise to any claim against the City, or entitle any Bidder to rescind its bid or terminate or amend the Contract.

4.2 Terms of Contract:

Unit Price Contract: Contract awarded is for a unit price when product and service needs are based upon indefinite quantities, and where orders will be based on actual needs that may exceed or be less than projections. All expenditures under a unit price contract are contingent upon appropriations having been made by Charlotte City Council.

Contract Terms and Renewal Options: The contract term shall be for a period of three (3) years from the effective date of contract. The City at its option may extend the contract for up to three (3) additional one-year extensions unless the Bidder objects in writing at least ninety (90) days prior to the beginning of the extension term.

4.3 Notice to Proceed: The successful Bidder shall not commence work or make shipment under this Invitation to Bid until duly notified by receipt of an executed Contract from the City. If the successful Bidder commences work or makes shipment prior to that time, such action is taken at the Bidder's risk, without any obligation of reimbursement by the City.

4.4 Delivery Time: When delivery time is requested in this Invitation to Bid, (whether in the form of a specific delivery date or maximum number of days for delivery) **time is of the essence**. Each Bid shall be deemed a binding commitment of the Bidder to meet the delivery time stated herein unless the Bid specifically takes exception. If such delivery time is not met, the City shall be entitled to terminate the Contract immediately for default and/or exercise any other remedies available at law or in equity.

4.5 Prices Are Firm: Each Bidder warrants the bid price(s), terms and conditions quoted in its bid shall be firm for acceptance by the City for a period of one hundred twenty (120) **calendar days** from the date of the Bid opening. Once award is made and a Contract is in place, price discounts shall remain firm and fixed for the entire Contract period, unless otherwise allowed in the Special Conditions and stated in the Bid. If your Bid includes price increases over the term of the Contract, such increases must be clearly designated on Form Three of the Bid Response Package (Pricing Sheet).

4.6 Prompt Payment Discounts: Bidders are urged to compute all discounts into the price offered. If a prompt payment discount is offered, it will not be considered in the award of the contract except as a factor to aid in resolving cases of identical prices.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of Baxter & Woodman's recommendation to award contract for 2011/2012 Critical Sanitary Sewer Repairs to Visu-Sewer of Illinois, LLC, Bridgeview, IL, to include the base bid and alternate bid item 1, as the lowest responsible bidder.

MEETING DATE: December 5, 2011

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Haileng Xiao, Superintendant of Water & Sewer

PURPOSE: Request authorization to award contract for 2011/2012 Critical Sanitary Sewer Repairs

BACKGROUND: The Village's sanitary sewer rehabilitation program has been in progress for over 11 years in Highlands, Parcel A, Parcel B, and Parcel C:

In 1999, Harza Environmental Services completed the original study with a report on pipe deficiencies and the recommended type and scope of rehabilitation work.

In 2000 -2001, Baxter & Woodman engineers divided the area into 22 sub-basins and conducted a comprehensive Infiltration/Inflow study (I/I Study). The main objective was to reduce the risk of basement flooding during and after the rehabilitation construction.

In 2001 -2002, 30,000 feet of sanitary sewer sections were lined utilizing the cured-in-place pipe (CIPP) technology and 460 feet was rehabilitated by spot repair. The work completed also included 8 section replacements by excavation and reconstruction of 7 manholes.

In 2004 - 2005, Baxter & Woodman engineers continued investigation of I/I from public sources, televising and addressing options to correct private source I/I. Smoke testing of sanitary sewer main lines was performed and the results provided identification of uncapped or abandoned lines, leaky manholes and defective house

BACKGROUND, Continued

service line connections that were the point sources of I/I. Over 250 sources of I/I were identified. Due to the critical nature of a few problems uncovered such as interconnection between sanitary sewer and the out-flow pipe at a detention area and a major storm sewer structure at street intersection, immediate repairs were done.

From 2005 through 2010, sanitary sewer rehab was done with assistance from Baxter & Woodman engineers according to the priority and the critical nature of the problem as uncovered during the study and the improvement desired by the maintenance team. Approximately 8,000 feet of sanitary sewer sections were lined utilizing the Cured-In-Place technology. The completed work also includes 200 feet of sewer section replacements by excavation and reconstruction of 17 manholes.

In July, 2011 Baxter & Woodman engineers was hired to continue the management of the project of 2011/2012 Critical Sanitary Sewer Repairs. Project kick-off meeting was held in early August. In late August 2011 a CCTV (Closed Circuit Television) camera inspection of all proposed repairs of sanitary sewer was done to determine the 2011 final list for critical repairs. The footage was reviewed by Baxter & Woodman engineers and staff. Although footage for 2 sections of sewers did not provide enough information, the review and evaluation enabled staff to classify the scope of needed repairs into 4 categories:

- 1) Tier I – Tier I repairs are to be completed as soon as possible to prevent collapse of the sewer.
- 2) Tier II – Tier II repairs are to be completed within one year.
- 3) No Repairs – The sewers were found to be in overall good condition and no repairs in the immediate future are necessary.
- 4) Work recommended by staff to correct the back pitched Mayfield Lane sewer line.

As the actual fund available for 2011 Critical Repair construction is limited, the decision was to include the Tier I repairs and Mayfield Lane sewer into the base bid (listed with engineering estimates) and all rest in the alternate bid. Work in the base bid is summarized as follows:

1. Cured-in-place pipe (CIPP) lining 131 feet of sewer and installation of a manhole near Lafayette and Pierce Road intersection (\$8,230).
2. Cured-in-place pipe (CIPP) lining 325 feet of sewer near 625 Edgemont (\$12,040)
3. Cured-in-place pipe (CIPP) lining 269 feet of sewer near 665 Edgemont (\$8,940)
4. Cured-in-place pipe (CIPP) lining 227feet of sewer near 590 Lakview (\$7,210)
5. Cured-in-place pipe (CIPP) lining 322 feet of sewer near 256 W. Berkley (\$11,170)

BACKGROUND, Continued

6. Replacement of a manhole and 100 feet of sewer through excavation to correct back pitched flow condition near 1480 Mayfield Lane (\$15,860)

Incidental work such as preconstruction video recording (\$2,000), trimming laterals (\$1,000), traffic control and protection (\$5,000), sewer heavy cleaning (\$3,500) is estimated to be a total of \$11,500. The sum of these items brings the total rough estimate up to \$74,950. As a result of some miscellaneous cost additions, the engineer's estimate for the total base bid is \$80,970.

DISCUSSION:

The project was bid out by Baxter/Woodman engineers in late October. By 11/15/2011, the bid closing date, two bids were received. They are summarized as follows:

<u>Bid Item</u>	<u>Visu-Sewer of Illinois, LLC, Bridgeview, IL</u>	<u>Insituform Technologies USA, Inc. Chesterfield, MO</u>
Base Bid	\$68,388.50	\$90,244.20
Alt. Bid Item 1	\$8,458.25	\$11,438.70
Alt. Bid Item 2	\$6,498.25	\$9,832.00
Alt. Bid Item 3	\$6,035.25	\$9,396.70
Alt. Bid Item 4	\$4,725.00	\$5,047.80
Total of Base Bid and Alternate Bid Items	\$94,105.25*	\$125,959.40

Baxter/Woodman Engineers analyzed all bids and recommended Visu-Sewer of Illinois, LLC as the lowest, responsible and responsive bidder for contract award. Staff's reference check indicates Visu-Sewer of Illinois, LLC in recent years completed a few sewer rehab projects for the Village of Bloomingdale and Village of Mt. Prospect in a very satisfactory manner. Therefore staff concurs with the recommendation and strongly believes Visu-Sewer of Illinois, LLC will complete the construction successfully for the Village.

As in the past 6 years of critical sewer repair, Baxter & Woodman engineers bid out the work not to exceed the engineering estimate (\$80,970). The Village ultimately accepts or rejects construction bids depending on whether the bid costs are reasonable or not in comparison to previous similar project costs according to all bids reviewed by staff. Again staff's review of the bid indicates reasonable in comparison to the previous year's price for similar projects.. As the low base bids received are significantly below the engineer's estimates, Baxter/Woodman recommends to include alternate bid item 1 in the contract award for 2011/2012 Critical Sanitary Sewer Repairs. The alternate bid item 1 is for Cured-in-place pipe (CIPP) lining of 271 feet of sewer near 665 Audubon St.

DISCUSSION, Continued

It should also be noted, Visu-Sewer of Illinois, LLC, meets the State Standard stated in Section 24 of the Bidder Instructions and the contract requires that “the BIDDER complies with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/) as they may apply to this Project,” which includes a requirement for the Contractor to use at least 90% Illinois labor (when the Illinois unemployment rate exceeds 10%). An “Illinois laborer” is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

FINANCIAL IMPACT:

The FY 2011 budget for sanitary sewer rehabilitation is \$124,400, which is the total existing contract amount with Baxter Woodman. This includes FY 2011 project engineering & construction management services (\$16,400), actual construction work (\$83,600), FY 2012 and FY 2013 preliminary engineering services (\$24,400). There are sufficient funds to cover the proposed costs.

RECOMMENDATION:

Request approval of Baxter & Woodman’s recommendation to award contract for 2011/2012 Critical Sanitary Sewer Repairs to Visu-Sewer of Illinois, LLC, Bridgeview, IL, to include the base bid and alternate bid item 1, as the lowest responsible bidder.



November 18, 2011

Mr. Joe Nebel
 Director of Public Works
 Village of Hoffman Estates
 2305 Pembroke Avenue
 Hoffman Estates, Illinois 60195

RECOMMENDATION TO AWARD

Subject: Village of Hoffman Estates - 2011 Critical Sewer Repairs

Dear Mr. Nebel:

The purpose of the subject project is to conduct critical sewer system repairs at several locations within the sewer system. Bids were requested for a base project consisting of 5 full length CIPP liners, 1 excavation repair and 2 new manhole installations. Bids were also requested for an alternate project that included all of the base project plus an additional 3 full length liners and 1 new manhole installation.

Two bids were received for the project on November 15, 2011. The bids were opened publicly at Baxter & Woodman's Mokena, Illinois office. The bid results are as follows:

<u>Bid Item</u>	<u>Visu-Sewer of Illinois, LLC, Bridgeview, IL</u>	<u>Insituform Technologies USA, Inc. Chesterfield, MO</u>
Base Bid	\$68,388.50	\$90,244.20
Alt. Bid Item 1	\$8,458.25	\$11,438.70
Alt. Bid Item 2	\$6,498.25	\$9,832.00
Alt. Bid Item 3	\$6,035.25	\$9,396.70
Alt. Bid Item 4	\$4,725.00	\$5,047.80
Total of Base Bid and Alternate Bid Items	\$94,105.25*	\$125,959.40

Our pre-bid opinion of probable construction cost for the base project was \$80,970.00. Our pre-bid opinion of probable construction cost for the base project plus the alternate project was \$105,170.00.

8678 Ridgfield Road

Crystal Lake, IL 60012

815.459.1260

Fax 815.455.0150

info@baxterwoodman.com

*The as-read Base Bid Plus Alternate Bid total of Visu-Sewer's bid was \$94,078.25; the bid form was checked and the corrected total is \$94,105.25.



Mr. Joe Nebel
Village of Hoffman Estates

November 18, 2011
100988.40 • Page 2

The unit cost bid prices received for the 2009 Critical Sewer Repair Project were compared to the unit cost bid prices received for this project. The bid prices for this project were found to be overall lower than the bid prices received for the 2009 project.

Following is a list of two recent projects that Visu-Sewer has successfully completed for our Clients:

1. **Project Name: 2011 Combined and Sanitary Sewer Rehabilitation**
Client: Village of Mount Prospect, Illinois

Project Scope: The Scope of work includes installing approximately 55 manhole to manhole CIPP liners, 22 spot repairs, 4 manhole replacements, lawn and parkway restoration, and other miscellaneous items of work.

2. **Project Name: 2011 Sanitary Sewer System Rehabilitation**
Client: Mission Brook Sanitary District

Project Scope: The Scope of work includes installing approximately 15,000 feet of manhole-to-manhole sanitary sewer liners, ranging in size from 8-inch diameter to 12-inch diameter, with cured-in-place pipe (CIPP), and other miscellaneous items of work.

We have analyzed each of the bids and find Visu-Sewer of Illinois, LLC to be the lowest, responsible and responsive bidder. Based upon our familiarity, past working relationships as well as the reputation of this bidder, we believe that Visu-Sewer of Illinois, LLC is qualified to complete the construction portion of this project.

Based on the Village's available budget, we recommend the Village's concurrence in awarding the construction portion of the project to Visu-Sewer of Illinois, LLC in the amount of \$76,846.75 for the base bid and alternate bid item 1 (lining of manholes 151 to 152).



Mr. Joe Nebel
Village of Hoffman Estates

November 18, 2011
100988.40 • Page 3

Following your concurrence, we will award the project and will proceed to the construction phase of this project.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

A handwritten signature in black ink, appearing to read "K. W. Sutherland". The signature is written in a cursive style with a long, horizontal flourish at the end.

Kevin W. Sutherland, P.E.

ASA:bjt

C: Haileng Xiao, Water and Sewer Superintendent

Village of Hoffman Estates, Illinois
 2011 Critical Sewer Repairs
 Engineer's Estimate of Probable Cost of Construction

BASE BID					Visu-Sewer of Illinois, LLC		Insituform Technologies USA, Inc.	
No.	Pay Item	Approximate Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
7	PAVEMENT RESTORATION:							
	Concrete Driveway	20 Sq. Yd.	\$ 80.00	\$ 1,600.00	\$13.00	\$260.00	\$196.30	\$3,926.00
	Concrete Sidewalk	550 Sq. Ft.	\$ 7.00	\$ 3,850.00	\$13.00	\$7,150.00	\$2.20	\$1,210.00
8	SANITARY SEWER HEAVY CLEANING	10 Hour	\$ 350.00	\$ 3,500.00	\$25.00	\$250.00	\$364.60	\$3,646.00
BASE BID SUB-TOTAL				\$ 80,970.00		\$68,388.50		\$90,244.20
ALTERNATE BID								
No.	Pay Item	Approximate Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	CURED IN PLACE PIPE (MH to MH) all 8-INCH:							
Alt. Bid Item 1	(Mhs 151 to 152) Audubon Street CIPP Liner (271 ft) Service Lateral Reinstatements	1 Each	Lump Sum \$ 200.00	\$ 8,130.00 \$ 200.00	Lump Sum \$125.00	\$8,333.25 \$125.00	Lump Sum \$189.00	\$11,249.70 \$189.00
Alt. Bid Item 2	(Mhs 151 to 150) Audubon Street CIPP Liner (191 ft) Service Lateral Reinstatements	5 Each	Lump Sum \$ 200.00	\$ 5,730.00 \$ 1,000.00	Lump Sum \$125.00	\$5,873.25 \$625.00	Lump Sum \$110.60	\$9,279.00 \$553.00
Alt Bid Item 3	(Mhs 149 to Riser 148) Audubon Street CIPP Liner (171 ft) Service Lateral Reinstatements	6 Each	Lump Sum \$ 200.00	\$ 4,440.00 \$ 1,200.00	Lump Sum \$125.00	\$5,285.25 \$750.00	Lump Sum \$102.20	\$8,783.50 \$613.20
2	SANITARY SEWER MANHOLE (OPEN CUT)							
Alt. Bid Item 3	Riser 148 Audubon Street	1 Each	\$ 3,500.00	\$ 3,500.00	\$4,725.00	\$4,725.00	\$5,047.80	\$5,047.80
ALTERNATE BID SUB-TOTAL				\$ 24,200.00		\$25,716.75		\$35,715.20
ALTERNATE BID SUB-TOTAL AS READ						\$25,689.75		\$35,715.20
TOTAL OF BASE AND ALTERNATE BID				\$ 105,170.00		\$94,105.25		\$125,959.40
TOTAL OF BASE AND ALTERNATE BID AS READ						\$94,078.25		\$125,959.40

Village of Hoffman Estates, Illinois
 2011 Critical Sewer Repairs
 Engineer's Estimate of Probable Cost of Construction

BASE BID					Visu-Sewer of Illinois, LLC		Instuform Technologies USA, Inc.	
No.	Pay Item	Approximate Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	PRECONSTRUCTION VIDEO RECORDING:		Lump Sum	\$ 2,000.00	Lump Sum	\$3,250.00	Lump Sum	\$2,103.20
2	CURED IN PLACE PIPE (MH to MH) all 8-INCH:							
	Item 1 (Mhs 450 to 451) Edgemont Lane CIPP Liner (269 ft) Service Lateral Reinstatements	6 Each	Lump Sum \$ 200.00	\$ 8,070.00 \$ 1,200.00	Lump Sum \$125.00	\$7,464.75 \$750.00	Lump Sum \$82.90	\$9,000.00 \$497.40
	Item 2 (Mhs 451 to 452) Edgemont Lane CIPP Liner (325 ft) Service Lateral Reinstatements	11 Each	Lump Sum \$ 200.00	\$ 9,750.00 \$ 2,200.00	Lump Sum \$125.00	\$9,018.75 \$1,375.00	Lump Sum \$82.90	\$8,207.50 \$911.90
	Item 4 (Mhs 6281 to Riser 6111) Lafayette Lane CIPP Liner (131 ft) Service Lateral Reinstatements	4 Each	Lump Sum \$ 200.00	\$ 3,930.00 \$ 800.00	Lump Sum \$125.00	\$3,635.25 \$500.00	Lump Sum \$119.10	\$6,703.80 \$476.40
	Item 5 (Mhs 813 to 815) Lakeview Lane CIPP Liner (227 ft) Service Lateral Reinstatements	5 Each	Lump Sum \$ 200.00	\$ 6,810.00 \$ 1,000.00	Lump Sum \$125.00	\$6,299.25 \$625.00	Lump Sum \$113.80	\$8,726.50 \$569.00
	Item 6 (Mhs 676 to 677) W Berkley Lane CIPP Liner (322 ft) Service Lateral Reinstatements	8 Each	Lump Sum \$ 200.00	\$ 9,660.00 \$ 1,600.00	Lump Sum \$125.00	\$8,935.50 \$1,000.00	Lump Sum \$96.60	\$9,826.20 \$772.80
3	SANITARY SEWER MANHOLE (OPEN CUT)							
	Item 3 MH 2733 Mayfield Lane	1 Each	\$ 3,500.00	\$ 3,500.00	\$2,925.00	\$2,925.00	\$5,827.40	\$5,827.40
	Item 4 MH 6111 Lafayette Lane	1 Each	\$ 3,500.00	\$ 3,500.00	\$4,000.00	\$4,000.00	\$8,413.00	\$8,413.00
4	SANITARY SEWER (OPEN CUT)							
	Item 3 Mayfield Lane	100 Lin. Ft.	\$ 120.00	\$ 12,000.00	\$107.00	\$10,700.00	\$168.30	\$16,830.00
5	TRIM LATERAL	5 Each	\$ 200.00	\$ 1,000.00	\$10.00	\$50.00	\$336.50	\$1,682.50
6	TRAFFIC CONTROL AND PROTECTION:		Lump Sum	\$ 5,000.00	Lump Sum	\$200.00	Lump Sum	\$914.60

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bid), Oakbrook, IL, in an amount not to exceed \$189,414.

MEETING DATE: December 5, 2011

COMMITTEE: Public Works & Utilities

FROM: Gary Salavitch

PURPOSE: Request authorization to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bid), Oakbrook, IL, in an amount not to exceed \$189,414.

BACKGROUND: With continued flooding at the Jones/Highland intersection due to a lack of an overland flow path, the Village completed a study in 1994 to determine a solution to this reoccurring problem. More flooding prompted the Village to proceed with final engineering design plans in 2000 for a large-scale storm sewer to replace the overland flow path. The previously considered \$1.2 million large-scale storm sewer project was never funded in the Village's CIP.

Since then, observations and continued flooding have generated alternatives to the previously proposed large-scale storm sewer project. Schaumburg engineering staff, Hoffman Estates Public Works and engineering staff, and Schaumburg Park District's (SPD) consultant worked together to generate smaller solutions to the flooding problem. As a result, the Village hired Henderson and Bodwell (H&B) in 2010 to evaluate the proposed smaller projects and generate additional solutions with a goal to further reduce flooding and costs at this intersection. The contract with H&B provided a hydraulic analysis of the proposed projects to determine feasibility and effectiveness. From this analysis, the list of recommended improvements was generated. H&B's previous knowledge and experience with the south Kessel Park pond redesign for SPD benefited the Village's study.

SPD recently completed the south Kessel Park project (except full restoration) to increase detention volume and improve operational efficiencies at this location. The Village Board authorized \$10,000 in 2009 to assist the SPD with the proposed improvements since the Village would benefit from reduced intersection flooding by the increased storage volume. Kessel Park is also the highest priority project to come out of the H&B study. The 2012 Budget included \$10,000 to pay SPD for the Village's commitment for this project

BACKGROUND: (Continued)

In anticipation of the recommendations in the H&B report, the 2011 budget included \$150,000 for potential improvements such as two smaller storm sewer projects and raising a small portion of Jones Road. The storm sewer improvements would allow the intersection to drain faster, utilize more of the available storage at Highland Pond and South Twin Pond, and raising the road should help reduce flood conditions. However, preliminary design indicated that all three Hoffman Estates' projects will cost more than originally anticipated or budgeted. As a result, the raising of Jones Road would be delayed until the next resurfacing when this work would be completed more cost effectively for the Village. The other improvements above may make this depth of water issue far less of a concern. In addition, \$25,000 was added to the 2012 budget for the increased costs for the two storm sewer projects.

With the engineering design, plans and specifications completed by staff, an additional benefit of the proposed storm sewer project could reduce the High Point Park flooding problem.

DISCUSSION:

Of the eighteen bids received on November 21st, DeVinci construction submitted the low bid of \$189,414 for the two storm sewer improvements as recommended in the H&B report. A summary of the bids is attached to this agenda item.

DeVinci has been the street project utility subcontractor for several years and staff has direct, recent experience with this company. All previous work with this contractor has been done in a professional manner and DeVinci is a good contractor. References were checked for a larger project similar to the Jones/Highland Storm Sewer Project and were found to be acceptable.

All of the proposed improvements outlined in the H&B study would greatly improve, but not completely eliminate, the intersection flooding during heavy rain events and standing water would still occur. However, the proposed improvements should reduce the volume and duration of flooding and therefore reduce the impact to the residents and Public Works' time for on-site maintenance. It is noted that during the 5.5 inches of rain over 12 hours a few months ago (a very heavy rain event), there already appeared to be less of a problem at this intersection than previous rain events due to the Kessel Park improvements.

As part of the final engineering design for this project, a conflict was found with ComEd and the proposed storm sewer. Since this conflict is not located within the ROW, ComEd required \$6,500 to relocate the electric line. This was paid to expedite the schedule with ComEd so as to complete this work before the storm sewer contractor is onsite.

At the November 22 Capital Improvements Board meeting, the Board recommended the additional funds for this project including the higher project costs and the ComEd costs.

FINANCIAL IMPACT:

The 2011 and 2012 budget includes \$175,000 for improving the flooding at the Jones/Highland intersection. The 2012 budget also includes \$10,000 promised to the SPD in 2009. However, the low bidder exceeds the budget amount for storm sewer work by \$14,414. As a result of the low bid costs and ComEd charges, an additional \$21,500 is needed for this project above the \$175,000 for a total of \$196,500. The Finance Department indicates that this amount over the budget could come from the Capital Improvements Projects fund balance.

RECOMMENDATION:

Request authorization to award contract for the Jones/Highland Storm Sewer Improvements to De Vinci Construction (low bid), Oakbrook, IL, in an amount not to exceed \$189,414.

2011 Storm Sewer Improvements

Bid Summary

<i>ENGINEERS ESTIMATE: \$253,035.00</i>	
DeVinci Construction	\$189,414.00
Lifco Construction	\$196,446.00
J-Congdon Sewer Service, Inc.	\$197,305.00
John Neri Construction Co., Inc.	\$205,513.00
Swallow Construction	\$218,783.74
Martam Construction, Inc.	\$219,560.50
Neri Brothers Construction	\$221,519.05
A Lamp Concrete Contractors, Inc.	\$222,647.00
Vian Construction Co., Inc.	\$223,705.10
Montemayor Construction, Inc.	\$224,250.00
Bolder Contractors, Inc.	\$224,635.70
Trine Construction Corp.	\$232,022.00
Patnick Construction, Inc.	\$245,603.00
Berger Excavating Contractors, Inc.	\$249,571.10
Barone Contracting LLC.	\$256,975.00
Landmark Contractors, Inc.	\$263,381.25
Pirtano Construction Co., Inc.	\$292,026.00
Concept Plumbing, Inc.	\$323,466.50

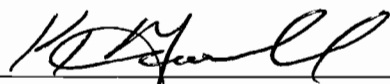
DEPARTMENT OF PUBLIC WORKS

OCTOBER MONTHLY REPORT

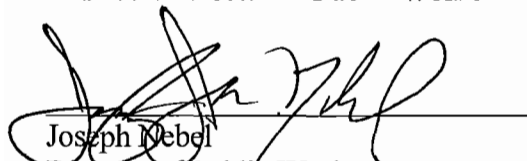
SUBMITTED TO PUBLIC WORKS COMMITTEE

NOVEMBER 2011

- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER

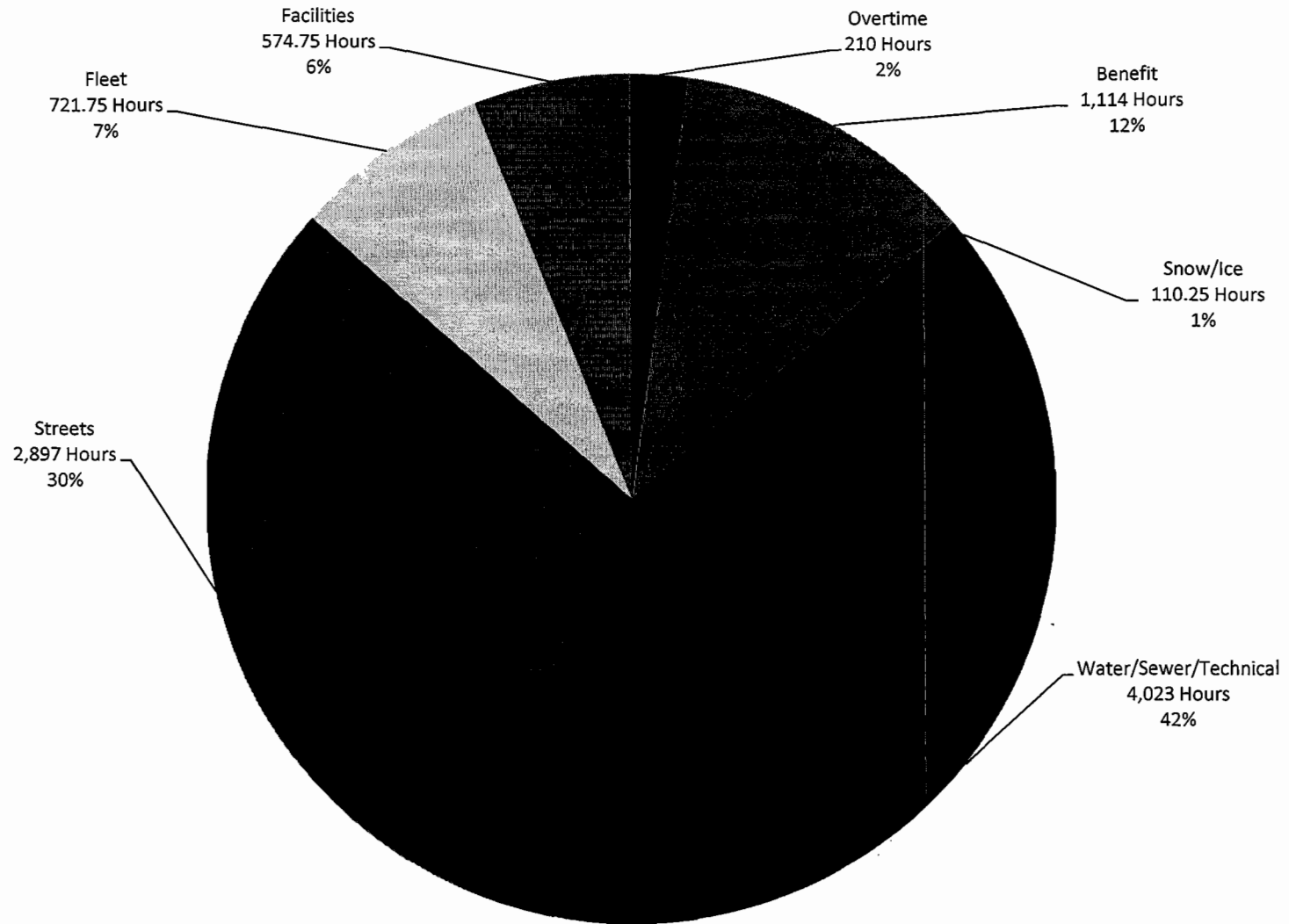


Ken Gomoll
Assistant Director of Public Works

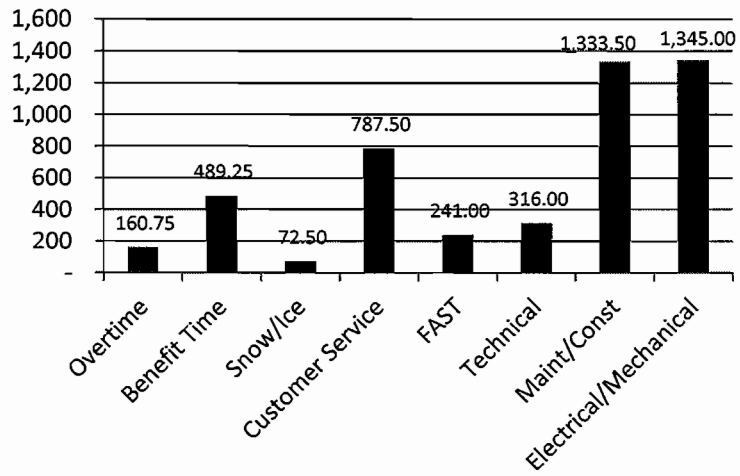


Joseph Nebel
Director of Public Works

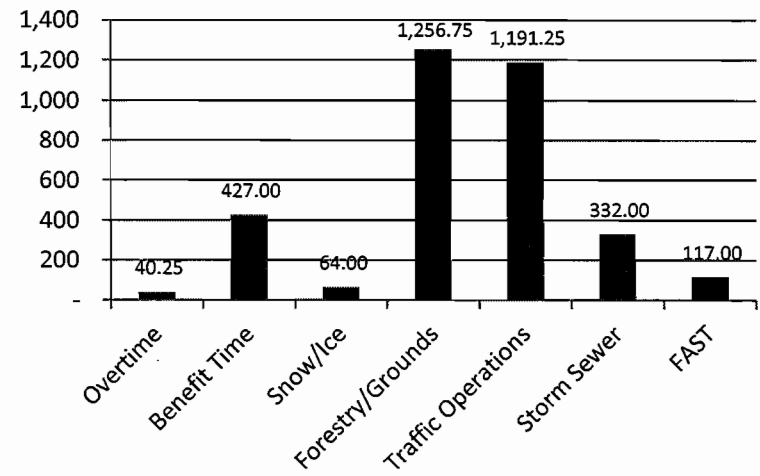
Public Works Department Total Hours October 2011



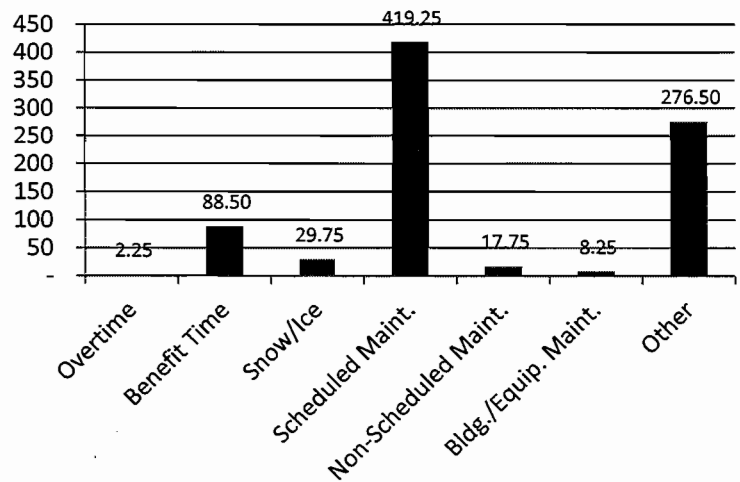
Water Total Hours October 2011



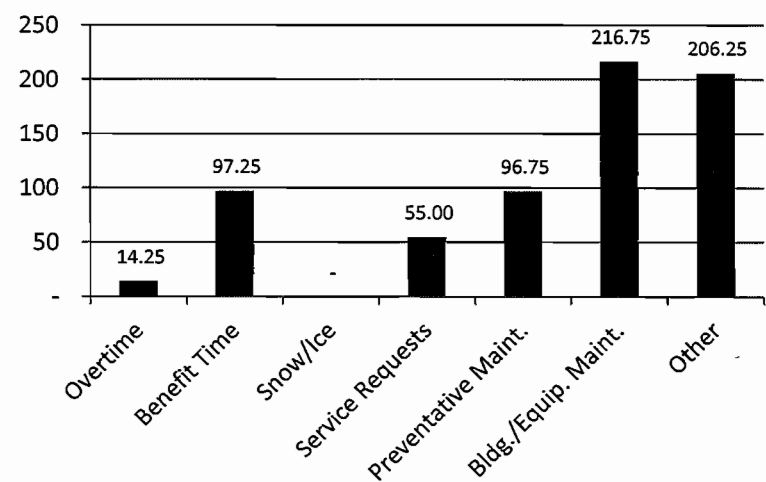
Street Total Hours October 2011



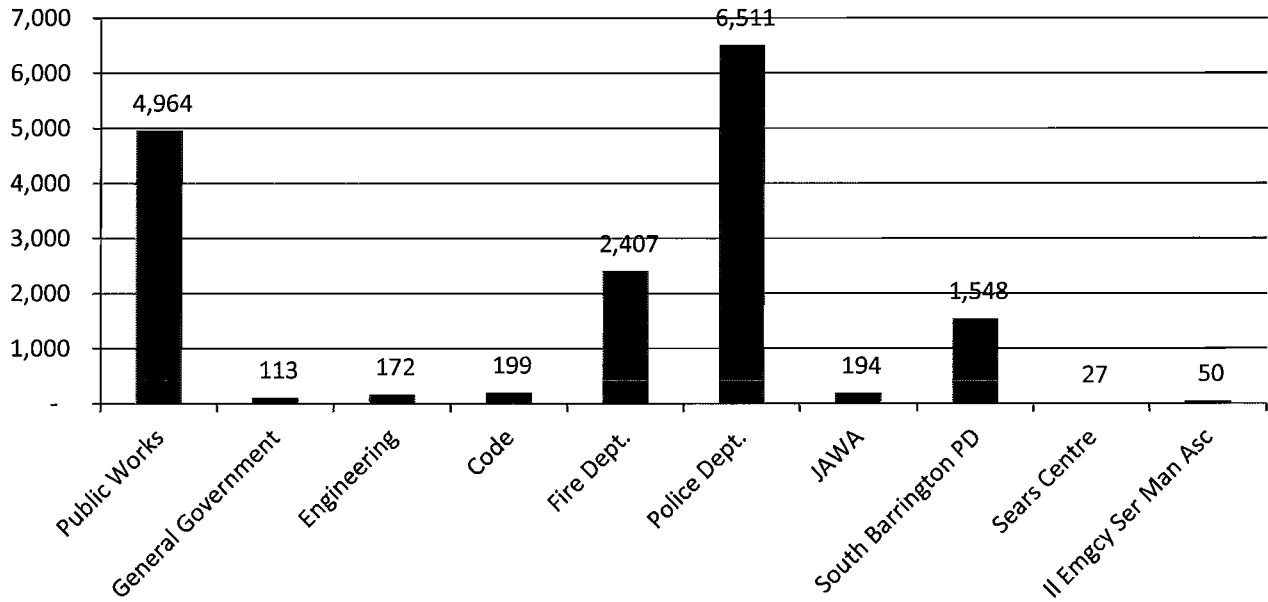
Fleet Total Hours October 2011



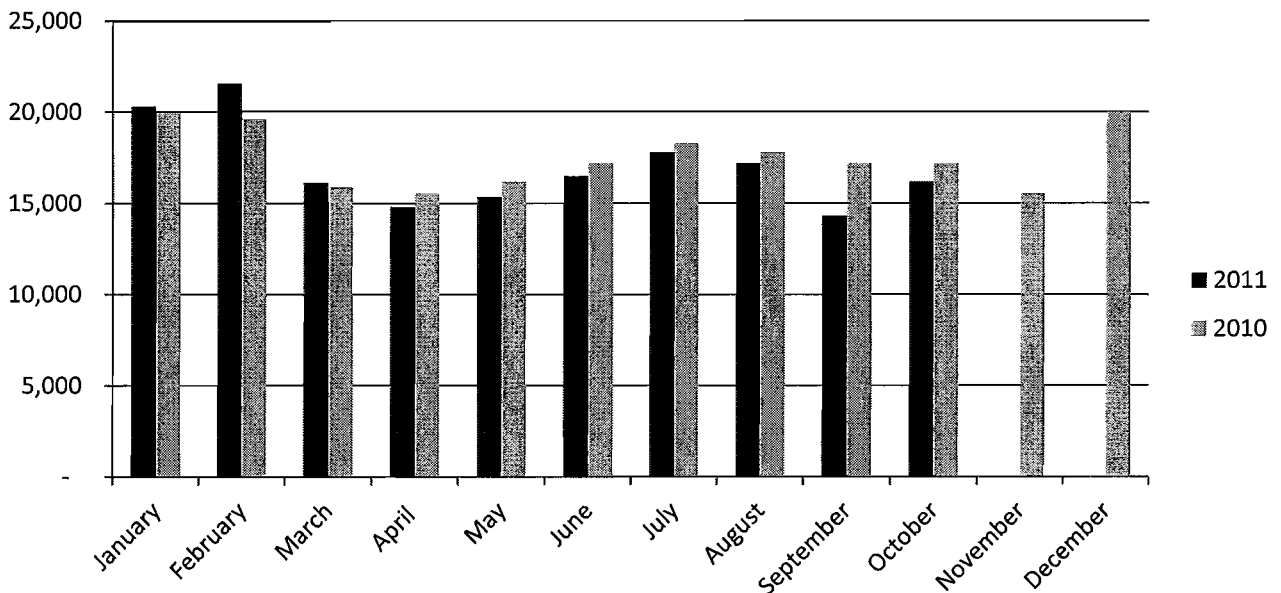
Facilities Total Hours October 2011



October 2011 Fuel Usage by Department



Total Fuel Used / Gallons



*** MAJOR PROJECT STATUS**

Water Tower #7

The project is approximately 99% complete. Since December 16, 2010, when the water tower was first placed in service, both staff and consultant engineers have been closely monitoring the tower's operation.

At the end of October 2011, the tower has functioned satisfactorily for a total of 319 days.

Approximately 90% of the interior fire sprinkler installation including backflow preventer, dry pipe valve, accessories, air compressor and branch piping has been completed by Central States Automatic Sprinklers. **The installation of the vinyl grid ceiling and tile started in October. Due to a technical difficulty, work stopped and the partially installed ceiling and tile needed to be raised to a new height to accommodate the limits of the dry pendent sprinklers. Ceiling completion is expected in November. The final punch list inspection will be scheduled for December.**

Barrington Square Lift Station Rehabilitation

In December 2010, the contract for construction services for rehabilitation was awarded to Bolder Contractors for a total project amount not to exceed \$864,600 including contingency. The project is summarized as follows:

1. Rehabilitation of the existing wet well & application of a high build epoxy coating
2. Installation of three submersible pumps, piping and control
3. Abandonment of dry well
4. Installation of a new 250KW generator with an automatic transfer switch, including the alternate bid of 3 years maintenance

The pre-construction meeting was held on March 1, 2011. The IEPA construction permit was issued on March 15, 2011. The pre-excavation meeting was May 3rd. Construction mobilization was delayed due to ComEd's schedule for the transformer upgrade which was completed in August. Bypass pumping started on 9/07/2011. **In October, installation of 3 new pumps and the SCADA control system was completed. Test operation of the new system, including the standby generator, was successful and the station was placed back in service and bypass pumping disassembled. Abandonment of the dry well is also complete. Site restoration is still outstanding. A punch list will be prepared as a final inspection report in mid-November. Final project completion is expected in late November.**

Well #9 Repair/Rehabilitation

Well #9, located at 720 Charleston Lane, has been taken out of service due to drastically decreased output since March 2009. On May 2, 2011, construction contract was awarded to Municipal Well & Pump, in an amount not to exceed \$177,690. The project covers removal of the pump from the well, cleaning out the well, if required, inspecting the well via submersible camera, re-installation of the pump, and performance testing. A pre-construction meeting was held on June 23rd. Construction began in early August. The entire pump assembly consisting of 900 feet of pipe, oil tubes and 15 stage bowl assemblies have been removed and taken to the shop for inspection. The inspection of the well has been completed. The inspection report submitted on 9/26/2011 was approved by the team. The well, discharge head, the 15 stage bowl and the carbon steel shafting are all in good shape. Water static level is at 586.8 feet, which is only 2.8 feet lower than the level in 1971 when the well was constructed. Approximately 50% of the 10-inch outer column and oil tubing needs replacement as well as the impellers and 31% of the oil tube bearings. **The inspection report was reviewed and approved by staff. Municipal Well & Pump started the rehab work in their shop. The actual rehab is about 50% complete by the end of October.** Project completion is expected before the end of November.

*** MAJOR PROJECT STATUS, Continued**

SCADA (Supervisory Control And Data Acquisition) Upgrades

During the period between 2005 and 2010, the control and monitoring systems of all water facilities and the majority of sanitary sewer facilities have been upgraded into a Programmable Logic Controller (PLC) system. Only 7 lift stations were left with the obsolete Aquatrol system, including Barrington Lift pending PLC upgrade with the on-going rehab project. On June 27, 2011, Village Board authorized the contract for the PLC upgrade of the 6 lift stations listed as follows:

Lift #4 Hampton	Lift #6 Kingsdale	Lift #8 Carling
Lift #12 Thomas	Lift #16 Pfizer	Lift #19 Casey

A Notice-To-Proceed was issued to the contractor on July 19, 2011. The project was initiated to improve reliability of lift stations and reduce maintenance expenditures associated with the Aquatrol system. The PLC at each facility adds additional control and monitoring of facility components and instruments such as valves, pumps and level monitoring devices. Project kick-off was held on August 11, 2011 and work began. Staff installed conduits for back-up float controls for Hampton L#4, Kingsdale L#6, Carling L#8 and Pfizer L#16. (Thomas L#12 and Casey L#19 do not need conduits.) **Installation PLC with backup float control and removal of Aquatrol system was completed at Thomas, Carling, Pfizer and Casey Lift Stations in October.** Staff expects the project completion before December 15, 2011.

Repainting & Maintenance of T-6 Water Tower

T-6, constructed as a spheroid style in 1991 with a capacity of 1.5 million gallons, has experienced failing exterior/interior paint. In 2007, Dixon Engineering Inc. performed a maintenance inspection and the report recommended exterior/interior painting and various repair items. On June 27, 2011 the Village Board authorized award of contract to Maxcor Inc. for a total project amount not to exceed \$413,175. Notice-To-Proceed was issued on July 27, 2011. The scope of the project is summarized as follows:

1. Exterior Painting: High pressure water clean (5,000-10,000 psi), spot power tool cleaning, and the application a three (3) coat epoxy urethane system including the painting of Village Name.
2. Wet Interior Painting: Abrasive blast clean, apply a three (3) coat zinc epoxy system, and seam seal the roof laps.
3. Dry Interior Painting: Abrasive blast clean the top of the platforms (including 1 ft. up the riser) and spots throughout, and apply a spot two (2) coat epoxy system.
4. Painting of Pit Piping: Abrasive blast clean, and apply a two (2) coat epoxy system.
5. Foundation painting: Water clean, and apply a two (2) coat epoxy system.
6. Various Minor Tank Repairs

The pre-construction meeting was held on August 3. T-6 was drained and taken out of service on 8/8/11. By the end of September, the exterior's second intermediate coat of paint, the wet interior's final coat of paint and the pit piping spot tool cleaning and painting are all complete. **In early October both the exterior finish coat and dry interior spot repair, including the installation of overflow flap gate, mud valve and access tube gap cover were 100% complete. Tower disinfection and water sample testing were all completed satisfactorily by 10/18/2011. The entire project is complete and the tower is back in service.**

***Added information**

ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Participated in Information Systems User Group Committee
3. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
4. Prepared articles for Citizen newsletter
5. Coordinated monthly job code data entry
6. Prepared monthly report charts
7. Performed sidewalk inspections
8. R.O.W Permits Issued: (1) AT&T – Install new fiber optic service to 2825 Greenspoint Parkway; (4) Comcast – underground cable replacement at 981 Grand Canyon Pkwy and 865 Freeman Rd.; install new fiber at 1786 Moon Lake Blvd. and 3029 N. Barrington Rd.
9. Coordinated R.O.W. pre-construction meetings
10. Coordinated JSA (Job Safety Analysis) unit distributions
11. Performed parts purchasing and inventory for Fleet Services
12. Assisted sanitary crew with flow management database
13. Continued tree inventory in GIS in north section of Village
14. Working in field to verify storm sewer location accuracy for maps
15. Coordinated sidewalk program removal/replacement with contractor
16. Worked with cable coordinator on Public Works video
17. Updated monthly performance measures
18. Printed pothole maps and updated sanitary main ID maps
19. GPS force main valves along Moon Lake and Eric Lift Stations
20. Updated new sign inventory data and exported changes to sign inventory laptop
21. Printed 2012 Street Reconstruction maps for televising of storm and sanitary mains
22. Updated and printed snow and ice maps

UTILITY LOCATES TEAM

1. Performed 316 regular priority J.U.L.I.E. utility locates for the month; 3,279 year-to-date
2. Performed 20 emergency priority J.U.L.I.E. utility locates for the month; 317 year-to-date
3. Participated in 6 Utility Joint Meets; 67 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections
6. Performed Saturday Village Hall event assignments and building lock-up duties

STREETS

- **F.A.S.T. (Fast Action Service Team)**
 1. Responded to 60 requests for the month, 712 year-to-date
 2. Assisted meter shop with shut-offs of delinquents meter accounts
 3. Performed water bill drop box pick ups
 4. Assisted with sanitary sewer inspections
 5. Performed supervision of concrete contractor
 6. Performed mail run duties
 7. Performed building maintenance at Fleet Services
 8. Performed street light inspections
 9. Received deliveries at Susan Kenley-Rupnow Public Works Center
 10. Performed floor grate inspections at Susan Kenley-Rupnow Public Works Center garage
 11. Performed tower light inspections
 12. Assisted with Electronic Recycling at Village Hall
 13. Performed monthly maintenance on 5 message boards
 14. Performed liter patrol south area
 15. Assisted with meter appointments
 16. Performed set-up and take-down for Village Recycling Event
 17. Performed concrete sidewalk grinding in Parcel 'C' and Highlands
 18. Supervised S.W.A.P. in R.O.W. clean up
 19. Performed site lock ups at Susan Kenley-Rupnow Public Works Center and Fleet Services
 20. Performed lamp inspections at Susan Kenley-Rupnow Public Works Center
 21. Transported scissor lift to Sears Centre Arena
 22. Assisted with water meter route reading
 23. Removed material handlers from Units #9 and #10
 24. Winterized Village Green and Village Hall sprinkler systems
 25. Set up C.A.C.L system
 26. Installed augers and spinners on trucks
 27. Exercised conveyor belt system at West site
 28. Transported vehicles for Safety Lane testing
 29. Participated in Village-wide branch pick-up program

3	Sidewalk Deviations	3	Possible sanitary sewer back-ups
4	Storm Sewers	1	Possible water leaks
10	Branch pick-ups	6	Miscellaneous service requests
1	Fire hydrant repair	9	Dead animal pick-ups
1	Graffiti Removal	11	Wood chip deliveries
4	Black dirt & seed	4	Debris in roadway
2	B-box repair		

- PAVEMENT MAINTENANCE TEAM

1. Repaired potholes at various locations Village-wide
2. Performed scheduled equipment maintenance on Unit #50 and pavement equipment
3. Assisted with sign fabrication
4. Performed street inspections and inventory for pavement repairs
5. Performed safety coordination for department tailgate training
6. Performed yard maintenance at Fleet Services facility
7. Assisted sign maintenance team with sign change out program
8. Performed preventative cleaning of storm sewer inlets
9. Performed street maintenance on Old Sutton at delineated area
10. Performed pavement striping maintenance at various locations Village-wide
11. Performed inlet repairs at various locations throughout the Village
12. Performed shoulder work at c/o Beverly and Shoe Factory Rds.
13. Performed guard rail repair along Bode Rd.
14. Performed end loader training on Unit #50
15. Performed raised pavement marking and delineator repairs at various locations Village-wide
16. Assisted light team with street light pole take downs
17. Assisted with Village-wide crack sealing program
18. Performed street repairs for water/sewer excavations along Basswood St.
19. Performed pavement equipment maintenance
20. Participated in Village-wide branch pick-up program
21. Transported vehicles for Safety Lane testing
22. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- SIGNS

1. Assisted with street light repairs
2. Performed sign straightening at various locations Village-wide
3. Performed traffic barricade maintenance
4. Fabricated, assembled and installed Hispanic Heritage Fair sign, 7 Compact Car Only signs for Police Department parking lot and 4 stickers for Police Department Car Boots
5. Replaced or repaired 5 signs due to wind, vehicle damage or vandalism
6. Supervised contractor installation of bike route signs Village-wide
7. Assisted with pothole repairs and patching at various locations Village-wide
8. Performed purchasing/pricing of sign maintenance and repair supplies
9. Installed all-way stop sign placards at various locations Village-wide
10. Performed Type I sign reposting on West Darlington Cir., North Darlington Cir., Dovington Dr. West and North, John Dr., Gannon Ct.
11. Performed tree trimming for sign clearance at various locations Village-wide
12. Performed ongoing street sign inventory
13. Assisted with hot asphalt repairs at various locations Village-wide
14. Participated in Village-wide branch pick-up program
15. Transported vehicles for Safety Lane testing
16. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- **STREET LIGHTS**

1. Responded to 10 resident requests for repair service; 99 year-to-date
2. Repaired 59 street lights; 405 year-to-date (using 67 lamps, 8 ballasts, 12 fuses, 8 fuse holder sets, 1 photocell), 9 split bolts, 200 feet #6 wire and 240 ft. #10 wire
3. Repaired street light cable ground fault at SE c/o Burr Ridge and Whispering Trails
4. Repaired 6 street lights in Sears Center Arena Parking lot
5. Trimmed tree branches obstructing street lights at various locations Village-wide
6. Installed a used street light pole across from 1345 Westbury
7. Performed Village-wide street light outage inspections
8. Assisted with sign installations at various locations Village-wide
9. Located street light cables for sign installations, storm sewer and water excavations
10. Participated in Village-wide branch pick-up program
11. Transported vehicles for Safety Lane testing
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

FORESTRY TEAM

1. Responded to requests for service; 52 for the month; 730 year-to-date
2. Emerald Ash Borer (EAB) Ash tree removals; 0 for the month, 72 year-to-date
3. Performed routine tree maintenance, branch pick-ups, tree removals, tree watering, storm damage, corrective treatments, inspections and tree trimming Village-wide
4. Performed tree equipment maintenance
5. Performed measurement and logging of daily precipitation
6. Performed tree inspections related to Emerald Ash Borer
7. Performed planting bed maintenance
8. Prepared for 2011 contracted tree trimming and planting programs
9. Performed mowing and mowing contractor follow-up
10. Performed duties associated with stump grinding
11. Prepared for Jaycees memorial tree planting at Village Hall
12. Participated in basic wheel loader training
13. Performed storm sewer inlet cleaning
14. Participated in Village-wide branch pick-up program
15. Transported vehicles to Safety Lane for testing
16. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center

WATER & SEWER

• STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed vehicle equipment maintenance
3. Performed yard clean-up and maintenance at Fleet Services facility
4. Continued beaver dam checks east and west of Harmon Blvd.
5. Completed weekly barricade checks
6. Completed inlet repairs at NW c/o Capstan & Shorewood
7. Completed pipe repairs at 1500 Creekside, c/o Capstan and Shorewood, 1320 Rock Cove Ct., 980 Rosedale, Pebble Park and Lincoln Park
8. Assisted with water service elimination at the old Police Department
9. Completed water leak repair at 4537 Thornbark
10. Assisted with hydrant replacement at old Police Department
11. Assisted with construction of Dump Pit at T-6
12. Performed drain tile tie in at 5175 Castaway Ln.
13. Participated in Village-wide branch pick-up program
14. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center

• OPERATIONS TEAM

1. Collected (60) monthly water samples for bacteriological testing, (7) raw well water samples and (3) resident water quality samples
2. Performed weekly well and lift station checks
3. Exercised wells, discharged to waste
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble inspections at Village-owned buildings
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
9. Monitored water construction and water operating permits, including water pressure tests and bacteriological testing
10. Performed maintenance on Western Development Area lift station up-blast fan
11. Continued installation of new monitoring equipment for SCADA system at water sites and lift stations
12. Downloaded flow I/I information from sanitary flow meter set-up in the Highlands
13. Completion of T-6 painting, back in service
14. Monitored ongoing Barrington lift station rehabilitation project
15. Monitored Well #9 rehabilitation project
16. Installed back-up generator at Hilldale Lift station

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations Village-wide
2. Performed clean-up of spoil bins at Fleet Services facility
3. Performed clean-up of spoils at dead end of Pembroke Ave.
4. Performed water/sewer restoration site inspections at various locations Village-wide
5. Performed storm sewer, lake and creek checks
6. Performed hydrant replacement and repairs at 1200 Gannon, 650 Orange
7. Performed water main repairs at 4573 Thornbark and 1200 Gannon
8. Performed wood chip hauling from West Site
9. Performed Sanitary Sewer Maintenance at 2250 Golf Rd. and 480 Northview
10. Performed storm sewer repairs installing new grate for storm vault at Brittany Park and 1790 Pebble Beach
11. Participated in Chipper Training
12. Performed cut out and framing of Unit #66 dump station at west site
13. Participated in Village-wide branch pick-up program
14. Transported vehicles to Safety Lane for testing
15. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 13,230 feet of main sewer lines, 169,645 feet year-to-date
2. Updated maps of trouble areas, viewed manhole locations, televising, flushing and root cutting
3. Performed maintenance on Units #40 and #67
4. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
5. Performed maintenance and repair on sewer televising equipment
6. Performed data entry of flushing/root cutting information
7. Performed TV inspections of storm and sanitary mains for 2012 Road Reconstruction
8. Assisted Water Operations with generator installation at Hilldale Lift
9. Performed TV inspection of sink hole atop main on Creekside
10. Performed wet well cleaning at WDA
11. Assisted with pump removal at WDA lift station
12. Performed water sample testing for T-6
13. Assisted with hydrant replacement on Orange
14. Assisted with Eric lift station shut down
15. Participated in Village-wide branch pick-up program
16. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Vacuumed and flushed 24,164 feet of storm sewer year-to-date; water usage Unit #66 119,933 gallons
2. Completed sanitary sewer service inspections at 4696 Brigantine, 4425 Westbridge Ct., 4180 Crimson, 1800 Pebblewood, 1906 Georgetown
3. Performed routine vehicle and equipment maintenance
4. Performed water leak investigation at 4561 Thornbark
5. Performed storm sewer line flushing at Highpoint pond
6. Performed barricade checks at various sites Village-wide
7. Performed black dirt and seed parkway restoration at various locations throughout Village
8. Performed water main repair at: 4561 Thornbark
9. Inspected and watered sod restoration sites
10. Performed water main valve vault vacuuming on Higgins Quarter
11. Performed flushing and vacuuming of storm sewer trouble spot list Village-wide
12. Performed vacuuming at Hilldale Lift Station site
13. Performed storm sewer inlet cleaning in Highlands and Parcel 'C'
14. Performed sanitary force main repairs on Golf Rd.
15. Relocated fire hydrant at 1200 Gannon
16. Repaired fire hydrant aux valve at 650 Orange
17. Installed storm sewer baskets at 1200 Gannon
18. Assisted with generator pad concrete pour at Hilldale Lift Station
19. Installed beehive storm sewer cover at 1643 Acorn
20. Vacuumed street light cable fault on Burr Ridge and Whispering Trails
21. Participated in Village-wide branch pick-up program

- CUSTOMER SERVICE/METER TEAM*

1. Performed 37 Water Billing customer service appointments at various locations Village-wide
2. Performed 251 water meter readings related to actual/finals/investigatory concerns generated through the Finance Department
3. Performed inter-office mail delivery services
4. Performed water meter readings for 15,678 billing accounts
5. Performed corrective water meter repairs for 28 service requests
6. Performed 5 Meter Interface Unit repairs at various locations throughout the Village
7. Performed delinquent water account duties at 87 locations throughout the Village
8. Performed MIU siding permit repairs/inspections at 18 locations Village-wide
9. Completed 9 b-box repairs or grade adjustments
10. Install new 4" compound water meter at Doctor's building #3
11. Performed 2 compound meter upgrades at various locations Village-wide
12. Participated in Village-wide branch pick-up program
13. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

Public Works Monthly Regular Hours Work Unit Report - October 2011

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ADMINISTRATION		
	BENEFIT TIME USE	16.00
	GIS	152.00
	<i>Total Hours for Work Unit</i>	<i>168.00</i>
ADMINISTRATION		
	BENEFIT TIME USE	4.00
	SUPERVISION	164.00
	<i>Total Hours for Work Unit</i>	<i>168.00</i>
FACILITIES		
	BENEFIT TIME USE	97.25
	BUILDING EQUIPMENT	96.75
	BUILDING MAINTENANCE	216.75
	CALL DUTY	28.00
	CUSTOMER SERVICE	4.00
	MEETING SET UP	55.00
	METER MAINTENANCE	7.00
	MISC. SITE MAINTENANCE	103.50
	NON-DIV. BLDG. MAINT.	34.75
	SAN. SEWER MAINT.	2.50
	STREET LIGHT MAINT.	4.50
	TRAFFIC CONTROL	5.00
	TREE MAINTENANCE	45.00
	<i>Total Hours for Work Unit</i>	<i>700.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
FLEET SERVICES		
	BENEFIT TIME USE	88.50
	CALL DUTY	62.00
	FLEET SERVICES	545.50
	GARAGE MAINT.	8.25
	OTHER	5.25
	SUPERVISION	116.25
	TRAINING	44.25
	TREE MAINTENANCE	32.00
	<i>Total Hours for Work Unit</i>	<i>902.00</i>
ST-FAST		
	BENEFIT TIME USE	48.00
	CALL DUTY	16.00
	GARAGE MAINT.	2.00
	MISC. STREET MAINT.	83.00
	SAN. SEWER MAINT.	4.00
	SIDEWALK MAINT./CONST.	7.00
	SNOW & ICE MAINT.	3.00
	TREE MAINTENANCE	21.00
	<i>Total Hours for Work Unit</i>	<i>184.00</i>
ST-FORESTRY/GROUNDS		
	BENEFIT TIME USE	253.25
	CALL DUTY	26.00
	EQUIPMENT MAINT.	40.00
	GARAGE MAINT.	36.00
	MISC. STREET MAINT.	1.00
	OTHER	14.75
	SNOW & ICE MAINT.	2.00
	STORM SEWER MAINT.	3.00
	SUPERVISION	128.00
	TRAFFIC CONTROL	8.00
	TRAINING	2.50
	TREE MAINTENANCE	855.75
	TURF MAINTENANCE	167.75
	<i>Total Hours for Work Unit</i>	<i>1538.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ST-STORM SEWER		
	BENEFIT TIME USE	8.00
	CALL DUTY	4.00
	EQUIPMENT MAINT.	1.00
	GARAGE MAINT.	65.50
	LIFT STATION MAINT.	8.00
	OTHER	1.00
	SEWER SERVICE INSP.	7.00
	SIDEWALK MAINT./CONST.	6.00
	STORM SEWER CONST.	104.50
	STORM SEWER MAINT.	5.00
	TREE MAINTENANCE	72.00
	WATER DIST & REG COMPL	55.00
	WATER MAIN MAINT.	3.00
	<i>Total Hours for Work Unit</i>	<i>340.00</i>
ST-TRAFFIC OPERATION		
	ASPHALT REPAIRS	203.50
	BENEFIT TIME USE	133.75
	CALL DUTY	38.00
	EQUIPMENT MAINT.	32.75
	GARAGE MAINT.	23.50
	MISC. STREET MAINT.	110.00
	OTHER	24.00
	SEARS CENTRE ARENA	12.00
	SNOW & ICE MAINT.	3.00
	STREET LIGHT MAINT.	151.50
	SUPERVISION	166.50
	TRAFFIC CONTROL	134.50
	TRAINING	18.50
	TREE MAINTENANCE	314.50
	<i>Total Hours for Work Unit</i>	<i>1366.00</i>

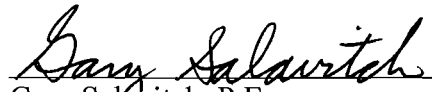
<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-CUSTOMER SERVICE		
	B-BOX MAINT.	4.00
	BENEFIT TIME USE	204.00
	BUILDING MAINTENANCE	7.00
	CALL DUTY	60.00
	CUSTOMER SERVICE	79.50
	EQUIPMENT MAINT.	10.00
	GARAGE MAINT.	8.00
	METER MAINTENANCE	40.50
	METER READING	112.00
	MISC. SITE MAINTENANCE	11.00
	MISC. STREET MAINT.	61.00
	NON-DIV. BLDG. MAINT.	11.00
	OTHER	0.50
	SAN. SEWER MAINT.	9.00
	SEARS CENTRE ARENA	4.00
	SNOW & ICE MAINT.	12.00
	SPECIAL EVENTS	0.50
	STREET LIGHT MAINT.	7.50
	SUPERVISION	128.00
	TRAINING	2.00
	TREE MAINTENANCE	108.50
	UTILITY LOCATES	180.50
	WATER MAIN MAINT.	3.00
	<i>Total Hours for Work Unit</i>	<i>1063.50</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-ELECT/MECHANICAL		
	BENEFIT TIME USE	157.50
	CALL DUTY	78.00
	CUSTOMER SERVICE	1.50
	EQUIPMENT MAINT.	43.50
	GARAGE MAINT.	10.00
	HYDRANT MAINT.	9.50
	LIFT STATION MAINT.	518.00
	OTHER	7.00
	SAN. SEWER MAINT.	223.50
	SEWER SERVICE INSP.	27.00
	SNOW & ICE MAINT.	1.50
	SPECIAL EVENTS	1.00
	STORM SEWER TELEVISIONING	4.00
	SUPERVISION	154.50
	TRAFFIC CONTROL	36.00
	TRAINING	5.00
	TREE MAINTENANCE	160.00
	WATER DIST & REG COMPL	117.50
	WELL MAINT.	27.00
	<i>Total Hours for Work Unit</i>	<i>1582.00</i>
W/S-FAST		
	BENEFIT TIME USE	36.00
	CALL DUTY	20.00
	CUSTOMER SERVICE	22.00
	EQUIPMENT MAINT.	10.00
	METER MAINTENANCE	1.00
	MISC. STREET MAINT.	94.00
	SAN. SEWER MAINT.	8.00
	SEARS CENTRE ARENA	2.00
	SIDEWALK MAINT./CONST.	38.00
	SNOW & ICE MAINT.	59.00
	TREE MAINTENANCE	66.00
	<i>Total Hours for Work Unit</i>	<i>356.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-MAINT/CONST		
	B-BOX MAINT.	14.00
	BENEFIT TIME USE	71.75
	CALL DUTY	130.00
	EQUIPMENT MAINT.	102.00
	GARAGE MAINT.	241.50
	HYDRANT MAINT.	116.00
	JETTING / WASHDOWN	8.00
	LIFT STATION MAINT.	85.00
	OTHER	5.00
	SAN. SEWER MAINT.	63.00
	SEWER SERVICE INSP.	48.00
	SIDEWALK MAINT./CONST.	21.00
	STORM SEWER CONST.	200.00
	STORM SEWER MAINT.	22.50
	STREET LIGHT MAINT.	2.00
	SUPERVISION	122.00
	TREE MAINTENANCE	164.50
	TURF RESTORATION	1.00
	VALVE MAINT.	6.00
	WATER DIST & REG COMPL	88.00
	WATER MAIN MAINT.	86.00
	WELL MAINT.	4.00
	<i>Total Hours for Work Unit</i>	<i>1601.25</i>

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES
NOVEMBER MONTHLY REPORT**

Attached is the second installment of the Department of Development Services Monthly Report for Transportation and Engineering for the period ending November 30, 2011.



Gary Salawitch, P.E.
Director of Engineering

MISCELLANEOUS

Staff has provided floodplain information to one resident in the last month.

Staff had 3 drainage investigations. There are ongoing drainage problems being monitored before the arrival of freezing temperatures. The drainage problem at Autumn Woods is resolved with the Church and Kenar. Three permit applications, such as room additions and backyard garages, were inspected or reinspected with respect to drainage.

PROJECT STATUS

5 East Golf Road (Dino Alex Project) - Commercial building renovation and site work are complete and waiting on as-builts. Utility company needs minor restoration from a utility pole removal. Village Project Manager - Terry White.

2011 Drainage Project - Construction completed on four locations. Prime Construction did a good job on the four locations. Punch list work is ongoing. Village Project Manager - Terry White.

2011 Street Revitalization Project – Project complete with minor punchlist remaining. Village Project Manager - Marty Salerno.

2012 Street Revitalization Project - Survey and plan preparation have started on several streets proposed for 2012. Proposed 2012 street list to be approved during the upcoming CIP and budget process. Village Project Manager - Gary Salavitch

Beacon Pointe Subdivision - This subdivision is in the one year maintenance period until March 7, 2012. The resolution of the outstanding issues is ongoing. Village Project Manager - Gary Salavitch.

Beacon Pointe Drive Extension – As part of the landscaping improvements, trees will be installed soon along the street in the parkway. Pavement work is complete, including surface asphalt. The Village received letter of credit funds to complete this project. Some landscaping will wait until spring 2012. Village Project Manager - Gary Salavitch.

Crack Sealing Project - Project is complete. Village Project Manager - Andy LoBosco.

Devonshire Woods Estates - A Settlement Agreement allowed for the completion of the subdivision public improvements including sidewalks and surface asphalt. It was agreed to accept the north half and resubdivide the south half to one lot. There are 46 home sites remaining under the previously approved plan. Acceptance should occur this winter. Village Project Manager - Gary Salavitch.

EJ&E/CN Acquisition Project – Cook County is delaying the startup of the advance warning sign project. Staff is working on the Noise Abatement Wall project with the Army Corps for creek restoration. Intersection and crossing improvements at Shoe Factory Road are now complete with the road open at the tracks. Progress on the noise wall has been slow due to a creek relocation permit and CN requirements on the proposed bike path. Village Project Manager - Gary Salavitch.

Hassell Road Culverts and Reconstruction – No change in the last month. Hey and Associates continues design work on the culvert replacement project. This is being done in conjunction with the STP Hassell Road reconstruction project. Staff submitted Hassell Road Phase I documents to IDOT. Road design and plan preparation set for this winter. Village Project Manager - Gary Salavitch.

Heidner Commercial (Barrington and Hassell) - Earthwork is ongoing. Utilities could start over the winter. Village Project Manager – Terry White.

Higgins Road Bike Path – Consultant was selected to conduct Phase 3 construction. With lower than anticipated costs from the bidding process, a preconstruction meeting is scheduled for November 29. It is unlikely to have construction this fall. Contracts with Burke Engineering and York Bridge for the hydraulic and bridge design are complete. Village Project Manager - Gary Salavitch.

Jones/Highland Drainage Solution - Design is complete for two new storm sewers to help with the Jones/Highland drainage problem. See agenda item. Village Project Manager - Gary Salavitch.

Morizzo Funeral Home - Plan review is complete and approved by the Village. They hope to start grading soon on this site next to the Assembly. Village Project Manager – Terry White.

Palatine Road Widening Project - The Location Drainage Study was approved by IDOT. This is in conjunction with staff working on the overall pavement widening project. Phase one of this project was just approved by IDOT also. Phase two (design) will be done by staff over the winter. Village Project Manager - Gary Salavitch.

Prairie Stone Parkway/Higgins Traffic Signal – Project will be delayed to the spring. Contracts are complete and a preconstruction meeting scheduled soon. Electric is complete to the site. Village Project Manager - Gary Salavitch.

St. Alexius Medical Center - Site and major building work is ongoing. The east garage project is complete. Utilities are inspected, tested, and 90% complete. Village Project Manager – Terry White.

Shree Jalaram - This church parking lot expansion is complete. Utility work is complete and detention basin near completion. Final punchlist work such as landscaping and fence must still be completed. Village Project Manager - Terry White.

Yorkshire Woods - Working with the bonding company on completing the punchlist items. Minor work remains. Acceptance should occur this winter. Village Project Manager - Gary Salavitch.